

Form **990**
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047
2020
Open to Public Inspection

A For the **2020** calendar year, or tax year beginning **07-01-2020**, and ending **06-30-2021**

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization: **DANCE NOTATION BUREAU INC**
 Doing business as
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
178 EAST 109TH STREET NO 5
 City or town, state or province, country, and ZIP or foreign postal code
NEW YORK, NY 10029

D Employer identification number: **13-1869805**

E Telephone number: **(212) 571-7011**

F Name and address of principal officer:
WILLIAM KILEY
178 EAST 109TH STREET NO 5
NEW YORK, NY 10029

G Gross receipts \$ **114,997**

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status: 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

J Website: ▶ **WWW.DANCENOTATION.ORG**

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: 1952 **M** State of legal domicile: NY

Part I Summary

1 Briefly describe the organization's mission or most significant activities:
FORMED TO PRESERVE DANCE HERITAGE AND PROMOTE DANCE LITERACY THROUGH THE TEACHING AND USE OF LABANOTATION TO RECORD AND STAGE CHOREOGRAPHED THEATRICAL DANCES.

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	14
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	13
5 Total number of individuals employed in calendar year 2020 (Part V, line 2a)	5	3
6 Total number of volunteers (estimate if necessary)	6	18
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
7b Net unrelated business taxable income from Form 990-T, line 39	7b	0

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	49,130	35,554
9 Program service revenue (Part VIII, line 2g)	17,587	68,098
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	21,031	10,160
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	771	1,185
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	88,519	114,997
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	0	0
14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	74,736	78,954
16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 1,622		
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	24,747	55,804
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	99,483	134,758
19 Revenue less expenses. Subtract line 18 from line 12	-10,964	-19,761

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	1,622,921	1,825,951
21 Total liabilities (Part X, line 26)	25,299	21,809
22 Net assets or fund balances. Subtract line 21 from line 20	1,597,622	1,804,142

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: _____ Date: 2022-03-18
 WILLIAM KILEY DIRECTOR OF FINANCE
 Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: _____ Preparer's signature: _____ Date: 2022-03-17
 Check if self-employed PTIN: P00543209
 Firm's name ▶ PKF O'CONNOR DAVIES LLP Firm's EIN ▶ 27-1728945
 Firm's address ▶ 500 MAMARONECK AVENUE
 HARRISON, NY 105281633 Phone no. (914) 381-8900

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

TO PRESERVE DANCE AND PROMOTE DANCE LITERACY BY USE OF THE LABANOTATION SYMBOL SYSTEM TO RECORD CHOREOGRAPHED THEATRICAL DANCES IN ORDER TO ENSURE ACCURATE STAGINGS, FAITHFUL TO THE CHOREOGRAPHER'S INTENTION AND ARTISTIC VISION, FOR THE ENJOYMENT OF CURRENT AND FUTURE AUDIENCES EVERYWHERE.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 42,868 including grants of \$ 0) (Revenue \$ 420)
See Additional Data

4b (Code:) (Expenses \$ 37,219 including grants of \$ 0) (Revenue \$ 37,750)
See Additional Data

4c (Code:) (Expenses \$ 29,080 including grants of \$ 0) (Revenue \$ 29,348)
See Additional Data

(Code:) (Expenses \$ 1,498 including grants of \$ 0) (Revenue \$ 1,765)

STAGING SERVICES: MANY OF THE DANCE SCORES IN THE DNB ARCHIVE ARE LICENSED FOR PERFORMANCE TO DANCE COMPANIES AND UNIVERSITIES, BY AGREEMENTS THAT WE HAVE IN PLACE WITH THE CHOREOGRAPHERS OR THEIR HEIRS. THE DNB COLLECTS LICENSE AND ROYALTY FEES ON BEHALF OF THE CHOREOGRAPHER WHEN A CONTRACT IS ENTERED INTO BETWEEN THE DNB AND THE ORGANIZATION LICENSING THE DANCE FOR PUBLIC PERFORMANCE. WHEN CALLED UPON, THE DNB WILL SUPPLY A STAGER WHO IS AN EXPERT IN READING LABANOTATION TO SET THE WORK FROM THE SCORE ON THE DANCERS. MORE THAN 500 CLIENTS, INCLUDING DANCE COMPANIES, SCHOOLS, AND INDIVIDUALS HAVE CONTRACTED WITH THE DNB TO STAGE DANCES THAT WE LICENSE. STAGING CONTRACTS ARE USUALLY EXECUTED WITH DANCE COMPANIES, AND COLLEGE AND UNIVERSITY DEPARTMENTS MONTHS PRIOR TO THE SCHEDULED PERFORMANCES OF THE DANCE THAT IS THE SUBJECT OF THE CONTRACT. COVID-19 LOCKDOWNS AND RESTRICTIONS THAT BEGAN DOMESTICALLY IN MARCH 2020 PLACED A FREEZE ON THE UNIVERSITY DANCE DEPARTMENT AND DANCE COMPANY PLANS TO LICENSE DANCES FOR PERFORMANCE DURING 2020-2021 SCHOOL TERMS AND PROFESSIONAL PERFORMING SEASONS. FOR EXAMPLE, STAGINGS OF TWO ANTONY TUDOR BALLETS CONTRACTED FOR IN FISCAL 2020 HAVE BEEN POSTPONED DUE TO COVID. IN SUCH CASES THE LICENSING PERIOD WILL BE EITHER EXTENDED FROM THE DATE AT WHICH THE LIVE PERFORMANCES ARE RESCHEDULED, WITH NO ADDITIONAL CHARGE TO THE LICENSEE, OR THE CONTRACTS WILL BE CANCELED AND FEES REFUNDED TO THE LICENSEE. AS A RESULT OF THE CONTINUED COVID-19 PANDEMIC, THE NUMBER OF SIGNED CONTRACTS AND SCORE RENTALS FOR STAGINGS FELL FOR THE BALANCE OF THE FISCAL YEAR 2021. THIS TREND WILL PERSIST UNTIL COVID-19 IS NO LONGER A THREAT TO PUBLIC PERFORMANCES OF DANCE IN LIVE THEATRICAL SETTINGS. THE FOLLOWING STAGINGS OF DANCES FROM THE DNB SCORE ARCHIVE WERE EITHER CONTRACTED THROUGH THE DNB OR FACILITATED BY A SCORE RENTAL AGREEMENT WITH THE DNB DURING THE YEAR ENDING 06/30/2021. FOR EACH DANCE CONTRACTED IN FY 2021, THE FOLLOWING LIST INCLUDES THE NAME OF THE DANCE, FOLLOWED BY THE CHOREOGRAPHER'S NAME, THE NAME OF THE DANCE COMPANY OR UNIVERSITY THAT CONTRACTED FOR THE DANCE, AND THE LOCATION OF THE PERFORMANCES (CITY/STATE OR COUNTRY). 1) FANDANGO / ANTONY TUDOR: UNIVERSITY OF SOUTH CAROLINA, (COLUMBIA, SC). PERFORMED IN APRIL 2021. THE FOLLOWING DANCES CONTRACTED FOR DURING FISCAL 2020 HAVE YET TO BE PERFORMED. 1) CONTINUO / ANTONY TUDOR: JACQUELINE KENNEDY ONASSIS SCHOOL AT AMERICAN BALLET THEATRE, (NEW YORK, NY, AND TORONTO, ON (APRIL / MAY 2020 PERFORMANCES POSTPONED DUE TO COVID-19 RESTRICTIONS). 2) LITTLE IMPROVISATIONS / ANTONY TUDOR: WALNUT HILL SCHOOL FOR THE ARTS, NATICK, MA (APRIL 2020 PERFORMANCES POSTPONED DUE TO COVID-19 RESTRICTIONS).

4d Other program services (Describe in Schedule O.)
(Expenses \$ 1,498 including grants of \$ 0) (Revenue \$ 1,765)

4e Total program service expenses **▶** 110,665

Part IV Checklist of Required Schedules

Table with 3 columns: Question ID, Question Text, and Yes/No response columns. Rows include questions 1 through 21 regarding organizational requirements and reporting.

Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 22 through 38 regarding organizational reporting, compensation, and tax-exempt status.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V []

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 1a, 1b, and 1c regarding Form 1096, Form W-2G, and backup withholding rules.

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI



Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a (14), 1b (13), 2 (Yes), 3 (No), 4 (No), 5 (No), 6 (No), 7a (No), 7b (No), 8a (Yes), 8b (Yes), 9 (No).

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a (No), 10b, 11a (Yes), 12a (Yes), 12b (Yes), 12c (Yes), 13 (Yes), 14 (Yes), 15a (No), 15b (No), 16a (No), 16b.

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed NY
18 Section 6104 requires an organization to make its Form 1023 (or 1024-A if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
20 State the name, address, and telephone number of the person who possesses the organization's books and records: WILLIAM KILEY 178 EAST 109TH STREET NO 5 NEW YORK, NY 10029 (212) 571-7011

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) LYNNE WEBER EXECUTIVE DIRECTOR - VICE CHAIR	22.50	X		X			15,500	0	0	
(2) WILLIAM KILEY DIRECTOR OF FINANCE & ADMIN	7.00			X			8,613	0	0	
(3) SHELDON SOFFER PRESIDENT - CHAIR	0.75	X		X			0	0	0	
(4) OONA HAARANEN SECRETARY	0.50	X		X			0	0	0	
(5) CARLA GUGGENHEIM DO TREASURER	0.50	X		X			0	0	0	
(6) CHRISTOPH BREGLER PHD DIRECTOR	0.50	X					0	0	0	
(7) DIANA BYER DIRECTOR	0.50	X					0	0	0	
(8) JOYCE GREENBERG DIRECTOR	1.00	X					0	0	0	
(9) DAVID HOPKINSON DIRECTOR	0.75	X					0	0	0	
(10) BILLIE LEPCZYK EDD DIRECTOR	0.50	X					0	0	0	
(11) DAWN LILLE PHD DIRECTOR	0.50	X					0	0	0	
(12) ALICE MOORHEAD DIRECTOR	0.50	X					0	0	0	
(13) URSULA PAYNE DIRECTOR	0.50	X					0	0	0	
(14) LANCE WESTERGARD DIRECTOR	0.75	X					0	0	0	
(15) VALARIE WILLIAMS PHD DIRECTOR	0.50	X					0	0	0	
(16) MARGOT LEHMAN DIRECTOR THRU 8/2020	0.50	X					0	0	0	

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b	625				
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	5,000				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	29,929				
	g Noncash contributions included in lines 1a - 1f:\$	1g	3,070				
	h Total. Add lines 1a-1f ▶			35,554			
Program Service Revenue	2a LABANOTATION AND RECON	Business Code					
		611110	38,330	38,330			
	b TUITION	611110	29,348	29,348			
	c LIBRARY SERVICE	611110	420	420			
	d						
	e						
	f All other program service revenue.						
g Total. Add lines 2a-2f. ▶			68,098				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶		10,160			10,160	
	4 Income from investment of tax-exempt bond proceeds ▶						
	5 Royalties ▶		1,050	1,050			
	6a Gross rents	(i) Real	(ii) Personal				
		6b Less: rental expenses					
		6c Rental income or (loss)					
		d Net rental income or (loss) ▶					
	7a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		7b Less: cost or other basis and sales expenses					
		7c Gain or (loss)					
		d Net gain or (loss) ▶					
	8a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a					
		b Less: direct expenses	8b				
		c Net income or (loss) from fundraising events ▶					
	9a Gross income from gaming activities. See Part IV, line 19	9a					
b Less: direct expenses		9b					
c Net income or (loss) from gaming activities ▶							
10a Gross sales of inventory, less returns and allowances	10a	135					
	b Less: cost of goods sold	10b	0				
	c Net income or (loss) from sales of inventory ▶		135	135			
11a Miscellaneous Revenue	Business Code						
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d ▶						
12 Total revenue. See instructions ▶			114,997	69,283	0	10,160	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	24,405	16,391	6,679	1,335
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	44,195	41,076	3,047	72
8 Pension plan accruals and contributions (include section 401 (k) and 403(b) employer contributions)				
9 Other employee benefits	3,553	2,975	504	74
10 Payroll taxes	6,801	5,694	966	141
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	10,000		10,000	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)	37,895	37,385	510	
12 Advertising and promotion				
13 Office expenses	1,452	1,242	210	
14 Information technology	2,203	2,203		
15 Royalties				
16 Occupancy	3,411	3,240	171	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	199	163	36	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a SCHOOL EXPENSE	396	296	100	
b MISCELLANEOUS EXPENSE	248		248	
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	134,758	110,665	22,471	1,622
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part IX

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	42,406	1	71,422
	2 Savings and temporary cash investments	1,000,202	2	894,775
	3 Pledges and grants receivable, net	8,800	3	0
	4 Accounts receivable, net	870	4	1,315
	5 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	1,118	8	1,118
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a		
	b Less: accumulated depreciation	10b		10c
	11 Investments—publicly traded securities	527,072	11	806,793
	12 Investments—other securities. See Part IV, line 11	42,453	12	50,528
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 33)	1,622,921	16	1,825,951	
Liabilities	17 Accounts payable and accrued expenses	19,299	17	19,809
	18 Grants payable		18	
	19 Deferred revenue	6,000	19	2,000
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17 - 24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	25,299	26	21,809
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	217,735	27	399,638
	28 Net assets with donor restrictions	1,379,887	28	1,404,504
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
32 Total net assets or fund balances	1,597,622	32	1,804,142	
33 Total liabilities and net assets/fund balances	1,622,921	33	1,825,951	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	114,997
2	Total expenses (must equal Part IX, column (A), line 25)	2	134,758
3	Revenue less expenses. Subtract line 2 from line 1	3	-19,761
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,597,622
5	Net unrealized gains (losses) on investments	5	218,206
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	8,075
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,804,142

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

- 1** Accounting method used to prepare the Form 990: Cash Accrual Other _____
 If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant?
 If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant?
 If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- c** If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
 If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

	Yes	No
2a	Yes	
2b		No
2c	Yes	
3a		No
3b		

Additional Data

Software ID:

Software Version:

EIN: 13-1869805

Name: DANCE NOTATION BUREAU INC

Form 990 (2020)

Form 990, Part III, Line 4a:

LIBRARY/ARCHIVAL SERVICES: THE HEART OF THE DNB'S OPERATION IS ITS COLLECTION OF 845 LABANOTATION SCORES OF DANCES THAT HAVE BEEN CHOREOGRAPHED BY 300 ARTISTS. THIS CORE COLLECTION IS SUPPLEMENTED BY RELATED ITEMS THAT SUPPORT THE STAGING OF THE DANCES, INCLUDING PHOTOS, VIDEOS, MUSIC SCORES AND RECORDINGS, PROGRAMS, COSTUME SKETCHES, AND LIGHTING AND SCENERY DESIGNS - A COLLECTION THAT MAKES THE DNB A UNIQUE ARCHIVE IN THE WORLD OF DANCE. THE DNB'S ARCHIVE IS LOCATED AT A STORAGE FACILITY IN LONG ISLAND CITY, QUEENS, NY. PATRONS WISHING TO EXAMINE SCORES AND RELATED MATERIAL MAY CONTINUE TO DO SO BY CALLING THE DNB LIBRARIAN AND REQUESTING THE MATERIAL BE SENT BY EMAIL (VIA PDF SCANS) OR BY REGULAR MAIL TO THEIR HOME OR INSTITUTIONAL ADDRESS. SELECTED SCORES ARE AVAILABLE FOR USE IN STAGING DANCES FOR PUBLIC PERFORMANCE THROUGH RENTAL AND CONTRACTUAL AGREEMENTS WITH THE DNB. SCORE RENTALS ARE A PRIMARY SOURCE OF REVENUE GENERATED BY THE DNB'S ARCHIVE. THE DNB'S ONLINE NOTATED THEATRICAL DANCES CATALOG, ACCESSIBLE TO ANYONE WITH AN INTERNET CONNECTION, ALLOWS PATRONS TO BROWSE INFORMATION ABOUT EACH SCORE IN THE COLLECTION. MANY OF THE SCORES IN THE DNB ARCHIVE HAVE KEPT DANCES FROM DISAPPEARING OVER THE YEARS, INCLUDING WORKS BY MERCE CUNNINGHAM AND GEORGE BALANCHINE. THE DNB ADDS NEW SCORES TO ITS COLLECTION AND TO THE ONLINE CATALOG EACH YEAR, THE PRODUCT OF OUR EFFORTS TO NOTATE IMPORTANT OLD AND NEW MODERN DANCE WORKS AND BALLETS. ARCHIVE-BASED REVENUE DECREASED IN THE PRIOR YEAR AS A RESULT OF FEWER LABANOTATION SCORE RENTALS DUE TO THE PANDEMIC'S IMPACT ON THE PUBLIC PERFORMANCE OF THEATRICAL DANCE.

Form 990, Part III, Line 4b:

LABANOTATION: THE DNB PRESERVES DANCE LEGACIES AND PROMOTES DANCE LITERACY THROUGH THE TEACHING AND USE OF LABANOTATION TO RECORD AND STAGE CHOREOGRAPHED THEATRICAL DANCES. OUR PRINCIPAL MISSION IS TO ENSURE THAT THEATRICAL DANCES WILL CONTINUE TO BE PERFORMED IN VERSIONS TRUE TO THE CHOREOGRAPHER'S ARTISTIC VISION. TO FULLY CAPTURE THE DETAILS OF THE ARTIST'S INTENTIONS, THE DNB USES LABANOTATION, A SYMBOL SYSTEM FOR RECORDING HUMAN MOVEMENT, TO DOCUMENT DANCES ON BOTH PAPER AND DIGITAL MEDIA. INTRODUCED IN 1928, LABANOTATION IS CONSIDERED TO BE THE MOST EFFECTIVE AND COMPREHENSIVE SYSTEM TO OBJECTIVELY ANALYZE AND DESCRIBE HUMAN MOVEMENT IN SPACE AND TIME. THE DNB TYPICALLY RECEIVES FUNDING FROM GOVERNMENT AGENCIES, PRIVATE FOUNDATIONS, AND INDIVIDUALS TO RECORD THEATRICAL DANCES USING THE LABANOTATION SYSTEM. THE DNB IS ALSO HIRED BY CHOREOGRAPHERS TO COMPLETE A LABANOTATION SCORE OF A DANCE WORK OR SELECTED DANCE MOVEMENTS FROM A WORK. ON OCCASION, NOTATORS WILL COMPLETE SCORES FOR THE DNB ON A VOLUNTEER NO FEE BASIS. THE FOLLOWING LABANOTATED DANCE SCORES WERE EITHER COMPLETED OR IN PROGRESS DURING THE YEAR ENDING JUNE 30, 2021: 1) SINGLE LADIES (PUT A RING ON IT). (JAQUEL KNIGHT, FRANK GATSON JR., CHOREOGRAPHERS, 2008). IN JUNE 2020 THE DNB WAS HIRED BY THE HIP-HOP AND MUSIC VIDEO CHOREOGRAPHER JAQUEL KNIGHT TO CREATE A LABANOTATION SCORE OF THE DANCE MOVEMENTS PERFORMED BY BEYONCE AND HER SUPPORTING DANCERS IN THE MUSIC VIDEO SINGLE LADIES. LABANOTATION SCORE COMPLETED IN JULY 2020. 2) EVERYBODY MAD: BEYONCE PERFORMANCE, COACHELLA VALLEY MUSIC AND ARTS FESTIVAL. (JAQUEL KNIGHT, CHRIS GRANT, JASMINE "JB" BADIE, CHOREOGRAPHERS, 2016). LABANOTATION SCORE COMPLETED IN AUGUST 2020. 3) WAP MUSIC VIDEO, CARDI B / FEAT. MEGAN THE STALLION. (JAQUEL KNIGHT, CHOREOGRAPHER, 2020). LABANOTATION SCORE COMPLETED SEPTEMBER 2020. 4) ALREADY FROM BEYONCE BLACK IS KING FILM. (JAQUEL KNIGHT, STEPHEN OJO, CALEB BONNELL (A.V.O BOYZ), CHOREOGRAPHERS, 2020). LABANOTATION SCORE COMPLETED SEPTEMBER 2020. 5) FIND YOUR WAY BACK / FROM BEYONCE BLACK IS KING FILM. (JAQUEL KNIGHT, JONTE' MOANING CHOREOGRAPHERS, 2020). LABANOTATION SCORE COMPLETED OCTOBER 2020. 6) MY POWER / FROM BEYONCE BLACK IS KING FILM. (JAQUEL KNIGHT, CHOREOGRAPHER, 2020). LABANOTATION SCORE COMPLETED OCTOBER 2020. 7) WATER / FROM BEYONCE BLACK IS KING FILM. (JAQUEL KNIGHT, CHOREOGRAPHER, 2020). LABANOTATION SCORE COMPLETED OCTOBER 2020. 8) DON'T JEALOUS ME / FROM BEYONCE BLACK IS KING FILM. (JAQUEL KNIGHT, CHOREOGRAPHER, 2020). LABANOTATION SCORE COMPLETED NOVEMBER 2020. 9) LEMON MUSIC VIDEO, N.E.R.D, AND RIHANNA. (JAQUEL KNIGHT, CHOREOGRAPHER, 2017). LABANOTATION SCORE COMPLETED NOVEMBER 2020. 10) LAS DESENAMORADAS (ELEO POMARE, 1967). A LABANOTATION SCORE OF THE DANCE WILL BE COMPLETED AS FUNDING IS RECEIVED. COMPLETION IS TBD. 11) THE TABLE OF SILENCE (JACQULYN BUGLISI, CHOREOGRAPHER, 2011). THE PROJECT IS PARTIALLY COMPLETE. THE LABANOTATION SCORE WILL BE COMPLETED AS FUNDING IS SECURED. COMPLETION IS TBD. 12) TRIO CON BRIO (ANTONY TUDOR, CHOREOGRAPHER, 1952). LABANOTATION SCORE IN PROGRESS. COMPLETION IS TBD. 13) WIND VON WEST (PINA BAUSCH, CHOREOGRAPHER, 1975). A LABANOTATION SCORE IS IN PROGRESS, AND WILL BE COMPLETED AS FUNDING IS SECURED. COMPLETION IS TBD.

Form 990, Part III, Line 4c:

EDUCATION: THE DNB OFFERS CORRESPONDENCE COURSES IN BOTH ELEMENTARY AND INTERMEDIATE LABANOTATION, AND ONLINE COURSES IN MOVEMENT OBSERVATION AND MOTIF NOTATION. INTENSIVE ONE TO TWO-WEEK WORKSHOPS IN ELEMENTARY LABANOTATION, INTERMEDIATE LABANOTATION, AND MOTIF NOTATION HAVE BEEN DEVELOPED IN CHINESE AND HAVE BEEN CONDUCTED, PRE-COVID, IN CHINA BY A DNB STAFF MEMBER WHO IS FLUENT IN MANDARIN. WE ALSO OFFER IN THE US AND CHINA A ONE-WEEK INTENSIVE TEACHER CERTIFICATION COURSE (TCC) IN ELEMENTARY LABANOTATION. AS THERE IS SUFFICIENT DEMAND AND ENROLLMENT, TWO-WEEK INTENSIVE SUMMER WORKSHOPS IN ELEMENTARY, INTERMEDIATE, AND ADVANCED LABANOTATION ARE OFFERED AND HAVE BEEN HELD IN NEW YORK CITY. ALL TWO-WEEK INTENSIVE LABANOTATION AND MOTIF WORKSHOPS ARE COMPARABLE TO A 3-CREDIT COLLEGE OFFERING IN THE SUBJECT. DUE TO THE COVID-19 PANDEMIC, ALL DNB CLASSROOM COURSE OFFERINGS DURING THE FISCAL 2021 YEAR -- FOR STUDENTS THROUGHOUT THE WORLD -- WERE HELD VIA ZOOM COURSE SESSIONS. THE DNB CONDUCTED THE FOLLOWING ZOOM INSTRUCTION-BASED WORKSHOPS DURING FISCAL 2021:1) A FIVE-WEEK ELEMENTARY LABANOTATION WORKSHOP FOR 20 STUDENTS TOOK PLACE VIA ZOOM DURING JULY AND AUGUST 2020. 2) A FOUR-WEEK MOTIF NOTATION WORKSHOP FOR 15 ELEMENTARY AND MIDDLE SCHOOL DANCE INSTRUCTORS IN CHINA WAS CONDUCTED IN DECEMBER 2020 VIA ZOOM. THE COURSE WAS SPONSORED BY SHANGHAI NORMAL UNIVERSITY. 3) AN INTERMEDIATE LABANOTATION WORKSHOP FOR 12 STUDENTS WAS CONDUCTED VIA ZOOM DURING JANUARY 2021.4) AN ELEMENTARY LABANOTATION WORKSHOP FOR 22 DANCE STUDENTS ATTENDING COLLEGES AND UNIVERSITIES IN MEXICO WAS CONDUCTED VIA ZOOM DURING MAY AND JUNE 2021. THE COURSE WAS SPONSORED BY CENTRO MEXICANO DE ESTUDIOS COREOLOGICOS A.C.

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020

Open to Public Inspection

Name of the organization
DANCE NOTATION BUREAU INC

Employer identification number
13-1869805

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture. See instructions. Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations _____
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization failed to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grant.") . . .	89,334	85,729	86,564	49,130	35,554	346,311
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf. . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge..						
4 Total. Add lines 1 through 3	89,334	85,729	86,564	49,130	35,554	346,311
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f). . .						203,962
6 Public support. Subtract line 5 from line 4.						142,349

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
7 Amounts from line 4. . .	89,334	85,729	86,564	49,130	35,554	346,311
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources. . . .	8,695	10,080	12,683	17,096	11,210	59,764
9 Net income from unrelated business activities, whether or not the business is regularly carried on. . .						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.). . .		684				684
11 Total support. Add lines 7 through 10						406,759

12 Gross receipts from related activities, etc. (see instructions) **12** 198,034

13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

14 Public support percentage for 2020 (line 6, column (f) divided by line 11, column (f)) **14** 35.000 %

15 Public support percentage for 2019 Schedule A, Part II, line 14 **15** 33.320 %

16a 33 1/3% support test—2020. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support test—2019. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2020. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2019. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶		(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf. . .						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5						
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons						
b	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c	Add lines 7a and 7b.						
8	Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶		(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
9	Amounts from line 6.						
10a	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources. . .						
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c	Add lines 10a and 10b.						
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13	Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here.**

Section C. Computation of Public Support Percentage

15	Public support percentage for 2020 (line 8, column (f) divided by line 13, column (f))	15	
16	Public support percentage from 2019 Schedule A, Part III, line 15	16	

Section D. Computation of Investment Income Percentage

17	Investment income percentage for 2020 (line 10c, column (f) divided by line 13, column (f))	17	
18	Investment income percentage from 2019 Schedule A, Part III, line 17	18	

19a 33 1/3% support tests—2020. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2019. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, of Part I, complete Sections A and B. If you checked box 12b, of Part I, complete Sections A and C. If you checked box 12c, of Part I, complete Sections A, D, and E. If you checked box 12d, of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes" and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b	Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings).</i>		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in lines 11b and 11c below, the governing body of a supported organization?		
b	A family member of a person described in 11a above?		
c	A 35% controlled entity of a person described in line 11a or 11b above? <i>If "Yes" to 11a, 11b, or 11c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the officers, directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization (s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in line 2 above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions)		
2	Activities Test. Answer lines 2a and 2b below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in line 2a constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations. Answer lines 3a and 3b below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):	1	
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions)		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	1	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4 Amounts paid to acquire exempt-use assets	4	
5 Qualified set-aside amounts (<i>prior IRS approval required - provide details in Part VI</i>)	5	
6 Other distributions (<i>describe in Part VI</i>). See instructions	6	
7 Total annual distributions. Add lines 1 through 6.	7	
8 Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions	8	
9 Distributable amount for 2020 from Section C, line 6	9	
10 Line 8 amount divided by Line 9 amount	10	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2020	(iii) Distributable Amount for 2020
1 Distributable amount for 2020 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2020 (reasonable cause required-- <i>explain in Part VI</i>). See instructions.			
3 Excess distributions carryover, if any, to 2020:			
a From 2015.			
b From 2016.			
c From 2017.			
d From 2018.			
e From 2019.			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2020 distributable amount			
i Carryover from 2015 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2020 from Section D, line 7:			
\$			
a Applied to underdistributions of prior years			
b Applied to 2020 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2020, if any. Subtract lines 3g and 4a from line 2. If the amount is greater than zero, <i>explain in Part VI</i> . See instructions.			
6 Remaining underdistributions for 2020. Subtract lines 3h and 4b from line 1. If the amount is greater than zero, <i>explain in Part VI</i> . See instructions.			
7 Excess distributions carryover to 2021. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2016.			
b Excess from 2017.			
c Excess from 2018.			
d Excess from 2019.			
e Excess from 2020.			

Part VI Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions).

Facts And Circumstances Test

990 Schedule A, Supplemental Information

Return Reference	Explanation
SCHEDULE A, PART II, LINE 10, EXPLANATION OF OTHER INCOME:	MISCELLANEOUS INCOME - 2017 AMOUNT: \$ 684.

SCHEDULE D (Form 990)

Supplemental Financial Statements

OMB No. 1545-0047

2020

Open to Public Inspection

Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury Internal Revenue Service

Name of the organization DANCE NOTATION BUREAU INC

Employer identification number 13-1869805

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Line number, (a) Donor advised funds, (b) Funds and other accounts. Rows 1-4 for total number, aggregate value of contributions, grants, and end of year.

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property... 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes...

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

- 1 Purpose(s) of conservation easements held by the organization (check all that apply). Preservation of land for public use, Protection of natural habitat, Preservation of open space, Preservation of an historically important land area, Preservation of a certified historic structure.

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year. Table with columns: Line number, Held at the End of the Year. Rows 2a-2d for total number, acreage, certified historic structures, and acquired after 7/25/06.

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year. 4 Number of states where property subject to conservation easement is located. 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year. 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year. 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items. b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VIII, line 1. (ii) Assets included in Form 990, Part X. 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items: a Revenue included on Form 990, Part VIII, line 1. b Assets included in Form 990, Part X.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a** Public exhibition
 - b** Scholarly research
 - c** Preservation for future generations
 - d** Loan or exchange programs
 - e** Other
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? . . . **Yes** **No**

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? **Yes** **No**
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---|--------|
| 1c Beginning balance | |
| 1d Additions during the year | |
| 1e Distributions during the year | |
| 1f Ending balance | |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? . . . **Yes** **No**
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	494,030	494,030	494,030	494,030	494,030
b Contributions	11,419				
c Net investment earnings, gains, and losses	9,630	9,842	12,673	10,044	8,656
d Grants or scholarships					
e Other expenditures for facilities and programs	9,630	9,842	12,673	10,044	8,656
f Administrative expenses					
g End of year balance	505,449	494,030	494,030	494,030	494,030

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a** Board designated or quasi-endowment ▶
 - b** Permanent endowment ▶ 100.000 %
 - c** Term endowment ▶
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|------------------|----|
| (i) Unrelated organizations | 3a(i) Yes | |
| (ii) Related organizations | 3a(ii) | No |
| b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).) . . . ▶ 0

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments—Program Related.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, col.(B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, col.(B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col.(B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1 :			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1 :			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5	

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Return Reference	Explanation
See Additional Data Table	

Additional Data

Software ID:

Software Version:

EIN: 13-1869805

Name: DANCE NOTATION BUREAU INC

Supplemental Information

Return Reference	Explanation
PART V, LINE 4:	THE ORGANIZATION'S PERMANENTLY RESTRICTED NET ASSETS CONSIST OF DONOR-RESTRICTED FUNDS WHO SE PURPOSE IS TO PROVIDE LONG TERM SUPPORT FOR ITS OPERATIONS.

Supplemental Information

Return Reference	Explanation
PART X, LINE 2:	THE ORGANIZATION RECOGNIZES THE EFFECT OF INCOME TAX POSITIONS ONLY IF THOSE POSITIONS ARE MORE LIKELY THAN NOT TO BE SUSTAINED. MANAGEMENT HAS DETERMINED THAT THE ORGANIZATION HAD NO UNCERTAIN TAX POSITIONS THAT WOULD REQUIRE FINANCIAL STATEMENT RECOGNITION OR DISCLOSURE. THE ORGANIZATION IS NO LONGER SUBJECT TO EXAMINATIONS BY THE APPLICABLE TAXING JURISDICTIONS FOR PERIODS PRIOR TO JUNE 30, 2018.

SCHEDULE O
(Form 990 or 990-EZ)**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020**Open to Public Inspection**

Department of the Treasury

Name of the organization
DANCE NOTATION BUREAU INC

Employer identification number

13-1869805

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION A, LINE 2	BOARD MEMBERS CARLA GUGGENHEIM AND DAVID HOPKINSON HAVE A FAMILY RELATIONSHIP.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 11B	DANCE NOTATION BUREAU INC. HAS ITS FORM 990 PREPARED BY AN OUTSIDE ACCOUNTING FIRM AND HAS ESTABLISHED THE FOLLOWING REVIEW PROCESS TO ENSURE THAT THE INFORMATION REPORTED IS COMPLETE AND ACCURATE. WHEN THE FORM 990 HAS BEEN PREPARED, REVIEWED BY MANAGEMENT, AND IS READY TO BE FILED WITH THE INTERNAL REVENUE SERVICE, IT IS ELECTRONICALLY SENT TO THE BOARD MEMBERS OF THE ORGANIZATION FOR ANY COMMENTS. ANY COMMENTS ARE THEN GROUPED, SUMMARIZED, AND PROVIDED TO THE OUTSIDE ACCOUNTANTS. EACH ISSUE IS DOCUMENTED AND ADDRESSED UNTIL THE RETURN IS FINALIZED AND APPROVED FOR FILING.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 12C	<p>THE CONFLICT OF INTEREST POLICY IS APPLICABLE TO THE DANCE NOTATION BUREAU, INC. DIRECTORS AND OFFICERS. THIS POLICY IS MONITORED AND ENFORCED ANNUALLY (IN THE LAST QUARTER OF EACH FISCAL YEAR). IF A DIRECTOR OR OFFICER BELIEVES THAT THEY MAY HAVE A POTENTIAL CONFLICT, THEN THEY ARE REQUIRED TO DISCLOSE IT TO THE GOVERNING BOARD OF THE ORGANIZATION. AFTER THE DISCLOSURE IS MADE, THE GOVERNING BODY SPEAKS WITH THE INTERESTED PERSON TO UNDERSTAND THE POTENTIAL CONFLICT. AN INTERESTED PERSON MAY MAKE A PRESENTATION AT THE GOVERNING BOARD OR COMMITTEE MEETING, BUT AFTER THE PRESENTATION, SHE OR HE SHALL LEAVE THE MEETING DURING THE DISCUSSION OF, AND THE VOTE ON, THE TRANSACTION OR ARRANGEMENT INVOLVING THE POSSIBLE CONFLICT OF INTEREST. THE CHAIRPERSON OF THE GOVERNING BOARD OR COMMITTEE SHALL, IF APPROPRIATE, APPOINT A DISINTERESTED PERSON OR COMMITTEE TO INVESTIGATE ALTERNATIVES TO THE PROPOSED TRANSACTION OR ARRANGEMENT. AFTER EXERCISING DUE DILIGENCE, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE WHETHER THE ORGANIZATION CAN OBTAIN WITH REASONABLE EFFORTS A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT FROM A PERSON OR ENTITY THAT WOULD NOT GIVE RISE TO A CONFLICT OF INTEREST. IF A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT IS NOT REASONABLY POSSIBLE UNDER CIRCUMSTANCES NOT PRODUCING A CONFLICT OF INTEREST, THE GOVERNING BOARD OR COMMITTEE SHALL DETERMINE BY A MAJORITY VOTE OF THE DISINTERESTED DIRECTORS WHETHER THE TRANSACTION OR ARRANGEMENT IS IN THE ORGANIZATION'S BEST INTEREST, FOR ITS BENEFIT, AND WHETHER IT IS FAIR AND REASONABLE. IN CONFORMITY WITH THE ABOVE DETERMINATION, IT SHALL MAKE ITS DECISION AS TO WHETHER TO ENTER INTO THE TRANSACTION OR ARRANGEMENT. THE MINUTES OF THE GOVERNING BOARD CONTAIN ANY DIRECTORS OR OFFICERS THAT STATED THEY MAY HAVE A POTENTIAL CONFLICT AND THE RESOLUTION TO SUCH CONFLICT.</p>

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 15	THERE ARE TWO OFFICER POSITIONS WITHIN THE ORGANIZATION: THE EXECUTIVE DIRECTOR, AND THE DIRECTOR OF FINANCE AND ADMINISTRATION. THE EXECUTIVE DIRECTOR IS AN UNPAID POSITION. THE DIRECTOR OF FINANCE AND ADMINISTRATION WAS HIRED IN 2006 IN A PART-TIME CAPACITY OF 20 HOURS PER WEEK. THE PROCESS USED TO DETERMINE HIS COMPENSATION WAS TO PRORATE THE SALARY OF THE FORMER FULL-TIME EXECUTIVE DIRECTOR, BASED ON A 40 HOUR/WEEK, \$50,000 SALARY. COMPENSATION WAS APPROVED BY THE DNB BOARD OF DIRECTORS AND DOCUMENTED IN THE MINUTES. THE COMPENSATION PROCESS FOR OFFICERS AND DIRECTORS WAS LAST UPDATED IN JANUARY OF 2015 WHEN THE BOARD OF DIRECTORS APPROVED A 5% RAISE FOR THE DIRECTOR OF FINANCE AND ADMINISTRATION. THE DIRECTOR OF FINANCE HAS SINCE REDUCED THE NUMBER OF HOURS WORKED WEEKLY WITH NO NEGATIVE IMPACTS ON THE ORGANIZATION'S OPERATION.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION C, LINE 19	THE ORGANIZATION MAKES ITS FORM 990 AVAILABLE FOR PUBLIC INSPECTION AS REQUIRED UNDER SECTION 6104 OF THE INTERNAL REVENUE CODE. THE RETURN IS POSTED ON GUIDESTAR.ORG AND OTHER SIMILAR TYPES OF WEBSITES. IN ADDITION, THE FINANCIAL STATEMENTS, CONFLICT OF INTEREST POLICY, ARTICLES OF INCORPORATION, AND BY-LAWS ARE ALSO AVAILABLE UPON WRITTEN REQUEST AT 178 EAST 109TH STREET, #5, NEW YORK, NY 10029 OR BY CALLING THE ORGANIZATION DIRECTLY AT (212)-571-7011.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART IX, LINE 11G	LABANOTATION CONSULTANTS: PROGRAM SERVICE EXPENSES 37,385. MANAGEMENT AND GENERAL EXPENSES 0. FUNDRAISING EXPENSES 0. TOTAL EXPENSES 37,385. PAYROLL SERVICES: PROGRAM SERVICE EXPENSES 0. MANAGEMENT AND GENERAL EXPENSES 510. FUNDRAISING EXPENSES 0. TOTAL EXPENSES 510.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XI, LINE 9:	CHANGE IN VALUE OF BENEFICAL INTEREST IN REMAINDER TRUSTS 8,075.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XII, LINE 2C:	THE ORGANIZATION HAS A FINANCE COMMITTEE THAT ASSUMES RESPONSIBILITY FOR THE OVERSIGHT OF THE REVIEW OF ITS FINANCIAL STATEMENTS AND THE SELECTION OF AN INDEPENDENT ACCOUNTANT. THIS PROCESS HAS NOT CHANGED FROM THE PRIOR YEAR.