

2019

Open to Public  
Inspection

Form 990-EZ

# Short Form

## Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

► Do not enter social security numbers on this form, as it may be made public.

► Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

2003

Department of the Treasury  
Internal Revenue Service

<b>A For the 2019 calendar year, or tax year beginning</b>		April 1	, 2019, and ending	March 31	, 20 20
<b>B Check if applicable</b>		<b>C Name of organization</b>		<b>D Employer identification number</b>	
<input type="checkbox"/> Address change		<b>Benevolent &amp; Protective Order of Elks, Eau Claire Lodge #402</b>		39-1735475	
<input type="checkbox"/> Name change		Number and street (or P O box if mail is not delivered to street address)		E Telephone number	
<input type="checkbox"/> Initial return		3411 Stein Boulevard		715-834-4022	
<input type="checkbox"/> Final return/terminated		City or town, state or province, country, and ZIP or foreign postal code		F Group Exemption Number ► 1156	
<input type="checkbox"/> Amended return		Eau Claire, WI 54701			
<input type="checkbox"/> Application pending					
<b>G Accounting Method</b> <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual Other (specify) ►				<b>H Check ► <input checked="" type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).</b>	
<b>I Website:</b> ►					
<b>J Tax-exempt status (check only one)</b> — <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> 501(c) ( 8 ) (insert no) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527					
<b>K Form of organization</b> <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other					
<b>L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ</b>				► \$ 199,393	
<b>Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances</b> (see the instructions for Part I)					
Check if the organization used Schedule O to respond to any question in this Part I <input checked="" type="checkbox"/> 2					
Revenue	1 Contributions, gifts, grants, and similar amounts received	5a	1	20,429	
	2 Program service revenue including government fees and contracts	5b	2		
	3 Membership dues and assessments		3	18,727	
	4 Investment income		4	743	
	5a Gross amount from sale of assets other than inventory	5a			
	b Less cost or other basis and sales expenses	5b			
	c Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)		5c	RECEIVED	
	6 Gaming and fundraising events				
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	25,785		
b Gross income from fundraising events (not including \$ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	4,981			
c Less: direct expenses from gaming and fundraising events	6c	1,420			
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	29,334		
7a Gross sales of inventory, less returns and allowances	7a	125,235			
b Less: cost of goods sold	7b	54,340			
c Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)		7c	70,895		
8 Other revenue (describe in Schedule O)			8	3,505	
9 <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8			9	143,633	
Expenses	10 Grants and similar amounts paid (list in Schedule O)		10	21,951	
	11 Benefits paid to or for members		11		
	12 Salaries, other compensation, and employee benefits		12	48,269	
	13 Professional fees and other payments to independent contractors		13	1,500	
	14 Occupancy, rent, utilities, and maintenance		14	42,478	
	15 Printing, publications, postage, and shipping		15	4,195	
	16 Other expenses (describe in Schedule O)		16	17,202	
17 <b>Total expenses.</b> Add lines 10 through 16		17	135,595		
Net Assets	18 Excess or (deficit) for the year (subtract line 17 from line 9)		18	8,038	
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	209,894	
	20 Other changes in net assets or fund balances (explain in Schedule O)		20		
	21 Net assets or fund balances at end of year. Combine lines 18 through 20		21	217,932	

**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II 

		(A) Beginning of year	(B) End of year
22	Cash, savings, and investments	83,754	22
23	Land and buildings	153,753	23
24	Other assets (describe in Schedule O)	4,554	24
25	<b>Total assets</b>	242,061	25
26	<b>Total liabilities</b> (describe in Schedule O)	32,167	26
27	<b>Net assets or fund balances</b> (line 27 of column (B) <b>must agree with line 21</b> )	209,894	27
			217,932

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III What is the organization's primary exempt purpose? Fraternal-support veterans, youth, and community causes

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28	Place dictionaries into elementary schools of surrounding school districts for 3rd graders, over 1300 dictionaries were placed this past year.		
	(Grants \$ 2,500) If this amount includes foreign grants, check here ► <input type="checkbox"/>	28a	4,037
29	Provided 5 bicycles and 5 independent living packages to the homeless veterans housed at Klein Hall in Chippewa Falls, WI. Klein Hall is a residence that houses homeless veterans and works to transition them back into the community in independent living arrangements.		
	(Grants \$ 3,055) If this amount includes foreign grants, check here ► <input type="checkbox"/>	29a	3,393
30	Contributed food stuff to a community food pantry		
	(Grants \$ 2,000) If this amount includes foreign grants, check here ► <input type="checkbox"/>	30a	2,884
31	Other program services (describe in Schedule O)		
	(Grants \$ 2,120) If this amount includes foreign grants, check here ► <input type="checkbox"/>	31a	11,637
32	<b>Total program service expenses</b> (add lines 28a through 31a)		32 21,951

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV 

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Kenny Lane				
Exalted Ruler	5	0	0	0
Elliot Kaas				
Esteemed Leading Knight	1	0	0	0
Ramona Mathews				
Esteemed Loyal Knight	1	0	0	0
Robert Mathews				
Esteemed Lecturing Knight	1	0	0	0
Sylvia Emerson				
Secretary	5	3,000	0	0
Robyn Berg				
Treasurer	5	3,000	0	0
James Wold				
Trustee - Board Chairman	1	0	0	0
James Norby				
Trustee	1	0	0	0
John Panzigrau				
Trustee	1	0	0	0
George Meyer				
Trustee	1	0	0	0
Terry Hayden				
Trustee	1	0	0	0

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations, optional for others)

C10

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

- 33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O 33
- 34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions 34
- 35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? 35a
- b If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O 35b
- c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III 35c
- 36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N 36
- 37a Enter amount of political expenditures, direct or indirect, as described in the instructions ► 37a
- b Did the organization file Form 1120-POL for this year? 37b
- 38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee, or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? 38a
- b If "Yes," complete Schedule L, Part II, and enter the total amount involved 38b
- 39 Section 501(c)(7) organizations. Enter:
- a Initiation fees and capital contributions included on line 9 39a
- b Gross receipts, included on line 9, for public use of club facilities 39b
- 40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ► 40a , section 4912 ► 40b , section 4955 ► 40c
- b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I 40d
- c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 40e
- d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Enter amount of tax on line 40c reimbursed by the organization 40f
- e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T 40g
- 41 List the states with which a copy of this return is filed ► None
- 42a The organization's books are in care of ► Eau Claire Lodge #402  Telephone no. ► 54701   
Located at ► 3411 Stein Boulevard, Eau Claire, WI  ZIP + 4 ► 42b
- b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ► 42c   
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).
- c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ► 42d
- 43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year ► 43
- 44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ 44a
- b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ 44b
- c Did the organization receive any payments for indoor tanning services during the year? 44c
- d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O 44d
- 45a Did the organization have a controlled entity within the meaning of section 512(b)(13)? 45a
- b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions 45b

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	<input checked="" type="checkbox"/>

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	<input type="checkbox"/>
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	<input type="checkbox"/>
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a	<input type="checkbox"/>
b	If "Yes," was the related organization a section 527 organization?	49b	<input type="checkbox"/>
50	Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."		

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Not Applicable				

f Total number of other employees paid over \$100,000 ►

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
Not applicable		

d Total number of other independent contractors each receiving over \$100,000 ►

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A ►  Yes  No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here	Signature of officer Kenny Lane, Exalted Ruler Type or print name and title	Date 6-20-2020
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Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ►		Firm's EIN ►		
	Firm's address ►		Phone no		

May the IRS discuss this return with the preparer shown above? See instructions ►  Yes  No

**SCHEDULE G**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information Regarding Fundraising or Gaming Activities**

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

► Attach to Form 990 or Form 990-EZ.  
► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No 1545-0047

**2019**

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Name of the organization

Employer identification number

**Benevolent & Protective Order of Elks, Eau Claire Lodge #402**

39-1735475

**Part I Fundraising Activities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- a  Mail solicitations      e  Solicitation of non-government grants  
b  Internet and email solicitations      f  Solicitation of government grants  
c  Phone solicitations      g  Special fundraising events  
d  In-person solicitations
- 2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?  Yes  No
- b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
1 <i>Not applicable</i>		Yes	No			
2						
3						
4						
5						
6						
7						
8						
9						
10						
<b>Total</b>						

- 3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

**Not Applicable**

**Part II Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000

	(a) Event #1 (event type)	(b) Event #2 (event type)	(c) Other events (total number)	(d) Total events (add col (a) through col (c))
Revenue				
1 Gross receipts . . . . .	No items or events			
2 Less: Contributions . . . . .	over \$5,000			
3 Gross income (line 1 minus line 2) . . . . .				
4 Cash prizes . . . . .				
5 Noncash prizes . . . . .				
6 Rent/facility costs . . . . .				
7 Food and beverages . . . . .				
8 Entertainment . . . . .				
9 Other direct expenses . . . . .				
10 Direct expense summary. Add lines 4 through 9 in column (d) . . . . . ►				
11 Net income summary. Subtract line 10 from line 3, column (d) . . . . . ►				

**Part III Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

	(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
Revenue				
1 Gross revenue . . . . .		1500	24273	25773
Direct Expenses				
2 Cash prizes . . . . .				
3 Noncash prizes . . . . .				
4 Rent/facility costs . . . . .				
5 Other direct expenses . . . . .				
6 Volunteer labor . . . . .	<input type="checkbox"/> Yes ..... % <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes ..... 100 % <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes ..... 100 % <input type="checkbox"/> No	
7 Direct expense summary. Add lines 2 through 5 in column (d) . . . . . ►				
8 Net gaming income summary. Subtract line 7 from line 1, column (d) . . . . . ►				25773

9 Enter the state(s) in which the organization conducts gaming activities: **Wisconsin**

a Is the organization licensed to conduct gaming activities in each of these states? . . . . .  Yes  No  
b If "No," explain. \_\_\_\_\_

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? . . . . .  Yes  No  
b If "Yes," explain. \_\_\_\_\_

- 11 Does the organization conduct gaming activities with nonmembers?  Yes  No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming?  Yes  No

13 Indicate the percentage of gaming activity conducted in

a The organization's facility	13a	100 %
b An outside facility	13b	0 %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ► Elliot Kaas

Address ► 3411 Stein Boulevard, Eau Claire, WI 54701

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?  Yes  No

b If "Yes," enter the amount of gaming revenue received by the organization ► \$ 24273 and the amount of gaming revenue retained by the third party ► \$ 14278

c If "Yes," enter name and address of the third party:

Name ► Northwest Coin Machines

Address ► 919 Martin Road, Bloomer, WI 54724

- ## 16 Gaming manager information:

Name ► Elliot Kaas

Gaming manager compensation ► \$ 0

**Description of services provided ► Counts cash and reimburses Lodge for prizes paid out, does so as a volunteer**

Director/officer       Employee       Independent contractor

- ## 17 Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?  Yes  No

**b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ **0**

**Part IV** **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

- Attach to Form 990 or 990-EZ.
- Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No 1545-0047

**2019**

**Open to Public  
Inspection**

Name of the organization

**Benevolent & Protective Order of Elks, Eau Claire Lodge #402**

Employer identification number

**39-1735475**

**Line 8 - Other revenue is comprised of: Rent - \$2,765, and Miscellaneous Revenue - \$740.**

**Line 16: Other expenses consisted of: National and State Association fees - \$5,586, conventions and conferences - \$5,470, Licenses - \$1,998, and Miscellaneous expenses - \$4,148.**

**Line 26. Liabilities consisted of Pledges payable - \$6,000, Prepaid membership dues - \$12,880, Accounts payable - 6,085, and accrued payroll and taxes payable - \$918.**

**Detail of line 10 can be found in Part III. Detail underlying line 31 of Part III us as follows:**

**Salvation Army Adopt-a-family Christmas project - \$1,508, Joshua Camp - \$1,800, Eau Claire Community Foundation - \$675, Elks National Foundation - \$1,125, Student Scholarships granted - \$1,200, State Elks Benevolent Fund - \$876, State Major Project - \$576, Veteran's Housing Assistance - \$500, Veteran's Appreciation Luncheon - \$993, Veteran's Tribute Trail - \$815, miscellaneous other recipients under \$500 - \$1,569.**

Name of the organization

Benevolent & Protective Order of Elks, Eau Claire Lodge #402

Employer identification number

39-1735475