

Form **990-PF**

Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

OMB No 1545-0047

2019Department of the Treasury
Internal Revenue Service

- ▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990PF for instructions and the latest information.

2002

Open to Public Inspection

For calendar year 2019 or tax year beginning

03-01, 2019, and ending

02-29, 2020

Name of foundation

CLARENCE H & ANNA E LUTZ FOUNDATION

Number and street (or P.O. box number if mail is not delivered to street address)

P O BOX 147

City or town, state or province, country, and ZIP or foreign postal code

CHESTER, SC 29706

G Check all that apply

☐ Initial return☐ Initial return of a former public charity☐ Final return☐ Amended return☐ Address change☐ Name change

H Check type of organization

☒ Section 501(c)(3) exempt private foundation☐ Section 4947(a)(1) nonexempt charitable trust☐ Other taxable private foundation

I Fair market value of all assets at

end of year (from Part II, col. (c),

line 16) ▶ \$ **6,606,086**

J Accounting method

☒ Cash☐ Accrual☐ Other (specify)

(Part I, column (d) must be on cash basis)

A Employer identification number

57-0940342

B Telephone number (see instructions)

(803) 329-4920C If exemption application is pending, check here ☐D 1. Foreign organizations, check here ☐2. Foreign organizations meeting the 85% test, check here and attach computation ☐E If private foundation status was terminated under section 507(b)(1)(A), check here ☐F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ☐

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions))

(a) Revenue and expenses per books

(b) Net investment income

(c) Adjusted net income

(d) Disbursements for charitable purposes (cash basis only)

Revenue		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
1	Contributions, gifts, grants, etc., received (attach schedule)				
2	Check ☒ if the foundation is not required to attach Sch. B				
3	Interest on savings and temporary cash investments	1,003	1,003		
4	Dividends and interest from securities	305,472	305,472		
5a	Gross rents				
b	Net rental income or (loss)				
6a	Net gain or (loss) from sale of assets not on line 10	143,182			
b	Gross sales price for all assets on line 6a	595,918			
7	Capital gain net income (from Part IV, line 2)		143,182		
8	Net short-term capital gain			3	
9	Income modifications				
10a	Gross sales less returns and allowances				
b	Less: Cost of goods sold				
c	Gross profit or (loss) (attach schedule)				
11	Other income (attach schedule)				
12	Total. Add lines 1 through 11	449,657	449,657	3	
13	Compensation of officers, directors, trustees, etc.	27,000			27,000
14	Other employee salaries and wages				
15	Pension plans, employee benefits				
16a	Legal fees (attach schedule) STM107	17,500			17,500
b	Accounting fees (attach schedule)				
c	Other professional fees (attach schedule) STM109	7,430	7,430		7,430
17	Interest				
18	Taxes (attach schedule) (see instructions) STM110	2,829	2,829		2,829
19	Depreciation (attach schedule) and depletion STM126	420			
20	Occupancy				
21	Travel, conferences, and meetings	217			217
22	Printing and publications				
23	Other expenses (attach schedule) STM103	3,537			3,537
24	Total operating and administrative expenses. Add lines 13 through 23	58,933	10,259		58,513
25	Contributions, gifts, grants paid	265,000			265,000
26	Total expenses and disbursements. Add lines 24 and 25	323,933	10,259		323,513
27	Subtract line 26 from line 12				
a	Excess of revenue over expenses and disbursements	125,724			
b	Net investment income (if negative, enter -0-)		439,398		
c	Adjusted net income (if negative, enter -0-)			3	

For Paperwork Reduction Act Notice, see instructions.

Form 990-PF (2019)

Part II		Balance Sheets	Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions)	Beginning of year	End of year	
				(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1	Cash - non-interest-bearing		192,089	193,622	193,622
	2	Savings and temporary cash investments				
	3	Accounts receivable				
		Less: allowance for doubtful accounts				
	4	Pledges receivable				
		Less: allowance for doubtful accounts				
	5	Grants receivable				
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)				
	7	Other notes and loans receivable (attach schedule)				
		Less: allowance for doubtful accounts				
	8	Inventories for sale or use				
	9	Prepaid expenses and deferred charges				
	10a	Investments - U S and state government obligations (attach schedule)				
	b	Investments - corporate stock (attach schedule) . . . STM137		3,407,571	2,990,386	4,745,012
	c	Investments - corporate bonds (attach schedule) . . . STM138		411,315	361,315	394,441
Liabilities	11	Investments - land, buildings, and equipment basis				
		Less: accumulated depreciation (attach schedule)				
	12	Investments - mortgage loans				
	13	Investments - other (attach schedule) . . . STM118		906,963	963,256	1,267,767
	14	Land, buildings, and equipment basis				
		Less: accumulated depreciation (attach schedule)				
	15	Other assets (describe . . . STM120)		5,244	5,244	5,244
	16	Total assets (to be completed by all filers - see the instructions. Also, see page 1, item I)		4,923,182	4,513,823	6,606,086
	17	Accounts payable and accrued expenses				
	18	Grants payable				
Net Assets or Fund Balances	19	Deferred revenue				
	20	Loans from officers, directors, trustees, and other disqualified persons				
	21	Mortgages and other notes payable (attach schedule)				
	22	Other liabilities (describe . . .)				
	23	Total liabilities (add lines 17 through 22)		0	0	
		Foundations that follow FASB ASC 958, check here and complete lines 24, 25, 29, and 30. ☐				
	24	Net assets without donor restrictions				
	25	Net assets with donor restrictions				
		Foundations that do not follow FASB ASC 958, check here and complete lines 26 through 30. ☒				
	26	Capital stock, trust principal, or current funds				
	27	Paid-in or capital surplus, or land, bldg, and equipment fund				
	28	Retained earnings, accumulated income, endowment, or other funds		4,923,182	4,513,823	
	29	Total net assets or fund balances (see instructions)		4,923,182	4,513,823	
	30	Total liabilities and net assets/fund balances (see instructions)		4,923,182	4,513,823	

Part III Analysis of Changes in Net Assets or Fund Balances

1	Total net assets or fund balances at beginning of year - Part II, column (a), line 29 (must agree with end-of-year figure reported on prior year's return)	1	4,923,182
2	Enter amount from Part I, line 27a	2	125,724
3	Other increases not included in line 2 (itemize)	3	
4	Add lines 1, 2, and 3	4	5,048,906
5	Decreases not included in line 2 (itemize)	5	
6	Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 29	6	5,048,906

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (for example, real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)	(b) How acquired P-Purchase D-Donation	(c) Date acquired (mo, day, yr)	(d) Date sold (mo, day, yr)
1a See STM134			
b			
c			
d			
e			

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) ((e) plus (f) minus (g))
a 595,918		452,736	143,182
b			
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

(i) FMV as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col (i) over col (j), if any	(l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))
a			143,182
b			
c			
d			
e			

2 Capital gain net income or (net capital loss)	{ If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7 }	2	143,182
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6) If gain, also enter in Part I, line 8, column (c) See instructions If (loss), enter -0- in Part I, line 8	{ }	3	3

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income)

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes ☒ No

If "Yes," the foundation doesn't qualify under section 4940(e) Do not complete this part

1 Enter the appropriate amount in each column for each year, see the instructions before making any entries			
(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col (b) divided by col (c))
2018	381,582	7,188,229	0.053084
2017	310,817	7,467,927	0.04162
2016	357,287	7,110,393	0.050249
2015	337,034	6,553,347	0.051429
2014	310,789	6,619,354	0.046952

2 Total of line 1, column (d)	2	0.243334
3 Average distribution ratio for the 5-year base period - divide the total on line 2 by 5 0, or by the number of years the foundation has been in existence if less than 5 years	3	0.048667
4 Enter the net value of noncharitable-use assets for 2019 from Part X, line 5	4	7,458,374
5 Multiply line 4 by line 3	5	362,977
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	4,394
7 Add lines 5 and 6	7	367,371
8 Enter qualifying distributions from Part XII, line 4 If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate See the Part VI instructions	8	323,513

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

1a	Exempt operating foundations described in section 4940(d)(2), check here ☐ and enter "N/A" on line 1 Date of ruling or determination letter _____ (attach copy of letter if necessary-see instructions)		
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check here ☐ and enter 1% of Part I, line 27b	1	8,788
c	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations, enter 4% of Part I, line 12, col (b)		
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)	2	0
3	Add lines 1 and 2	3	8,788
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)	4	0
5	Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-	5	8,788
6	Credits/Payments		
a	2019 estimated tax payments and 2018 overpayment credited to 2019	6a	3,339
b	Exempt foreign organizations - tax withheld at source	6b	
c	Tax paid with application for extension of time to file (Form 8868)	6c	
d	Backup withholding erroneously withheld	6d	
7	Total credits and payments. Add lines 6a through 6d	7	3,339
8	Enter any penalty for underpayment of estimated tax. Check here ☐ if Form 2220 is attached	8	
9	Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed	9	5,449
10	Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid	10	
11	Enter the amount of line 10 to be Credited to 2020 estimated tax ☐ Refunded ☐	11	

Part VII-A Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes? See the instructions for the definition If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities		X
c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year (1) On the foundation \$ _____ (2) On foundation managers \$ _____		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers \$ _____		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by General Instruction T		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?		X
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col (c), and Part XV	X	
8a Enter the states to which the foundation reports or with which it is registered. See instructions SC		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2019 or the tax year beginning in 2019? See instructions for Part XIV		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		X

Part VII-A Statements Regarding Activities (continued)

	Yes	No
11 At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule See instructions		X
12 Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement See instructions		X
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ► <u>HTTP://WWW.LUTZFOUNDATION.ORG</u>	X	
14 The books are in care of ► <u>DEWEY GUYTON</u> Telephone no ► <u>803-329-4920</u> Located at ► <u>P O BOX 147, CHESTER, SC</u> ZIP+4 ► <u>29706</u>		
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 - check here and enter the amount of tax-exempt interest received or accrued during the year		☐
16 At any time during calendar year 2019, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? See the instructions for exceptions and filing requirements for FinCEN Form 114 If "Yes," enter the name of the foreign country ►		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
1a During the year, did the foundation (either directly or indirectly)		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	☐ Yes	☒ No
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	☐ Yes	☒ No
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	☐ Yes	☒ No
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	☐ Yes	☒ No
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	☐ Yes	☒ No
(6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days)	☐ Yes	☒ No
b If any answer is "Yes" to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance? See instructions		
Organizations relying on a current notice regarding disaster assistance, check here		☐
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2019?		X
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))		
a At the end of tax year 2019, did the foundation have any undistributed income (Part XIII, lines 6d and 6e) for tax year(s) beginning before 2019?	☐ Yes	☒ No
If "Yes," list the years ►		
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement - see instructions)		
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here ►		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	☐ Yes	☒ No
b If "Yes," did it have excess business holdings in 2019 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Form 4720, Schedule C, to determine if the foundation had excess business holdings in 2019)		
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?		X
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2019?		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)

5a	During the year, did the foundation pay or incur any amount to		Yes	No
(1)	Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?	☐ Yes ☒ No		
(2)	Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive?	☐ Yes ☒ No		
(3)	Provide a grant to an individual for travel, study, or other similar purposes?	☐ Yes ☒ No		
(4)	Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? See instructions	☐ Yes ☒ No		
(5)	Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?	☐ Yes ☒ No		
b	If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance? See instructions		5b	
c	If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? If "Yes," attach the statement required by Regulations section 53.4945-5(d)	☐ Yes ☐ No		
6a	Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	☐ Yes ☒ No		
b	Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? If "Yes" to 6b, file Form 8870		6b	X
7a	At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?	☐ Yes ☒ No		
b	If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction?		7b	
8	Is the foundation subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	☐ Yes ☒ No		

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**1 List all officers, directors, trustees, and foundation managers and their compensation. See instructions.**

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See 990 OFOV				
DEWEY GUYTON	PRESIDENT AND B			
P O BOX 147, CHESTER, SC 29706	12.00	3,500	0	0
JOAN L GUYTON	EXECUTIVE VP/TR			
P O BOX 147, CHESTER, SC 29706	24.00	3,500	0	0
MARY S JOLLEY	DIRECTOR VP/TEC			
P O BOX 147, CHESTER, SC 29706	10.00	5,000	0	0
SUSAN STEPHENSON	DIRECTOR VP/PUB			
P O BOX 147, CHESTER, SC 29706	10.00	5,000	0	0

2 Compensation of five highest-paid employees (other than those included on line 1 - see instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000 0

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3** Five highest-paid independent contractors for professional services. See instructions. If none, enter "NONE."

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		

Total number of others receiving over \$50,000 for professional services ▶

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2

	Amount
1	
2	
All other program-related investments. See instructions.	
3	
Total. Add lines 1 through 3 ▶	

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes		
a	Average monthly fair market value of securities	1a	7,386,525
b	Average of monthly cash balances	1b	185,428
c	Fair market value of all other assets (see instructions)	1c	0
d	Total (add lines 1a, b, and c)	1d	7,571,953
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	
2	Acquisition indebtedness applicable to line 1 assets	2	0
3	Subtract line 2 from line 1d	3	7,571,953
4	Cash deemed held for charitable activities. Enter 1 1/2% of line 3 (for greater amount, see instructions)	4	113,579
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	7,458,374
6	Minimum investment return. Enter 5% of line 5	6	372,919

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations, check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	372,919
2a	Tax on investment income for 2019 from Part VI, line 5	2a	8,788
b	Income tax for 2019 (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	8,788
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	364,131
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	364,131
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	364,131

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	323,513
b	Program-related investments - total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	323,513
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b. See instructions	5	
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	323,513

Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2018	(c) 2018	(d) 2019
1 Distributable amount for 2019 from Part XI, line 7				364,131
2 Undistributed income, if any, as of the end of 2019				
a Enter amount for 2018 only			276,174	
b Total for prior years				
3 Excess distributions carryover, if any, to 2019				
a From 2014				
b From 2015				
c From 2016				
d From 2017				
e From 2018				
f Total of lines 3a through e				
4 Qualifying distributions for 2019 from Part XII, line 4 ▶ \$ 323,513				
a Applied to 2018, but not more than line 2a			276,174	
b Applied to undistributed income of prior years (Election required - see instructions)				
c Treated as distributions out of corpus (Election required - see instructions)				
d Applied to 2019 distributable amount				47,339
e Remaining amount distributed out of corpus				
5 Excess distributions carryover applied to 2019 (If an amount appears in column (d), the same amount must be shown in column (a))				
6 Enter the net total of each column as indicated below:				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5				
b Prior years' undistributed income Subtract line 4b from line 2b				
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed				
d Subtract line 6c from line 6b Taxable amount - see instructions				
e Undistributed income for 2018 Subtract line 4a from line 2a Taxable amount - see instructions				
f Undistributed income for 2019 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2020				316,792
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required - see instructions)				
8 Excess distributions carryover from 2014 not applied on line 5 or line 7 (see instructions)				
9 Excess distributions carryover to 2020. Subtract lines 7 and 8 from line 6a				
10 Analysis of line 9				
a Excess from 2015				
b Excess from 2016				
c Excess from 2017				
d Excess from 2018				
e Excess from 2019				

Part XIV Private Operating Foundations (see instructions and Part VII-A, question 9)

1a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2019, enter the date of the ruling ▶

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☒ 4942(j)(5)

2a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed

Tax year	Prior 3 years			(e) Total
(a) 2019	(b) 2018	(c) 2017	(d) 2016	
b 85% of line 2a				
c Qualifying distributions from Part XII, line 4 for each year listed				
d Amounts included in line 2c not used directly for active conduct of exempt activities				
e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c				
3 Complete 3a, b, or c for the alternative test relied upon				
a "Assets" alternative test - enter				
(1) Value of all assets				
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)				
b "Endowment" alternative test - enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed				
c "Support" alternative test - enter				
(1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)				
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)				
(3) Largest amount of support from an exempt organization				
(4) Gross investment income				

Part XV Supplementary Information (Complete this part only if the foundation had \$5,000 or more in assets at any time during the year - see instructions.)

1 Information Regarding Foundation Managers:

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than \$5,000) (See section 507(d)(2))

NONE

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest

NONE

2 Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:

Check here ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc., to individuals or organizations under other conditions, complete items 2a, b, c, and d. See instructions.

a The name, address, and telephone number or email address of the person to whom applications should be addressed

990APP

b The form in which applications should be submitted and information and materials they should include

c Any submission deadlines

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors

Part XV Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
LEWIS FIRE PROTECTION ASSOC 1998 SALUDA RD CHESTER, SC 29706		PC	HURST CUTTER PACKAGE	15,000
YORK PREPARATORY ACADEMY 1047 GOLDEN GATE CT ROCK HILL, SC 29732		PC	CONTINUING IPAD PROGRAM	10,000
BEAUTIFUL PLACES ALLIANCE 1205 PENDLETON ST COLUMBIA, SC 29201		PC	RENOVATIONS LAKEVIEW HALL CHESTER STATE PARK	50,000
CHILDRENS ATTN HOME ROCK HILL PO BOX 2912 ROCK HILL, SC 29732		PC	RENOVATION OF 2 COTTAGES	22,000
CHESTER FREEDOM MINISTRIES 729 VILLAGE DR CHESTER, SC 29706		PC	COMMUNITY PICNIC SHELTER IMPROVEMENT/EXPANSION	25,000
TRINITY BAPTIST CHURCH 112 CHESTER AVE GREAT FALLS, SC 29055		PC	DEFIBRILLATOR	1,650
YORK COUNTY COUNCIL ON AGING 917 STANDARD ST ROCK HILL, SC 29730		PC	MEALS FOR CHESTER COUNTY SENIOR CITIZENS	7,500
CHESTER COUNTY SCHOOL DISTRICT 509 DISTRICT OFFICE DR CHESTER, SC 29706		PC	CHESTER COUNTY SCHOOLS 3 AEDS	15,000
Total				3a
b Approved for future payment				
Total				3b

Federal Supporting Statements

2019 PG01

Name(s) as shown on return

Tax ID Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 13

STATEMENT #118

INVESTMENTS: OTHER SCHEDULE

<u>CATEGORY</u>	<u>BOOK VALUE (BOY)</u>	<u>BOOK VALUE (EOY)</u>	<u>FMV (EOY)</u>
MUTUAL FUNDS	906,963	963,256	1,267,767
TOTAL	906,963	963,256	1,267,767

FORM 990PF - PART II - LINE 15

PG01
STATEMENT #120

OTHER ASSETS SCHEDULE

<u>DESCRIPTION</u>	<u>BOY BOOK</u>	<u>EOY BOOK</u>	<u>FMV</u>
COMPUTERS	3,930	3,930	3,930
LAPTOP COMPUTERS	1,314	1,314	1,314
TOTAL	5,244	5,244	5,244

Federal Supporting Statements

2019 PG01

Name(s) as shown on return

Tax ID Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

**FORM 990PF - PART II - LINE 10(B)
INVESTMENTS: CORPORATE STOCK SCHEDULE**

STATEMENT #137

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
2500 AT&T INC COM	53,431	53,431	88,050
769 CORTEVA INC		23,359	20,917
4000 AEGON NV	99,676		
1500 ABBOTT LABS	43,398	43,398	115,545
769 DOW INC		23,359	31,075
600 BANK OF AMERICA	29,310	29,310	17,100
1500 ABBVIE INC	47,890	47,890	128,565
3500 GENERAL ELECTRIC	96,288	96,288	38,080
769 DUPONT DEMOURS INC		23,359	32,990
582 HEXION HOLDINGS		50,000	6,431
1000 TRUIST FINANCIAL CORP		21,964	46,140
256 FRONTIER COMM CORP	36,931	36,931	139
18 WABTEC			1,237
1000 CSX CORP	21,444	21,444	70,450
1000 BB&T	21,964		
1500 SERVICE PROPERTIES TRUST		71,532	27,120
1000 BRISTOL MYERS SQUIBB CO	26,450	26,450	59,060
2307 DOWDUPONT INC	70,077		
500 PHILLIPS 66			37,430
3835 DUKE ENERGY	59,880	59,880	351,670
1500 FEDERAL RLTY INVEST TRUST	33,052	33,052	174,510
1800 FEDERAL NATIONAL MORTGAGE	71,431	71,431	32,130
1050 ARTHUR GALLAGHER	29,206	29,206	102,365
133 BROADCOM INC	32,967	32,967	36,258
2105 AIRBUS SE	55,032	55,032	62,561
2500 JP MORGAN CHASE	62,510		
1000 CONOCO PHILLIPS	17,266	17,266	48,420
816 ROYAL DUTCH SHELL PLC	52,960	52,960	35,928
998 RIO TINTO PLC	52,996	52,996	46,836
333 LAMB WESTON HOLDINGS	7,264	7,264	28,934
2880 GENERAL MOTORS	91,893	91,893	87,840
2495 MOSAIC CO	65,419	65,419	42,490
1130 BANK OF AMERICA CORP 6%	30,018	30,018	29,064
1095 JP MORGAN 6.125%	30,025	30,025	27,408
400 PNC FINL SVCS GROUP INC	20,583	20,583	50,560
3000 PFIZER	109,050	109,050	100,260
1900 SAUL CENTERS	39,768	39,768	81,719
3642 THE SOUTHERN CO	57,694	57,694	219,831
2341 DOMINION ENERGY	95,947	95,947	183,019
2000 US BANCORP	51,189	51,189	49,920
4594 REGIONS FINL CORP NEW COM	85,538	85,538	62,111
300 THORNBURG MTGE	86,172	86,172	
800 ALLSTATE CORP	20,000		
3335 ENBRIDGE INC	103,398	103,398	124,829
1000 UNITI GROUP	44,973	44,973	9,760

Federal Supporting Statements

2019 PG02

Name(s) as shown on return

Tax ID Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 10(B)
INVESTMENTS: CORPORATE STOCK SCHEDULE

STATEMENT #137

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
12837 WASHINGTON REAL ESTATE	252,452	252,452	344,673
1500 ALLSTATE	37,059		
3242 UDR INC COMM	51,970	51,970	145,825
3500 VERIZON COMMUNICATIONS	110,704	110,704	189,560
3000 XCEL ENERGY	46,730	46,730	186,960
774 WASH GAS LT	51,708		
360 CHEMOURS CO	2,500	2,500	5,350
2371 VODAPHONE GROUP	52,993	52,993	41,493
1000 CENTERPOINT ENERGY	18,831	18,831	23,020
1449 WASH GAS LT PFD \$4.25	87,346		
1432 WASH GAS LT CO PFD \$4.80	94,434		
1415 AMERICAN ELECT POWER	59,899	59,899	126,303
1500 HOSPITALITY PP TRUST	71,532		
2000 INTEL	53,509	53,509	111,040
2000 SYSCO CORP	59,111	59,111	133,300
833 WINDSTREAM HOLDINGS	14,452		
1400 COCA COLA	31,891	31,891	74,886
1000 CENTURYLINK INC	25,011	25,011	12,070
1000 CONAGRA FOODS	24,666	24,666	26,690
1500 MONDELEZ	33,046	33,046	79,200
1500 KRAFT HEINZ	63,700	63,700	37,155
3600 GENERAL MILLS	110,380	110,380	176,400
500 PACKAGING CORP	12,852	12,852	45,310
2500 WASTE MANAGEMENT	87,705	87,705	277,025
TOTALS	3,407,571	2,990,386	4,745,012

Federal Supporting Statements**2019 PG01**

Name(s) as shown on return

Tax ID Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

**FORM 990PF - PART II - LINE 10(C)
INVESTMENTS: CORPORATE BOND SCHEDULE**

STATEMENT #138

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
\$50000 BORDEN INC 7.85%	50,000		
\$65000 CBS INC 7.125%	65,000	65,000	75,496
\$30000 GOLDMAN SACHS 5.15%	30,000	30,000	36,243
\$30000 GOLDMAN SACHS 4.25%	30,000	30,000	32,160
\$25000 GOLDMAN SACHS 4.0%	25,000	25,000	25,898
\$30000 GENERAL ELECT CAP CORP	29,690	29,690	39,399
\$20000 FORD MTR 7.45%	19,805	19,805	22,700
\$20000 FORD MTR CREDIT 4.05%	20,000	20,000	19,746
\$30000 LEHMAN BROS HLDGS INC	30,000	30,000	366
\$25000 BELL SOUTH CORP GLOBAL	24,155	24,155	33,392
\$47000 WESTINGHOUSE 7.875%	47,000	47,000	55,425
\$40000 SBC COMMUNICATIONS INC	40,665	40,665	53,616
TOTALS	411,315	361,315	394,441

Federal Supporting Statements

2019 PG01

Tax ID Number

57-0940342

Name(s) as shown on return

CLARENCE H & ANNA E LUTZ FOUNDATION

SUBSIDIARY STATEMENT

FORM 990PF - PART I - LINE 25 - SUBSIDIARY SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
VARIOUS CHARITIES	0	0	0	265,000
TOTALS	0	0	0	265,000

PG01

STATEMENT #103~

FORM 990PF - PART I - LINE 23 - OTHER EXPENSES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
ADVERTISING	300	0	0	300
PHONE AND INTERNET	1,065	0	0	1,065
SUPPLIES	466	0	0	466
DIRECTORS INSURANCE	750	0	0	750
OFFICE SUPPLIES	114	0	0	114
MEMBERSHIP DUES	750	0	0	750
POSTAGE	92	0	0	92
TOTALS	3,537	0	0	3,537

Federal Supporting Statements

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Tax ID Number

57-0940342

Name(s) as shown on return

CLARENCE H & ANNA E LUTZ FOUNDATION

FORM 990PF - PART I - LINE 16(A) - LEGAL FEES SCHEDULE

STATEMENT #107~

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
ROBERT H BREAKFIELD	17,500	0	0	17,500
TOTALS	17,500	0	0	17,500

PG01

STATEMENT #109~

FORM 990PF - PART I - LINE 16(C) - OTHER PROFESSIONAL FEES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
BROKERAGE COMMISSION	6,250	6,250	0	6,250
INCOME TAX PREPARATION	1,180	1,180	0	1,180
TOTALS	7,430	7,430	0	7,430

Federal Supporting Statements

2019 PG01

Tax ID Number

57-0940342

Name(s) as shown on return

CLARENCE H & ANNA E LUTZ FOUNDATION

FORM 990PF - PART I - LINE 18 - TAXES SCHEDULE

STATEMENT #110~

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
FEDERAL INCOME TAX	2,829	2,829	0	2,829
TOTALS	2,829	2,829	0	2,829

FORM 990PF - PART I - LINE 19 - DEPRECIATION SCHEDULE

PG01

STATEMENT #126

DATE ACQUIRED	COST OR OTHER BASIS	PRIOR YEAR DEPRECIATION	COMPUTATION METHOD	RATE	LIFE	CURRENT YEAR DEPRECIATION	NET INVESTMENT INCOME	ADJUSTED NET INCOME
08-15-2006	3,930	3,930	M	0	5	0	0	0
10-09-2018	1,314	263	M	32	5	420	0	0
TOTALS	5,244	4,193				420		

Federal Supporting Statements

2019 PG01

Name(s) as shown on return

Tax ID Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990-PF - PART IV - CAPITAL GAINS AND LOSSES INFORMATION (OVERFLOW)

STATEMENT #134~

DESCRIPTION	P-PURCHASE D-DONATION	DATE ACQUIRED	DATE SOLD	SALES PRICE	DEPRECIATION	COST OR		GAIN OR LOSS	GAINS MINUS	
						OTHER BASIS			EXCESS OR LOSSES	
LEHMAN BROTHERS HOLDINGS	P	VARIOUS	04-04-2019	40				40		40
HEXION HOLDINGS	P	VARIOUS	09-03-2019	3				3		3
800SH ALLSTATE CORP	P	06-05-2014	10-15-2019	20,000		20,000				
LEHMAN BROTHERS HOLDINGS	P	VARIOUS	10-03-2019	61				61		61
COHEN & STEERS INFRASTRUCTURE FUND	P	12-24-2019	12-24-2019	3				3		3
1500SH AEGON N V PFD	P	06-17-2005	12-16-2019	37,500		38,213		(713)		(713)
500SH AEGON N V PFD	P	07-13-2005	12-16-2019	12,500		12,949		(449)		(449)
1000SH AEGON N V PFD	P	11-30-2005	12-16-2019	25,000		24,941		59		59
100SH AEGON N V PFD	P	10-11-2007	12-16-2019	2,500		2,363		137		137
300SH AEGON N V PFD	P	10-11-2007	12-16-2019	7,500		7,071		429		429
100SH AEGON N V PFD	P	10-11-2007	12-16-2019	2,500		2,355		145		145
500SH AEGON N V PFD	P	10-11-2007	12-16-2019	12,500		11,785		715		715
814SH JP MORGAN CHASE	P	02-04-2013	12-02-2019	20,350		20,483		(133)		(133)
1449SH WASHINGTON GAS	P	VARIOUS	12-20-2019	152,145		87,346		64,799		64,799
1432SH WASHINGTON GAS	P	VARIOUS	12-20-2019	144,632		94,434		50,198		50,198
774SH WASHINGTON GAS	P	VARIOUS	12-20-2019	78,948		51,708		27,240		27,240
1000SH ALLSTATE CORP PFD	P	06-05-2013	01-15-2020	25,000		25,000				
500SH ALLSTATE CORP PFD	P	08-21-2013	01-15-2020	12,500		12,059		441		441
LEHMAN BROTHERS HOLDINGS	P	VARIOUS	07-18-2019	86				86		86
686SH JP MORGAN CHASE	P	02-04-2013	12-02-2019	17,150		17,258		(108)		(108)
500SH JP MORGAN CHASE	P	03-05-2013	12-02-2019	12,500		12,730		(230)		(230)
500SH JP MORGAN CHASE	P	07-23-2013	12-02-2019	12,500		12,041		459		459
TOTAL				595,918		452,736		143,182		143,182

Federal Supporting Statements**2019** PG01

Name(s) as shown on return

Your Social Security Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART XV - LINE 2
APPLICATION SUBMISSION INFORMATION**GRANT PROGRAM**

CLARENCE E ANNA LUTZ

APPLICANT NAME

JOAN GUYTON

ADDRESSP O BOX 147
CHESTER, SC 29706**TELEPHONE**

803-581-3743

EMAIL ADDRESS**FORM & CONTENT**

SEE ATTACHED GRANT GUIDELINES AND APPLICATIONS

SUBMISSION DEADLINE

SEP 30TH 5 PM

RESTRICTIONS ON AWARD

NO

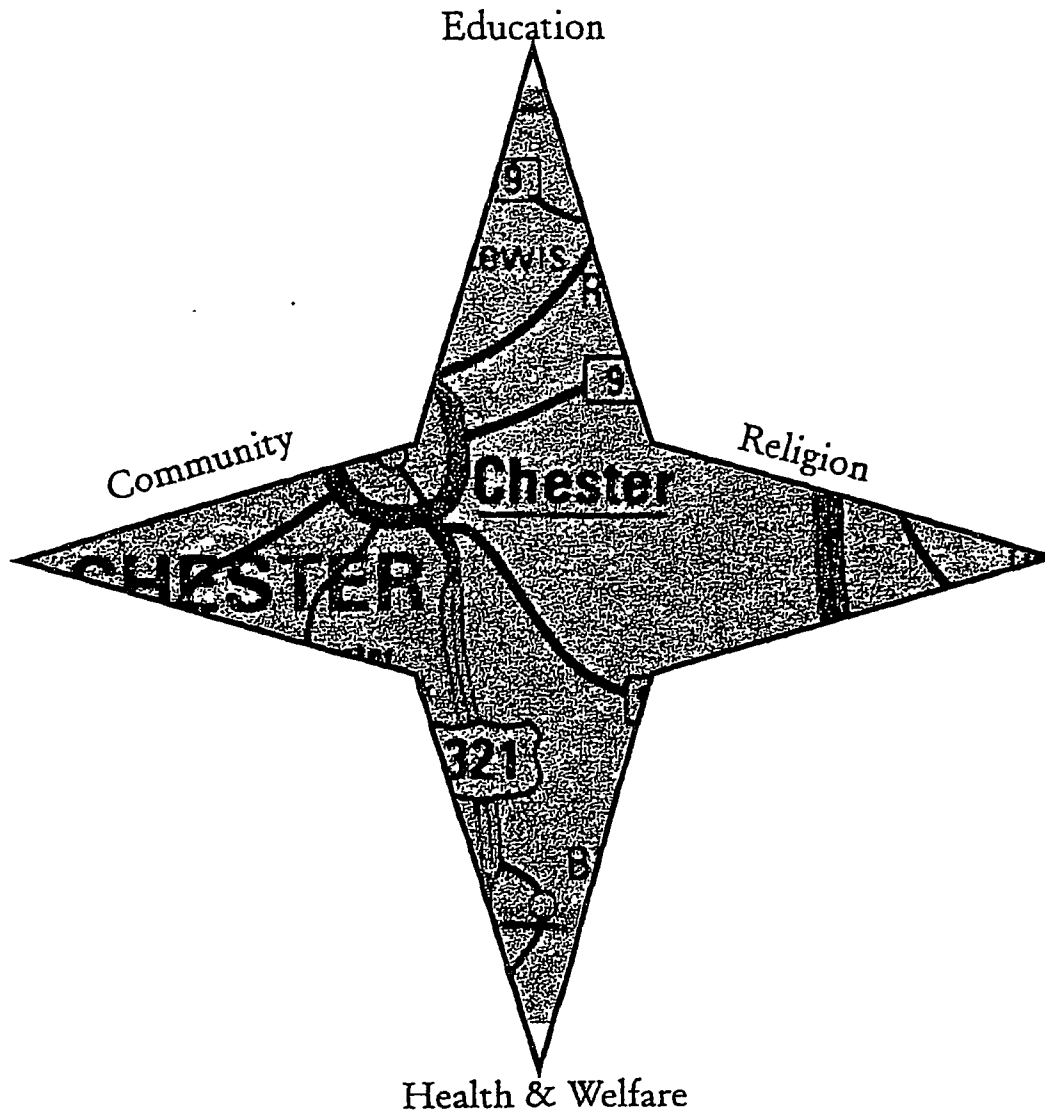
Part XV Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
CLEMSON UNIVERSITY 230 KAPPA ST STE 200 CLEMSON, SC 29634		PC	CHESTER 4H PROGRAM NO MEALS	8,000
CLEMSON UNIVERSITY 230 KAPPA ST STE 200 CLEMSON, SC 29634		PC	STEM PROGRAM FOR HAWTHORNE AND ATL SCHOOLS	7,000
SENIOR SERVICES OF CHESTER COUNTY P O BOX 1109 CHESTER, SC 29706		PC	SENIOR COMPANION PROGRAM	15,000
RICHBURG FIRST BAPTIST CHURCH 165 N MAIN ST RICHBURG, SC 29729		PC	EQUIPMENT AND STUDENT MINISTRIES	2,850
LEWISVILLE HIGH SCHOOL 3971 LEWISVILLE HIGH SCHOOL RD RICHBURG, SC 29729		PC	EMERGENCY VEHICLE	17,000
FELLOWSHIP CHRISTIAN ATHLETES P O BOX 423 ROCK HILL, SC 29730		PC	BIBLE STUDY RESOURCES	5,000
CHESTER CO ANIMAL CASE ENFORCEMENT 2714 DAWSON DR CHESTER, SC 29706		PC	SPAY NEUTER FUND	20,000
AMERICAN RED CROSS 200 PIEDMONT BLVD ROCK HILL, SC 29732		PC	DISASTER FUND	20,000
Total				3a
b Approved for future payment				
Total				3b

Part XV Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
CHILDRENS HOME OF LANCASTER 1287 CHILDRENS AVE LANCASTER, SC 29720		PC	ROOF ADDITION	14,000
BATTERED BUT NOT BROKEN MINISTRY P O BOX 213 CHESTER, SC 29706		PC	HALFWAY HOUSE SUPPORT	10,000
Total			3a	265,000
b Approved for future payment				
Total			3b	

The Clarence H. and Anna Elizabeth Lutz Foundation



Assisting Chester County and the Surrounding
Counties with Funding for Education,
Community, Health & Welfare and Religion

The Clarence H. and Anna Elizabeth Lutz Foundation

Guidelines for Grant Application

1. The Foundation provides assistance to established non-profit entities, not individuals.
2. The Foundation will consider applications for capital projects, equipment purchases and special projects that advance education, religion, community projects and health & welfare.
3. The Foundation will not consider requests for operating costs or general contributions to organizations.
4. The Foundation prefers to assist local non-profit organizations.
5. All applications must be submitted in DUPLICATE on foundation forms. No photocopies.
6. Return the application and requested supporting materials at your earliest convenience-but no later than December 1st of each year.

Board of Directors

Dewey Guyton
Joan Guyton
Mary S. Jolley
Susan Stephenson

President & Chairman
Vice-President and Treasurer
Secretary
Assistant Secretary

Robert H. Breakfield
Legal Counsel
PO Box 36061
Rock Hill, SC 29732
(803) 329-4920

Eva Marie Staudt,
Investment Advisor
Johnston Lemon and Co. Inc.
1101 Vermont Ave N.W. 8th floor
Washington, DC 20005-3521

The Herbert and Anna Lutz Foundation
Chester, South Carolina

Grant Application

1. **Name and Federal Tax I. D. of Organization (as it appears on 501 c (3) letter):** _____

2. **Name and title of Chief Executive Officer:** _____

Address: _____

Phone: _____ **Email:** _____

3. **Name of program for which grant is requested:** _____

4. **Contact person for this program or person who will be responsible for executing the grant award:** _____

Address (if different from above): _____

Phone: _____ **Email:** _____

5. **Project Summary:**(Please provide a summary of project using no more than fifty words):

6. **How will this project benefit people in the community, county, area?** _____

When is the project scheduled to begin? _____

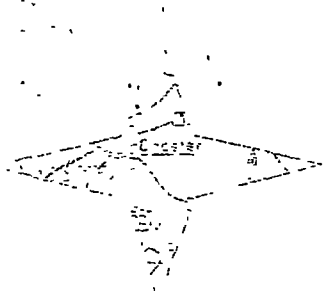
To end? _____

7. **Amount of grant requested:** \$ _____

THE FOUNDATION RESERVES THE RIGHT TO TERMINATE FUNDING OR REQUEST GRANT FUNDS TO BE RETURNED IF SATISFACTORY PROGRESS HAS NOT BEEN MADE OR APPLICATION GUIDELINES HAVE NOT BEEN FOLLOWED.

THE COMPLETION DEADLINE FOR ALL GRANT EXPENDTURES IS SEPTEMBER 30TH WITHOUT EXCEPTION.

***THE ORGANIZATION NAMED IN ITEM 1 ABOVE WILL ACT AS THE RESPONSIBLE FISCAL AGENT FOR ANY FUNDS WHICH MIGHT BE RECEIVED.



The Herbert and Anna Lutz Foundation
Chester, South Carolina

Grant Application

Continued

Legal and Tax Exempt Status

1. **Date and State of Incorporation:** _____

2. **Are you a tax-exempt public charity?** YES _____ NO _____

3. **Are you a government entity or subdivision?** YES _____ NO _____

Please attach (IF YOU ARE A CHARITY) copies of latest IRS ruling letters showing that the organization is tax exempt, indicating specific classification, and that the organization is not classified as a private foundation within the meaning of Section 509 of the Internal Revenue Code. If the organization is exempt as a local unit of a national organization, please attach certification of membership.

In signing this grant application, the applicant pledges that any change or potential change in tax status will immediately be communicated to the Lutz Foundation.

Financial Information

1. **Your Fiscal Year beginning and ending dates:** _____:

2. **Total fixed assets(market value)of your organization:** \$ _____

3. **TOTAL savings and investments-market value:** \$ _____

4. **Audit information for your current fiscal year must be included.**

5. **Total budget for the proposed program to be funded(Please attach full budget):** _____

*****Note: THIS SECTION MUST BE COMPLETED*****

6. **The Lutz Foundation WILL NOT be the sole source of funding for your project. You must list sources or other funds which have been received for this grant project.**

Funds on Hand as of the date of your application!!!

The Herbert and Anna Lutz Foundation

Chester, South Carolina

Grant Application

Continued

7. Explain any required regulator approval needed to carry out this program: _____

Approval of Board Chairman or Executive Officer

- By applying for grant consideration and as part of our internal audit procedure, we will visit your organization on or before completion of your project or program. The deadline to complete projects or programs is September 30th of each year. Any delays in the program or project must be reported to the Foundation **immediately** in writing only.
- All grant recipients must submit in writing an accounting of how grant money is expended on or before September 30th of the year the award is received. This accounting must be available before or during the final site visit. All financial information must be signed by the Chief Executive Officer of your organization.
- Applications not submitted in duplicate, without supporting documentation and/or received (not postmarked) **AFTER the November 30, 5:00 P.M. deadline** will not be considered and will be notified accordingly.

I approve submission of this grant application to the Clarence H. and Anna Elizabeth Lutz Foundation. I hereby certify that the Applicant/Organization does not discriminate on the basis of race, color, sex or national origin.

Signature and Title

Date

Lutz Foundation Information

Mailing Address: P. O. Box 147 Chester, SC 29706

Contact: Foundation Phone 803-385-5357

Dewey or Joan Guyton: 803-581-3743

Fax: 803-385-6666

Website: www.lutzfoundation.org

MJolley@Lutzfoundation.org or JGuyton@Lutzfoundation.org

Fiscal Year: _____ - _____

Revised June 2014