

EXTENDED TO NOVEMBER 16, 2020

Form **990-PF****Return of Private Foundation**

or Section 4947(a)(1) Trust Treated as Private Foundation

Department of the Treasury
Internal Revenue Service

- ▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990PF for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

For calendar year 2019 or tax year beginning

, and ending

Name of foundation THE NORA ROBERTS FAMILY FOUNDATION, INC		A Employer identification number 46-4402908
Number and street (or P.O. box number if mail is not delivered to street address) 7003 GLENN DALE ROAD	Room/suite 622	B Telephone number 301-717-0704
City or town, state or province, country, and ZIP or foreign postal code GLENN DALE, MD 20769		C If exemption application is pending, check here ☐
G Check all that apply: ☐ Initial return ☐ Final return ☐ Address change ☐ Initial return of a former public charity ☐ Amended return ☐ Name change		D 1. Foreign organizations, check here ☐ 2. Foreign organizations meeting the 85% test, check here and attach computation ☐
H Check type of organization: ☒ Section 501(c)(3) exempt private foundation ☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation		E If private foundation status was terminated under section 507(b)(1)(A), check here ☐
I Fair market value of all assets at end of year (from Part II, col. (c), line 16) \$ 4,791,566.	J Accounting method: ☒ Cash ☐ Accrual ☐ Other (specify) _____	F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ☐

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a).)		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
1 Contributions, gifts, grants, etc., received		5,312.		N/A	
2 Check ☒ if the foundation is not required to attach Sch. B					
3 Interest on savings and temporary cash investments					
4 Dividends and interest from securities		132,350.	132,350.		
5a Gross rents					
b Net rental income or (loss)					
6a Net gain or (loss) from sale of assets not on line 10		105,065.			
b Gross sales price for all assets on line 6a	1,039,360.				
7 Capital gain net income (from Part IV, line 2)			105,065.		
8 Net short-term capital gain					
9 Income modifications					
10a Gross sales less returns and allowances					
b Less Cost of goods sold					
c Gross profit or (loss)					
11 Other income					
12 Total. Add lines 1 through 11		242,727.	237,415.		
13 Compensation of officers, directors, trustees, etc		0.	0.		0.
14 Other employee salaries and wages					
15 Pension plans, employee benefits -					
16a Legal fees					
b Accounting fees	STMT 1	4,850.	4,850.		0.
c Other professional fees	STMT 2	41,409.	37,268.		4,141.
17 Interest					
18 Taxes	STMT 3	2,477.	2,477.		0.
19 Depreciation and depletion					
20 Occupancy					
21 Travel, conferences, and meetings					
22 Printing and publications					
23 Other expenses	STMT 4	41,486.	583.		40,903.
24 Total operating and administrative expenses. Add lines 13 through 23		90,222.	45,178.		45,044.
25 Contributions, gifts, grants paid		160,000.			160,000.
26 Total expenses and disbursements. Add lines 24 and 25		250,222.	45,178.		205,044.
27 Subtract line 26 from line 12:					
a Excess of revenue over expenses and disbursements		-7,495.			
b Net investment income (if negative, enter -0-)			192,237.		
c Adjusted net income (if negative, enter -0-)				N/A	

Part II Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash - non-interest-bearing	15.	397.	397.
	2 Savings and temporary cash investments	47,191.	48,768.	48,768.
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons			
	7 Other notes and loans receivable ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use		28,350.	28,350.
	9 Prepaid expenses and deferred charges			
	10a Investments - U.S. and state government obligations STMT 6	163,268.	151,056.	163,818.
	b Investments - corporate stock STMT 7	2,240,489.	2,298,026.	3,124,261.
	c Investments - corporate bonds STMT 8	771,305.	767,491.	803,526.
	11 Investments - land, buildings, and equipment basis ▶			
Less: accumulated depreciation ▶				
12 Investments - mortgage loans				
13 Investments - other STMT 9	755,637.	669,923.	622,446.	
14 Land, buildings, and equipment basis ▶				
Less: accumulated depreciation ▶				
15 Other assets (describe ▶)				
16 Total assets (to be completed by all filers - see the instructions. Also, see page 1, item I)	3,977,905.	3,964,011.	4,791,566.	
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable			
	22 Other liabilities (describe ▶)			
23 Total liabilities (add lines 17 through 22)	0.	0.		
Net Assets or Fund Balances	Foundations that follow FASB ASC 958, check here ▶ ☐			
	24 Net assets without donor restrictions			
	25 Net assets with donor restrictions			
	Foundations that do not follow FASB ASC 958, check here ▶ ☒			
	26 Capital stock, trust principal, or current funds	0.	0.	
	27 Paid-in or capital surplus, or land, bldg., and equipment fund	0.	0.	
	28 Retained earnings, accumulated income, endowment, or other funds	3,977,905.	3,964,011.	
	29 Total net assets or fund balances	3,977,905.	3,964,011.	
30 Total liabilities and net assets/fund balances	3,977,905.	3,964,011.		

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year - Part II, column (a), line 29 (must agree with end-of-year figure reported on prior year's return)	1	3,977,905.
2 Enter amount from Part I, line 27a	2	-7,495.
3 Other increases not included in line 2 (itemize) ▶	3	0.
4 Add lines 1, 2, and 3	4	3,970,410.
5 Decreases not included in line 2 (itemize) ▶ SEE STATEMENT 5	5	6,399.
6 Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 29	6	3,964,011.

Form 990-PF (2019)

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (for example, real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)	(b) How acquired P - Purchase D - Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a			
b SEE ATTACHED STATEMENT			
c			
d			
e			

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a			
b			
c			
d			
e 1,039,360.		934,295.	105,065.

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69.

(i) FMV as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
a			
b			
c			
d			
e			105,065.

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7 }	2	105,065.
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c). If (loss), enter -0- in Part I, line 8	3	N/A

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes ☒ No

If "Yes," the foundation doesn't qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2018	211,873.	4,345,276.	.048759
2017	216,290.	4,328,254.	.049972
2016	219,525.	4,112,640.	.053378
2015	167,998.	4,259,574.	.039440
2014	0.	3,557,726.	.000000

2 Total of line 1, column (d)	2	.191549
3 Average distribution ratio for the 5-year base period - divide the total on line 2 by 5.0, or by the number of years the foundation has been in existence if less than 5 years	3	.038310
4 Enter the net value of noncharitable-use assets for 2019 from Part X, line 5	4	4,410,596.
5 Multiply line 4 by line 3	5	168,970.
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	1,922.
7 Add lines 5 and 6	7	170,892.
8 Enter qualifying distributions from Part XII, line 4	8	205,044.

If line 8 is equal to or greater than line 7; check the box in Part VI, line 1b, and complete that part using a 1% tax rate.
See the Part VI instructions.

THE NORA ROBERTS FAMILY FOUNDATION, INC

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold, e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.	(b) How acquired P - Purchase D - Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a SHORT TERM SEE ATTACHED	P	01/01/19	12/31/19
b WASH SALE ADJUSTMENT	P	01/01/19	12/31/19
c ACCRUED MARKET DISCOUNT ADJUSTMENT	P	01/01/19	12/31/19
d LONG TERM SEE ATTACHED	P	VARIOUS	VARIOUS
e WASH SALE ADJUSTMENT	P	VARIOUS	VARIOUS
f ACCRUED MARKET DISCOUNT ADJUSTMENT	P	VARIOUS	VARIOUS
g CAPITAL GAINS DIVIDENDS			
h			
i			
j			
k			
l			
m			
n			
o			

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a 160,483.		161,692.	-1,209.
b 568.			568.
c		47.	-47.
d 875,556.		772,491.	103,065.
e 2,182.			2,182.
f		65.	-65.
g 571.			571.
h			
i			
j			
k			
l			
m			
n			
o			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	(l) Losses (from col. (h)) Gains (excess of col. (h) gain over col. (k), but not less than "-0-")
a			-1,209.
b			568.
c			-47.
d			103,065.
e			2,182.
f			-65.
g			571.
h			
i			
j			
k			
l			
m			
n			
o			

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7 If (loss), enter "-0-" in Part I, line 7 }	2	105,065.
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c) If (loss), enter "-0-" in Part I, line 8 }	3	N/A

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

- 1a Exempt operating foundations described in section 4940(d)(2), check here ☐ and enter "N/A" on line 1.
Date of ruling or determination letter: _____ (attach copy of letter if necessary-see instructions)
- b Domestic foundations that meet the section 4940(e) requirements in Part V, check here ☒ and enter 1% of Part I, line 27b
- c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations, enter 4% of Part I, line 12, col. (b)
- 2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)
- 3 Add lines 1 and 2
- 4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only; others, enter -0-)
- 5 **Tax based on investment income.** Subtract line 4 from line 3. If zero or less, enter -0-

6 Credits/Payments:

- a 2019 estimated tax payments and 2018 overpayment credited to 2019
- b Exempt foreign organizations - tax withheld at source
- c Tax paid with application for extension of time to file (Form 8868)
- d Backup withholding erroneously withheld

6a	2,320.
6b	0.
6c	0.
6d	0.

- 7 Total credits and payments. Add lines 6a through 6d
- 8 Enter any **penalty** for underpayment of estimated tax. Check here ☐ if Form 2220 is attached
- 9 **Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed**
- 10 **Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid**
- 11 Enter the amount of line 10 to be: **Credited to 2020 estimated tax** **385.** **Refunded**

1	1,922.
2	0.
3	1,922.
4	0.
5	1,922.
7	2,320.
8	13.
9	
10	385.
11	0.

Part VII-A Statements Regarding Activities

- 1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?
- b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes? See the instructions for the definition. If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.
- c Did the foundation file Form 1120-POL for this year?
- d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year:
(1) On the foundation. **\$ 0.** (2) On foundation managers. **\$ 0.**
- e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. **\$ 0.**

- 2 Has the foundation engaged in any activities that have not previously been reported to the IRS?
If "Yes," attach a detailed description of the activities.
- 3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes
- 4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?
- b If "Yes," has it filed a tax return on Form 990-T for this year?
- 5 Was there a liquidation, termination, dissolution, or substantial contraction during the year?
If "Yes," attach the statement required by General Instruction T
- 6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either:
• By language in the governing instrument, or
• By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?
- 7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XV

- 8a Enter the states to which the foundation reports or with which it is registered. See instructions.
- MD**

- b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation
- 9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2019 or the tax year beginning in 2019? See the instructions for Part XIV. If "Yes," complete Part XIV
- 10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses

	Yes	No
1a		X
1b		X
1c		X
2		X
3		X
4a		X
4b		
5		X
6	X	
7	X	
8b	X	
9		X
10		X

N/A

Part VII-A Statements Regarding Activities (continued)

	Yes	No
11 At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule. See instructions		X
12 Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement. See instructions		X
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ► <u>N/A</u>	X	
14 The books are in care of ► <u>THE FOUNDATION</u> Telephone no. ► <u>301-717-0704</u> Located at ► <u>7003 GLENN DALE ROAD, NO. 622, GLENN DALE, MD</u> ZIP+4 ► <u>20769</u>		
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 - check here and enter the amount of tax-exempt interest received or accrued during the year		N/A
16 At any time during calendar year 2019, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? See the instructions for exceptions and filing requirements for FinCEN Form 114. If "Yes," enter the name of the foreign country ►		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
1a During the year, did the foundation (either directly or indirectly):		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	☐ Yes ☒ No	
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	☐ Yes ☒ No	
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	☐ Yes ☒ No	
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	☐ Yes ☒ No	
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	☐ Yes ☒ No	
(6) Agree to pay money or property to a government official? (Exception Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.)	☐ Yes ☒ No	
b If any answer is "Yes" to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance? See instructions Organizations relying on a current notice regarding disaster assistance, check here	N/A	
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2019?		X
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
a At the end of tax year 2019, did the foundation have any undistributed income (Part XIII, lines 6d and 6e) for tax year(s) beginning before 2019? If "Yes," list the years: _____	☐ Yes ☒ No	
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement - see instructions.)	N/A	
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ► _____		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	☐ Yes ☒ No	
b If "Yes," did it have excess business holdings in 2019 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Form 4720, Schedule C, to determine if the foundation had excess business holdings in 2019.)	N/A	
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?		X
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2019?		X

Form 990-PF (2019)

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)

5a During the year, did the foundation pay or incur any amount to:

- (1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?
- (2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive?
- (3) Provide a grant to an individual for travel, study, or other similar purposes?
- (4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? See instructions
- (5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance? See instructions

Organizations relying on a current notice regarding disaster assistance, check here

N/A

☒

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?

N/A

☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945-5(d).

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?

☐ Yes ☒ No

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract?

If "Yes" to 6b, file Form 8870.

☐ Yes ☒ No

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?

☐ Yes ☒ No

b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction?

N/A

8 Is the foundation subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?

☐ Yes ☒ No

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, and foundation managers and their compensation.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
ELEANOR WILDER 19239 BURNSIDE BRIDGE RD KEEDYSVILLE, MD 21756	PRESIDENT 0.50	0.	0.	0.
KATHRYN PONG 6913 GLENN DALE RD GLENN DALE, MD 20769	SECRETARY 1.50	0.	0.	0.
BRUCE WILDER 19239 BURNSIDE BRIDGE RD KEEDYSVILLE, MD 21756	DIRECTOR 0.50	0.	0.	0.
JASON AUFDEM-BRINKE 6913 GLENN DALE RD GLENN DALE, MD 20769	TREASURER 0.50	0.	0.	0.

2 Compensation of five highest-paid employees (other than those included on line 1). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000

0

Form 990-PF (2019)

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3** Five highest-paid independent contractors for professional services. If none, enter "NONE."

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		

Total number of others receiving over \$50,000 for professional services

0

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1 N/A	
2	
3	
4	

Part IX-B Summary of Program-Related Investments

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.

	Amount
1 N/A	
2	
- All other program-related investments. See instructions.	
3	

Total. Add lines 1 through 3

0.

Form 990-PF (2019)

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	4,429,576.
b	Average of monthly cash balances	1b	48,186.
c	Fair market value of all other assets	1c	
d	Total (add lines 1a, b, and c)	1d	4,477,762.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	0.
2	Acquisition indebtedness applicable to line 1 assets	2	0.
3	Subtract line 2 from line 1d	3	4,477,762.
4	Cash deemed held for charitable activities. Enter 1 1/2% of line 3 (for greater amount, see instructions)	4	67,166.
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	4,410,596.
6	Minimum investment return. Enter 5% of line 5	6	220,530.

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations, check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	220,530.
2a	Tax on investment income for 2019 from Part VI, line 5	2a	1,922.
b	Income tax for 2019. (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	1,922.
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	218,608.
4	Recoveries of amounts treated as qualifying distributions	4	0.
5	Add lines 3 and 4	5	218,608.
6	Deduction from distributable amount (see instructions)	6	0.
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	218,608.

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	205,044.
b	Program-related investments - total from Part IX-B	1b	0.
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8; and Part XIII, line 4	4	205,044.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b	5	1,922.
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	203,122.

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Form 990-PF (2019)

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2018	(c) 2018	(d) 2019
1 Distributable amount for 2019 from Part XI, line 7				218,608.
2 Undistributed income, if any, as of the end of 2019				
a Enter amount for 2018 only			198,549.	
b Total for prior years:		0.		
3 Excess distributions carryover, if any, to 2019:				
a From 2014				
b From 2015				
c From 2016				
d From 2017				
e From 2018				
f Total of lines 3a through e	0.			
4 Qualifying distributions for 2019 from Part XII, line 4: ► \$ 205,044.				
a Applied to 2018, but not more than line 2a			198,549.	
b Applied to undistributed income of prior years (Election required - see instructions)		0.		
c Treated as distributions out of corpus (Election required - see instructions)	0.			
d Applied to 2019 distributable amount				6,495.
e Remaining amount distributed out of corpus	0.			
5 Excess distributions carryover applied to 2019 (If an amount appears in column (d), the same amount must be shown in column (a))	0.			0.
6 Enter the net total of each column as indicated below:				
a Corpus: Add lines 3f, 4c, and 4e. Subtract line 5	0.			
b Prior years' undistributed income. Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b. Taxable amount - see instructions		0.		
e Undistributed income for 2018. Subtract line 4a from line 2a. Taxable amount - see instr.			0.	
f Undistributed income for 2019. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2020				212,113.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required - see instructions)	0.			
8 Excess distributions carryover from 2014 not applied on line 5 or line 7	0.			
9 Excess distributions carryover to 2020. Subtract lines 7 and 8 from line 6a	0.			
10 Analysis of line 9:				
a Excess from 2015				
b Excess from 2016				
c Excess from 2017				
d Excess from 2018				
e Excess from 2019				

Part XV Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution **	Amount
a Paid during the year				
AMERICAN HUMANE ASSOCIATION 1400 16TH STREET NW SUITE 360 WASHINGTON, DC 20036		PC	ENSURING THE SAFETY, WELFARE AND WELL-BEING OF ANIMALS	5,000.
CHILDREN'S TREEHOUSE 698 CONSERVATION WAY SHEPERDSTOWN, WV 25443		PC	TO PROMOTE NATURE BASED EARLY CHILDHOOD EDUCATION	6,000.
CROSSROADS COMMUNITY FOOD NETWORK 6930 CARROLL AVE, STE. 426 TAKOMA PARK, MD 20912		PC	TO PROVIDE FUNDING FOR AN ESSTINAL FOOD RESOURCE FOR THE COMMUNITY	5,000.
FAHRNEY-KEEDY MEMORIAL HOME INC 8507 MAPLEVILLE ROAD BOONSBORO, MD 21713		PC	ENHANCING THE LIVES OF SENIORS THROUGH CARING QUALITY SERVICE	10,000.
FIRST HOSE COMPANY OF BOONSBORO INC 5 SAINT PAUL STREET BOONSBORO, MD 21713		PC	PROVIDE FIRE PROTECTION SERVICE	5,000.
Total	SEE CONTINUATION SHEET(S)			160,000.
b Approved for future payment				
NONE				
Total				0.

Form 990-PF (2019)

Part XV Supplementary Information**3 Grants and Contributions Paid During the Year (Continuation)**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
FREDERICK RESCUE MISSION INC PO BOX 3389 FREDERICK, MD 21705		PC	PROVIDE A LONG TERM RESIDENTIAL RECOVERY PROGRAM TO THE CHEMICALLY ADDICTED, FOOD TO THE HUNGREY.	2,000.
FRISCO FIRE PREVENTION ASSOCIATION INC PO BOX 9 FRISCO, NC 27936		PC	PROVIDE FIRE SUPPRESSION AND PREVENTION, LIFE SAFETY AND RESCUE SUPPORT TO CITIZENS OF	3,000.
GLENN DALE FIRE ASSOCIATION INC PO BOX 249 GLENN DALE, MD 20769		PC	PROVIDE FIRE, RESCUE, AND EMERGENCY MEDICAL SERVICES	5,000.
HAGERSTOWN AREA RELIGIOUS COUNCIL PO BOX 1158 HAGERSTOWN, MD 21741		PC	FOSTER A COMMUNITY -WIDE CITIALITY THAT LIFTS PEOPLE OUT OF POVERTY AND IMPROVES THE QUALITY OF LIFE	10,000.
HAGERSTOWN UNION RESCUE MISSION 125 N PROSPECT ST HAGERSTOWN, MD 21740		PC	ON-PROFIT, FAITH-BASED RELIEF AND REHABILITATION ORGANIZATION THAT SERVES THE GREATER	2,000.
HATTERAS ISLAND OCEAN CENTER PO BOX 276 HATTERAS, NC 27943		PC	FACILITATING USE OF CAPE HATTERAS NATIONAL SEASHORE REC AREA FOR RECREATION, ENJOYMENT AND EDUCATION.	10,000.
MARYLAND FOOD BANK INC 2200 HALETHORPE FARMS ROAD SW BALTIMORE, MD 21227		PC	LEAD THE MOVEMENT AND NURTURE THE BELIEF THAT TOGETHER WE CAN IMPROVE THE LIVES BY ENDING HUNGER	10,000.
MISSION OF MERCY 22 SOUTH MARKET STREET, STE. 6D FREDERICK, MD 21701		PC	TO RESTORE DIGNITY, "HEALING THROUGH LOVE" BY PROVIDING FREE HEALTHCARE	5,000.
ONLY MAKE BELIEVE INC 121 WEST 27TH STREET SUITE 1002 NEW YORK, NY 10001		PC	CREATES AND PERFORMS INTERACTIVE THEATRE FOR CHILDREN IN HOSPITALS, CARE FACILITIES AND SPECIAL	6,000.
OPERATION WARM, INC 6 DICKINSON DRIVE CHADDS FORD, PA 19317		PC	PROVIDES RESOURCES FOR INDIGENT CHILDREN	10,000.
Total from continuation sheets				129,000.

Part XV Supplementary Information**3 Grants and Contributions Paid During the Year (Continuation)**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
PAW WARRIORS, INC. 355 SPRING TIME STREET SPRING HILL, FL 34608		PC	PROVIDE FUNDING FOR ANIMALS IN NEED	2,500.
SALVATION ARMY 1424 NE EXPRESS WAY ATLANTA, GA 30329		PC	TO PREACH THE GOSPEL OF JESUS CHRIST AND TO MEET HUMAN NEEDS IN HIS NAME WITHOUT DISCRIMINATION.	7,500.
SAN MAR CHILDREN'S HOME INC 8504 MAPLEVILLE ROAD BOONSBORO, MD 21713		PC	PROVIDE APPROPRIATE STRUCTURE, HEALTHY NURTURE, AND ABUNDANT OPPORTUNITIES TO CHILDREN	3,000.
SHARPSBURG AREA EMERGENCY MEDICAL SERVICE INC PO BOX 307 SHARPSBURG, MD 21782		PC	VOLUNTEER AMBULANCE/RESCUE SERVICE	25,000.
SHARPSBURG FIRE DEPARTMENT 110 W CHAPLINE ST. SHARPSBURG, MD 21782		PC	VOLUNTEER FIRE DEPARTMENT	5,000.
SMITHSONIAN INSTITUTION FBO DISCOVERY THEATER PO BOX 23293 WASHINGTON, DC 20026		PC	ADVANCES THE INSTITUTION'S MISSION TO "INCREASE AND DIFFUSE KNOWLEDGE" THROUGH LIFE-ENRICHING	5,000.
TABITHA'S TABLE 17 S MAIN ST SMITHSBURG, MD 21783		PC	FUNDING FOR COMMUNITY FOOD PANTRY	3,000.
THE CARTER CENTER 453 JOHN LEWIS FREEDOM PKWY NE ATLANTA, GA 30307		PC	FUNDING FOR A COMMITMENT TO HUMAN RIGHTS AND THE ALLEVIATION OF HUMAN SUFFERING	2,000.
WASHINGTON COUNTY FREE LIBRARY 100 S POTOMAC ST HAGERSTOWN, MD 21740		PC	FUNDING FOR PUBLIC LIBRARY	5,000.
WILDWOOD SUMMER THEATRE P.O. BOX 30022 BETHESDA, MD 20824		PC	FUNDING FOR HANDS-ON LEARNING THEATRE FOR LOAL TEENS AND YOUNG PROFESSIONALS	8,000.
Total from continuation sheets				

Part XV Supplementary Information

3a Grants and Contributions Paid During the Year Continuation of Purpose of Grant or Contribution

NAME OF RECIPIENT - FREDERICK RESCUE MISSION INC

PROVIDE A LONG TERM RESIDENTIAL RECOVERY PROGRAM TO THE CHEMICALLY
ADDICTED, FOOD TO THE HUNGREY, CLOTHING AND FURNITURE TO THE NEEDY

NAME OF RECIPIENT - FRISCO FIRE PREVENTION ASSOCIATION INC

PROVIDE FIRE SUPPRESSION AND PREVENTION, LIFE SAFETY AND RESCUE SUPPORT
TO CITIZENS OF FRISCO AND SURROUNDING COMMUNITIES

NAME OF RECIPIENT - HAGERSTOWN AREA RELIGIOUS COUNCIL

FOSTER A COMMUNITY -WIDE CITIALITY THAT LIFTS PEOPLE OUT OF POVERTY AND
IMPROVES THE QUALITY OF LIFE FOR ALL

NAME OF RECIPIENT - HAGERSTOWN UNION RESCUE MISSION

ON-PROFIT, FAITH-BASED RELIEF AND REHABILITATION ORGANIZATION THAT
SERVES THE GREATER HAGERSTOWN REGION

NAME OF RECIPIENT - HATTERAS ISLAND OCEAN CENTER

FACILITATING USE OF CAPE HATTERAS NATIONAL SEASHORE REC AREA FOR
RECREATION, ENJOYMENT AND EDUCATION.

NAME OF RECIPIENT - ONLY MAKE BELIEVE INC

CREATES AND PERFORMS INTERACTIVE THEATRE FOR CHILDREN IN HOSPITALS,
CARE FACILITIES AND SPECIAL EDUCATION PROGRAMS THROUGHOUT THE NEW YORK
AND WASHINGTON DC METROPOLITAN AREAS, FREE OF CHARGE TO EVERY SITE,
FAMILY, AND CHILD.

NAME OF RECIPIENT - SMITHSONIAN INSTITUTION FBO DISCOVERY THEATER

Part XV Supplementary Information

3a Grants and Contributions Paid During the Year Continuation of Purpose of Grant or Contribution

ADVANCES THE INSTITUTION'S MISSION TO "INCREASE AND DIFFUSE KNOWLEDGE"
THROUGH LIFE-ENRICHING EDUCATIONAL AND CULTURAL EXPERIENCES INSPIRED BY
THE SMITHSONIAN'S RESEARCH AND COLLECTIONS FOR DC-REGION STUDENTS,
FAMILIES, AND ADULTS, AND FOR LEARNING COMMUNITIES NATIONWIDE

FORM 990-PF	ACCOUNTING FEES			STATEMENT	1
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
ACCOUNTING FEES	4,850.	4,850.			0.
TO FORM 990-PF, PG 1, LN 16B	4,850.	4,850.			0.

FORM 990-PF	OTHER PROFESSIONAL FEES			STATEMENT	2
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
INVESTMENT MANAGEMENT FEES	41,409.	37,268.			4,141.
TO FORM 990-PF, PG 1, LN 16C	41,409.	37,268.			4,141.

FORM 990-PF	TAXES			STATEMENT	3
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
FOREIGN TAXES	2,477.	2,477.			0.
TO FORM 990-PF, PG 1, LN 18	2,477.	2,477.			0.

FORM 990-PF	OTHER EXPENSES			STATEMENT	4
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
EVENT SUPPLIES	40,903.	0.			40,903.
BANK FEE	583.	583.			0.
TO FORM 990-PF, PG 1, LN 23	41,486.	583.			40,903.

FORM 990-PF OTHER DECREASES IN NET ASSETS OR FUND BALANCES STATEMENT 5

DESCRIPTION	AMOUNT
COST BASIS ADJUSTMENT	4,793.
FEDERAL TAXES	1,606.
TOTAL TO FORM 990-PF, PART III, LINE 5	6,399.

FORM 990-PF U.S. AND STATE/CITY GOVERNMENT OBLIGATIONS STATEMENT 6

DESCRIPTION	U.S. GOV'T	OTHER GOV'T	BOOK VALUE	FAIR MARKET VALUE
GOVERNMENT AND AGENCY SECURITIES	X		151,056.	163,818.
TOTAL U.S. GOVERNMENT OBLIGATIONS			151,056.	163,818.
TOTAL STATE AND MUNICIPAL GOVERNMENT OBLIGATIONS				
TOTAL TO FORM 990-PF, PART II, LINE 10A			151,056.	163,818.

FORM 990-PF CORPORATE STOCK STATEMENT 7

DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE
EQUITIES	2,298,026.	3,124,261.
TOTAL TO FORM 990-PF, PART II, LINE 10B	2,298,026.	3,124,261.

FORM 990-PF CORPORATE BONDS STATEMENT 8

DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE
CORPORATE BONDS	767,491.	803,526.
TOTAL TO FORM 990-PF, PART II, LINE 10C	767,491.	803,526.

FORM 990-PF	OTHER INVESTMENTS	STATEMENT	9
-------------	-------------------	-----------	---

DESCRIPTION	VALUATION METHOD	BOOK VALUE	FAIR MARKET VALUE
MUTUAL FUNDS	COST	669,923.	622,446.
TOTAL TO FORM 990-PF, PART II, LINE 13		669,923.	622,446.

FORM 990-PF	ACCOUNTING FEES			STATEMENT	1
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
ACCOUNTING FEES	4,850.	4,850.			0.
TO FORM 990-PF, PG 1, LN 16B	4,850.	4,850.			0.

FORM 990-PF	OTHER PROFESSIONAL FEES			STATEMENT	2
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
INVESTMENT MANAGEMENT FEES	41,409.	37,268.			4,141.
TO FORM 990-PF, PG 1, LN 16C	41,409.	37,268.			4,141.

FORM 990-PF	TAXES			STATEMENT	3
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
FOREIGN TAXES	2,477.	2,477.			0.
TO FORM 990-PF, PG 1, LN 18	2,477.	2,477.			0.

FORM 990-PF	OTHER EXPENSES			STATEMENT	4
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
EVENT SUPPLIES	40,903.	0.			40,903.
BANK FEE	583.	583.			0.
TO FORM 990-PF, PG 1, LN 23	41,486.	583.			40,903.

FORM 990-PF	OTHER DECREASES IN NET ASSETS OR FUND BALANCES	STATEMENT	5
-------------	--	-----------	---

DESCRIPTION	AMOUNT
COST BASIS ADJUSTMENT	4,793.
FEDERAL TAXES	1,606.
TOTAL TO FORM 990-PF, PART III, LINE 5	6,399.

FORM 990-PF	U.S. AND STATE/CITY GOVERNMENT OBLIGATIONS	STATEMENT	6
-------------	--	-----------	---

DESCRIPTION	U.S. GOV'T	OTHER GOV'T	BOOK VALUE	FAIR MARKET VALUE
GOVERNMENT AND AGENCY SECURITIES	X		151,056.	163,818.
TOTAL U.S. GOVERNMENT OBLIGATIONS			151,056.	163,818.
TOTAL STATE AND MUNICIPAL GOVERNMENT OBLIGATIONS				
TOTAL TO FORM 990-PF, PART II, LINE 10A			151,056.	163,818.

FORM 990-PF	CORPORATE STOCK	STATEMENT	7
-------------	-----------------	-----------	---

DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE
EQUITIES	2,298,026.	3,124,261.
TOTAL TO FORM 990-PF, PART II, LINE 10B	2,298,026.	3,124,261.

FORM 990-PF	CORPORATE BONDS	STATEMENT	8
-------------	-----------------	-----------	---

DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE
CORPORATE BONDS	767,491.	803,526.
TOTAL TO FORM 990-PF, PART II, LINE 10C	767,491.	803,526.

FORM 990-PF	OTHER INVESTMENTS	STATEMENT	9
DESCRIPTION	VALUATION METHOD	BOOK VALUE	FAIR MARKET VALUE
MUTUAL FUNDS	COST	669,923.	622,446.
TOTAL TO FORM 990-PF, PART II, LINE 13		669,923.	622,446.