

Click on the question-mark icons to display help windows
The information provided will enable you to file a more complete return and reduce the chances the IRS has to contact you

Form **990-EZ**

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No 1545-1150

2018

Open to Public
InspectionDepartment of the Treasury
Internal Revenue Service

- Do not enter social security numbers on this form as it may be made public.
- Go to www.irs.gov/Form990EZ for instructions and the latest information.

A For the 2018 calendar year, or tax year beginning **January 1**, 2018, and ending **December 31**, 2018

B Check if applicable	C Name of organization Public Risk Management Association, Inc - Arizona Chapter		D Employer identification number 86-0725084
<input checked="" type="checkbox"/> Address change	Number and street (or P O box, if mail is not delivered to street address) c/o City of Kingman, 310 N 4th Street	Room/suite (00)	E Telephone number 928-753-8715
<input type="checkbox"/> Name change	F Group Exemption Number ► 00		
<input type="checkbox"/> Initial return	G Accounting Method <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ►		
<input type="checkbox"/> Final return/terminated	H Check ► <input type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)		
<input type="checkbox"/> Amended return	J Tax-exempt status (check only one) — <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> 501(c)(6) (insert no) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
<input type="checkbox"/> Application pending	K Form of organization <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ► \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I) ►

Check if the organization used Schedule O to respond to any question in this Part I ►

Revenue	1 Contributions, gifts, grants, and similar amounts received	1 53,500
	2 Program service revenue including government fees and contracts	2 23,608 86
	3 Membership dues and assessments	3 13,151 17
	4 Investment income	4 11 16
	5a Gross amount from sale of assets other than inventory	5a
	b Less: cost or other basis and sales expenses	5b
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c
	6 Gaming and fundraising events:	
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a
	b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b 1,675
	c Less: direct expenses from gaming and fundraising events	6c 57,335 82
	d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d -55,660 82
	7a Gross sales of inventory, less returns and allowances	7a
	b Less: cost of goods sold	7b
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c
	8 Other revenue (describe in Schedule O)	8
	9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9 34,610 39
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10 42,321 60
	11 Benefits paid to or for members	11
	12 Salaries, other compensation, and employee benefits 21	12
	13 Professional fees and other payments to independent contractors 21	13
	14 Occupancy, rent, utilities, and maintenance	14 1,466 33
	15 Printing, publications, postage, and shipping	15
	16 Other expenses (describe in Schedule O) 21	16 5,713 84
	17 Total expenses. Add lines 10 through 16	17 49,501 77
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18 -14,891 38
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19 57,881 48
	20 Other changes in net assets or fund balances (explain in Schedule O)	20
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21 42,990 10

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 10642I

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Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

		(A) Beginning of year	(B) End of year
22	Cash, savings, and investments	57,881 48	22 42,990 10
23	Land and buildings		23
24	Other assets (describe in Schedule O)		24
25	Total assets	57,881 48	25 42,990 10
26	Total liabilities (describe in Schedule O)		26
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)		27

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? Training in risk management practices

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28	Provide scholarships to persons in public entity risk management to attend National PRIMA Educational Conference, and PRIMA Institute (training program)			
28a	(Grants \$) If this amount includes foreign grants, check here ► <input type="checkbox"/>	42,321 60		
29	Website provided to members and nonmembers with a variety of risk management resources including information from prior sessions			
29a	(Grants \$) If this amount includes foreign grants, check here ► <input type="checkbox"/>	1,340		
30	Quarterly meetings - provides current education sessions on variety of topics designed to improve the professionalism of Public Risk Managers			
30a	(Grants \$) If this amount includes foreign grants, check here ► <input type="checkbox"/>	537 64		
31	Other program services (describe in Schedule O)			
31a	(Grants \$) If this amount includes foreign grants, check here ► <input type="checkbox"/>			
32	Total program service expenses (add lines 28a through 31a)		► <input type="checkbox"/>	32 44,199 24

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
DEBBIE JO MAUST PAST PRESIDENT	4	Ø	Ø	Ø
JEAN POE PRESIDENT	4	Ø	Ø	Ø
KATHLEEN KOLM VICE PRESIDENT	4	Ø	Ø	Ø
SUSAN MCKEE TREASURER	4	Ø	Ø	Ø
CHRISTINE NOBLES SECRETARY	4	Ø	Ø	Ø
Tim MULLIGAN DIRECTOR AT LARGE	1	Ø	Ø	Ø
DEAN CONGHEENDOUR DIRECTOR AT LARGE	1	Ø	Ø	Ø
DIANE SHOEMAKE DIRECTOR AT LARGE	1	Ø	Ø	Ø
CHONTEL HOUNET DIRECTOR AT LARGE	1	Ø	Ø	Ø
AMANDA WILDER DIRECTOR AT LARGE	1	Ø	Ø	Ø

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	✓
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions	34	✓
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	✓
b If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	✓
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	✓
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	✓
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ► 37a	37a	
b Did the organization file Form 1120-POL for this year?	37b	
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations Enter:	39a	
a Initiation fees and capital contributions included on line 9	39b	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under section 4911 ► ; section 4912 ► ; section 4955 ►	40b	
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958	40b	
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization	40b	
e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	
41 List the states with which a copy of this return is filed ► ARIZONA		
42a The organization's books are in care of ► SUSAN MCKEE, TREASURER Telephone no. ► 928-303-3493 Located at ► 2002 REX ALLEN DR, KINGMAN, AZ 86401 ZIP + 4 ►		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ► See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b	✓
c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ►	42c	✓
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year ► 43		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	✓
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	✓
c Did the organization receive any payments for indoor tanning services during the year?	44c	✓
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	✓
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	✓
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions	45b	✓

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	✓

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	✓
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	✓
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a	✓
b	If "Yes," was the related organization a section 527 organization?	49b	
50	Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."		

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000 ►

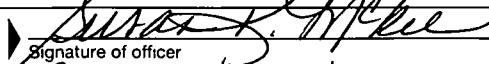
51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000 ►

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ► Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here <input type="checkbox"/>	 Signature of officer	05/13/19 Date
	 SUSAN K. MCKEE, TREASURER	
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ►			Firm's EIN ►	
	Firm's address ►			Phone no	

May the IRS discuss this return with the preparer shown above? See instructions ► Yes No

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

- Attach to Form 990 or 990-EZ.
- Go to www.irs.gov/Form990 for the latest information.

2018

Open to Public
Inspection

Name of the organization

Employer identification number
81-0725084

PUBLIC RISK MANAGEMENT ASSOC INC-AZ CHAPTER

PART I-EXPENSES #1 - \$41,321.60

SCHOLARSHIPS ARE AWARDED TO THE PUBLIC ENTITY RISK MANAGERS (INCLUDING BOARD OF DIRECTOR MEMBERS) TO ATTEND THE NATIONAL PRIMA CONFERENCE - A 4-DAY EDUCATIONAL CONFERENCE AND THE PRIMA INSTITUTE, AN INTENSE EDUCATIONAL OFFERING FOR NEW RISK MANAGERS (TRACT 101) WITH A SECOND INTERMEDIATE SESSION (TRACT 102) AND ERM TRAINING. THE PURPOSE OF THE SCHOLARSHIPS IS TO COVER REGISTRATION COSTS, TRAVEL EXPENSES TO AN ESTABLISHED MAXIMUM. ONLY ACTUAL COSTS ARE AWARDED. 2018 NATIONAL PRIMA CONFERENCE:

DEBORAH JO MAUST, CENTRAL AZ PROJECT, P.O. BOX 43020, PHOENIX, AZ	\$1,992.44
LELAND FRISCH, TOWN OF GILBERT, 50 E CIVIC CENTER DR, GILBERT, AZ	\$1,965.22
JEAN PDE, CITY OF BUCKEYE, 530 E. MONROE, BUCKEYE, AZ	\$2,000.00
SUSAN MCKEE, CITY OF KINGMAN, 310 N 4TH ST, KINGMAN, AZ	\$1,969.27
CHONTEL HOUNSET, AZ DOA, 100 N 15TH AVE, STE 301, PHOENIX, AZ	\$1,956.25
DIANE SHOEMAKE, CITY OF GLENDALE, 5850 W GLENDALE AVE, GLENDALE, AZ	\$2,000.00
TIM MULLIGAN, CITY OF SHOW LOW, 180 N 9TH ST, SHOW LOW, AZ	\$2,250
CHRISTINE NOBLES, MARICOPA COUNTY, 234 N CENTRAL AVE STE 530, PHOENIX, AZ	\$1,1089.00
KATHLEEN KOLM, MARICOPA COUNTY, 234 N CENTRAL AVE, STE 530, PHOENIX, AZ	\$1,763.30
DEAN COUGHERNOUR, CITY OF FLAGSTAFF, 211 W ASPEN AVE, FLAGSTAFF, AZ	\$1,632.07
AMY KENNELLY, AZ DOA, 100 N 15TH AVE STE 301, PHOENIX, AZ	\$2,000.00
REINA LACOMBE, TOWN OF GILBERT, 50 E CIVIC CENTER DR, GILBERT, AZ	\$1,927.98
DAVE PARKER, CENTRAL AZ PROJECT, P.O. BOX 43020, PHOENIX, AZ 2018 PRIMA INSTITUTE	\$1,947.22
SUSAN MCKEE, CITY OF KINGMAN, 310 N 4TH ST, KINGMAN, AZ	\$2,800.00
KATIE JOHNSON, CITY OF SEDONA, 102 ROADRUNNER DR, SEDONA, AZ 2019 NATIONAL PRIMA CONFERENCE	\$2,200.00
AMANDA WILBER, CITY OF COTTONWOOD, 816 N. MAIN ST, COTTONWOOD, AZ	\$2,250.00
DEAN COUGHERNOUR, CITY OF FLAGSTAFF, 211 W ASPEN AVE, FLAGSTAFF, AZ	\$2,000.00
DEBORAH JO MAUST, CENTRAL AZ PROJECT, P.O. BOX 43020, PHOENIX, AZ	\$2,000.00
CHONTEL HOUNSET, AZ DOA, 100 N 15TH AVE, STE 301, PHOENIX, AZ	\$2,000.00

Name of the organization

PUBLIC RISK MANAGEMENT ASSOC INC - AZ CHAPTER

Employer identification number

86-0725084

CHRISTINE NOBLES, MARICOPA COUNTY, 234 N CENTRAL AVE STE 530, PHOENIX, AZ \$2,000.00
JEAN DOE, CITY OF BUCKEYE, 530 E MONROE, BUCKEYE, AZ \$2,000.00

PART I - OTHER EXPENSES

THE AZ PRIMA CHAPTER HELD A SUMMER EDUCATIONAL SERIES TRAINING EVENT AS A FUND RAISER IN 2018. EXPENSES INCLUDED VENUE, FOOD, AND PROMOTIONAL ITEMS (\$57,335.82)

ALSO INCLUDED IN LINE 16 ARE INSURANCE (\$1,1084), ADMINISTRATIVE COSTS, PHONES, OFFICE SUPPLIES (\$210.61), QUARTERLY MEETING EXPENSES (\$537.64), CREDIT CARD PROCESSING FEES (\$1,197.63), MISC SUMMER EDUCATIONAL SERIES EXPENSES (\$243.94), AND FEES FOR OUR CHAPTER MANAGER WEBSITE (\$1,340)