

Form **990-PF**

OMB No 1545-0052

**Return of Private Foundation
or Section 4947(a)(1) Trust Treated as Private Foundation****2018**Department of the Treasury
Internal Revenue Service

- ▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990PF for instructions and the latest information.

Open to Public Inspection

For calendar year 2018 or tax year beginning , 2018, and ending

SINGLE STEP FOUNDATION INC
10411 NORTH 48TH PLACE
PARADISE VALLEY, AZ 85253

A Employer identification number
20-3765152

B Telephone number (see instructions)

C If exemption application is pending, check here ▶ ☐ **b**

D 1 Foreign organizations, check here ▶ ☐

2 Foreign organizations meeting the 85% test, check here and attach computation ▶ ☐

E If private foundation status was terminated under section 507(b)(1)(A), check here ▶ ☐

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ▶ ☐

G Check all that apply ☐ Initial return ☐ Initial return of a former public charity
☐ Final return ☐ Amended return
☐ Address change ☐ Name change

H Check type of organization ☒ Section 501(c)(3) exempt private foundation **04**
☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

I Fair market value of all assets at end of year (from Part II, column (c), line 16) **J** Accounting method ☒ Cash ☐ Accrual
\$ 654,220. ☐ Other (specify) (Part I, column (d) must be on cash basis)

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)

(a) Revenue and expenses per books

(b) Net investment income

(c) Adjusted net income

(d) Disbursements for charitable purposes (cash basis only)

SCANNED OCT 17 2019

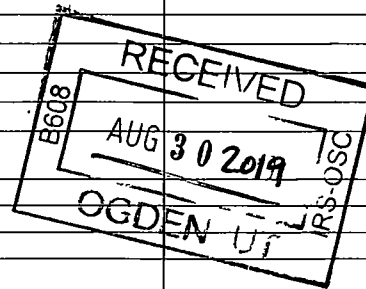
Revenue

- 1** Contributions, gifts, grants, etc., received (attach schedule)
2 Check ☒ if the foundation is not required to attach Sch B
3 Interest on savings and temporary cash investments
4 Dividends and interest from securities
5 a Gross rents
b Net rental income or (loss)
6 a Net gain or (loss) from sale of assets not on line 10
b Gross sales price for all assets on line 6a 984,629.
7 Capital gain net income (from Part IV, line 2)
8 Net short term capital gain
9 Income modifications
10 a Gross sales less returns and allowances
b Less: Cost of goods sold
c Gross profit or (loss) (attach schedule)
11 Other income (attach schedule)

12 Total Add lines 1 through 11

Operating and Administrative Expenses

- 13** Compensation of officers, directors, trustees, etc
14 Other employee salaries and wages
15 Pension plans, employee benefits
16 a Legal fees (attach schedule)
b Accounting fees (attach sch) SEE ST 1
c Other professional fees (attach sch)
17 Interest
18 Taxes (attach schedule)(see instrs) SEE STM 2
19 Depreciation (attach schedule) and depletion
20 Occupancy
21 Travel, conferences, and meetings
22 Printing and publications
23 Other expenses (attach schedule) SEE STATEMENT 3
24 Total operating and administrative expenses Add lines 13 through 23
25 Contributions, gifts, grants paid STMT 4
26 Total expenses and disbursements Add lines 24 and 25

27 Subtract line 26 from line 12**a** Excess of revenue over expenses and disbursements**b** Net investment income (if negative, enter -0-)**c** Adjusted net income (if negative, enter -0-)

Part II Balance Sheets		Attached schedules and amounts in the description column should be for end-of year amounts only (See instructions)	Beginning of year	End of year	
			(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash — non-interest-bearing				
	2 Savings and temporary cash investments		32,155.	86,152.	86,152.
	3 Accounts receivable				
	Less allowance for doubtful accounts				
	4 Pledges receivable				
	Less allowance for doubtful accounts				
	5 Grants receivable				
	6 Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)				
	7 Other notes and loans receivable (attach sch)				
	Less allowance for doubtful accounts				
	8 Inventories for sale or use				
	9 Prepaid expenses and deferred charges				
	10a Investments — U.S. and state government obligations (attach schedule)				
	b Investments — corporate stock (attach schedule)		895,725.	809,245.	568,068.
	c Investments — corporate bonds (attach schedule)				
	11 Investments — land, buildings, and equipment basis				
Liabilities	Less accumulated depreciation (attach schedule)				
	12 Investments — mortgage loans				
	13 Investments — other (attach schedule)				
	14 Land, buildings, and equipment basis				
	Less accumulated depreciation (attach schedule)				
	15 Other assets (describe)				
	16 Total assets (to be completed by all filers — see the instructions. Also, see page 1, item I)		927,880.	895,397.	654,220.
	17 Accounts payable and accrued expenses				
	18 Grants payable				
	19 Deferred revenue				
Net Assets or Fund Balances	20 Loans from officers, directors, trustees, & other disqualified persons		3,860.	3,941.	
	21 Mortgages and other notes payable (attach schedule)				
	22 Other liabilities (describe)				
	23 Total liabilities (add lines 17 through 22)		3,860.	3,941.	
	Foundations that follow SFAS 117, check here and complete lines 24 through 26, and lines 30 and 31. ☐				
Net Assets or Fund Balances	24 Unrestricted				
	25 Temporarily restricted				
	26 Permanently restricted				
	Foundations that do not follow SFAS 117, check here and complete lines 27 through 31. ☒				
	27 Capital stock, trust principal, or current funds				
	28 Paid-in or capital surplus, or land, bldg, and equipment fund				
	29 Retained earnings, accumulated income, endowment, or other funds		924,020.	891,456.	
Net Assets or Fund Balances	30 Total net assets or fund balances (see instructions)		924,020.	891,456.	
	31 Total liabilities and net assets/fund balances (see instructions)		927,880.	895,397.	

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year — Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	924,020.
2 Enter amount from Part I, line 27a	2	-32,564.
3 Other increases not included in line 2 (itemize)	3	
4 Add lines 1, 2, and 3	4	891,456.
5 Decreases not included in line 2 (itemize)	5	
6 Total net assets or fund balances at end of year (line 4 minus line 5) — Part II, column (b), line 30	6	891,456.

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (for example, real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)		(b) How acquired P — Purchase D — Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1 a STIFEL NICOLAUS		P	VARIOUS	VARIOUS
b STIFEL NICOLAUS		P	VARIOUS	VARIOUS
c				
d				
e				

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) ((e) plus (f) minus (g))
a 879,629.		879,806.	-177.
b 105,000.		104,930.	70.
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69			(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
(i) FMV as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	
a			-177.
b			70.
c			
d			
e			

2 Capital gain net income or (net capital loss)	If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7		2	-107.
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6)	If gain, also enter in Part I, line 8, column (c) See instructions If (loss), enter -0- in Part I, line 8		3	-177.

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income)

N/A

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes☐ No

If 'Yes,' the foundation doesn't qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year, see the instructions before making any entries

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2017			
2016			
2015			
2014			
2013			

2 Total of line 1, column (d)	2	
3 Average distribution ratio for the 5-year base period — divide the total on line 2 by 5 0, or by the number of years the foundation has been in existence if less than 5 years	3	
4 Enter the net value of noncharitable-use assets for 2018 from Part X, line 5	4	
5 Multiply line 4 by line 3	5	
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	
7 Add lines 5 and 6	7	
8 Enter qualifying distributions from Part XII, line 4	8	

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 — see instructions)

1 a Exempt operating foundations described in section 4940(d)(2), check here ☐ and enter 'N/A' on line 1			
Date of ruling or determination letter _____ (attach copy of letter if necessary — see instructions)			
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here. ☐ and enter 1% of Part I, line 27b		1	334.
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col (b)			
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)		2	0.
3 Add lines 1 and 2		3	334.
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)		4	0.
5 Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-		5	334.
6 Credits/Payments			
a 2018 estimated tax pmts and 2017 overpayment credited to 2018		6 a	
b Exempt foreign organizations — tax withheld at source		6 b	
c Tax paid with application for extension of time to file (Form 8868)		6 c	
d Backup withholding erroneously withheld		6 d	
7 Total credits and payments. Add lines 6a through 6d		7	0.
8 Enter any penalty for underpayment of estimated tax. Check here ☐ if Form 2220 is attached		8	
9 Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed		9	334.
10 Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid		10	
11 Enter the amount of line 10 to be Credited to 2019 estimated tax ☐ Refunded ☐		11	

Part VII-A Statements Regarding Activities

	Yes	No
1 a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes? See the instructions for the definition		X
If the answer is 'Yes' to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities		
c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year (1) On the foundation ☐ \$ 0. (2) On foundation managers ☐ \$ 0.		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers ☐ \$ 0.		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If 'Yes,' attach a detailed description of the activities		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If 'Yes,' attach a conformed copy of the changes		X
4 a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If 'Yes,' has it filed a tax return on Form 990-T for this year?		N/A
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If 'Yes,' attach the statement required by General Instruction T		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either		
• By language in the governing instrument, or		
• By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	X	
7 Did the foundation have at least \$5,000 in assets at any time during the year? If 'Yes,' complete Part II, col (c), and Part XV	X	
8 a Enter the states to which the foundation reports or with which it is registered. See instructions ☐ N/A		
b If the answer is 'Yes' to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If 'No,' attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2018 or the tax year beginning in 2018? See the instructions for Part XIV. If 'Yes,' complete Part XIV		X
10 Did any persons become substantial contributors during the tax year? If 'Yes,' attach a schedule listing their names and addresses		X

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Part VII-A Statements Regarding Activities (continued)

	Yes	No
11 At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' attach schedule See instructions	11	X
12 Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If 'Yes,' attach statement See instructions	12	X
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address <u>N/A</u>	13	X
14 The books are in care of <u>JOANNE CEIMO</u> Telephone no <u></u> Located at <u>10411 NORTH 48TH PLACE PARADISE VALLEY AZ</u> ZIP + 4 <u>85253</u>		
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 - check here and enter the amount of tax-exempt interest received or accrued during the year <u>N/A</u>	15	N/A
16 At any time during calendar year 2018, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16	X
See the instructions for exceptions and filing requirements for FinCEN Form 114. If 'Yes,' enter the name of the foreign country <u></u>		

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the 'Yes' column, unless an exception applies.

	Yes	No
1 a During the year, did the foundation (either directly or indirectly)		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	☐ Yes ☒ No	
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	☐ Yes ☒ No	
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	☐ Yes ☒ No	
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	☐ Yes ☒ No	
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	☐ Yes ☒ No	
(6) Agree to pay money or property to a government official? (Exception. Check 'No' if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days)	☐ Yes ☒ No	
b If any answer is 'Yes' to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance? See instructions Organizations relying on a current notice regarding disaster assistance, check here <u></u>	1 b	N/A
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2018?	1 c	X
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))		
a At the end of tax year 2018, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2018? If 'Yes,' list the years <u>20 __ , 20 __ , 20 __ , 20 __</u>	☐ Yes ☒ No	
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer 'No' and attach statement - see instructions)	2 b	N/A
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here <u>20 __ , 20 __ , 20 __ , 20 __</u>		
3 a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	☐ Yes ☒ No	
b If 'Yes,' did it have excess business holdings in 2018 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2018)	3 b	N/A
4 a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4 a	X
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2018?	4 b	X

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Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)**5 a** During the year, did the foundation pay or incur any amount to

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?

☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive?

☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes?

☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? See instructions

☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?

☐ Yes ☒ No**b** If any answer is 'Yes' to 5a(1)–(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance? See instructions

5 b N/A

Organizations relying on a current notice regarding disaster assistance, check here

☐**c** If the answer is 'Yes' to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?N/A ☐ Yes ☐ No

If 'Yes,' attach the statement required by Regulations section 53.4945–5(d)

6 a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?☐ Yes ☒ No**b** Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract?

6 b X

If 'Yes' to 6b, file Form 8870

7 a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?☐ Yes ☒ No**b** If 'Yes,' did the foundation receive any proceeds or have any net income attributable to the transaction?

N/A

7 b

8 Is the foundation subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?☐ Yes ☒ No**Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors****1** List all officers, directors, trustees, and foundation managers and their compensation. See instructions.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
JOANNE M CEIMO 10411 NORTH 48TH PLACE PARADISE VALLEY, AZ 85253	SECRETARY/TRE 0	0.	0.	0.
CHRISTOPHER CEIMO 73 WEST OREGON PHOENIX, AZ 85013	PRESIDENT 0	0.	0.	0.
DAVID CEIMO 6837 W JUANA PEORIA, AZ 85383	VICE PRESIDEN 0	0.	0.	0.

2 Compensation of five highest-paid employees (other than those included on line 1 – see instructions). If none, enter 'NONE.'

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000

0

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3** Five highest-paid independent contractors for professional services. See instructions. If none, enter 'NONE.'

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		
Total number of others receiving over \$50,000 for professional services		0

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1 THE FOUNDATION GRANTED EDUCATIONAL SCHOLARSHIPS TO 7 INDIVIDUALS	
	14,000.
2 THE FOUNDATION GRANTED MONEY TO 28 ORGANIZATIONS	
	35,654.
3	
4	

Part IX-B Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2

	Amount
1 N/A	
2	
All other program-related investments See instructions	
3	
Total. Add lines 1 through 3	0.

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Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes		
a	Average monthly fair market value of securities	1 a	618,206.
b	Average of monthly cash balances	1 b	64,133.
c	Fair market value of all other assets (see instructions)	1 c	
d	Total (add lines 1a, b, and c)	1 d	682,339.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1 e	0.
2	Acquisition indebtedness applicable to line 1 assets	2	0.
3	Subtract line 2 from line 1d	3	682,339.
4	Cash deemed held for charitable activities. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	10,235.
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	672,104.
6	Minimum investment return. Enter 5% of line 5	6	33,605.

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations, check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	33,605.
2a	Tax on investment income for 2018 from Part VI, line 5	2 a	334.
b	Income tax for 2018 (This does not include the tax from Part VI)	2 b	
c	Add lines 2a and 2b	2 c	334.
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	33,271.
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	33,271.
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	33,271.

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes		
a	Expenses, contributions, gifts, etc. — total from Part I, column (d), line 26	1 a	50,855.
b	Program-related investments — total from Part IX-B	1 b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the		
a	Suitability test (prior IRS approval required)	3 a	
b	Cash distribution test (attach the required schedule)	3 b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	50,855.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b. See instructions	5	
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	50,855.

Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2017	(c) 2017	(d) 2018
1 Distributable amount for 2018 from Part XI, line 7				33,271.
2 Undistributed income, if any, as of the end of 2018				
a Enter amount for 2017 only			0.	
b Total for prior years 20____, 20____, 20____		0.		
3 Excess distributions carryover, if any, to 2018				
a From 2013	11,807.			
b From 2014	10,151.			
c From 2015	23,855.			
d From 2016	22,753.			
e From 2017	16,545.			
f Total of lines 3a through e	85,111.			
4 Qualifying distributions for 2018 from Part XII, line 4 ▶ \$ 50,855.				
a Applied to 2017, but not more than line 2a			0.	
b Applied to undistributed income of prior years (Election required — see instructions)		0.		
c Treated as distributions out of corpus (Election required — see instructions)	0.			
d Applied to 2018 distributable amount				33,271.
e Remaining amount distributed out of corpus	17,584.			
5 Excess distributions carryover applied to 2018 (If an amount appears in column (d), the same amount must be shown in column (a))	0.			0.
6 Enter the net total of each column as indicated below:				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5	102,695.			
b Prior years' undistributed income Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b Taxable amount — see instructions		0.		
e Undistributed income for 2017 Subtract line 4a from line 2a Taxable amount — see instructions			0.	
f Undistributed income for 2018 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2019				0.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required — see instructions)	0.			
8 Excess distributions carryover from 2013 not applied on line 5 or line 7 (see instructions)	11,807.			
9 Excess distributions carryover to 2019. Subtract lines 7 and 8 from line 6a	90,888.			
10 Analysis of line 9				
a Excess from 2014	10,151.			
b Excess from 2015	23,855.			
c Excess from 2016	22,753.			
d Excess from 2017	16,545.			
e Excess from 2018	17,584.			

N/A

• **b** Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☒ 4942(j)(5)

(4) Gross investment income

[illegible]

Form 990-PF (2018)

Part XV Supplementary Information (continued)**3** Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
<i>a Paid during the year</i>				
Total			3 a	
<i>b Approved for future payment</i>				
Total			3 b	

SINGLE STEP FOUNDATION INC

20-3765152

STATEMENT 1
FORM 990-PF, PART I, LINE 16B
ACCOUNTING FEES

	(A) EXPENSES PER BOOKS	(B) NET INVESTMENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
ACCOUNTING FEES	\$ 1,080.			\$ 1,080.
TOTAL	\$ 1,080.	\$ 0.	\$ 0.	\$ 1,080.

STATEMENT 2
FORM 990-PF, PART I, LINE 18
TAXES

	(A) EXPENSES PER BOOKS	(B) NET INVESTMENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
TAXES	\$ 230.			
TOTAL	\$ 230.	\$ 0.	\$ 0.	\$ 0.

STATEMENT 3
FORM 990-PF, PART I, LINE 23
OTHER EXPENSES

	(A) EXPENSES PER BOOKS	(B) NET INVESTMENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
LICENSE & FEES	\$ 50.			\$ 50.
OFFICE SUPPLIES	71.			71.
TOTAL	\$ 121.	\$ 0.	\$ 0.	\$ 121.

STATEMENT 4
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS
CASH GRANTS AND ALLOCATIONS

CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	SAINT MARY'S FOODBANK ALLIANCE	
DONEE'S ADDRESS:	PO BOX 29449	
	PHOENIX AZ 85038	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		\$ 2,250.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	SAINT VINCENT DE PAUL SOCIETY	
DONEE'S ADDRESS:	PO BOX 13600	
	PHOENIX AZ 85002	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		3,750.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	GERIATRIC FELLOWSHIP	

SINGLE STEP FOUNDATION INC

20-3765152

**STATEMENT 4 (CONTINUED)**
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS

DONEE'S ADDRESS:	10401 W THUNDERBIRD RD SUN CITY AZ 85351	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		\$ 1,915.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	CLARETIAN FOUNDATION OF NE INDIA	
DONEE'S ADDRESS:	PO BOX 22	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		3,500.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	NEW YORK MEDICAL COLLEGE	
DONEE'S ADDRESS:	40 SUNSHINE COTTAGE RD VALHALLA NY 10595	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		2,000.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	GREATER LOVELL LAND TRUST	
DONEE'S ADDRESS:	PO BOX 225 LOVELL ME 04051	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		100.
CLASS OF ACTIVITY:	EDUCATIONAL SCHOLARSHIP	
DONEE'S NAME:	ELISE MOORE	
DONEE'S ADDRESS:	523 FLORENCE DR MADISON MS 39110	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		2,000.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	THE PATRICK SCHOOL	
DONEE'S ADDRESS:	397 COLUMBIA AVE HILLSDALE NJ 07205	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		4,000.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	THE CLEVELAND CLINIC LEGACY FUND	
DONEE'S ADDRESS:	9500 EUCLID AVE CLEVELAND OH 44106	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		2,000.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	HONOR HEALTH FOUNDATION	
DONEE'S ADDRESS:	8125 N HAYDEN RD SCOTTSDALE AZ 85258	
RELATIONSHIP OF DONEE:	NONE	
AMOUNT GIVEN:		750.
CLASS OF ACTIVITY:	GRANT	
DONEE'S NAME:	THE FRANCISCAN FOUNDATION FOR THE HOLY L	
DONEE'S ADDRESS:	PO BOX 29086 WASHINGTON DC 20017	

SINGLE STEP FOUNDATION INC

20-3765152

**STATEMENT 4 (CONTINUED)**
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: \$ 6,000.

CLASS OF ACTIVITY: EDUCATIONAL SCHOLARSHIP
DONEE'S NAME: DERRICK TANG
DONEE'S ADDRESS: 3285 CANYON DRIVE UNIT 73
BILLINGS MT 59102

RELATIONSHIP OF DONEE: -- NONE
AMOUNT GIVEN: 2,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: M. CHEE
DONEE'S ADDRESS: 73 WEST OREGON AVE
PHOENIX AZ 85013

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 189.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: MERCY SHIPS
DONEE'S ADDRESS: PO BOX 1930
GARDEN VALLEY TX 75771

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 1,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: CARMELITE SISTER OF LOS ANGELES
DONEE'S ADDRESS: 920 EAST ALHAMBRA ROAD
ALHAMBRA CA 91890

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: THE SALVATION ARMY
DONEE'S ADDRESS: 2707 E VAN BUREN ST
PHOENIX AZ 85008

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: CIRCLE THE CITY
DONEE'S ADDRESS: 333 W INDIAN SCHOOL RD
PHOENIX AZ 85013

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: AID TO THE CHURCH IN NEED
DONEE'S ADDRESS: PO BOX 220384
BROOKLYN NY 11222

RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 1,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: THE INDEPENDENCE FUND
DONEE'S ADDRESS: 9013 PERIMETER WOODS DR SUITE E
CHARLOTTE NC 28215

RELATIONSHIP OF DONEE: NONE

SINGLE STEP FOUNDATION INC

20-3765152

STATEMENT 4 (CONTINUED)
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS

AMOUNT GIVEN: \$ 1,500.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: CATHOLIC MEDICAL MISSION BOARD
DONEE'S ADDRESS: PO BOX 4715
NEW YORK NY 10163
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.

CLASS OF ACTIVITY: EDUCATIONAL SCHOLARSHIP
DONEE'S NAME: DREW LICHTBLAU
DONEE'S ADDRESS: 1000 AMERICA PACIFIC DRIVE #2414
HENDERSON NV 89074
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 2,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: ETERNAL WORLD TELEVISION NETWORK
DONEE'S ADDRESS: 5817 OLD LEEDS ROAD
IRONDALE AL 35210
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 100.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: SALT RIVER HORSES RESCUE
DONEE'S ADDRESS: 4610 N 68TH ST #477
SCOTTSDALE AZ 85251
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 100.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: THE BERNARDINE SISTERS
DONEE'S ADDRESS: 450 SAINT BERNARDINE ST
READING PA 19607
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 1,000.

CLASS OF ACTIVITY: EDUCATIONAL SCHOLARSHIP
DONEE'S NAME: KENDALL MOORE
DONEE'S ADDRESS: 523 FLORENCE DR
MADISON MS 39110
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 1,000.

CLASS OF ACTIVITY: EDUCATIONAL SCHOLARSHIP
DONEE'S NAME: KYLE MOORE
DONEE'S ADDRESS: 523 FLORENCE DR
MADISON MS 39110
RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 1,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: SUZANNE JENDRISAK
DONEE'S ADDRESS: 8239 N 31ST AVE
PHOENIX AZ 85051
RELATIONSHIP OF DONEE: NONE

SINGLE STEP FOUNDATION INC

20-3765152

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STATEMENT 4 (CONTINUED)
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS

AMOUNT GIVEN: \$ 4,000.

CLASS OF ACTIVITY: GRANT
DONEE'S NAME: ARIZONA HUMANE SOCIETY
DONEE'S ADDRESS: 1521 W DOBBINS RD
PHOENIX AZ 85041RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: PARTNERS IN HEALTH
DONEE'S ADDRESS: PO BOX 996
FREDERICK MD 21705RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: YOUNG AMERICAN FOUNDATION
DONEE'S ADDRESS: 11480 COMMERCE PARK DR SIXTH FLOOR
RESTON VA 20191RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 150.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: NATIONAL FIREFIGHTERS EMERGENCY FUND
DONEE'S ADDRESS: PO DRAWER 498
EMMITSBURG MD 21727RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 250.CLASS OF ACTIVITY: EDUCATIONAL SCHOLARSHIP
DONEE'S NAME: MARIA CASTILLO
DONEE'S ADDRESS: 2532 E WALTANN LANE
PHOENIX AZ 85032RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 2,000.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: HILLSDALE COLLEGE
DONEE'S ADDRESS: 33 E COLLEGE STREET
HILLSDALE MI 49242RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 100.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: SUPPORT OUR AGING RELIGIOUS
DONEE'S ADDRESS: PO BOX 96409
WASHINGTON DC 20090RELATIONSHIP OF DONEE: NONE
AMOUNT GIVEN: 500.CLASS OF ACTIVITY: GRANT
DONEE'S NAME: FAMILY OF RONIL SINGH
DONEE'S ADDRESS: C/O NEWMAN CALIFORNIA POLICE DEPT
NEWMAN CA 95360

RELATIONSHIP OF DONEE: NONE

2018

FEDERAL STATEMENTS

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SINGLE STEP FOUNDATION INC

20-3765152



STATEMENT 4 (CONTINUED)
FORM 990-PF, PART I, LINE 25
CONTRIBUTIONS, GIFTS, AND GRANTS

AMOUNT GIVEN:

\$ 500.

TOTAL \$ 49,654.

STATEMENT 5
FORM 990-PF, PART XV, LINE 2A-D
APPLICATION SUBMISSION INFORMATION



NAME OF GRANT PROGRAM: SINGLE STEP FOUNDATION SCHOLARSHIP
NAME: JOANNE M. CEIMO
CARE OF:
STREET ADDRESS: 10411 NORTH 48TH PLACE
CITY, STATE, ZIP CODE: PARADISE VALLEY, AZ 85253
TELEPHONE: (480) 998-9264
E-MAIL ADDRESS:
FORM AND CONTENT:

A PAPER COPY OF THE SINGLE STEP FOUNDATION SCHOLARSHIP APPLICATION FORM SHOULD BE COMPLETED AND SUBMITTED TO JOANNE CEIMO. THE APPLICATION FORM INCLUDES CONTACT INFORMATION AND FUTURE COLLEGE AND CAREER GOALS.
VARIOUS
SCHOLARSHIPS ARE RESTRICTED TO HIGH SCHOOL STUDENTS PLANNING ON ATTENDING COLLEGE.

SUBMISSION DEADLINES:
RESTRICTIONS ON AWARDS: