

Form 990

Return of Organization Exempt From Income Tax

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

► Do not enter social security numbers on this form as it may be made public

► Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2019 calendar year, or tax year beginning 01-01-2018, and ending 12-31-2018

B Check if applicable

Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITY

D Employer identification number

20-3338905

Doing business as

E Telephone number

(651) 265-4900

Number and street (or P O box if mail is not delivered to street address) Room/suite
175 WEST KELLOGG BOULEVARD NO 502

G Gross receipts \$ 16,338,689

City or town, state or province, country, and ZIP or foreign postal code
ST PAUL, MN 55102F Name and address of principal officer
TERRY MATTSON
175 WEST KELLOGG BOULEVARD NO 502
ST PAUL, MN 55102

H(a) Is this a group return for subordinates?

 Yes No

H(b) Are all subordinates included?

 Yes No

If "No," attach a list (see instructions)

H(c) Group exemption number ►

I Tax-exempt status 501(c)(3) 501(c) (6) ► (insert no) 4947(a)(1) or 527

J Website: ► WWW VISITSAINTPAUL COM

K Form of organization Corporation Trust Association Other ►

L Year of formation 2005

M State of legal domicile
MN

Part I Summary

1 Briefly describe the organization's mission or most significant activities
TO EFFECTIVELY MARKET THE SAINT PAUL RIVERCENTRE AS A PREFERRED CONVENTION AND TOURISM DESTINATION

2 Check this box ► if the organization discontinued its operations or disposed of more than 25% of its net assets
 3 Number of voting members of the governing body (Part VI, line 1a)
 4 Number of independent voting members of the governing body (Part VI, line 1b)
 5 Total number of individuals employed in calendar year 2018 (Part V, line 2a)
 6 Total number of volunteers (estimate if necessary)
 7a Total unrelated business revenue from Part VIII, column (C), line 12
 b Net unrelated business taxable income from Form 990-T, line 34

3	17
4	17
5	23
6	0
7a	25,000
7b	32,446

8 Contributions and grants (Part VIII, line 1h)
 9 Program service revenue (Part VIII, line 2g)
 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)
 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
 12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)

Prior Year	Current Year
3,028,149	3,056,114
14,324,267	13,085,151
51,187	23,889
46,507	173,535
17,450,110	16,338,689

13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)
 14 Benefits paid to or for members (Part IX, column (A), line 4)
 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
 16a Professional fundraising fees (Part IX, column (A), line 11e)
 b Total fundraising expenses (Part IX, column (D), line 25) ► 0
 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
 18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)
 19 Revenue less expenses Subtract line 18 from line 12

Prior Year	Current Year
5,360,217	2,837,667
0	0
2,971,122	3,088,628
0	0
11,486,698	12,480,179
19,818,037	18,406,474
-2,367,927	-2,067,785

20 Total assets (Part X, line 16)
 21 Total liabilities (Part X, line 26)
 22 Net assets or fund balances Subtract line 21 from line 20

Beginning of Current Year	End of Year
10,248,569	8,116,904
1,961,570	1,957,791
8,286,999	6,159,113

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here

 Signature of officer
 CINDY DUPONT CFO
 Type or print name and title

2019-10-29
 Date

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date 2019-10-29	Check <input type="checkbox"/> if self-employed	PTIN P00223580
Firm's name ► WILKERSON GUTHMANN & JOHNSON LTD		Firm's EIN ► 41-0996210		
Firm's address ► 1210 WEST COUNTY ROAD E STE 100 ARDEN HILLS, MN 55112		Phone no (651) 222-1801		

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 11282Y

Form 990 (2018)

Part III

Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III **1** Briefly describe the organization's mission

THE MISSION OF THE SAINT PAUL RIVERCENTRE CONVENTION & VISITORS AUTHORITY IS TO GENERATE ECONOMIC GROWTH FOR SAINT PAUL BY EFFECTIVELY MARKETING THE RIVERCENTRE CAMPUS, SAINT PAUL AND THE REGION AS A PREFERRED CONVENTION AND TOURISM DESTINATION

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a (Code) (Expenses \$ including grants of \$) (Revenue \$)
 See Additional Data

4b (Code) (Expenses \$ including grants of \$) (Revenue \$)
 See Additional Data

4c (Code) (Expenses \$ including grants of \$) (Revenue \$)
 See Additional Data

(Code) (Expenses \$ including grants of \$) (Revenue \$)
 THE CONVENTION AND SPORT SALES DEPARTMENT WORKS WITH NATIONAL AND LOCAL MEETING AND EVENT PLANNERS TO BRING THEIR EVENTS TO THE SAINT PAUL RIVERCENTRE/XCEL ENERGY CENTER AND HOTEL COMMUNITY. THE GOAL OF THE DEPARTMENT IS TO BRING NEW DOLLARS INTO THE LOCAL BUSINESS COMMUNITY WHICH IS MEASURED BY ECONOMIC IMPACT. SOME EXAMPLES OF CLIENTS WE WORKED WITH IN 2018 ARE THE SUPER BOWL, NCAA FROZEN FOUR CHAMPIONSHIPS AND HMONG DISTRICT CHRISTIAN MISSIONARY ALLIANCE CONVENTION. IN 2018, WE HAVE ALSO BEEN WORKING ON FUTURE EVENTS SUCH AS POINTS OF LIGHT CONVENTION, SUPERVALU AND MANY OTHER GROUPS AT THE RIVERCENTRE

4d Other program services (Describe in Schedule O)
 (Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ►

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	1	No
2 Is the organization required to complete Schedule B, <i>Schedule of Contributors</i> (see instructions)?	2	Yes
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	3	No
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	4	
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	5	Yes
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	6	No
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7	No
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	8	No
9 Did the organization report an amount in Part X, line 21 for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	9	No
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	10	No
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	11a	Yes
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b	Yes
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	11c	No
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	11d	No
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e	Yes
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f	No
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	12a	No
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	12b	Yes
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13	No
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	No
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV	14b	No
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV	15	No
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	16	No
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)	17	No
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	18	No
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III	19	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a	No
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21	Yes
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22	No

Part IV Checklist of Required Schedules (continued)

		Yes	No
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	23	Yes
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K If "No," go to line 25a	24a	No
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a	
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	25b	
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II	26	No
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III	27	No
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)	28a	No
a	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28b	No
b	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28c	No
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV	29	Yes
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	30	No
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M	31	No
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I	32	No
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II	33	No
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301 7701-2 and 301 7701-3? If "Yes," complete Schedule R, Part I	34	Yes
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1	35a	No
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35b	
b	If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	36	
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2	37	No
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	38	Yes
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O		

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096 Enter -0- if not applicable	1a	18
b	Enter the number of Forms W-2G included in line 1a Enter -0- if not applicable	1b	0
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	Yes

2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	23		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b		No	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	Yes		
b If "Yes," has it filed a Form 990-T for this year? <i>If "No" to line 3b, provide an explanation in Schedule O</i>	3b	Yes		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	No		
b If "Yes," enter the name of the foreign country ► See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR)				
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	No		
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	No		
c If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c			
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	No		
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b			
7 Organizations that may receive deductible contributions under section 170(c).	7a			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7b			
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7c			
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7d			
d If "Yes," indicate the number of Forms 8282 filed during the year	7e			
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7f			
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7g			
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7h			
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	8			
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	9a			
9a Did the sponsoring organization make any taxable distributions under section 4966?	9b			
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?				
10 Section 501(c)(7) organizations. Enter	10a			
a Initiation fees and capital contributions included on Part VIII, line 12	10b			
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities				
11 Section 501(c)(12) organizations. Enter	11a			
a Gross income from members or shareholders	11b			
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)				
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13 Section 501(c)(29) qualified nonprofit health insurance issuers.	13a			
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O	13b			
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13c			
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a	No		
b If "Yes," has it filed a Form 720 to report these payments? <i>If "No," provide an explanation in Schedule O</i>	14b			
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N	15	No		
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O	16	No		

Part VI

Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI.

Section A. Governing Body and Management

		Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	1a	17	
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O			
b Enter the number of voting members included in line 1a, above, who are independent	1b	17	
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	No	
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	No	
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	No	
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5	No	
6 Did the organization have members or stockholders?	6	Yes	
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	No	
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	No	
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following			
a The governing body?	8a	Yes	
b Each committee with authority to act on behalf of the governing body?	8b	Yes	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	No	
Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)			
10a Did the organization have local chapters, branches, or affiliates?	10a	Yes	No
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	Yes	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990			
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	Yes	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	Yes	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	Yes	
13 Did the organization have a written whistleblower policy?	13	Yes	
14 Did the organization have a written document retention and destruction policy?	14	Yes	
15a Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?	15a	Yes	
b The organization's CEO, Executive Director, or top management official			
b Other officers or key employees of the organization	15b	No	
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions)			
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

7 List the States with which a copy of this Form 990 is required to be filed ► MN

8 Section 6104 requires an organization to make its Form 1023 (or 1024-A if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply

Own website Another's website Upon request Other (explain in Schedule O)

9 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year

10 State the name, address, and telephone number of the person who possesses the organization's books and records
►CINDY DUPONT 175 WEST KELLOGG BOULEVARD NO 502 SAINT PAUL MN 55102 (651) 265-4916

Part VII

Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII **Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee".

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons.

 Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099- MISC)	(E) Reportable compensation from related organizations (W-2/1099- MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Officer or Director	Individual Trustee	Institutional Trustee	Key Employee	Other Employee			
(1) DIANNE KRIZAN CHAIR	0.50 0.50	X		X			0	0	0
(2) RICH GINSBERG SECRETARY	0.50 0.50	X		X			0	0	0
(3) ERIN DADY TREASURER	0.50 0.50	X		X			0	0	0
(4) DAN BOSTROM BOARD MEMBER	0.50 0.50	X					0	0	0
(5) JAMES CARLSON OTERO BOARD MEMBER	0.50 0.50	X					0	0	0
(6) NATALIE FEDIE BOARD MEMBER	0.50 0.50	X					0	0	0
(7) TIM FLYNN BOARD MEMBER	0.50 0.50	X					0	0	0
(8) BEN HUMPHREY BOARD MEMBER	0.50 0.50	X					0	0	0
(9) WADE LUNEBERG BOARD MEMBER	0.50 0.50	X					0	0	0
(10) JOHN MARSHALL BOARD MEMBER	0.50 0.50	X					0	0	0
(11) RENA MORAN BOARD MEMBER	0.50 0.50	X					0	0	0
(12) JOSEPH NAYQUONABE JR BOARD MEMBER	0.50 0.50	X					0	0	0
(13) REBECCA NOECKER BOARD MEMBER	0.50 0.50	X					0	0	0
(14) BRIAN SCHMECHEL BOARD MEMBER	0.50 0.50	X					0	0	0
(15) CHRIS TOLBERT BOARD MEMBER	0.50 0.50	X					0	0	0
(16) LIZ XIONG BOARD MEMBER	0.50 0.50	X					0	0	0
(17) SID S GANDHI CHAIR	0.50 0.50	X		X			0	0	0

Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W- 2/1099-MISC)	(E) Reportable compensation from related organizations (W- 2/1099- MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee Or director	Institutional Trustee	Officer	Key employee	Highest compensated employee			
(18) TERRY MATTSON PRESIDENT & CEO	40.00 0.50			X			194,754	0	12,218
(19) CINDY DUPONT CHIEF FINANCIAL OFFICER	40.00 0.50			X			121,524	0	15,935
1b Sub-Total									
c Total from continuation sheets to Part VII, Section A									
d Total (add lines 1b and 1c)							316,278	0	28,153

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ► 2

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual	3	No
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	4	Yes
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person	5	No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year

(A) Name and business address	(B) Description of services	(C) Compensation
ST PAUL ARENA CO 175 WEST KELLOGG BLVD SUITE 501 ST PAUL, MN 55102	MANAGE, OPERATE, MAINTAIN, MARKET & PROM	667,130
MHC CULINARY GROUP LLC 175 WEST KELLOGG BLVD SUITE 501 ST PAUL, MN 55102	CATERING	360,000

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ► 2

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

Contributions, Gifts, Grants and Other Similar Amounts		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
1a Federated campaigns . . .	1a				
b Membership dues . . .	1b				
c Fundraising events . . .	1c				
d Related organizations	1d				
e Government grants (contributions)	1e	2,981,744			
f All other contributions, gifts, grants, and similar amounts not included above	1f	74,370			
g Noncash contributions included in lines 1a - 1f \$		74,370			
h Total. Add lines 1a-1f		3,056,114			
Program Service Revenue					
2a SERVICE INCOME	Business Code				
	531390	3,382,069	3,382,069		
b FOOD AND BEVERAGE	722320	2,631,309	2,631,309		
c PARKING FACILITIES	812930	2,403,513	2,403,513		
d FEES FROM GOV AGENCIES	900099	2,353,149	2,353,149		
e BUILDING RENTALS	531120	1,787,534	1,787,534		
f All other program service revenue		527,577	502,577	25,000	
g Total. Add lines 2a-2f		13,085,151			
Other Revenue					
3 Investment income (including dividends, interest, and other similar amounts)		23,889			23,889
4 Income from investment of tax-exempt bond proceeds					
5 Royalties					
6a Gross rents	(i) Real	(ii) Personal			
b Less rental expenses					
c Rental income or (loss)					
d Net rental income or (loss)					
7a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other			
b Less cost or other basis and sales expenses					
c Gain or (loss)					
d Net gain or (loss)					
8a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c) See Part IV, line 18	a				
b Less direct expenses	b				
c Net income or (loss) from fundraising events					
9a Gross income from gaming activities See Part IV, line 19	a				
b Less direct expenses	b				
c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a				
b Less cost of goods sold	b				
c Net income or (loss) from sales of inventory					
Miscellaneous Revenue	Business Code				
11a MISCELLANEOUS	900099	173,535	173,535		
b					
c					
d All other revenue					
e Total. Add lines 11a-11d		173,535			
12 Total revenue. See Instructions		16,338,689	13,233,686	25,000	23,889

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments See Part IV, line 21	2,837,667			
2 Grants and other assistance to domestic individuals See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals See Part IV, line 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	344,431			
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,497,117			
8 Pension plan accruals and contributions (include section 401 (k) and 403(b) employer contributions)	34,616			
9 Other employee benefits	111,627			
10 Payroll taxes	100,837			
11 Fees for services (non-employees)				
a Management				
b Legal	45,340			
c Accounting	34,000			
d Lobbying	25,000			
e Professional fundraising services See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)	287,929			
12 Advertising and promotion	655,135			
13 Office expenses				
14 Information technology	127,385			
15 Royalties				
16 Occupancy	1,998,662			
17 Travel	191,734			
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	2,202			
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	39,483			
23 Insurance	121,638			
24 Other expenses Itemize expenses not covered above (List miscellaneous expenses in line 24e If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O)				
a TAX EXPENSE	3,249			
b CONTRACT LABOR	4,091,006			
c OUTSIDE SERVICES	2,797,372			
d DEBT SERVICE PAYMENTS	955,054			
e All other expenses	1,104,990			
25 Total functional expenses. Add lines 1 through 24e	18,406,474			
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				
Check here ► <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X **Balance Sheet**Check if Schedule O contains a response or note to any line in this Part IX

		(A) Beginning of year		(B) End of year	
Assets					
1	Cash—non-interest-bearing	3,658,310	1	1,794,115	
2	Savings and temporary cash investments	296,721	2	779,392	
3	Pledges and grants receivable, net		3		
4	Accounts receivable, net	1,237,877	4	1,715,479	
5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L		5		
6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Complete Part II of Schedule L		6		
7	Notes and loans receivable, net		7		
8	Inventories for sale or use		8		
9	Prepaid expenses and deferred charges	147,071	9	179,974	
10a	Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	10a 417,819			
b	Less accumulated depreciation	10b 331,068	126,234	10c	86,751
11	Investments—publicly traded securities	242,970	11	168,489	
12	Investments—other securities See Part IV, line 11	4,539,386	12	3,392,704	
13	Investments—program-related See Part IV, line 11		13		
14	Intangible assets		14		
15	Other assets See Part IV, line 11		15		
16	Total assets. Add lines 1 through 15 (must equal line 34)	10,248,569	16	8,116,904	
Liabilities					
17	Accounts payable and accrued expenses	1,299,780	17	1,251,851	
18	Grants payable		18		
19	Deferred revenue	579,418	19	643,245	
20	Tax-exempt bond liabilities		20		
21	Escrow or custodial account liability Complete Part IV of Schedule D		21		
22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22		
23	Secured mortgages and notes payable to unrelated third parties		23		
24	Unsecured notes and loans payable to unrelated third parties		24		
25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17 - 24) Complete Part X of Schedule D	82,372	25	62,695	
26	Total liabilities. Add lines 17 through 25	1,961,570	26	1,957,791	
Net Assets or Fund Balances					
	Organizations that follow SFAS 117 (ASC 958), check here ► <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
27	Unrestricted net assets	8,286,999	27	6,159,113	
28	Temporarily restricted net assets		28		
29	Permanently restricted net assets		29		
	Organizations that do not follow SFAS 117 (ASC 958), check here ► <input type="checkbox"/> and complete lines 30 through 34.				
30	Capital stock or trust principal, or current funds		30		
31	Paid-in or capital surplus, or land, building or equipment fund		31		
32	Retained earnings, endowment, accumulated income, or other funds		32		
33	Total net assets or fund balances	8,286,999	33	6,159,113	
34	Total liabilities and net assets/fund balances	10,248,569	34	8,116,904	

Part XI

Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	16,338,689
2	Total expenses (must equal Part IX, column (A), line 25)	2	18,406,474
3	Revenue less expenses Subtract line 2 from line 1	3	-2,067,785
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	8,286,999
5	Net unrealized gains (losses) on investments	5	-40,101
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	-20,000
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	6,159,113

Part XII **Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII 

1 Accounting method used to prepare the Form 990 Cash Accrual Other _____
 If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O

2a Were the organization's financial statements compiled or reviewed by an independent accountant?

If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both

Separate basis Consolidated basis Both consolidated and separate basis

b Were the organization's financial statements audited by an independent accountant?

If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both

Separate basis Consolidated basis Both consolidated and separate basis

c If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O

3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		No
2b	Yes	
2c	Yes	
3a		No
3b		

Additional Data

Software ID:

Software Version:

EIN: 20-3338905

Name: SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITY

Form 990 (2018)

Form 990, Part III, Line 4a:

MARKETING IS RESPONSIBLE FOR PROMOTING TOURISM IN THE SAINT PAUL AREA, MANAGING SPECIAL EVENTS, EXECUTING THE COMPANY'S SOCIAL MEDIA STRATEGY AND WORKING WITH VARIOUS MEDIA OUTLETS TO GAIN EXPOSURE TO LEISURE TRAVELERS. MARKETING IS ALSO RESPONSIBLE FOR PREPARING PROMOTIONAL PUBLICATIONS, PACKAGE BROCHURES, AND THE ANNUAL REPORT. MARKETING ACCOMPLISHED THE FOLLOWING IN 2018: ORGANIZED AND MANAGED CRASHED ICE VILLAGE, LUCKYPALOOZA, NCAA FROZEN FEST, HOCKTOBERFEST AND NCHC FROZEN FACEOFF FAN FEST STREET PARTIES BRINGING 90,000 PEOPLE TO SAINT PAUL. CREATED AND MANAGED THE SAINT PAUL MICROSITE AND NUMEROUS CONTENT PIECES FOR SUPER BOWL 52 LAUNCHED VIDEOS THAT GARNERED MORE THAN 400,000 VIEWS AND THE INSIDER'S BLOG THAT HAD NEARLY 370,000 VIEWS. INCREASED USE OF #MYSAINTPAUL HASHTAG BY 63% GREW WEBSITE TRAFFIC (9%) AND SOCIAL MEDIA (INSTAGRAM 49% FACEBOOK 26% AND TWITTER 6%) WROTE 16 NEW BLOGS AND CONDUCTED CONTENT CLEANUP REWRITE ON 260+ WEB PAGES ON THE SITE. ORGANIZED STATE FAIR PROMOTIONAL BOOTH WHERE WE DISTRIBUTED 6500 INSIDER'S GUIDES OVER 12 DAYS CONDUCTED 14 MEDIA FAMILIARIZATION TOURS FOR MEDIA REPRESENTATIVES FROM AROUND THE WORLD FOCUSING ON SAINT PAUL AS A TRAVEL AND TOURISM DESTINATION. FAMILIARIZATION TOURS AND ASSISTANCE WITH OTHER WRITERS, PUBLICATIONS, LOCAL LIVE TELEVISION SEGMENTS AND MORE RESULTED IN A TOTAL OF 86 STORIES ON SAINT PAUL.

Form 990, Part III, Line 4b:

RIVERCENTRE WELCOMED THE FOLLOWING ANNUAL CONVENTIONS IN 2018 LEADINGAGE MN INSTITUTE & EXPO, NACA 2018 NORTHERN PLAINS REGIONAL CONFERENCE, MN PETROLEUM MARKETERS ASSOCIATION ANNUAL CONVENTION AND TRADESHOW, MN DENTAL STAR OF THE NORTH CONVENTION, CONNECT 2018, SUPERVALU 2018 NATIONAL EXPO, ALLEN D LEMAN SWINE CONFERENCE, 54TH ANNUAL MINNESOTA POWER SYSTEMS CONFERENCE, NATIONAL ALLIANCE ON MENTAL ILLNESS MINNESOTA ANNUAL STATE CONVENTION IN ADDITION, THE FOLLOWING INTERNATIONAL, NATIONAL AND REGIONAL CONVENTIONS VISITED RIVERCENTRE FOR THE FIRST TIME, SOCIETY OF ARCHITECTURAL HISTORIANS (SAH) 2018 INTERNATIONAL CONFERENCE, NDC MINNEAPOLIS 2018, PIZZA RANCH ANNUAL SUMMER MEETING 2018, CAMBRIA NATIONAL SALES MEETING, HMONG DISTRICT 40TH ANNIVERSARY ANNUAL CONFERENCE, MINNESOTA STATE FIRE CHIEFS 2018 FALL CONFERENCE AND 2018 PRIVATE SECTOR INDUSTRY CONFERENCE IN 2018 THE TWIN CITIES HOSTED THE SUPER BOWL AND THE ANCILLARY EVENTS ASSOCIATED WITH THE BIG GAME RIVERCENTRE WAS SELECTED AS THE SITE FOR TASTE OF THE NFL PARTY WITH A PURPOSE, TASTE OF THE NFL FOUNDER'S BREAKFAST, ATHLETES IN ACTION-CHAPEL, ATHLETES IN ACTION-THE TOWNSEND SEMINAR AND SUPER BOWL LII OPENING NIGHT FUELED BY GATORADE RIVERCENTRE CONTINUED TO HOST ANNUAL MEETINGS AND CONFERENCES INCLUDING THE SAINT PAUL CHAMBER ANNUAL MEETING, MINNESOTA TRANSPORTATION CONFERENCE, MMGMA WINTER CONFERENCE, MN AEYC/MN SACA ANNUAL STATE CONFERENCE, MEETING OF THE MINDS DEMENTIA CONFERENCE, FAMILY LAW INSTITUTE, MN ASSOCIATION OF FAMILY PHYSICIANS ANNUAL CONFERENCE, HEALTHPARTNERS ANNUAL MEETING, UPPER MIDWEST EMPLOYMENT LAW CONFERENCE, TECHPULSE, IMPACT 2018, WONDERWARE MIDWEST USER CONFERENCE, MINNESOTA ENERGY EFFICIENCY EXPO, PROBATE AND TRUST CONFERENCE, MNSEARCH SUMMIT 2018, 2018 PROFESSIONAL DEVELOPMENT DAY, EDUCATION MN EDUCATORS ACADEMY, MN WATER RESOURCES CONFERENCE, MARCH CONFERENCE, REAL ESTATE INSTITUTE, MN PODIATRIC CONFERENCE, MN COUNCIL OF NONPROFITS ANNUAL CONFERENCE, NORTHSTAR FASHION EXHIBITORS, NORTHWEST SHOE TRAVELERS BUYING MARKET, CISCO CONNECT MINNEAPOLIS 2018 AND MINNESOTA GOVERNMENT IT SYMPOSIUM IN ADDITION, MANY BANQUETS, GALAS AND BENEFITS HOSTED THEIR EVENTS IN RIVERCENTRE INCLUDING, THE HUNT ELECTRIC CASINO NIGHT, THE WINTER CARNIVAL ROYAL CORONATION, MINNESOTA GASTROENTEROLOGY ANNUAL CELEBRATION, SECOND HARVEST HEARTLAND GALA, MAN & WOMAN OF THE YEAR GRAND FINALE GALA, 7TH ANNUAL MINNESOTA DFL HUMPHREY MONDALE DINNER, GIRLS HOCKEY TOURNAMENT BANQUETS, BOYS HOCKEY TOURNAMENT BANQUETS, GIRLS AND BOYS HIGH SCHOOL LACROSSE TOURNAMENT BANQUETS, SO THE WORLD MAY HEAR GALA, FEDERATED CHALLENGE FOR KIDS OF MN, UNITED HOSPITAL GALA, REGIONS WINE AUCTION, FEDERATED INSURANCE QUARTER CENTURY CLUB DINNER, 3M ST PAUL AREA CAREER ACHIEVEMENT CELEBRATION, CHILDREN'S HOSPITAL AND CLINICS EMPLOYEE RECOGNITION DINNER, CELEBRANDO A LOS NINOS GALA, OPUS & OLIVES, SOCCER TOURNAMENT BANQUETS, TEAM WORLD VISION MARATHON TEAM DINNER, FOUNDERS DAY DINNER, CHILDREN'S HOSPITAL STORYLAND BALL AND SELECT HEARTLAND CHEVROLET ALL DEALER HOLIDAY PARTY WE ALSO ENJOYED WORKING WITH OUR ANNUAL PUBLIC SHOWS LAND O'LAKES KENNEL CLUB DOG SHOW, MN SPORTSMEN'S HOME & PATIO SHOW, LET'S PLAY HOCKEY EXPO, DONNIE SMITH BIKE AND CAR SHOW, THE AMERICAN CRAFT SHOW IN SAINT PAUL, FESTIVAL OF NATIONS, TWIN CITIES BRIDAL FAIR, TWIN CITIES MARATHON EXPO, MN WEAPONS COLLECTORS SHOW AND THE SAINT PAUL ICE FISHING AND WINTER SPORTS SHOW ROY WILKINS AUDITORIUM WAS AGAIN THE HOST LOCATION FOR THE MINNESOTA ROLLERGIRLS, 2018 MCCA STATE CHEERLEADING COMPETITION, EID-AL-FITR PRAYER SERVICE, WWE PRESENTS NXT LIVE, STATE OF HOCKEY - MHCA FALL CLINIC, MINNESOTA WILD FACE-OFF LUNCHEON, 101 3 KDWB JINGLE BALL PRE-PARTY, AS WELL AS MANY DANCE COMPETITIONS AND GRADUATIONS

Form 990, Part III, Line 4c:

MEMBERSHIP IS RESPONSIBLE FOR CONNECTING MEMBER BUSINESSES WITH THE MILLIONS OF VISITORS THAT COME TO SAINT PAUL EACH YEAR FOR MEETINGS, EVENTS AND LEISURE TRAVEL. THE DEPARTMENT -BUILDS RELATIONSHIPS THROUGHOUT THE COMMUNITY IN AN EFFORT TO SECURE NEW MEMBERS AND CONTINUE TO RETAIN ITS CURRENT MEMBERS -OFFERS NETWORKING AND EDUCATIONAL PROGRAMMING-PROVIDES OPPORTUNITIES FOR INCREASED EXPOSURE THROUGH ADVERTISING AND MARKETING-EDUCATES THE ORGANIZATION ABOUT MEMBER BUSINESSES. MEMBERSHIP ACCOMPLISHED THE FOLLOWING: 1. PLANNED 25 MEMBER EVENTS, WELCOMING OVER 1,500 ATTENDEES, INCLUDING THE SAINT PAUL RIVERCENTRE CONVENTION & VISITORS AUTHORITY ANNUAL MEETING, TASTE OF SAINT PAUL, BI-MONTHLY MEMBER MEETINGS, CITY TOURS, ORIENTATION, AND A SOCIAL MEDIA SERIES. 2. WELCOMED 66 NEW PARTNERS AND HAD A 92% RETENTION RATE (JAN 1 368 DEC 31 409). 3. DISTRIBUTED THE 2018-19 SAINT PAUL INSIDER'S GUIDE AND BEGAN WORK ON THE 2019-20 GUIDE. 4. COORDINATED WITH MARKETING FOR MEMBER INCLUSION IN MARKETING MATERIALS LIKE THE GUIDE, BLOGS, SOCIAL MEDIA AND EVENTS. 5. DISTRIBUTED A NEW CITY-WIDE SAINT PAUL INSIDER'S MAP. 6. PARTNERED WITH CHINOOK BOOK TO PROVIDE A PACKAGE OF MOBILE VISITOR DEALS, PROMOTING MEMBER BUSINESSES TO VISITORS AND CONVENTION ATTENDEES. 7. EXPANDED THE NEIGHBORHOOD PARTNERSHIP TO SUPPORT ST. PAUL PED IN PROMOTING CULTURAL CORRIDOR BUSINESSES.

SCHEDULE C
(Form 990 or 990-EZ)**Political Campaign and Lobbying Activities**Department of the Treasury
Internal Revenue Service**For Organizations Exempt From Income Tax Under section 501(c) and section 527**

►Complete if the organization is described below. ►Attach to Form 990 or Form 990-EZ.
►Go to www.irs.gov/Form990 for instructions and the latest information.

2018**Open to Public
Inspection**

If the organization answered "Yes" on Form 990, Part IV, Line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations Complete Parts I-A and B Do not complete Part I-C
- Section 501(c) (other than section 501(c)(3)) organizations Complete Parts I-A and C below Do not complete Part I-B
- Section 527 organizations Complete Part I-A only

If the organization answered "Yes" on Form 990, Part IV, Line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)) Complete Part II-A Do not complete Part II-B
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)) Complete Part II-B Do not complete Part II-A

If the organization answered "Yes" on Form 990, Part IV, Line 5 (Proxy Tax) (see separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (see separate instructions), then

- Section 501(c)(4), (5), or (6) organizations Complete Part III

Name of the organization SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITY	Employer identification number 20-3338905
---	--

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV (see instructions for definition of "political campaign activities")
- 2 Political campaign activity expenditures (see instructions) ► \$ _____
- 3 Volunteer hours for political campaign activities (see instructions) _____

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 ► \$ _____
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 ► \$ _____
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? Yes No
- 4a Was a correction made? Yes No
- 4b If "Yes," describe in Part IV

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ► \$ _____
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ► \$ _____
- 3 Total exempt function expenditures Add lines 1 and 2 Enter here and on Form 1120-POL, line 17b ► \$ _____
- 4 Did the filing organization file **Form 1120-POL** for this year? Yes No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments For each organization listed, enter the amount paid from the filing organization's funds Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC) If additional space is needed, provide information in Part IV

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds If none, enter -0-	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization If none, enter -0-
1				
2				
3				
4				
5				
6				

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

A Check ► if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures)

B Check ► if the filing organization checked box A and "limited control" provisions apply

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals
1a	Total lobbying expenditures to influence public opinion (grass roots lobbying)		
b	Total lobbying expenditures to influence a legislative body (direct lobbying)		
c	Total lobbying expenditures (add lines 1a and 1b)		
d	Other exempt purpose expenditures		
e	Total exempt purpose expenditures (add lines 1c and 1d)		
f	Lobbying nontaxable amount Enter the amount from the following table in both columns		
If the amount on line 1e, column (a) or (b) is: The lobbying nontaxable amount is:			
Not over \$500,000		20% of the amount on line 1e	
Over \$500,000 but not over \$1,000,000		\$100,000 plus 15% of the excess over \$500,000	
Over \$1,000,000 but not over \$1,500,000		\$175,000 plus 10% of the excess over \$1,000,000	
Over \$1,500,000 but not over \$17,000,000		\$225,000 plus 5% of the excess over \$1,500,000	
Over \$17,000,000		\$1,000,000	
g	Grassroots nontaxable amount (enter 25% of line 1f)		
h	Subtract line 1g from line 1a If zero or less, enter -0-		
i	Subtract line 1f from line 1c If zero or less, enter -0-		
j	If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

4-Year Averaging Period Under section 501(h)
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column(e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes" response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity

1 During the year, did the filing organization attempt to influence foreign, national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of

a Volunteers?

b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?

c Media advertisements?

d Mailings to members, legislators, or the public?

e Publications, or published or broadcast statements?

f Grants to other organizations for lobbying purposes?

g Direct contact with legislators, their staffs, government officials, or a legislative body?

h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?

i Other activities?

j Total Add lines 1c through 1i

2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?

b If "Yes," enter the amount of any tax incurred under section 4912

c If "Yes," enter the amount of any tax incurred by organization managers under section 4912

d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

1 Were substantially all (90% or more) dues received nondeductible by members?

2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?

3 Did the organization agree to carry over lobbying and political expenditures from the prior year?

Yes	No
1	No
2	No
3	No

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1 Dues, assessments and similar amounts from members

2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).

a Current year

b Carryover from last year

c Total

3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues

4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?

5 Taxable amount of lobbying and political expenditures (see instructions)

1	168,829
2a	1,657
2b	
2c	1,657
3	
4	
5	1,657

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1, Part I-B, line 4, Part I-C, line 5, Part II-A (affiliated group list), Part II-A, lines 1 and 2 (see instructions), and Part II-B, line 1. Also, complete this part for any additional information

Return Reference	Explanation
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2018

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SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Complete if the organization answered "Yes," on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
 ► Attach to Form 990.
 ► Go to www.irs.gov/Form990 for the latest information.

Name of the organization
SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITY

Employer identification number
20-3338905

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? Yes No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? Yes No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

Preservation of land for public use (e.g., recreation or education) Preservation of an historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

a Total number of conservation easements

Held at the End of the Year	
2a	
2b	
2c	
2d	

b Total acreage restricted by conservation easements

c Number of conservation easements on a certified historic structure included in (a)

d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ► _____

4 Number of states where property subject to conservation easement is located ► _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
 ► _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
 ► \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenue included on Form 990, Part VIII, line 1

► \$ _____

(ii) Assets included in Form 990, Part X

► \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a Revenue included on Form 990, Part VIII, line 1

► \$ _____

b Assets included in Form 990, Part X

► \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII

5 During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table

- c Beginning balance
- d Additions during the year
- e Distributions during the year
- f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? . . . Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII . . .

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as

- a Board designated or quasi-endowment ►
- b Permanent endowment ►
- c Temporarily restricted endowment ►

The percentages on lines 2a, 2b, and 2c should equal 100%

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

- (i) unrelated organizations
- (ii) related organizations

b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds

	Yes	No
3a(i)		
3a(ii)		
3b		

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment	417,819		331,068	86,751
e Other				
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c)) . . . ►				86,751

Part VII Investments—Other Securities. Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A) CERTIFICATES OF DEPOSIT	285,191	F
(B) CITY OF SAINT PAUL POOLED INVESTMENT PORTFOLIO	2,232,186	F
(C) CASH HELD FOR INVESTMENT	875,327	C
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 12)	3,392,704	

Part VIII Investments—Program Related.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col (B) line 13)		

Part IX Other Assets. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 15)	

Part X Other Liabilities. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
ADVANCE FROM OTHER FUNDS OF THE CITY OF SAINT PAUL	62,695
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25)	62,695

2. Liability for uncertain tax positions In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12)	5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses Add lines 3 and 4c. (This must equal Form 990, Part I, line 18)	5	

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b. Also complete this part to provide any additional information

Return Reference	Explanation

Part XIII Supplemental Information (*continued*)

Return Reference	Explanation
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Note: To capture the full content of this document, please select landscape mode (11" x 8.5") when printing.

**Schedule I
(Form 990)**Department of the
Treasury
Internal Revenue Service**Grants and Other Assistance to Organizations,
Governments and Individuals in the United States**

Complete if the organization answered "Yes," on Form 990, Part IV, line 21 or 22.

► Attach to Form 990.

► Go to www.irs.gov/Form990 for the latest information.

OMB No 1545-0047

2018Open to Public
Inspection

Name of the organization

SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITY

Employer identification number

20-3338905

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

 Yes No

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed

(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1) CITY OF SAINT PAUL 15 WEST KELLOGG BOULEVARD SAINT PAUL, MN 55102	41-6005521	CITY OF SAINT PAUL	47,500	2,790,167	BOOK VALUE	TRANSFER OF PROPERTY	PAYMENTS ON BONDS HELD BY CITY OF ST PAUL - PARKING RAMP, PEDESTRIAN CONNECTION, EQUIPMENT LEASES TRANSFER OF CURRENT YEAR CAPITAL IMPROVEMENTS AT BOOK VALUE TO THE CITY OF ST PAUL

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ►

3 Enter total number of other organizations listed in the line 1 table ►

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22
Part III can be duplicated if additional space is needed

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

Return Reference	Explanation

Schedule J
(Form 990)**Compensation Information**

OMB No 1545-0047

Department of the Treasury
Internal Revenue Service

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees
 ► Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
 ► Attach to Form 990.
 ► Go to www.irs.gov/Form990 for instructions and the latest information.

2018**Open to Public Inspection**Name of the organization
SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITYEmployer identification number
20-3338905**Part I Questions Regarding Compensation**

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items

<input type="checkbox"/> First-class or charter travel	<input type="checkbox"/> Housing allowance or residence for personal use
<input type="checkbox"/> Travel for companions	<input type="checkbox"/> Payments for business use of personal residence
<input type="checkbox"/> Tax indemnification and gross-up payments	<input type="checkbox"/> Health or social club dues or initiation fees
<input type="checkbox"/> Discretionary spending account	<input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)

b If any of the boxes in line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, officers, including the CEO/Executive Director, regarding the items checked in line 1a?

3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III

<input checked="" type="checkbox"/> Compensation committee	<input checked="" type="checkbox"/> Written employment contract
<input type="checkbox"/> Independent compensation consultant	<input type="checkbox"/> Compensation survey or study
<input type="checkbox"/> Form 990 of other organizations	<input checked="" type="checkbox"/> Approval by the board or compensation committee

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization

a Receive a severance payment or change-of-control payment?
b Participate in, or receive payment from, a supplemental nonqualified retirement plan?
c Participate in, or receive payment from, an equity-based compensation arrangement?

If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III

Only 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of

a The organization?

b Any related organization?

If "Yes," on line 5a or 5b, describe in Part III

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of

a The organization?

b Any related organization?

If "Yes," on line 6a or 6b, describe in Part III

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described in lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1b		
2	Yes	
4a		No
4b		No
4c		No
5a		
5b		
6a		
6b		
7		
8		
9		

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note. The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

Part III

Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

SCHEDULE M
(Form 990)

Noncash Contributions

OMB No 1545-0047

2018

Open to Public
InspectionDepartment of the Treasury
Internal Revenue ServiceName of the organization
SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITYEmployer identification number
20-3338905

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution—Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ► (FOOD AND BEV)	X	60	50,150	COST OF COMPARABLES
26 Other ► (TRAVEL)	X	46	24,220	COST OF COMPARABLES
27 Other ► (_____)				
28 Other ► (_____)				
29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement			29	

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?	30a	No
b If "Yes," describe the arrangement in Part II		
31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?	31	No
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?	32a	No
b If "Yes," describe in Part II		
33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II		

Part II**Supplemental Information.**

Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Return Reference	Explanation
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SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury

Supplemental Information to Form 990 or 990-EZComplete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

- ▶ Attach to Form 990 or 990-EZ.
- ▶ Go to www.irs.gov/Form990 for the latest information.

2018**Open to Public
Inspection**

Name of the organization

SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITY

Employer identification number

20-3338905

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION A, LINE 6	THE SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITY IS A MEMBER ORGANIZATION. THE RE IS A BASIC MEMBERSHIP, AN AFFILIATE MEMBERSHIP (A MEMBER THAT OWNS MORE THAN ONE BUSINE SS), A HOTEL PROPERTY MEMBERSHIP FOR HOTELS WITHIN THE SAINT PAUL DOWNTOWN, AND A HOTEL PR PERTY MEMBERSHIP FOR HOTELS OUTSIDE THE SAINT PAUL DOWNTOWN

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 11B	A DETAILED, PAGE-BY-PAGE REVIEW OF THE FORM 990 WAS CONDUCTED BY THE FINANCE COMMITTEE. THE FINANCE COMMITTEE FORWARDED THEIR RECOMMENDATION TO FILE THE FORM 990 TO THE EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE HEARD A PRESENTATION FROM THE FINANCE COMMITTEE ON THE FORM 990 AND APPROVED THE FILING OF THE FORM 990. THE FORM 990 IS MADE AVAILABLE TO THE FULL BOARD OF DIRECTORS BEFORE FILING.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 12C	THE SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITY REQUESTS ITS BOARD MEMBERS REAFFIRM THEIR UNDERSTANDING AND COMPLIANCE OF THE ORGANIZATION'S CONFLICT OF INTEREST POLICY BY RETURNING A SIGNED FORM TO THAT EFFECT EACH YEAR OR WHEN APPOINTED TO THE BOARD. THE SAINT PAUL RIVERCENTRE CONVENTION AND VISITORS AUTHORITY ALSO PERIODICALLY REVIEWS ITS RELATIONSHIPS WITH ITS BUSINESS PARTNERS AND ITS CONTRACTUAL RELATIONSHIPS TO MAKE SURE THE ORGANIZATION IS IN COMPLIANCE WITH ITS POLICIES

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 15A	THE PRESIDENT & CEO OF THE ORGANIZATION IS A CONTRACT EMPLOYEE WHO IS HIRED BY THE BOARD OF DIRECTORS THE CHAIR OF THE BOARD OF DIRECTORS REVIEWS THAT CONTRACT EACH YEAR AND DISCUSSES CHANGES, IF ANY, THAT SHOULD BE CONSIDERED BY THE BOARD OF DIRECTORS IF CHANGES ARE WARRANTED, THE EXECUTIVE COMMITTEE DISCUSSES THE PARTICULAR ISSUES AND ENTERS INTO A NEW EMPLOYMENT CONTRACT WITH THE PRESIDENT & CEO THE BOARD HAS ACCESS TO A REPORT PUBLISHED BY A NATIONAL ASSOCIATION OF CONVENTION & VISITORS BUREAU TO DETERMINE WHAT IS AN APPROPRIATE COMPENSATION

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART VI, SECTION C, LINE 19	THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY AND THE FINANCIAL STATEMENTS AVAILABLE FOR REVIEW TO ANYONE WHO REQUESTS TO REVIEW THEM. THIS REVIEW GENERALLY TAKES PLACE AT THE CORPORATE OFFICES OF THE ORGANIZATION OR VIA EMAIL.

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990, PART XI, LINE 9	CONTRIBUTION TO THE FOUNDATION -20,000

**SCHEDULE R
(Form 990)**

Related Organizations and Unrelated Partnerships

- Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
 - Attach to Form 990.
 - Go to www.irs.gov/Form990 for instructions and the latest information.

2018

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

Name of the organization
SAINT PAUL RIVERCENTRE CONVENTION AND
VISITORS AUTHORITY

Employer identification number

20-3338905

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

Part III Identification of Related Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

Part IV Identification of Related Organizations Taxable as a Corporation or Trust Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

- a** Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity
- b** Gift, grant, or capital contribution to related organization(s)
- c** Gift, grant, or capital contribution from related organization(s)
- d** Loans or loan guarantees to or for related organization(s)
- e** Loans or loan guarantees by related organization(s)
- f** Dividends from related organization(s)
- g** Sale of assets to related organization(s)
- h** Purchase of assets from related organization(s)
- i** Exchange of assets with related organization(s)
- j** Lease of facilities, equipment, or other assets to related organization(s)
- k** Lease of facilities, equipment, or other assets from related organization(s)
- l** Performance of services or membership or fundraising solicitations for related organization(s)
- m** Performance of services or membership or fundraising solicitations by related organization(s)
- n** Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)
- o** Sharing of paid employees with related organization(s)
- p** Reimbursement paid to related organization(s) for expenses
- q** Reimbursement paid by related organization(s) for expenses
- r** Other transfer of cash or property to related organization(s)
- s** Other transfer of cash or property from related organization(s)

	Yes	No
1a		No
1b	Yes	
1c	Yes	
1d		No
1e		No
1f		No
1g		No
1h		No
1i		No
1j		No
1k		No
1l		No
1m		No
1n	Yes	
1o	Yes	
1p		No
1q		No
1r	Yes	
1s		No

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved

Part VI Unrelated Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 37

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions)

Return Reference	Explanation