Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Department of the Treasury

Open to Public

Interr	nal Revenu	ue Service	Go to www.irs.gov/rorms		_	- the latest	iiiioii			· · · · · · · · · · · · · · · · · · ·
<u>A</u> _	For the	e 2017 ca	endar year, or tax year beginning		/2017	, and e	nding		<u>31/201</u>	
<u>B</u> (Check if a	applicable	C Name of organization Ceridian Cares U	JS				D Employ	er identi	fication number
╝	Address o	change	Doing business as							
<u> </u>			Number and street (or PO box if mail is not del	livered to stre	eet address)	Room/suite		81-498964	1 5_	
י עו	Name cha	ange	3311 East Old Shakopee Road					E Telephor	ne numbe	er
ا⊟	nitial retu	ım	City or town		State	ZIP code		952-853-3	086	
二.			Bloomington		MN	55425-164	0	952-655-5	000	
' L	ınaı retum	n/terminated	Foreign country name Foreign pro	ovince/state/c	county	Foreign posta	l code			
	Amended	i return						G Gross re	ceipts \$	139,356
\Box	!		F Name and address of principal officer			-		- 10		rdinates? Yes X No
ш′	Applicatio	on pending	Transaction of principal cined				1	s this a group return		
					_		H(p)	Are all subordina		
i T	ax-exem	pt status	X 501(c)(3) 501(c) () ◀ (ii	nsert no)	4947(a)(1)	or		If "No," attach a	list (see	instructions)
JV	Vebsite	e: ▶ ww	v ceridiancares com				H(c)	Group exemption	number	· •
					}	1. ٧-				
_		rganization			er ▶	Life	ar 01 101	mation 2017	, IAI	State of legal domicile MN
P	art I		nmary		1					
_	1		escribe the organization's mission or mo							its for food, clothing,
ဦ		footwea	, and household items Ceridian Cares	provides	assistance f	for medical of	levice	s, home adju	stmen	ts for barrier
Activities & Governance		free livir	g, and recreation programs for individua	als and far	nilies in nee	ed				
19/	2	Check ti	nis box If the organization disco	ntinued its	operations	or disposed	l of m	ore than 25%	ofits	net assets
ő	3		of voting members of the governing boo			o. 0.0p0000		0.0 0.0.	3	7
<u>ح</u>	4		of independent voting members of the		•	\/Lline 1h\			4	7
8	ì								5	0
₹	5		mber of individuals employed in calenda		ir (Pait V, i	irie zaj			_	
ਝ	6	lotal nu	mber of volunteers (estimate if necessar	(y)					6	
⋖	7a	lotal un	related business revenue from Part VIII	column (c		:D			7a	0
	b	Net unre	lated business taxable income from Fo	rm 990≟ī,≃	line:34.		1	<u>.</u>	7b	0
						3S-0S		Prior Year		Current Year
9	8		tions and grants (Part VIII, line 1h)	IAI	N 08 201				0	139,356
Revenue	9	Program	i service revenue (Part VIII, line 2g)			&			0	0
Š	10	Investm	ent income (Part VIII, column (A), lines	3, 4, and-7	(d))=N	IT			0	0
œ	11	Other re	venue (Part VIII, column (A), lines 5, 6d	-86-96, 1	0c, and 11è)''			0	<u> </u>
	12	Total rev	enue—add lines 8 through 11 (must equal l	Part VIII, co	olumn (A), lir	ne 12)			0	139,356
	13	Grants a	ind similar amounts paid (Part IX, colum	n (A), line	s 1–3)				0	0
	14		paid to or for members (Part IX, column		-				0	0
ø	15		other compensation, employee benefits (P		•	s 5–10)			0	ō
Expenses	16a		onal fundraising fees (Part IX, column (A						0	0
ĕ	b		draising expenses (Part IX, column (D),	-	-	23,288			<u>_</u>	<u> </u>
ᄍ	17		penses (Part IX, column (A), lines 11a-						0	35,925
	18		penses Add lines 13–17 (must equal Pa			25)	\vdash		0	
	19		e less expenses Subtract line 18 from li		(A),e	, 20)	—			103,431
- !		IZEACUM	e less expenses Subtract line to nomin	116 12	-		Bog	inning of Currei		End of Year
Net Assets or Fund Balances	20	Total ac	note (Part V. line 16)				- Beg	ing or currer	t tear	
Ball B	20		sets (Part X, line 16)							103,431
3 5	21		pilities (Part X, line 26)						0	400.404
			ets or fund balances Subtract line 21 fro	om line 20					0	103,431
	rt II		nature Block							
	-		, I declare that I have examined this return, including					•	_	je
and	beller, it is	s true, corre	ct, and complete Declaration of preparer (other tha	n onicer) is b	ased on all into	ormation of which	n prepa	arer has any know	vieuge	1.0
Sig	n		THOUS .						-117	718
He			Signature of officer					Date	,	,
	. •		Jeff Jacobs, Treasurer							
			Type or print name and title							····
		Pnn	/Type preparer's name Pr	eparer's sign	ature			Date	0 1	PTIN
Pai	d							İ	Check	if land
	parer	·	<u></u>						self-emp	noyeu
	e Only		's name 🕨					Firm's EIN	<u> </u>	
			's address 🕨					Phone no		
Mav	the IR	RS discus	s this return with the preparer shown ab	ove? (see	instruction	s)				Yes No

<u>Fiorm 99</u>	90 (2017)	Ceridian Cares U S	81-4989645	Page 2
Par	t III	Statement of Program Service Accomplishments Check if Schedule O contains a response or note to any line in this Part III		
1	The mis	lescribe the organization's mission sion is to be an employee-driven chanty that makes a difference by supporting communities in which we live and work		
2	the prior	organization undertake any significant program services during the year which were not listed on Form 990 or 990-EZ? describe these new services on Schedule O	Yes	X No
3	Did the services	organization cease conducting, or make significant changes in how it conducts, any program	Yes	X No
4	Describe expense	e the organization's program service accomplishments for each of its three largest program services. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and expenses, and revenue, if any, for each program service reported.		
4a	(Code Fundrais) (Expenses \$ 35,925 including grants of \$) (Revening contributions & expenses		
				·
4b	(Code) (Expenses \$ including grants of \$) (Reve	enue \$)
•				
4c	(Code) (Expenses \$ including grants of \$) (Reve	nue \$)
	· • • • • • • • • • • • • • • • • • • •			
	·			
	(Expense	ogram services (Describe in Schedule O) es \$ 0 including grants of \$ 0) (Revenue \$	0)	



Part IV	A 11'4 4		•
75 T W	('hockliet at	PARILIPAR SCHARL	100
	CHECKHOLOI	Required Schedu	

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes,"			
	complete Schedule A	1	X	<u> </u>
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	2	<u> </u>	<u> </u>
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	3		x
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	4		x
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues,			
	assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	5		×
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors			
	have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	6		×
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,			
	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	8		x
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a			
	custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	9		x
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted		<u> </u>	
	endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VIII, IX, or X as applicable			
а	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete			
	Schedule D, Part VI	11a		X
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more			
_	of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b		X
С	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	44-		
ч	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets	11c		X
u	reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	11d		х
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e		X
	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			
	the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f		Х
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
	Schedule D, Parts XI and XII	12a		Х
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes,"			,,,
13	and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	12b		X
14a		13 14a		X
	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking,	140		
-	fundraising, business, investment, and program service activities outside the United States, or aggregate			
	foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV	14b		Χ
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or			
	for any foreign organization? If "Yes," complete Schedule F, Parts II and IV	15		Χ
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other			
4-	assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	16		Х
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services	ا _ ِ ا		.,
18	on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)	17		X
10	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	18	х	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a?		~	
_	If "Yes," complete Schedule G, Part III	19	l	Х

Part IV Checklist of Required Schedules (continued)

			Yes	No
	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a		Х
	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or			
22	domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21		X
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	,,		v
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the	22		<u> </u>
	organization's current and former officers, directors, trustees, key employees, and highest compensated			
	employees? If "Yes," complete Schedule J	23	!	Х
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than			
	\$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines		ĺ	
	24b through 24d and complete Schedule K. If "No," go to line 25a	24a		Х
		24b		
С	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	امدا		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24c 24d		
	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit	240		
	transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a		Х
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a	İ	Ť	
	prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or	ŀ	1	
	990-EZ? If "Yes," complete Schedule L, Part I	25b		Х
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any			
	current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II	26		Х
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee,	20		<u>^</u>
	substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled			
	entity or family member of any of these persons? If "Yes," complete Schedule L, Part III	27	- 1	Χ
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L,			
	Part IV instructions for applicable filing thresholds, conditions, and exceptions)			
	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28a	_	<u>X</u>
D	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28b		v
С	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof)	200	\dashv	Х
_	was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV	28c		Х
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	29		Х
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified			
	conservation contributions? If "Yes," complete Schedule M	30		X
	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I	_		v
	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets?	31	\dashv	Х
	If "Yes," complete Schedule N, Part II	32		X
	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations		\top	<u></u>
	sections 301 7701-2 and 301 7701-3? If "Yes," complete Schedule R, Part I	33		Х
	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II,	T		
	III, or IV, and Part V, line 1	34		X
	Did the organization have a controlled entity within the meaning of section 512(b)(13)? If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled	35a	\dashv	X
		35b		
	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related	330	\dashv	
	organization? If "Yes," complete Schedule R, Part V, line 2	36		Х
	Did the organization conduct more than 5% of its activities through an entity that is not a related organization			
	and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part			
	-	37		Х
	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and			
	19? Note. All Form 990 filers are required to complete Schedule O	38	X	_

Form **990** (2017)

		1989645	Р	age
Par	Statements Regarding Other IRS Filings and Tax Compliance Check if Schedule O contains a response or note to any line in this Part V			
			Yes	No
1a	Enter the number reported in Box 3 of Form 1096 Enter -0- if not applicable	1		
b	Enter the number of Forms W-2G included in line 1a Enter -0- if not applicable	1		
С	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable		V	
_	gaming (gambling) winnings to prize winners?	1c	X	┢_
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax	0		
_	Statements, filed for the calendar year ending with or within the year covered by this return [2a]			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		┢
2-	Note . If the sum of lines 1a and 2a is greater than 250, you may be required to <i>e-file</i> (see instructions) Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		Х
3a b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	3b	\vdash	┢
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority	35		\vdash
70	over, a financial account in a foreign country (such as a bank account, securities account, or other financial			
	account)?	4a		x
b	If "Yes," enter the name of the foreign country	120		
-	See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts	-		ŀ
	(FBAR)			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		Х
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
С	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the			
	organization solicit any contributions that were not tax deductible as charitable contributions?	6a		Х
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or			
	gifts were not tax deductible?	6b		
7	Organizations that may receive deductible contributions under section 170(c).			
а	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods			
	and services provided to the payor?	7a	<u> </u>	X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	<u> </u>	<u> </u>
С	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was			l
	required to file Form 8282?	<u>7c</u>	<u> </u>	X
d	If "Yes," indicate the number of Forms 8282 filed during the year			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	\vdash	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? . If the appropriate property of a posterior of prolified intellectual property did the appropriate file Form 9900 as required?	7f	├	X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	├─	X
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the	7h		X
8	sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		X
9	Sponsoring organization have excess business holdings at any time during the year? Sponsoring organizations maintaining donor advised funds.	ů		Ê
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		Х
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	<u> </u>	X
10	Section 501(c)(7) organizations. Enter			
а	Initiation fees and capital contributions included on Part VIII, line 12			ŀ
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities			}
11	Section 501(c)(12) organizations. Enter			
а	Gross income from members or shareholders			
ь	Gross income from other sources (Do not net amounts due or paid to other sources			
	against amounts due or received from them)			
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year [12b]			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.			
а	Is the organization licensed to issue qualified health plans in more than one state?	13a	<u> </u>	
	Note. See the instructions for additional information the organization must report on Schedule O			
b	Enter the amount of reserves the organization is required to maintain by the states in which			
	the organization is licensed to issue qualified health plans			
С	Enter the amount of reserves on hand			ļ
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	 	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	1	I

Form 990 (2017) Ceridian Cares U S 81-4989645 Page 6 Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" Part VI response to line 8a. 8b. or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI. . . Х Section A. Governing Body and Management Yes No 1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O Enter the number of voting members included in line 1a, above, who are independent Did any officer, director, trustee, or key employee have a family relationship or a business relationship with Х any other officer, director, trustee, or key employee? 2 3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4 Did the organization become aware during the year of a significant diversion of the organization's assets? 5 6 Х Did the organization have members or stockholders? 7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? 7a Х Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? 7b Χ Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following The governing body? 8a Х Х Each committee with authority to act on behalf of the governing body? 8b Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O 9 Х Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code No 10a Did the organization have local chapters, branches, or affiliates? 10a Х b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? 10b 11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filling the form? 11a Χ **b** Describe in Schedule O the process, if any, used by the organization to review this Form 990 12a Did the organization have a written conflict of interest policy? If "No." go to line 13 12a b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12b Х Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done Х 12c Did the organization have a written whistleblower policy? 13 Х 13 Did the organization have a written document retention and destruction policy? Х 14 14 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? Х The organization's CEO, Executive Director, or top management official 15a Other officers or key employees of the organization 15b Х If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions) 16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? 16a If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? Section C. Disclosure List the states with which a copy of this Form 990 is required to be filed ► CA, CO, FL, IL, KY, MA, MN, NJ, PA, TN, VA Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply X Upon request Own website Another's website Other (explain in Schedule O) 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year 20 State the name, address, and telephone number of the person who possesses the organization's books and records Jeff Jacobs

3311 East Old Shakopee Road, Bloomington, MN 55425-1640

ependent Contractors contains a response or note to any line in this Part VII					
ependent Contractors	_				
Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated					
<u>81-4989645</u>	Page 7				
	ficers, Directors, Trustees, Key Employees, Highest Compensated				

1a Complete this table for all persons required to be listed Report compensation for the calendar year ending with or within the organization's tax year

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid
 - List all of the organization's current key employees, if any See instructions for definition of "key employee"
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. List persons in the following order individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

X Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

	, .			•			•		•	
(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	box,	unle: er an	Pos neck ss pe	rson	than or Highest compensated	an	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) Jeff Jacobs										
Treasurer		X	<u> </u>	X	<u> </u>			0	0	0
(2) William McDonald	ļ									
Secretary		X		X				0	0	0
(3) Lisa Sterling										
Chair of the Board		X	┞	X	_			0	0	0
(4) Davetta Rinehart		١.								_
Director		X	_		<u> </u>	ļ		0	0	0
(5) Todd Simmons	ļ	١						_		
Director	-	X	-	_	<u> </u>	<u> </u>		0	0	0
(6) Chelsey Griggs	ļ	,								•
Director	<u> </u>	X		-		 		0	0	0
(7) Sharita Elston Director		x						0	0	0
(8)	T									
(9)										
(10)										-
(11)										· <u>-</u>
(12)										
(13)										
(14)	 	 	\vdash		t	 		 		

more than \$100,000 of compensation from the organization

Total revenue. See instructions

_	990 (20							81-4989	9645 Page 9
Pai	rt VIII	_							
		Check if Schedule O contain	ns a response	orn	ote to any line in	(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
- w	1a	Federated campaigns		1a	0				
ant	b	Membership dues		1b	0				
Contributions, Gifts, Grants and Other Similar Amounts	С	Fundraising events		1c	139,356				
sifts ar A	d	Related organizations		1d	0				
8, E	e	Government grants (contributio	ns)	1e	0				
tlon sr.s	f	All other contributions, gifts, gra							
檀		similar amounts not included at	oove	1f	0]			
ont	g	Noncash contributions included in	lines 1a-1f	\$	0				
O 14	h	Total. Add lines 1a-1f			▶	139,356			
9		•			Business Code				
θŢ	2a					0			
æ	b					0			
Program Service Revenue	С					0		_	
	d					0			
Ē	е			. [0			
ogr	f	All other program service reven	ue	[0			
ď	g	Total. Add lines 2a-2f	_		•	0			
	3	Investment income (including di	vidends, inter	est,	and				
		other similar amounts)			▶ [0			
	4	Income from investment of tax-	exempt bond	proce	eeds ▶ [0		<u> </u>	
	5	Royalties			•	0			
	ļ		(ı) Real		(II) Personal				
	6a	Gross rents							
	ь	Less rental expenses				İ			
	С	Rental income or (loss)		0	0				
	d	Net rental income or (loss)			>	0			
	7a	Gross amount from sales of	(i) Securitie	\rightarrow	(ii) Other				
		assets other than inventory		이	0				
	b	Less cost or other basis		- 1					
		and sales expenses		이	0		İ		
	С	Gain or (loss)		0					. <u> </u>
	d	Net gain or (loss)		_	<u> </u>	0			
Other Revenue	8a	Gross income from fundraising events (not including \$ of contributions reported on line	0 1c)						
F.		See Part IV, line 18		a	o				
ŧ	b	Less direct expenses		ь	0_				
0	С	Net income or (loss) from fundra	ising events		•	0	ľ		
	9a	Gross income from gaming activ	rities	ſ					
		See Part IV, line 19		a L	0	j			1
	b	Less direct expenses		b [0				
	С	Net income or (loss) from gamin	g activities		•	0		•	
	10a	Gross sales of inventory, less		Γ				,	
		returns and allowances		a [0				
	b	Less cost of goods sold		b [0_				
	С	Net income or (loss) from sales	of inventory		•	0			
		Miscellaneous Revenue			Business Code				
ſ	11a					0			
	b					0			
l	С	••••				0			
ļ	d	All other revenue				0			
	_	Total Add lines 11a_11d				0			l

139,356

	Statement of Functional Expenses				
Sect	ion 501(c)(3) and 501(c)(4) organizations must complete all	columns All other o	rganızatıons must	complete column (A ₎	<u>) </u>
	Check if Schedule O contains a response or note	to any line in this Pa	art IX		
	not include amounts reported on lines 6b, 7b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations				
	domestic governments See Part IV, line 21	0			
2	Grants and other assistance to domestic			"	
	individuals See Part IV, line 22	0			
3	Grants and other assistance to foreign				-
	organizations, foreign governments, and foreign				
	individuals See Part IV, lines 15 and 16	0			
4	Benefits paid to or for members	0			
5	Compensation of current officers, directors,	}			
	trustees, and key employees	0		0	_
6	Compensation not included above, to disqualified				
	persons (as defined under section 4958(f)(1)) and				
	persons described in section 4958(c)(3)(B)	0			
7	Other salaries and wages	0			
8	Pension plan accruals and contributions (include				
	section 401(k) and 403(b) employer contributions)	0			
9	Other employee benefits	0			
10	Payroll taxes	0			
11	Fees for services (non-employees)				
а	Management	0			
b	Legal	0			
C	Accounting	0			
d	Lobbying	0			
e	Professional fundraising services See Part IV, line 17	0			<u>. </u>
f	Investment management fees	0			
g	Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O)			اً ما	
12	Advertising and promotion	23,535		247	23,288
13	Office expenses	20,000		247	_23,200
14	Information technology	200		200	
15	Royalties	0	<u> </u>		
16	Occupancy	0		,	
17	Travel	2,049		2,049	
18	Payments of travel or entertainment expenses				
	for any federal, state, or local public officials	l ol			
19	Conferences, conventions, and meetings	0			<u></u>
20	Interest	0			
21	Payments to affiliates	0	<u> </u>		-
22	Depreciation, depletion, and amortization	0	0	0	0
23	Insurance	0	_		
24	Other expenses Itemize expenses not covered		-		
	above (List miscellaneous expenses in line 24e If				
	line 24e amount exceeds 10% of line 25, column				
	(A) amount, list line 24e expenses on Schedule O)				
а	Postage	58		58	
b	Business Registration Fees	1,037		1,037	
С	Operations	9,046		9,046	
d		0			
е	All other expenses	0			-
25	Total functional expenses. Add lines 1 through 24e	35,925	0	12,637	23,288
26	Joint costs. Complete this line only if the			Т	
	organization reported in column (B) joint costs				
	from a combined educational campaign and	1			
	fundraising solicitation Check here ► if				
	following SOP 98-2 (ASC 958-720)				

Net Assets or Fund Balances 0 27 27 Unrestricted net assets ol 28 28 Temporarily restricted net assets ol 29 29 Permanently restricted net assets ► X and Organizations that do not follow SFAS 117 (ASC958), check here complete lines 30 through 34. ol 30 30 Capital stock or trust principal, or current funds 0 31 31 Paid-in or capital surplus, or land, building, or equipment fund 0 32 103,431 32 Retained earnings, endowment, accumulated income, or other funds ol 33 103,431 33 Total net assets or fund balances

parties, and other liabilities not included on lines 17-24) Complete

Organizations that follow SFAS 117 (ASC 958), check here

complete lines 27 through 29, and lines 33 and 34.

Part X of Schedule D

Total liabilities. Add lines 17 through 25

Total liabilities and net assets/fund balances

26

103,431

0

0

25 0

26

0

ol

34

Form 9	90 (2017) Ceridian Cares U S <u></u> <u></u>		1-4989645	Page	1 2
Part	XI Reconciliation of Net Assets				
	Check if Schedule O contains a response or note to any line in this Part XI				
1	Total revenue (must equal Part VIII, column (A), line 12)	1		139,	356
2	Total expenses (must equal Part IX, column (A), line 25)	2		35,	925
3	Revenue less expenses Subtract line 2 from line 1	3		103,	431
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4			
5	Net unrealized gains (losses) on investments	5			
6	Donated services and use of facilities	6			
7	Investment expenses	7			
8	Prior period adjustments	8			
9	Other changes in net assets or fund balances (explain in Schedule O)	9			
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33,				
	column (B))	10		103,	<u>431</u>
Part				_	_
	Check if Schedule O contains a response or note to any line in this Part XII			L	丄
				Yes	No
1	Accounting method used to prepare the Form 990 Cash X Accrual Other		_		
	If the organization changed its method of accounting from a prior year or checked "Other," explain in				
	Schedule O				
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?		2a		<u>X</u>
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or				
	reviewed on a separate basis, consolidated basis, or both				
	Separate basis Consolidated basis Both consolidated and separate basis				
b	Were the organization's financial statements audited by an independent accountant?		2b		<u>X</u>
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a				
	separate basis, consolidated basis, or both				
i	Separate basis Consolidated basis Both consolidated and separate basis				
С	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of				
	the audit, review, or compilation of its financial statements and selection of an independent accountant?		2c		
	If the organization changed either its oversight process or selection process during the tax year, explain in				
	Schedule O				
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in				
	the Single Audit Act and OMB Circular A-133?		3a		<u>X_</u>
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the				
	required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		3b		
			Form \$	90 (2	017)

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt chantable trust

OMB No 1545-0047

Department of the Treasury Internal Revenue Service

Open to Public ► Attach to Form 990 or Form 990-EZ. Go to www.irs.gov/Form990 for instructions and the latest information. Inspection

Name of the organization

Employer identification number 81-4989645 Ceridian Cares U S Reason for Public Charity Status (All organizations must complete this part) See instructions Part I The organization is not a private foundation because it is (For lines 1 through 12, check only one box) A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i). 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ)) 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii). 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II) A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v). 6 An organization that normally receives a substantial part of its support from a governmental unit or from the general public 7 described in section 170(b)(1)(A)(vi). (Complete Part II) A community trust described in section 170(b)(1)(A)(vi). (Complete Part II) 8 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross 10 receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2). (Complete Part III) An organization organized and operated exclusively to test for public safety See section 509(a)(4). 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes 12 of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization You must complete Part IV. Sections A and B. Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s) You must complete Part IV, Sections A and C. Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions) You must complete Part IV, Sections A. D. and E. Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions) You must complete Part IV, Sections A and D, and Part V. Check this box if the organization received a written determination from the IRS that it is a Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization

f	Enter the number of supported	organizations					
g	Provide the following information	on about the suppo	rted organization(s)				
(1)	Name of supported organization	organization (ii) EIN (iii) Type of organization (iv) Is the organization (v) Amoun (described on lines 1–10 listed in your governing supp		(described on lines 1–10 listed in your governing support (see		(vi) Amount of other support (see instructions)	
				Yes	No		
(A)							
(B)							
(C)							
(D)							
(E)							
Total					<u> </u>	0	0

supported organization

instructions

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi) (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III If the organization fails to qualify under the tests listed below, please complete Part III) Section A. Public Support (c) 2015 (d) 2016 (e) 2017 Calendar year (or fiscal year beginning in) (a) 2013 (b) 2014 (f) Total 1 Gifts, grants, contributions, and membership fees received (Do not 139,356 include any "unusual grants") 139.356 2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf 0 3 The value of services or facilities furnished by a governmental unit to the organization without charge 0 0 139.356 Total. Add lines 1 through 3 0 0 139.356 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) 139,356 Public support. Subtract line 5 from line 4 **Section B. Total Support** Calendar year (or fiscal year beginning in) (a) 2013 (b) 2014 (c) 2015(d) 2016 (e) 2017 (f) Total 0 0 139,356 0 0 139,356 Amounts from line 4 Gross income from interest, dividends, payments received on securities loans. rents, royalties, and income from similar sources 0 Net income from unrelated business activities, whether or not the business is regularly carried on Other income Do not include gain or loss from the sale of capital assets (Explain in Part VI) 139,356 11 Total support. Add lines 7 through 10 12 12 Gross receipts from related activities, etc. (see instructions) First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here Section C. Computation of Public Support Percentage 14 0 00% Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f)) 15 0 00% 15 Public support percentage from 2016 Schedule A, Part II, line 14 16a 33 1/3% support test-2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization b 33 1/3% support test—2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization 17a 10%-facts-and-circumstances test—2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization b 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly

Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see

SCHEDULE G (Form 990 or 990-EZ)

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

► Attach to Form 990 or Form 990-EZ.

► Go to www.irs.gov/Form990 for the latest instructions

OMB No 1545-0047

Open to Public Inspection

Department of the Treasury Internal Revenue Service Name of the organization

Employer identification number

										
Pa	Fundraising Activities. C Form 990-EZ filers are not				ered "Yes" on For	rm 990, Part IV, lı	ne 17			
1	Indicate whether the organization ra	ised funds throi	ugh any of	the following	ng activities Check	all that apply				
а	Mail solicitations e Solicitation of non-government grants									
b	Internet and email solicitations f Solicitation of government grants									
С	Phone solicitations		g 🔲 S	pecial fund	draising events					
d	In-person solicitations				_					
2a	Did the organization have a written	or oral agreeme	ent with any	/ individual	(including officers, o	directors, trustees.				
	key employees listed in Form 990, F						Yes No			
b	If "Yes," list the 10 highest paid indiv	uduals or entitie	s (fundrais	ers) pursua	ant to agreements u	nder which the fund	fraiser is			
	to be compensated at least \$5,000 l	by the organizat	tion							
	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in	(vi) Amount paid to (or retained by) organization			
			Yes	No		col (i)				
1						0				
2	- <u> </u>				. 0	0,	0			
3		1			0	0	0			
4					0	0	0			
					0	O	0			
					0	0	0			
6					0	0	0			
7					0	0	0			
8					0	O	0			
9										
10					0	0	0			
					0	0	0			
Total				•	0	0	0			
3	List all states in which the organization	on is registered	or licensed	d to solicit o	contributions or has	been notified it is ex	kempt from			
	registration or licensing									
							••••••			
	·		·							
	•••••		·							
				••••		· · · · · · · · · · · · · · · · · · ·				
	·									

Part l		Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b List							
		events with gross rece	_		icome on Form 990-E2	1, lines 1 and 65 List			
		CVCING WINI GIOCO 1000	(a) Event #1	(b) Event #2	(c) Other events	(d) Total events			
Revenue			Annual Fall Campaigr	(avant hype)	(total number)	(add col (a) through col (c))			
			(event type)	(event type)	(total number)	· · · · · · · · · · · · · · · · · · ·			
	1	Gross receipts	139,356		0	139,356			
	2	Less Contributions			0	0			
	3	Gross income (line 1							
	\vdash	minus line 2)	139,356		0	139,356			
Direct Expenses	4	Cash prizes			0	0			
	5	Noncash prizes			0	0			
	6	Rent/facility costs			0	0			
x Exp	7	Food and beverages			0	0			
Direc	8	Entertainment			0	0			
	9	Other direct expenses	23,288		0	23,288			
	10	Direct expense summary Add			•	(23,288)			
D,	11 irt III	Net income summary Subtract Gaming. Complete if t	the organization answer	mn (d)	00 Part IV line 19 or r	116,068			
		than \$15,000 on Form	_	ned res on rount se	70, 1 dit 14, mic 15, 01 i	eported more			
Revenue			(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))			
Re	1	Gross revenue				0			
		-							
nses	2	Cash prizes				0			
Expenses	3	Noncash prizes				0			
Direct	4	Rent/facility costs				0			
	5	Other direct expenses				0			
	6	Volunteer labor	☐ Yes <u>%</u> ☐ No	☐ Yes% ☐ No	Yes <u>%</u> No				
	7	Direct expense summary Add	lines 2 through 5 in colur	nn (d)	>	(0)			
	8	Net gaming income summary	Subtract line 7 from line	1, column (d)	•	0			
_									
	a Is	nter the state(s) in which the org the organization licensed to coi "No," explain	nduct gaming activities in	each of these states?		Yes No			
		•		uspended, or terminated	during the tax year?	Yes No			

sched	Lile G (Form 990 or 990-E2) 2017	<u> </u>
11	Does the organization conduct gaming activities with nonmembers?	
12	Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No	
13	Indicate the percentage of gaming activity conducted in	
а	The organization's facility	_
b 44	An outside facility States the name and address of the passes who proposes the argentization's comparations are passes. See the passes who proposes the argentization's comparation is compared by the passes who proposes the argentization is compared by the passes who proposes the argentization is compared by the passes of the passes who proposes the argentization is compared by the passes of the passes who proposes the argentization is compared by the passes of the passes o	-
14	Enter the name and address of the person who prepares the organization's gaming/special events books and records	
	Name ▶	
	Address ▶	•
	Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No	
b	If "Yes," enter the amount of gaming revenue received by the organization \$ 0 and the	
	amount of gaming revenue retained by the third party \$0	
С	If "Yes," enter name and address of the third party	
	Name ▶	
	Address ▶	
16	Gaming manager information	
	Name ▶	
	Gaming manager compensation \$0	
	Description of services provided	
	☐ Director/officer ☐ Employee ☐ Independent contractor	
17	Mandatory distributions	
а	Is the organization required under state law to make charitable distributions from the gaming proceeds to	
	retain the state gaming license?	
þ	Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$	
art		

SCHEDULE O (Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

Department of the Treasury Internal Revenue Service Name of the organization

Go to www.irs.gov/Form990 for the latest information.

OMB No 1545-0047

2017

Open to Public Inspection

Employer identification number

Ceridian Cares U S 81-4989645 Part VI, Question 11a-The Form 990 goes through several states of review by the Tax Department and the Board before being signed by an Officer of the Board Part VI, Question 12c- The "Conflict of Interest" section of the Bylaws is furnished at a minimum on an annual basis to each Officer, Member, Director or Committee Member who is presently serving the Corporation or who may become associated with the Corporation Part VI, Question 15b- When establishing the compensation of any Officer, Director, or other individual in a position to exercise substantial influence over the affairs of the Corporation, the Board shall approve such compensation in advance of its payment, obtain and rely on appropriate data to comparability (such as compensation surveys) prior to making its decision, document in writing the date and terms of the approved compensation arrangement, record in writing the decision made by each individual Director who voted on the compensation arrangement, and document the basis of such decision Part VI, Question 19- the organization does not make public its governing documents, conflict of interest, and financial statements without authorization by the Chair of Board, Operations Manager, or by the Corporation's legal counsel