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A For the 2017 calendar year, or tax year beginning 04-01-2017, and ending 03-31-2018

OMB No. 1545-1150

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990ez.

Open to Public Inspection

B Check if applicable

☐ Address change

☐ Name change

☐ Initial return

☐ Final return/terminated

☐ Amended return

☐ Application pending

C Name of organization BENEVOLENT AND PROTECTIVE ORDER OF ELKS LODGE # 231	
Number and street (or P O box, if mail is not delivered to street address) 14 NORTH FOURTH STREET	Room/suite
City or town, state or province, country, and ZIP or foreign postal code MARTINS FERRY, OH 43935	

D Employer identification number	34-1314445
E Telephone number	(740) 633-2059
F Group Exemption Number	1156

G Accounting Method ☒ Cash ☐ Accrual Other (specify) ►

H Check ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website: ► N/A

J Tax-exempt status(check only one) - ☐ 501(c)(3) ☒ 501(c)(8) ◀(insert no) ☐ 4947(a)(1) or ☐ 527

K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 43,442

Part I	Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
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Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received		1			
	2	Program service revenue including government fees and contracts		2			
	3	Membership dues and assessments		3	12,933		
	4	Investment income		4	14		
	5a	Gross amount from sale of assets other than inventory	5a		5c		
	b	Less cost or other basis and sales expenses	5b				
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)					
	6	Gaming and fundraising events				6d	
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a				
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b				
	c	Less direct expenses from gaming and fundraising events	6c				
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)					
	7a	Gross sales of inventory, less returns and allowances	7a	30,495	7c		
b	Less cost of goods sold	7b	20,255				
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)			10,240			
8	Other revenue (describe in Schedule O)			8			
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶			9	23,187		
Expenses	10	Grants and similar amounts paid (list in Schedule O)		10			
	11	Benefits paid to or for members		11			
	12	Salaries, other compensation, and employee benefits		12	6,011		
	13	Professional fees and other payments to independent contractors		13	200		
	14	Occupancy, rent, utilities, and maintenance		14	10,760		
	15	Printing, publications, postage, and shipping		15	522		
	16	Other expenses (describe in Schedule O)		16	17,865		
	17	Total expenses. Add lines 10 through 16 ▶		17	35,358		
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	-12,171		
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	72,629		
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	0		
	21	Net assets or fund balances at end of year Combine lines 18 through 20		21	60,458		

Part II

Balance Sheets

(see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

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	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	59,383	22	49,133
23 Land and buildings	15,594	23	8,400
24 Other assets (describe in Schedule O)	2,134	24	3,250
25 Total assets	77,111	25	60,783
26 Total liabilities (describe in Schedule O).	4,482	26	325
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	72,629	27	60,458

Part III

Statement of Program Service Accomplishments

(see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

☒

What is the organization's primary exempt purpose?
A FRATERNAL ORGANIZATION ORGANIZED TO INCULCATE THE PRINCIPLES OF CHARITY, JUSTICE, BROTHERLY LOVE, AND FIDELITY, TO RECOGNIZE BELIEF IN GOD, TO PROMOTE THE WELFARE AND ENHANCE THE HAPPINESS OF ITS MEMBERS, TO QUICKEN THE SPIRIT OF AMERICAN PATRIOTISM, TO CULTIVATE GOOD FELLOWSHIP, TO PERPETUATE ITSELF AS A FRATERNAL ORGANIZATION, AND TO PROVIDE FOR ITS GOVERNMENT THE BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF THE UNITED STATES OF AMERICA WILL SERVE THE PEOPLE AND COMMUNITIES THROUGH THE BENEVOLENT PROGRAMS, DEMONSTRATING THAT ELKS CARE AND ELKS SHARE

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations, optional for others)

28 <u>See Additional Data Table</u>		
(Grants \$) If this amount includes foreign grants, check here ☐	28a	
29 <u>See Additional Data Table</u>	29a	
(Grants \$) If this amount includes foreign grants, check here ☐		
30 <u>See Additional Data Table</u>	30a	
(Grants \$) If this amount includes foreign grants, check here ☐		
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here ☐	31a	
32 Total program service expenses (add lines 28a through 31a) ☐	32	12,718

Part IV

List of Officers, Directors, Trustees, and Key Employees

(list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

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(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
LARRY JARRELL	5 00	0	0	0
TRUSTEE				
TONY MATYJA	5 00	0	0	0
TRUSTEE				
JOHN HERCULES	5 00	0	0	0
TRUSTEE				
RHONDA JARRELL	5 00	0	0	0
TRUSTEE				
PHYLLIS DOUGLAS	5 00	0	0	0
EXALTED RULER				
FRANK PAPINI	5 00	0	0	0
ESTEEMED LEADING KNIGHT				
JAMES L NICHELSON	5 00	0	0	0
TREASURER				
ROSEMARY DURANT	10 00	0	0	0
SECRETARY				
GARY BULLOCK	5 00	0	0	0
LOYAL KNIGHT				
DENISE ROBINSON	5 00	0	0	0
LECTURING KNIGHT				
GAIL BENDER	5 00	0	0	0
CHAPLINE				
MARY CAROLYN NICHELSON	5 00	0	0	0
ESQUIRE				

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☒

		Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		No
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		No
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		No
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		No
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		No
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0			
b Did the organization file Form 1120-POL for this year?	37b		
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		No
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b		
39 Section 501(c)(7) organizations Enter			
a Initiation fees and capital contributions included on line 9	39a		
b Gross receipts, included on line 9, for public use of club facilities	39b		
40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ▶ , section 4912 ▶ , section 4955 ▶			
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶			
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Enter amount of tax on line 40c reimbursed by the organization ▶			
e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		No
41 List the states with which a copy of this return is filed ▶ OH			
42a The organization's books are in care of ▶ JAMES L NICHOLSON Telephone no ▶ (740) 633-3355 Located at ▶ 305 SOUTH FOURTH STREET MARTINS FERRY, OH ZIP + 4 ▶ 43935			
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		No
If "Yes," enter the name of the foreign country ▶			
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR)			
c At any time during the calendar year, did the organization maintain an office outside the U S ?	42c		No
If "Yes," enter the name of the foreign country ▶			
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43			
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		No
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		No
c Did the organization receive any payments for indoor tanning services during the year?	44c		No
d If "Yes," to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		No
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b		

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	No

Part VI Section 501(c)(3) organizations only
All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.
Check if the organization used Schedule O to respond to any question in this Part VI ☐

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a	
49b	If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 ►

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000. ►

52 Did the organization complete Schedule A? **NOTE.** All Section 501(c)(3) organizations must attach a completed Schedule A ☐ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	***** Signature of officer		2018-12-29 Date	
	JAMES L NICHOLSON TREASURER Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name BRIAN J GEREVICS CPA	Preparer's signature	Date 2018-12-29	Check ☒ if self-employed PTIN P01450144
	Firm's name ► GEREVICS & ASSOCIATES LLC			Firm's EIN ► 46-2061428
	Firm's address ► 110 EAST MAIN STREET ST CLAIRSVILLE, OH 43950			Phone no. (888) 570-5525

May the IRS discuss this return with the preparer shown above? See instructions ☒ **Yes** ☐ **No**

Additional Data

Software ID:
Software Version:
EIN: 34-1314445
Name: BENEVOLENT AND PROTECTIVE ORDER OF ELKS
LODGE # 231

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)	
28 ELKS NATIONAL FOUNDATION YOUTH PROGRAMS (Grants \$ 9,819) If this amount includes foreign grants, check here . . . ☐	28a	9,988

Form 990EZ, Part III - Statement of Program Service Accomplishments		
Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)	
	29a	
29 VETERANS SERVICES PROGRAMS (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐		2,165

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for section 501 (c)(3) and 501(c)(4) organizations; optional for others.)	
30 YOUTH DRUG AWARENESS EDUCATION PROGRAMS (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐	30a	565

TY 2017 Transfers Personal Benefits Contracts Declaration

Name: BENEVOLENT AND PROTECTIVE ORDER OF ELKS
LODGE # 231

EIN: 34-1314445

Declaration: THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY,OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY,OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization
BENEVOLENT AND PROTECTIVE ORDER OF ELKS
LODGE # 231

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2017

**Open to Public
Inspection**

Employer identification number

34-1314445

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART I, LINE 4 - OTHER INVESTMENT INCOME	DESCRIPTION INTEREST INCOME AMOUNT 14

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART I, LINE 7 - SALES OF INVENTORY	INCOME GROSS RECEIPTS 30,495 RETURNS AND ALLOWANCES 0 LESS COST OF GOODS SOLD 20,255 GROSS PROFIT 10,240 COST OF GOODS SOLD INVENTORY AT BEGINNING OF YEAR 2,134 MERCHAN DISE PURCHASED 20,437 COST OF LABOR 0 MATERIALS AND SUPPLIES 934 OTHER COSTS 0 INV ENTORY AT END OF YEAR 3,250 COST OF GOODS SOLD 20,255

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART I, LINE 16 - OTHER EXPENSES	DESCRIPTION CONVENTION AND DISTRICT MEETING EXPENSES AMOUNT 2,224 DESCRIPTION DUES (NATIONAL, DISTRICT) AMOUNT 5,291 DESCRIPTION INSURANCE AMOUNT 3,567 DESCRIPTION OFFICE SUPPLIES AMOUNT 505 DESCRIPTION MISC DONATIONS AMOUNT 345 DESCRIPTION GENERAL BUSINESS TAXES AND LICENSES AMOUNT 2,313 DESCRIPTION BANK CHARGES AMOUNT 336 DESCRIPTION FUNDRAISING EXPENSE - NET LOSS AMOUNT 3,284 TOTAL TO FORM 990-EZ, LINE 16 17,865

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990- EZ, PART II, LINE 24 - OTHER ASSETS	DESCRIPTION INVENTORY BEG OF YEAR AMOUNT 2,134 END OF YEAR AMOUNT 3,250

990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990- EZ, PART II, LINE 26 - OTHER LIABILITIES	DESCRIPTION ACCOUNTS PAYABLE BEG OF YEAR AMOUNT 4,482 END OF YEAR AMOUNT 325