

Form **990-EZ**
Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public.
Information about Form 990-EZ and its instructions is at www.irs.gov/form990ez.

OMB No 1545-1150
2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning 01-01-2017, and ending 12-31-2017

B Check if applicable
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
NORTH DAKOTA CHAPTER OF THE
AMERICAN INSTITUTE OF ARCHITECTS
Number and street (or P O box, if mail is not delivered to street address) Room/suite
PO BOX 7370
City or town, state or province, country, and ZIP or foreign postal code
BISMARCK, ND 58507

D Employer identification number
45-0306835
E Telephone number
(701) 223-5560
F Group Exemption Number

G Accounting Method Cash Accrual Other (specify) _____
I Website: N/A
J Tax-exempt status (check only one) - 501(c)(3) 501(c)(6) (insert no) 4947(a)(1) or 527

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Form of organization Corporation Trust Association Other _____
L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ \$ 130,932

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I _____

		Revenue		Expenses		Net Assets	
1	Contributions, gifts, grants, and similar amounts received	1	1,000	10	Grants and similar amounts paid (list in Schedule O)	10	
2	Program service revenue including government fees and contracts	2	88,563	11	Benefits paid to or for members	11	
3	Membership dues and assessments	3	32,782	12	Salaries, other compensation, and employee benefits	12	
4	Investment income	4	8,587	13	Professional fees and other payments to independent contractors	13	62,580
5a	Gross amount from sale of assets other than inventory	5a		14	Occupancy, rent, utilities, and maintenance	14	5,060
b	Less cost or other basis and sales expenses	5b	0	15	Printing, publications, postage, and shipping	15	465
c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c		16	Other expenses (describe in Schedule O)	16	49,564
6	Gaming and fundraising events			17	Total expenses. Add lines 10 through 16	17	117,669
a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a		18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	13,263
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	0	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	275,659
c	Less direct expenses from gaming and fundraising events	6c	0	20	Other changes in net assets or fund balances (explain in Schedule O)	20	13,724
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		21	Net assets or fund balances at end of year Combine lines 18 through 20	21	302,646
7a	Gross sales of inventory, less returns and allowances	7a					
b	Less cost of goods sold	7b	0				
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c					
8	Other revenue (describe in Schedule O)	8					
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	130,932				

Part II Balance Sheets (see the instructions for Part II)
 Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	275,659	22	302,646
23 Land and buildings		23	
24 Other assets (describe in Schedule O)		24	
25 Total assets	275,659	25	302,646
26 Total liabilities (describe in Schedule O).		26	
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	275,659	27	302,646

Part III Statement of Program Service Accomplishments (see the instructions for Part III)
 Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose?
 The North Dakota Chapter of the American Institute of Architects purpose is to give unified representation in all statewide matters affecting the architectural profession within the State of North Dakota. The mission of AIA North Dakota is to advocate for a livable built environment by advancing the profession of architecture in North Dakota. Architects shape the built environment. AIA North Dakota advocates for their interests before state and regulatory bodies on issues of importance to the profession and to all who use buildings. AIA North Dakota looks to build coalitions and networks of architects, community leaders, and allied interests within the design and construction industry, to further our goal of bringing livable, sustainable and enjoyable buildings to all in North Dakota.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
 (Required for section 501(c)(3) and 501(c)(4) organizations, optional for others.)

28 See Additional Data Table

(Grants \$)	If this amount includes foreign grants, check here <input type="checkbox"/>	28a
29		29a
(Grants \$)	If this amount includes foreign grants, check here <input type="checkbox"/>	
30		30a
(Grants \$)	If this amount includes foreign grants, check here <input type="checkbox"/>	
31 Other program services (describe in Schedule O)		
(Grants \$)	If this amount includes foreign grants, check here <input type="checkbox"/>	31a
32 Total program service expenses (add lines 28a through 31a)		32 63,561

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated — see the instructions for Part IV)
 Check if the organization used Schedule O to respond to any question in this Part IV.

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
ALAN DOSTERT President	3 00	0		
CINDY URNESS PRES ELECT	4 00	0		
STEVE TABOR PAST PRES	1 00	0		
BRIAN BERG Secretary	2 00	0		
MARK SCHNEIDER Treasurer	1 00	0		
TERRY STROH Director	1 00	0		
BOB AMES Director	1 00	0		
DAVID SHULTZ Director	1 00	0		
BONNIE STAIGER EXEC VICE PRES	20 00	0		

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

Table with columns for question number, question text, and Yes/No response columns. Rows include questions 33 through 45b regarding organizational activities, financials, and compliance.

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I 46 No

Part VI Section 501(c)(3) organizations only
All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51. Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II 47
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E 48
49a Did the organization make any transfers to an exempt non-charitable related organization? 49a
b If "Yes," was the related organization a section 527 organization? 49b

Table with 5 columns: (a) Name and title of each employee, (b) Average hours per week devoted to position, (c) Reportable compensation (Forms W-2/1099-MISC), (d) Health benefits, contributions to employee benefit plans, and deferred compensation, (e) Estimated amount of other compensation. Row 1 contains 'NONE'.

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization If there is none, enter "None "

Table with 3 columns: (a) Name and business address of each independent contractor, (b) Type of service, (c) Compensation. Row 1 contains 'NONE'.

d Total number of other independent contractors each receiving over \$100,000.

52 Did the organization complete Schedule A? NOTE. All Section 501(c)(3) organizations must attach a completed Schedule A Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here Signature of officer: ALAN DOSTERT President, Date: 2018-07-12

Paid Preparer Use Only Print/Type preparer's name: LYNN R CROUSE CPA, Preparer's signature, Date, Check self-employed, PTIN: P00064531, Firm's name: Krumm & Associates CPAs, Firm's EIN: 45-0412838, Firm's address: 600 South 2nd Street Suite 210, Bismarck, ND 585045729, Phone no: (701) 222-8256

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Additional Data

Software ID: 17005038

Software Version: 2017v2.2

EIN: 45-0306835

Name: NORTH DAKOTA CHAPTER OF THE
AMERICAN INSTITUTE OF ARCHITECTS

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)	
<p>28 AIA NORTH DAKOTA SERVES ARCHITECTS BY PROMOTING ETHICAL, EDUCATIONAL AND PRACTICE STANDARDS FOR THE PROFESSION, AND ADVOCATING EXCELLENCE IN DESIGN (Grants \$ 63,561)</p> <p style="text-align: right;">If this amount includes foreign grants, check here . . . <input type="checkbox"/></p>	28a	

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue ServiceName of the organization
NORTH DAKOTA CHAPTER OF THE
AMERICAN INSTITUTE OF ARCHITECTS**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2017**Open to Public
Inspection**

Employer identification number

45-0306835

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1001	Advertising and Promotion \$200

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1002	Office Expenses \$6575

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1003	Information Technology \$1114

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1005	Travel \$235

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1007	Conferences, Conventions, and Meetings \$34994

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1012	Insurance \$656

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 1	SCHOLARSHIP \$5000

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 2	DUES, FILINGS \$410

990 Schedule O, Supplemental Information

Return Reference	Explanation
Other Expenses 3	OFFICE-LEG EXP \$380