

OGDEN UT 84201-0034

OMB Clearance No.: 1545-1150

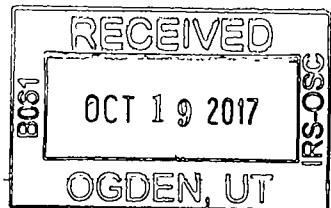
In reply refer to: 0425874015
Oct. 10, 2017 LTR 2695C 0 R
20-5195849 201612 67
Input Op: 0425874015 00017177
BODC: TE

KAUFMAN ELEMENTARY PTO
2760 NORTHRIDGE FOREST DR
SPRING TX 77386



024489

Taxpayer identification number: 20-5195849
Form: 990-EZ
Tax period: Dec. 31, 2016
29492-259-01200-7



Dear Taxpayer:

We received your Form 990-EZ, Short Form Return of Organization Exempt from Income Tax, for the tax period above and need additional information. Send only the information we're requesting. Don't send a copy of your return unless the information we've requested changes your original return.

Schedule B is missing or incomplete. Schedule B, Schedule of Contributors, is a required attachment for organizations who file a Form 990-EZ and received contributions of \$5,000 or more from any contributor. You must complete and submit Schedule B, or certify you're not required to file it. You can find instructions for filing Schedule B in the Form 990-EZ and Schedule B instructions.

Check here if the organization isn't required to attach Schedule B. You must also sign the declaration at the end of this letter.

You can get any of the forms, instructions, or publications mentioned in this letter by visiting our website at www.irs.gov/formspubs, or by calling 800-TAX-FORM (800-829-3676).

Send the information to us within 30 days from the date of this letter, to the address at the top of the first page of this letter.

To avoid delays in processing:

1. Attach a copy of this letter to the front of your reply.
2. Don't send a copy of your original return because it doesn't have the information we need.
3. Write your employer identification number at the top of each form.
4. Sign the declaration at the end of this letter, and send it to us with the information we requested.

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In addition to providing the missing or incomplete information, include a reasonable cause explanation of why you didn't submit the required information with your return, if applicable. We may charge you a penalty if you fail to provide both the missing or incomplete information, and a reasonable cause explanation.

We don't consider your return filed or complete until we have all the information we need to process it. The date we receive the information we've requested, is the date we consider your return filed.

The law provides a penalty of \$20 a day for filing an incomplete return. The maximum penalty may be as much as \$10,000 or five percent of the gross receipts for the year, whichever is less. If your organization has gross receipts exceeding \$1,020,000, the law provides a penalty of \$100 a day for filing an incomplete return. The maximum penalty may be as much as \$51,000. The amounts in this paragraph may be increased by inflation adjustments as required by law.

If you want to send the information by fax, our fax number is 855-309-9361. We won't be able to acknowledge receipt of your fax due to the high volume of faxes we receive. Don't send an additional copy by mail. Doing so could delay the processing of your return.

Include a cover sheet with the following information:

Date: _____

Attention: Reject Unit

Mail Stop 6121

Control number: 29492-259-01200-7

Your name: _____

Your employer identification number: _____

Tax period: _____

Number of pages: _____

If you have questions, call IRS Customer Account Services at 877-829-5500, between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

If you prefer, you can write to us at the address at the top of the first page of this letter. When you write include a copy of this letter, and provide in the spaces below, your telephone number and the hours we can reach you.

Telephone number () _____ Hours _____

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Keep a copy of this letter for your records.

024489

Thank you for your cooperation.

Sincerely yours,

Karen E. Peat

Karen Peat
Department Manager, ICO/ERS/Rejects

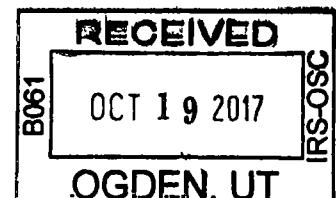
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DECLARATION



Under penalties of perjury, I declare that I've examined the return identified in this letter, including any accompanying schedules and statements, and any supplemental statements attached hereto, which are intended as supplements to the return, and to the best of my knowledge and belief, it's true, correct and complete. I understand this declaration will become a permanent part of the return.

Pamela Brighman
Signature of authorized individual
Treasurer
Title

10-13-17
Date