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Return of Private Foundation
or Section 4947(a)(1) Trust Treated as Private Foundation

OMB No 1545-0052

2016

Department of the Treasury
Internal Revenue Service

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► Information about Form 990-PF and its separate instructions is at www.irs.gov/form990pf.

Open to Public Inspection

For calendar year 2016 or tax year beginning

03 - 01 , 2016, and ending

02 - 28 , 2017

Name of foundation CLARENCE H & ANNA E LUTZ FOUNDATION			A Employer identification number 57-0940342		
Number and street (or P O box number if mail is not delivered to street address) P O BOX 147			Room/suite		
City or town, state or province, country, and ZIP or foreign postal code CHESTER, SC 29706			B Telephone number (see instructions) (803) 329-4920		
G Check all that apply			C If exemption application is pending, check here ☐		
☐ Initial return ☐ Final return ☐ Address change			☐ Initial return of a former public charity ☐ Amended return ☐ Name change		
H Check type of organization ☒ Section 501(c)(3) exempt private foundation			D 1. Foreign organizations, check here ☐		
☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation			2. Foreign organizations meeting the 85% test, check here and attach computation ☐		
I Fair market value of all assets at end of year (from Part II, col (c), line 16) ► \$ 7,091,527			E If private foundation status was terminated under section 507(b)(1)(A), check here ☐		
J Accounting method ☒ Cash ☐ Accrual ☐ Other (specify) _____			F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ☐		

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions))

	(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
1 Contributions, gifts, grants, etc., received (attach schedule)				
2 Check ☒ if the foundation is not required to attach Sch. B				
3 Interest on savings and temporary cash investments	1,396	1,396		
4 Dividends and interest from securities	258,161	258,161		
5a Gross rents				
b Net rental income or (loss)				
6a Net gain or (loss) from sale of assets not on line 10	171,204			
b Gross sales price for all assets on line 6a 483,771				
7 Capital gain net income (from Part IV, line 2)		171,204		
8 Net short-term capital gain				
9 Income modifications				
10a Gross sales less returns and allowances				
b Less Cost of goods sold				
c Gross profit or (loss) (attach schedule)				
11 Other income (attach schedule)				
12 Total. Add lines 1 through 11	430,761	430,761		
13 Compensation of officers, directors, trustees, etc	27,000			27,000
14 Other employee salaries and wages				
15 Pension plans, employee benefits				
16a Legal fees (attach schedule) STM107	17,500			17,500
b Accounting fees (attach schedule)				
c Other professional fees (attach schedule) STM109	6,250	6,250		6,250
17 Interest				
18 Taxes (attach schedule) (see instructions) STM110	2,806	2,806		2,806
19 Depreciation (attach schedule) and depletion				
20 Occupancy				
21 Travel, conferences, and meetings	689			689
22 Printing and publications				
23 Other expenses (attach schedule) STM103	3,042			3,042
24 Total operating and administrative expenses. Add lines 13 through 23	57,287	9,056		57,287
25 Contributions, gifts, grants paid	300,000			300,000
26 Total expenses and disbursements. Add lines 24 and 25	357,287	9,056		357,287
27 Subtract line 26 from line 12				
a Excess of revenue over expenses and disbursements	73,474			
b Net investment income (if negative, enter -0-)		421,705		
c Adjusted net income (if negative, enter -0-)			0	

For Paperwork Reduction Act Notice, see instructions.

Form 990-PF (2016)

Part II Balance Sheets		Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions)		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value		
Assets	1	Cash - non-interest-bearing		203,328	156,536	156,536
	2	Savings and temporary cash investments				
	3	Accounts receivable ▶				
		Less: allowance for doubtful accounts ▶				
	4	Pledges receivable ▶				
		Less: allowance for doubtful accounts ▶				
	5	Grants receivable				
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)				
	7	Other notes and loans receivable (attach schedule) ▶				
		Less: allowance for doubtful accounts ▶				
	8	Inventories for sale or use				
	9	Prepaid expenses and deferred charges				
	10a	Investments - U S and state government obligations (attach schedule)	STM116	199		
	b	Investments - corporate stock (attach schedule)	STM137	3,338,640	3,241,369	5,344,584
	c	Investments - corporate bonds (attach schedule)	STM138	435,988	435,988	436,126
	Liabilities	11	Investments - land, buildings, and equipment basis ▶			
		Less: accumulated depreciation (attach schedule) ▶				
12		Investments - mortgage loans				
13		Investments - other (attach schedule)	STM118	837,625	876,701	1,150,351
14		Land, buildings, and equipment basis ▶				
		Less: accumulated depreciation (attach schedule) ▶				
15		Other assets (describe ▶ STM120)		3,930	3,930	3,930
16		Total assets (to be completed by all filers - see the instructions Also, see page 1, item I)		4,819,710	4,714,524	7,091,527
17		Accounts payable and accrued expenses				
18		Grants payable				
Net Assets or Fund Balances	19	Deferred revenue				
	20	Loans from officers, directors, trustees, and other disqualified persons				
	21	Mortgages and other notes payable (attach schedule)				
	22	Other liabilities (describe ▶)				
	23	Total liabilities (add lines 17 through 22)		0	0	
		Foundations that follow SFAS 117, check here and complete lines 24 through 26 and lines 30 and 31. ▶ ☐				
	24	Unrestricted				
25	Temporarily restricted					
26	Permanently restricted					
	Foundations that do not follow SFAS 117, check here and complete lines 27 through 31 ▶ ☒					
27	Capital stock, trust principal, or current funds					
28	Paid-in or capital surplus, or land, bldg, and equipment fund					
29	Retained earnings, accumulated income, endowment, or other funds		4,819,710	4,714,524		
30	Total net assets or fund balances (see instructions)		4,819,710	4,714,524		
31	Total liabilities and net assets/fund balances (see instructions)		4,819,710	4,714,524		

Part III Analysis of Changes in Net Assets or Fund Balances

1	Total net assets or fund balances at beginning of year - Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	4,819,710
2	Enter amount from Part I, line 27a	2	73,474
3	Other increases not included in line 2 (itemize) ▶	3	
4	Add lines 1, 2, and 3	4	4,893,184
5	Decreases not included in line 2 (itemize) ▶	5	
6	Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 30	6	4,893,184

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)		(b) How acquired P-Purchase D-Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a See STM134				
b				
c				
d				
e				

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a 483,771		312,567	171,204
b			
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69			(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
(i) FMV as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	
a			171,204
b			
c			
d			
e			

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7 }	2	171,204
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6) If gain, also enter in Part I, line 8, column (c) (see instructions) If (loss), enter -0- in Part I, line 8 }	3	

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year, see the instructions before making any entries

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2015	337,034	6,553,347	0.051429
2014	310,789	6,619,354	0.046952
2013	332,723	6,126,708	0.054307
2012	270,000	5,774,994	0.046753
2011	240,000	5,572,362	0.04307

2 Total of line 1, column (d)	2	0.242511
3 Average distribution ratio for the 5-year base period - divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	0.048502
4 Enter the net value of noncharitable-use assets for 2016 from Part X, line 5	4	7,110,393
5 Multiply line 4 by line 3	5	344,868
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	4,217
7 Add lines 5 and 6	7	349,085
8 Enter qualifying distributions from Part XII, line 4 If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions	8	357,287

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

1a Exempt operating foundations described in section 4940(d)(2), check here ☐ and enter "N/A" on line 1. Date of ruling or determination letter _____ (attach copy of letter if necessary-see instructions)			
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here ☒ and enter 1% of Part I, line 27b		1	4,217
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col (b)			
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		2	0
3 Add lines 1 and 2		3	4,217
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		4	0
5 Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-		5	4,217
6 Credits/Payments			
a 2016 estimated tax payments and 2015 overpayment credited to 2016	6a	2,806	
b Exempt foreign organizations - tax withheld at source	6b		
c Tax paid with application for extension of time to file (Form 8868)	6c		
d Backup withholding erroneously withheld	6d		
7 Total credits and payments. Add lines 6a through 6d	7	2,806	
8 Enter any penalty for underpayment of estimated tax. Check here ☐ if Form 2220 is attached	8		
9 Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed	9	1,411	
10 Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid	10		
11 Enter the amount of line 10 to be Credited to 2017 estimated tax ☐ Refunded ☐	11		

Part VII-A Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see Instructions for the definition)? <i>If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities</i>		X
c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation ☐ \$ _____ (2) On foundation managers ☐ \$ _____		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers ☐ \$ _____		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? <i>If "Yes," attach a detailed description of the activities</i>		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? <i>If "Yes," attach a conformed copy of the changes</i>		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? <i>If "Yes," attach the statement required by General Instruction T</i>		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?		X
7 Did the foundation have at least \$5,000 in assets at any time during the year? <i>If "Yes," complete Part II, col (c), and Part XV</i>	X	
8a Enter the states to which the foundation reports or with which it is registered (see instructions) ☐ SC		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by <i>General Instruction G</i> ? <i>If "No," attach explanation</i>	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2016 or the taxable year beginning in 2016 (see instructions for Part XIV)? <i>If "Yes," complete Part XIV</i>		X
10 Did any persons become substantial contributors during the tax year? <i>If "Yes," attach a schedule listing their names and addresses</i>		X

Part VII-A Statements Regarding Activities (continued)

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11	Yes	No
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions)	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ▶ HTTP://WWW.LUTZFOUNDATION.ORG	13	X	

14 The books are in care of **▶ DEWEY GUYTON** Telephone no **▶ 803-329-4920**
 Located at **▶ P O BOX 147, CHESTER, SC** ZIP+4 **▶ 29706**

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041-Check here **▶** ☐ and enter the amount of tax-exempt interest received or accrued during the year **▶ 15**

16	At any time during calendar year 2016, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? See the instructions for exceptions and filing requirements for FinCEN Form 114. If "Yes," enter the name of the foreign country ▶	16	Yes	No
				X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
1a During the year did the foundation (either directly or indirectly)		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person? ☐ Yes ☒ No		
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? ☐ Yes ☒ No		
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? ☐ Yes ☒ No		
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? ☐ Yes ☒ No		
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? ☐ Yes ☒ No		
(6) Agree to pay money or property to a government official? (Exception: Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days) ☐ Yes ☒ No		
b If any answer is "Yes" to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)? Organizations relying on a current notice regarding disaster assistance check here ▶ ☐	1b	
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2016?	1c	X
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))		
a At the end of tax year 2016, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2016? ☐ Yes ☒ No If "Yes," list the years ▶ _____, _____, _____, _____		
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement - see instructions)	2b	X
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here ▶ _____, _____, _____, _____		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? ☐ Yes ☒ No		
b If "Yes," did it have excess business holdings in 2016 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2016)	3b	
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a	X
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2016?	4b	X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)

5a During the year did the foundation pay or incur any amount to

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? (see instructions) ☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? ☐ Yes ☒ No
Organizations relying on a current notice regarding disaster assistance check here ☐

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? ☐ Yes ☒ No
If "Yes," attach the statement required by Regulations section 53.4945-5(d)

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ☐ Yes ☒ No
If "Yes" to 6b, file Form 8870

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No

b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? ☐ Yes ☒ No

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**1** List all officers, directors, trustees, foundation managers and their compensation (see instructions)

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See 990 OFOV				
DEWEY GUYTON	PRESIDENT AND B			
P O BOX 147, CHESTER, SC 29706	12.00	5,000	0	0
JOAN L GUYTON	EXECUTIVE VP/TR			
P O BOX 147, CHESTER, SC 29706	24.00	7,000	0	0
MARY S JOLLEY	DIRECTOR VP/TEC			
P O BOX 147, CHESTER, SC 29706	10.00	5,000	0	0
SUSAN STEPHENSON	DIRECTOR VP/PUB			
P O BOX 147, CHESTER, SC 29706	10.00	5,000	0	0

2 Compensation of five highest-paid employees (other than those included on line 1 - see instructions) If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000 ☐ 0

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**3** Five highest-paid independent contractors for professional services (see instructions). If none, enter "NONE."

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		

Total number of others receiving over \$50,000 for professional services

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.	Expenses
1	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1	
2	
All other program-related investments See instructions	
3	
Total Add lines 1 through 3	

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes		
a	Average monthly fair market value of securities	1a	6,958,567
b	Average of monthly cash balances	1b	260,106
c	Fair market value of all other assets (see instructions)	1c	0
d	Total (add lines 1a, b, and c)	1d	7,218,673
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	
2	Acquisition indebtedness applicable to line 1 assets	2	0
3	Subtract line 2 from line 1d	3	7,218,673
4	Cash deemed held for charitable activities. Enter 1 1/2% of line 3 (for greater amount, see instructions)	4	108,280
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	7,110,393
6	Minimum investment return. Enter 5% of line 5	6	355,520

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	355,520
2a	Tax on investment income for 2016 from Part VI, line 5	2a	4,217
b	Income tax for 2016 (This does not include the tax from Part VI)	2b	
c	Add lines 2a and 2b	2c	4,217
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	351,303
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	351,303
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	351,303

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	357,287
b	Program-related investments - total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	357,287
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b (see instructions)	5	4,217
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	353,070

Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2015	(c) 2015	(d) 2016
1 Distributable amount for 2016 from Part XI, line 7				351,303
2 Undistributed income, if any, as of the end of 2016				
a Enter amount for 2015 only			250,747	
b Total for prior years				
3 Excess distributions carryover, if any, to 2016				
a From 2011				
b From 2012				
c From 2013				
d From 2014				
e From 2015				
f Total of lines 3a through e				
4 Qualifying distributions for 2016 from Part XII, line 4 ▶ \$ 357,287				
a Applied to 2015, but not more than line 2a			250,747	
b Applied to undistributed income of prior years (Election required - see instructions)				
c Treated as distributions out of corpus (Election required - see instructions)				
d Applied to 2016 distributable amount				106,540
e Remaining amount distributed out of corpus				
5 Excess distributions carryover applied to 2016 (If an amount appears in column (d), the same amount must be shown in column (a))				
6 Enter the net total of each column as indicated below.				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5				
b Prior years' undistributed income Subtract line 4b from line 2b				
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed				
d Subtract line 6c from line 6b Taxable amount - see instructions				
e Undistributed income for 2015 Subtract line 4a from line 2a Taxable amount - see instructions				
f Undistributed income for 2016 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2017				244,763
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required - see instructions)				
8 Excess distributions carryover from 2011 not applied on line 5 or line 7 (see instructions)				
9 Excess distributions carryover to 2017. Subtract lines 7 and 8 from line 6a				
10 Analysis of line 9				
a Excess from 2012				
b Excess from 2013				
c Excess from 2014				
d Excess from 2015				
e Excess from 2016				

Part XV. Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a <i>Paid during the year</i>				
CHESTER COUNTY VOTERS LEAGUE 2422 POWELL RD SHARON, SC 29742		PF	BROOKLYN CTR PROJECT PHASE 3 UPGRADE AND	15,000
CITY OF CHESTER 100 WEST END ST CHESTER, SC 29706		PF	YOUTH FOOTBALL LEAGUE AND EQUIP	7,000
HAWTHORNE CHRISTIAN ACADEMY PO BOX 801 CHESTER, SC 29706		PF	KITCHEN EQUIP RENOVATION	13,000
CLEMSON UNIVERSITY 230 KAPPA ST SUITE 200 CLEMSON, SC 29634-5702		PF	CHESTER CO 4-H 4-H SCIENCE ON MOVE	15,000
CHESTER LION'S CLUB PO BOX 579 CHESTER, SC 29706		PF	SIGHT PRESERVATION FOR UNDERPRIVILEGED	10,000
RIDE ABILITY THERAPEUTIC CENTER 937 STALLION SPIRIT TRAIL CLOVER, SC 29710		PF	TUITION ASSIST FOR SPECIAL	6,000
CHESTER COUNTY SHERIFF'S OFFICE 2740 DAWSON DR CHESTER, SC 29706		PF	ANIMAL SHELTER	40,000
COUNTY OF CHESTER PO BOX 580 CHESTER, SC 29706		PF	TRANSPORT VAN	22,000
Total			3a	
b <i>Approved for future payment</i>				
Total			3b	

Part XV. Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a <i>Paid during the year</i>				
BATTERED BUT NOT BROKEN 515 DUBS FARM RD CHESTER, SC 29706		PF	ROOF AND STEPS FOR HOUSE OF MAGDALENE	10,500
CHESTER COUNTY SCHOOL DISTRICT 509 DISTRICT OFFICE DRIVE CHESTER, SC 29706		PF	SPOT VISION PROGRAM	14,000
SENIOR SERVICES INC OF SC PO BOX 1109 CHESTER, SC 29706		PF	ADULT IN-HOME SERVICES	10,000
FAITH AND LOVE CHRISTIAN CENTER 978 RIPPLING BROOKE DR CHESTER, SC 29706		PF	AFTERSCHOOL PROGRAM STEM AND HOMEWORK	7,700
CHESTER COUNTY RESCUE SQUAD 779 BRIARCLIFF CR CHESTER, SC 29706		PF	HURST SPREADER PKG TO EXTRICATE WRECK VICTIMS	10,000
AMERICAN RED CROSS 200 PIEDMONT BLVD ROCK HILL, SC 29732		PF	DISASTER RELIEF PROGRAM	10,000
CHILDREN'S ATTENTION HOME PO BOX 2912 ROCK HILL, SC 29732		PF	WATER HEATERS AND DISHWASHER	30,000
CHESTER HIGH SCH ATHLETIC PROGRAM 1330 JA COCHRANE BYPASS CHESTER, SC 29706		PF	WEIGHT ROOM EQUIP UPDATE	10,000
Total			3a	
b <i>Approved for future payment</i>				
Total			3b	

Part XV. Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a Paid during the year				
GOOD SAMARITAN MEDICAL CLINIC 139 CHURCH ST CHESTER, SC 29706		PF	UGRADE LIGHTING AND IT SYSTEM	4,000
CHESTER COUNTY HISTORICAL SOCIETY PO BOX 811 CHESTER, SC 29706		PF	RECLAIM AND EQUIP 1ST FLOOR 1914 JAIL	4,500
CHESTER FREEDOM MINISTRIES 729 VILLAGE DR CHESTER, SC 29706		PF	COMMUNITY USE SHELTER UPGRADES AND SALARY	25,000
EDUCATIONAL FOUND OF USC LANCASTER PO BOX 889 LANCASTER, SC 29721		PF	NURSING SIMULATION LAB EQUIPMENT	10,000
YORK PREPARATORY ACADEMY 1047 GOLDEN GATE COURT ROCK HILL, SC 29732		PF	PAINTING AND DECOR COMMON AREA RESTROOMS AND	1,300
CITY OF CHESTER 100 WEST END ST CHESTER, SC 29706		PF	YOUTH FOOTBALL LEAGUE	25,000
Total			▶ 3a	300,000
b Approved for future payment				
Total			▶ 3b	

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Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

- 1 Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?
- a Transfers from the reporting foundation to a noncharitable exempt organization of
- (1) Cash
- (2) Other assets
- b Other transactions
- (1) Sales of assets to a noncharitable exempt organization
- (2) Purchases of assets from a noncharitable exempt organization
- (3) Rental of facilities, equipment, or other assets
- (4) Reimbursement arrangements
- (5) Loans or loan guarantees
- (6) Performance of services or membership or fundraising solicitations
- c Sharing of facilities, equipment, mailing lists, other assets, or paid employees
- d If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received.

	Yes	No
1a(1)		X
1a(2)		X
1b(1)		X
1b(2)		X
1b(3)		X
1b(4)		X
1b(5)		X
1b(6)		X
1c		X

[illegible]

- 2a** Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No
- b** If "Yes," complete the following schedule

(a) Name of organization	(b) Type of organization	(c) Description of relationship

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign Here   

Signature of officer or trustee Date Title

May the IRS discuss this return with the preparer shown below (see inst.)? ☒ Yes ☐ No

May the IRS discuss this return with the preparer shown below (see inst 1)? ☒ Yes ☐ No

**Paid
Preparer
Use Only**

Print/Type preparer's name Robert H Breakfield		Preparer's signature 	Date 07-09-2017	Check ☒ if self-employed	PTIN
Firm's name ▶ Robert H Breakfield			Firm's EIN ▶		
Firm's address ▶ P O Box 36061 ROCK HILL SC 29732			Phone no 803-329-4920		

Federal Supporting Statements

2016 PG01

Name(s) as shown on return

FEIN

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 13 INVESTMENTS: OTHER SCHEDULE

STATEMENT #118

<u>CATEGORY</u>	<u>BOOK VALUE (BOY)</u>	<u>BOOK VALUE (EOY)</u>	<u>FMV (EOY)</u>
MUTUAL FUNDS	837,625	876,701	1,150,351
TOTAL	<u>837,625</u>	<u>876,701</u>	<u>1,150,351</u>

FORM 990PF - PART II - LINE 15 OTHER ASSETS SCHEDULE

PG01

STATEMENT #120

<u>DESCRIPTION</u>	<u>BOY BOOK</u>	<u>EOY BOOK</u>	<u>FMV</u>
COMPUTERS	3,930	3,930	3,930
TOTAL	<u>3,930</u>	<u>3,930</u>	<u>3,930</u>

FORM 990PF - PART II - LINE 10(A) INVESTMENTS: U.S. GOVERNMENT OBLIGATION SCHEDULE

PG01

STATEMENT #136

<u>CATEGORY</u>	<u>BOOK VALUE (BOY)</u>	<u>BOOK VALUE (EOY)</u>	<u>FMV (EOY)</u>
US GOVERNMENT OBLIGATIONS	199		
TOTALS	<u>199</u>	<u></u>	<u></u>

Federal Supporting Statements

2016 PG01

Name(s) as shown on return

FEIN

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 10(B)
INVESTMENTS: CORPORATE STOCK SCHEDULE

STATEMENT #137

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
2500 AT&T INC COM	53,431	53,431	104,475
3000 RBS CAP	75,763		
4000 AEGON NV	99,676	99,676	101,360
1500 ABBOTT LABS	43,398	43,398	67,620
600 BANK OF AMERICA	29,310	29,310	14,808
1500 ABBVIE INC	47,890	47,890	92,760
3500 GENERAL ELECTRIC	96,288	96,288	104,335
3840 FRONTIER COMM CORP	36,931	36,931	11,251
500 REALTY INCOME CORP	12,500	12,500	12,700
1000 CSX CORP	21,444	21,444	48,560
1000 BB&T	21,964	21,964	48,220
1000 BRISTOL MYERS SQUIBB CO	26,450	26,450	56,710
500 PHILLIPS 66			39,095
DUKE ENERGY	92,559	59,880	316,579
1800 DUPONT EI DE NEMOURS	70,077	70,077	141,372
1500 FEDERAL INVEST TRUST	33,052	33,052	211,095
1800 FEDERAL NATL MORTGAGE	71,431	71,431	22,950
2300 ARTHUR GALLAGHER	67,399	67,399	130,985
142 MOTOROLA	3,200	3,200	11,214
2500 JP MORGAN CHASE	62,510	62,510	63,625
1000 CONOCO PHILLIPS	17,266	17,266	47,570
1000 PIEDMONT NATURAL GAS	33,389		
333 LAMB WESTON HOLDINGS		7,264	13,050
2880 GENERAL MOTORS		91,893	106,099
2495 MOSAIC CO		65,419	77,819
1130 BANK OF AMERICA CORP 6%		30,018	29,064
1095 JP MORGAN 6.125%		30,025	28,875
400 PNC FINL SVCS GROUP INC	20,583	20,583	50,892
3000 PFIZER	109,050	109,050	102,360
1900 SAUL CENTERS	39,768	39,768	121,676
3500 SCANA CORP NEW	95,947	95,947	242,725
THE SOUTHERN CO	113,269	57,694	185,086
2500 TECO	67,829		
2500 SPECTRA	66,724		
2000 US BANCORP	51,189	51,189	51,040
650 ARES	63,190	63,190	11,538
4594 REGIONS FINL CORP NEW COM	85,538	85,538	70,150
300 THORNBURG MTGE	86,172	86,172	
800 ALLSTATE CORP	20,000	20,000	21,160
2460 ENBRIDGE INC		66,724	102,951
1000 UNITI GROUP		44,973	28,970
12837 WASHINGTON REAL ESTATE	252,452	252,452	419,898
1500 ALLSTATE	37,059	37,059	38,430
3242 UDR INC COMM	51,970	51,970	118,333
3500 VERIZON COMMUNICATIONS	110,704	110,704	173,705

Federal Supporting Statements

2016 PG02

Name(s) as shown on return

FEIN

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 10(B)
INVESTMENTS: CORPORATE STOCK SCHEDULE

STATEMENT #137

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
3000 XCEL ENERGY	46,730	46,730	131,130
774 WASH GAS LT	51,708	51,708	82,044
360 CHEMOURS CO	2,500	2,500	12,118
1000 COMMUNICATIONS SALES	44,973		
1000 CENTERPOINT ENERGY	18,831	18,831	27,320
24 RMR GROUP	285	285	1,258
1000 WGL HOLDINGS INC COM	25,063	25,063	83,490
1449 WASH GAS LT PFD \$4.25	87,346	87,346	145,045
1432 WASH GAS LT CO PFD \$4.80	94,434	94,434	144,632
AMERICAN ELECT POWER	109,290	59,899	94,763
1500 HOSPITALITY PP TRUST	71,532	71,532	47,670
2000 INTEL	53,509	53,509	72,400
2000 SYSCO CORP	59,111	59,111	105,440
833 WINDSTREAM HOLDINGS	14,452	14,452	6,223
1400 COCA COLA	31,891	31,891	58,744
1000 CONAGRA FOODS	31,930	24,666	41,210
1500 MONDELEZ	33,046	33,046	65,880
1500 KRAFT HEINZ	63,700	63,700	137,265
3600 GENERAL MILLS	110,380	110,380	217,332
500 PACKAGING CORP	12,852	12,852	46,215
2500 WASTE MANAGEMENT	87,705	87,705	183,300
TOTALS	3,338,640	3,241,369	5,344,584

Federal Supporting Statements

2016 PG01

Name(s) as shown on return

FEIN

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART II - LINE 10(C) INVESTMENTS: CORPORATE BOND SCHEDULE

STATEMENT #138

<u>CATEGORY</u>	<u>BOY</u>	<u>BOOK VALUE</u>	<u>EOY FMV</u>
\$50000 BORDEN INC 7.85%	50,000	50,000	32,500
\$65000 CBS INC 7.125%	65,000	65,000	74,658
\$30000 GOLDMAN SACHS 5.15%	30,000	30,000	30,710
\$30000 GOLDMAN SACHS 4.25%	30,000	30,000	29,826
\$25000 GOLDMAN SACHS 4.0%	25,000	25,000	25,030
\$30000 GENERAL ELECT CAP CORP	29,690	29,690	39,549
\$20000 FORD MTR DEL DEB 6.5%	19,855	19,855	21,261
\$20000 FORD MTR 7.45%	19,805	19,805	25,435
\$25000 AVON PRODS INC	24,818	24,818	26,000
\$30000 LEHMAN BROS HLDGS INC	30,000	30,000	
\$25000 BELL SOUTH CORP GLOBAL	24,155	24,155	29,649
\$47000 WESTINGHOUSE 7.875%	47,000	47,000	56,628
\$40000 SBC COMMUNICATIONS INC	40,665	40,665	44,880
TOTALS	<u><u>435,988</u></u>	<u><u>435,988</u></u>	<u><u>436,126</u></u>

Federal Supporting Statements

2016 PG01

Your Social Security Number

57-0940342

Name(s) as shown on return

CLARENCE H & ANNA E LUTZ FOUNDATION

STATEMENT #103-

FORM 990PF - PART I - LINE 23 - OTHER EXPENSES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
PHONE AND WIRELESS	330	0	0	330
PRINTER SUPPLIES	505	0	0	505
DIRECTORS INSURANCE	750	0	0	750
INTERNET	1,226	0	0	1,226
POSTAGE	231	0	0	231
TOTALS	3,042	0	0	3,042

PG01

STATEMENT #107-

FORM 990PF - PART I - LINE 16(A) - LEGAL FEES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
ROBERT H BREAKFIELD	17,500	0	0	17,500
TOTALS	17,500	0	0	17,500

Federal Supporting Statements

2016 PG01

Name(s) as shown on return

Your Social Security Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

STATEMENT #109~

FORM 990PF - PART I - LINE 16(C) - OTHER PROFESSIONAL FEES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
BROKERAGE COMMISSION	6,250	6,250	0	6,250
TOTALS	6,250	6,250	0	6,250

PG01

STATEMENT #110~

FORM 990PF - PART I - LINE 18 - TAXES SCHEDULE

DESCRIPTION	REVENUE AND EXPENSES	NET INVESTMENT	ADJUSTED NET INCOME	CHARITABLE PURPOSE
FEDERAL INCOME TAX	2,806	2,806	0	2,806
TOTALS	2,806	2,806	0	2,806

Federal Supporting Statements

2016 PG01

Your Social Security Number

57-0940342

Name(s) as shown on return

CLARENCE H & ANNA E LUTZ FOUNDATION

FORM 990-PF - PART IV - CAPITAL GAINS AND LOSSES INFORMATION (OVERFLOW)

STATEMENT #134~

DESCRIPTION	P-PURCHASE D-DONATION	DATE ACQUIRED	DATE SOLD	SALES PRICE	DEPRECIATION	COST OR		GAIN OR LOSS	GAINS MINUS	
						OTHER BASIS			EXCESS OR LOSSES	
3000SH RBS CAPITAL	P	VARIOUS	06-13-2016	75,000		75,763		(763)		(763)
2500SH TECO ENERGY	P	VARIOUS	07-01-2016	68,875		67,829		1,046		1,046
272SH AMERICAN ELECTRIC POWER	P	02-21-1997	08-29-2016	17,553		12,382		5,171		5,171
440SH DUKE ENERGY CORP	P	11-04-2002	08-29-2016	34,920		9,351		25,569		25,569
345SH THE SOUTHERN COMPANY	P	10-09-1993	08-29-2016	17,486		15,428		2,058		2,058
274SH AMERICAN ELECTRIC POWER	P	02-21-1997	09-09-2016	17,533		12,473		5,060		5,060
445SH DUKE ENERGY CORP	P	11-04-2002	09-09-2016	34,811		9,458		25,353		25,353
345SH THE SOUTHERN COMPANY	P	11-04-2002	09-09-2016	17,609		17,486		123		123
539SH AMERICAN ELECTRIC POWER	P	02-21-1997	09-27-2016	35,060		24,536		10,524		10,524
864SH DUKE ENERGY CORP	P	VARIOUS	09-27-2016	69,918		13,870		56,048		56,048
668SH THE SOUTHERN COMPANY	P	VARIOUS	09-27-2016	35,006		20,602		14,404		14,404
1000SH PIEDMONT NATURAL GAS CO	P	VARIOUS	10-04-2016	60,000		33,389		26,611		26,611
TOTAL				483,771		312,567		171,204		171,204

Federal Supporting Statements**2016 PG01**

Name(s) as shown on return

Your Social Security Number

CLARENCE H & ANNA E LUTZ FOUNDATION

57-0940342

FORM 990PF - PART XV - LINE 2
APPLICATION SUBMISSION INFORMATION**GRANT PROGRAM**

CLARENCE E ANNA LUTZ

APPLICANT NAME

JOAN GUYTON

ADDRESSP O BOX 147
CHESTER, SC 29706**TELEPHONE**

803-581-3743

EMAIL ADDRESS**FORM & CONTENT**

SEE ATTACHED GRANT GUIDELINES AND APPLICATIONS

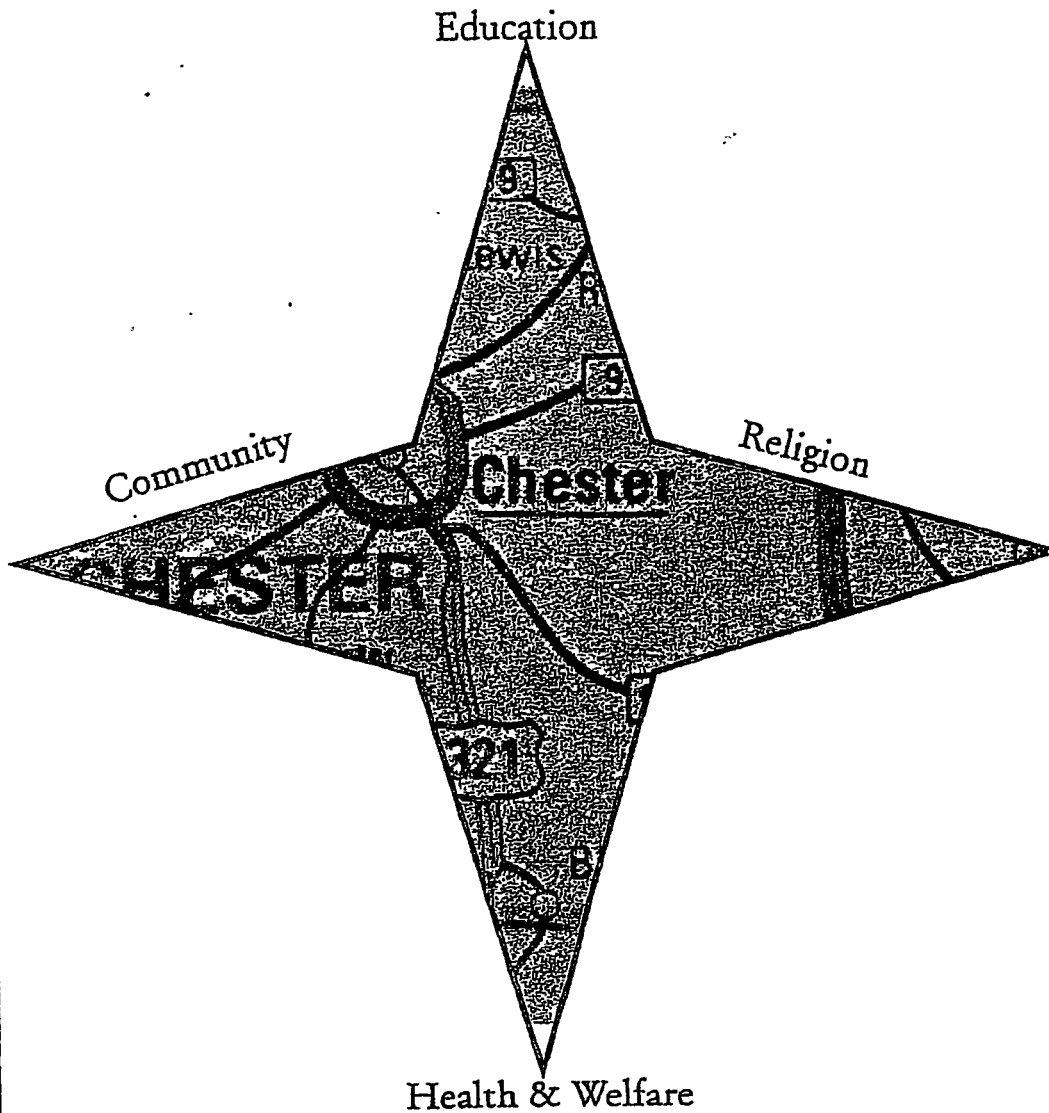
SUBMISSION DEADLINE

SEP 30TH 5 PM

RESTRICTIONS ON AWARD

NO

The Clarence H. and Anna Elizabeth Lutz Foundation



Assisting Chester County and the Surrounding
Counties with Funding for Education,
Community, Health & Welfare and Religion

The Herbert and Anna Lutz Foundation
Chester, South Carolina

Grant Application

1. **Name and Federal Tax I. D. of Organization** (as it appears on 501 c (3) letter):

2. **Name and title of Chief Executive Officer:** _____

Address: _____

Phone: _____ **Email:** _____

3. **Name of program for which grant is requested:** _____

4. **Contact person for this program or person who will be responsible for executing the grant award:** _____

Address (if different from above): _____

Phone: _____ **Email:** _____

5. **Project Summary:** (Please provide a summary of project using no more than fifty words):

6. **How will this project benefit people in the community, county, area?** _____

When is the project scheduled to begin? _____

To end? _____

7. **Amount of grant requested:** \$ _____

THE FOUNDATION RESERVES THE RIGHT TO TERMINATE FUNDING OR REQUEST GRANT FUNDS TO BE RETURNED IF SATISFACTORY PROGRESS HAS NOT BEEN MADE OR APPLICATION GUIDELINES HAVE NOT BEEN FOLLOWED.

THE COMPLETION DEADLINE FOR ALL GRANT EXPENDITURES IS SEPTEMBER 30TH WITHOUT EXCEPTION.

*****THE ORGANIZATION NAMED IN ITEM 1 ABOVE WILL ACT AS THE RESPONSIBLE FISCAL AGENT FOR ANY FUNDS WHICH MIGHT BE RECEIVED.**

The Herbert and Anna Lutz Foundation
Chester, South Carolina

Grant Application

Continued

Legal and Tax Exempt Status

1. *Date and State of Incorporation:* _____

2. *Are you a tax-exempt public charity?* YES _____ NO _____

3. *Are you a government entity or subdivision?* YES _____ NO _____

Please attach (IF YOU ARE A CHARITY) copies of latest IRS ruling letters showing that the organization is tax-exempt, indicating specific classification, and that the organization is not classified as a private foundation within the meaning of Section 509 of the Internal Revenue Code. If the organization is exempt as a local unit of a national organization, please attach certification of membership.

In signing this grant application, the applicant pledges that any change or potential change in tax status will immediately be communicated to the Lutz Foundation.

Financial Information

1. *Your Fiscal Year beginning and ending dates:* _____:

2. *Total fixed assets(market value)of your organization:* \$ _____

3. *TOTAL savings and investments-market value:* \$ _____

4. *Audit information for your current fiscal year must be included.*

5. *Total budget for the proposed program to be funded(Please attach full budget):* _____

*****Note: THIS SECTION MUST BE COMPLETED*****

6. *The Lutz Foundation **WILL NOT** be the sole source of funding for your project. You must list sources or other funds which have been received for this grant project.*

Funds on Hand as of the date of your application!!!

The Herbert and Anna Lutz Foundation

Chester, South Carolina

Grant Application

Continued

7. Explain any required regulator approval needed to carry out this program: _____

Approval of Board Chairman or Executive Officer

- By applying for grant consideration and as part of our internal audit procedure, we will visit your organization on or before completion of your project or program. The deadline to complete projects or programs is September 30th of each year. Any delays in the program or project must be reported to the Foundation immediately in writing only.
- All grant recipients must submit in writing an accounting of how grant money is expended on or before September 30th of the year the award is received. This accounting must be available before or during the final site visit. All financial information must be signed by the Chief Executive Officer of your organization.
- Applications not submitted in duplicate, without supporting documentation and/or received (not postmarked) AFTER the November 30, 5:00 P.M. deadline will not be considered and will be notified accordingly.

I approve submission of this grant application to the Clarence H. and Anna Elizabeth Lutz Foundation. I hereby certify that the Applicant/Organization does not discriminate on the basis of race, color, sex or national origin.

Signature and Title

Date

Lutz Foundation Information

Mailing Address: P. O. Box 147 Chester, SC 29706

Contact: Foundation Phone 803-385-5357

Dewey or Joan Guyton: 803-581-3743

Fax: 803-385-6666

Website: www.lutzfoundation.org

MJolley@Lutzfoundation.org or JGuyton@Lutzfoundation.org

Fiscal Year: _____ - _____

Revised June 2014

CONFLICT OF INTEREST POLICY
THE HERBERT AND ANN LUTZ FOUNDATION

Article I
Purpose

The purpose of the Conflict of Interest Policy is to protect this tax-exempt organization's (Organization) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II
Definitions

1. **Interested Person**

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interest person.

2. **Financial Interest**

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the board decides that a conflict of interest exists.

Article III
Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the board meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the board meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the board shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the board shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the board shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- a. If the board has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the board determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate corrective action.

Article IV
Records of Proceedings

The Minutes of the board shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the board's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V
Compensation

- a. A voting member of the board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation. However, the voting member may vote for the compensation of the other officers and directors.
- b. No voting member of the board whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is permitted to provide information to the Board regarding compensation.

Article VI
Annual Statements

Each Director and principal officer shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII
Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.

Article VIII
Use of Outside Experts

~~When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, seek outside assistance. If outside experts are used, their use shall not relieve the board of its responsibility for ensuring periodic reviews are conducted.~~

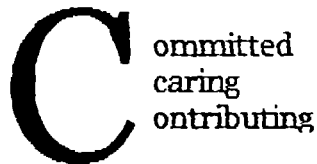
Adopted this _____ day of _____, 2014 by the Board.

Conway H. Guyton
Conway Guyton

Mary J. Jolly
Mary Jo Jolly

John H. Guyton
John Guyton

Susan L. Stephenson
Susan Stephenson



The Herbert and Anna Lutz Foundation
"Serving our Neighbors"

February 1, 2017

Mr. Robert H. Breakfield
Attorney At Law
Post Office Box 36061
Rock Hill, S. C., 29732

Dear Mr. Breakfield:

We just finished interviewing this year's prospects for grant awards and making the final decisions this past week.

We were, also, surprised by being invited to the Chamber of Commerce Banquet this past week and, in the middle of the program, being awarded the Duke Energy Citizenship and Service Award.

I am enclosing a clipping for your records.

We have a friend of ours who is also our family physician and he has expressed a desire to help us with the Foundation. Can we ask him to serve in an advisory capacity and what title or responsibility would he have? Any advice you can give me in this matter would be appreciated as I feel he could be of great help within the community to bring needs that we may not be aware of to our attention.

Hope you are having a good year and everyone is well.

Joan Guyton
The Lutz Foundation

Visual Inspector, Carolyn McI
Continental's Sumter plant. E

provides assistance to those in need, reaching about 500 families each week. It distributes almost 1 million pounds of food a year, operates 20 mobile food trucks, helps families transitioning into homes with security deposits for housing and utilities, and operates a family store for those in need of household items and clothing.

The Children's Attention Home has served more than 7,000 since 1970, offering them love and secure temporary care. The Home's Shelter Program is open to any child in the state who has been a victim of abuse, abandonment or neglect.

For more than 30 years, Dr. Stone has provided free athletic physicals at three Chester County high schools, and was a co-founder and medical director of the Good Samaritan Free Clinic.

• **Mike Obringer** has joined the **Lash Group**, a patient support services company, as a senior vice president and chief operating officer. Obringer is responsible for the entire operational organization of the business including commercial operations, clinical operations, not-for-profit operations and business solutions.

He has more than 20 years of experience in leading high growth organizations, including vice president and general manager at NVISION in Chicago where he helped organizations outsource their operations of their marketing supply chain. He has a bachelor of science degree in mechanical engineering from the

BUSINESS NEWS

• LANCASTER

The **Springs Close Foundation** has presented its third round of "Fabric of the Community Awards." Winners this year were **Christian Services Inc.** of Lancaster, the **Children's Attention Home** in Fort Mill and **Dr. Samuel Rogers Stone** of Chester. Each winner received a \$10,000 check and a handcrafted sculpture by Lancaster metal artist Bob Doster.

Christian Services Inc.

Lutz Foundation awarded Duke Energy Citizenship and Service Award

BY BRIAN GARNER
bgarnier@onlinechester.com

A service organization that has done much to enrich the lives of Chester County residents and provided a helping hand to other community agencies in Chester County was the recipient of this year's Duke Energy Citizenship and Service Award.

Lutz Foundation Vice President Joan Lutz Guyton and Foundation President Dewey Guyton accepted the award from Duke Energy Vice President of Community Relations Rick Jiran at the

Chester County Chamber of Commerce's Annual Banquet Thursday night.

As was his custom, Jiran did his best to keep the name a secret for as long into his speech as he could, describing the winner as one of the ones responsible for success in Chester County.

"I am constantly amazed at how the Chamber and its members always manage to select the perfect winner for this award," Jiran said. "I spent the last five minutes talking about the great things happening in Chester County, and it's because of

people like our winner that we continue to move forward."

He talked about the history of Clarence Herbert Lutz, who started as a law enforcement officer and enjoyed a distinguished career before beginning a second career as a stockbroker, adding, "our winner in not our winner, his legacy is."

"Clarence Herbert Lutz and his wife Anna spent their last years living in Chester County.

Established in 1995 after their deaths, the Lutz

See AWARD, Page 6-A



BY BRIAN GARNER/THE N&R
Duke Energy Vice President of Community Relations Rick Jiran, left, presents the Citizenship and Service Award to Joan Lutz Guyton and Dewey Guyton, representing the Lutz Foundation, at the Chester County Chamber of Commerce Banquet last week.

AWARD

Continued from Page 1-A

Foundation was endowed by the family to fund various religious and community needs, as well as educational, health and welfare programs," said Jiran.

He said the Lutz Foundation averages 20 to 25 grants each year, primarily in Chester County, awarding over 450 grants totaling more than \$6 million since 1996.

"This year they hope to fund around 25 projects and dole out checks totaling more than \$280,000."

"But it's more than the dollars, it's the reasons behind the dollars. They want to enrich people's lives, as many lives as possible. They want to help

make Chester County a better place to live, raise a family and retire," Jiran said.

He then listed some of the grants the Lutz Foundation has awarded:

\$400,000 to the YMCA to help fund the swimming pool, mini bus and the Fitness on Request room;

Funding for a meeting room at the Lewisville branch of the Chester County Library;

Funding at Chester State Park for playground equipment, disc golf, a fishing pier and a boardwalk;

Defibrillators for all city and rural fire departments and Chester High football programs;

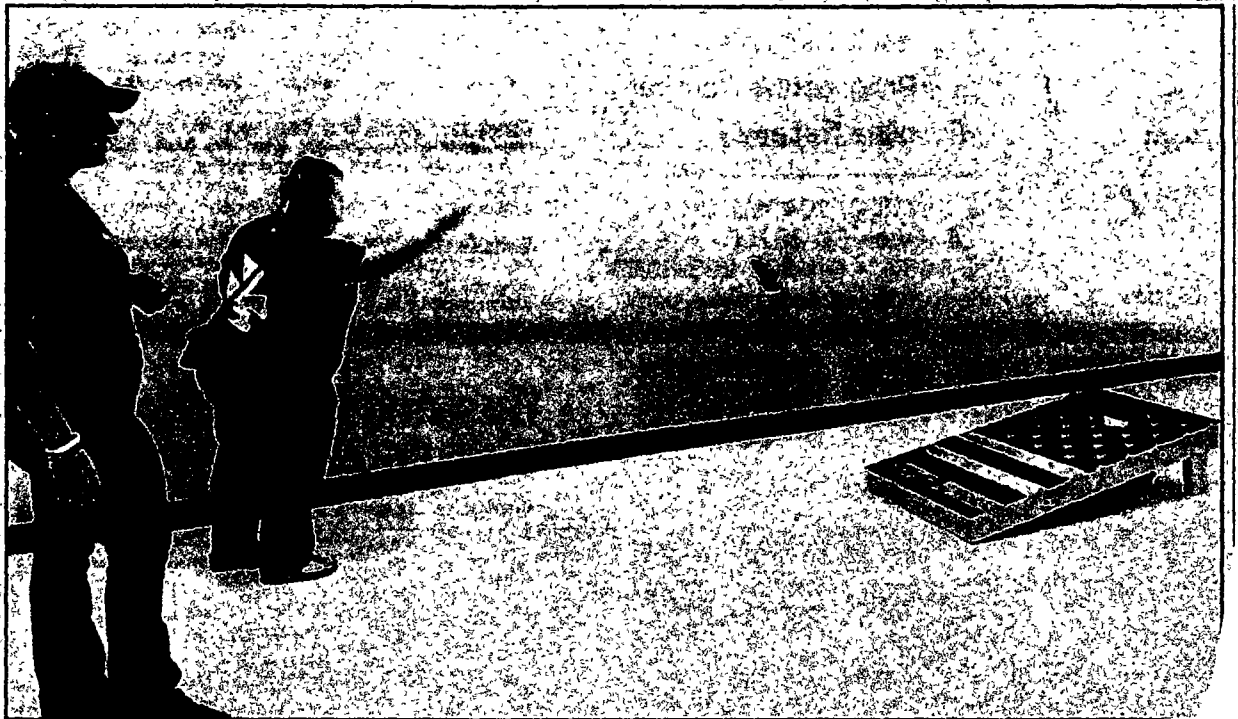
\$40,000 to help fund nursing programs at

Chester County Career Center and York Tech;

Scholarships to Winthrop, USC and Clemson.

Jiran concluded, "The Lutz Foundation has truly given back, time and time again. And they have given back for the right reasons - love of Chester County, love of those who call Chester County home."

In accepting the award, Lutz Foundation Vice President Joan Lutz Guyton said, "We are very humbled. We look around this room and see so many people that work all year long to help Chester County and make it a better place to live. We feel very undeserving and humbled by this award. It is very special."



Community youth events sponsored by Lutz Foundation

The Exalt Youth Ministry of Chester Freedom Ministries and the youth of Chester County offer their thanks to the Lutz Foundation, which has played a significant role in helping to fund some recent youth events in Chester County through grant funding. They have helped to sponsor the Open Door community-wide youth rally in the spring, several summer youth fellowship gatherings in a newly updated game room as well as many weekly youth gatherings. These events were successful and were a great blessing to many teenagers in the community. Chester Freedom Ministries looks forward to many more upcoming youth events in the near future that will touch numerous young people in the community as a result of the funds generously given by the Lutz Foundation.



Children's Attention Home adds outdoor pavilion with help of Lutz Foundation

From release

The Children's Attention Home recently completed construction of a brand new outdoor pavilion, funded by a generous \$20,000 grant from the Herbert and Anna Lutz Foundation, based in Chester.

The Herbert and Anna Lutz Foundation awarded the grant to the Children's Attention Home in February to construct the pavilion. A few years ago, the home recognized a need for an outdoor sheltered space to complement the recreation area and make it more usable during times of less cooperative weather. To the delight of the home and the children, the pavilion was completed this summer in addition to an athletic field that was also funded by the foundation in 2015.

"We are incredibly grateful to the Lutz Foundation for their continued support of the home," said Executive Director Debra Eident. "The excitement among our children and staff team grew as we watched the pavilion come to life. It's been a project that the

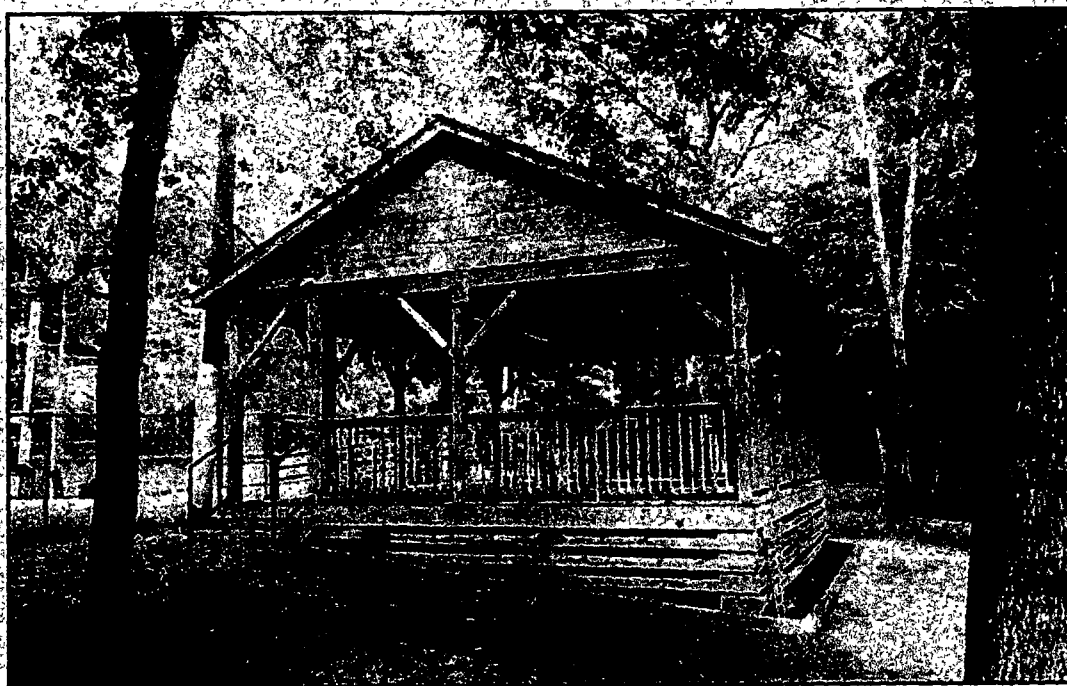


PHOTO PROVIDED

A \$20,000 grant from the Lutz Foundation funded the construction of an outdoor pavilion at the Children's Attention Home

home has waited a long time to complete, and it provides a great outdoor space to hold social work groups, enjoy group meals and just have fun. It's a gift that makes a long-lasting impact in the quality of care we are able to give our children."

Established in 1970, the Children's Attention Home provides a place for children to call home during trying times in their young lives. Over the last 45

years, the home has served over 7,500 children and continues to serve up to 42 children at any given time. With children ages birth to 21, the home is constantly seeking to adapt and provide the resources necessary to meet the need in the community.

The Herbert and Anna Lutz Foundation, established in 1995 after the deaths of Clarence H. and Anna E. Lutz, was endowed to fund various

religious, community, education, health and welfare programs in Chester County. In line with their mission to enrich as many lives as possible, it is the hope of the foundation to make the Chester community a better place to live, raise a family and retire.

For more information about the Children's Attention Home and available opportunities to support, visit attentionhome.org or call 803-328-8871.

THE HERBERT AND ANNA LUTZ FOUNDATION

1373 West End Road, Chester South Carolina 29706

803-385-5337 www.lutzfoundation.org

SITE OR AUDIT VISITS

Name and Title of Person or Persons: University of SC / Dr. Courtney Coddge

Date & Time: August 31, 2016 11:30 AM

Site Name, Address and Phone #: Lancaster, SC

Purpose of Grant Request: Site Visit - Simulation Lab - Demo Dose
Med Dispense System

Confirmation of Grant Money Spent: Photographs and physical: \$20,000 - grant

Time Spent: _____

Persons or Persons Attending: Joan Guyton and Shelia Bishop

IN HOUSE FOUNDATION WORK

Crystal Knight - who works with Dr. Coddge gave
us info how the students were getting acquainted
with the Med Dispense System.

Health Assessment Lab - students show us how
to use it. (Med Dispense System)

Demonstration - 2 students - assessing the mannequin
student using the Med Dispense System

* Electronic Medical Records - is one of the needs for
USC L - This would require a computer lab.

Time Spent: _____

Board Member: _____

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SITE OR AUDIT VISITS

Name and Title of Person or Persons: Chester Freedom Ministries

Date & Time: Sept. 16, 2016

Site Name, Address and Phone #: 729 Village Drive, Chester, SC 29706

Purpose of Grant Request: Youth of CFM and Community

Confirmation of Grant Money Spent: Photographs and physical: Yes - Received receipts and 2 media coverages in Chester News + Reporter,

Time Spent: Dave 7500.00

Persons or Persons Attending: Shelia Bishop

IN HOUSE FOUNDATION WORK

Projector, Projector screen, 3 new Game systems, controllers, nachos cheese dispenser, nacho chip warmer, popcorn machine, arcade basketball game - video game supplies, portable 32 inch miter, and portable speaker were purchased with the grant money.

* Visited movie night for community youth and CFM. The portable speakers and board were used to show the movie. The youth were playing with the game systems. There was ~~about~~ 50 or more in attendance.

Time Spent: 1 hr

Board Member: Shelia Bishop

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SITE OR AUDIT VISITS

Name and Title of Person or Persons: Chester Historical Society

Date & Time: Sept. 27, 2016 - 11:00AM

Site Name, Address and Phone #: PO Box 811 - Chester
(At museum)

Purpose of Grant Request: Railing system

Confirmation of Grant Money Spent: Photographs and physical: - In paper -
mailed receipts

Time Spent: 1 hr.

Persons or Persons Attending: Shelia Bishop & Joan Dugton

IN HOUSE FOUNDATION WORK

Railing to hang pictures and other
items was being installed in all the
museum rooms. The railing keeps
the walls from being damaged by nails.
The displays looked great on the walls.

Time Spent: _____

Board Member: Shelia Bishop

Lions Club serves 45 clients with eye exams and glasses

From release

Thanks to the Lutz Foundation, the Chester Lions Club has assisted 45 individuals with eye exams and glasses this year.

Service to the visually impaired is the club's most significant initiative, providing eye exams

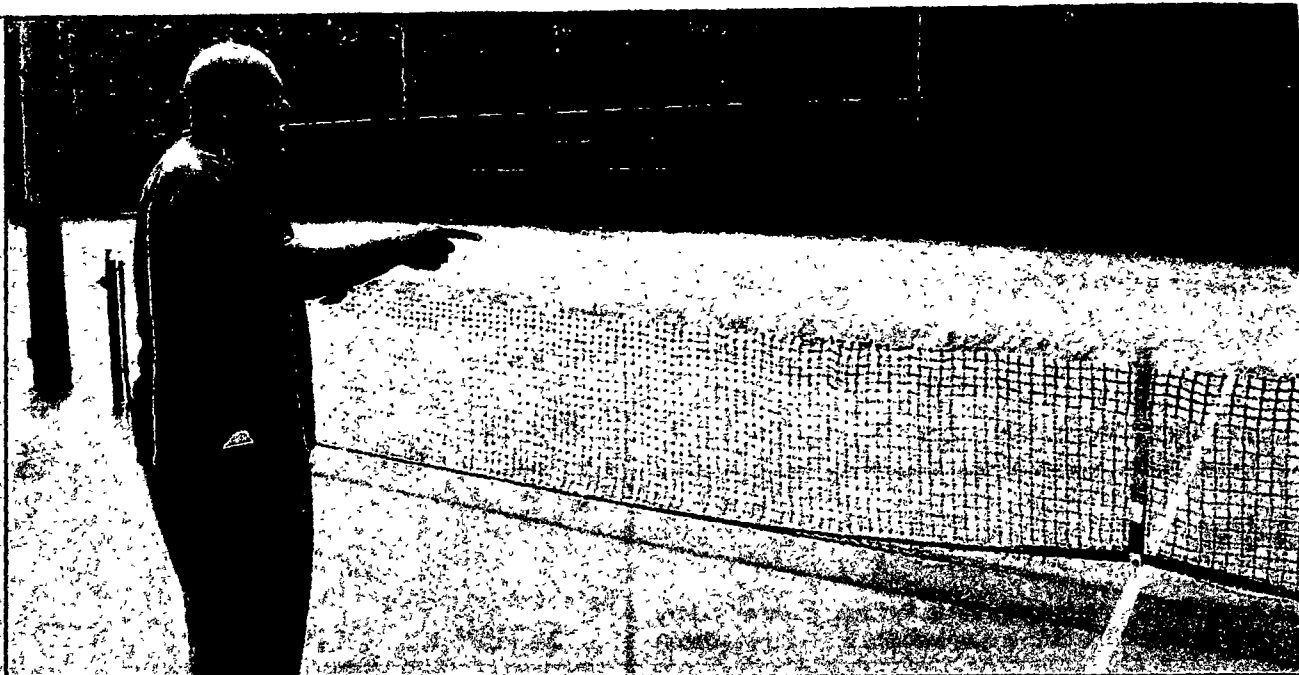
and glasses to those in need in Chester County.

The Lutz Foundation provided the club with a grant this past spring, making it possible to continue this initiative that goes back to when Herbert Lutz himself served as a Lion. Lutz was a dedicated member of the Lions Club for

many years and embodied the Lions Club motto "We Serve."

All members of the Chester Lions Club thank the Lutz Foundation for their generous support.

Anyone interested in applying for assistance with exams or glasses may inquire with their local eye doctor.



BY BRIAN GARNER/THE N&P

City of Chester Parks and Rec Director Chris White shows off the improved tennis court playing surfaces. The lower courts were renovated through a grant from the Lutz Foundation.

Lutz Foundation grant provides for Rec Department tennis court upgrades

BY BRIAN GARNER

bgarner@onlinechester.com

When the City of Chester Parks and Rec Department put the ball for a desire for improved lower tennis courts at Wylie Park into the Lutz Foundation's court, the Foundation lobbed it right back at them — with a grant to do just that.

The Lutz Foundation provided a \$20,000 grant to the Rec Department for repair and improvements at the lower courts, said City Rec Director Chris White.

"We started the grant process when we heard from concerned citizens who use the tennis courts that they'd like to have a better playing surface for tennis," White said. "We had a lot of cracks in the court and the playing surface was awful," he said. The cracks formed when water ran under the playing surface and when the water froze, it pushed out and formed the cracks.

White said he wasn't aware of how many citizens actually played tennis on those courts, both the upper and lower sets, at Wylie Park. Many of the residents let the Rec Department know of their wish for a

better playing surface.

"We reached out to the Lutz Foundation, and they were very excited to help us. One of the members has a friend that plays tennis on these courts. They were really willing to help," said White.

The Rec Department and City of Chester also got PARD (Park and Recreation Development — administered by the S.C. Department of Parks, Recreation and Tourism) funds to help with renovation of some of the courts in the park.

Wylie Park has a total of seven tennis courts.

The resurfacing of the lower three courts means more people can now use them. Chester High School also uses the tennis courts to hold their matches. In previous years, the scheduling of the tennis matches was problematic because three of the courts were unplayable, said White.

"Now with more courts renovated, we're going to see the scheduling of those tennis matches speed up.

"We've also talked to some of the residents, and they're really satisfied with the work that has been done there. We've upgraded the lighting to LED lights, which come on at dusk

and go off at midnight, so you can go out there and play tennis up until midnight, if you'd like," said White.

Chester High will also be able to schedule more matches and tournaments, which will help with the sports tourism in the city, said White. The Rec Department is a member of the U.S. Tennis Association and started a tennis program last year, but staff changes put that project on the shelf. White said he would like to see it reopened.

White said, "On behalf of the Parks and Rec Department and the citizens of Chester and the school district, I want to express a huge Thank You to the Lutz Foundation. We are so appreciative of how willing and open they have been to upgrade this park and help this community in Chester. It's always good when you can get on the same page with everyone, and for them to tell me 'Chris, we are trusting you to do the right thing with this money' and for them to continue to want to work with us year after year is building a great working relationship."

White said, "We lobbed the ball into their court, and they lobbed it right back."

Good Morning,

The Children's Attention Home was featured on CN2 last night, and the new pavilion that was constructed because of your support was mentioned. I thought you might enjoy watching the clip, so I have included the link below.

<https://vimeo.com/183889183>

We look forward to seeing you on Monday. Have a great weekend!

Thanks,

Tara L. Burgess
Grant Development Specialist



Children's Attention Home, Inc.
P.O. Box 2912, Rock Hill, SC 29732
Direct: (803) 372-6838
Main: (803) 328-8871
Fax: (888) 370-9080
www.attentionhome.org



THE HERBERT AND ANNA LUTZ FOUNDATION

1373 West End Road, Chester South Carolina 29706

803-385-5337 www.lutzfoundation.org

SITE OR AUDIT VISITS

Name and Title of Person or Persons: City of Chester - Sandy Worthy
+ Chris White

Date & Time: September 20, 2016 - 5:30 pm

Site Name, Address and Phone #: City Hall, 100 West End St.
Chester, SC 29706 803-581-2123 ext. 241

Purpose of Grant Request: _____

Confirmation of Grant Money Spent: Photographs and physical: \$20,000.00 given
Lower Tennis courts resurfaced - fence fix, lights

Time Spent: 1 hr

Persons or Persons Attending: Dewey Joam Dwyer and Shelia Bishop

IN HOUSE FOUNDATION WORK

Ditched and french drain are being planned
to direct the water away from the courts.
The lower courts were resurfaced. New benches
were purchased for the lower courts. Met
with City Administrative, Sandy Worthy. She said,
"Jack," the maintenance person would be
cleaning the ditched out so the water
does not run on the courts from the rain.

Time Spent: _____

Board Member: Shelia Bishop

Many thanks to the Lutz Foundation

The Board of Directors of the Chester County Historical Society wishes to extend our heartfelt thanks to the Lutz Foundation for providing our new Walker Display System. While we love being in the 1914 Jail, the building is of poured concrete! The floors, the walls, everything is concrete and hanging anything on the walls has been a real challenge. The Walker Display system enables us to readily create professional-looking display configurations and keeps us from having to patch walls continuously. Our deepest gratitude to the Lutz Foundation for their ongoing support.

PHOTO PROVIDED



Lutz Foundation funds FCA activities

From release

Through funding awarded from The Herbert and Anna Lutz Foundation, the Chester County Fellowship of Christian Athletes hosted a 5th Quarter event after the September 23. Chester High School varsity football game. The 5th Quarter was held at Ember Church and pro-

vided a night of fun, music, food, and games in a safe environment. Students were invited to arrive at 10 p.m. and stay until midnight, with no charge for admission. Events such as 5th Quarter are the result of partnerships between local churches, The Chester Lions Club and the Chester County FCA. Funding for Chester

County FCA is provided in part through grant funds from The Herbert and Anna Lutz Foundation.

The Lutz Foundation was established in 1995 after the deaths of Clarence H. and Anna E. Lutz, who spent their last years living in Chester. Their purpose in endowing this foundation was to help fund various reli-

gious and community needs, as well as educational, health and welfare programs. In endowing these grants, the mission of the Lutz Foundation is to enrich as many lives as possible with the funds available each year. The foundation hopes to make their community a better place to live, raise a family, and retire, as a result of these endeavors.



PHOTO PROVIDED
FCA Director Kim Gray and Lions Club member Penn Colvin.

Big finish

Howard W. 11