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**Short Form**

**Return of Organization Exempt From Income Tax**

**2016**

**Open to Public Inspection**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Department of the Treasury  
Internal Revenue Service

**A** For the 2016 calendar year, or tax year beginning January 1, 2016, and ending December 31, 20 16

- B** Check if applicable:
- Address change
  - Name change
  - Initial return
  - Final return/terminated
  - Amended return
  - Application pending

**C** Name of organization Asian Contractor Association

Number and street (or P O box, if mail is not delivered to street address) 9616 Copper Creek Dr Room/suite \_\_\_\_\_

City or town, state or province, country, and ZIP or foreign postal code Austin, TX 78729

**D** Employer identification number 74-3013185

**E** Telephone number 512-926-5400

**F** Group Exemption Number ▶ 2

**G** Accounting Method  Cash  Accrual Other (specify) ▶ \_\_\_\_\_

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

**I** Website: ▶ \_\_\_\_\_

**J** Tax-exempt status (check only one) -  501(c)(3)  501(c) ( 6 ) ◀ (insert no)  4947(a)(1) or  527

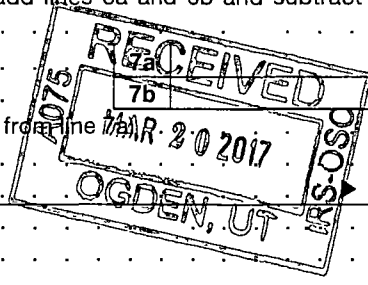
**K** Form of organization  Corporation  Trust  Association  Other \_\_\_\_\_

**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ \_\_\_\_\_

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Revenue	1	Contributions, gifts, grants, and similar amounts received															0												
	2	Program service revenue including government fees and contracts															100,000												
	3	Membership dues and assessments															0												
	4	Investment income															0												
	5a	Gross amount from sale of assets other than inventory																											
	b	Less: cost or other basis and sales expenses																											
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)															0												
	6	Gaming and fundraising events																											
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																											
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																											
c	Less: direct expenses from gaming and fundraising events																												
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)															0													
7a	Gross sales of inventory, less returns and allowances																												
b	Less: cost of goods sold																												
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)															0													
8	Other revenue (describe in Schedule O)															0													
9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8															100,000													
Expenses	10	Grants and similar amounts paid (list in Schedule O)															0												
	11	Benefits paid to or for members															0												
	12	Salaries, other compensation, and employee benefits															72,525												
	13	Professional fees and other payments to independent contractors															4,800												
	14	Occupancy, rent, utilities, and maintenance															2,366												
	15	Printing, publications, postage, and shipping															698												
	16	Other expenses (describe in Schedule O)															11,907												
17	<b>Total expenses.</b> Add lines 10 through 16															92,296													
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)															7,704												
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)															44,664												
	20	Other changes in net assets or fund balances (explain in Schedule O)															0												
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20															52,368												



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**Part II Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
<b>22</b> Cash, savings, and investments	44,664	52,368
<b>23</b> Land and buildings	0	
<b>24</b> Other assets (describe in Schedule O)	0	
<b>25</b> Total assets	0	
<b>26</b> Total liabilities (describe in Schedule O)	0	
<b>27</b> Net assets or fund balances (line 27 of column (B) must agree with line 21)	44,664	52,368

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? \_\_\_\_\_

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations, optional for others)

<b>28</b> Service Contract with City of Austin, TX. Provide outreach services and technical assistance to over 150 Asian vendors certified in engineering, architectural, construction and other non-professional services. Our program provides services to help them participate in the city's minority business procurement program. (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>28a</b>
<b>29</b> Outreach Services (60%): Distribute timely project and bid opportunities and subcontractors referral services. Provide individual consulting services, conduct certification events, and serve as a liaison between vendors and city officials regarding various issues such as certification or payment status. (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>29a</b>
<b>30</b> Technical Assistance (40%): Assist vendors in project searches, contract laws, city compliance plans, plan reading and estimates. Publish documents regarding city procurement process, OSHA regulations, and other pertinent information. Additional information is described in Schedule O. (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>30a</b>
<b>31</b> Other program services (describe in Schedule O). (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>31a</b>
<b>32</b> Total program service expenses (add lines 28a through 31a)	<b>32</b>

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Mahesh Naik, Chairman, 17013 Poncho Springs Ln., Austin, TX 78717	2 hours	0	0	\$800**
George Chang, Vice Chairman, 13401 Wyoming Valley Dr., Austin, TX 78727	8 hours	\$4,200 (1099-MISC)	0	\$600**
LiLi, Treasurer, 2900 S Lakeline Blvd., Unit 411 Austin, TX 78613	4 hours	0	0	\$600**
Thong Vo, Director, 11900 Rickem Cove Austin, TX 78758	2 hours	0	0	\$600**
Sung R Cho, Director, 3636 Executive Center Dr., #264 Austin, TX 78731	2 hours	0	0	\$600**
Aletta Banks, Executive Director, 9616 Copper Creek Dr., Austin, TX 78729	45 hours	\$72,525 (W2)	0	\$600**
**Amounts authorized by ACA Board and reviewed by the treasurer for work or services rendered to advance ACA mission				

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V.

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name.
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?
35b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N
37a Enter amount of political expenditures, direct or indirect, as described in the instructions
37b Did the organization file Form 1120-POL for this year?
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?
38b If "Yes," complete Schedule L, Part II and enter the total amount involved
39 Section 501(c)(7) organizations. Enter:
39a Initiation fees and capital contributions included on line 9
39b Gross receipts, included on line 9, for public use of club facilities
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955
40b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I
40c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958
40d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization
40e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T
41 List the states with which a copy of this return is filed
42a The organization's books are in care of Located at Telephone no. ZIP + 4
42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).
42c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country:
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041-Check here and enter the amount of tax-exempt interest received or accrued during the tax year
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ
44b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ
44c Did the organization receive any payments for indoor tanning services during the year?
44d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

Table with columns Yes, No and row 46 with a checkmark in the No column.

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

Table with columns Yes, No and row 47.

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

Table with columns Yes, No and row 48.

49a Did the organization make any transfers to an exempt non-charitable related organization?

Table with columns Yes, No and row 49a.

b If "Yes," was the related organization a section 527 organization?

Table with columns Yes, No and row 49b.

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 5 columns: (a) Name and title of each employee, (b) Average hours per week devoted to position, (c) Reportable compensation, (d) Health benefits, contributions to employee benefit plans, and deferred compensation, (e) Estimated amount of other compensation.

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 3 columns: (a) Name and business address of each independent contractor, (b) Type of service, (c) Compensation.

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here section with handwritten signature of Alotta Banks, Executive Director, dated 3-15-17.

Paid Preparer Use Only section with printed name Christenberry, firm name 1042 Rapid Park & Prop. Inc, and other details.

May the IRS discuss this return with the preparer shown above? See instructions

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2016**

**Open to Public  
Inspection**

Name of the organization

Asian Contractor Association

Employer identification number

74-3013185

**Part 1, Revenue, etc., 990EZ**

Item 1: ACA is a Section 501(c)(6) organization. It has not received individual or group contributions such as grants, gifts, or donations in the

Tax Year of 2016

Item 2: Currently ACA has a service contract with the City of Austin (COA), Texas, on an annual basis. COA provides an office space to ACA

at 4201 Ed Bluestein Blvd., Suite 2100, Austin, TX 78721. ACA pays for phone, fax, and internet services, but no rent at the facility

Item 3: Major corporate sponsorships are solicited every few years depending on service contract extension. No solicitation this year

**Part 1, Expenses, 990EZ, Item 16, Other Expenses**

(1) Translations	172
(2) Liability Insurance and Unemployment Insurance	943
(3) Office/Computer Supplies	649
(4) Computer, Equipment Repairs, and Maintenance and Web Hosting Services	2,419
(5) Donations to Non-Profit Organizations	589
(6) Software and Cyber Security Subscriptions	225
(7) Training	125
(8) Employment Taxes (Form 940, 941, and State)	5,576
(9) Tax Preparation/ Assistance	250
(10) Networking and Outreach Events	759
(11) Membership Dues	200
<b>Total</b>	<b>11,907</b>

Name of the organization

Employer identification number

Asian Contractor Association

74-3013185

Part III Statement of Program Service Accomplishments and Other Program Services

(1) ACA paid \$4,800 for professional work on special projects

(a) Paid \$4,200 to George Chang (Form 1099) for 280 hours of work on two technical publications entitled respectively "Designing, Permitting, and Building Processes for a Construction Project" and "Austin Metro Area Asian Population and Government Contracting Resources Overview."

(b) Paid \$600 to Ethan Damommio (Form 1099) for managing plan room and project database for a total of 40 hours

(2) ACA continues to improve and add contents to its Website to be user-friendly and keep members abreast of latest city activities and project opportunities

(3) ACA is a member of the Network of Asian American Organizations, a 501(c)(4) organization, that represents over 15 Asian community organizations, thus providing a plethora of opportunities for ACA to reach a diverse population in the Asian community in Central Texas, and a platform to advocate for fair and equal opportunity for all Asian businesses to participate in government projects.