

Form 990-EZ

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

OMB No 1545-1150

2015

Open to Public Inspection

A For the 2015 calendar year, or tax year beginning 08-01-2015 , and ending 07-31-2016

B Check if applicable
☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization
MAINE TELECOMMUNICATIONS USERS GROUP
dba MAINE TECHNOLOGY USERS GROUP
Number and street (or P O box, if mail is not delivered to street address) Room/suite
PO Box 8549
City or town, state or province, country, and ZIP or foreign postal code
Portland, ME 04104

D Employer identification number
01-0520454
E Telephone number
(207) 370-5327
F Group Exemption Number ▶

G Accounting Method ☒ Cash ☐ Accrual Other (specify) ▶

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website: ▶ <http://www.mtug.org>

J Tax-exempt status (check only one) - ☐ 501(c)(3) ☒ 501(c)(6) ◀ (insert no) ☐ 4947(a)(1) or ☐ 527

K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 92,839

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1 Contributions, gifts, grants, and similar amounts received	1	0
	2 Program service revenue including government fees and contracts	2	92,764
	3 Membership dues and assessments	3	0
	4 Investment income	4	75
	5a Gross amount from sale of assets other than inventory	5a	0
	b Less cost or other basis and sales expenses	5b	0
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	0
	b Gross income from fundraising events (not including \$ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	0
c Less direct expenses from gaming and fundraising events	6c	0	
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	0	
7a Gross sales of inventory, less returns and allowances	7a	0	
b Less cost of goods sold	7b	0	
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0	
8 Other revenue (describe in Schedule O)	8	0	
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	92,839	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	3,200
	11 Benefits paid to or for members	11	0
	12 Salaries, other compensation, and employee benefits	12	30,364
	13 Professional fees and other payments to independent contractors	13	1,607
	14 Occupancy, rent, utilities, and maintenance	14	999
	15 Printing, publications, postage, and shipping	15	5,314
	16 Other expenses (describe in Schedule O)	16	47,956
17 Total expenses. Add lines 10 through 16 ▶	17	89,440	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	3,399
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	109,563
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	-53
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	112,909

Part II **Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II ☒

		(A) Beginning of year	(B) End of year	
22	Cash, savings, and investments	113,170	22	112,609
23	Land and buildings	0	23	0
24	Other assets (describe in Schedule O)	500	24	300
25	Total assets	113,670	25	112,909
26	Total liabilities (describe in Schedule O)	4,107	26	0
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)	109,563	27	112,909

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III ☐

What is the organization's primary exempt purpose?

MTUG's mission is to advance the understand of the IT professional community regarding advances, trends, and regulatory/legal issues impacting business and organizational technology infrastructure MTUG provides economic and social benefits to MTUG members, Maine business, and residents by working with telecommunications providers and legislative and regulatory agencies to enhance the telecommunications infrastructure and services in Maine

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28
See Additional Data Table

(Grants \$) If this amount includes foreign grants, check here . . . ► ☐

29

(Grants \$) If this amount includes foreign grants, check here . . . ☐

30

(Grants \$) If this amount includes foreign grants, check here . . . ► ☐

31 Other program services (describe in Schedule O)

(Grants \$) If this amount includes foreign grants, check here . . . ► ☐

32 Total program service expenses (add lines 28a through 31a) 

Part IV **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV. ☐

[illegible]

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in theinstructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V. ☐

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	No
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	No
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	No
b	If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	No
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	No
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0		
b	Did the organization file Form 1120-POL for this year?	37b	No
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	No
b	If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39	Section 501(c)(7) organizations Enter		
a	Initiation fees and capital contributions included on line 9	39a	
b	Gross receipts, included on line 9, for public use of club facilities	39b	
40a	Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ▶ _____, section 4912 ▶ _____, section 4955 ▶ _____		
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____		
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations Enter amount of tax on line 40c reimbursed by the organization ▶ _____		
e	All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	No
41	List the states with which a copy of this return is filed ▶ ME		
42a	The organization's books are in care of ▶ Maine Telecommunications Users Group Telephone no ▶ (207) 370-5327 Located at ▶ PO Box 8549 Portland, ME ZIP + 4 ▶ 04104		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ _____	42b	No
	See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR)		
c	At any time during the calendar year, did the organization maintain an office outside the U S ? If "Yes," enter the name of the foreign country ▶ _____	42c	No
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	No
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	No
c	Did the organization receive any payments for indoor tanning services during the year?	44c	No
d	If "Yes," to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	No
45b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	No

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	No

Part VI

Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47	
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a	
b	If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "				
(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
f Total number of other employees paid over \$100,000 ►				

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "		
(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
d Total number of other independent contractors each receiving over \$100,000. ►		

52	Did the organization complete Schedule A? NOTE. All Section 501(c)(3) organizations must attach a completed Schedule A	Yes	No
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Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		2017-03-15				
	Katherine Carpenter, Executive Director		Date				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN		
	Firm's name ►			Firm's EIN ►			
	Firm's address ►			Phone no			
May the IRS discuss this return with the preparer shown above? See instructions						Yes	No

Additional Data

Software ID: 15000352

Software Version: v1.00

EIN: 01-0520454

Name: MAINE TELECOMMUNICATIONS USERS GROUP
dba MAINE TECHNOLOGY USERS GROUP

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.	Expenses (Required for 501(c)(3) and 501(c)(4) organizations and 4947(a)(1) trusts; optional for others.)	
28 Annual Information Technology Summit and Trade Show Provides 15 educational sessions and 59 vendor displays to an audience of 500+ people, as well as a keynote address on an important technology topic (Grants \$ 0) If this amount includes foreign grants, check here . . . ► ☐	28a	37,592

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29 Monthly educational programs (Sept-May), free to the public, about technology topics of importance to IT professionals, businesses, and organization leaders Planned, advertised, found speakers, and hosted 7 webinar events and 4 social networking events that included an educational component 30 to 50 people per event For the webinars, program video is made available on the MTUG website's archives (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐	29a	6,633

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30 Outreach in the area of Industry Education and Development programming include running a website and LinkedIn page featuring interesting discussions, job board announcements, a meetings archive and an industry directory (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐		30a	976

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Outreach in the area of Workforce Development A new programmatic area, MTUG is beginning to reach out to STEM organizations and be a connection between students and young people to careers in IT and technology employers MTUG works with the University of Maine Foundation and local businesses to fund multiple scholarships for technology students each year (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐		3,000

Form 990EZ, Part IV - List of Officers, Directors, Trustees, and Key Employees

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Katherine Carpenter Executive Director	25	29,983	0	0
Al Bakutis President, Board of Directors	15	0	0	0
Christopher Falk Vice President, Board of Directors	15	0	0	0
Kevin Heatley Treasurer, Board of Directors	15	0	0	0
Tonia Ennis Secretary, Board of Directors	15	0	0	0
Mike Begin Member, Board of Directors	1	0	0	0
Joe Bourgault Member, Board of Directors	1	0	0	0
Austin Brower Member, Board of Directors	1	0	0	0
Abbie Brown Member, Board of Directors	1	0	0	0
Ron Brown Scholarship Liaison, Board of Directors	15	0	0	0
Terry DelMonte Member, Board of Directors	1	0	0	0
John Foley Member, Board of Directors	1	0	0	0
Mark Hopper Member, Board of Directors	1	0	0	0
Linda Ollen Member, Board of Directors	1	0	0	0
Uli Stewart Member, Board of Directors	1	0	0	0

TY 2015 Reasonable Cause Explanation

Name: MAINE TELECOMMUNICATIONS USERS GROUP
dba MAINE TECHNOLOGY USERS GROUP

EIN: 01-0520454

Software ID: 15000352

Software Version: v1.00

Explanation: We discovered only recently that this form 990 did not go through properly. Please accept our apologies. We are actively engaging tax and financial professionals to help us make this process more automatic and smooth, including a purchase of Quickbooks, upgrading our Intuit Payroll services, and reaching out to a new accountant.

**SCHEDULE O
(Form 990 or
990-EZ)**

Department of the
Treasury
Internal Revenue
Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2015

**Open to Public
Inspection**

Name of the organization
MAINE TELECOMMUNICATIONS USERS GROUP
dba MAINE TECHNOLOGY USERS GROUP

Employer identification number

01-0520454

990 Schedule O, Supplemental Information

Return Reference	Explanation
Form 990-EZ, Part I, Line 10	\$3000 - University of Maine Foundation co-sponsored scholarships for 3rd and 4th year I T students in the UMaine system \$200 - Board-initiated donation to the AVON Walk to fight breast cancer

990 Schedule O, Supplemental Information

Return Reference	Explanation
Form 990-EZ, Part I, Line 16	Description,Amount^Annual Conference,31683 Cost Pool Central Services IT,1473 Management a nd Governance,6106 Monthly Education Meeting,6633 Outreach Industry Education,861 Public R elations,1200^Total,47956^

990 Schedule O, Supplemental Information

Return Reference	Explanation
Form 990-EZ, Part I, Line 20	-53 Variation in actually submitted figure from prior Form 990 EZ 2013, and what is shown on this form

990 Schedule O, Supplemental Information

Return Reference	Explanation
Form 990-EZ, Part II, Line 24	Description,EOY Amount^Refundable Security Deposit on Leased Office Space,300^Total,300^