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Feb. 3, 2017 2:10PM

No 4700 P. 8

**SCHEDULE H
(Form 990)**Department of the Treasury
Internal Revenue Service**Hospitals**

- Complete if the organization answered "Yes" on Form 990, Part IV, question 20.
 ► Attach to Form 990.
 ► Information about Schedule H (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015Open to Public
Inspection

Name of the organization

BENEFIS COMMUNITY HOSPITALS, INC.

Employer identification number

47-3448483**Part I Financial Assistance and Certain Other Community Benefits at Cost**

- 1a Did the organization have a financial assistance policy during the tax year? If "No," skip to question 6a. **1a** ☒ Yes ☐ No
- b If "Yes," was it a written policy? **1b** ☒ Yes ☐ No
- 2 If the organization had multiple hospital facilities, indicate which of the following best describes application of the financial assistance policy to its various hospital facilities during the tax year.
- ☒ Applied uniformly to all hospital facilities ☐ Applied uniformly to most hospital facilities
- ☐ Generally tailored to individual hospital facilities
- 3 Answer the following based on the financial assistance eligibility criteria that applied to the largest number of the organization's patients during the tax year.
- a Did the organization use Federal Poverty Guidelines (FPG) as a factor in determining eligibility for providing free care? If "Yes," indicate which of the following was the FPG family income limit for eligibility for free care: **3a** ☐ 100% ☐ 150% ☒ 200% ☐ Other _____ %
- b Did the organization use FPG as a factor in determining eligibility for providing discounted care? If "Yes," indicate which of the following was the family income limit for discounted care: **3b** ☐ 200% ☐ 250% ☐ 300% ☐ 350% ☒ 400% ☐ Other _____ %
- c If the organization used factors other than FPG in determining eligibility, describe in Part VI the criteria used for determining eligibility for free or discounted care. Include in the description whether the organization used an asset test or other threshold, regardless of income, as a factor in determining eligibility for free or discounted care.
- 4 Did the organization's financial assistance policy that applied to the largest number of its patients during the tax year provide for free or discounted care to the "medically indigent"? **4** ☒ Yes ☐ No
- 5a Did the organization budget amounts for free or discounted care provided under its financial assistance policy during the tax year? **5a** ☒ Yes ☐ No
- b If "Yes," did the organization's financial assistance expenses exceed the budgeted amount? **5b** ☐ Yes ☒ No
- c If "Yes" to line 5b, as a result of budget considerations, was the organization unable to provide free or discounted care to a patient who was eligible for free or discounted care? **5c** ☐ Yes ☒ No
- 6a Did the organization prepare a community benefit report during the tax year? **6a** ☐ Yes ☒ No
- b If "Yes," did the organization make it available to the public? **6b** ☐ Yes ☒ No

Complete the following table using the worksheets provided in the Schedule H instructions. Do not include items worksheets with the Schedule H.

7 Financial Assistance and Certain Other Community Benefits at Cost						
Financial Assistance and Means-Tested Government Programs	(a) Number of activities or programs (col line)	(b) Persons served (col line)	(c) Total community benefit expense	(d) Direct offsetting revenue	(e) Net community benefit expense	(f) Percent of total expense
a Financial Assistance at cost (from Worksheet 1)			68,081.		68,081.	1.29%
b Medicaid (from Worksheet 3, column a)			809,841.	670,995.	138,846.	2.63%
c Costs of other means-tested government programs (from Worksheet 3, column b)						
d Total Financial Assistance and Means-Tested Government Programs			877,922.	670,995.	206,927.	3.92%
Other Benefits						
e Community health improvement services and community benefit operations (from Worksheet 4)						
f Health professions education (from Worksheet 5)						
g Subsidized health services (from Worksheet 6)						
h Research (from Worksheet 7)						
i Cash and in-kind contributions for community benefit (from Worksheet 8)						
j Total Other Benefits						
k Total. Add lines 7d and 7j			877,922.	670,995.	206,927.	3.92%

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Schedule H (Form 990) 2015	
Part IV	Facility Information

Section A. Hospital Facilities

(list in order of size, from largest to smallest)

How many hospital facilities did the organization operate during the tax year? 1

Name, address, primary website address, and state license number (and if a group return, the name and EIN of the subordinate hospital organization that operates the hospital facility)

1 BENEFIS TETON MEDICAL CENTER

915 FOURTH ST. N.W.

CHUTAU, M. 0944

HTTP://TETONMEDICALCENTER.NET

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Part V Facility Information (continued)**Section B. Facility Policies and Practices**

(Complete a separate Section B for each of the hospital facilities or facility reporting groups listed in Part V, Section A.)

Name of hospital facility or letter of facility reporting group BENEFIS TETON MEDICAL CENTERLine number of hospital facility, or line numbers of hospital facilities in a facility reporting group (from Part V, Section A): 1

	Yes	No
Community Health Needs Assessment		
1 Was the hospital facility first licensed, registered, or similarly recognized by a state as a hospital facility in the current tax year or the immediately preceding tax year?		X
2 Was the hospital facility acquired or placed into service as a tax-exempt hospital in the current tax year or the immediately preceding tax year? If "Yes," provide details of the acquisition in Section C.	X	
3 During the tax year or either of the two immediately preceding tax years, did the hospital facility conduct a community health needs assessment (CHNA)? If "No," skip to line 12.		X
If "Yes," indicate what the CHNA report describes (check all that apply):		
a ☐ A definition of the community served by the hospital facility		
b ☐ Demographics of the community		
c ☐ Existing health care facilities and resources within the community that are available to respond to the health needs of the community		
d ☐ How data was obtained		
e ☐ The significant health needs of the community		
f ☐ Primary and chronic disease needs and other health issues of uninsured persons, low-income persons, and minority groups		
g ☐ The process for identifying and prioritizing community health needs and services to meet the community health needs		
h ☐ The process for consulting with persons representing the community's interests		
i ☐ Information gaps that limit the hospital facility's ability to assess the community's health needs		
j ☐ Other (describe in Section C)		
4 Indicate the tax year the hospital facility last conducted a CHNA: 20		
5 In conducting its most recent CHNA, did the hospital facility take into account input from persons who represent the broad interests of the community served by the hospital facility, including those with special knowledge of or expertise in public health? If "Yes," describe in Section C how the hospital facility took into account input from persons who represent the community, and identify the persons the hospital facility consulted.		
6a Was the hospital facility's CHNA conducted with one or more other hospital facilities? If "Yes," list the other hospital facilities in Section C.		
6b Was the hospital facility's CHNA conducted with one or more organizations other than hospital facilities? If "Yes," list the other organizations in Section C.		
7 Did the hospital facility make its CHNA report widely available to the public?		
If "Yes," indicate how the CHNA report was made widely available (check all that apply):		
a ☐ Hospital facility's website (list url):		
b ☐ Other website (list url):		
c ☐ Made a paper copy available for public inspection without charge at the hospital facility		
d ☐ Other (describe in Section C)		
8 Did the hospital facility adopt an implementation strategy to meet the significant community health needs identified through its most recently conducted CHNA? If "No," skip to line 11.		
9 Indicate the tax year the hospital facility last adopted an implementation strategy: 20		
10 Is the hospital facility's most recently adopted implementation strategy posted on a website?		
a If "Yes," (list url):		
b If "No," is the hospital facility's most recently adopted implementation strategy attached to this return?		
11 Describe in Section C how the hospital facility is addressing the significant needs identified in its most recently conducted CHNA and what steps the hospital facility has taken to coordinate with the community.		
12a Did the organization incur an excise tax under section 4958 for the hospital facility's failure to conduct a CHNA as required by section 501(c)(3)?		X
b If "Yes" to line 12a, did the organization file Form 4720 to report the section 4958 excise tax?		
c If "Yes" to line 12b, what is the total amount of section 4958 excise tax the organization reported on Form 4720 for all of its hospital facilities? \$		

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Part V Facility Information (continued)**Financial Assistance Policy (FAP)**Name of hospital facility or letter of facility reporting group **BENEFIS TETON MEDICAL CENTER**

	Yes	No
Did the hospital facility have in place during the tax year a written financial assistance policy that:		
13 Explained eligibility criteria for financial assistance, and whether such assistance included free or discounted care?	X	
If "Yes," indicate the eligibility criteria explained in the FAP:		
a ☒ Federal poverty guidelines (FPG), with FPG family income limit for eligibility for free care of <u>200</u> % and FPG family income limit for eligibility for discounted care of <u>400</u> %		
b ☐ Income level other than FPG (describe in Section C)		
c ☒ Asset level		
d ☐ Medical indigency		
e ☒ Insurance status		
f ☒ Underinsurance status		
g ☒ Residency		
h ☐ Other (describe in Section C)		
14 Explained the basis for calculating amounts charged to patients?	X	
15 Explained the method for applying for financial assistance?	X	
If "Yes," indicate how the hospital facility's FAP or FAP application form (including accompanying instructions) explained the method for applying for financial assistance (check all that apply):		
a ☒ Described the information the hospital facility may require an individual to provide as part of his or her application		
b ☒ Described the supporting documentation the hospital facility may require an individual to submit as part of his or her application		
c ☒ Provided the contact information of hospital facility staff who can provide an individual with information about the FAP and FAP application process		
d ☐ Provided the contact information of nonprofit organizations or government agencies that may be sources of assistance with FAP applications		
e ☐ Other (describe in Section C)		
16 Included measures to publicize the policy within the community served by the hospital facility?	X	
If "Yes," indicate how the hospital facility publicized the policy (check all that apply):		
a ☒ The FAP was widely available on a website (list url: <u>SEE PART V, PAGE 7</u>)		
b ☒ The FAP application form was widely available on a website (list url: <u>SEE PART V, PAGE 7</u>)		
c ☒ A plain language summary of the FAP was widely available on a website (list url: <u>SEE PART V, PAGE 7</u>)		
d ☒ The FAP was available upon request and without charge (in public locations in the hospital facility and by mail)		
e ☒ The FAP application form was available upon request and without charge (in public locations in the hospital facility and by mail)		
f ☒ A plain language summary of the FAP was available upon request and without charge (in public locations in the hospital facility and by mail)		
g ☒ Notice of availability of the FAP was conspicuously displayed throughout the hospital facility		
h ☒ Notified members of the community who are most likely to require financial assistance about availability of the FAP		
i ☐ Other (describe in Section C)		

Billing and Collections

	Yes	No
17 Did the hospital facility have in place during the tax year a separate billing and collections policy, or a written financial assistance policy (FAP) that explained all of the actions the hospital facility or other authorized party may take upon non-payment?	X	
18 Check all of the following actions against an individual that were permitted under the hospital facility's policies during the tax year before making reasonable efforts to determine the individual's eligibility under the facility's FAP:		
a ☐ Reporting to credit agency(ies)		
b ☐ Selling an individual's debt to another party		
c ☐ Actions that require a legal or judicial process		
d ☐ Other similar actions (describe in Section C)		
e ☒ None of these actions or other similar actions were permitted		

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Part IV Facility Information (continued)Name of hospital facility or letter of facility reporting group **BENEFIS TETON MEDICAL CENTER**

- 19 Did the hospital facility or other authorized party perform any of the following actions during the tax year before making reasonable efforts to determine the individual's eligibility under the facility's FAP?

If "Yes," check all actions in which the hospital facility or a third party engaged:

- a ☐ Reporting to credit agency(ies)
 b ☐ Selling an individual's debt to another party
 c ☐ Actions that require a legal or judicial process
 d ☐ Other similar actions (describe in Section C)

- 20 Indicate which efforts the hospital facility or other authorized party made before initiating any of the actions listed (whether or not checked) in line 19 (check all that apply):

- a ☒ Notified individuals of the financial assistance policy on admission
 b ☒ Notified individuals of the financial assistance policy prior to discharge
 c ☒ Notified individuals of the financial assistance policy in communications with the individuals regarding the individuals' bills
 d ☒ Documented its determination of whether individuals were eligible for financial assistance under the hospital facility's financial assistance policy
 e ☐ Other (describe in Section C)
 f ☐ None of these efforts were made

Policy Relating to Emergency Medical Care

- 21 Did the hospital facility have in place during the tax year a written policy relating to emergency medical care that required the hospital facility to provide, without discrimination, care for emergency medical conditions to individuals regardless of their eligibility under the hospital facility's financial assistance policy?

If "No," indicate why:

- a ☐ The hospital facility did not provide care for any emergency medical conditions
 b ☐ The hospital facility's policy was not in writing
 c ☐ The hospital facility limited who was eligible to receive care for emergency medical conditions (describe in Section C)
 d ☐ Other (describe in Section C)

Charges to Individuals Eligible for Assistance Under the FAP (FAP-Eligible Individuals)

- 22 Indicate how the hospital facility determined, during the tax year, the maximum amounts that can be charged to FAP-eligible individuals for emergency or other medically necessary care.

- a ☒ The hospital facility used its lowest negotiated commercial insurance rate when calculating the maximum amounts that can be charged
 b ☐ The hospital facility used the average of its three lowest negotiated commercial insurance rates when calculating the maximum amounts that can be charged
 c ☐ The hospital facility used the average of its three lowest negotiated commercial insurance rates when calculating the maximum amounts that can be charged
 d ☐ Other (describe in Section C)

23 During the tax year, did the hospital facility charge any FAP-eligible individual an amount equal to the gross charge for any emergency or other medically necessary services more than the amounts generally billed to individuals who had insurance covering such care?

If "Yes," explain in Section C.

- 24 During the tax year, did the hospital facility charge any FAP-eligible individual an amount equal to the gross charge for any service provided to that individual?

If "Yes," explain in Section C.

	Yes	No
19		X
a		
b		
c		
d		

	Yes	No
21	X	
a		
b		
c		
d		

	Yes	No
22		
a		
b		
c		
d		
23		X
24		X

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Part V Facility information (continued)

Section C. Supplemental information for Part V, Section B. Provide descriptions required for Part V, Section B, lines 2, 3, 5, 6a, 6b, 7d, 11, 13b, 13c, 15c, 16, 18d, 19d, 20c, 21c, 21d, 22d, 23, and 24. If applicable, provide separate descriptions for each hospital facility in a facility reporting group, designated by facility reporting group letter and hospital facility line number from Part V, Section A ("A, 1," "A, 4," "B, 2," "B, 3," etc.) and name of hospital facility.

BENEFIS TETON MEDICAL CENTER:

PART V, SECTION B, LINE 2: TETON MEDICAL CENTER WAS ACQUIRED BY BENEFIS HEALTH SYSTEM IN 2015 AND BENEFIS COMMUNITY HOSPITALS, INC. IS A NEW ENTITY THAT WAS CREATED FOR THE TETON MEDICAL CENTER OPERATIONS.

PART V, LINE 16A, FAP WEBSITE:

[HTTP://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/](http://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/)

PART V, LINE 16B, FAP APPLICATION WEBSITE:

[HTTP://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/](http://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/)

PART V, LINE 16C, FAP PLAIN LANGUAGE SUMMARY WEBSITE:

[HTTP://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/](http://TETONMEDICALCENTER.NET/DEPARTMENTS/BUSINESS-PAYMENT-SERVICES/)

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Part III Supplemental Information

Provide the following information.

- 1 Required descriptions. Provide the descriptions required for Part I, lines 3c, 6a, and 7; Part II and Part III, lines 2, 3, 4, 8 and 9b.
- 2 Needs assessment. Describe how the organization assesses the health care needs of the communities it serves, in addition to any CHNAs reported in Part V, Section B.
- 3 Patient education of eligibility for assistance. Describe how the organization informs and educates patients and persons who may be billed for patient care about their eligibility for assistance under federal, state, or local government programs or under the organization's financial assistance policy.
- 4 Community information. Describe the community the organization serves, taking into account the geographic area and demographic constituents it serves.
- 5 Promotion of community health. Provide any other information important to describing how the organization's hospital facilities or other health care facilities further its exempt purpose by promoting the health of the community (e.g., open medical staff, community board, use of surplus funds, etc.).
- 6 Affiliated health care system. If the organization is part of an affiliated health care system, describe the respective roles of the organization and its affiliation in promoting the health of the communities served.
- 7 State filing of community benefit report. If applicable, identify all states with which the organization, or a related organization, files a community benefit report.

PART I, LINE 7, COLUMN (F):

**THE BAD DEBT EXPENSE INCLUDED ON FORM 990, PART IX, LINE 25(A),
 BUT SUBTRACTED FOR PURPOSES OF CALCULATING THE PERCENTAGE IN
 THIS COLUMN IS \$ 133,538.**

PART III, LINE 2:

**THE COST-TO-CHARGE RATIO UTILIZED TO CALCULATE THE COST OF THE
 ORGANIZATION'S BAD DEBT EXPENSE IS A COST-TO-CHARGE RATIO.**

PART III, LINE 4:

SEE NOTE 2 ON PAGE 9 OF THE ATTACHED FINANCIAL STATEMENTS.

PART III, LINE 8:

**THE ORGANIZATION DOES NOT BELIEVE THAT ANY SHORTFALL REPORTED IN LINE 7
 SHOULD BE TREATED AS COMMUNITY BENEFIT.**

THE ORGANIZATION USED ITS COST-TO-CHARGE RATIO TO OBTAIN THE MEDICARE

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Part VI Supplemental Information (Continuation)

ALLOWABLE COST REPORTED IN PART III, SECTION B. THE ORGANIZATION HAS A
 CONSIDERABLE POPULATION OF MEDICARE PATIENTS, AND IS PAID SUBSTANTIALLY
 LESS THAN ITS COSTS DUE TO THE REIMBURSEMENT METHODOLOGY USED BY MEDICARE.

PART III, LINE 9B:

PERSONS DETERMINED TO BE ELIGIBLE FOR 100 % CHARITY CARE SHALL NOT RECEIVE
 A BILL FOR SERVICES OR BE SUBJECT TO COLLECTION PROCEDURES.

PERSONS DETERMINED TO BE ELIGIBLE FOR A REDUCTION OF A PERCENTAGE OF
 CHARGES UNDER THE CHARITY CARE PROGRAM LESS THAN 100% SHALL NOT BE BILLED
 OR SUBJECT TO COLLECTION PROCEDURES FOR THE PORTION OF THE BILL THAT IS
 REDUCED UNDER THE SLIDING FEE SCALE, ONLY THE OUT OF POCKET
 RESPONSIBILITY.

PART VI, LINE 2:

BENEFIS HOSPITALS, INC. HISTORICALLY HAS ASSESSED THE HEALTH NEEDS OF THE
 COMMUNITIES WITHIN ITS SERVICE AREA THROUGH DIRECT OBSERVATION AND
 EXPERIENCE, AS WELL AS THROUGH THE USE OF CERTAIN SECONDARY DATA COMPILED
 BY INDEPENDENT SOURCES. THE HOSPITAL HAS ASSEMBLED A TEAM OF HEALTH CARE
 PROVIDERS, COMMUNITY AGENCIES, CLINICS, LOCAL HEALTH DEPARTMENTS, AND
 OTHER PUBLIC HEALTH PROFESSIONALS WHO CONDUCTED A COMMUNITY NEEDS
 ASSESSMENT IN 2013, AS CONTEMPLATED BY NEWLY ENACTED IRC SECTION 501(R).

PART VI, LINE 3:

THE ORGANIZATION HAS POSTED IN REGISTRATION AREAS, EMERGENCY ROOMS, AND
 FINANCIAL ASSISTANCE AREAS A SUMMARY OF ITS FINANCIAL ASSISTANCE POLICY
 ALONG WITH BROCHURES THAT DEFINE THE POLICY. THE POLICY AND APPLICATION IS
 AVAILABLE ONLINE AND IS MAILED TO EACH PATIENT ALONG WITH THEIR BILLING.

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Part VII Supplemental Information (Continuation)

STATEMENT.

PART VI, LINE 4:

HOSPITAL IS A 10 BED CRITICAL ACCESS HOSPITAL WITH A 36 BED NURSING HOME, LOCATED IN CHOTEAU, TETON COUNTY, MT. SERVICE AREA IS 2,293 SQUARE MILES. COUNTY IS A FRONTIER COMMUNITY LOCATED ALONG THE ROCKY MOUNTAIN FRONT WITH A POPULATION DENSITY OF 3/SQUARE MILE. POPULATION IN CHOTEAU, MT IS 1,694 WITH THE COUNTY POPULATION BEING 6,073. 12.6% OF THE RESIDENTS ARE AT OR BELOW 200% FEDERAL POVERTY LEVEL. TETON COUNTY IS DESIGNATED AS A MEDICALLY UNDERSERVED AREA AND A PRIMARY CARE HEALTH PROFESSIONAL SHORTAGE AREA.

PART VI, LINE 5:

THE ORGANIZATION HELPS DEVELOP THE COMMUNITY THROUGH PARTICIPATION IN COMMUNITY LEADERSHIP ACTIVITIES, IMPROVED HEALTH ADVOCACY WITH COMMUNITY CLINICS, HEALTH FAIRS AND SUPPORT OF GENERAL HEALTH CLINICS. THE ORGANIZATION PROVIDES SUPPORT TO INDIAN HEALTH FACILITY CLINICS AND PROVIDES ECONOMIC FUNDING FOR COMMUNITY HEALTH CLINICS TO PROVIDE LACTIM DOCTORS TO COME DURING PLANNED AND UNPLANNED ABSENCES. BENEFIS HOSPITALS, INC. PROMOTES THE HEALTH OF PERSONS RESIDING THROUGHOUT ITS SERVICE AREA. THE HOSPITAL OPERATES AN EMERGENCY ROOM OPEN TO ALL PERSONS, WITHOUT REGARD TO ABILITY TO PAY, AND PARTICIPATES IN GOVERNMENT SPONSORED HEALTHCARE PAYMENT PROGRAMS. THE HOSPITAL USES ANY SURPLUS FUNDS TO IMPROVE THE QUALITY OF PATIENT CARE, EXPAND OR IMPROVE ITS FACILITIES, AND ADVANCE ITS MEDICAL TRAINING, EDUCATION, AND RESEARCH PROGRAMS. THE HOSPITAL'S BOARD OF DIRECTORS (AND THAT OF BENEFIS HEALTH SYSTEM, ITS SOLE CORPORATE MEMBER) CONSISTS PRIMARILY OF INDIVIDUALS REPRESENTING THE COMMUNITY. THE HOSPITAL MAINTAINS AN OPEN MEDICAL STAFF, WITH MEMBERSHIP

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Part VI Supplemental Information (Continuation)

AND PRIVILEGES AVAILABLE TO ALL QUALIFIED PHYSICIANS AND HEALTHCARE PROFESSIONALS, AS SET FORTH IN THE MEDICAL STAFF BYLAWS, RULES, AND REGULATIONS. IN THESE AND OTHER RESPECTS, THE HOSPITAL IS ORGANIZED AND OPERATED IN A MANNER THAT PROMOTES THE HEALTH OF THE COMMUNITY AND THEREFORE FULFILLS CHARITABLE PURPOSES WITHIN THE MEANING OF INTERNAL REVENUE CODE SECTION 501(C)(3).

PART VI, LINE 6:

THE ORGANIZATION IS PART OF AN INTEGRATED HEALTHCARE DELIVERY SYSTEM AND AS SUCH COORDINATES EFFORTS BETWEEN ALL SYSTEM ENTITIES TO REDUCE DUPLICATION AND PROMOTE THE BROADEST OFFERING OF SERVICES.

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