ENVELOPE POSTMARK DATE MAY 12 2015

SCANNED MAY 19 2015

Form **990-PF**

Department of the Treasury
Internal Revenue Service

Return of Private Foundation

or Section 4947(a)(1) Trust Treated as Private Foundation

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-PF and its separate instructions is at *www.irs.gov/form990pf.*

OMB No 1545-0052

2014

Open to Public Inspection

For calendar year 2014 or tax year beginning , and ending

Name of foundation: GEORGE N. WILCOX GENERAL TRUST

A Employer identification number: 99-6002445

Number and street (or P O box number if mail is not delivered to street address): P. O. BOX 3170, DEPT. 715 | Room/suite

B Telephone number: (808)694-4525

City or town, state or province, country, and ZIP or foreign postal code: HONOLULU, HI 96802-3170

C If exemption application is pending, check here ▶ ☐

G Check all that apply: ☐ Initial return ☐ Initial return of a former public charity ☐ Final return ☐ Amended return ☐ Address change ☐ Name change

D 1 Foreign organizations, check here ▶ ☐

2 Foreign organizations meeting the 85% test, check here and attach computation ▶ ☐

H Check type of organization: ☒ Section 501(c)(3) exempt private foundation ☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

E If private foundation status was terminated under section 507(b)(1)(A), check here ▶ ☐

I Fair market value of all assets at end of year *(from Part II, col (c), line 16)* ▶$ 21,641,576.

J Accounting method: ☒ Cash ☐ Accrual ☐ Other (specify) *(Part I, column (d) must be on cash basis.)*

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ▶ ☐

Part I **Analysis of Revenue and Expenses** (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a).)

		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received			N/A	
	2 Check ▶ ☒ if the foundation is not required to attach Sch B				
	3 Interest on savings and temporary cash investments	176.	176.		STATEMENT 1
	4 Dividends and interest from securities	547,043.	547,043.		STATEMENT 2
	5a Gross rents				
	b Net rental income or (loss)				
	6a Net gain or (loss) from sale of assets not on line 10	1,264,181.			
	b Gross sales price for all assets on line 6a 5,104,035.				
	7 Capital gain net income (from Part IV, line 2)		1,264,181.		
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
	b Less Cost of goods sold				
	c Gross profit or (loss)				
	11 Other income				
	12 **Total.** Add lines 1 through 11	1,811,400.	1,811,400.		
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc	24,394.	12,197.		12,197.
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits				
	16a Legal fees				
	b Accounting fees STMT 3	2,000.	600.		1,400.
	c Other professional fees				
	17 Interest				
	18 Taxes STMT 4	39,300.	0.		0.
	19 Depreciation and depletion				
	20 Occupancy				
	21 Travel, conferences, and meetings	1,543.	0.		1,543.
	22 Printing and publications				
	23 Other expenses STMT 5	53,454.	0.		53,454.
	24 **Total operating and administrative expenses.** Add lines 13 through 23	120,691.	12,797.		68,594.
	25 Contributions, gifts, grants paid	1,123,750.			1,123,750.
	26 **Total expenses and disbursements.** Add lines 24 and 25	1,244,441.	12,797.		1,192,344.
	27 Subtract line 26 from line 12:				
	a Excess of revenue over expenses and disbursements	566,959.			
	b **Net investment income** (if negative, enter -0-)		1,798,603.		
	c **Adjusted net income** (if negative, enter -0-)			N/A	

RECEIVED MAY 18 2015 OGDEN, UT

423501 11-24-14 LHA For Paperwork Reduction Act Notice, see instructions. Form **990-PF** (2014)

914

Part II Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash - non-interest-bearing	13,861.	40,993.	40,993.
	2 Savings and temporary cash investments	667,826.	948,102.	948,102.
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons			
	7 Other notes and loans receivable ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments - U.S. and state government obligations			
	b Investments - corporate stock			
	c Investments - corporate bonds			
	11 Investments - land, buildings, and equipment basis ▶			
	Less accumulated depreciation ▶			
	12 Investments - mortgage loans			
	13 Investments - other STMT 6	18,191,075.	18,457,474.	20,652,481.
	14 Land, buildings, and equipment: basis ▶			
	Less accumulated depreciation ▶			
	15 Other assets (describe ▶)			
	16 **Total assets** (to be completed by all filers - see the instructions. Also, see page 1, item I)	18,872,762.	19,446,569.	21,641,576.
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable			
	22 Other liabilities (describe ▶)			
	23 **Total liabilities** (add lines 17 through 22)	0.	0.	
Net Assets or Fund Balances	**Foundations that follow SFAS 117, check here ▶ ☐ and complete lines 24 through 26 and lines 30 and 31.**			
	24 Unrestricted			
	25 Temporarily restricted			
	26 Permanently restricted			
	Foundations that do not follow SFAS 117, check here ▶ [X] and complete lines 27 through 31.			
	27 Capital stock, trust principal, or current funds	18,872,762.	19,446,569.	
	28 Paid-in or capital surplus, or land, bldg., and equipment fund	0.	0.	
	29 Retained earnings, accumulated income, endowment, or other funds	0.	0.	
	30 **Total net assets or fund balances**	18,872,762.	19,446,569.	
	31 **Total liabilities and net assets/fund balances**	18,872,762.	19,446,569.	

Part III Analysis of Changes in Net Assets or Fund Balances

1	Total net assets or fund balances at beginning of year - Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	18,872,762.
2	Enter amount from Part I, line 27a	2	566,959.
3	Other increases not included in line 2 (itemize) ▶ RETURNED GRANTS	3	6,916.
4	Add lines 1, 2, and 3	4	19,446,637.
5	Decreases not included in line 2 (itemize) ▶ RETURN OF CAPITAL	5	68.
6	Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 30	6	19,446,569.

Part IV Capital Gains and Losses for Tax on Investment Income

	(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)	(b) How acquired P - Purchase D - Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a	PUBLICLY TRADED SECURITIES	P	VARIOUS	12/31/14
b	PUBLICLY TRADED SECURITIES	P	VARIOUS	12/31/14
c	CLASS ACTION LITIGATION PROCEEDS	P		
d	CAPITAL GAINS DIVIDENDS			
e				

	(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a	474,271.		442,405.	31,866.
b	4,289,536.		3,397,399.	892,137.
c	333.		50.	283.
d	339,895.			339,895.
e				

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

	(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
a				31,866.
b				892,137.
c				283.
d				339,895.
e				

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7; If (loss), enter -0- in Part I, line 7 } 2 1,264,181.

3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6):
If gain, also enter in Part I, line 8, column (c).
If (loss), enter -0- in Part I, line 8 } 3 N/A

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2013	1,267,737.	21,004,782.	.060355
2012	1,149,889.	20,082,438.	.057258
2011	1,013,106.	20,493,903.	.049435
2010	929,816.	19,938,128.	.046635
2009	1,009,241.	18,373,039.	.054931

2	**Total** of line 1, column (d)	2	.268614
3	Average distribution ratio for the 5-year base period - divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	.053723
4	Enter the net value of noncharitable-use assets for 2014 from Part X, line 5	4	21,725,566.
5	Multiply line 4 by line 3	5	1,167,163.
6	Enter 1% of net investment income (1% of Part I, line 27b)	6	17,986.
7	Add lines 5 and 6	7	1,185,149.
8	Enter qualifying distributions from Part XII, line 4	8	1,192,344.

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

1a Exempt operating foundations described in section 4940(d)(2), check here ▶ ☐ and enter "N/A" on line 1. Date of ruling or determination letter: ______ (attach copy of letter if necessary-see instructions)				
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here ▶ [X] and enter 1% of Part I, line 27b			1	17,986.
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b).				
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)			2	0.
3 Add lines 1 and 2			3	17,986.
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)			4	0.
5 **Tax based on investment income.** Subtract line 4 from line 3. If zero or less, enter -0-			5	17,986.
6 Credits/Payments:				
a 2014 estimated tax payments and 2013 overpayment credited to 2014	6a	36,620.		
b Exempt foreign organizations - tax withheld at source	6b			
c Tax paid with application for extension of time to file (Form 8868)	6c			
d Backup withholding erroneously withheld	6d			
7 Total credits and payments. Add lines 6a through 6d			7	36,620.
8 Enter any **penalty** for underpayment of estimated tax. Check here [X] if Form 2220 is attached			8	
9 **Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed** ▶			9	
10 **Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid** ▶			10	18,634.
11 Enter the amount of line 10 to be: **Credited to 2015 estimated tax** ▶ 18,634. **Refunded** ▶			11	0.

Part VII-A Statements Regarding Activities

		Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?	1a		X
b Did it spend more than $100 during the year (either directly or indirectly) for political purposes (see instructions for the definition)?	1b		X
If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.			
c Did the foundation file **Form 1120-POL** for this year?	1c		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. ▶ $ 0. (2) On foundation managers. ▶ $ 0.			
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. ▶ $ 0.			
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? *If "Yes," attach a detailed description of the activities*	2		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? *If "Yes," attach a conformed copy of the changes*	3		X
4a Did the foundation have unrelated business gross income of $1,000 or more during the year?	4a		X
b If "Yes," has it filed a tax return on **Form 990-T** for this year? N/A	4b		
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? *If "Yes," attach the statement required by General Instruction T.*	5		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	6	X	
7 Did the foundation have at least $5,000 in assets at any time during the year? *If "Yes," complete Part II, col. (c), and Part XV*	7	X	
8a Enter the states to which the foundation reports or with which it is registered (see instructions) ▶ HI			
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by *General Instruction G? If "No," attach explanation*	8b	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2014 or the taxable year beginning in 2014 (see instructions for Part XIV)? *If "Yes," complete Part XIV*	9		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses	10		X

Part VII-A Statements Regarding Activities *(continued)*

			Yes	No
11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11		X
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions)	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	X	

Website address ▶ N/A

14 The books are in care of ▶ BANK OF HAWAII Telephone no. ▶ 808-694-4525

Located at ▶ 130 MERCHANT STREET, HONOLULU, HI ZIP+4 ▶ 96813

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041** - Check here ▶ ☐

and enter the amount of tax-exempt interest received or accrued during the year ▶ 15 N/A

			Yes	No
16	At any time during calendar year 2014, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16		X
	See the instructions for exceptions and filing requirements for FinCEN Form 114, (formerly TD F 90-22.1). If "Yes," enter the name of the foreign country ▶			

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

			Yes	No
1a	During the year did the foundation (either directly or indirectly):			
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person? ☐ Yes ☒ No			
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? ☐ Yes ☒ No			
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? ☐ Yes ☒ No			
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? ☒ Yes ☐ No			
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? ☐ Yes ☒ No			
	(6) Agree to pay money or property to a government official? (**Exception**. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) ☐ Yes ☒ No			
b	If any answer is "Yes" to 1a(1)-(6), did **any** of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)?	1b		X
	Organizations relying on a current notice regarding disaster assistance check here ▶ ☐			
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2014?	1c		X
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):			
a	At the end of tax year 2014, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2014? ☐ Yes ☒ No			
	If "Yes," list the years ▶ , , ,			
b	Are there any years listed in 2a for which the foundation is **not** applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to **all** years listed, answer "No" and attach statement - see instructions.) N/A	2b		
c	If the provisions of section 4942(a)(2) are being applied to **any** of the years listed in 2a, list the years here. ▶ , , ,			
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? ☐ Yes ☒ No			
b	If "Yes," did it have excess business holdings in 2014 as a result of **(1)** any purchase by the foundation or disqualified persons after May 26, 1969; **(2)** the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or **(3)** the lapse of the 10-, 15-, or 20-year first phase holding period? *(Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2014.)* N/A	3b		
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a		X
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2014?	4b		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required *(continued)*

5a During the year did the foundation pay or incur any amount to:

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? (see instructions) ☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)-(5), did **any** of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? N/A | 5b |

Organizations relying on a current notice regarding disaster assistance check here ▶ ☐

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? N/A ☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945-5(d).

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? | 6b | | X

If "Yes" to 6b, file Form 8870

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No

b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? N/A | 7b |

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, foundation managers and their compensation.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
BANK OF HAWAII 130 MERCHANT STREET HONOLULU, HI 96813	TRUSTEE 1.00	24,394.	0.	0.

2 Compensation of five highest-paid employees (other than those included on line 1). If none, enter "NONE."

(a) Name and address of each employee paid more than $50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over $50,000 ▶ 0

Part VIII **Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors** *(continued)*

3 Five highest-paid independent contractors for professional services. If none, enter "NONE."

(a) Name and address of each person paid more than $50,000	(b) Type of service	(c) Compensation
NONE		

Total number of others receiving over $50,000 for professional services ▶ 0

Part IX-A **Summary of Direct Charitable Activities**

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.	Expenses
1 N/A	
2	
3	
4	

Part IX-B **Summary of Program-Related Investments**

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.	Amount
1 N/A	
2	
All other program-related investments. See instructions. 3	
Total. Add lines 1 through 3 ▶	0.

Part X **Minimum Investment Return** (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:			
a	Average monthly fair market value of securities		1a	21,525,423.
b	Average of monthly cash balances		1b	530,989.
c	Fair market value of all other assets		1c	
d	**Total** (add lines 1a, b, and c)		1d	22,056,412.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e 0.		
2	Acquisition indebtedness applicable to line 1 assets		2	0.
3	Subtract line 2 from line 1d		3	22,056,412.
4	Cash deemed held for charitable activities. Enter 1 1/2% of line 3 (for greater amount, see instructions)		4	330,846.
5	**Net value of noncharitable-use assets**. Subtract line 4 from line 3. Enter here and on Part V, line 4		5	21,725,566.
6	**Minimum investment return**. Enter 5% of line 5		6	1,086,278.

Part XI **Distributable Amount** (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ▶ ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6		1	1,086,278.
2a	Tax on investment income for 2014 from Part VI, line 5	2a 17,986.		
b	Income tax for 2014. (This does not include the tax from Part VI.)	2b		
c	Add lines 2a and 2b		2c	17,986.
3	Distributable amount before adjustments. Subtract line 2c from line 1		3	1,068,292.
4	Recoveries of amounts treated as qualifying distributions		4	6,916.
5	Add lines 3 and 4		5	1,075,208.
6	Deduction from distributable amount (see instructions)		6	0.
7	**Distributable amount** as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1		7	1,075,208.

Part XII **Qualifying Distributions** (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	1,192,344.
b	Program-related investments - total from Part IX-B	1b	0.
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	**Qualifying distributions.** Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	1,192,344.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b	5	17,986.
6	**Adjusted qualifying distributions.** Subtract line 5 from line 4	6	1,174,358.

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2013	(c) 2013	(d) 2014
1 Distributable amount for 2014 from Part XI, line 7				1,075,208.
2 Undistributed income, if any, as of the end of 2014				
a Enter amount for 2013 only			241,476.	
b Total for prior years: ____, ____, ____		0.		
3 Excess distributions carryover, if any, to 2014:				
a From 2009				
b From 2010				
c From 2011				
d From 2012				
e From 2013				
f **Total** of lines 3a through e	0.			
4 Qualifying distributions for 2014 from Part XII, line 4: ▶ $ 1,192,344.				
a Applied to 2013, but not more than line 2a			241,476.	
b Applied to undistributed income of prior years (Election required - see instructions)		0.		
c Treated as distributions out of corpus (Election required - see instructions)	0.			
d Applied to 2014 distributable amount				950,868.
e Remaining amount distributed out of corpus	0.			
5 Excess distributions carryover applied to 2014 (If an amount appears in column (d), the same amount must be shown in column (a).)	0.			0.
6 **Enter the net total of each column as indicated below:**				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5	0.			
b Prior years' undistributed income. Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b. Taxable amount - see instructions		0.		
e Undistributed income for 2013. Subtract line 4a from line 2a. Taxable amount - see instr.			0.	
f Undistributed income for 2014. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2015				124,340.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required - see instructions)	0.			
8 Excess distributions carryover from 2009 not applied on line 5 or line 7	0.			
9 **Excess distributions carryover to 2015.** Subtract lines 7 and 8 from line 6a	0.			
10 Analysis of line 9:				
a Excess from 2010				
b Excess from 2011				
c Excess from 2012				
d Excess from 2013				
e Excess from 2014				

Part XIV Private Operating Foundations (see instructions and Part VII-A, question 9) N/A

1 a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2014, enter the date of the ruling ▶

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

	Tax year	Prior 3 years			
	(a) 2014	(b) 2013	(c) 2012	(d) 2011	(e) Total
2 a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed					
b 85% of line 2a					
c Qualifying distributions from Part XII, line 4 for each year listed					
d Amounts included in line 2c not used directly for active conduct of exempt activities					
e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c					
3 Complete 3a, b, or c for the alternative test relied upon: a "Assets" alternative test - enter: (1) Value of all assets					
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					
b "Endowment" alternative test - enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed					
c "Support" alternative test - enter: (1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)					
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)					
(3) Largest amount of support from an exempt organization					
(4) Gross investment income					

Part XV Supplementary Information (Complete this part only if the foundation had $5,000 or more in assets at any time during the year-see instructions.)

1 **Information Regarding Foundation Managers:**

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than $5,000). (See section 507(d)(2).)

NONE

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest.

NONE

2 **Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:**

Check here ▶ ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc. (see instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d.

a The name, address, and telephone number or e-mail address of the person to whom applications should be addressed:

SEE STATEMENT GUIDE-1

b The form in which applications should be submitted and information and materials they should include:

SEE STATEMENT - A

c Any submission deadlines:

SEE STATEMENT - A

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors:

SEE STATEMENT - A

Part XV Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a *Paid during the year*				
SEE STATEMENT - GRANT -1				1,123,750.
Total			▶ 3a	1,123,750.
b *Approved for future payment*				
NONE				
Total			▶ 3b	0.

Form **990-PF** (2014)

423611
11-24-14

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.	Unrelated business income		Excluded by section 512, 513, or 514		(e) Related or exempt function income
	(a) Business code	(b) Amount	(c) Exclusion code	(d) Amount	
1 Program service revenue:					
a					
b					
c					
d					
e					
f					
g Fees and contracts from government agencies					
2 Membership dues and assessments					
3 Interest on savings and temporary cash investments			14	176.	
4 Dividends and interest from securities			14	547,043.	
5 Net rental income or (loss) from real estate:					
a Debt-financed property					
b Not debt-financed property					
6 Net rental income or (loss) from personal property					
7 Other investment income					
8 Gain or (loss) from sales of assets other than inventory			18	1,264,181.	
9 Net income or (loss) from special events					
10 Gross profit or (loss) from sales of inventory					
11 Other revenue:					
a					
b					
c					
d					
e					
12 Subtotal. Add columns (b), (d), and (e)		0.		1,811,400.	0.

13 Total. Add line 12, columns (b), (d), and (e) 13 1,811,400.

(See worksheet in line 13 instructions to verify calculations.)

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

Line No. ▼	Explain below how each activity for which income is reported in column (e) of Part XVI-A contributed importantly to the accomplishment of the foundation's exempt purposes (other than by providing funds for such purposes).

Part XVII **Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations**

			Yes	No
1	Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?			
a	Transfers from the reporting foundation to a noncharitable exempt organization of:			
	(1) Cash	1a(1)		X
	(2) Other assets	1a(2)		X
b	Other transactions:			
	(1) Sales of assets to a noncharitable exempt organization	1b(1)		X
	(2) Purchases of assets from a noncharitable exempt organization	1b(2)		X
	(3) Rental of facilities, equipment, or other assets	1b(3)		X
	(4) Reimbursement arrangements	1b(4)		X
	(5) Loans or loan guarantees	1b(5)		X
	(6) Performance of services or membership or fundraising solicitations	1b(6)		X
c	Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c		X

d If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received.

(a) Line no	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements
		N/A	

2a Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No

b If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship
N/A		

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge

BANK OF HAWAII, Trustee
Vice President

Signature of officer or trustee | MAY 1 1 2015 Date | Title

May the IRS discuss this return with the preparer shown below (see instr)? ☐ Yes ☐ No

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ▶			Firm's EIN ▶	
Firm's address ▶			Phone no.	

FORM 990-PF INTEREST ON SAVINGS AND TEMPORARY CASH INVESTMENTS STATEMENT 1

SOURCE	(A) REVENUE PER BOOKS	(B) NET INVESTMENT INCOME	(C) ADJUSTED NET INCOME
BANK OF HAWAII #215022500	176.	176.	
TOTAL TO PART I, LINE 3	176.	176.	

FORM 990-PF DIVIDENDS AND INTEREST FROM SECURITIES STATEMENT 2

SOURCE	GROSS AMOUNT	CAPITAL GAINS DIVIDENDS	(A) REVENUE PER BOOKS	(B) NET INVEST-MENT INCOME	(C) ADJUSTED NET INCOME
BANK OF HAWAII #215022500	886,938.	339,895.	547,043.	547,043.	
TO PART I, LINE 4	886,938.	339,895.	547,043.	547,043.	

FORM 990-PF ACCOUNTING FEES STATEMENT 3

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST-MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
TAX RETURN PREPARATION FEE	2,000.	600.		1,400.
TO FORM 990-PF, PG 1, LN 16B	2,000.	600.		1,400.

FORM 990-PF TAXES STATEMENT 4

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST-MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
EXTENSION PAYMENT FOR FYE 12/31/13	8,800.	0.		0.
3RD QTR FEDERAL EXCISE TAX PAYMENT FOR FYE 12/31/14	18,500.	0.		0.
4TH QTR FEDERAL EXCISE TAX PAYMENT FOR FYE 12/31/14	12,000.	0.		0.
TO FORM 990-PF, PG 1, LN 18	39,300.	0.		0.

FORM 990-PF | OTHER EXPENSES | STATEMENT 5

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
GRANT ADMINISTRATION FEES	53,454.	0.		53,454.
TO FORM 990-PF, PG 1, LN 23	53,454.	0.		53,454.

FORM 990-PF | OTHER INVESTMENTS | STATEMENT 6

DESCRIPTION	VALUATION METHOD	BOOK VALUE	FAIR MARKET VALUE
SEE STATEMENT - INV	COST	18,457,474.	20,652,481.
TOTAL TO FORM 990-PF, PART II, LINE 13		18,457,474.	20,652,481.

GEORGE N. WILCOX
2014 FORM 990PF
PART II, INVESTMENTS - OTHER
EIN: 99-6002445

Description	Units	Book Value	Mkt Value
003019395 ABERDEEN INTERNATIONAL EQUITY FUND INST	66992.196	826130.26	961338
003021698 ABERDEEN ASIA-PACIFIC EX-JAPAN EQUITY FUND INST	70420.708	752010.37	799979
197199631 COLUMBIA ACORN INTERNATIONAL CL R5	10863.081	389620.48	453099
314172560 FEDERATED STRATEGIC VALUE DIVIDEND FUND CL INS	313900.105	1412550.47	1855150
31428Q101 FEDERATED TOTAL RETURN BOND FUND	143588.991	1589815.31	1585222
38142Y773 GOLDMAN SACHS LARGE CAP VALUE FD - INST	57486.203	615102.38	1020380
411511306 HARBOR INTL FD	14435.8	1050815.38	935151
47803W406 JOHN HANCOCK III DISC M/C-IS	38377.765	490851.61	766404
543487326 NATIXIS LOOMIS SAYLES LTD GOV AND AGCY FD CL Y	82259.419	967865.68	956677
56062X641 MAINSTAY LARGE CAP GROWTH FUND CL I	93027.739	565608.66	973070
56062X708 MAINSTAY HIGH YIELD CORP BOND FUND CL I	10105.284	59522.84	58105
74144Q203 T ROWE PRICE INSTITUTIONAL EMERGING MARKETS E	26864.784	802635.63	794123
74316J458 CONGRESS MID CAP GROWTH-INS	51867.769	701203.34	757269
74972H648 RS GLOBAL NATURAL RESOURCES FUND CL Y	15600.02	599962.37	397489
77958B402 T ROWE PRICE INSTITUTIONAL FLOATING RATE FUND (	8973.027	86589.7	89999
78462F103 SPDR S&P 500 ETF TRUST	6310	1009459.29	1296957
880208400 TEMPLETON GLOBAL BOND FUND CL AD	20469.383	274176.59	254025
884116401 THIRD AVENUE REAL ESTATE VALUE FUND CL IS	17286.304	388596.12	544000
921909818 VANGUARD TOTAL INTL ST INDEX FUND-ADM	38311.435	1062471.64	996097
921937603 VANGUARD TOTAL BOND MARKET INDEX FUND ADM	68143.109	724370.66	740716
921937835 VANGUARD TOTAL BOND MARKET ETF	15865	1340971.29	1306800
922908728 VANGUARD TOTL STK MKT IND-AD	60279.668	2747143.82	3110431
Investments - Other		**18,457,473.89**	**20,652,481.00**

STATEMENT - INV

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization Project Title	Amount Paid Date
Make A Wish Foundation of Hawaii 223 South King Street Honolulu, HI 96813 *Sponsorship of One Kauai Child*	$10,000.00 12/12/2014
Malamalama Waldorf School, Inc. HC 3, Box 13068 Keaau, HI 96749-9220 *2014-2015 Tuition Aid Progam*	$4,000.00 3/12/2014
Manoa Heritage Center 2859 Manoa Road Honolulu, HI 96822 *Expansion of Native Hawaiian Garden*	$50,000.00 12/12/2014
Maryknoll School 1526 Alexander Street Honolulu, HI 96822 *2014-2015 Tuition Aid Progam*	$9,000.00 3/12/2014
Maui Preparatory Academy PMB # 186 5095 Napilihau Street, 109B Lahaina, HI 96761 *2014-2015 Tuition Aid Progam*	$5,000.00 3/12/2014
Mental Health Association in Hawaii, Inc. 1124 Fort Street Mall, Suite 205 Honolulu, HI 96813 *Mental Health Awareness & Education Program - Leeward Community College*	$25,000.00 12/12/2014
Mid-Pacific Institute 2445 Kaala Street Honolulu, HI 96822-2299 *2014-2015 Tuition Aid Program*	$8,500.00 3/12/2014
Montessori Hale O Keiki P O Box 2348 Kihei, HI 96753 *2014-2015 Tuition Aid Progam*	$5,500.00 3/12/2014
Montessori School of Maui 2933 Baldwin Avenue	$6,500.00 3/12/2014

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization **Project Title**	**Amount** **Paid Date**
Makawao, HI 96768 *2014-2015 Tuition Aid Program*	
Nature Conservancy, Hawaii Chapter 923 Nuuanu Ave Honolulu, HI 96817 *Protecting Kauai's Native Forests - FYE 6/30/2015*	$25,000 00 12/12/2014
Navy Hale Keiki School 153 Bougainville Drive Honolulu, HI 96818 *2014-2015 Tuition Aid Program*	$5,000 00 3/12/2014
North Kohala Community Resource Center P O Box 519 Hawi, HI 96719 *Kohala Unupaa & Ocean Warriors Summer Camp*	$4,000 00 6/27/2014
Pacific and Asian Affairs Council 1601 East-West Road, 4th Floor Honolulu, HI 96848-1601 *After-School Class Initiative Connect to the World at Kapaa High School (Fall 2014 & Spring 2015)*	$6,000 00 9/16/2014
Parents and Children Together 1485 Linapuni Street, 105 Honolulu, HI 96819-3575 *Information Technology Transformation Project*	$20,000 00 6/27/2014
Parker School 65-1224 Lindsey Road Kamuela, HI 96743 *2014-2015 Tuition Aid Program*	$5,500 00 3/12/2014
Punahou School 1601 Punahou Street Honolulu, HI 96822-3336 *PUEO Program - FYE 6/30/2015*	$30,000 00 9/16/2014
Reading is Fundamental 1802 Keeaumoku Street Honolulu, HI 96822 *General Operating Support - FYE 6/30/2015*	$5,000 00 9/16/2014

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization Project Title	Amount Paid Date
Rehabilitation Hospital of the Pacific Foundation 226 North Kuakini Street Honolulu, HI 96817 *Ohana Program for Neighbor Island Residents and Children on Oahu (FYE 9/30/2015)*	$15,000.00 6/27/2014
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu, HI 96822 *Operating Support for FYE 9/30/2015*	$50,000 00 12/12/2014
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu, HI 96822 *Unsolicited Award to Purchase Food in Support of Hanapepe Corps Food Pantry during 2015*	$10,000.00 12/12/2014
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu, HI 96822 *Unsolicited Award to Purchase Food in Support of Lihue Corps Soup Kitchen during 2015*	$10,000 00 12/12/2014
Seagull Schools, Inc. 1300 Kailua Road Kailua, HI 96734 *2014-2015 Tuition Aid Program*	$4,000 00 3/12/2014
St. Andrew's Schools 224 Queen Emma Square Honolulu, HI 96813-2304 *2014-2015 Tuition Aid Program*	$5,500 00 3/12/2014
St. Andrew's Schools 224 Queen Emma Square Honolulu, HI 96813-2304 *Priory in the City Summer Program One Week Summer Session (May - July 2015*	$15,000.00 12/12/2014

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization Project Title	Amount Paid Date
St. Michael and All Angels' Episcopal Church 4364 Hardy Street P O. Box 572 Lihue, HI 96766 *All Angels Jazz Festival 2015*	$10,000 00 12/12/2014
Storybook Theatre of Hawaii 3814 Hanapepe Road P O. Box 820 Hanapepe, HI 96716 *General Operating Support during FYE 6/30/2015*	$15,000.00 6/27/2014
Surfrider Spirit Sessions P O Box 1677 Kailua, HI 96734 *Operating Support - FYE 12/31/2014*	$15,000 00 9/16/2014
Teach For America Hawaii 500 Ala Moana Blvd , Suite 3-400 Honolulu, HI 96813 *Operating Support for Oahu and Hawaii Island - SY 2014/2015*	$15,000 00 12/12/2014
Variety School of Hawaii 710 Palekaua Street Honolulu, HI 96816 *2014-2015 Tuition Aid Program*	$15,000.00 3/12/2014
Waianae Coast Early Childhood Services 84-1061 Noholio Road Waianae, HI 96792 *2014-2015 Tuition Aid Progam*	$7,000 00 3/12/2014
Waikiki Community Center 310 Paoakalani Avenue Honolulu, HI 96815 *Preschool Accreditation*	$35,000 00 9/16/2014
Waikiki Health 277 Ohua Avenue Honolulu, HI 96815	$35,000 00 9/16/2014

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization Project Title	Amount Paid Date
Primary Care Access & Services to Persons in Need (FYE 12/31/2014)	
Waimea Country School P O. Box 399 Kamuela, HI 96743	$4,000 00 3/12/2014
2014-2015 Tuition Aid Program	
Waioli Corporation P O Box 1631 Lihue, HI 96766	$50,000 00 12/12/2014
Waioli Mission House and Grove Farm Museums Restoration Projects	
Wider Church Ministries 700 Prospect Avenue, 7th Floor Cleveland, OH 44115-1100	$8,000 00 12/12/2014
Support for Retired Medical and Educational Missionaries (per Trust Document)	
Grand Total (81 items)	$1,123,750 00

Checks Return in 2014

Hawaii Alliance of Nonprofit Organizations 1020 South Beretania Street, 2nd Floor Honolulu, HI 96814	-$2,916 34 1/28/2014
Capacity Building for Kauai Nonprofit Organizations during 2013	
Note: $15,000 paid 10/5/2012 Unexpended funds returned 2/3/2014 Fewer than expected participants at training session	
Ohia Productions 2051 Young Street #125 Honollu, HI 96826	-$4,000 00 4/12/2014
Wishes and Legends Educational Theatre Touring Program - 2013-2014 Season (UNEXPENDED FUNDS	

G. N. Wilcox Trust

Grant Paid 1/1/2014 to 12/31/2014

Payee Organization Project Title	Amount Paid Date

RETURNED 4/18/14)

Note: $8,000 paid 12/11/2013 Unexpended funds returned 4/18/2014 which represents half of the project they did not produce

Grand Total (2 items)	-$6,916.34

G N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for General Capital

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority is to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

II. Capital Criteria: *General Capital – Under $500,000*

General Capital requests are for projects or equipment having a total cost under $500,000; however at the discretion of the Trust, projects or purchases of certain values and scope may be treated as large capital projects and may not be eligible.
Deadline Dates: Requests must be postmarked by the 1st of April, July, or October.

- General Capital grants are provided for the purchase of equipment, renovations and construction of buildings. G. N. Wilcox Trust does not provide grants for the purchase of real estate; nor does the foundation provide grants for deficit funding or for endowments.

- Generally, the Trust prefers to be one of several contributors, expecting the organization to acquire needed funds from several sources to assure the project is completed at a specific time and/or in a timely manner.

- In the interest of public causes, G. N. Wilcox Trust requires 100% of members serving on the board of directors of an organization (excluding churches), to make an annual financial contribution, at some level, to support the organization; in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community/business support.

  Some other factors considered in reviewing a proposal are:
  - the community's need for the proposed project in relation to other similar activities
  - reasonableness of the project's income/expenditure budget
  - ability of the applicant to obtain entire funding and complete the proposed project.

III. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) *Funding Request cover sheet* – To be placed on top of each set (see page 4).
(B) *Proposal Narrative* - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   - If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Project/Purchase*: Describe using specific information in layman terms.
   - (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing project:
   - Describe how your organization will market the program/project to the community you propose to serve.
   - Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   - Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   - Process Measures – extent to how the program/project will be implemented
   - Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) *These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative*

1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation
   - Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):

4) *Project/Program Budget*
   - List all revenue (funding sources) and expenses for the project or equipment.
   - Validation of capital expenses is required (i.e....estimates from vendors).
5) *Organization's Operating Budget – Current Fiscal Year*
   - If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable

The proposal is to be sent to the following mailing address.

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
111 South King Street, 4th Floor
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust

Bank of Hawaii, Trustee

Funding Request Cover Sheet (General Capital)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)

(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____________________

Complete Address: ____________________

Phone: ____________________ Fax: ______________ Email: ____________________

BOARD MEMBER INFORMATION

No. of Board Members: ____________ Percent (%) of Financial Participation: ____________

Total Contribution During Fiscal Year: ____________ Median Gift: __________ Average Gift: _________
(Check One: Past ___ or Current FY ___)

Contact Information

Name: ____________________ Title: ____________________

Complete Address: ____________________

Phone: ____________________ Email: ____________________

Project Information

Project Title: ____________________

Amount requested: $_______________

Two signatures are required

____
Executive Director (Chief Compensated Staff)

____
Board Chair or President (Chief volunteer)

____
Print or Type Name and Title

____
Print or Type Name and Title

G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for Tuition Aid Program Support

Scholarship/Tuition Aid Grantmaking Policies

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt (501 (C) (3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii. Its first priority is to assist Kauai organizations or agencies serving that island.

Generally, the Trust prefers to be one of several contributors to a school's scholarship/tuition aid program, expecting the school to acquire needed funds from several sources to assure the continuation of the program in the future.

The Foundation does not give scholarships to individuals. It also does not provide grants for school or scholarship endowments.

The Committee on Beneficiaries generally will accept only one request a year from an organization. The exception to this policy is a scholarship/tuition aid request which will be considered in addition to one other request from a school.

NOTE G. N. Wilcox Trust now requires **all** members serving on the board of directors to make an annual financial contribution, at some level, to the support of the organization; in addition to participating in fundraising activities. This policy excludes churches.

Accreditation Policy

At the present time, G. N. Wilcox Trust Committee on Beneficiaries does not require schools submitting a request to be accredited.

APPLICATION PROCEDURE

Requests for schools' scholarship/tuition aid programs will be reviewed at the Committee's March or April meeting.
DEADLINE: PROPOSALS MUST BE POSTMARKED BY JANUARY 1.

WHAT IS NEEDED: ALL INFORMATION IN SECTIONS A & B

A. ONE SET OF ALL THE FOLLOWING ITEMS:

1. **Funding Request Cover Sheet Form** (see page 4 of these instructions)

2. **Proposal narrative - MAXIMUM of 2 pages that include the following information:**

    a. Brief description of the applicant organization and its purpose – one paragraph.

    b. Concise summary of the scholarship/tuition aid program with a statement of need, measurable program objectives, description of how the activity is to be carried out, an indication of the population to be served, and plan for evaluating its effectiveness. Along with a brief statement on the school's tuition aid policy and what it does to generate scholarship/tuition aid funds.

    c. Statement as to qualification of individual(s) responsible for carrying out the program.

3. **Current Organization Operating Budget (indicate start and end date of fiscal year).**

4. **Income Statement for organization's most recently completed fiscal year (indicate start and end date of fiscal year).**

5. **Current Dated Balance Sheet for the organization. (Not older than 3 months prior to proposal submission deadline date.)**

6. **List of Board members with their professional or business affiliation; and statement as to active participants of Board members. (Required: 100% financial participation from board members.)**

7. **Two or three endorsement letters from parents/guardians are required. (Thank you letters are NOT endorsement letters.)**

8. **Internal Revenue Service letter advising that the organization is tax-exempt under Section 501 (c)(3) of the Code, and its foundation status under 509 (a).**

9. **Organization's charter and by-laws, if not previously submitted or amended.**

B. **FOUR (4) SETS OF THE FOLLOWING:**

1. **Information Form For Scholarship/Tuition Aid** (see page 5 of these instructions)

2. **Organization's Scholarship/Tuition Aid Revenue & Expense Budget** (dated).
   i. The budget must indicate all funding sources and expenses;
   ii. Duration of time over which funds will be needed.

DUE TO SECURITY REASONS, HAND DELIVERIES ARE *STRONGLY* DISCOURAGED.

Mail Proposals To:
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries:
Bank of Hawaii - G. N. Wilcox Trust
Charitable Foundation Services
111 South King Street, 4th Floor
Honolulu, Hawaii 96813

Within six months, applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP and Grants Administrator
Phone: (808) 694-4945 Fax: (808) 694-4006
Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Fax: (808) 694-4006
Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust
Bank of Hawaii, Trustee

Funding Request Cover Sheet – Tuition Aid

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)
(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____

Complete Address: ____

Phone: ______________________ Fax: ______________________

BOARD MEMBER INFORMATION

No. of Board Members: ____________ Percent (%) of Financial Participation: ____________

Total Contribution Current Fiscal Year: ____________ Median Gift: __________ Average Gift: __________

Contact Information

Name: ______________________ Title: ______________________

Address: ____

Phone: ______________________ Email: ______________________

Project Information

Project Title: ____

Amount requested: $________________

Two signatures are required

______________________________ ______________________________
Executive Director (Chief Compensated Staff) Board Chair or President (Chief volunteer)

______________________________ ______________________________
Print or Type Name and Title Print or Type Name and Title

Information Form for Scholarship/Tuition Aid – G. N. Wilcox Trust

School	Date
______________________	____________

	Enrollment	(Current) 2013/2014	(Projected) 2014/2015
	Full time	______	______
	Part time	______	______
	Total FT equivalent	______	______
Tuition (**ANNUAL** per student):	Full-time	$______	$______
	Part-time	$______	$______
Actual **ANNUAL** cost per student:	FT equivalent:	$______	$______
Percent (%) of actual annual cost covered by tuition:		______%	______%

Number of scholarship/tuition aid awards **(do not include discounted tuition that is part of employee benefit packages when calculating Faculty student awards):**

Faculty students	______	______
Non-faculty students	______	______
Total	______	______

Total provided in scholarship/tuition aid program (**do not included discounted tuition that is part of employee benefit packages when calculating Faculty student awards or any government funds as described in guidelines**):

Faculty students	$______	$______
Non-faculty students	$______	$______
Total	$______	$______

NEW Request to G. N. Wilcox Trust for School Year: 2014/2015 $__________

Received from G. N. Wilcox for 2013/2014 $________ # of Students Received G. N. Wilcox Funds ______

Range of scholarship/tuition aid awards provided in 2013/2014 $________ to $________

Do you give full ______ or, partial ______ awards? (check all that applies)

Grade levels given scholarships/tuition aid ________________

School's endowment funds restricted for scholarships $______________ (principal amount)

School's total endowment funds:
Principal $________
Annual income $________

Percentage of school's total investment income given as scholarship/tuition aid: ______%

Percentage of school's revenues from all sources given as scholarship/tuition aid: ______%

G. N WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for Program

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority is to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

NOTE: If a fiscal sponsor is being used, it is necessary to contact the Charitable Foundation Services office prior to submitting a grant proposal.

II. General Information

a. Board of Directors

In order to be successful in accomplishing its purposes, a charitable organization generally must have community and business support, rather than relying solely on foundations or government funding.

For this reason the Committee on Beneficiaries pays particular attention to how active members of an organization's Board of Directors carry out their responsibilities to the organization.

In the interest of public causes, G. N. Wilcox Trust requires 100% of members serving on the board of directors to make an annual financial contribution, at some level, to the support of the organization (excluding churches); in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community and business support.

b. School Participation

If the request for funding supports a program that involves school or classroom participation, the applying charity must provide a list of the schools that will be involved in the program along with a letter of support from the schools' principals or teachers who have either committed or are interested in the program. The organization must also provide us with an approximate number of students that will be involved and/or benefiting from the program.

c. Other Factors

Some other factors considered in reviewing a proposal are.

- the community's need for the proposed program or project in relation to other similar activities
- reasonableness of the project's income/expenditure budget
- ability of the applicant to obtain entire funding and sustain the proposed project.

III. Foundation Deadlines

➢ **Requests – Must be postmarked by the 1st of April, July, or October.**

IV. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) Funding Request cover sheet – To be placed on top of each set (see page 4).

(B) Proposal Narrative - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   - If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Program/Project*: Describe using specific information in layman terms.
   - (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing program/project:
   - Describe how your organization will market the program/project to the community you propose to serve.
   - Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   - Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   - Process Measures – extent to how the program/project will be implemented
   - Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative

1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation.
   - Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):

4) *Project/Program Budget*
   - List all revenue (funding sources) and expenses for the project or program.
5) *Organization's Operating Budget – Current Fiscal Year*
   - If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable

The proposal is to be sent to the following mailing address:

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
111 South King Street, 4th Floor
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust

Bank of Hawaii, Trustee

Funding Request Cover Sheet (Program)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)

(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____

Complete Address: ____

Phone: ____________________ Fax: ______________ Email: ____________________________

BOARD MEMBER INFORMATION

No. of Board Members: ____________ Percent (%) of Financial Participation: ____________

Total Contribution During Fiscal Year: ____________ Median Gift: __________ Average Gift: _________
(Check One: Past ___ or Current FY ___)

Contact Information

Name: ________________________ Title: ________________________

Address: ____

Phone: ________________________ Email: ________________________

Project Information

Project Title: ____

Amount requested: $_______________

Two signatures are required

______________________________ ______________________________

Executive Director (Chief Compensated Staff) Board Chair or President (Chief volunteer)

______________________________ ______________________________

Print or Type Name and Title Print or Type Name and Title

G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for General Operating Support

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

NOTE: General Operating support is usually provided to Kauai organizations that have an established relationship with G. N. Wilcox Trust.

II. General Information

a. **Board of Directors**

In order to be successful in accomplishing its purposes, a charitable organization generally must have community and business support, rather than relying solely on foundations or government funding.

For this reason the Committee on Beneficiaries pays particular attention to how active members of an organization's Board of Directors carry out their responsibilities to the organization

In the interest of public causes, G. N. Wilcox Trust requires 100% of members serving on the board of directors of an organization (excluding churches) to make an annual financial contribution, at some level, to support the organization; in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community/business support.

b. **School Participation**

If the request for funding supports a program that involves school or classroom participation, the applying charity must provide a list of the schools that will be involved in the program along with a letter of support from the schools' principals or teachers who have either committed or are interested in the program. The organization must also provide us with an approximate number of students that will be involved and/or benefiting from the program.

c. **Other Factors – General Operating Grants**

Some other factors considered in reviewing a proposal for general operating support are:

- the community's need for continuance of the applicant's existence in relation to other similar organizations
- reasonableness of applicant's operating budget
- ability of the applicant to obtain funding and sustainability for organization

III. Foundation Deadlines

- **Requests – Must be postmarked by the 1st of April, July, or October.**

IV. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) *Funding Request cover sheet* – To be placed on top of each set (see page 4).
(B) *Proposal Narrative* - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   - If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Program/Project*: Describe using specific information in layman terms, & plans for sustainability
   - (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing program/project:
   - Describe how your organization will market the program/project to the community you propose to serve.
   - Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   - Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   - Process Measures – extent to how the program/project will be implemented
   - Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) *These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative*

1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation.
   - Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):

4) *Project/Program Budget*
   - List all revenue (funding sources) and expenses for the project or program.
5) *Organization's Operating Budget – Current Fiscal Year*
   - If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable.

The proposal is to be sent to the following mailing address:

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
111 South King Street, 4th Floor
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Email address: paula.boyce@boh com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust

Bank of Hawaii, Trustee

Funding Request Cover Sheet (General Operating)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)

(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name. ____________________

Complete Address: ____________________

Phone. ____________________ Fax. ______________ Email: ____________________

BOARD MEMBER INFORMATION

No. of Board Members: ______________ Percent (%) of Financial Participation: ______________

Total Contribution During Fiscal Year: ______________ Median Gift: __________ Average Gift: _________
(Check One: Past ___ or Current FY ___)

Contact Information

Name: ____________________ Title. ____________________

Address: ____________________

Phone: ____________________ Email: ____________________

Project Information

Project Title: ____________________

Amount requested: $________________

Two signatures are required

Executive Director (Chief Compensated Staff) ____________________

Board Chair or President (Chief volunteer) ____________________