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Short Form

Return of Organization Exempt From Income Tax

2014

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Open to Public Inspection

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

A For the 2014 calendar year, or tax year beginning , 2014, and ending , 20

B Check if applicable

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization
Bluff Creek Elementary School PTO
Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
2300 Coulter Blvd
City or town, state or province, country, and ZIP or foreign postal code
Chanhassen, MN 55317

D Employer identification number
83-0437349
E Telephone number
F Group Exemption Number ▶

G Accounting Method: Cash Accrual Other (specify) ▶

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ <http://bluffcreekpto.weebly.com>

J Tax-exempt status (check only one) – 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I

SCANNED SEP 01 2015 Revenue

Expenses	1	Contributions, gifts, grants, and similar amounts received	1	2,290
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	1.
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	72,994
	c	Less: direct expenses from gaming and fundraising events	6c	30,097
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	42,897
	7a	Gross sales of inventory, less returns and allowances	7a	
	b	Less: cost of goods sold	7b	
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	45,188
Net Assets	10	Grants and similar amounts paid (list in Schedule O)	10	35,175
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	2,341
17	Total expenses. Add lines 10 through 16	17	37,516	
18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	7,672	
19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	11,605	
20	Other changes in net assets or fund balances (explain in Schedule O)	20	2,521	
21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	21,798	

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Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?
35b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N
37a Enter amount of political expenditures, direct or indirect, as described in the instructions
37b Did the organization file Form 1120-POL for this year?
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?
38b If "Yes," complete Schedule L, Part II and enter the total amount involved
39 Section 501(c)(7) organizations. Enter:
39a Initiation fees and capital contributions included on line 9
39b Gross receipts, included on line 9, for public use of club facilities
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955
40b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I
40c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958
40d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization
40e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T
41 List the states with which a copy of this return is filed
42a The organization's books are in care of
42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country:
42c At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country:
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ
44b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ
44c Did the organization receive any payments for indoor tanning services during the year?
44d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events	
		Fall Fundraiser (event type)	Spring Fling (event type)	7 (total number)	(add col (a) through col (c))	
Revenue	1	Gross receipts	27,416	15,078	30,500	72,994
	2	Less: Contributions				
	3	Gross income (line 1 minus line 2)	27,416	15,078	30,500	72,994
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses	11,648	1,982	16,467	30,097
	10	Direct expense summary. Add lines 4 through 9 in column (d) ▶				
11	Net income summary. Subtract line 10 from line 3, column (d) ▶					42,897

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))	
		1	Gross revenue			
Direct Expenses	2	Cash prizes				
	3	Noncash prizes				
	4	Rent/facility costs				
	5	Other direct expenses				
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7	Direct expense summary. Add lines 2 through 5 in column (d) ▶					
8	Net gaming income summary. Subtract line 7 from line 1, column (d) ▶					

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No
 b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No
 b If "Yes," explain: _____

2014

Schedule O- Supplemental Information

Bluff Creek Elementary School PTO EIN: 83-0437349

Form 990-EZ, Part I, Line 10

Grants and Similar Amounts Paid in Excess of \$5,000

Class of Activity: School
Donee's Name Bluff Creek Elementary School
Donee's Address 2300 Coulter Blvd.
Chanhassen, MN 55317

Cash Amount Given: \$ 35,175

Form 990-EZ, Part I, Line 16

Other Expenses

Bank and Office Expenses \$ 2,341

Form 990-EZ, Part I, Line 20

Other changes in net assets or fund balances

Offsets prior year adjustment \$ 2,521

Form 990-EZ, Part I, Line 26

Total Liabilities

	<u>Beginning</u>	<u>Ending</u>
Commitment Payable	<u>\$ 1,900</u>	<u>\$ 13,971</u>

2014

Statement giving the reason(s) for not filing on time

Bluff Creek Elementary School PTO EIN: 83-0437349

The 2014 990-EZ was not filed by its due date. The delay is a result of transitioning treasurers for the organization. Bluff Creek Elementary School PTO is also engaged in applying for a 501 (c) (3) status. Please consider this acceptable as it is within the automatic 3-month extension window.

Bluff Creek Elementary PTO
Custom Summary Report
 January through December 2014

	<u>Jan - Dec 14</u>	<u>Jan - Dec 13</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
Book Fair				
Book Fair Income	13,477 13	6,428 71	7,048 42	109 64%
Book Fair Expense	<u>-10,823 85</u>	<u>-5,849 63</u>	<u>-4,974 22</u>	<u>-85 04%</u>
Total Book Fair	2,653 28	579 08	2,074 20	358 19%
Box Top Program				
Box Top Income	2,859 06	2,797 19	61 87	2 21%
Box Top Expense	<u>-66 58</u>	<u>-220 96</u>	<u>154 38</u>	<u>69 87%</u>
Total Box Top Program	2,792 48	2,576 23	216 25	8 39%
Buffalo Wild Wings	329 89	0 00	329 89	100 0%
Chipotle	2,052 22	1,564 12	488 10	31 21%
Culvers Nights	1,385 78	1,598 85	-213 07	-13 33%
Dickey's Barbeque Fundraiser	364 54	0 00	364 54	100 0%
Donations	22 21	399 00	-376 79	-94 43%
Fall Fundraiser-Income				
Fundraiser Income	27,415 50	49,649 50	-22,234 00	-44 78%
Fundraiser Expense	<u>-11,647 65</u>	<u>-23,313 67</u>	<u>11,666 02</u>	<u>50 04%</u>
Total Fall Fundraiser-Income	15,767 85	26,335 83	-10,567 98	-40 13%
Festival of Nations	0 00	-213 75	213 75	100 0%
Fun Run				
Fun Run Expense	-1,689 03	0 00	-1,689 03	-100 0%
Fun Run Income	5,131 00	0 00	5,131 00	100 0%
Fun Run - Other	<u>716 88</u>	<u>0 00</u>	<u>716 88</u>	<u>100 0%</u>
Total Fun Run	4,158 85	0 00	4,158 85	100 0%
Green Sneakers	0 00	130 00	-130 00	-100 0%
Milk Lids	0 00	371 95	-371 95	-100 0%
Playground Fundraising	2,268 08	0 00	2,268 08	100 0%
Printer Cartridge	28 00	68 05	-40 05	-58 85%
School Store				
Expense	0 00	-3,562 96	3,562 96	100 0%
Income	2,175 81	3,684 11	-1,508 30	-40 94%
School Store - Other	<u>25 24</u>	<u>0 00</u>	<u>25 24</u>	<u>100 0%</u>
Total School Store	2,201 05	121 15	2,079 90	1,716 8%
School Supply Kits				
School Supply Kit Income	3,938 56	4,282 00	-343 44	-8 02%
School Supply Kit Expense	<u>-3,861 38</u>	<u>-3,939 48</u>	<u>78 10</u>	<u>1 98%</u>
Total School Supply Kits	77 18	342 52	-265 34	-77 47%

Bluff Creek Elementary PTO
Custom Summary Report
January through December 2014

	<u>Jan - Dec 14</u>	<u>Jan - Dec 13</u>	<u>\$ Change</u>	<u>% Change</u>
Spirit Wear				
Spirit Wear Income	545 00	189 00	356 00	188 36%
Spint Wear Expense	0 00	-2,296 29	2,296 29	100 0%
Total Spirit Wear	<u>545 00</u>	<u>-2,107 29</u>	<u>2,652 29</u>	<u>125 86%</u>
Winter Carnival/Beach Party				
Expenses	-1,982 41	-1,815 01	-167 40	-9 22%
Income	8,867 82	7,321 50	1,546 32	21 12%
Silent Auction	6,210 63	6,469 11	-258 48	-4 0%
Total Winter Carnival/Beach Party	<u>13,096 04</u>	<u>11,975 60</u>	<u>1,120 44</u>	<u>9 36%</u>
Yearbooks	<u>-2,529 16</u>	<u>588 46</u>	<u>-3,117 62</u>	<u>-529 79%</u>
Total Income	<u>45,213 29</u>	<u>44,329 80</u>	<u>883 49</u>	<u>1 99%</u>
Expense				
Bank Service Charges	208 81	522 59	-313 78	-60 04%
Cluster Commitment	550 23	0 00	550 23	100 0%
Commitment to BCE	8,332 30	15,150 00	-6,817 70	-45 0%
Fal Fundraiser Expenses	25 80	0 00	25 80	100 0%
Grant Fullfillment	25,692 40	37,683 00	-11,990 60	-31 82%
Library Commitment	600 00	0 00	600 00	100 0%
Meeting Expense	743 29	847 15	-103 86	-12 26%
Miscellaneous	0 00	0 00	0 00	0 0%
NSF Check	514 00	0 00	514 00	100 0%
Office Expense	832 62	989 22	-156 60	-15 83%
Postage and Delivery	13 28	0 00	13 28	100 0%
Read to Feed	0 00	150 00	-150 00	-100 0%
Reconciliation Discrepancies	29 00	0 00	29 00	100 0%
Supplies	0 00	13 67	-13 67	-100 0%
Total Expense	<u>37,541 73</u>	<u>55,355 63</u>	<u>-17,813 90</u>	<u>-32 18%</u>
Net Ordinary Income	<u>7,671 56</u>	<u>-11,025 83</u>	<u>18,697 39</u>	<u>169 58%</u>
Other Income/Expense				
Other Income				
Interest Income	1 40	1 48	-0 08	-5 41%
Total Other Income	<u>1 40</u>	<u>1 48</u>	<u>-0 08</u>	<u>-5 41%</u>
Other Expense				
Other Expenses	0 00	0 00	0 00	0 0%
Total Other Expense	<u>0 00</u>	<u>0 00</u>	<u>0 00</u>	<u>0 0%</u>
Net Other Income	<u>1 40</u>	<u>1 48</u>	<u>-0 08</u>	<u>-5 41%</u>
Net Income	<u><u>7,672.96</u></u>	<u><u>-11,024.35</u></u>	<u><u>18,697.31</u></u>	<u><u>169.6%</u></u>



Work Item 612470400020
Original File Number 2748317-2

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
08/08/2012 11:59 PM

Mark Ritchie

Mark Ritchie
Secretary of State

5/11/14 03:02:22 AM Bluff Creek Elementary School

Bluff Creek Elementary School PTO
EIN# 03-0137319

Office of the Minnesota Secretary of State

Minnesota Nonprofit Corporation | Annual Renewal

Minnesota Statutes Chapter 317A



Must be filed by December 31

Read the instructions before completing this form.

1 File Number 2748317-2 2 Governed Under the Laws of the State of **MINNESOTA**

3 Corporate Name (Required) Bluff Creek Elementary School PTO

4 Registered Office and Agent

Registered Office Address (Required)

2300 Coulter Blvd Chanhassen MN 55317
Street Address (A PO Box by itself is not acceptable) City State Zip

Registered Agent (if applicable)

5 Name and business address of the Corporate President (Required)

Kristin Walters
Name
2300 Coulter Blvd Chanhassen MN 55317
Street Address City State Zip Code

Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices, including this submission

brad@ryanhodginssepas.com

Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law

List a name and daytime phone number of a person who can be contacted about this form:

Brad Hodgins 952 943 1410

Contact Name Phone Number

Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?
Yes No

NOTICE: Failure to file this form by December 31 of this year will result in the dissolution of this corporation without further notice from the Secretary of State, pursuant to *Minnesota Statutes*, section 317A.823.

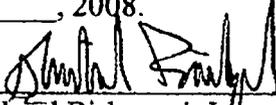
Bluff Creek Elementary School PTO
EIN # 83-0437349

thereunder, this corporation shall not take any action not permitted by the laws which then apply to this corporation.

NINTH: The name and address, including street and number, of the incorporator is:

Richard Birhanzel
7692 Ridgeview Way
Chanhassen, MN 55317

IN WITNESS THEREOF, I have hereunto set my hand and seal this 29th day of February, 2008.


By Richard Birhanzel, Incorporator

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

MAR 06 2008

Mark Ritchie
Secretary of State

JS

Bluff Creek Elementary School PTO
EIN# 83-0937399

Robin Tenace, President

2557 Bridle Creek Trail Chanhassen, MN 55317

Richard Birhanzel, Vice-President

7692 Ridgeview Way, Chanhassen, MN 55317

Jerilyn Kraft, Treasurer

7094 Northwood Court Chanhassen, MN 55317

Beckie Laengle, Secretary

2440 Bridle Creek Trail, Chanhassen, MN 55317

~~Nancy-Benson, Faculty-Representative~~

2300 Coulter Boulevard, Chanhassen, MN 55317

Joan MacDonald, Principal

2300 Coulter Boulevard, Chanhassen, MN 55317

The members of the Board of Directors shall be those individuals elected, from time to time, in accordance with the Bylaws. Directors shall elect their successors.

SEVENTH: The internal affairs of the corporation shall be regulated by its Board of Directors as described in the Bylaws. Upon dissolution of the corporation, its assets shall be disposed of exclusively for the purposes of the corporation or distributed to such organizations organized and operated exclusively for charitable purposes which shall, at the time, qualify as exempt organizations under section 501(c)(3).

~~EIGHTH: No part of the net earnings of the corporation shall inure to the benefit of or be distributed to any director, employee or other individual, partnership, estate, trust or corporation having a personal or private interest in the corporation. Compensation for services actually rendered and reimbursement for expenses actually incurred in attending to the affairs of this corporation shall be limited to reasonable amounts. No substantial amount of the activities of the corporation shall be the carrying on of propoganda, or otherwise attempting to influence legislation and this corporation shall not intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Articles or of any Bylaws adopted~~

Bluff Creek Elementary School PTO

FIN # 83-0937349

NP-OK



27483170002

ARTICLES OF INCORPORATION
of

Bluff Creek Elementary School Parent Teacher Organization (PTO)

TO: Minnesota Secretary of State:

The undersigned natural person of the age of twenty-one years or more, acting as incorporator, adopts the following Articles of Incorporation pursuant to the Minnesota Nonstock Corporations Act:

FIRST: The name of the corporation is Bluff Creek Elementary School PTO.

SECOND: The period of duration is perpetual.

THIRD: The corporation is organized and will be operated exclusively for charitable and educational purposes within the meaning of 501(c)(3) of the Internal Revenue Code. (All references to sections in these Articles refer to the Internal Revenue Code of 1986 as amended or to comparable sections of subsequent internal revenue laws.) Specifically, the corporation is organized to support the education of children at Bluff Creek Elementary School by fostering relationships between the school, parents and teachers. In pursuance of these purposes it shall have the powers to carry on any business or other activity which may be lawfully conducted by a corporation organized under the Minnesota Nonstock Corporations Act, whether or not related to the foregoing purposes, and to do all things necessary, proper and consistent with maintaining tax exempt status under section 501(c)(3).

FOURTH: The corporation may have one or more classes of members, the qualifications and rights, including voting rights, of which shall be designated in the bylaws.

FIFTH: The registered agent is Joan MacDonald, who is a resident of the state of Minnesota and a Director of the corporation, and the address of its initial registered office is 2300 Coulter Boulevard, Chanhassen, Minnesota 55317, which is physically located in the county of Carver.

SIXTH: The number of Directors constituting the initial Board of Directors is 6, and the names and addresses, including street number, of the persons who are to serve as the initial directors until the first annual meeting, or until their successors are elected and qualified, are:

BLUFF CREEK AXON ELEMENTARY SCHOOL PTO

EIN # 83-0437349

State of Minnesota

SECRETARY OF STATE

CERTIFICATE OF INCORPORATION

I, Mark Ritchie, Secretary of State of Minnesota, do certify that: Articles of Incorporation, duly signed and acknowledged under oath, have been filed on this date in the Office of the Secretary of State, for the incorporation of the following corporation, under and in accordance with the provisions of the chapter of Minnesota Statutes listed below.

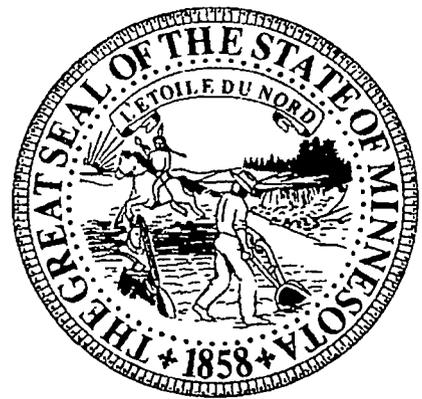
This corporation is now legally organized under the laws of Minnesota.

Corporate Name: Bluff Creek Elementary School PTO

Corporate Charter Number: 2748317-2

Chapter Formed Under: 317A

This certificate has been issued on 03/06/2008.



Mark Ritchie
Secretary of State.