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#### CISPK98HLB Return of Organization Exempt From Income Tax Form 990 2013 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations) Do not enter Social Security numbers on this form as it may be made public. Open to Public Department of the Treasury Internal Revenue Service Inspection ▶ Information about Form 990 and its instructions is at www.irs.gov/form990. 2013, and ending JUNE 30 For the 2013 calendar year, or tax year beginning JULY 01 2014 B Check if applicable: CName of organization DIVISION ON CAREER DEVELOPMENT & TF TO Employer Identification number 91-1220306 Doing Business As Address change Number and street (or P O box if mail is not delivered to street address) Room/suite E Telephone number Name change Initial return 660 POULSEN SPUR , C/O DARLENE UNGER (773) 844-7560 City or town, state or province, country, and ZIP or foreign postal code Terminated G Gross 219,509 Amended return AKRON OH 44313 receipts \$ H(a) Is this a group return for subordinates? Yes 🔀 No Application gending Name and address of principal officer: H(b) Are all subordinates included? Yes X 501(c)(3) Tax-exempt status: 501(c)( 4947(a)(1) or If "No," attach a list. (see Instructions) ) < (insert no.) Website: ► N/A H(c) Group exemption number K Form of organization Corporation Trust Association L Year of formation: M State of legal domicile Part I Summary Briefly describe the organization's mission or most significant activities: PROVIDE LEARNING STRATEGIES FOR THE DISABLED. GOVERNANCE Check this box ▶ if the organization discontinued its operations of disposed of more than 25% of its net assets. Number of voting members of the governing body (Part VI, line 1a) Number of independent voting members of the governing body (Par VI, line 4 ĖS <sup>2a</sup>MAY I 5 2015 Total number of individuals employed in calendar year 2013 (Part V, 5 Total number of volunteers (estimate if necessary) .... 6 Total unrelated business revenue from Part VIII, column (C), line 12 Net unrelated business taxable income from Form 990-T, line 34 **Current Year** 25,914 56,646 Contributions and grants (Part VIII, line 1h) 179,338 Program service revenue (Part VIII, line 2g) . 4,392 11,288 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) . 2,969 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) . . . 11 61,038 219,509 12 Total revenue -- add lines 8 through 11 (must equal Part VIII, column (A), line 12) Grants and similar amounts paid (Part IX, column (A), lines 1-3) .... 13 Benefits paid to or for members (Part IX, column (A), line 4) . . . . . . . 14 2,000 2,000 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 15 16a Professional fundraising fees (Part IX, column (A), line 11e) . . . . Total fundraising expenses (Part IX, column (D), line 25) b 179,131 50,354 17 52,354 181,131 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25) ... 18 38,378 8,684 Revenue less expenses. Subtract line 18 from line 12 . . . 19 20 0R FUZO 0R FUZO 21 22 22 **End of Year** Beginning of Current Year 190,807 225,335 Total assets (Part X, Ine 16) 7,050 3,200 Total liabilities (Parl X, line 26) . . . . 183,757 222,135 Net assets or fund balances. Subtract line 21 from line 20 ... Part II Signature Block Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge. Sign Signature of officer Date Here Type or print name and title Print/Type preparer's name Date Preparer's signature Check if Paid self-employed P00800380 SCOTT KRAUSE Preparer Firm's name ▶ HRB TAX GROUP INC Firm's EIN > 431871840

CHICAGO IL 60602 May the IRS discuss this return with the preparer shown above? (see instructions) . . . . . X Yes | No For Paperwork Reduction Act Notice, see the separate Instructions. Form 990 (2013) 15

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STE

Phone no.

3124240268

Firm's address ▶ 179 W WASHINGTON

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_	990 (2013) DIVISION ON CAREER DEVELOP 91-1220306	Pag
BΠ	Statement of Program Service Accomplishments	
_	Check if Schedule O contains a response or note to any line in this Part III	<del>-</del>
	TO PROVIUE LEARNING STRATEGIES FOR THE DISABLED.	
	TO TROVIDE BEARVING STRATEGIES FOR THE DISTRIBUTE.	
2	Did the organization undertake any significant program services during the year which were not listed on	
	the prior Form 990 or 990-EZ?	2
	if "Yes," describe these new services on Schedule O.	
	Old the organization cease conducting, or make significant changes in how it conducts, any program	_
	services?	Σ
	f "Yes," describe these changes on Schedule O.	
	Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported	
la	(Coge: ) (Expenses \$ 3,582 including grants of \$ ) (Revenue \$	
	SEE ATTACHMENT #1	
	Code) (Expenses \$ 5,027 including grants of \$) (Revenue \$)	
	/ (Expenses) / (Expenses) / (Revenue)	
•		
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lc (	Code. ) (Expenses \$ 157,759 including grants of \$ ) (Revenue \$ 179,	338
-		
•		
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	1990 (2013) DIVISION ON CAREER DEVELOP 91-1220306		P	age 3
Pa	1 IV Checklist of Required Schedules			
			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes,"	١.		
_	complete Schedulle A	1-1	X	X
2	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to	2	<del> </del>	┝╾
3	candidates for public office? If "Yes," complete Schedule C, Part I	3	İ	х
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h)	<b>_</b>	├	┢ᢚ
-	election in effect during the tax year? If "Yes," complete Schedule C, Part II	4	1	x
5		<del>-</del>	<del>                                     </del>	<u> </u>
•	or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	5	ĺ	
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the			
	right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete			İ
	Schedule D, Part I	6		( <u>x</u>
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,			
	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		Х
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes,"			
	complete Schedule D, Part III	8		Х
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a			
	custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or			i
	debt negotiation services? If "Yes," complete Schedule D, Part IV	9		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments,	Ì		1
	permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	10		Х
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VIII, IX,			ĺ
	or X as applicable			
8	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule	l		.,
	D, Part VI	11a		Х
Ь	Did the organization report an amount for investments other securities in Part X, line 12 that is 5% or more of its total			v
_	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b		X
С	Did the organization report an amount for investments program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	110	]	Х
	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in	116		
•	Part X, line 16? If "Yes," complete Schedule D, Part IX	11d		Х
	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e		X
1	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			- <del></del> -
•	the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f		Х
128	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
	Schedule D, Parts XI and XII	12a		Х
ь	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if			
	the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	12b		Х
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13		Х
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising,	ļ		l
	business, investment, and program service activities outside the United States, or aggregate foreign investments	1	1	l
	valued at \$100,00 or more? If "Yes," complete Schedule F, Parts I and IV	14b		<u> </u>
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or	i		ĺ
	for any foreign organization? If "Yes," complete Schedule F, Parts II and IV	15		LX.
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance	i i		
	to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	16		<u>X</u>
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on			
	Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)	17		<u> X</u>
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII,	ا . ا		
	lines 1c and 8a? If "Yes," complete Schedule G, Part II	18		_X_
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a?			v
<b>^</b> -	If "Yes," complete Schedule G, Part III	19		X
	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a 20b	$\vdash \vdash$	



Form 990 (2013) DIVISION ON CAREER DEVELOP 91-1220306 Page 4 Part IV Checklist of Required Schedules (continued) Yes Nα Did the organization report more than \$5,000 of grants and other assistance to any domestic organization or government Х 21 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, Х 22 23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," X complete Schedule J . . . . 23 24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Х 24a b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? . . . . N/A24b c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease 24c d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? . . . . N/A24d 25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a X 25a b is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . 25b Х Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Х 26 Schedule L. Part II . 27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III 27 Х 28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions): a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV . . . 28a Х b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, . . . . . . . . . . . . . . . . . . Х 28b c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV .... .... 28c Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M . Х 29 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified Х 30 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N. Х 31 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Х 32 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I Х 33 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, 34 35a Did the organization have a controlled entity within the meaning of section 512(b)(13)? Х 35a b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2 35b Х Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related Х . . . . . . . 36 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI . . . . . Х Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?

Note, All Form 990 filers are required to complete Schedule O .....

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BWF 990

Form 9	990 (2013) DIVISION ON CAREER DEVELOP 91-1220306		P	age 5
Part				
	Check if Schedule O contains a response or note to any line in this Part V			П
			Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable   1a			$\vdash$
ь	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable 1b	ที		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable	[		
	gaming (gambling) winnings to prize winners?	10		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax			$\vdash$
	Statements, filed for the calendar year ending with or within the year covered by this return   2a	o l		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? N/A	2ь		ļ
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. (see instructions)	1		一
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	1	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O N/A	3b		<u> </u>
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over,			$\vdash$
	a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		x
ь	If "Yes," enter the name of the foreign country:	<del>"</del>		<del>                                     </del>
_	See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			ŀ
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		Х
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shefter transaction?	5b	_	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		<del>  ^</del>
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization	-50		<del> </del>
	solicit any contributions that were not tax deductible as charitable contributions?	6a		x
ь	If "Yes," did the organization include with every solicitation an express statement that such contributions or	<del></del>		<del>                                     </del>
_	gifts were not tax deductible?	6b		
7	Organizations that may receive deductible contributions under section 170(c).	<del>                                    </del>		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods	1		
_	and services provided to the payor?	7a		х
ь	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		<u> </u>
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was	<del></del>		
•	required to file Form 8282?	7c		х
d	If "Yes," indicate the number of Forms 8282 filed during the year	<del></del>		<u> </u>
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	-	Х
ř	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	71		X
9	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	-	X
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C7	7h		X
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.	<del></del>		<u> </u>
Ū	Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess			i
	business holdings at any time during the year?	В	-	Х
9	Sponsoring organizations maintaining donor advised funds.	<u>-</u>	-	<u> </u>
a	Did the organization make any taxable distributions under section 4966?	9a	1	Х
- h	Did the organization make a distribution to a donor, donor advisor, or related person?	9b		X
10	Section 501(c)(7) organizations. Enter:			<u> </u>
a	Initiation fees and capital contributions included on Part VIII, line 12			1
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities . 10b	1		l
11	Section 501(c)(12) organizations. Enter:	1		l
 a	Gross income from members or shareholders			
ь		1		1
D	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)			l
40-				v
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in fieu of Form 1041?	12a		X
12				ĺ
13	Section 501(c)(28) qualified nonprofit health insurance issuers.	10-		J
8	Is the organization licensed to issue qualified health plans in more than one state?	13a		X
	Note. See the instructions for additional information the organization must report on Schedule O.			i
ь	Enter the amount of reserves the organization is required to maintain by the states in which			
	the organization is licensed to issue qualified health plans			
C	Enter the amount of reserves on hand	1		- 17
148	Did the organization receive any payments for indoor tanning services during the tax year?	14a		<u> X</u>
ь	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O N/A	145		

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	990 (2013) DIVISION ON CAREER DEVELOP 91-1220306			age 6
Par				
	response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See ins			П
Seet	Check if Schedule O contains a response or note to any line in this Part VI	••••	· · · ·	Щ.
Secu	on A. Governing Body and Management		1	
10	Established and the second of		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	4		
	or if the governing body delegated broad authority to an executive committee or smiler	1		
_	committee, explain in Schedule O.	1		
ь	Enter the number of voting members included in line 1a, above, who are independent 1b	4	1	•
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other			
	officer, director, trustee, or key employee?	2		<u>X</u>
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision	1		
	of officers, directors, or trustees, or key employees to a management company or other person?	3	<u> </u>	X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4_		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5		X
6	Did the organization have members or stockholders?	6		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or			
	more members of the governing body?	7a		Х
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders,			
	or persons other than the governing body?	7b		Х
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year	<u> </u>		<del></del>
	by the following:	J		
а	The governing body?	8a	x	-
b	Each committee with authority to act on behalf of the governing body?	8b	$\frac{\hat{x}}{x}$	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the	- 60	<del>  ^  </del>	
3	organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9		х
Secti	on B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)	1 5		
20011	OT 5.1 OHORS (THIS SECURIT DISQUESS INTO MALIOTI ABOUT ABOUT PORTION DE TRADITA MEVALUE COUE.)		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	.63	X
	If "Yes," did the organization have written policies and procedures governing the activities of such chapters,	IVa		_^_
	· · · · · · · · · · · · · · · · · · ·	405	}	
110	affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? N/A	10b	$\dashv$	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a		<u>X</u> _
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Old the organization have a written conflict of interest policy? If "No," go to line 13	12a	$-\!\!\!\!-\!\!\!\!\!+$	<u>X</u>
р	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give			
	rise to conflicts?	12b		
C	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes,"			
	describe in Schedule O how this is done N/A	12c		
13	Oid the organization have a written whistleblower policy?	13		<u>X</u>
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by			
	independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
8	The organization's CEO, Executive Director, or top management official	15a	1	X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			ī
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement	] [		
	with a taxable entity during the year?	16a	ĺ	Х
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate	<del>                                     </del>		<del>-11</del> ,
	its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard		1	
	the organization's exempt status with respect to such arrangements? N./.A.	16b		•
Section	on C. Disclosure	100		
17	List the states with which a copy of this Form 990 is required to be filed NONE			—
18	Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s or	-5-0		
10		ııy)		
	available for public inspection. Indicate how you made these available. Check all that apply.			
	Own website			
19	Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest			
	policy, and financial statements available to the public during the tax year.			
20	State the name, physical address, and telephone number of the person who possesses the books and records of the			
	organization ► SEE ATTACHMENT #2			
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Form 990 (2013)

DIVISION ON CAREER DEVELOP 91-1220306

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

M

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

- 18 Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.
- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's current key employees, if any. See instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees, officers, key employees; highest compensated employees, and former such persons.

Check this box if neither the or (A) Name and Title	(B) Average hours per		(do no: box, ur	Pos check less pe	C) Ition more ti rson is	an one both an trustee)		(D) Reportable compensation	(E) Reportable compensation	(F) Estimated amount of
	week (list any hours for related organiza- tions below)	TRUSTEE OR		OFFICER	MEY COYEE	H-GHEST ATED	FORMER	from the organization (W-2/1099-MISC)	from related organizations (W-2/1099-MISC)	other compensation from the organization and related organizations
STACIE DOJONOVIC PRESIDENT	2.00			×					<u> </u>	
DR AUDREY TRAINOR	1.00						×			
PAST PRESIDENT DR JAMES MARTIN VICE-PRESIDENT	1.50			×						
DR DARLENE UNGER TREASURER	2.00			x						
DR JOSEPH MADAUS PRESIDENT ELECT DR KENDRA	2.00			x						
WILLIAMS-DIEHM SECRETARY	1.50			×						
DR JANE RAZEGHI EXECUTIVE DIRECTOR	1.50	x								2,000

	90 (201									-1220306			F	age 8
Part	VII	Section A. Officers (A)	s, Director (B)	s, Trusi	ees, l			ees, and	l High	est Compensated E	mployees (continue (E)	ed)	(F)	
	Nan 、	ne and title	Average hours per week (list any	I T D	officer	t check niess pa	erson is	han one both an /trustee) H C E I O M G M P	F O R	Reportable compensation from the	Reportable compensation from related organizations	aı	stimate nount of other npensa	of
			hours for related organiza- tions below)	IVET	RUST EE	CER	LOYER	GHPLOYEE ST ATED	M E R	organization (W-2/1099-MISC)	(W-2/1099-MISC)	org an	rom the panizati d relate anizatio	e ion ed
						سرا						•		
							:		3 <sup>1</sup> 4	-		,		
1b	Sub 4	4-1										2000		
c d	Total f	otal		ırt VII, S					•			2000		
2	Total n	umber of individuals (				to thos	se liste	d above	) who	received more than \$			ensati	on
3	Did the	organization list any		-				y emplo	yee, o	r highest compensate	ed employee	3	Yes	No X
4	-	y individual listed on li ation and related orga			•		•					4		x
5		y person listed on line s rendered to the orga						-		_		. 5		Х
	n B. Ind	ependent Contracto	rs											
1	•	ete this table for your insation from the organ	_	•		•					· ·	ax year.		
		Name and	(A) business	address						(B) Description of se	rvices	_ `	C) Insatio	n
2		umber of independent			_	ut not	limited	to those	listed	above) who receive	d more than			
DA A	13 99		rm Software			- 2014 1	HRB Ta	x Group, I	nc.			Form	990 (	2013)

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Page 9

Form 990 (2013) DIVISION ON CAREER DEVELOP 91-1220306

Part VIII Statement of Revenue Check if Schedule O contains a response or note to any line in this Part VIII (C) Unrelated (D) **(B)** Related or exempt function revenue Total revenue Revenue excluded from tax under sections 512-514 business revenue 1a Federated campaigns ... ..... 18 25, 914 **b** Membership dues . 1b c Fundraising events. 1c 10 e Government grants (contributions) . . . . 1e f All other contributions, gifts, grants, & similar amounts not included above Q Noncash contributions included in lines 1a-1f: 25, 914 h Total. Add lines 1a-1f ..... P **Business Code** PROGRA 179,338 179,338 2a CONFERENCE REGISTRATIO All other program service revenue . . . . . 179.338 Total. Add lines 2a-2f Investment income (including dividends, interest, and 11,288 11,288 Income from investment of tax-exempt bond proceeds 2,969 2,969 Royalties . . . . (i) Real (ii) Personal 6a Gross rents . . b Less: rental expenses c Rental income or (loss) d Net rental income or (loss) (i) Securities (ii) Other 7a Gross amount from sales of assets other than inventory b Less cost or other basis and sales expenses 0 c Gain or (loss) Т d Net gain or (loss) . н 8a Gross income from fundraising Ę R events (not including \$ of contributions reported on line 1c). R Ε c Net income or (loss) from fundraising events . E 9a Gross income from garning activities. See Part IV. line 19 . . . . c Net income or (loss) from gaming activities . . 10a Gross sales of inventory, less returns and allowances . . **b** Less cost of goods sold .. ... c Net income or (loss) from sales of inventory . Miscellaneous Revenue **Business Code** 118 b c d All other revenue ..... e Total, Add lines 11a-11d ...... 219,509 193,595 Total revenue. See instructions . . . . .

FUITE 280 (2013)

Part IX Statement of Functional Expenses Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A). Check if Schedule O contains a response or note to any line in this Part IX (D) Fundraising (A) Total expenses Do not include amounts reported on lines 6b, Program service expenses Management and general expenses 7b, 8b, 9b, and 10b of Part VIII. expenses Grants and other assistance to governments and organizations in the United States. See Part IV, line 21 2 Grants and other assistance to individuals in Grants and other assistance to governments, 3 organizations, and individuals outside the United States. See Part IV, lines 15 and 16 . Benefits paid to or for members ...... Compensation of current officers, directors, 2,000 2,000 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) Other salanes and wages ... .. ..... Pension plan accruals and contributions (include section 10 Payroll taxes ..... Fees for services (non-employees): Professional fundralsing services. See Part IV, line 17. . Investment management fees . . . Other. (If line 11g amount exceeds 10% of line 25, column 11,000 11,000 (A) amount, list line 11g expenses on Schedule O.) ... 12 898 13 14 Information technology . . . . 15 Royalties . . . . 16 Occupancy ..... ... ... 12,551 12,551 17 Travel . . . . . . . . 18 Payments of travel or entertainment expenses for any federal, state, or local public officials 142,613 135,874 6.759 19 20 21 22 Depreciation, depletion, and amortization ...... 2,515 2,575 23 24 Other expenses, Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.) 5,027 5.02 CHAPTER REBATES AND GRANTS 3,582 3,582 PUBLICATIONS AND MAILINGS b All other expenses • 167,02 181,131 14,104 25 Total functional expenses. Add lines 1 through 24e Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720) Form 990 (2013) 13 99010 BWF 990 Form Software Copyright 1996 - 2014 HRB Tax Group, Inc.



Form 990 (2013) DIVISION ON CAREER DEVELOP 91-1220306
Part X | Balance Sheet

Page 11

Part )				
	Check if Schedule O contains a response or note to any line in this Part X			
		(A) Beginning of year		(B) End of year
1	Cash non-interest-bearing	60,451	1	83,691
2	Savings and temporary cash investments		2	
3	Pledges and grants receivable, net		3	
4	Accounts receivable, net		4	
5	Loans and other receivables from current and former officers, directors,			
	trustees, key employees, and highest compensated employees.			_
- 1	Complete Part II of Schedule L		5	_
6	Loans and other receivables from other disqualified persons (as defined under section			
Ì	4958 (f(x1)), persons described in section 4958(c(x3)(B), and contributing employers and	_		
_	sponsgring organizations of section 501 (c)(9) voluntary employees' beneficiary	· •		
A	organizations (see instructions). Complete Part II of Schedule L		6	
S 7 E 7	Notes and loans receivable, net		7	
	Inventories for sale or use	<del></del>	8	
T   B S   9	Prepaid expenses and deferred charges		9	
	a Land, buildings, and equipment, cost or other			
1.0	basis. Complete Part VI of Schedule D 10a			
	b Less accumulated depreciation 10b		10c	-
111	Investments publicly traded secunties	130,356		141,644
12	Investments other securities. See Part IV, line 11	,	12	
13	Investments program-related. See Part IV, line 11		13	
14	Intangible assets		14	
15	Other assets. See Part IV, line 11	<del></del>	15	
16	<b> </b>	190,807	16	225,335
17		7,050		3,200
18	Accounts payable and accrued expenses		18	3,200
1	Grants payable		19	
L 19	Deferred revenue		20	
A 20	Tax-exempt bond liabilities			
B 21	Escrow or custodial account liability Complete Part IV of Schedule D.		21	
L 22	Loans and other payables to current and former officers, directors,		l	
<u> </u>	trustees, key employees, highest compensated employees, and		-	<u></u>
T	disqualified persons. Complete Part II of Schedule L		22	<del></del> -
E  23	Secured mortgages and notes payable to unrelated third parties		23	· · · · · · · · · · · · · · · · · · ·
S 24	Unsecured notes and loans payable to unrelated third parties		24	<del></del>
25	Other liabilities (including federal income tax, payables to related third		- 1	
ı	parties, and other liabilities not included on lines 17-24). Complete Part X			
	of Schedule D	7 050	25	3 300
26	Total liabilities. Add lines 17 through 25	7,050	26	3,200
	Organizations that follow SFAS 117 (ASC 958), check here ▶ 🔯 and			
F U 27 N 28	complete lines 27 through 29, and lines 33 and 34.		- 1	
U 27 N 28	Unrestricted net assets	183,757		222,135
N 28	Temporanly restricted net assets		28	
29	Permanently restricted net assets	· · · · · · · · · · · · · · · · · · ·	29	
B	Organizations that do not follow SFAS 117 (ASC 958), check here ▶ ☐ and ☐		- 1	
L	complete lines 30 through 34.		- }	
A 30	Capital stock or trust principal, or current funds		30	
C   31	Paid-in or capital surplus, or land, building, or equipment fund		31	
E   32	Retained earnings, endowment, accumulated income, or other funds		32	
S 33	Total net assets or fund balances	183,757	33	222,135
34	Total liabilities and net assets/fund balances	190,807	34	225,335
DA 13	99011 BWF 990 Form Software Copyright 1998 - 2014 HRB Tax Group, Inc.			Form 990 (2013)

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Form	990 (2013)			_	Pag	e 12
Par	t XI Reconciliation of Net Assets					
	Check if Schedule O contains a response or note to any line in this Part XI					卫
1	Total revenue (must equal Part VIII, column (A), line 12)	1				,509
2	Total expenses (must equal Part IX, column (A), line 25)	2				, 131
3	Revenue less expenses. Subtract line 2 from line 1.	3				, 378
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4			183,	, 757
5	Net unrealized gains (losses) on investments	5				
6	Donated services and use of facilities	6				
7	Investment expenses	7				
8	Prior period adjustments	8				
9	Other changes in net assets or fund balances (explain in Schedule O)	9				
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33,					
	column (B))	10			222,	, 135
Par	t XII Financial Statements and Reporting					
	Check if Schedule O contains a response or note to any line in this Part XII		•			
		-			Yes	No
1	Accounting method used to prepare the Form 990. X Cash Accrual Other					
	If the organization changed its method of accounting from a prior year or checked "Other," explain in					
	Schedule O,					
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?			2a	L	Х
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or					
	reviewed on a separate basis, consolidated basis, or both					
	Separate basis Consolidated basis Both consolidated and separate basis			ĺ		
b	Were the organization's financial statements audited by an independent accountant?			2b		Х
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a					
	separate basis, consolidated basis, or both:			ŀ		
	Separate basis Consolidated basis Both consolidated and separate basis					
C	If "Yes" to lines 2a or 2b, does the organization have a committee that assumes responsibility for oversight					
	of the audit, review, or compilation of its financial statements and selection of an independent accountant?	1	N/A	2c		
	If the organization changed either its oversight process or selection process during the tax year, explain in					
	Schedule O.					
3а	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in					
	the Single Audit Act and OMB Circular A-133?			За		Х
ь	if "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the					
	required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	]	A\N	3b		
FDA	13 99012 BWF 990 Form Software Copyright 1996 - 2014 HRB Tax Group, Inc.			Form	990 (	2013)

### SCHEDULE A

(Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service

▶ Attach to Form 990 or Form 990-EZ. Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

2013 Open to Public

Inspection

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2	Н				•	)(1)(A)(ii). (Attach Sche	-		70/LV4VA				
3	Н				-	ervice organization des					./4./.	<b></b>	
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_	П	•	nd state:			· · · · · ·					And control		
5	П	170(b)	)(1)(A)(i\	v). (Complete	Part II )	efit of a college or unive					isa unii de	scribed in	section
6	Н			_		or governmental unit de							
7				n that norma )(1)(A)(vi). (C		s a substantial part of it Part II.)	s support	from a gov	vernmenta	I unit or tro	m the gen	eral public	described in
8	Ц					lon 170(b)(1)(A)(vi). (C	-						
9	M	_			•	s. (1) more than 33 1/3							SS
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f		If the c	raaniza'	hon received	a written i	determination from the	IRS that it	is a Type	l. Type II. d	or Type III :	SUDDorting		
				heck this box									П
9		_				nization accepted any g	ift or contr	bution fro	m any of_th	ne			
•			ing perso	_		, ,				CEIVE	<b>-</b> D		
		(I) A	person v	who directly o	r indirect	y controls, either alone	or togethe	r with pers					Yes No
		• •				dy of the supported org					1E	1	1g(i) X
		(ii) A	family m	ember of a p	erson des	cribed in (i) above? .			MAY	1 9 20	<u>W</u>	1	1g(li) X
		(iii) A	35% сол	trolled entity	of a perso	on described in (i) or (ii)	above? .	\	بيتينا	i	!S	11	g(ili) X
h		Provid	e the fol	lowing inform	nation abo	ut the supported organ	ization(s).	1	OGI	DEN, I	<u> </u>		_
<i></i>					***	ann.	(I.A.		(n) = 1		(vl) i	sthe	(all) American
(i) N		•	ported	(ii) E	IN	(III) Type of organization	(IV) is the	-	1	u notify the	organizatio		(vil) Amount of monetary support
	org	anızatı	on	ļ		(described on lines 1-9 above or IRC section		sted in your document?		on in col. (i) support7	-	d in the	monetary support
				1		(see instructions))					U.5	5 7	
						<u></u>	Yes	No	Yes	No	Yes	No	
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For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

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Schedule A (Form 990 or 990-EZ) 2013 DIVISION ON CAREER DEVELOP 91-1220306

Support Schedule for Organizations Described In Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or If the organization failed to qualify under Part II.

If the organization fails to qualify under the tests listed below, please complete Part II.) Section A. Public' Support Calendar year (or fiscal year beginning in) (c) 2011 (f) Total (d) 2012 (a) 2009 (b) 2010 (e) 2013 Gifts, grants, contributions, and membership fees received. (Do not 62,499 73,840 43,750 56,646 208,221 444,956 include any "unusual grants"). Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose Gross receipts from activities that are not an unrelated trade or business under section 513 . . Tax revenues levied for the organization's benefit and either paid to or expended on its behalf The value of services or facilities furnished by a governmental unit to the organization without charge 73,840 43.750 444,956 Total. Add lines 1 through 5 . . . . . . 7a Amounts included on lines 1, 2, and 3 received from disqualified persons ... Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 c Add lines 7a and 7b... 444,956 Public support (Subtract line 7c from line 6) Section B. Total Support (a) 2009 Calendar year (or fiscal year beginning In) (b) 2010 (c) 2011 (d) 2012 (e) 2013 (f) Total Amounts from line 6. 62.499 73.840 43.750 56,640 208.221 444.956 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar 3.048 3,389 4.392 698 11,288 sources ..... 22.815 Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . 3,389 698 3.048 4.392 11.288 22.815 c Add lines 10a and 10b Net income from unrelated business activities not included in line 10b, whether or not the business is regularly Other income, Do not include gain or loss from the sale of capital assets 219,509 63,197 76.888 47,139 61.038 467,771 13 Total support. (Add lines 9, 10c, 11, and 12.) First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. Section C. Computation of Public Support Percentage 95.12% 15 Public support percentage from 2012 Schedule A, Part III, line 15 16 94.84% Section D. Computation of Investment Income Percentage 4.88% 17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f)) . . . . 17 18 18 5.16% 19a 33 1/3% support tests -- 2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization . . . b 33 1/3% support tests -- 2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions .......

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Schedule A (Form 990 or 990-EZ) 2013

# 990 PART III - STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENT

NSPECTION For calendar year 2013, or tax period beginning 07-01-2013, and ending 06-30-2014.  The of Organization Employer Identification Number 1VISION ON CAREER DEVELOPMENT & TRANSITION 91-1220306  The of Organization Program Service Accomplishments	ATTACHMENT	1: FORM 990 PAG	GE 2, PA	RT III				
IVISION ON CAREER DEVELOPMENT & TRANSITION 91-1220306  art III - Statement of Program Service Accomplishments  Dete: Expenses 3,582 Including Grants of Revenue  Exempt Purpose Achievements  JBLICATIONS AND MAILINGS FOR THE COMMUNITY INVOLVED IN THE EDUCATION OF	OPEN TO PUBLIC	For calendar year 2013, or tax	penod beginnin	g 07-01	-2013, and end			<u>-</u>
art III - Statement of Program Service Accomplishments  ode: Expenses 3,582 Including Grants of Revenue  Exempt Purpose Achievements  JBLICATIONS AND MAILINGS FOR THE COMMUNITY INVOLVED IN THE EDUCATION OF	Vame of Organization							ber
bde: Expenses 3,582 Including Grants of Revenue  Exempt Purpose Achievements  JBLICATIONS AND MAILINGS FOR THE COMMUNITY INVOLVED IN THE EDUCATION OF	DIVISION O	N CAREER DEVELO	PMENT &	TRANSITION		191-1	220306	
Exempt Purpose Achievements  JBLICATIONS AND MAILINGS FOR THE COMMUNITY INVOLVED IN THE EDUCATION OF				<del></del>	<del></del>			
JBLICATIONS AND MAILINGS FOR THE COMMUNITY INVOLVED IN THE EDUCATION OF	Code:	Expenses				Re	venue	
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			FOR THE	COMMONITI	INVOLVED	IN INE	EDUCATION	Or
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# 990 PART III - STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENT

ATTACHI OPEN TO	MENT PUBLIC	1: F	ORM_	990	PAGE	2, PA	ART I	II					
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art III - Si	atemen	t of Progra	am Ser	vice /	Accomplis	hments							
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						Ex	empt Purj	ose Achieve					
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## 990 PART III - STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENT

ATTACHMENT 1: FORM 990 PAGE 2, PART III OPEN TO PUBLIC		
=	06-30-201	4.
NSPECTION For calendar year 2013, or tax period beginning 07-01-2013, and ending 06-30-2014.  The of Organization Employer Identification Number		
DIVISION ON CAREER DEVELOPMENT & TRANSITION	91-1220306	
Part III - Statement of Program Service Accomplishments	191-1220300	
Code. Expenses: 157,759 including Grants of:	Revenue:	179,338
Expenses. 137, 739 including Grants of.  Exempt Purpose Achievements	nevenuo.	119,330
SPONSORSHIP OF CONFERENCES AND MEETINGS CONCERNING THE	EDUCATION OF	
EXCEPTIONAL INDIVIDUALS AND RELATED MEMBERSHIP ISSUES.	EDUCATION OF	

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ATTACHMENT 2: FORM 990 PAGE 6, PART VI, SECTION C, LINE 20
OPEN TO PUBLIC
INSPECTION For calendar year 2013, or tax period beginning 07-01, and ending 06-30-2014
Name of Organization Employer Identification Number
DIVISION ON CAREER DEVELOPMENT & TRANSITION 91-1220306
Part VI - Line 20
Individual Name
or -
Business Name:
Street Address
U.S. Address:
Zip code 44512- City YOUNGSTOWN State OH
Foreign Address
City
Province or State
Country
Postal code
Phone Number
Fax Number

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2013 DETAIL STATEMENTS	(23)
DIVISION ON CAREER DEVELOPMENT 91-1220306  SCITEOULE O	PAGE 1
STATEMENT #1 - OTHER EXPENSES (990-EO PG 1 LINE 17)	
PROFESSIONAL FEES	
TOTAL CARRIED TO 990-EO PG 1 LINE 17	50,354
STATEMENT #2 - MEMBERSHIP DUES (990-EO PG 9 LINE 1B)	
CECE QUARTERLY PAYMENTS	
TOTAL CARRIED TO 990-EO PG 9 LINE 1B	25,914
STATEMENT #3 - INVESTMENT INCOME TOTAL REV (990 EO PG 9 LINE 3A)	
TIAA CREF FUNDS	
TOTAL CARRIED TO 990 EO PG 9 LINE 3A	11,288
STATEMENT #4 - OTHER (990 EO PG 10 LINE 11G(A))	
CONFERENCE PLANNING	
TOTAL CARRIED TO 990 EO PG 10 LINE 11G(A)	11,000