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Form **990**Department of the Treasury  
Internal Revenue Service**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter Social Security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2013**Open to Public  
Inspection**A** For the 2013 calendar year, or tax year beginning **JUL 1, 2013** and ending **JUN 30, 2014****B** Check if applicable

- ☐ Address change  
☒ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization**FRIENDS OF THE LIGHT HOUSE, INC.**

Doing Business As

Number and street (or P O box if mail is not delivered to street address) Room/suite  
**10 HUDSON STREET**City or town, state or province, country, and ZIP or foreign postal code  
**ANNAPOLIS, MD 21401****F** Name and address of principal officer: **WENDY MCINTYRE**  
**SAME AS C ABOVE****D** Employer identification number**59-3762269****E** Telephone number  
**443-569-4209****G** Gross receipts \$ **253,646.****H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No  
If "No," attach a list. (see instructions)**H(c)** Group exemption number ▶**I** Tax-exempt status ☒ 501(c)(3) ☐ 501(c) ( ) (insert no ) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ **WWW.FRIENDSLHS.ORG****K** Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation **2002** **M** State of legal domicile **MD****Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <b>TO ENGAGE THE COMMUNITIES OF ANNE ARUNDEL COUNTY, MARYLAND IN SUPPORTING THE LIGHT HOUSE THROUGH</b>	
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>19</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>19</b>
	<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	<b>0</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>250</b>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>0.</b>
<b>7b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>0.</b>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b> <b>163,679.</b> <b>Current Year</b> <b>205,211.</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)	<b>0.</b> <b>0.</b>
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>0.</b> <b>0.</b>
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<b>0.</b> <b>0.</b>
	<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>163,679.</b> <b>205,211.</b>
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	<b>138,031.</b> <b>168,500.</b>
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	<b>0.</b> <b>0.</b>
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A); lines 5-10)	<b>22,858.</b> <b>16,816.</b>
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	<b>0.</b> <b>0.</b>
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>22,011.</b>	
	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	<b>15,692.</b> <b>14,488.</b>
	<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	<b>176,581.</b> <b>199,804.</b>
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	<b>&lt;12,902.&gt;</b> <b>5,407.</b>	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b> <b>5,535.</b> <b>End of Year</b> <b>16,108.</b>
	<b>21</b> Total liabilities (Part X, line 26)	<b>4,738.</b> <b>9,767.</b>
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	<b>797.</b> <b>6,341.</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer <i>Wendy McIntyre</i>	Date <b>11/18/14</b>
	<b>WENDY MCINTYRE, TREASURER</b> Type or print name and title	
<b>Paid Preparer Use Only</b>	Print/Type preparer's name <b>DAVID A. JONES</b>	Preparer's signature <i>David A. Jones</i>
	Firm's name ▶ <b>RIBIS, JONES &amp; MARESCA, P.A.</b> Firm's address ▶ <b>10500 LITTLE PATUXENT PARKWAY, SUITE 770 COLUMBIA, MD 21044</b>	Date <b>11/17/14</b> Check <input type="checkbox"/> if self-employed PTIN <b>P01361002</b> Firm's EIN ▶ <b>52-1853933</b> Phone no <b>410-884-0220</b>

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

917 B

SCANNED DEC 16 2014

**Part III** Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

☒ X

- 1** Briefly describe the organization's mission:  
**TO ENGAGE OUR COMMUNITIES IN SUPPORTING THE LIGHT HOUSE INC., THROUGH FUNDRAISING EVENTS THAT BUILD AWARENESS OF HOMELESSNESS IN ANNE ARUNDEL COUNTY. THE CORPORATION WORKS IN PARTNERSHIP WITH THE LIGHT HOUSE TO BUILD COMMUNITY SUPPORT AND RAISE FUNDS TO REBUILD LIVES AND**
- 2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No  
 If "Yes," describe these new services on Schedule O.
- 3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No  
 If "Yes," describe these changes on Schedule O.
- 4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.
- 4a** (Code \_\_\_\_\_) (Expenses \$ 168,500. including grants of \$ 168,500.) (Revenue \$ \_\_\_\_\_)  
**FUNDRAISING FOR THE LIGHT HOUSE - HELPING THE LIGHT HOUSE, INC. TO REBUILD LIVES AND BREAK THE CYCLE OF HOMELESSNESS IN THE COMMUNITY BY WORKING IN PARTNERSHIP WITH THE LIGHT HOUSE TO BUILD COMMUNITY SUPPORT AND RAISE FUNDS TO SUSTAIN THEIR MISSION.**
- 4b** (Code \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)
- 4c** (Code \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)
- 4d** Other program services (Describe in Schedule O.)  
 (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)
- 4e** Total program service expenses **168,500.**

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	X	
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
<b>24b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>24c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>24d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
<b>25b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If so, complete Schedule L, Part II</i>		X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>28a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>28b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>28c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	X	
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
<b>35b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

**Note.** All Form 990 filers are required to complete Schedule O

Form 990 (2013)

**Part V** Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
<b>1a</b>	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.		
<b>1b</b>	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.		
<b>c</b>	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.		
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions).		
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O.		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
<b>b</b>	If "Yes," enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
<b>c</b>	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	X	
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?	X	
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year.		
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the organization make any taxable distributions under section 4966?		
<b>b</b>	Did the organization make a distribution to a donor, donor advisor, or related person?		
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12.		
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.		
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders.		
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?		
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.		
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? <b>Note.</b> See the instructions for additional information the organization must report on Schedule O.		
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.		
<b>c</b>	Enter the amount of reserves on hand.		
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?		X
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O.		

Form 990 (2013)

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

	Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	19	
<b>b</b> Enter the number of voting members included in line 1a, above, who are independent.	19	
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	X	
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets?		X
<b>6</b> Did the organization have members or stockholders?		X
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>a</b> The governing body?	X	
<b>b</b> Each committee with authority to act on behalf of the governing body?	X	
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O.		X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates?		X
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13.	X	
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done.	X	
<b>13</b> Did the organization have a written whistleblower policy?		X
<b>14</b> Did the organization have a written document retention and destruction policy?		X
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official		X
<b>b</b> Other officers or key employees of the organization		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed **MD**

**18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

**19** Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization: **WENDY MCINTYRE - 443-569-4209**  
**10 HUDSON STREET, ANNAPOLIS, MD 21401**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) BARBARA HOLCH PRESIDENT	10.00 1.00	X		X				0.	0.	0.
(2) KEITH VERNON PAST-PRESIDENT	1.00	X		X				0.	0.	0.
(3) LINDA SHOWALTER VICE PRESIDENT	5.00	X		X				0.	0.	0.
(4) WENDY MCINTYRE TREASURER	5.00	X		X				0.	0.	0.
(5) CHRISTY DUPRAS SECRETARY	4.00	X		X				0.	0.	0.
(6) ALLISON BULLOCK DIRECTOR	5.00	X						0.	0.	0.
(7) CITSI CASTRO DIRECTOR	1.00	X						0.	0.	0.
(8) TOM COLLINSON DIRECTOR	5.00	X						0.	0.	0.
(9) LISANNE CORMIER DIRECTOR	5.00	X						0.	0.	0.
(10) DAVID GEORGE DIRECTOR	1.00	X						0.	0.	0.
(11) MARIAN KAUFMAN DIRECTOR	5.00	X						0.	0.	0.
(12) KERRY MCHUGH DIRECTOR	4.00	X						0.	0.	0.
(13) ALICIA MAIN OBERG DIRECTOR	3.00	X						0.	0.	0.
(14) ANNE SCOTT DIRECTOR	5.00	X						0.	0.	0.
(15) ERIN SCRUGGS DIRECTOR	4.00	X						0.	0.	0.
(16) JEAN SHEA (UNTIL MAY 2014) DIRECTOR	5.00	X						0.	0.	0.
(17) TOM SHELTON DIRECTOR	2.00	X						0.	0.	0.



**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) JULIE ST. MARIE DIRECTOR	4.00	X						0.	0.	0.
(19) MARSHA TINKER DIRECTOR	2.00	X						0.	0.	0.
(20) JEFFERY WELLS (UNTIL JUNE 2014) DIRECTOR	5.00	X						0.	0.	0.
(21) TUCKER WARD DIRECTOR	3.00	X						0.	0.	0.
<b>1b Sub-total</b>								0.	0.	0.
<b>c Total from continuation sheets to Part VII, Section A</b>								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b>								0.	0.	0.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

**Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns	<b>1a</b>					
	<b>b</b> Membership dues	<b>1b</b>					
	<b>c</b> Fundraising events	<b>1c</b>	174,044.				
	<b>d</b> Related organizations	<b>1d</b>					
	<b>e</b> Government grants (contributions)	<b>1e</b>					
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b>	31,167.				
	<b>g</b> Noncash contributions included in lines 1a-1f \$						
	<b>h Total.</b> Add lines 1a-1f			205,211.			
<b>Program Service Revenue</b>	<b>2 a</b> _____		<b>Business Code</b>				
	<b>b</b> _____						
	<b>c</b> _____						
	<b>d</b> _____						
	<b>e</b> _____						
	<b>f</b> All other program service revenue						
	<b>g Total.</b> Add lines 2a-2f						
	<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts)					
<b>4</b> Income from investment of tax-exempt bond proceeds							
<b>5</b> Royalties							
<b>6 a</b> Gross rents		(i) Real	(ii) Personal				
<b>b</b> Less rental expenses							
<b>c</b> Rental income or (loss)							
<b>d</b> Net rental income or (loss)							
<b>7 a</b> Gross amount from sales of assets other than inventory		(i) Securities	(ii) Other				
<b>b</b> Less: cost or other basis and sales expenses							
<b>c</b> Gain or (loss)							
<b>d</b> Net gain or (loss)							
<b>8 a</b> Gross income from fundraising events (not including \$ 174,044. of contributions reported on line 1c) See Part IV, line 18		<b>a</b>	48,435.				
<b>b</b> Less direct expenses		<b>b</b>	48,435.				
<b>c</b> Net income or (loss) from fundraising events				0.			
<b>9 a</b> Gross income from gaming activities See Part IV, line 19		<b>a</b>					
<b>b</b> Less direct expenses		<b>b</b>					
<b>c</b> Net income or (loss) from gaming activities							
<b>10 a</b> Gross sales of inventory, less returns and allowances		<b>a</b>					
<b>b</b> Less cost of goods sold	<b>b</b>						
<b>c</b> Net income or (loss) from sales of inventory							
<b>Miscellaneous Revenue</b>		<b>Business Code</b>					
<b>11 a</b> _____							
<b>b</b> _____							
<b>c</b> _____							
<b>d</b> All other revenue							
<b>e Total.</b> Add lines 11a-11d							
<b>12 Total revenue</b> See instructions			205,211.	0.	0.	0.	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response or note to any line in this Part IX ☐

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</b>				
<b>1</b> Grants and other assistance to governments and organizations in the United States See Part IV, line 21	168,500.	168,500.		
<b>2</b> Grants and other assistance to individuals in the United States See Part IV, line 22				
<b>3</b> Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
<b>4</b> Benefits paid to or for members				
<b>5</b> Compensation of current officers, directors, trustees, and key employees				
<b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>7</b> Other salaries and wages	15,034.			15,034.
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
<b>9</b> Other employee benefits	797.			797.
<b>10</b> Payroll taxes	985.			985.
<b>11</b> Fees for services (non-employees):				
<b>a</b> Management				
<b>b</b> Legal				
<b>c</b> Accounting	3,800.		3,800.	
<b>d</b> Lobbying				
<b>e</b> Professional fundraising services See Part IV, line 17				
<b>f</b> Investment management fees				
<b>g</b> Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O)	441.			441.
<b>12</b> Advertising and promotion				
<b>13</b> Office expenses	4,199.		4,068.	131.
<b>14</b> Information technology				
<b>15</b> Royalties				
<b>16</b> Occupancy				
<b>17</b> Travel				
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials				
<b>19</b> Conferences, conventions, and meetings				
<b>20</b> Interest				
<b>21</b> Payments to affiliates				
<b>22</b> Depreciation, depletion, and amortization	43.		43.	
<b>23</b> Insurance	981.		981.	
<b>24</b> Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O)				
<b>a</b> DONOR BASE	4,623.			4,623.
<b>b</b> MISCELLANEOUS	400.		400.	
<b>c</b> DUES AND SUBSCRIPTIONS	1.		1.	
<b>d</b>				
<b>e</b> All other expenses				
<b>25</b> Total functional expenses. Add lines 1 through 24e	199,804.	168,500.	9,293.	22,011.
<b>26</b> Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Check here ☐ if following SOP 98-2 (ASC 958-720)

**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash - non-interest-bearing	5,492.	1	7,079.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net		4	4,270.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	4,759.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 460.		
	b Less: accumulated depreciation	10b 460.	43.	10c 0.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities See Part IV, line 11		12	
	13 Investments - program-related See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets See Part IV, line 11		15	
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 34)		5,535.	16	16,108.
<b>Liabilities</b>	17 Accounts payable and accrued expenses	1,963.	17	6,728.
	18 Grants payable		18	
	19 Deferred revenue	2,775.	19	3,039.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 <b>Total liabilities.</b> Add lines 17 through 25		4,738.	26
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>			
	27 Unrestricted net assets	797.	27	6,341.
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	797.	33	6,341.
34 <b>Total liabilities and net assets/fund balances</b>	5,535.	34	16,108.	

Form 990 (2013)

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	205,211.
2	Total expenses (must equal Part IX, column (A), line 25)	2	199,804.
3	Revenue less expenses. Subtract line 2 from line 1	3	5,407.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	797.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	137.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	6,341.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

☐

- 1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other \_\_\_\_\_  
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?  
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:  
☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- b Were the organization's financial statements audited by an independent accountant?  
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:  
☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?  
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a	X	
2b		X
2c		X
3a		X
3b		

Form 990 (2013)

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2013**

Open to Public  
Inspection

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

Employer identification number

59-3762269

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 11 ☒ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I      b ☐ Type II      c ☐ Type III - Functionally integrated      d ☒ Type III - Non-functionally integrated
- e ☒ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).**
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? ☐
- (ii) A family member of a person described in (i) above? ☐
- (iii) A 35% controlled entity of a person described in (i) or (ii) above? ☐
- h Provide the following information about the supported organization(s).

	Yes	No
11g(i)		X
11g(ii)		X
11g(iii)		X

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization (described in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
THE LIGHT HOUSE, INC.	52-1671388	9	X		X		X		168,500.
<b>Total</b>	<b>1</b>								<b>168,500.</b>

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1 through 3						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6 Public support.</b> Subtract line 5 from line 4						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>7</b> Amounts from line 4						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>11 Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions)					<b>12</b>	
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	<b>14</b>	%
<b>15</b> Public support percentage from 2012 Schedule A, Part II, line 14	<b>15</b>	%
<b>16a 33 1/3% support test - 2013.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 33 1/3% support test - 2012.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>17a 10% -facts-and-circumstances test - 2013.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 10% -facts-and-circumstances test - 2012.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

Schedule A (Form 990 or 990-EZ) 2013

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support</b> (Subtract line 7c from line 6)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
<b>13 Total support</b> (Add lines 9, 10c, 11, and 12)						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> <span style="float: right;">► <input type="checkbox"/></span>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	<b>15</b>		%
<b>16</b> Public support percentage from 2012 Schedule A, Part III, line 15	<b>16</b>		%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>		%
<b>18</b> Investment income percentage from 2012 Schedule A, Part III, line 17	<b>18</b>		%

**19a 33 1/3% support tests - 2013.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**b 33 1/3% support tests - 2012.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► ☐



## Part IV

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12.

Also complete this part for any additional information (See instructions).

**SCHEDULE D**  
**(Form 990)**Department of the Treasury  
Internal Revenue Service**Supplemental Financial Statements**▶ Complete if the organization answered "Yes," to Form 990,  
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
▶ Attach to Form 990.▶ Information about Schedule D (Form 990) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2013**  
**Open to Public**  
**Inspection**

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

Employer identification number  
59-3762269**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

**Part II Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ \_\_\_\_\_

4 Number of states where property subject to conservation easement is located ▶ \_\_\_\_\_

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ \_\_\_\_\_

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ \_\_\_\_\_

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 8

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items.

(i) Revenues included in Form 990, Part VIII, line 1	▶ \$ _____
(ii) Assets included in Form 990, Part X	▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a Revenues included in Form 990, Part VIII, line 1	▶ \$ _____
b Assets included in Form 990, Part X	▶ \$ _____

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a ☐ Public exhibition  
 b ☐ Scholarly research  
 c ☐ Preservation for future generations  
 d ☐ Loan or exchange programs  
 e ☐ Other \_\_\_\_\_

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes

☐ No
**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes

☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
1c Beginning balance	
1d Additions during the year	
1e Distributions during the year	
1f Ending balance	

2a Did the organization include an amount on Form 990, Part X, line 21?

☐ Yes

☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

**Part V Endowment Funds.** Complete if the organization answered "Yes" to Form 990, Part IV, line 10

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☐ %  
 b Permanent endowment ☐ %  
 c Temporarily restricted endowment ☐ %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

- (i) unrelated organizations  
 (ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		460.	460.	0.
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c))

0.

Schedule D (Form 990) 2013

**Part VII Investments - Other Securities.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total (Col (b) must equal Form 990, Part X, col (B) line 12.) ▶		

**Part VIII Investments - Program Related.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total (Col (b) must equal Form 990, Part X, col (B) line 13.) ▶		

**Part IX Other Assets.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 15.) ▶	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☒

Schedule D (Form 990) 2013

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

<b>1</b>	Total revenue, gains, and other support per audited financial statements		<b>1</b>	
<b>2</b>	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
<b>a</b>	Net unrealized gains on investments	<b>2a</b>		
<b>b</b>	Donated services and use of facilities	<b>2b</b>		
<b>c</b>	Recoveries of prior year grants	<b>2c</b>		
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>		
<b>e</b>	Add lines <b>2a</b> through <b>2d</b>		<b>2e</b>	
<b>3</b>	Subtract line <b>2e</b> from line <b>1</b>		<b>3</b>	
<b>4</b>	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b	<b>4a</b>		
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>		
<b>c</b>	Add lines <b>4a</b> and <b>4b</b>		<b>4c</b>	
<b>5</b>	Total revenue. Add lines <b>3</b> and <b>4c</b> . (This must equal Form 990, Part I, line 12.)		<b>5</b>	

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

<b>1</b>	Total expenses and losses per audited financial statements		<b>1</b>	
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
<b>a</b>	Donated services and use of facilities	<b>2a</b>		
<b>b</b>	Prior year adjustments	<b>2b</b>		
<b>c</b>	Other losses	<b>2c</b>		
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>		
<b>e</b>	Add lines <b>2a</b> through <b>2d</b>		<b>2e</b>	
<b>3</b>	Subtract line <b>2e</b> from line <b>1</b>		<b>3</b>	
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b	<b>4a</b>		
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>		
<b>c</b>	Add lines <b>4a</b> and <b>4b</b>		<b>4c</b>	
<b>5</b>	Total expenses. Add lines <b>3</b> and <b>4c</b> . (This must equal Form 990, Part I, line 18.)		<b>5</b>	

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART X, LINE 2:**

THE ORGANIZATION BELIEVES THAT IT HAS APPROPRIATE SUPPORT FOR ANY TAX POSITIONS TAKEN, AND AS SUCH, DOES NOT HAVE ANY UNCERTAIN TAX POSITIONS THAT ARE MATERIAL TO THE FINANCIAL STATEMENTS OR THAT WOULD HAVE AN EFFECT ON ITS TAX-EXEMPT STATUS. THERE ARE NO UNRECOGNIZED TAX BENEFITS OR LIABILITIES THAT NEED TO BE RECORDED.

Department of the Treasury  
Internal Revenue Service

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

2013

### Open To Public Inspection

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

Employer identification number  
59-3762269

## Part I

**Fundraising Activities.** Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** ☐ Mail solicitations  
**b** ☐ Internet and email solicitations  
**c** ☐ Phone solicitations  
**d** ☐ In-person solicitations

- e ☐ Solicitation of non-government grants
- f ☐ Solicitation of government grants
- g ☐ Special fundraising events

- 2 a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ **Yes**☐ No

- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
<b>Total</b>						

**Total**

- 3** List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

**Part II Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

Revenue		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))	
		BOUNTIFUL HARVEST	RUN ANNAPOLIS	5		
		(event type)	(event type)	(total number)		
1	Gross receipts	95,862.	47,961.	78,656.	222,479.	
2	Less: Contributions	84,342.	38,333.	51,369.	174,044.	
3	Gross income (line 1 minus line 2)	11,520.	9,628.	27,287.	48,435.	
Direct Expenses	4	Cash prizes				
	5	Noncash prizes		5,815.	14,377.	20,192.
	6	Rent/facility costs			6,839.	6,839.
	7	Food and beverages	4,342.		3,019.	7,361.
	8	Entertainment				
	9	Other direct expenses	7,178.	3,813.	3,052.	14,043.
	10	Direct expense summary. Add lines 4 through 9 in column (d)				48,435.
	11	Net income summary. Subtract line 10 from line 3, column (d)				0.

**Part III Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1	Gross revenue			
	2	Cash prizes			
Direct Expenses	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
	7	Direct expense summary. Add lines 2 through 5 in column (d)			
	8	Net gaming income summary. Subtract line 7 from line 1, column (d)			

9 Enter the state(s) in which the organization operates gaming activities: \_\_\_\_\_

a Is the organization licensed to operate gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: \_\_\_\_\_

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: \_\_\_\_\_

- 11 Does the organization operate gaming activities with nonmembers? ☐ Yes ☐ No
- 12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13 Indicate the percentage of gaming activity operated in:
- |                               |     |   |
|-------------------------------|-----|---|
| a The organization's facility | 13a | % |
| b An outside facility         | 13b | % |
- 14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ► \_\_\_\_\_

Address ► \_\_\_\_\_

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?
- ☐
- Yes
- ☐
- No

b If "Yes," enter the amount of gaming revenue received by the organization ► \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ► \$ \_\_\_\_\_.

c If "Yes," enter name and address of the third party:

Name ► \_\_\_\_\_

Address ► \_\_\_\_\_

- 16 Gaming manager information:

Name ► \_\_\_\_\_

Gaming manager compensation ► \$ \_\_\_\_\_

Description of services provided ► \_\_\_\_\_

☐ Director/officer☐ Employee☐ Independent contractor

- 17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ \_\_\_\_\_

**Part IV** **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

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**Grants and Other Assistance to Organizations, Governments, and Individuals in the United States**  
Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.

► **Attach to Form 990.**

► Information about Schedule I (Form 990) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

2013

**Open to Public Inspection**

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

**Employer identification number**  
**59-3762269**

<b>Part I</b>	<b>General Information on Grants and Assistance</b>
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**1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

**2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

**Part II**

**Grants and Other Assistance to Governments and Organizations in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

[illegible]

**2** Enter total number of section 501(c)(3) and government organizations listed in the line 1 table

**3** Enter total number of other organizations listed in the line 1 table

**LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.**

Schedule I (Form 990) (2013)

**Part III** Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22.  
Part III can be duplicated if additional space is needed

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance.

**Part IV** Supplemental Information. Provide the information required in Part I, line 2, Part III, column (b), and any other additional information

**PART I, LINE 2:**

THE ORGANIZATION DOES NOT DIRECTLY MONITOR GRANTS TO THE LIGHT

HOUSE, INC., DUE TO ALL GRANTS BEING FOR THE PURPOSE OF SUPPORTING THE

LIGHT HOUSE, INC.

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2013**

Open to Public  
Inspection

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

Employer identification number  
59-3762269

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

FUNDRAISING AND FRIENDRAISING EVENTS AND TO BUILD AWARENESS OF  
HOMELESSNESS IN ANNE ARUNDEL COUNTY.

FORM 990, PART III, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

BREAK THE CYCLE OF HOMELESSNESS IN OUR COMMUNITY.

FORM 990, PART VI, SECTION A, LINE 4:

THE ORGANIZATION AMENDED ITS BYLAWS TO REFLECT ITS NAME CHANGE  
THAT TOOK PLACE IN JUNE 2014. THE ORGANIZATION ALSO AMENDED ITS ARTICLES OF  
INCORPORATION TO REFLECT THE NAME CHANGE, CHANGE IN REGISTERED AGENT, AND  
CHANGE IN REGISTERED ADDRESS.

FORM 990, PART VI, SECTION B, LINE 11:

THE BOARD OF DIRECTORS REVIEWS THE FORM 990 BEFORE IT IS FILED  
AND IS SIGNED BY THE TREASURER.

FORM 990, PART VI, SECTION B, LINE 12C:

THE ORGANIZATION MAKES REGULAR INQUIRIES OF OFFICERS AND  
DIRECTORS WHETHER OR NOT ANY NEW POTENTIAL CONFLICTS OF INTEREST ARISE.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF  
INTEREST POLICY, AND FINANCIAL STATEMENTS AVAILABLE TO THE PUBLIC UPON  
REQUEST.

Name of the organization

FRIENDS OF THE LIGHT HOUSE, INC.

Employer identification number

59-3762269

FORM 990, PART XI, LINE 9, CHANGES IN NET ASSETS:

TO RECONCILE NET ASSETS BASED ON PRIOR YEAR 990

137.





**Part V Transactions With Related Organizations** Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

**Note.** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
<b>a</b> Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity		<input checked="" type="checkbox"/>
<b>b</b> Gift, grant, or capital contribution to related organization(s)	<input checked="" type="checkbox"/>	
<b>c</b> Gift, grant, or capital contribution from related organization(s)		<input checked="" type="checkbox"/>
<b>d</b> Loans or loan guarantees to or for related organization(s)		<input checked="" type="checkbox"/>
<b>e</b> Loans or loan guarantees by related organization(s)		<input checked="" type="checkbox"/>
<b>f</b> Dividends from related organization(s)		<input checked="" type="checkbox"/>
<b>g</b> Sale of assets to related organization(s)		<input checked="" type="checkbox"/>
<b>h</b> Purchase of assets from related organization(s)		<input checked="" type="checkbox"/>
<b>i</b> Exchange of assets with related organization(s)		<input checked="" type="checkbox"/>
<b>j</b> Lease of facilities, equipment, or other assets to related organization(s)		<input checked="" type="checkbox"/>
<b>k</b> Lease of facilities, equipment, or other assets from related organization(s)		<input checked="" type="checkbox"/>
<b>l</b> Performance of services or membership or fundraising solicitations for related organization(s)		<input checked="" type="checkbox"/>
<b>m</b> Performance of services or membership or fundraising solicitations by related organization(s)		<input checked="" type="checkbox"/>
<b>n</b> Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		<input checked="" type="checkbox"/>
<b>o</b> Sharing of paid employees with related organization(s)		<input checked="" type="checkbox"/>
<b>p</b> Reimbursement paid to related organization(s) for expenses		<input checked="" type="checkbox"/>
<b>q</b> Reimbursement paid by related organization(s) for expenses		<input checked="" type="checkbox"/>
<b>r</b> Other transfer of cash or property to related organization(s)		<input checked="" type="checkbox"/>
<b>s</b> Other transfer of cash or property from related organization(s)		<input checked="" type="checkbox"/>

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds				(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							





**Part VII** Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

**ARTICLES OF AMENDMENT  
FRIENDS OF THE LIGHT HOUSE SHELTER, INC.**

**FRIENDS OF THE LIGHT HOUSE SHELTER, INC.**, a Maryland non-stock corporation registered with the Federal Internal Revenue Service as a 501(c)(3) non-profit entity (the "Corporation"), hereby amends its Articles of Incorporation as follows:

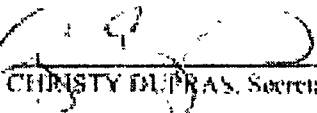
**NAME:** The name of the Corporation is hereby changed from **FRIENDS OF THE LIGHT HOUSE SHELTER, INC.** to, and shall hereafter be known as, **FRIENDS OF THE LIGHT HOUSE, INC.**

**PRINCIPAL OFFICE ADDRESS:** The address of the principal office of the Corporation in this State is hereby changed from 206 WEST STREET, CITY OF ANNAPOLIS, ANNE ARUNDEL COUNTY, MARYLAND to 10 HUDSON STREET, ANNAPOLIS, MARYLAND 21401.

**RESIDENT AGENT:** The name and address of the Resident Agent of the Corporation in this State is hereby changed from **MICHAEL J. RAGLAND, SR., 7 KING CHARLES PLACE, ANNAPOLIS, MARYLAND 21403** to **G. THOMAS COLLINSON, 1410 FOREST DRIVE, STE. 32, ANNAPOLIS, MARYLAND 21403.**

This Amendment to the Articles of Incorporation was authorized and approved by the Corporation's Board of Directors, acting as the sole Members of the Corporation, at a duly held meeting of the Board of Directors on Saturday, April 12, 2014 in Annapolis, Maryland.

We the undersigned President and Secretary of the Corporation hereby declare and affirm under the penalties of perjury that the foregoing is a corporate act.

  
CHRISTY DUPRAS, Secretary

  
BARBARA HOLCH, President

**ACCEPTANCE AS RESIDENT AGENT**

Being an adult citizen of the U.S. and of the State of Maryland, and actually residing in Anne Arundel County, Maryland, I do agree to serve as resident agent for the above Corporation.

  
G. THOMAS COLLINSON

**AFTER FILING PLEASE MAIL TO:**

G. Thomas Collinson  
Merrill, Crutteden & Collinson, PA  
1410 Forest Drive, Ste. 32  
Annapolis, MD 21403

✓ →

State of Maryland

Department of  
Assessments and Taxation

Charter Division



Martin O'Malley  
Governor

Robert E. Young  
Director

Paul B. Anderson  
Administrator

Date: 06/17/2014

G THOMAS COLLINSON  
#32  
1410 FOREST DR  
ANNAPOLIS MD 21403-1472

THIS LETTER IS TO CONFIRM ACCEPTANCE OF THE FOLLOWING FILING:

ENTITY NAME : FRIENDS OF THE LIGHT HOUSE, INC.  
DEPARTMENT ID : D07064546  
TYPE OF REQUEST : ARTICLES OF AMENDMENT / NAME CHANGE  
DATE FILED : 06-13-2014  
TIME FILED : 11:19 AM  
RECORDING FEE : \$100.00  
EXPEDITED FEE : \$110.00  
COPY FEE : \$25.00  
FILING NUMBER : 1000362006585519  
CUSTOMER ID : 0003102717  
WORK ORDER NUMBER : 0004319297

PLEASE VERIFY THE INFORMATION CONTAINED IN THIS LETTER. NOTIFY THIS DEPARTMENT IN WRITING IF ANY INFORMATION IS INCORRECT. INCLUDE THE CUSTOMER ID AND THE WORK ORDER NUMBER ON ANY INQUIRIES.

Charter Division  
Baltimore Metro Area (410) 767-1350  
Outside Metro Area (888) 246-5941

# **AMENDED AND RESTATED BYLAWS OF FRIENDS OF THE LIGHT HOUSE, INC.**

## **ARTICLE I Organization**

SECTION 1.1. *Organization.* The name of the organization is Friends of the Light House, Inc., a Maryland non-stock corporation (the "Corporation") The Corporation has no authority to issue capital stock.

SECTION 1.2. *Principal Office; Other Offices.* The principal office of the Corporation shall be in Anne Arundel County, Maryland. The Corporation may also have an office or offices, and keep the books of the Corporation, in such other place or places as the business of the Corporation may require and the Board of Directors (the "Board") may from time to time appoint

SECTION 1.3. *Members.* The members of the Board of Directors (the "Directors") shall constitute the members of the Corporation.

## **ARTICLE II Mission**

The mission of the Corporation is to engage our communities in supporting The Light House, Inc., a Maryland nonprofit corporation (the "Light House"), through fundraising events that build awareness of homelessness in Anne Arundel County. The Corporation works in partnership with the Light House to build community support and raise funds to rebuild lives and break the cycle of homelessness in our community.

## **ARTICLE III Board of Directors**

SECTION 3.1. *General Powers.* The activities and affairs of the Corporation shall be governed by the Board. The Board may appoint such agents and representatives, who may or may not be members of the Board, to serve for such terms and to exercise and perform such powers and duties as shall be determined from time to time by the Board to be necessary or appropriate for the proper conduct of the business of the Corporation.

SECTION 3.2 *Number; Term of Office.* The Board shall be composed of no more than twenty-five (25) and no less than three (3) voting Directors, the exact number of which shall be designated from time to time by resolution of the Board. Directors will serve for a term of three (3) years and, if re-elected, may thereafter serve for additional three (3) year terms. To the extent possible, the terms of the Directors will be staggered, with approximately one-third (1/3) of the Directors elected each year by the majority vote of the Board at the annual meeting of the Corporation. Any nominees not already serving as a Director shall not attend the annual meeting.

SECTION 3.3 *Vacancies.* Vacancies on the Board occur upon (i) the death, resignation, removal or disqualification of a Director, or (ii) an increase in the number of Directors by resolution of the Board. Vacancies on the Board shall be filled within sixty (60) days of the occurrence of the vacancy. Vacancies resulting from the death, resignation, removal or disqualification of a Director, may be filled by the majority vote of the Directors (other than the departing Director), whether or not sufficient to constitute a quorum. Vacancies which result from an increase in the number of Directors may be filled by the majority vote of the Board. A Director elected to fill a vacancy created by the death, resignation, removal or disqualification of a Director shall serve for the balance of the departing Director's term or until a successor has been elected.

SECTION 3.4. *Removal.* A Director may be removed, with or without cause, by the affirmative vote of a majority of the members of the Board.

**SECTION 3.5. *Resignation.*** A Director may resign by submitting a resignation in writing, which includes email and other electronic transmissions, to the President or if the resigning Director is the President, to the other Directors. Such resignation shall be effective upon delivery or if a later date, as of the effective date agreed to by a majority vote of the members of the Board (other than the Director resigning). The acceptance of a resignation shall not be necessary to make it effective

**SECTION 3.6. *Emeritus Directors.*** The Board may recognize a past Director who has demonstrated extraordinary leadership and efforts on behalf of the Corporation by electing him or her as Director Emeritus at the annual meeting of the Board. Emeritus Directors shall be invited to attend meetings of the Board, but shall not be entitled to vote on any matter of the Corporation and shall not be counted for the purposes of establishing a quorum of the Directors.

#### **ARTICLE IV Meetings of the Board of Directors**

**SECTION 4.1. *Regular Meetings.*** The Board shall hold regular meetings at such time and place as determined by the Board to be reasonably convenient for all Directors to attend. The President of the Corporation shall establish the agenda for the meeting. Any and all business may be transacted at any regular meeting.

**SECTION 4.2. *Annual Meeting, Elections.*** The annual meeting of the Board shall be held on such day as the Board shall select, and at a time and place as determined by the President, who shall also establish the agenda. At each annual meeting, the Board shall elect Directors for any vacancies, elect the officers of the Corporation, and transact any other business as may properly come before the Board.

**SECTION 4.3. *Special Meetings.*** Special meetings of the Board shall be held whenever called by the President, the Executive Committee, or any three (3) Directors. The person or persons who called the special meeting may determine the day, time and place. Unless otherwise indicated in the notice thereof, any and all business may be transacted at any special meeting where there is a quorum.

**SECTION 4.4. *Notice of Meetings.*** The Secretary of the Corporation, or other person or persons calling a meeting, shall give notice in writing, which includes email and other electronic means, at least ten (10) days before each meeting, and as much in advance of special meetings as possible but no less than twenty four (24) hours. A Director's attendance at a meeting constitutes waiver of notice of the meeting.

**SECTION 4.5. *Meeting by Communications Equipment.*** Should the need arise for the Board to meet, but a physical meeting is not possible, the Board may, upon approval of a majority of the Directors, meet either by telephone or video conference call or other communications equipment if all persons participating in the meeting can hear and speak to each other at the same time ("Communications Equipment"). The President shall set the date and time of such meeting and the means of Communications Equipment to be used following approval.

**SECTION 4.6. *Participation by Communications Equipment.*** Unless the Executive Committee determines that it is impractical or inappropriate, a Director may participate in a meeting by means of Communications Equipment. Participation by Communications Equipment constitutes presence in person at a meeting. If a Director wishes to participate in a meeting by Communications Equipment, the Director may contact the President, or the President's designee, and request to participate by Communications Equipment. The President shall consult with the Executive Committee and notify the Director whether, and through which medium, such participation shall be permitted.

**SECTION 4.7. *Action by Electronic Communication.*** Except as may otherwise be provided by Maryland law, any action required or permitted to be taken by the Board may be taken by employing electronic communication applications, to include email, net meeting, and other virtual meeting and collaboration applications. Actions taken by such communication means are subject to the

same quorum and voting requirements applicable to actions taken at a meeting of the Board where Directors are physically present. Any actions so taken shall be documented by the Secretary and filed in the minutes of proceedings of the Board.

**SECTION 4.8. *Informal Action by Unanimous Written Consent Without Meeting.*** Any action required or permitted to be taken at any meeting of the Board may be taken without a meeting if a unanimous consent which sets forth the action is (i) given in writing, which includes email and other electronic transmission, by each member of the Board, and (ii) filed in paper or electronic form with the minutes of the proceedings of the Board.

**SECTION 4.9. *Quorum; Adjournment.*** The presence in person or by Communications Equipment of a majority of the Directors shall constitute a quorum for all meetings of the Board. In the absence of a quorum, no voting shall take place other than adjournment of such meeting to another time and place, however, nonbinding discussion may occur between those Directors present. Notice of the adjourned meeting need not be given if the time and place of the adjourned meeting are announced at the meeting so adjourned. A meeting commenced with a quorum present may continue with its business even if the withdrawal of Directors reduces the number of persons present below the number necessary for a quorum.

**SECTION 4.10. *Voting.*** Except as otherwise provided in these Bylaws with respect to the dissolution of the Corporation or the amendment of these Bylaws, an affirmative vote of a majority of the Directors either present or participating by Electronic Communication at a meeting, or in an Action by Electronic Communication, shall be necessary for the passage of any resolution. In no event shall proxy voting be allowed.

## **ARTICLE V**

### **Officers**

**SECTION 5.1. *Officers; Powers.*** The officers of the Corporation shall be a President, a Vice President, a Secretary, and a Treasurer, and such other officers as the Board may from time to time consider necessary for the proper conduct of the business of the Corporation. Any two or more of the above offices, except those of President and Vice President, may be held by the same person, but no officer shall execute, acknowledge or verify any instrument in more than one capacity if such instrument is required by law or by these Bylaws to be executed, acknowledged or verified by two or more officers. All officers shall be Directors. The officers shall have such powers and duties as customarily pertain to their respective offices, and such other powers and duties as prescribed from time to time by the Board or these Bylaws.

**SECTION 5.2. *Election, Term of Office.*** The officers shall be elected by the Board at its annual meeting. Officers shall serve a term of one (1) year and until their successors are elected, or until they are removed or resign. No person may serve more than two consecutive terms of one (1) year each in the same office. Persons serving an initial term of less than one (1) year may serve for two (2) additional full terms.

**SECTION 5.3. *President.*** The President shall preside at all meetings of the Board and the Executive Committee and shall be, ex officio, a voting member of all committees. The President shall supervise and direct the other officers and committee chairs. The President may sign any contracts and other instruments which the Board has authorized in the name of the Corporation, and shall have such powers and do and perform such other duties as may, from time to time, be assigned by the Board.

**SECTION 5.4. *Vice President.*** The Vice President shall be the Corporation's representative on the Board of Directors of the Light House so long as the Bylaws of the Light House provide that its members shall include a representative of the Corporation. The Vice President may sign any contracts and other instruments which the Board has authorized in the name of the Corporation, and shall have such powers and do and perform such other duties as may, from time to time, be assigned by the Board. In the absence or disability of the President, the duties of that office shall be performed by the Vice President.

SECTION 5.5. *Secretary.* The Secretary shall give, or cause to be given, notice of all meetings of Directors and all other notices required by law or by these Bylaws, and in case of his absence or refusal or neglect to do so, any such notice may be given by any person so directed by the President or by the Directors upon whose written request a special meeting is called as provided in these Bylaws. The Secretary shall record, or cause to be recorded, accurate records and minutes of meetings of the Board and the Executive Committee, and distribute copies of the minutes of previous Board meetings to the Board in advance of each meeting. The Secretary shall perform such other duties as may be assigned by the Directors or the President. The Secretary shall be custodian of the seal of the Corporation and affix it to all instruments requiring it, when authorized by the Board or the President.

The Secretary shall cause to be maintained at the principal office of the Corporation the following:

- (i) a current listing of the Directors, the officers and the committee chairs with phone numbers, addresses, and email addresses and dates of service;
- (ii) the current Articles and Bylaws of the Corporation;
- (iii) the minutes book of the Board and the Executive Committee;
- (iv) the minutes of meetings of the Standing Committees (as hereinafter defined) and the other committees; and
- (v) the current policies and procedures of the Corporation, Board, and Standing Committees

SECTION 5.6. *Treasurer.* The Treasurer shall supervise and direct the following:

- (i) the full and accurate account of receipts and disbursements and all transactions of the Corporation;
- (ii) the deposit of all moneys and other valuables in the name and to the credit of the Corporation in the depository or depositories designated by the Board;
- (iii) the regular delivery to the Board and the President, upon request, of an account of all transactions and the financial condition of the Corporation;
- (iv) the preparation of a proposed annual budget, with the assistance of the Executive Committee and all committee chairs, which shall be distributed to the Board at least five (5) days prior to the annual meeting;
- (v) if determined by the Board to be appropriate, an annual review or audit of the books and records of the Corporation; and
- (vi) the timely preparation and filing of all required tax returns and other governmental filings relating to the Corporation.

If required by the Board, the Treasurer shall provide a bond, in a sum, and with one or more sureties, satisfactory to the Board, for the faithful performance of the duties of his or her office.

SECTION 5.7. *Removal.* All officers and other agents may be removed, with or without cause, by a majority vote of the Directors either present or participating by Electronic Communication at a meeting, or in an Action by Electronic Communication. All officers and other agents, shall hold office at the discretion of the Board or of the officers appointing them.

SECTION 5.8. *Resignation.* Any officer may resign by delivering a resignation in writing, which includes email and other forms of electronic transmission, to the President, or if the resigning officer is the President, to the other Directors. Such resignation shall be effective upon delivery or if a later date, as of the effective date agreed to by a majority vote of the members of the Board (other than the Director resigning). The acceptance of a resignation shall not be necessary to make it effective.

SECTION 5.9. *Vacancies.* Any vacancy occurring in any office, for whatever reason, shall be filled by a majority vote of the Board and any officer so elected shall fulfill the term of his/her predecessor. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as a majority vote of the Board shall fill the vacancy.

## **ARTICLE VI Committees**

SECTION 6.1. *Committees.* The Board may establish such standing committees as it determines are appropriate for the conduct of its business, which shall include those described below (the "Standing Committees"). The Board may also establish such additional committees as are deemed appropriate to support the mission of the Corporation

SECTION 6.2. *Committee Members.* At the first Board meeting following the annual meeting, the President, with the advice of the Nominating Committee (as hereinafter defined), shall appoint the chairs and members of the Standing Committees and each additional committee (other than the members of the Executive Committee and the Nominating Committee, which are determined pursuant to Sections 6.3.1 and 6.3.3, respectively, of these Bylaws). Such appointments shall be subject to the approval of the Board. Each committee chair shall serve a one (1) year term. Unless otherwise approved by the Board, no committee chair shall be eligible for the same position for more than two (2) consecutive terms. With the exception of the Executive Committee and committee chairs, members of committees are not required to be Directors

SECTION 6.3. *Standing Committees.* The following standing committees shall be maintained:

SECTION 6.3.1. *Executive Committee.* The officers of the Board and one (1) member of the Board, elected at large each year by a majority of the Board at the annual meeting, shall constitute the members of the Executive Committee. The Executive Committee may act for the Board when emergency situations arise and when the nature of the matter at issue does not warrant a meeting of the full Board as determined by the Executive Committee. The Executive Committee may also act upon recommendations or directives from the Board in the advancement of the mission of the Corporation. The Executive Committee shall, at the next meeting of the Board, report to the Board concerning any action taken.

SECTION 6.3.2 *Governance Committee.* The Governance Committee shall have at least two (2) members. The responsibilities of the Governance Committee shall include the following:

- (i) regular review of these Bylaws to ensure compliance with law and suitability for the needs of the Corporation, and preparation of proposed amendments to these Bylaws and the Corporation's Articles of Incorporation when necessary and appropriate;
- (ii) monitoring of compliance by the Board with applicable law and best practices for nonprofit organizations with a similar mission; and
- (iii) monitoring of compliance by Directors with the Corporation's conflict of interest policy.

SECTION 6.3.3. *Nominating and Board Development Committee.* The Nominating and Board Development Committee (the "Nominating Committee") shall have at least three (3) members, all of whom shall be Directors. Immediately after being installed at the annual meeting, the incoming President shall appoint the Nominating Committee chair and immediately thereafter, the President and Nominating Committee chair shall appoint the remaining members of the Nominating Committee. The responsibilities of the Nominating Committee shall include the following:

- (i) identifying and recruiting, and receiving recommendations for, qualified individuals to serve on the Board, and identifying and developing current Directors to serve in leadership roles, and recommending to the Board candidates for open Director and Officer positions;
- (ii) at least thirty (30) days prior to the annual meeting of the Board, presenting a slate of candidates for officer positions (including the at large Executive Committee position) to the Board for election at the annual meeting;
- (ii) providing orientation and continuing support for new Directors of the Board;
- (iii) providing ongoing Board development and self-assessment, and
- (iv) making recommendations to the Board regarding the removal of Directors from the Board.

SECTION 6.4 *Committee Policies and Procedures.* Each Standing Committee shall adopt policies and procedures consistent with these Bylaws, which shall be subject to the approval of the Board. Immediately following adoption, the chair of each Standing Committee shall provide a copy of such policies and procedures, and thereafter any modifications thereto, to the Secretary.



SECTION 6.5. *Committee Meetings.* Each committee may set rules of procedure for conducting business. A majority of the members of a committee shall constitute a quorum. Voting shall be by those present at a meeting at which a quorum is present. Votes for action shall be approved by a majority of the committee members either present or participating by Electronic Communication.

SECTION 6.6 *Committee Reports* Each Committee Chair, or Committee Chair's designee, is to report to the Board at its regular meetings, as necessary and appropriate, at the annual meeting, and at other times as directed by the Board, the Executive Committee, or the officers.

SECTION 6.7. *Removal.* All committee chairs, committee members and agents may be removed, with or without cause, by a majority vote of the Directors either present or participating by Electronic Communication at a meeting, or in an Action by Electronic Communication. All committee chairs, committee members, and other agents, shall hold office at the discretion of the Board or of the officers appointing them.

## **ARTICLE VII**

### **General Provisions**

SECTION 7.1. *Fiscal Year.* The fiscal year of the Corporation shall end on the last day of June.

SECTION 7.2 *Signature Authority; Corporate Funds.* All checks, notes, and other orders for the payment of money in an amount equal to or greater than \$5,000 shall require the signatures of any two of the President, the Treasurer, or any other Director authorized by resolution of the Board. All checks, notes, and other orders for the payment of money in an amount less than \$5,000, shall require the signature of any one of the President, the Treasurer, or any other Director authorized by resolution of the Board. All contracts and agreements of any kind shall be signed by the President, Vice President or any other agent of the Corporation designated by the Board. The funds of the Corporation shall be kept in such depositories as shall from time to time be prescribed by the Board.

SECTION 7.3. *Conflicts of Interest.* Any Director, officer, committee member, or employee having an interest in a contract or other transaction or determination presented to the Board or a committee of the Corporation for recommendation, authorization, approval or ratification shall give prompt, full and frank disclosure of his or her interest to the Board prior to its acting on such contract or transaction. The Board shall thereupon determine, by majority vote, whether the disclosure shows that a conflict of interest exists or can reasonably be construed to exist. If a conflict is deemed to exist, such person shall not vote on, nor use his or her personal influence on, nor participate in discussions with respect to such contract, transaction, or determination (other than to present factual information or to respond to questions), and shall not be present during any deliberations relating to such contract, transaction, or determination. Such person shall not be counted in determining the existence of a quorum at any meeting where the contract, transaction, or determination is under discussion or is being voted upon. The minutes of the meeting shall reflect the disclosure made, the vote thereon, and, where applicable, the abstention from voting and participation, and whether a quorum was present.

SECTION 7.4. *Compensation; Reimbursement.* The Directors, officers, and committee members shall serve without compensation for their services as such. Directors, officers, and committee members may be reimbursed for all pre-approved expenses reasonably incurred on behalf of the Corporation. Nothing in this paragraph is intended to preclude a Director, officer, or committee member from receiving compensation for his/her service to the Corporation in some other capacity on a limited basis as approved by the Board.

SECTION 7.5 *Non-Discrimination.* The Corporation shall not discriminate against any person on the basis of age, sex, race, color, national origin, sexual orientation, disability, class, marital status, national origin, veteran status, or political or religious opinion or affiliation.

SECTION 7.6. *Tax Exempt Status.* The Corporation is a non-profit organization which is exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code. Accordingly, no part of

the net earnings of the organization shall inure to the benefit of its Directors, officers or other private persons. The organization shall not carry on any activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

**SECTION 7.7. Insurance.** The Corporation shall have the power to purchase and maintain insurance on behalf of any person who is or was a Director, officer, committee member, employee or other agent of the Corporation, or who, while a Director, officer, committee member, employee or agent of the Corporation is or was serving at the request of the Corporation, and in any capacity, against any liability, asserted against and incurred by such person in any such capacity or arising out of such person's position, whether or not the Corporation would have the power to indemnify him or her against such liability under the provisions of these Bylaws

#### **ARTICLE VIII Indemnification**

The Corporation may indemnify and advance expenses to Directors, officers, committee members, employees or agents in connection with a proceeding to the fullest extent permitted by and in accordance with section 2-418 of the Corporations and Association Article of the Annotated Code of Maryland, as amended from time to time including, but not limited to, indemnifying for advanced fees and expenses. A person who is indemnified shall be required to repay the Corporation (1) to the extent that it is proved that the Director, officer, employee or agent actually received an improper benefit or profit in money, property or services, for the amount of the benefit or profit in money, property or services actually received, or (2) to the extent that a judgment or other final adjudication adverse to the Director, officer, committee member, employee or agent is entered in a proceeding based on a finding in the proceeding that the action or failure to act of the Director, officer, committee member, employee or agent was (a) the result of active and deliberate dishonesty or (b) intentionally wrongful, willful or malicious and in each such case, was material to the cause of action adjudicated in the proceeding

#### **ARTICLE IX Amendment of Bylaws**

These Bylaws may be amended, altered or repealed, or new bylaws may be made and adopted, by a two-thirds vote of the Directors then serving at the annual meeting or any regular or special meeting of the Directors

#### **ARTICLE X Dissolution**

The Corporation may be dissolved by a two-thirds vote of the Directors then serving, provided that notice of the scheduled meeting to vote on the proposed dissolution shall have been given to the Directors in writing, which includes email and other forms of electronic transmission, at least thirty (30) days prior to the meeting at which the vote occurs. Upon the dissolution of the Corporation and after paying and discharging all liabilities and obligations of the Corporation or making adequate provision therefore in accordance with the provisions of Maryland law, any remaining assets shall be distributed to the Light House, so long as it exists and remains an exempt organization under Section 501(c)(3) of the Internal Revenue Code, or in the case of the dissolution of the Light House or the loss of its exempt status, to one or more organizations which are organized and operated exclusively for charitable purposes and qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code. Any such assets not disposed of by the Board shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the Corporation is then located, by transferring such assets, to the extent possible, to another corporation or association having a similar or analogous character or purpose, or associated or connected with the Corporation, as said court shall determine.

These Amended and Restated Bylaws of Friends of the Light House, Inc. were duly adopted and ratified by the Board of Directors at a regular meeting held in Anne Arundel County on 5/19/, 2014.

Christy Dupras  
Secretary