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Form 990-EZ

Department of the Treasury
Internal Revenue Service

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundation)

Do not enter Social Security numbers on this form as it may be made public. By law, the IRS generally cannot redact the information on the form.

Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

OMB No 1545-1150

2013

Open to Public Inspection

A For the 2013 calendar year, or tax year beginning 07-01-2013, and ending 06-30-2014

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Terminated
☐ Amended return
☐ Application pending

C Name of organization
MARYLAND HEALTH INFORMATION
MANAGEMENT ASSOCIATION INC
Number and street (or P O box, if mail is not delivered to street address) Room/suite
11550 CROSSROADS CIRCLE 412
City or town, state or province, country, and ZIP or foreign postal code
MIDDLE RIVER, MD 21220

D Employer identification number
52-1327868
E Telephone number
(443) 777-6342
F Group Exemption Number

G Accounting Method ☒ Cash ☐ Accrual Other (specify) _____

H Check ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website: WWW.MDHIMA.ORG

J Tax-exempt status (check only one) ☐ 501(c)(3) ☒ 501(c)(6) ☐ (insert no) ☐ 4947(a)(1) or ☐ 527

K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other _____

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ☒ \$ 98,333

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	65,098
	3	Membership dues and assessments	3	27,510
	4	Investment income	4	121
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
Expenses	c	Less direct expenses from gaming and fundraising events	6c	
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances	7a	
	b	Less cost of goods sold	7b	
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	5,604
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	98,333
	10	Grants and similar amounts paid (list in Schedule O)	10	8,100
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
Net Assets	13	Professional fees and other payments to independent contractors	13	1,500
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	87,406
	17	Total expenses. Add lines 10 through 16	17	97,006
	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	1,327
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	115,658
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	0
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	116,985

Part II

Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	115,658	22	116,985
23 Land and buildings		23	
24 Other assets (describe in Schedule O)		24	
25 Total assets	115,658	25	116,985
26 Total liabilities (describe in Schedule O)	0	26	0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	115,658	27	116,985

Part III

Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose?
TO PROMOTE THE ART AND SCIENCE OF MEDICAL RECORD ADMINISTRATION

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 THE ORGANIZATION'S PURPOSE IS TO PROMOTE THE ART AND SCIENCE OF MEDICAL RECORD ADMINISTRATION AND TO IMPROVE THE QUALITY OF COMPREHENSIVE HEALTH INFORMATION (Grants \$ 0) If this amount includes foreign grants, check here

28a

0

29 (Grants \$) If this amount includes foreign grants, check here

29a

30 (Grants \$) If this amount includes foreign grants, check here

30a

31 Other program services (describe in Schedule O) (Grants \$) If this amount includes foreign grants, check here

31a

32 Total program service expenses (add lines 28a through 31a)

32

Part IV

List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated — see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
See Additional Data Table				

Part V

Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☒

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	No
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	No
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a Yes	
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b Yes	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	No
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	No
37a Enter amount of political expenditures, direct or indirect, as described in the instructions <input type="checkbox"/> 37a 0		
b Did the organization file Form 1120-POL for this year?	37b	
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	No
b If "Yes," complete Schedule L, Part II and enter the total amount involved . 38b		
39 Section 501(c)(7) organizations Enter		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 <input type="checkbox"/> , section 4912 <input type="checkbox"/> , section 4955 <input type="checkbox"/>		
b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	
c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . <input type="checkbox"/>		
d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization <input type="checkbox"/>		
e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	No
41 List the states with which a copy of this return is filed <input type="checkbox"/> MD		
42a The organization's books are in care of <input type="checkbox"/> ALAN WARD Telephone no <input type="checkbox"/> (443) 777-6342 Located at <input type="checkbox"/> 11550 CROSSROADS CIRCLE 412 MIDDLE RIVER, MD ZIP + 4 <input type="checkbox"/> 21220		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country <input type="checkbox"/> See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .	42b	No
c At any time during the calendar year, did the organization maintain an office outside the U S ? If "Yes," enter the name of the foreign country <input type="checkbox"/>	42c	No
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 ? Check here <input checked="" type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <input type="checkbox"/> 43		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	No
b Did the organization operate one or more hospital facilities during the year? <i>If "Yes," Form 990 must be completed instead of Form 990-EZ</i>	44b	No
c Did the organization receive any payments for indoor tanning services during the year?	44c	No
d If "Yes," to line 44c, has the organization filed a Form 720 to report these payments? <i>If "No," provide an explanation in Schedule O</i>	44d	
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	No
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		No

Part VI

Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI ☐

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		
49a	Did the organization make any transfers to an exempt non-charitable related organization?		
49b	If "Yes," was the related organization a section 527 organization?		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "				
(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f	Total number of other employees paid over \$100,000	▶	
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51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "		
(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d	Total number of other independent contractors each receiving over \$100,000.	▶	
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52	Did the organization complete Schedule A? NOTE: All Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A	▶	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	***** Signature of officer	2015-05-14 Date				
	ALAN WARD, TREASURER Type or print name and title					
Paid Preparer Use Only	Print/Type preparer's name LISA CHEIFETZ	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN P01444196	
	Firm's name ▶ JONES MARESCA & MCQUADE PA			Firm's EIN ▶ 52-1853933		
	Firm's address ▶ 10500 LITTLE PATUXENT PARKWAY SUITE 770 COLUMBIA, MD 21044			Phone no (410) 884-0220		
May the IRS discuss this return with the preparer shown above? See instructions						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Data

Software ID:
Software Version:
EIN: 52-1327868
Name: MARYLAND HEALTH INFORMATION
MANAGEMENT ASSOCIATION INC

Form 990EZ, Part IV - List of Officers, Directors, Trustees, and Key Employees

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
MONNA NABERS PRESIDENT	1 00	0	0	0
SARAH ALLINSON PRESIDENT-ELECT/DELEGATE	1 00	0	0	0
KRISTEN DENNEY PAST PRESIDENT	1 00	0	0	0
LAURA HOOT SECRETARY	1 00	0	0	0
ALAN WARD TREASURER	1 00	0	0	0
LINDA METRO DELEGATE	1 00	0	0	0
MOSES ASIEDU DELEGATE	1 00	0	0	0
NORMA STOCKTON DELEGATE	1 00	0	0	0
TEMERA ROYSTON DIRECTOR	1 00	0	0	0
KATIE COLLIER DIRECTOR	1 00	0	0	0

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.
▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2013

Open to Public
Inspection

Name of the organization MARYLAND HEALTH INFORMATION MANAGEMENT ASSOCIATION INC	Employer identification number 52-1327868
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990 Schedule O, Supplemental Information

Return Reference	Explanation
FORM 990-EZ, PART I, LINE 4 - OTHER INVESTMENT INCOME	DESCRIPTION INTEREST AMOUNT 121
FORM 990-EZ, PART I, LINE 8 - OTHER REVENUE	DESCRIPTION JOB BANK AMOUNT 5,604
FORM 990-EZ, PART I, LINE 10 - PAYMENTS TO AFFILIATES	AFFILIATE NAME AHIMA FOUNDATION AFFILIATE ADDRESS 25351 NETWORK PLACE CHICAGO, IL 60673 -1253 PURPOSE OF PAYMENT KATHLEEN A FRAWLEY MEMORIAL ENDOWED SCHOLARSHIP AMOUNT OF PAYMENT 100
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION MDHIMA SCHOLARSHIP GRANTEE NAME UNIVERSITY OF CINCINNATI GRANT EE ADDRESS PO BOX 210060 CINCINNATI, OH 45221 GRANTEE RELATIONSHIP NONE DATE OF GIFT 04/23/14 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME KAPLAN UNIVERSITY GRANTEE ADDRESS 18 618 CRESTWOOD DRIVE HAGERSTOWN, MD 21742 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME PRINCE GEORGES COMMUNITY COLLEGE GRANTEE ADDRESS 301 LARGO ROAD LARGO, MD 20774 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME BALTIMORE CITY COMMUNITY COLLEGE GRANTEE ADDRESS 2901 LIBERTY HEIGHTS AVENUE BALTIMORE, MD 21215 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME COMMUNITY COLLEGE OF BALTIMORE COUNTY GRANTEE ADDRESS 800 SOUTH ROLLING ROAD BALTIMORE, MD 21228 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION MDHIMA SCHOLARSHIP GRANTEE NAME ANNE ARUNDEL COMMUNITY COLLEGE GRANTEE ADDRESS 101 COLLEGE PARKWAY ARNOLD, MD 21012 GRANTEE RELATIONSHIP NONE DATE OF GIFT 04/23/14 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME COPPIN STATE UNIVERSITY GRANTEE ADDRESS 2500 W NORTH AVENUE BALTIMORE, MD 21216 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000
FORM 990-EZ, PART I, LINE 10 - GRANTS AND SIMILAR AMOUNTS PAID	ACTIVITY CLASSIFICATION HIT PROGRAM GRANTEE NAME MONTGOMERY COMMUNITY COLLEGE GRANTEE ADDRESS 7977 GEORGIA AVENUE SILVER SPRING, MD 20910 GRANTEE RELATIONSHIP NONE DATE OF GIFT 12/31/13 AMOUNT GIVEN 1,000 TOTAL INCLUDED ON FORM 990-EZ, LINE 10 8,000
FORM 990-EZ, PART I, LINE 16 - OTHER EXPENSES	DESCRIPTION CONFERENCES AND MEETINGS AMOUNT 61,026 DESCRIPTION WEBSITE AMOUNT 1,032 DESCRIPTION DELEGATES EXPENSE AMOUNT 13,682 DESCRIPTION EXECUTIVE BOARD AMOUNT 6,659 DESCRIPTION QBM EXPENSES AMOUNT 4,844 DESCRIPTION PUBLIC RELATIONS AMOUNT 163 TOTAL TO FORM 990-EZ, LINE 16 87,406

**TY 2013 Transfers Personal Benefits
Contracts Declaration**

Name: MARYLAND HEALTH INFORMATION
MANAGEMENT ASSOCIATION INC

EIN: 52-1327868

Declaration: THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY,OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY,OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.