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Form **990-EZ**Department of the Treasury  
Internal Revenue Service**Short Form**  
**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-1150

**2013****Open to Public  
Inspection**

**A** For the 2013 calendar year, or tax year beginning JUNE 1, 2013, and ending MAY 31, 2014

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
**THE CRAFTWORKERS' GUILD**  
 Number and street (or P O box, if mail is not delivered to street address) Room/suite  
**5 MEETING HOUSE RD**  
 City or town, state or province, country, and ZIP or foreign postal code  
**BEDFORD, NH 03110-5406**

**D** Employer identification number  
**23-7135788**

**E** Telephone number  
**603-472-8109**

**F** Group Exemption Number ▶

**G** Accounting Method. ☒ Cash ☐ Accrual Other (specify) ▶

**H** Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

**I** Website: ▶ www.thecraftworkersguild.org

**J** Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c)(6) (insert no.) ☐ 4947(a)(1) or ☐ 527

**K** Form of organization. ☒ Corporation ☐ Trust ☐ Association ☐ Other

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ **\$ 14,693**

**Part I** **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)  
 Check if the organization used Schedule O to respond to any question in this Part I ☐

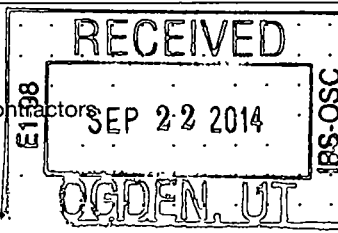
<b>Revenue</b>	<b>1</b>	Contributions, gifts, grants, and similar amounts received	<b>1</b>	<b>-0-</b>
	<b>2</b>	Program service revenue including government fees and contracts	<b>2</b>	<b>12,023</b>
	<b>3</b>	Membership dues and assessments	<b>3</b>	<b>1,660</b>
	<b>4</b>	Investment income	<b>4</b>	<b>5</b>
	<b>5a</b>	Gross amount from sale of assets other than inventory	<b>5a</b>	<b>112</b>
	<b>5b</b>	Less: cost or other basis and sales expenses	<b>5b</b>	<b>-0-</b>
	<b>5c</b>	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	<b>5c</b>	<b>112</b>
	<b>6</b>	Gaming and fundraising events		
	<b>a</b>	Gross income from gaming (attach Schedule G if greater than \$15,000)	<b>6a</b>	<b>-0-</b>
<b>b</b>	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	<b>6b</b>	<b>-0-</b>	
<b>c</b>	Less: direct expenses from gaming and fundraising events	<b>6c</b>	<b>-0-</b>	
<b>d</b>	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	<b>6d</b>	<b>-0-</b>	
<b>7a</b>	Gross sales of inventory, less returns and allowances	<b>7a</b>	<b>893</b>	
<b>b</b>	Less: cost of goods sold	<b>7b</b>	<b>229</b>	
<b>c</b>	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	<b>7c</b>	<b>664</b>	
<b>8</b>	Other revenue (describe in Schedule O)	<b>8</b>	<b>-0-</b>	
<b>9</b>	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	<b>9</b>	<b>14,464</b>	
<b>Expenses</b>	<b>10</b>	Grants and similar amounts paid (list in Schedule O)	<b>10</b>	<b>3,050</b>
	<b>11</b>	Benefits paid to or for members	<b>11</b>	<b>-0-</b>
	<b>12</b>	Salaries, other compensation, and employee benefits	<b>12</b>	<b>-0-</b>
	<b>13</b>	Professional fees and other payments to independent contractors	<b>13</b>	<b>1,379</b>
	<b>14</b>	Occupancy, rent, utilities, and maintenance	<b>14</b>	<b>1,924</b>
	<b>15</b>	Printing, publications, postage, and shipping	<b>15</b>	<b>1,163</b>
	<b>16</b>	Other expenses (describe in Schedule O)	<b>16</b>	<b>7,700</b>
	<b>17</b>	<b>Total expenses.</b> Add lines 10 through 16	<b>17</b>	<b>15,216</b>
<b>Net Assets</b>	<b>18</b>	Excess or (deficit) for the year (Subtract line 17 from line 9)	<b>18</b>	<b>&lt;753&gt;</b>
	<b>19</b>	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	<b>19</b>	<b>27,969</b>
	<b>20</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>20</b>	<b>3,287</b>
	<b>21</b>	Net assets or fund balances at end of year. Combine lines 18 through 20	<b>21</b>	<b>30,503</b>

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 106421

Form **990-EZ** (2013)

SCANNED OCT 06 2014



**Part II** Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

		(A) Beginning of year	(B) End of year
22	Cash, savings, and investments	25,902	22 24,886
23	Land and buildings	-0-	23 -0-
24	Other assets (describe in Schedule O)	4,067	24 5,617
25	<b>Total assets</b>	29,969	25 30,503
26	<b>Total liabilities</b> (describe in Schedule O)	2,000	26 -0-
27	<b>Net assets or fund balances</b> (line 27 of column (B) must agree with line 21)	27,969	27 30,503

**Part III** Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? BUSINESS LEAGUE FOR CRAFTERS

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others )

28	SEE SCHEDULE O - CRAFT EVENTS		
	(Grants \$ ) If this amount includes foreign grants, check here . . . . . ► <input type="checkbox"/>	28a	
29	SEE SCHEDULE O - MEMBER SERVICES		
	(Grants \$ ) If this amount includes foreign grants, check here . . . . . ► <input type="checkbox"/>	29a	
30	SEE SCHEDULE O - OUTREACH + PROMOTION OF CRAFT		
	(Grants \$ 3,050 ) If this amount includes foreign grants, check here . . . . . ► <input type="checkbox"/>	30a	
31	Other program services (describe in Schedule O) . . . . .		
	(Grants \$ ) If this amount includes foreign grants, check here . . . . . ► <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a) . . . . . ►	32	

**Part IV** List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

[illegible]

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
<b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .		<input checked="" type="checkbox"/>
<b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) . . . . .		<input checked="" type="checkbox"/>
<b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .		<input checked="" type="checkbox"/>
<b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .		<input checked="" type="checkbox"/>
<b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .		<input checked="" type="checkbox"/>
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b> . . . . .		
<b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .		<input checked="" type="checkbox"/>
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved . . . . . <b>38b</b> . . . . .		
<b>39</b> Section 501(c)(7) organizations. Enter: . . . . .		
<b>a</b> Initiation fees and capital contributions included on line 9 . . . . . <b>39a</b> . . . . .		
<b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . . <b>39b</b> . . . . .		
<b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ . . . . . ; section 4912 ▶ . . . . . ; section 4955 ▶ . . . . .		
<b>b</b> Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .		<input checked="" type="checkbox"/>
<b>c</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ . . . . .		
<b>d</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ . . . . .		
<b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .		<input checked="" type="checkbox"/>
<b>41</b> List the states with which a copy of this return is filed ▶ . . . . .		
<b>42a</b> The organization's books are in care of ▶ <u>MARGO WIGGIN, TREASURER</u> Telephone no. ▶ <u>603-623-4454</u> Located at ▶ <u>271 BACK RIVER RD., BEDFORD, NH</u> ZIP + 4 ▶ <u>03110-6624</u>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ . . . . . See the instructions for exceptions and filing requirements for <b>Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts</b> .	<input checked="" type="checkbox"/>	
<b>c</b> At any time during the calendar year, did the organization maintain an office outside the U.S.? . . . . . If "Yes," enter the name of the foreign country: ▶ . . . . .		<input checked="" type="checkbox"/>
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here . . . . . ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b> . . . . .		
<b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		<input checked="" type="checkbox"/>
<b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		<input checked="" type="checkbox"/>
<b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .		<input checked="" type="checkbox"/>
<b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .		<input checked="" type="checkbox"/>
<b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .		<input checked="" type="checkbox"/>
<b>45b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions) . . . . .		<input checked="" type="checkbox"/>

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

	Yes	No
46		<input checked="" type="checkbox"/>

**Part VI Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

	Yes	No
47		

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

48		
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49a Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

49a		
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b If "Yes," was the related organization a section 527 organization? . . . . .

49b		
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50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 . . . . .

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 . . . . .

52 Did the organization complete Schedule A? **Note.** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A . . . . . ☐ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Carol R. Davis Signature of officer SEPT. 14, 2014 Date  
CAROL R. DAVIS, PRESIDENT, THE CRAFTWORKERS' GUILD Type or print name and title

Paid Preparer Use Only Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN  
 Firm's name ▶ Firm's EIN ▶  
 Firm's address ▶ Phone no ▶

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☐ Yes ☐ No

The Craftworkers' Guild

Employer ID Number  
23-7135788

**Part I – Line 10 – Grants & similar amounts**

\$2,000	Gift to the Bedford Village Common Project, Town of Bedford, 24 W. Amherst Rd., Bedford, NH 03110
\$500	Grant to Riddle Brook School, 230 New Boston Rd, Bedford, NH
\$500	Scholarship to grantee J.C. (no relationship)
\$25	Gift to Christen Foundation, (Hospice), c/o Hyder House, 285 County Farm Rd, Dover, NH 03821
\$25	Gift to Bedford Public Library, 3 Meetinghouse Rd, Bedford, NH 03110
\$3,050	Total Grants & similar amounts

**Part I – Line 16 – Other Expenses**

\$50.00	Dues & Fees
\$522.64	Office Supplies
\$54.98	Awards & Incentives
\$1,603.00	Insurance
\$1,798.15	Total Credit Card Processing
\$260.41	Furnishings & Equipment
\$115.96	Hospitality
\$35.99	Arts & Crafts supplies
\$1,736.92	Depreciation, Loss & Breakage
<u>\$1,345.82</u>	<u>Misc Unclassified Expenses</u>
\$7,700.35	Total Expenses reported as \$7,700

**Part I – Line 20 – Other Change in Net Assets**

\$1,709.00	Asset: 50% payment for new heat pump
<u>\$1577.98</u>	<u>Inventory: 257 promotional tote bags</u>
\$3,286.98	Total Other Changes in Net Assets reported as \$3,287

**Part II – Line 24 – Other Assets**

\$213.00	Misc Display Equipment
\$120.00	Misc Equipment
\$1800.00	Exterior Portable Signs & Equipment
\$396.00	Misc Furniture
\$60.00	Shop Aprons
\$132.00	Banner
\$1,367.20	50% of Heat Pump
<u>\$1,528.88</u>	<u>Inventory: Promotional Tote Bags</u>
\$5,617.08	Total Other Assets reported as \$5,617

The Craftworkers' Guild

Employer ID Number  
23-7135788

**Part III – Line 28 – Craft Events**

The Craftworkers' Guild supported the ongoing development of its members as skilled and successful crafters & artisans by staging three major craft fairs this year along with one smaller event. Sixty one members earned \$42,437 as a result of the 54 days that the Craftworkers' Guild shop was open during the business year. In addition, the Guild assisted one other community non-profit organization through their participation in these events.

**Part III – Line 29 – Member Services**

The Craftworkers' Guild maintained a cordial and mutually supportive association of members who share an appreciation for arts, crafts and crafting, and the role these play in our culture and heritage. The organization also worked to preserve, develop and share crafting knowledge and skills, and promote excellence in craftsmanship. As a result, 71 members benefitted from member support and services that included nine informational and networking meetings with craft related programs.

**Part III – Line 30 – Outreach & Promotion of Craft**

The Craftworkers' Guild supported appreciation of art and crafts in the community in many ways. A monetary gift was made to the Town of Bedford in support of the Bedford Village Common Project for beautification of the town common with permanent art/craft items. A grant was awarded to one public school teacher for a project that uses hands-on activities to enhance the academic curriculum. A scholarship was awarded to one college-bound student to help her focus on creative hands-on learning as part of her studies. The Guild staged children's craft activities at two community events, benefitting approximately 100 participants. The Guild contributed to the upkeep of the town owned historic Oliver Kendall House, thus reducing the tax burden on the community at large. The Guild donated funds to the local public library for the purchase of craft-related resources for public use and to a NH hospice foundation for the benefit of its clients.