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Form **990-EZ****Short Form****Return of Organization Exempt From Income Tax**

OMB No 1545-1150

**2013****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2013 calendar year, or tax year beginning , 2013, and ending , 20

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
**Alaska State Firefighters Association**  
 Number and street (or P.O. box, if mail is not delivered to street address) Room/suite  
**PO Box 226**  
 City or town, state or province, country, and ZIP or foreign postal code  
**Unalaska, Alaska 99685**

**D** Employer identification number  
**92-0118453**

**E** Telephone number  
**907-359-2246**

**F** Group Exemption Number ▶

**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

**H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶ [www.alaskastatefirefighters.org](http://www.alaskastatefirefighters.org)

**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ **171,583**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

	1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
<b>Revenue</b>	Contributions, gifts, grants, and similar amounts received . . . . .																											
	Program service revenue including government fees and contracts . . . . .																											
	Membership dues and assessments . . . . .																											
	Investment income . . . . .																											
	<b>5a</b> Gross amount from sale of assets other than inventory . . . . .																											
	<b>b</b> Less: cost or other basis and sales expenses . . . . .																											
	<b>c</b> Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .																											
	<b>6</b> Gaming and fundraising events																											
	<b>a</b> Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .																											
	<b>b</b> Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .																											
	<b>c</b> Less: direct expenses from gaming and fundraising events . . . . .																											
	<b>d</b> Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .																											
	<b>7a</b> Gross sales of inventory, less returns and allowances . . . . .																											
	<b>b</b> Less: cost of goods sold . . . . .																											
	<b>c</b> Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .																											
	<b>8</b> Other revenue (describe in Schedule O) . . . . .																											
	<b>9</b> <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . .																											
<b>Expenses</b>	<b>10</b> Grants and similar amounts paid (list in Schedule O) . . . . .																											
	<b>11</b> Benefits paid to or for members . . . . .																											
	<b>12</b> Salaries, other compensation, and employee benefits . . . . .																											
	<b>13</b> Professional fees and other payments to independent contractors . . . . .																											
	<b>14</b> Occupancy, rent, utilities, and maintenance . . . . .																											
	<b>15</b> Printing, publications, postage, and shipping . . . . .																											
	<b>16</b> Other expenses (describe in Schedule O) . . . . .																											
	<b>17</b> <b>Total expenses.</b> Add lines 10 through 16 . . . . .																											
<b>Net Assets</b>	<b>18</b> Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .																											
	<b>19</b> Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .																											
	<b>20</b> Other changes in net assets or fund balances (explain in Schedule O) . . . . .																											
	<b>21</b> Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . .																											

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

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**Part II** **Balance Sheets** (see the instructions for Part II)  
Check if the organization used Schedule O to respond to any question in this Part II ☒

Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☒

<b>Part III</b>	<b>Statement of Program Service Accomplishments</b> (see the instructions for Part III)	<b>Expenses</b>
	Check if the organization used Schedule O to respond to any question in this Part III <input type="checkbox"/>	(Required for section 501(c)(3) organizations)

Check if the organization used Schedule O to respond to any question in this Part III ☐ **Expenses**  
(Required for section 501(c)(3) and 501(c)(4))

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others )

<b>Part IV</b>	<b>List of Officers, Directors, Trustees, and Key Employees</b> (list each one even if not compensated—see the instructions for Part IV)
	Check if the organization used Schedule O to respond to any question in this Part IV <span style="float: right;"><input checked="" type="checkbox"/></span>

<b>Part IV</b>	<b>List of Officers, Directors, Trustees, and Key Employees</b> (list each one even if not compensated—see the instructions for Part IV)
	Check if the organization used Schedule O to respond to any question in this Part IV <span style="float: right;"><input checked="" type="checkbox"/></span>

Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☒

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**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☒

	Yes	No
<b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .		<input checked="" type="checkbox"/>
<b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) . . . . .	<input checked="" type="checkbox"/>	
<b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .		
<b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .		<input checked="" type="checkbox"/>
<b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .		<input checked="" type="checkbox"/>
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b> 0		
<b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .		<input checked="" type="checkbox"/>
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved . . . . .		
<b>39</b> Section 501(c)(7) organizations. Enter:		
<b>a</b> Initiation fees and capital contributions included on line 9 . . . . .		
<b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . .		
<b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0		
<b>b</b> Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .		<input checked="" type="checkbox"/>
<b>c</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ 0		
<b>d</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ 0		
<b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .		<input checked="" type="checkbox"/>
<b>41</b> List the states with which a copy of this return is filed ▶ <b>Alaska</b>		
<b>42a</b> The organization's books are in care of ▶ <b>Billie Jo Gehring</b> Telephone no. ▶ <b>907-359-2246</b> Located at ▶ <b>PO Box 226 Unalaska, Alaska</b> ZIP + 4 ▶ <b>99685</b>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for <b>Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts</b> .		<input checked="" type="checkbox"/>
<b>c</b> At any time during the calendar year, did the organization maintain an office outside the U.S.? . . . . . If "Yes," enter the name of the foreign country: ▶		<input checked="" type="checkbox"/>
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here . . . . . ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b>		
<b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		<input checked="" type="checkbox"/>
<b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		<input checked="" type="checkbox"/>
<b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .		<input checked="" type="checkbox"/>
<b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .		
<b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .		<input checked="" type="checkbox"/>
<b>45b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions) . . . . .		<input checked="" type="checkbox"/>

**46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

	Yes	No
<b>46</b>		<input checked="" type="checkbox"/>

**Part VI Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

**47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

	Yes	No
<b>47</b>		<input checked="" type="checkbox"/>

**48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

<b>48</b>		<input checked="" type="checkbox"/>
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**49a** Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

<b>49a</b>		<input checked="" type="checkbox"/>
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**b** If "Yes," was the related organization a section 527 organization? . . . . .

<b>49b</b>		<input checked="" type="checkbox"/>
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**50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
N/A				

**f** Total number of other employees paid over \$100,000 . . . . . **0**

**51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

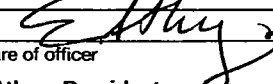
(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
N/A		

**d** Total number of other independent contractors each receiving over \$100,000 . . . . . **0**

**52** Did the organization complete Schedule A? **Note.** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A . . . . .

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer 	Date <b>11/27/14</b>
	<b>Eddie Athey, President</b> Type or print name and title	

<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name	Firm's EIN			
	Firm's address	Phone no.			

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☐ Yes ☐ No

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2013**

**Open to Public  
Inspection**

Name of the organization

Alaska State Firefighters Association

Employer identification number

92-0118453

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I    b ☐ Type II    c ☐ Type III—Functionally integrated    d ☐ Type III—Non-functionally integrated
- e ☒ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? 

	Yes	No
11g(i)		✓
11g(ii)		✓
11g(iii)		✓
- (ii) A family member of a person described in (i) above? 

11g(ii)		✓
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- (iii) A 35% controlled entity of a person described in (i) or (ii) above? 

11g(iii)		✓
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- h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A) N/A									
(B)									
(C)									
(D)									
(E)									
Total									

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .	79,679	327,349	259,401	82,607	156,111	905,147
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
<b>4 Total.</b> Add lines 1 through 3 . . . . .	79,679	327,349	259,401	82,607	156,111	905,147
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						
<b>6 Public support.</b> Subtract line 5 from line 4.						905,147

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>7</b> Amounts from line 4 . . . . .	79,679	327,349	259,401	82,607	156,111	905,147
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .	1,499	107	57	23	0	1,686
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) . . . . .	3,981	37,835	37,821	39,464	15,472	134,573
<b>11 Total support.</b> Add lines 7 through 10						1,041,406
<b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .					12	171,583
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . .						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b>	Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	<b>14</b>	87	%
<b>15</b>	Public support percentage from 2012 Schedule A, Part II, line 14	<b>15</b>		100 %
<b>16a</b>	<b>33<sup>1</sup>/<sub>3</sub>% support test—2013.</b> If the organization did not check the box on line 13, and line 14 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization			<input checked="" type="checkbox"/>
<b>b</b>	<b>33<sup>1</sup>/<sub>3</sub>% support test—2012.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization			<input checked="" type="checkbox"/>
<b>17a</b>	<b>10%-facts-and-circumstances test—2013.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the “facts-and-circumstances” test, check this box and <b>stop here</b> . Explain in Part IV how the organization meets the “facts-and-circumstances” test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
<b>b</b>	<b>10%-facts-and-circumstances test—2012.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the “facts-and-circumstances” test, check this box and <b>stop here</b> . Explain in Part IV how the organization meets the “facts-and-circumstances” test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
<b>18</b>	<b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions			<input type="checkbox"/>

**SCHEDULE G**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information Regarding Fundraising or Gaming Activities**

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2013**

Open to Public  
Inspection

Name of the organization

Alaska State Firefighters Association

Employer identification number

92-0118453

**Part I**

**Fundraising Activities.** Complete if the organization answered "Yes" to Form 990, Part IV, line 17.  
Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- |   |  |
|---|--|
| <b>a</b> <input checked="" type="checkbox"/> Mail solicitations               | <b>e</b> <input type="checkbox"/> Solicitation of non-government grants        |
| <b>b</b> <input checked="" type="checkbox"/> Internet and email solicitations | <b>f</b> <input checked="" type="checkbox"/> Solicitation of government grants |
| <b>c</b> <input type="checkbox"/> Phone solicitations                         | <b>g</b> <input checked="" type="checkbox"/> Special fundraising events        |
| <b>d</b> <input type="checkbox"/> In-person solicitations                     |  |
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☒ No
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entry (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1 N/A						
2						
3						
4						
5						
6						
7						
8						
9						
10						
<b>Total</b> . . . . . ▶						

- 3** List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Alaska



**Part II Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		(event type)	(event type)	(total number)	(add col. (a) through col. (c))
Revenue	<b>1</b> Gross receipts . . . . .				
	<b>2</b> Less: Contributions . . . . .				
	<b>3</b> Gross income (line 1 minus line 2) . . . . .				
Direct Expenses	<b>4</b> Cash prizes . . . . .				
	<b>5</b> Noncash prizes . . . . .				
	<b>6</b> Rent/facility costs . . . . .				
	<b>7</b> Food and beverages . . . . .				
	<b>8</b> Entertainment . . . . .				
	<b>9</b> Other direct expenses . . . . .				
	<b>10</b> Direct expense summary. Add lines 4 through 9 in column (d) . . . . . ▶				
<b>11</b> Net income summary. Subtract line 10 from line 3, column (d) . . . . . ▶					

**Part III Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	<b>1</b> Gross revenue . . . . .			82,832	82,832
Direct Expenses	<b>2</b> Cash prizes . . . . .			62,947	62,947
	<b>3</b> Noncash prizes . . . . .				
	<b>4</b> Rent/facility costs . . . . .				
	<b>5</b> Other direct expenses . . . . .			11,794	11,794
	<b>6</b> Volunteer labor . . . . .	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes 100 % <input type="checkbox"/> No	
	<b>7</b> Direct expense summary. Add lines 2 through 5 in column (d) . . . . . ▶				74,741
	<b>8</b> Net gaming income summary. Subtract line 7 from line 1, column (d) . . . . . ▶				8,091

**9** Enter the state(s) in which the organization operates gaming activities: Alaska

**a** Is the organization licensed to operate gaming activities in each of these states? ☒ Yes ☐ No

**b** If "No," explain: \_\_\_\_\_

**10a** Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☒ No

**b** If "Yes," explain: \_\_\_\_\_

- 11** Does the organization operate gaming activities with nonmembers? ☒ Yes ☐ No
- 12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☒ No
- 13** Indicate the percentage of gaming activity operated in:
- |                                      |            |       |
|--------------------------------------|------------|-------|
| <b>a</b> The organization's facility | <b>13a</b> | %     |
| <b>b</b> An outside facility         | <b>13b</b> | 100 % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records.

Name ▶ Billie Jo Gehring

Address ▶ PO Box 226 Unalaska, AK 99685

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☒ No
- b** If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ▶ \$ \_\_\_\_\_
- c** If "Yes," enter name and address of the third party:

Name ▶

Address ▶

**16** Gaming manager information:

Name ▶ Robert Dennard

Gaming manager compensation ▶ \$ 0

Description of services provided ▶ organizing, distributing tickets, tracking and reconciling, reporting

☒ Director/officer

☐ Employee

☐ Independent contractor

**17** Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☒ Yes ☐ No
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

**Part IV** **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Information about Schedule O (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No 1545-0047

**2013**

**Open to Public  
Inspection**

Name of the organization

Alaska State Firefighters Association

Employer identification number

92-0118453

Part I - Lines 8, 10 and 16 - see Attachment A

Part I - Line 20 and Part II - Line 24A - this is due to a change in tax year Specifically ASFA went from a fiscal year (Oct 1 - Sept 30) to a calendar  
year The Bylaws were changed to reflect board and membership approval See Bylaws, Section 1 (below)

Part III - See Attachment B

Part IV - See Attachment C

Part V - See Attached Constitution and Bylaws

# Attachment A

Line 8 - Other Revenues:

Revenue Source	Description	Amount
Reimbursements from Chapters	Expenses paid out by the ASFA to be reimbursed during the year.	8,550 00
Total Other Revenues		8,550.00

# ATTACHMENT A

## Form 990 EZ, Part 1, Line - 10 Donations/Grants Paid

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<u>Recipient</u>	<u>Description</u>	<u>Amount</u>
Alaska Fire Chiefs Association	Donation	21,989.00
Charles Whitethorn Chapter	Grant payments for Ken Akerely grant program	7,015.00
Gustavus Fire Department	Grant payments for Ken Akerely grant program	4,327.00
Hoonah Fire Department	Grant payments for Ken Akerely grant program	800.00
Tenakee Volunteer Fire Dept	Pass thru grant	500.00
Clifton Howard	Donation for Family Aid	500.00
NVFC	Donation to VFF Disaster Stipend Fund	5,000.00
State of Alaska Fire Marshalls Office	Donation for Fire Standards Council	1,932.00
Forrest Burke	Scholarship	250.00
Samuel Melvin	Scholarship	250.00
Bryan Homan	Scholarship	250.00
Abbygale Jensen	Scholarship	250.00
Lena Illig	Scholarship	250.00
Total		<u>\$43,313.00</u>

# Attachment A

## Line 16 - Other Expenses:

Expense	Description	Amount
SAFER Grant Expense	SAFER Grant Expenses	43783
Miscellaneous Expenses	Dues	750.00
	Travel	6,559.00
	Supplies	1,185.00
	Travel and Expenses to Board	
	Meeting and Conference	20,233.00
	Expense Reim from Chapters	5,000.00
	Expenses Reim from	
	Conference	3,226.00
	State Registration	40.00
	Bank Service Fees	346
Total Other Expenses		81,122.00
Atta		

## Attachment B

### Alaska State Firefighters Association Primary Exempt Purpose

The mission of the Alaska State Firefighters Association (ASFA) is:

*To serve our members through professionalism and leadership thereby enhancing the Fire/Rescue/EMS services of Alaska.*

The ASFA goals are to provide the finest and most current training possible for members and their departments within Alaska. The ASFA strives to provide a safer place for all Alaskans to live. Also, educating the public through sound fire prevention practices, and supporting the Alaska Fire Chief's Association as a voice for fire and safety related issues.

### Achievements in Carrying out the Organizations Exempt Purpose:

Activities	2013 Expense
ASFA Training Conference	8,550.00
The ASFA holds an annual ASFA training Conference in conjunction with the Alaska Fire Chiefs Association. Each year a different chapter hosts the conference in their community. The host chapter pays all conference expenses; however, ASFA will fund up to \$10,000 to a chapter upon request. This amount is usually reimbursed after the conference before the profits are disbursed. All revenues generated are split evenly between the host chapter, ASFA and the Chiefs Assn. All of Alaska benefits from this event as firefighters from all areas of the state participate in various certified fire safety training courses to further education themselves and the communities they serve.	
SAFER Grant	43,783.00
The ASFA has received SAFER grant funding to implement a statewide recruitment and retention program. Grant funding is received on a reimbursable basis and has been used to promote volunteer firefighting as well as retain current volunteers.	
Ken Akerley Grant Program	12,142.00
firefighters to attend the annual ASFA Training Conference	
The Ken Akerley Grant program was implemented in 2002. The program was designed to provide certified training to rural located firefighters in need of training. The program generally covers travel, housing, meals and conference costs. In return, the grant recipients receive certified training in a number of areas including basic firefighting, live fire training, and emergency management. This program benefits all rural firefighters in Alaska and the communities they serve.	
Scholarship Program	1,250.00
ASFA awards scholarships in the amount of \$500 per year to each eligible recipient. The scholarship	

may be used exclusively for college tuition, student fees, room and board, and books. Scholarships may be awarded annually depending on the eligibility of the award recipients. ASFA scholarship recipients benefit from these awards by receiving quality education in the field of their choice.

**Total Special Event/Activities**

**65,725.00**



## Attachment C: Officers

Name	Title	Mailing Address	Annual Compensation	Qualifications	Avg Hours Worked
Eddie Athey	President	PO Box 1236 Seward, AK 99664	0	Past Pres/ Vol Firefighter	5 hours/week
Jennifer Stubblefield	1st VP	PO Box 2998 Valdez, AK 99686	0	Volunteer Member	3 hours/week
Robert Dennard	President	209 Lake Street Sitka, AK 99835	0	Past vp/ Vol Firefighter	5 hours/week
Sam Bruley	Northern Rep	PO Box 835 Kotzebue, AK 99752	0	Volunteer Member	3 hours/week
Sara Garcia	SouthEast Rep	Petersburg, AK 99833	0	Past Rep / Volunteer Member	3 hours/week
Troy Brevik	Western Rep	USCG Base Kodiak Kodiak, AK 99619	0	Volunteer Member	3 hours/week
Dan Grimes	Interior Rep	PO Box 81852 Fairbanks, AK 99708	0	Volunteer Member	3 hours/week
Greg Matthieu	SouthCentral/Valdez Rep	13965 Eastfield Lane Palmer, AK 99645	0	Past Rep / Volunteer Member	3 hours/week
Brian Morris	SouthCentral/Seward Rep	PO Box 104 MoosePass, AK 99631	0	Past Rep / Volunteer Member	3 hours/week
Jacob Boothby	SouthCentral/Ancillary Rep	101 W. Swanson Ave. Wasilla, AK 99654	0	Volunteer Member	3 hours/week



# Alaska State Firefighters Association

## CONSTITUTION

### ARTICLE I

#### NAME

The name of this association shall be Alaska State Firefighters Association, INC

### ARTICLE II

#### OBJECT

*To serve our members through professionalism and leadership thereby enhancing the Fire/Rescue/EMS services of Alaska.*

### ARTICLE III

This association is organized exclusively for charitable purposes within the meaning of section 501 (C) (3) of the Internal Revenue Code.

Notwithstanding any other provision of these Articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from Federal income tax under section 501 (C)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by any associations contribution to which are deductible under section 170 (c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

### ARTICLE IV

#### MEMBERSHIP

##### SECTION 1.

##### ACTIVE MEMBERSHIP

Active membership consists of members associated with an organized emergency services response group and shall be a member of a chapter.

## SECTION 2.

### MEMBERS AT LARGE

Members at large may have the same rights and privileges as an active member, except the right to a delegate vote. A member at large shall be an individual who meets all the eligibility requirements of the active membership, but who does not hold membership in a local department chapter.

## SECTION 3.

### ACTIVE RETIRED MEMBERSHIP

Active retired membership consists of active members who have retired from actual duty and are not eligible for life membership.

## SECTION 4.

### ASSOCIATE MEMBERSHIP

Associate membership consists of governmental officials and individuals interested in the protection of life and property from fire.

## SECTION 5.

### SUSTAINING MEMBERSHIP

Sustaining membership consists of individuals, corporations, groups and/or associations interested in supporting fire protection and life safety.

## SECTION 6.

### LIFE MEMBERSHIP

Any member having been an active member of the fire service for twenty (20) years and have been an ASFA member for five years, or who has been permanently disabled in the line of duty, may become a life member provided such action has the approval of the Board of Directors. Letters for Life Membership should be submitted to the Board of Directors so action may be

taken. Letters should include years of service to the Chapter and Department that they were active in.

## SECTION 7.

### HONORARY MEMBERSHIP

Honorary membership consists of persons elected by a two-thirds (2/3) majority delegate vote for meritorious service to the association, for distinguished public service, or as the recipient of the William A. Hagevig Instructor of the Year Award.

All past presidents shall receive honorary membership upon completion of their term as president.

## ARTICLE V

### OFFICERS

#### SECTION 1.

The officers of the association shall be a President, First (1<sup>st</sup>) Vice President and Second (2<sup>nd</sup>) Vice President.

#### SECTION 2.

Five geographical regions of Alaska consist of Region A: Northern, Region B: Interior, Region C: Western, Region D: Southcentral, Region E: Southeast. A Representative for each geographical region will be elected for a 2 year term by the chapters in that region with the exception of Region D. Region D will have 3 representatives for each of the following areas: Valdez area, Kenai/Seward area, and Anchorage. These terms are to be staggered by offsetting years. Consecutive terms will be limited to two. An alternate regional director shall be selected by the representative.

#### SECTION 3.

The President, First (1<sup>st</sup>) and Second (2<sup>nd</sup>) Vice Presidents and each Regional Director or alternate shall constitute the Board of Directors.

#### SECTION 4.

The outgoing President and the association's Historian shall be ex-officio members of the Board of Directors.

#### SECTION 5.

The outgoing President shall deliver to the incoming President all property and assets of the association within forty-five (45) days, after the incoming President takes office.

### ARTICLE VI

#### DUTIES OF OFFICERS

##### SECTION 1.

The President shall be chief executive officer of the association, shall be responsible to supervise and coordinate association activities, preside over the meetings of the association and of the Board of Directors and shall see that the Financial Administrator keeps a record book of all transactions and correspondence.

##### SECTION 2.

The First (1<sup>st</sup>) Vice President shall assume the office of the President in the event of his or her absence or vacancy of that office, shall be responsible for the coordination of legislative efforts of all groups and other duties as assigned by the president.

##### SECTION 3.

The Second (2<sup>nd</sup>) Vice President shall assume the office of the First (1<sup>st</sup>) Vice President in the event of his or her absence or vacancy of that office, shall be responsible for the recruitment of new members; act as liaison between committees and the president; and other duties as assigned by the president.

##### SECTION 4.

The Regional Representatives shall be the governing body of the association. The representatives shall be responsible for the daily operations of the association. The board shall, at the annual meeting, submit to the general membership a proposed budget for the following year, which shall be ratified by

the members. The representative shall be the liaison between the chapters and the governing board.

#### SECTION 5.

The Financial Administrator shall keep the minutes of the association and shall maintain a current roster of members, the constitution, and all other important documents of value; shall receive and acknowledge all communications of the association addressed to him or her and perform such duties as assigned by the President. The Financial Administrator shall be custodian and sole depositor of funds of the association and shall disburse funds by check co-signed by the President and/or the President's home designated signatory for the purposes that promote the welfare and objectives of the association. He or She shall render a complete summary of all transactions and balances whenever requested by the Board and to members at each annual meeting. He or she shall furnish bonds to the association in the amount and form as designated by the Board of Directors. The Financial Administrator shall have the annual meeting minutes ready within 90 days of the closing of the conference and shall email the final minutes to the officers and regional representatives at that time.

#### SECTION 5.

Ex-officio members of the Board of Directors shall have the privilege of attending all meetings of the Board, but shall have no voting powers in such meetings.

### ARTICLE VII

#### BOARD ELECTED OFFICIALS

#### SECTION 1.

A Fire Standards Council Officer seat will be filled from the ASFA Membership. Nominations will be submitted to the Alaska Boards and Commissions Office for final approval.

### ARTICLE VIII

#### MEETINGS

#### SECTION 1.

The annual meeting shall be held at a place and time designated at the preceding annual meeting. Notice thereof shall be communicated to each member not less than (90) ninety days in advance of the annual meeting.

## SECTION 2.

Special meetings may be called by the Board of Directors at such place and time fixed by the Board giving due notice thereof at least (15) fifteen days in advance.

## SECTION 3.

The Board of Directors shall meet at any time and place upon the call of the President or by the majority of the members of the Board of Directors. A majority of the Board of Directors, at such Board meeting, will be required to approve any action of the Board.

# ARTICLE IX

## VOTING

### SECTION 1.

Each chapter shall be allocated one vote.

Regular votes shall be cast by the chapter *through the Regional Representative*. All new business at Fall Conference meetings will be by floor vote by chapters present. For the purposes of floor vote, the regional directors may act as proxy for chapters not present if so designated by the chapter president.

### SECTION 2.

Ratification of officers shall be by two-thirds (2/3rds) majority chapter vote.

### SECTION 3.

At the annual meeting a motion may be made from the floor requesting a vote of no confidence be taken. It shall require a two-thirds (2/3rds) majority delegate vote to pass. If passed, a new election shall be held, under new business, to fill the un-expired term of the officer affected.

### SECTION 4.

A vote of no confidence for a Regional Representative shall require 2/3rds majority chapter vote within that region.

## SECTION 5.

All other business of the association requiring a vote shall be by a majority of Board members present.

## ARTICLE X

### CHAPTERS

## SECTION 1.

*A Chapter shall consist of all members of an emergency services response group unless military and industrial. A military or industry chapter shall have a minimum of six (6) members. The board may recognize a chapter of the association after written application by said chapter. Membership in a chapter shall include all members of the emergency response group unless an individual expressly declines membership in writing.*

## SECTION 2.

The charter of any chapter may be recalled by a two-thirds (2/3rds) vote of the Board of Directors in the event the chapter becomes inactive or conducts their business in a manner, which is determined to be contrary to the best interests of the association.

## SECTION 3.

*A Region shall consist of all chapters of that geographical region. A Director for each geographical region will be elected for a 2 year term by the chapters in that region.*

## ARTICLE XI

### PARLIAMENTARY AUTHORITY



When any question comes before the meeting not specifically provided for herein, the presiding officer shall be governed in his decision by the rules laid down in Robert's Rules of Order as Revised.

## ARTICLE XII

### AMENDMENTS

Amendments to the Constitution shall be presented in writing at the Annual Meeting and shall be referred to the Constitution and By-Laws Committee. The Committee shall make a report thereon to this Association, as soon as possible, before New Business. Any amendment shall be considered by the Association under the head of New Business. It shall require a two-thirds (2/3rds) majority affirmative delegate vote to adopt any amendment. Such amendment shall become effective following the close of the Annual Meeting.

## ARTICLE XIII

### DISSOLUTION

Upon winding up and dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious, and or scientific purposes and which has established its tax exempt status under section 501(C) (3) of the Internal Revenue Code.

Further, upon dissolution, the association will provide for the disposition of net proceeds from charitable gaming to a charitable organization as defined under Alaska Statute AS 05.15.690(5) or another qualified organization that is authorized to conduct activity under AS 05.15.

**ALASKA STATE FIREFIGHTERS ASSOCIATION  
BY-LAWS**

**ARTICLE I**

**MEMBERSHIP**

**SECTION 1.**

Membership year shall be from January 1st to December 31st.

**SECTION 2.**

Active membership validation shall be the responsibility of the individual Chapter. All other membership shall be the responsibility of the Financial Administrator of the association.

**SECTION 3.**

The Board may order termination of any membership in the event of: Such member falsified his or her application or makes a misrepresentation therein; the Board determines that such member has exhibited traits of character or conduct inconsistent with the qualifications for membership in the association.

**SECTION 4.**

Any former member or chapter may be reinstated in the association by the consent of a majority vote of the Board provided however, that if such member or chapter shall be in arrears in payment of dues or other financial obligation to the association at that time of separation, they shall be required to pay to the association all such arrears as a condition of their reinstatement.

**ARTICLE II**

**ELECTIONS**

**SECTION 1.**

Nominations for the office of President, First (1<sup>st</sup>) Vice President, and Second (2<sup>nd</sup>) Vice President will be held at the Annual Meeting prior to the election year. Nominations will close during the last day of business at the Spring board of Directors Meeting. Elections will be held during the Annual Meeting.

## **ARTICLE III**

### **EXECUTIVE OFFICER TERMS**

#### **SECTIONS 1.**

Newly elected officers shall take office at the last business session of the annual meeting and serve for a period of two (2) years. Such officers shall not be elected for no more than two consecutive terms to that office.

#### **SECTION 2.**

In the event of vacancy or inability occurring on the executive board between annual meetings, the vacancy(s) shall be filled by the President, and newly appointed member(s) of the Board shall hold office only until the next annual meeting.

If the entire executive board vacates simultaneously, the regional directors will appoint interim officers until the next annual meeting.

#### **SECTION 3.**

It shall be the duty of the President to appoint a qualified temporary Second (2<sup>nd</sup>) Vice President from any chapter presently not represented in office, due to the absence or vacancy or ability to act in said office. The Board of Directors shall ratify the appointment by a majority vote.

## **ARTICLE IV**

### **REGIONAL DIRECTORS**

#### **SECTION 1.**

Nominations for the Regional Representatives will be held at the Annual Meeting prior to the election year. Nominations will close during the last day of business at the Spring board of Directors Meeting.

#### **SECTION 2.**

The Regional Directors will be elected by the chapters of their regions at the Fall conference. These positions shall serve a term of two years.

### SECTION 3.

In the event of a vacancy of a regional director, the President shall appoint an interim regional director for the remainder of the term.

## ARTICLE V

### COMMITTEES

#### SECTION 1.

There are hereby established the following standing committees: Ways and Means; Constitution and By-Laws; Fire Service Training Public Education; Legislative Affairs and Resolutions; Nominations and Credentials; Finance and Audit; Records and Reports; Competition; and Conference Planning.

#### SECTION 2.

Appointment to the National Volunteer Fire Council shall be made by the President and confirmed by the Board of Directors by a simple majority vote. This shall be for a term of five (5) Years. These positions shall be evaluated at the annual meeting and given a vote of confidence or no confidence, as appropriate, by the Board of Directors.

#### SECTION 3.

The President may appoint special committees as needed.

## ARTICLE VI

### CHAPTER REGULATIONS

#### SECTION 1.

Each chapter shall have a minimum of one (1) meeting every three (3) months. ASFA business as part of a regular department meeting could be considered as meeting the intent of this section.

#### SECTION 2.

Chapters will submit biannual written reports thru the regional director to the Board of Directors including the Financial Administrator.

### SECTION 3.

All meetings of the local chapters shall be open to all members of the association.

### SECTION 4.

Any member has the right to address the body at the annual meeting.

### SECTION 5.

The association President shall be an ex-officio member of the Board of Directors of all local chapters.

### SECTION 6.

All officers and regional directors of the association are expected to encourage and assist in every way possible in the development of chapters.

## ARTICLE VII

### FINANCE

#### SECTION 1.

Dues for chapters shall be set as follows based on population served:

0-500	\$50
501 – 1,000	\$100
1,001 – 2,500	\$250
2,501 – 5,000	\$500
5,001 – 7,500	\$750
7,501 – 10,000	\$1,000
10,001 – 30,000	\$1,250
> 30,000	\$1500

Dues for special groups shall be set as follows:

Military: \$10 per person with a cap at \$250  
Industry: \$20 per person with no cap  
Members at Large \$20  
Life and Honorary 0

## SECTION 2.

Prospective chapters shall submit dues with application for membership.

## SECTION 3.

Failure to pay membership dues within (60) days of January 1 shall forfeit membership in the association.

## SECTION 4.

The cost of registration for the Annual Conference shall be:

1. The cost of all ticket functions, plus a registration fee approved by the Annual Conference Planning Committee.
2. A fee shall be added for all those not pre-registered. The conference host will agree and sign the ACPC contract prior to the close of the prior year conference. No advance monies will be dispersed until such time the contract is signed by all necessary parties. An alternate location should be chosen in the event that the conference host defaults in its obligations.
3. Life members will not be required to pay registration fee. Non-members of ASFA will pay an extra \$25.00 for registration fee.

## SECTION 5.

A) An audit of the accounts, including verifying assets and liabilities shall be submitted annually to the association.

B) Dues must be paid by the 1<sup>st</sup> day of January. If dues are not submitted, the Chapter will forfeit their privilege to vote. Waivers might be granted by the board for special circumstances that are out of one's control, such as planes not being able to fly.

## ARTICLE VIII

### AMENDMENTS

Amendments to the By-Laws shall be presented in writing at the Annual Meeting and shall be referred to the Constitution and By-Laws Committee. The

committee shall make a report therein to this Association, as soon as possible, before New Business. Any amendment shall be considered, by the Association, under the head of New Business. It shall require a two-thirds (2/3rds) majority affirmative delegate vote to adopt any amendment. Such amendment shall become effective following the close of the Annual Meeting.