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Part IIISTatement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

☐

1

Briefly describe the organization’s mission

AS WASHINGTON STATE'S FLAGSHIP NONPROFIT DEDICATED TO THE HUMANITIES, HW'S WORK BRINGS PEOPLE TOGETHER TO LEARN ABOUT THEIR UNIQUE PASTS AND SHARED PRESENT, PROMOTES RESPECT FOR OTHER PERSPECTIVES, ENCOURAGES COMMUNITY DIALOGUE AND NURTURES RELATIONSHIPS THAT ENABLE US TO MOVE TOWARD A MORE PROSPEROUS FUTURE BY ACTING AS A CATALYST AND FACILITATOR, HW SUPPORTS AND PARTNERS WITH A WIDE NETWORK OF COMMUNITIES, ORGANIZATIONS AND INDIVIDUALS TOGETHER HW AND ITS PARTNERS PROVIDE LOW OR NO COST, HIGH QUALITY CULTURAL AND EDUCATIONAL PROGRAMS IN COMMUNITIES SMALL AND LARGE ACROSS WASHINGTON

2

Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes

☒ No

If "Yes," describe these new services on Schedule O

3

Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes

☒ No

If "Yes," describe these changes on Schedule O

4

Describe the organization’s program service accomplishments for each of its three largest program services, as measured by expenses Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a

(Code) (Expenses \$ 183,998 including grants of \$ 96,770) (Revenue \$)

NEH RE-GRANTS - THROUGH A SMALL RE-GRANTS PROGRAM, HW AWARDS NATIONAL ENDOWMENT FOR THE HUMANITIES FUNDS TO SUPPORT PROGRAMS ACROSS THE STATE WHICH USE THE HUMANITIES AS A LAUNCH POINT FOR COMMUNITY DIALOGUE AND DISCUSSION ABOUT CONTEMPORARY ISSUES THE PRIMARY GOAL OF THIS SUPPORT IS TO ENCOURAGE A CRITICAL EXAMINATION OF IDEAS, PROVIDE CONTEXT FOR CURRENT ISSUES AND NURTURE INFORMED AND ENGAGED COMMUNITIES IN 2013 HW AWARDED 35 GRANTS TO PROJECTS IMPACTING MORE THAN 34,000 PEOPLE THROUGHOUT WASHINGTON STATE

4b

(Code) (Expenses \$ 158,806 including grants of \$) (Revenue \$)

SPEAKERS BUREAU HUMANITIES WASHINGTON'S SPEAKERS TRAVEL THE STATE TO PRESENT LECTURES AND LEAD DISCUSSIONS ON SUCH TOPICS AS POPULAR CULTURE, JOURNALISM, POETRY, ARCHITECTURE, LITERATURE AND HISTORY SPEAKERS ARE CAREFULLY SELECTED BASED ON THEIR EXPERTISE, ABILITY TO DELIVER FASCINATING CONTENT AND INSIGHT, AND SKILL IN ENGAGING AUDIENCES IN CONVERSATION ABOUT THE TOPICS PRESENTED HUMANITIES WASHINGTON PARTNERS WITH A WIDE RANGE OF ORGANIZATIONS TO PRESENT THESE SPEAKERS, INCLUDING LIBRARIES, COMMUNITY CENTERS, SCHOOLS, CIVIC ORGANIZATIONS, MUSEUMS AND HISTORICAL SOCIETIES IN 2013, HW'S SPEAKERS DELIVERED 233 PRESENTATIONS AND SERVED A COLLECTIVE AUDIENCE OF OVER 89,000

4c

(Code) (Expenses \$ 133,091 including grants of \$) (Revenue \$)

FAMILY READING HUMANITIES WASHINGTON'S FAMILY READING CURRICULUM UTILIZES READING, STORYTELLING AND DISCUSSION TO EXPLORE CULTURAL AND ETHICAL THEMES PRESENTED IN CHILDREN'S LITERATURE AND TO EMPHASIZE THE IMPORTANCE OF FAMILIES READING TOGETHER PROGRAMS ARE DELIVERED IN PARTNERSHIP WITH EDUCATORS AND LIBRARIES AND SERVE AT-RISK, LOW-INCOME CHILDREN AND FAMILIES THE PROGRAM BUILDS IMPORTANT READING AND CRITICAL THINKING SKILLS, AND HAS BEEN SHOWN TO BUILD LONG-TERM ACADEMIC ACHIEVEMENT IN 2013, HW'S FAMILY READING PROGRAM HOSTED 87 FAMILIES AT FOUR LOCATIONS ACROSS WASHINGTON STATE

(Code) (Expenses \$ 334,149 including grants of \$) (Revenue \$ 1,581)

HUMANITIES WASHINGTON'S OTHER PROGRAMS SHARE THE SAME GOAL AS ITS GRANTS, SPEAKERS BUREAU AND FAMILY READING PROGRAMS UTILIZE READING, WRITING, LECTURES AND EXHIBITS TO ENGAGE PEOPLE IN NEW AND CREATIVE WAYS, AND STIMULATE DISCUSSION AND CONVERSATIONS BETWEEN PEOPLE FROM A VARIETY OF BACKGROUNDS THESE OTHER PROGRAMS INCLUDE -THINK & DRINK CONVERSATION PROGRAMS - HUMANITIES WASHINGTON'S THINK & DRINK PROGRAM BRINGS HOSTED CONVERSATIONS ON PROVOCATIVE TOPICS AND NEW IDEAS TO PUBS AND TASTING ROOMS, SPARKING LIVELY CONVERSATION ON ETHICS, MORALITY, RELIGION, HISTORY AND POLITICS 13 THINK & DRINK EVENTS REACHING ALMOST 1,000 PEOPLE WERE HELD ACROSS WASHINGTON STATE IN 2013 -TRAVELING EXHIBITS - HUMANITIES WASHINGTON BRINGS EXHIBITS FROM REGIONAL AND NATIONAL MUSEUMS, INCLUDING THE SMITHSONIAN, TO UNLIKELY PLACES IN WASHINGTON STATE, RANGING FROM SMALL, RURAL COMMUNITIES TO URBAN SHOPPING MALLS THE EXHIBITS, WHICH ARE COMPLEMENTED BY LOCAL PROGRAMMING THAT ENCOURAGES DIALOGUE AND DISCUSSION ABOUT THE THEMES PRESENTED, EXPOSE NEW AUDIENCES TO LOCAL, STATE AND NATIONAL HISTORY, AND SERVE TO ENHANCE THE VITALITY OF LOCAL CULTURAL ORGANIZATIONS HW'S CURRENT TRAVELING EXHIBIT TOURED FOUR COMMUNITIES IN 2013 SERVING OVER 4,400 PEOPLE -OTHER PROGRAMS - HUMANITIES WASHINGTON SPONSORS THE WASHINGTON STATE POET LAUREATE IN PARTNERSHIP WITH ARTSWA, FORMERLY KNOWN AS THE WASHINGTON STATE ARTS COMMISSION THE POET LAUREATE SERVES A TWO-YEAR TERM AND BUILDS AWARENESS AND APPRECIATION OF POETRY THROUGH PUBLIC READINGS, WORKSHOPS, LECTURES AND PRESENTATIONS IN COMMUNITIES, SCHOOLS, COLLEGES, UNIVERSITIES AND OTHER PUBLIC SETTINGS IN GEOGRAPHICALLY DIVERSE AREAS OF THE STATE DURING 2013, THE POET LAUREATE PARTICIPATED IN 114 EVENTS AND SERVED A COLLECTIVE AUDIENCE OF OVER 8,000 HW ALSO PRESENTS THE ANNUAL HUMANITIES WASHINGTON AWARD, GIVEN IN MEMORY OF HEATHER C FRANK OF YAKIMA, TO AN INDIVIDUAL OR ORGANIZATION FOR EXEMPLARY CONTRIBUTIONS TO THE PUBLIC HUMANITIES ADDITIONALLY, HW DELIVERS HUMANITIES-RICH CONTENT VIA ITS REGULARLY UPDATED ONLINE MAGAZINE, SPARKMAG.ORG, ITS MONTHLY E-DIGEST, SPARK 5, AND ITS BIENNIAL PRINT PUBLICATION, SPARKPRINT THESE PUBLICATIONS HAVE A COMBINED AVERAGE CIRCULATION OF OVER 11,000

4d

Other program services (Describe in Schedule O)

(Expenses \$ 334,149 including grants of \$) (Revenue \$ 1,581)






















4e

Total program service expenses

810,044

Part IV

Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A 	1 Yes	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)? 	2 Yes	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I 	3	No
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II 	4 Yes	
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III 	5	No
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I 	6	No
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II 	7	No
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III 	8	No
9 Did the organization report an amount in Part X, line 21 for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV 	9	No
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V 	10 Yes	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI 	11a Yes	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII 	11b	No
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII 	11c	No
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX 	11d	No
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X 	11e	No
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X 	11f	No
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII 	12a Yes	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional 	12b	No
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13	No
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	No
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV	14b	No
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV	15	No
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	16	No
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions) 	17	No
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II 	18 Yes	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III 	19	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a	No
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	

Part IV

Checklist of Required Schedules (continued)

21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21	Yes	
22	Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22		No
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23		No
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	24a		No
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a		No
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b		No
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If so, complete Schedule L, Part II</i>	26		No
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	27		No
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)			
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	28a		No
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	28b		No
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>	28c		No
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i> . . .	29		No
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30		No
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31		No
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32		No
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33		No
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	34		No
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		No
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36		No
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37		No
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	38	Yes	

Part V

Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.	50	
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	0	
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	Yes
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	2a	12
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions).	2b	Yes
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	No
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O.	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	No
b	If "Yes," enter the name of the foreign country: _____ See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	No
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	No
c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	No
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	Yes
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	Yes
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	No
d	If "Yes," indicate the number of Forms 8282 filed during the year.	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	No
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	No
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the organization make any taxable distributions under section 4966?	9a	
b	Did the organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter		
a	Initiation fees and capital contributions included on Part VIII, line 12.	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10b	
11	Section 501(c)(12) organizations. Enter		
a	Gross income from members or shareholders.	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them).	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	13b	
c	Enter the amount of reserves on hand.	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	No
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O.	14b	

Part VI

Governance, Management, and Disclosure

For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	18	
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O			
b	Enter the number of voting members included in line 1a, above, who are independent	18	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	No
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	No
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	No
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5	No
6	Did the organization have members or stockholders?	6	No
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	No
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	No
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following		
a	The governing body?	8a	Yes
b	Each committee with authority to act on behalf of the governing body?	8b	Yes
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	No

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	No
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	Yes
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	Yes
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	Yes
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	Yes
13	Did the organization have a written whistleblower policy?	13	Yes
14	Did the organization have a written document retention and destruction policy?	14	Yes
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	15a	Yes
b	Other officers or key employees of the organization	15b	Yes
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions)			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	No
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17	List the States with which a copy of this Form 990 is required to be filed▶WA
18	Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply. <input type="checkbox"/> Own website <input checked="" type="checkbox"/> Another's website <input checked="" type="checkbox"/> Upon request <input type="checkbox"/> Other (explain in Schedule O)
19	Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year
20	State the name, physical address, and telephone number of the person who possesses the books and records of the organization ▶ERIC W SANDERS ASSOCIATE DIRECTOR 1015 8TH AVENUE NORTH NO B SEATTLE,WA 98109 (206)682-1770

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W- 2/1099-MISC)	(E) Reportable compensation from related organizations (W- 2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JOHN BAULE CHAIR	3.00	X		X				0	0	0
(2) BRUCE BURGETT TRUSTEE	1.00	X						0	0	0
(3) MARY CARR TRUSTEE	1.00	X						0	0	0
(4) AJ EPSTEIN TRUSTEE	1.00	X						0	0	0
(5) DAVID FREECE TRUSTEE	1.00	X						0	0	0
(6) DEBRA HOLLAND TRUSTEE	1.00	X						0	0	0
(7) LARRY KINNER TREASURER & SECRETARY	3.00	X		X				0	0	0
(8) DAN LAMBERTON TRUSTEE	1.00	X						0	0	0
(9) SUSANNAH MALARKEY TRUSTEE	1.00	X						0	0	0
(10) ED MARQUAND TRUSTEE	1.00	X						0	0	0
(11) SUE MCNAB EXECUTIVE OFFICER	3.00	X		X				0	0	0
(12) KAREN ELICK MUNRO TRUSTEE	1.00	X						0	0	0
(13) JOAN PENNEY TRUSTEE	1.00	X						0	0	0
(14) BRIDGET PIPER TRUSTEE	1.00	X						0	0	0
(15) JANE REICH TRUSTEE	1.00	X						0	0	0
(16) JOHN ROTH TRUSTEE	1.00	X						0	0	0
(17) JAN WALSH TRUSTEE	1.00	X						0	0	0

Part VII

1b	Sub-Total	▼			
c	Total from continuation sheets to Part VII, Section A	▼			
d	Total (add lines 1b and 1c)	▼	164,256	0	21,869

2 Total number of individuals (including but not limited to those I
\$100,000 of reportable compensation from the organization) 0

		Yes	No
3	Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3	No
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4	No
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5	No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ►0

Part VIII

Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514		
Contributions, Gifts, Grants and Other Similar Amounts	1a	Federated campaigns	1a					
	b	Membership dues	1b					
	c	Fundraising events	1c	133,668				
	d	Related organizations	1d					
	e	Government grants (contributions)	1e	846,110				
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	356,099				
	g	Noncash contributions included in lines 1a-1f \$						
	h	Total. Add lines 1a-1f		1,335,877				
Program Service Revenue	2a	TRAVELLING EXHIBITS	Business Code 900099	1,500	1,500			
	b							
	c							
	d							
	e							
	f	All other program service revenue						
	g	Total. Add lines 2a-2f		1,500				
	Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)	15,711			15,711	
4		Income from investment of tax-exempt bond proceeds						
5		Royalties						
6a		Gross rents	(i) Real	(ii) Personal				
		b	Less rental expenses					
		c	Rental income or (loss)					
		d	Net rental income or (loss)					
7a		Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b	Less cost or other basis and sales expenses					
		c	Gain or (loss)					
		d	Net gain or (loss)	12,930			12,930	
8a		Gross income from fundraising events (not including \$ 133,668 of contributions reported on line 1c) See Part IV, line 18	a	33,521				
		b	Less direct expenses	b	60,594			
		c	Net income or (loss) from fundraising events		-27,073		-27,073	
9a		Gross income from gaming activities See Part IV, line 19	a					
		b	Less direct expenses	b				
		c	Net income or (loss) from gaming activities					
10a		Gross sales of inventory, less returns and allowances	a	81				
		b	Less cost of goods sold	b	0			
		c	Net income or (loss) from sales of inventory		81	81		
Miscellaneous Revenue		Business Code						
11a		OTHER REVENUE	900099	1,528			1,528	
b								
c								
d	All other revenue							
e	Total. Add lines 11a-11d		1,528					
12	Total revenue. See Instructions		1,340,554	1,581	0	3,096		

Part IX

Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to governments and organizations in the United States. See Part IV, line 21.	96,770	96,770		
2	Grants and other assistance to individuals in the United States. See Part IV, line 22.				
3	Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16.				
4	Benefits paid to or for members.				
5	Compensation of current officers, directors, trustees, and key employees.	186,125	131,353	37,299	17,473
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7	Other salaries and wages.	288,330	206,563	2,863	78,904
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	16,352	11,718	97	4,537
9	Other employee benefits.	21,390	15,323	233	5,834
10	Payroll taxes.	50,165	35,744	3,966	10,455
11	Fees for services (non-employees):				
a	Management.				
b	Legal.				
c	Accounting.				
d	Lobbying.				
e	Professional fundraising services. See Part IV, line 17.	9,799			9,799
f	Investment management fees.	5,286		5,286	
g	Other (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O).	25,964	6,541	18,852	571
12	Advertising and promotion.				
13	Office expenses.	24,837	19,371	370	5,096
14	Information technology.				
15	Royalties.				
16	Occupancy.	61,615	44,508	4,666	12,441
17	Travel.	22,689	15,828	3,528	3,333
18	Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19	Conferences, conventions, and meetings.	8,579	742	7,837	
20	Interest.				
21	Payments to affiliates.				
22	Depreciation, depletion, and amortization.	36,690	28,536	4,077	4,077
23	Insurance.				
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O):				
a	PROGRAM EXPENSE	150,178	149,636		542
b	DUES AND FEES	35,498	25,736	1,237	8,525
c	MISCELLANEOUS	29,153	21,675	2,036	5,442
d					
e	All other expenses				
25	Total functional expenses. Add lines 1 through 24e.	1,069,420	810,044	92,347	167,029
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X

Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

					(A)		(B)
					Beginning of year		End of year
Assets	1	Cash—non-interest-bearing			324,087	1	392,036
	2	Savings and temporary cash investments			165,543	2	3,702
	3	Pledges and grants receivable, net			24,426	3	149,872
	4	Accounts receivable, net			8,138	4	
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L				5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Complete Part II of Schedule L				6	
	7	Notes and loans receivable, net				7	
	8	Inventories for sale or use				8	
	9	Prepaid expenses and deferred charges			24,932	9	37,096
	10a	Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	10a	218,550			
	b	Less accumulated depreciation	10b	85,747	61,934	10c	132,803
	11	Investments—publicly traded securities			460,776	11	644,800
	12	Investments—other securities See Part IV, line 11				12	
	13	Investments—program-related See Part IV, line 11				13	
	14	Intangible assets				14	
	15	Other assets See Part IV, line 11				15	
	16	Total assets. Add lines 1 through 15 (must equal line 34)			1,069,836	16	1,360,309
Liabilities	17	Accounts payable and accrued expenses			30,838	17	21,811
	18	Grants payable			105,003	18	45,047
	19	Deferred revenue			4,967	19	66,385
	20	Tax-exempt bond liabilities				20	
	21	Escrow or custodial account liability Complete Part IV of Schedule D				21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L				22	
	23	Secured mortgages and notes payable to unrelated third parties				23	
	24	Unsecured notes and loans payable to unrelated third parties				24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24) Complete Part X of Schedule D			1,823	25	0
	26	Total liabilities. Add lines 17 through 25			142,631	26	133,243
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.						
	27	Unrestricted net assets			657,671	27	716,919
	28	Temporarily restricted net assets			127,951	28	273,401
	29	Permanently restricted net assets			141,583	29	236,746
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.						
	30	Capital stock or trust principal, or current funds				30	
	31	Paid-in or capital surplus, or land, building or equipment fund				31	
	32	Retained earnings, endowment, accumulated income, or other funds				32	
	33	Total net assets or fund balances			927,205	33	1,227,066
	34	Total liabilities and net assets/fund balances			1,069,836	34	1,360,309

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,340,554
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,069,420
3	Revenue less expenses Subtract line 2 from line 1	3	271,134
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	927,205
5	Net unrealized gains (losses) on investments	5	28,727
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,227,066

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990 <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		No
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	Yes	
2c	If "Yes," to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O	Yes	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	Yes	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	Yes	

SCHEDULE A

(Form 990 or 990EZ)

Department of the
Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2013

Open to Public Inspection

Name of the organization HUMANITIES WASHINGTON	Employer identification number 51-0191115
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Part I

Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

- 1

☐

A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2

☐

A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E)
- 3

☐

A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4

☐

A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state _____
- 5

☐

An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)
- 6

☐

A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7

☒

An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II)
- 8

☐

A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9

☐

An organization that normally receives (1) more than 33¹/₃% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33¹/₃% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)
- 10

☐

An organization organized and operated exclusively to test for public safety See **section 509(a)(4).**
- 11

☐

An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h

a

☐

Type I

b

☐

Type II

c

☐

Type III - Functionally integrated

d

☐

Type III - Non-functionally integrated

e

☐

By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)

f

☐

If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box

g

☐

Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i)

A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?

(ii)

A family member of a person described in (i) above?

(iii)

A 35% controlled entity of a person described in (i) or (ii) above?

h

☐

Provide the following information about the supported organization(s)

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
Total									

Part II

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support						
Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	1,466,648	1,079,302	1,048,854	1,105,019	1,335,877	6,035,700
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	1,466,648	1,079,302	1,048,854	1,105,019	1,335,877	6,035,700
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						82,765
6 Public support. Subtract line 5 from line 4						5,952,935

Section B. Total Support						
Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	1,466,648	1,079,302	1,048,854	1,105,019	1,335,877	6,035,700
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	5,309	12,163	17,504	16,480	15,711	67,167
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV.)			7,191	150	1,528	8,869
11 Total support (Add lines 7 through 10)						6,111,736
12 Gross receipts from related activities, etc. (see instructions)					12	37,865
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here						

Section C. Computation of Public Support Percentage						
14	Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	<table><tr><td>14</td><td>97 400 %</td></tr><tr><td>15</td><td>97 370 %</td></tr></table>	14	97 400 %	15	97 370 %
14	97 400 %					
15	97 370 %					
15	Public support percentage for 2012 Schedule A, Part II, line 14					
16a	33 1/3% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>				
b	33 1/3% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>				
17a	10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test The organization qualifies as a publicly supported organization	<input type="checkbox"/>				
b	10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test The organization qualifies as a publicly supported organization	<input type="checkbox"/>				
18	Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>				

Part IIISupport Schedule for Organizations Described in Section 509(a)(2)
(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support						
Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support						
Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here ▶						

Section C. Computation of Public Support Percentage		
15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	

Section D. Computation of Investment Income Percentage		
17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	
19a 33 1/3% support tests—2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶		
b 33 1/3% support tests—2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶		

Part IV

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

Facts And Circumstances Test	
Return Reference	Explanation
SCHEDULE A, PART II, LINE 10, EXPLANATION OF OTHER INCOME	OTHER REVENUE

SCHEDULE C

(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527

▶ **Complete if the organization is described below. ▶ Attach to Form 990 or Form 990-EZ.**

▶ **See separate instructions. ▶ Information about Schedule C (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.**

OMB No 1545-0047

2013

Open to Public
Inspection

If the organization answered "Yes" to Form 990, Part IV, Line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations Complete Parts I-A and B Do not complete Part I-C
- Section 501(c) (other than section 501(c)(3)) organizations Complete Parts I-A and C below Do not complete Part I-B
- Section 527 organizations Complete Part I-A only

If the organization answered "Yes" to Form 990, Part IV, Line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)) Complete Part II-A Do not complete Part II-B
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)) Complete Part II-B Do not complete Part II-A

If the organization answered "Yes" to Form 990, Part IV, Line 5 (Proxy Tax) or Form 990-EZ, Part V, line 35c (Proxy Tax), then

- Section 501(c)(4), (5), or (6) organizations Complete Part III

Name of the organization HUMANITIES WASHINGTON	Employer identification number 51-0191115
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Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

1	Provide a description of the organization's direct and indirect political campaign activities in Part IV	
2	Political expenditures	▶ \$
3	Volunteer hours	

Part I-B Complete if the organization is exempt under section 501(c)(3).

1	Enter the amount of any excise tax incurred by the organization under section 4955	▶ \$
2	Enter the amount of any excise tax incurred by organization managers under section 4955	▶ \$
3	If the organization incurred a section 4955 tax, did it file Form 4720 for this year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4a	Was a correction made?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b	If "Yes," describe in Part IV	

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

1	Enter the amount directly expended by the filing organization for section 527 exempt function activities	▶ \$
2	Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities	▶ \$
3	Total exempt function expenditures Add lines 1 and 2 Enter here and on Form 1120-POL, line 17b	▶ \$
4	Did the filing organization file Form 1120-POL for this year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments For each organization listed, enter the amount paid from the filing organization's funds Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC) If additional space is needed, provide information in Part IV	

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds If none, enter -0-	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization If none, enter -0-

Part II-A

Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A
- Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures)
- B
- Check ☐ if the filing organization checked box A and "limited control" provisions apply

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
1a Total lobbying expenditures to influence public opinion (grass roots lobbying)															
b Total lobbying expenditures to influence a legislative body (direct lobbying)															
c Total lobbying expenditures (add lines 1a and 1b)															
d Other exempt purpose expenditures															
e Total exempt purpose expenditures (add lines 1c and 1d)															
f Lobbying nontaxable amount Enter the amount from the following table in both columns															
<table><tr><td>If the amount on line 1e, column (a) or (b) is:</td><td>The lobbying nontaxable amount is:</td></tr><tr><td>Not over \$500,000</td><td>20% of the amount on line 1e</td></tr><tr><td>Over \$500,000 but not over \$1,000,000</td><td>\$100,000 plus 15% of the excess over \$500,000</td></tr><tr><td>Over \$1,000,000 but not over \$1,500,000</td><td>\$175,000 plus 10% of the excess over \$1,000,000</td></tr><tr><td>Over \$1,500,000 but not over \$17,000,000</td><td>\$225,000 plus 5% of the excess over \$1,500,000</td></tr><tr><td>Over \$17,000,000</td><td>\$1,000,000</td></tr></table>		If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000	Over \$17,000,000	\$1,000,000		
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000														
Over \$17,000,000	\$1,000,000														
g Grassroots nontaxable amount (enter 25% of line 1f)															
h Subtract line 1g from line 1a If zero or less, enter -0-															
i Subtract line 1f from line 1c If zero or less, enter -0-															
j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?		<input type="checkbox"/> Yes <input type="checkbox"/> No													

4-Year Averaging Period Under Section 501(h)
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 2a through 2f on page 4.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column(e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Part II-B

Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes" response to lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.		(a)		(b)
		Yes	No	Amount
1	During the year, did the filing organization attempt to influence foreign, national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of			
a	Volunteers?	Yes		
b	Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?	Yes		
c	Media advertisements?		No	
d	Mailings to members, legislators, or the public?	Yes		275
e	Publications, or published or broadcast statements?	Yes		125
f	Grants to other organizations for lobbying purposes?	Yes		15,190
g	Direct contact with legislators, their staffs, government officials, or a legislative body?	Yes		8,629
h	Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?		No	
i	Other activities?		No	
j	Total. Add lines 1c through 1i.			24,219
2a	Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?		No	
b	If "Yes," enter the amount of any tax incurred under section 4912			
c	If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d	If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A

Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

		Yes	No
1	Were substantially all (90% or more) dues received nondeductible by members?	1	
2	Did the organization make only in-house lobbying expenditures of \$2,000 or less?	2	
3	Did the organization agree to carry over lobbying and political expenditures from the prior year?	3	

Part III-B

Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1	Dues, assessments and similar amounts from members	1	
2	Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a	Current year	2a	
b	Carryover from last year	2b	
c	Total	2c	
3	Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	
4	If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5	Taxable amount of lobbying and political expenditures (see instructions)	5	

Part IV

Supplemental Information

Provide the descriptions required for Part I-A, line 1, Part I-B, line 4, Part I-C, line 5, Part II-A (affiliated group list), Part II-A, line 2, and Part II-B, line 1. Also, complete this part for any additional information.

Return Reference	Explanation
PART II-B, LINE 1	HUMANITIES WASHINGTON'S LOBBYING ACTIVITIES INCLUDE ATTENDANCE BY BOARD MEMBERS AND STAFF AT THE ANNUAL HUMANITIES ON THE HILL EVENT, A CONGRESSIONAL ADVOCACY EFFORT OF THE FEDERATION OF STATE HUMANITIES COUNCILS TO LOBBY CONGRESS ON BEHALF OF THE NEH BUDGET. IN ADDITION, BOARD MEMBERS AND STAFF PARTICIPATE IN THE HERITAGE CAUCUS WHICH ADVOCATES TO THE WASHINGTON STATE LEGISLATURE ON BEHALF OF STATE HERITAGE ISSUES. A PORTION OF OUR ANNUAL DUES TO THE FEDERATION OF STATE HUMANITIES COUNCILS (FSHC) IS USED BY FSHC TO LOBBY CONGRESS ON BEHALF OF THE 56 STATE AND TERRITORIAL HUMANITIES COUNCILS.

Part IV

Return Reference

Explanation

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b**
▶ **Attach to Form 990.** ▶ **See separate instructions.** ▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

OMB No 1545-0047

2013

Open to Public Inspection

Name of the organization HUMANITIES WASHINGTON	Employer identification number 51-0191115
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Part I

Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year	
2	Aggregate contributions to (during year)	
3	Aggregate grants from (during year)	
4	Aggregate value at end of year	
5	Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div>	
6	Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div>	

Part II

Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1

Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e g , recreation or education) ☐ Preservation of an historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2

Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a	Total number of conservation easements
b	Total acreage restricted by conservation easements
c	Number of conservation easements on a certified historic structure included in (a)
d	Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register

3

Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4

Number of states where property subject to conservation easement is located ▶ _____

5

Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6

Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ _____

7

Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ _____

8

Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9

In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III

Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a

If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b

If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1

▶ \$ _____

(ii) Assets included in Form 990, Part X

▶ \$ _____

2

If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a

Revenues included in Form 990, Part VIII, line 1

▶ \$ _____

b

Assets included in Form 990, Part X

▶ \$ _____

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Cat No 52283D

Schedule D (Form 990) 2013

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

- 3

Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)
- a

☐ Public exhibition

b

☐ Scholarly research

c

☐ Preservation for future generations

d

☐ Loan or exchange programs

e

☐ Other
- 4

Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII
- 5

During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes

☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a

Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes

☐ No
- b

If "Yes," explain the arrangement in Part XIII and complete the following table
- c

Beginning balance

d

Additions during the year

e

Distributions during the year

f

Ending balance
- | | |
|----|--------|
| | Amount |
| 1c | |
| 1d | |
| 1e | |
| 1f | |
- 2a

Did the organization include an amount on Form 990, Part X, line 21?

☐ Yes

☐ No
- b

If "Yes," explain the arrangement in Part XIII Check here if the explanation has been provided in Part XIII

☐

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a)Current year	(b)Prior year	b (c)Two years back	(d)Three years back	(e)Four years back
1a Beginning of year balance	165,543	150,832	153,986	514,386	411,952
b Contributions	20,000		1,000	11,067	58,244
c Net investment earnings, gains, and losses	20,936	18,091	-4,154	12,023	50,143
d Grants or scholarships					
e Other expenditures for facilities and programs		3,380		383,490	5,953
f Administrative expenses					
g End of year balance	206,479	165,543	150,832	153,986	514,386

- 2

Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as
- a

Board designated or quasi-endowment
- b

Permanent endowment 78 000 %
- c

Temporarily restricted endowment 22 000 %
- The percentages in lines 2a, 2b, and 2c should equal 100%
- 3a

Are there endowment funds not in the possession of the organization that are held and administered for the organization by
- (i)

unrelated organizations

3a(i)

No

(ii)

related organizations

3a(ii)

No
- b

If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

3b
- 4

Describe in Part XIII the intended uses of the organization's endowment funds

Part VI Land, Buildings, and Equipment. Complete if the organization answered 'Yes' to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		71,147	5,929	65,218
d Equipment		147,403	79,818	67,585
e Other				
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				132,803

Part XI

Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	1,473,775
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains on investments	2a	28,727
b	Donated services and use of facilities	2b	43,900
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII)	2d	60,594
e	Add lines 2a through 2d	2e	133,221
3	Subtract line 2e from line 1	3	1,340,554
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	0
5	Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12)	5	1,340,554

Part XII

Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	1,173,914
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	43,900
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII)	2d	60,594
e	Add lines 2a through 2d	2e	104,494
3	Subtract line 2e from line 1	3	1,069,420
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII)	4b	
c	Add lines 4a and 4b	4c	0
5	Total expenses Add lines 3 and 4c. (This must equal Form 990, Part I, line 18)	5	1,069,420

Part XIII

Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Return Reference	Explanation
PART V, LINE 4	HW HAS ADOPTED INVESTMENT AND SPENDING POLICIES FOR ENDOWMENT ASSETS THAT ATTEMPT TO PROVIDE A PREDICTABLE STREAM OF FUNDING TO PROGRAMS SUPPORTED BY ITS ENDOWMENT WHILE SEEKING TO MAINTAIN THE PURCHASING POWER OF THE ENDOWMENT ASSETS. ENDOWMENT ASSETS INCLUDE THOSE ASSETS OF DONOR-RESTRICTED FUNDS THAT HW MUST HOLD IN PERPETUITY OR FOR DONOR-SPECIFIED PERIODS AS WELL AS BOARD-DESIGNATED FUNDS. HW EXPECTS ITS ENDOWMENT FUNDS, OVER TIME, TO PROVIDE AN AVERAGE RATE OF RETURN OF APPROXIMATELY 10% ANNUALLY BASED UPON A THREE YEAR ROLLING AVERAGE. ACTUAL RETURNS IN ANY GIVEN YEAR MAY VARY FROM THIS AMOUNT.
PART XI, LINE 2D - OTHER ADJUSTMENTS	SPECIAL EVENT EXPENSES INCLUDED ON PG 9 LINE 8B 60,594
PART XII, LINE 2D - OTHER ADJUSTMENTS	SPECIAL EVENT EXPENSES INCLUDED ON PG 9 LINE 8B 60,594

[illegible]

SCHEDULE G
(Form 990 or 990-EZ)

Supplemental Information Regarding
Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization
HUMANITIES WASHINGTON

Employer identification number

51-0191115

Part I

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17.
Form 990-EZ filers are not required to complete this part.

- 1

Indicate whether the organization raised funds through any of the following activities. Check all that apply.

a

☐ Mail solicitations

e

☐ Solicitation of non-government grants

b

☐ Internet and email solicitations

f

☐ Solicitation of government grants

c

☐ Phone solicitations

g

☐ Special fundraising events

d

☐ In-person solicitations
- 2a

Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ Yes

☐ No
- b

If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total ▶						

- 3

List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.
-
-

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		2013 BEDTIME STORIES SEATTLE (event type)	2013 BEDTIME STORIES SPOKANE (event type)	(total number)	(add col (a) through col (c))
Revenue	1	Gross receipts . . .	131,888	35,301	167,189
	2	Less Contributions . .	105,668	28,000	133,668
	3	Gross income (line 1 minus line 2) . . .	26,220	7,301	33,521
Direct Expenses	4	Cash prizes . . .			
	5	Noncash prizes . .			
	6	Rent/facility costs . .			
	7	Food and beverages .	32,446	6,042	38,488
	8	Entertainment . . .	300		300
	9	Other direct expenses .	8,416	13,390	21,806
	10	Direct expense summary Add lines 4 through 9 in column (d) ▶			(60,594)
	11	Net income summary Subtract line 10 from line 3, column (d) ▶			-27,073

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
Revenue	1	Gross revenue			
Direct Expenses	2	Cash prizes			
	3	Non-cash prizes . . .			
	4	Rent/facility costs . . .			
	5	Other direct expenses . .			
	6	Volunteer labor . . .	<div><div><input type="checkbox"/> Yes %</div><div><input type="checkbox"/> No</div></div>	<div><div><input type="checkbox"/> Yes %</div><div><input type="checkbox"/> No</div></div>	<div><div><input type="checkbox"/> Yes %</div><div><input type="checkbox"/> No</div></div>
	7	Direct expense summary Add lines 2 through 5 in column (d) ▶			
	8	Net gaming income summary Subtract line 7 from line 1, column (d) ▶			

9 Enter the state(s) in which the organization operates gaming activities _____

a Is the organization licensed to operate gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain _____

Does the organization operate gaming activities with nonmembers? ☐ Yes ☐ No

12

Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?

☐ Yes ☐ No

13

Indicate the percentage of gaming activity operated in

a	The organization's facility	13a	%
b	An outside facility	13b	%

14

Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶

Address ▶

15a

Does the organization have a contract with a third party from whom the organization receives gaming revenue?

☐ Yes ☐ No

b

If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$

c

If "Yes," enter name and address of the third party

Name ▶

Address ▶

16

Gaming manager information

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

☐ Director/officer ☐ Employee ☐ Independent contractor

17

Mandatory distributions

a

Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?

☐ Yes ☐ No

b

Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

Part IV

Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

Return Reference	Explanation
------------------	-------------

Schedule I (Form 990)	Grants and Other Assistance to Organizations, Governments and Individuals in the United States Complete if the organization answered "Yes," to Form 990, Part IV, line 21 or 22. ▶ Attach to Form 990 ▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990 .	OMB No 1545-0047
		2013
		Open to Public Inspection

Name of the organization HUMANITIES WASHINGTON	Employer identification number 51-0191115
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Part I	General Information on Grants and Assistance
1	Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

Part II	Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.
---------	---

(a) Name and address of organization or government	(b) EIN	(c) IRC Code section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1) YOUTH IN FOCUS 2100 24TH AVENUE SOUTH SUITE 310 SEATTLE, WA 98144	91-1821137	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
(2) CENTRUM PO BOX 1158 PORT TOWNSEND, WA 98368	23-7348302	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
(3) ASOTIN COUNTY LIBRARY 417 SYCAMORE STREET CLARKSTON, WA 99403	91-6001295	COUNTY LIBRARY	7,500				HUMANITIES PROJECT FUNDING
(4) CITYCLUB 1333 5TH AVENUE SUITE 24 SEATTLE, WA 98101	91-1148262	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
(5) THIN AIR COMMUNITY RADIO 35 WEST MAIN STREET SUITE 340 SPOKANE, WA 99201	20-5354265	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
(6) WENATCHEE VALLEY COLLEGE - OMAK PO BOX 2058 OMAK, WA 98841	91-8817705	PUBLIC COLLEGE	7,500				HUMANITIES PROJECT FUNDING
(7) WHATCOM COUNTY LIBRARY FOUNDATION 5205 NORTHWEST DRIVE BELLINGHAM, WA 98226	86-1140451	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
(8) FRIENDS OF THE PORT TOWNSEND PUBLIC LIBRARY 1220 LAWRENCE STREET PORT TOWNSEND, WA 98368	91-1344812	501(C)(3)	7,300				HUMANITIES PROJECT FUNDING
(9) WASHINGTON STATE UNIVERSITY - VANCOUVER 14204 NE SALMON CREEK AVENUE VANCOUVER, WA 98686	91-6001108	PUBLIC UNIVERSITY	6,380				HUMANITIES PROJECT FUNDING
(10) SHORT RUN 414 12TH AVENUE EAST SEATTLE, WA 98102	32-0368755	501(C)(3)	6,000				HUMANITIES PROJECT FUNDING

2	Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶	10
3	Enter total number of other organizations listed in the line 1 table ▶	0

Part III

Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a)Type of grant or assistance	(b)Number of recipients	(c)Amount of cash grant	(d)Amount of non-cash assistance	(e)Method of valuation (book, FMV, appraisal, other)	(f)Description of non-cash assistance

Part IV

Supplemental Information. Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

Return Reference	Explanation
PART I, LINE 2	GRANT FUNDING IS AWARDED VIA A COMPETITIVE PROCESS ONLY TO PROJECTS AND ORGANIZATIONS LOCATED IN THE STATE OF WASHINGTON OR BENEFITING CITIZENS OF WASHINGTON STATE FUNDED PROJECTS ARE EXPECTED TO ADHERE TO THE BUDGET AND PROGRAM COMPONENTS DETAILED IN THE GRANT APPLICATION ALL GRANTS ARE TRACKED IN THE ORGANIZATION'S DATABASE HUMANITIES WASHINGTON STAFF AND BOARD ATTEND PROJECT EVENTS AND PERFORM SITE VISITS ONCE PROJECTS ARE COMPLETED, FINAL EVALUATIONS AND BUDGETS ARE REQUIRED FROM GRANTEEES AND EXPENSES ARE REVIEWED BY HUMANITIES WASHINGTON STAFF

Additional Data

Software ID:
Software Version:
EIN: 51-0191115
Name: HUMANITIES WASHINGTON

Form 990,Schedule I, Part II, Grants and Other Assistance to Governments and Organizations in the United States

(a) Name and address of organization or government	(b) EIN	(c) IRC Code section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV , appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
YOUTH IN FOCUS 2100 24TH AVENUE SOUTH SUITE 310 SEATTLE,WA 98144	91-1821137	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
CENTRUM PO BOX 1158 PORT TOWNSEND,WA 98368	23-7348302	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
ASOTIN COUNTY LIBRARY 417 SYCAMORE STREET CLARKSTON,WA 99403	91-6001295	COUNTY LIBRARY	7,500				HUMANITIES PROJECT FUNDING
CITYCLUB 1333 5TH AVENUE SUITE 24 SEATTLE,WA 98101	91-1148262	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
THIN AIR COMMUNITY RADIO 35 WEST MAIN STREET SUITE 340 SPOKANE,WA 99201	20-5354265	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
WENATCHEE VALLEY COLLEGE - OMAK PO BOX 2058 OMAK,WA 98841	91-8817705	PUBLIC COLLEGE	7,500				HUMANITIES PROJECT FUNDING
WHATCOM COUNTY LIBRARY FOUNDATION 5205 NORTHWEST DRIVE BELLINGHAM,WA 98226	86-1140451	501(C)(3)	7,500				HUMANITIES PROJECT FUNDING
FRIENDS OF THE PORT TOWNSEND PUBLIC LIBRARY 1220 LAWRENCE STREET PORT TOWNSEND,WA 98368	91-1344812	501(C)(3)	7,300				HUMANITIES PROJECT FUNDING
WASHINGTON STATE UNIVERSITY - VANCOUVER 14204 NE SALMON CREEK AVENUE VANCOUVER,WA 98686	91-6001108	PUBLIC UNIVERSITY	6,380				HUMANITIES PROJECT FUNDING
SHORT RUN 414 12TH AVENUE EAST SEATTLE,WA 98102	32-0368755	501(C)(3)	6,000				HUMANITIES PROJECT FUNDING

SCHEDULE O

(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.
▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at
www.irs.gov/form990.

OMB No 1545-0047

2013

Open to Public
Inspection

Name of the organization
HUMANITIES WASHINGTON

Employer identification number

51-0191115

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 11	A COPY OF THE ORGANIZATION'S FORM 990 IS PROVIDED TO ALL TRUSTEES THE FINANCE COMMITTEE, WHICH IS COMPRISED OF TRUSTEES AND NON-TRUSTEE FINANCIAL PROFESSIONALS, REVIEWS AND APPROVES THE FORM 990

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 12C	<p>IT IS THE POLICY OF HUMANITIES WASHINGTON (HW) THAT ANY CONFLICT OF INTEREST, AS WELL AS THE APPEARANCE OF A CONFLICT OF INTEREST, IS TO BE AVOIDED BY HW TRUSTEES, COMMITTEE MEMBERS, EMPLOYEES AND VOLUNTEERS IN ORDER TO MAINTAIN THE GOOD NAME, REPUTATION AND RELATIONSHIPS OF HW THAT ENABLE HW TO FULFILL ITS MISSION ACCORDINGLY, NO HW TRUSTEE, COMMITTEE MEMBER, EMPLOYEE OR VOLUNTEER SHALL PARTICIPATE IN ANY CONSIDERATION AND/OR ACTION BY HW IN WHICH THERE IS AN ACTUAL CONFLICT OF INTEREST, OR THE APPEARANCE OF A CONFLICT OF INTEREST, OF THE INDIVIDUAL, DIRECTLY OR INDIRECTLY, INCLUDING THROUGH AN IMMEDIATE FAMILY MEMBER OR MEMBER OF THE INDIVIDUAL'S HOUSEHOLD THESE POLICIES AND PROCEDURES HAVE BEEN CREATED TO AVOID CONFLICTS OF INTEREST WHILE STILL PERMITTING THE INDIVIDUAL TO SERVE OR TO BE EMPLOYED BY HW ANY HW TRUSTEE, COMMITTEE MEMBER, EMPLOYEE OR VOLUNTEER WHO MAY HAVE A CONFLICT OF INTEREST OR A POTENTIAL CONFLICT OF INTEREST WITH REGARD TO A PARTICULAR MATTER FOR CONSIDERATION AND/OR ACTION BY HW SHALL (A) NOTIFY THE BOARD OF SUCH CONFLICT OR POTENTIAL CONFLICT OF INTEREST IN WRITING AND (B) SHALL NOT PARTICIPATE IN CONSIDERATION AND/OR ACTION BY HW WITH REGARD TO THAT MATTER AS STATED BY THIS POLICY EXAMPLES INCLUDE, BUT ARE NOT LIMITED TO, AN INDIVIDUAL OR AN IMMEDIATE FAMILY MEMBER BEING A TRUSTEE, OFFICER, EMPLOYEE, CONSULTANT OR NOMINATOR OF A GRANT APPLICANT, AN AWARD NOMINEE, AN APPLICANT FOR SPONSORSHIP OR ENDORSEMENT BY A COLLABORATIVE PARTNERSHIP WITH HW, A POTENTIAL CONTRACTOR OR VENDOR, OR ANY OTHER ENTITY OR INDIVIDUAL WHICH MAY BENEFIT FROM CONSIDERATION OR ACTION BY HW MOREOVER, THE EXECUTIVE COMMITTEE AND THE BOARD MUST BE PROVIDED WITH FULL INFORMATION ABOUT THE DISCLOSED RELATIONSHIP PRIOR TO CONSIDERATION AND/OR ACTION BY HW WITH REGARD TO THE PARTICULAR MATTER AFTER WHICH THE BOARD SHALL TAKE SUCH ACTION AS IT DEEMS NECESSARY TO ADDRESS THE CONFLICT AND PROTECT HW'S BEST INTERESTS ANY QUESTIONS AS TO WHETHER A CONFLICT OF INTEREST EXISTS SHALL BE DIRECTED TO THE EXECUTIVE COMMITTEE, WHICH SHALL DECIDE THE ISSUE IN THE EVENT THAT CONFLICT IS REALIZED AFTER DISCUSSION HAS BEGUN, SUCH CONFLICT MUST BE DISCLOSED AS SOON AS IT BECOMES APPARENT AND THE PARTY WITH A CONFLICT OF INTEREST MUST ABSTAIN FROM FURTHER CONSIDERATION AND/OR ACTION IN THE MATTER VIOLATION OF THE STANDARDS IN THIS POLICY MAY RESULT IN REMOVAL FROM THE BOARD, FROM OFFICE AND/OR FROM ANY COMMITTEE, DISCIPLINE UP TO AND INCLUDING TERMINATION OF EMPLOYMENT FOR EMPLOYEES, IN ACCORDANCE WITH THE POLICIES OF HW AS STATED IN THE EMPLOYEE HANDBOOK, AND/OR VOIDING OR CANCELLATION OF THE RELATED GRANT, AWARD, CONTRACT, OR OTHER TRANSACTION OR BENEFIT A COPY OF THIS POLICY IS GIVEN TO ALL TRUSTEES, COMMITTEE MEMBERS, EMPLOYEES AND VOLUNTEERS UPON COMMENCEMENT OF SUCH PERSON'S RELATIONSHIP WITH HW EACH TRUSTEE, COMMITTEE MEMBER, EMPLOYEE OR VOLUNTEER SHALL SIGN AND DATE THE POLICY AT THE BEGINNING OF HIS OR HER TERM OF SERVICE OR EMPLOYMENT AND EACH YEAR THEREAFTER FAILURE TO SIGN DOES NOT NULLIFY THE AGREEMENT</p>

Return Reference	Explanation
FORM 990, PART VI, SECTION B, LINE 15	<p>THE FOLLOWING PROCESS WAS LAST UNDERTAKEN MARCH 2014 THE BYLAWS OF HUMANITIES WASHINGTON ESTABLISH AN EXECUTIVE COMMITTEE THAT HAS GENERAL OVERSIGHT OF THE ORGANIZATION'S HUMAN RESOURCES PLAN SPECIFIC DUTIES INCLUDE CONDUCTING AN ANNUAL EVALUATION OF THE EXECUTIVE DIRECTOR AND SETTING HIS/HER COMPENSATION THE OBJECTIVE OF THIS POLICY IS TO DELINEATE THE PROCEDURE FOR DETERMINING COMPENSATION OF THE EXECUTIVE DIRECTOR AND OTHER KEY EMPLOYEES OF THE ORGANIZATION THE EXECUTIVE COMMITTEE MEETS INDEPENDENTLY OF THE EXECUTIVE DIRECTOR TO DISCUSS PERFORMANCE RELATIVE TO THE POSITION DESCRIPTION BEFORE THE START OF THESE DELIBERATIONS, IN KEEPING WITH HUMANITIES WASHINGTON'S CONFLICT OF INTEREST POLICY, A CALL IS MADE FOR EXECUTIVE COMMITTEE MEMBERS TO RECUSE THEMSELVES IF THERE IS AN ACTUAL CONFLICT OF INTEREST OR THE APPEARANCE OF A CONFLICT OF INTEREST OF THE INDIVIDUAL, DIRECTLY OR INDIRECTLY, INCLUDING THROUGH AN IMMEDIATE FAMILY MEMBER OR MEMBER OF THE INDIVIDUAL'S HOUSEHOLD SHOULD ANY COMMITTEE MEMBER OR TRUSTEE HAVE A CONFLICT OF INTEREST OR A POTENTIAL CONFLICT OF INTEREST AS IT RELATES TO THIS MATTER, HE/SHE (A) SHALL NOTIFY THE EXECUTIVE COMMITTEE OF SUCH CONFLICT OR POTENTIAL CONFLICT IN WRITING AND (B) SHALL NOT PARTICIPATE IN ANY CONSIDERATION AND/OR ACTION BY THE EXECUTIVE COMMITTEE AS IT RELATES TO EXECUTIVE COMPENSATION DURING THESE DELIBERATIONS, THE EXECUTIVE COMMITTEE MAY CONSIDER INPUT OBTAINED FROM OTHER BOARD MEMBERS, STAFF, PROFESSIONAL ADVISORS, GRANT RECIPIENTS AND OTHER INFORMED COMMUNITY LEADERS ONCE A CONSENSUS IS REACHED REGARDING PERFORMANCE, A SIMILAR DISCUSSION IS HELD CONCERNING COMPENSATION RELATIVE TO ANNUAL BENCHMARK AND ESTABLISHED OBJECTIVES SALARY SURVEYS FOR SIMILARLY QUALIFIED PERSONS IN COMPARABLE POSITIONS AT SIMILARLY SITUATED ORGANIZATIONS SUCH AS THE BI-ANNUAL UNITED WAY OF KING COUNTY WAGE & BENEFIT SURVEY AND THE ANNUAL COUNCIL STAFF SALARY REPORT PUBLISHED BY THE FEDERATION OF STATE HUMANITIES COUNCILS ARE USED TO DETERMINE COMPENSATION BENCHMARKS FOR THE POSITION THE EXECUTIVE COMMITTEE WILL BRIEF THE FULL BOARD OF ITS FINDINGS AND RECOMMENDATIONS IN AN EXECUTIVE SESSION WITHOUT THE EXECUTIVE DIRECTOR PRESENT THE EXECUTIVE COMMITTEE AND/OR THE BOARD CHAIR (A MEMBER OF THE COMMITTEE) THEN MEET WITH THE EXECUTIVE DIRECTOR TO DISCUSS AND DOCUMENT IN WRITING HIS/HER STRENGTHS, WEAKNESSES AND GOALS FOR THE UPCOMING YEAR COMPENSATION FOR THE UPCOMING YEAR IS ALSO DISCUSSED AND DOCUMENTED ALL DELIBERATIONS, DISCUSSIONS AND DECISIONS WITHIN THE EXECUTIVE COMMITTEE AND THE EXECUTIVE SESSION OF THE FULL BOARD ARE FULLY DOCUMENTED IN MEETING MINUTES</p>

Return Reference	Explanation
FORM 990, PART VI, SECTION C, LINE 19	THE AFOREMENTIONED DOCUMENTS ARE AVAILABLE UPON REQUEST

Return Reference	Explanation
FORM 990, PART XII, LINE 2C	THIS PROCESS HAS NOT CHANGED FROM THE PRIOR YEAR

Return Reference	Explanation
FORM 990, PART VI, LINE 1A	EXECUTIVE COMMITTEE - THE EXECUTIVE COMMITTEE CONSISTS OF THE CHAIR, THE CHAIR ELECT, SECRETARY/TREASURER AND TWO ELECTED OFFICERS-AT-LARGE. NO TRUSTEE SHALL BE ELIGIBLE TO SERVE MORE THAN TWO CONSECUTIVE ELECTED TERMS IN ONE AND THE SAME OFFICE. MEETINGS OF THE EXECUTIVE COMMITTEE MAY BE CALLED BY THE CHAIR. THE EXECUTIVE COMMITTEE, SUBJECT TO THE GUIDANCE, DIRECTION, AND CONTROL OF THE TRUSTEES AND THE LIMITATIONS SET FORTH IN THE BYLAWS, SHALL HAVE AND EXERCISE THE AUTHORITY OF HUMANITIES WASHINGTON IN THE MANAGEMENT OF HUMANITIES WASHINGTON'S BUSINESS WHICH INCLUDES: (A) OVERSEEING THE AFFAIRS OF HUMANITIES WASHINGTON BETWEEN ITS MEETINGS, PROVIDED THAT ANY ACTION TAKEN BY THE EXECUTIVE COMMITTEE BE REPORTED TO HUMANITIES WASHINGTON'S BOARD AT ITS NEXT MEETING, (B) AUTHORIZING EMERGENCY ACTION, (C) CALLING HUMANITIES WASHINGTON BOARD MEETINGS WHEN NECESSARY, (D) MAKING RECOMMENDATIONS TO HUMANITIES WASHINGTON'S BOARD, AND (E) CONDUCTING AN ANNUAL EVALUATION OF THE WORK OF THE EXECUTIVE DIRECTOR AND SETTING HIS/HER ANNUAL COMPENSATION.