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Form 990-PF

## Return of Private Foundation

2013

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Open to Public Inspection

For calendar year 2013, or tax year beginning 01-01-2013, and ending 12-31-2013

Name of foundation LEVA AND FRANK DUCLOS FOUNDATION CO CITIZENS NATIONAL BANK		A Employer identification number 23-7222272
Number and street (or P O box number if mail is not delivered to street address) PO BOX 409 115 W 6TH ST		Room/suite
City or town, state or province, country, and ZIP or foreign postal code CONCORDIA, KS 66901		
<b>G</b> Check all that apply <input type="checkbox"/> Initial return <input type="checkbox"/> Initial return of a former public charity <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Address change <input type="checkbox"/> Name change		<b>C</b> If exemption application is pending, check here <input type="checkbox"/> <b>D</b> 1. Foreign organizations, check here <input type="checkbox"/> 2. Foreign organizations meeting the 85% test, check here and attach computation <input type="checkbox"/> <b>E</b> If private foundation status was terminated under section 507(b)(1)(A), check here <input type="checkbox"/> <b>F</b> If the foundation is in a 60-month termination under section 507(b)(1)(B), check here <input type="checkbox"/>
<b>H</b> Check type of organization <input checked="" type="checkbox"/> Section 501(c)(3) exempt private foundation <input type="checkbox"/> Section 4947(a)(1) nonexempt charitable trust <input type="checkbox"/> Other taxable private foundation		<b>I</b> Fair market value of all assets at end of year (from Part II, col. (c), line 16) <b>\$</b> 2,254,067 <b>J</b> Accounting method <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other (specify) _____ <i>(Part I, column (d) must be on cash basis.)</i>

<b>Part I Analysis of Revenue and Expenses</b> (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions))		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
<b>Revenue</b>	1 Contributions, gifts, grants, etc , received (attach schedule)				
	2 Check <input type="checkbox"/> if the foundation is not required to attach Sch B				
	3 Interest on savings and temporary cash investments	2,761	2,761		
	4 Dividends and interest from securities. . . . .	24,635	24,635		
	5a Gross rents . . . . .	27,798	27,798		
	b Net rental income or (loss) 27,798				
	6a Net gain or (loss) from sale of assets not on line 10	39,116			
	b Gross sales price for all assets on line 6a 113,063				
	7 Capital gain net income (from Part IV, line 2) . . .		39,116		
	8 Net short-term capital gain . . . . .				
	9 Income modifications . . . . .				
	10a Gross sales less returns and allowances				
	b Less Cost of goods sold . . . . .				
	c Gross profit or (loss) (attach schedule) . . . . .				
	11 Other income (attach schedule) . . . . .	125			
	<b>12 Total.</b> Add lines 1 through 11 . . . . .	94,435	94,310		
<b>Operating and Administrative Expenses</b>	13 Compensation of officers, directors, trustees, etc	13,031	11,031		2,000
	14 Other employee salaries and wages . . . . .				
	15 Pension plans, employee benefits . . . . .				
	16a Legal fees (attach schedule) . . . . .				
	b Accounting fees (attach schedule) . . . . .	1,330	1,330		
	c Other professional fees (attach schedule) . . . . .				
	17 Interest . . . . .				
	18 Taxes (attach schedule) (see instructions) . . . . .	2,626	1,685		
	19 Depreciation (attach schedule) and depletion . . .				
	20 Occupancy . . . . .				
	21 Travel, conferences, and meetings . . . . .				
	22 Printing and publications . . . . .				
	23 Other expenses (attach schedule) . . . . .	3,572	2,442		1,130
	<b>24 Total operating and administrative expenses.</b>				
	Add lines 13 through 23 . . . . .	20,559	16,488		3,130
	25 Contributions, gifts, grants paid . . . . .	110,557			110,557
	<b>26 Total expenses and disbursements.</b> Add lines 24 and 25	131,116	16,488		113,687
	<b>27 Subtract line 26 from line 12</b>				
	<b>a Excess of revenue over expenses and disbursements</b>	-36,681			
	<b>b Net investment income</b> (if negative, enter -0-) . . .		77,822		
	<b>c Adjusted net income</b> (if negative, enter -0-) . . .				

<b>Part II</b> <b>Balance Sheets</b>		Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions )	Beginning of year	End of year	
			(a) Book Value	(b) Book Value	(c) Fair Market Value
<b>Assets</b>					
1	Cash—non-interest-bearing . . . . .				
2	Savings and temporary cash investments . . . . .	220,053	163,044	163,044	
3	Accounts receivable ►				
	Less allowance for doubtful accounts ►				
4	Pledges receivable ►				
	Less allowance for doubtful accounts ►				
5	Grants receivable . . . . .				
6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions) . . . . .				
7	Other notes and loans receivable (attach schedule) ►				
	Less allowance for doubtful accounts ►				
8	Inventories for sale or use . . . . .				
9	Prepaid expenses and deferred charges . . . . .				
10a	Investments—U S and state government obligations (attach schedule)				
b	Investments—corporate stock (attach schedule) . . . . .	927,726	949,189	1,068,478	
c	Investments—corporate bonds (attach schedule) . . . . .				
11	Investments—land, buildings, and equipment basis ►	130,950			
	Less accumulated depreciation (attach schedule) ►				
12	Investments—mortgage loans . . . . .				
13	Investments—other (attach schedule) . . . . .	1	1	670	
14	Land, buildings, and equipment basis ►				
	Less accumulated depreciation (attach schedule) ►				
15	Other assets (describe ►) . . . . .				
16	<b>Total assets</b> (to be completed by all filers—see the instructions Also, see page 1, item I)	1,278,730	1,243,184	2,254,067	
<b>Liabilities</b>					
17	Accounts payable and accrued expenses . . . . .				
18	Grants payable . . . . .				
19	Deferred revenue . . . . .				
20	Loans from officers, directors, trustees, and other disqualified persons				
21	Mortgages and other notes payable (attach schedule) . . . . .				
22	Other liabilities (describe ►) . . . . .				
23	<b>Total liabilities</b> (add lines 17 through 22) . . . . .		0		
<b>Net Assets or Fund Balances</b>					
24	Unrestricted . . . . .				
25	Temporarily restricted . . . . .				
26	Permanently restricted . . . . .				
27	<b>Foundations that follow SFAS 117, check here ►</b> <input type="checkbox"/> and complete lines 24 through 26 and lines 30 and 31.				
28	Capital stock, trust principal, or current funds . . . . .	1,278,730	1,243,184		
29	Paid-in or capital surplus, or land, bldg , and equipment fund				
30	<b>Total net assets or fund balances</b> (see page 17 of the instructions) . . . . .	1,278,730	1,243,184		
31	<b>Total liabilities and net assets/fund balances</b> (see page 17 of the instructions) . . . . .	1,278,730	1,243,184		

**Part III** **Analysis of Changes in Net Assets or Fund Balances**

1	Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return) . . . . .	1	1,278,730
2	Enter amount from Part I, line 27a . . . . .	2	-36,681
3	Other increases not included in line 2 (itemize) ►	3	3,679
4	Add lines 1, 2, and 3 . . . . .	4	1,245,728
5	Decreases not included in line 2 (itemize) ►	5	2,543
6	Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30	6	1,243,185

**Part IV Capital Gains and Losses for Tax on Investment Income**

<b>(a)</b> List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co.)	<b>(b)</b> How acquired P—Purchase D—Donation	<b>(c)</b> Date acquired (mo, day, yr)	<b>(d)</b> Date sold (mo, day, yr)
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<b>1 a</b> Capital Gain Dividends			
<b>b</b>			
<b>c</b>			
<b>d</b>			
<b>e</b>			

<b>(e)</b> Gross sales price	<b>(f)</b> Depreciation allowed (or allowable)	<b>(g)</b> Cost or other basis plus expense of sale	<b>(h)</b> Gain or (loss) (e) plus (f) minus (g)
<b>a</b>			
<b>b</b>			10,469
<b>c</b>			
<b>d</b>			
<b>e</b>			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

**(i)** Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))

<b>(i)</b> F M V as of 12/31/69	<b>(j)</b> Adjusted basis as of 12/31/69	<b>(k)</b> Excess of col (i) over col (j), if any
<b>a</b>		
<b>b</b>		
<b>c</b>		
<b>d</b>		
<b>e</b>		

<b>2</b> Capital gain net income or (net capital loss)	<b>2</b>	39,116
<b>3</b> Net short-term capital gain or (loss) as defined in sections 1222(5) and (6) If gain, also enter in Part I, line 8, column (c) (see instructions) If (loss), enter -0- in Part I, line 8	<b>3</b>	864

**Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income**

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income)

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period?

 Yes  No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part

1 Enter the appropriate amount in each column for each year, see page 18 of the instructions before making any entries

<b>(a)</b> Base period years Calendar year (or tax year beginning in)	<b>(b)</b> Adjusted qualifying distributions	<b>(c)</b> Net value of noncharitable-use assets	<b>(d)</b> Distribution ratio (col (b) divided by col (c))
2012	97,440	2,142,962	0 04547
2011	88,119	1,866,336	0 04722
2010	82,209	1,709,617	0 04809
2009	79,118	1,673,251	0 04728
2008	101,457	1,790,556	0 05666

<b>2</b> <b>Total</b> of line 1, column (d).	<b>2</b>	0 24472
<b>3</b> Average distribution ratio for the 5-year base period—divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	<b>3</b>	0 04894
<b>4</b> Enter the net value of noncharitable-use assets for 2013 from Part X, line 5.	<b>4</b>	2,219,939
<b>5</b> Multiply line 4 by line 3.	<b>5</b>	108,650
<b>6</b> Enter 1% of net investment income (1% of Part I, line 27b).	<b>6</b>	778
<b>7</b> Add lines 5 and 6.	<b>7</b>	109,428
<b>8</b> Enter qualifying distributions from Part XII, line 4.	<b>8</b>	113,687

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions

**Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see page 18 of the instructions)**

1a	Exempt operating foundations described in section 4940(d)(2), check here <input checked="" type="checkbox"/> and enter "N/A" on line 1		
Date of ruling or determination letter _____ <b>(attach copy of letter if necessary—see instructions)</b>		1	778
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check here <input checked="" type="checkbox"/> and enter 1% of Part I, line 27b . . . . .		
c	All other domestic foundations enter 2% of line 27b Exempt foreign organizations enter 4% of Part I, line 12, col. (b)		
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-) . . . . .	2	
3	Add lines 1 and 2. . . . .	3	778
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-) . . . . .	4	
5	<b>Tax based on investment income.</b> Subtract line 4 from line 3 If zero or less, enter -0- . . . . .	5	778
6	Credits/Payments		
a	2013 estimated tax payments and 2012 overpayment credited to 2013	6a	920
b	Exempt foreign organizations—tax withheld at source . . . . .	6b	
c	Tax paid with application for extension of time to file (Form 8868)	6c	
d	Backup withholding erroneously withheld . . . . .	6d	
7	Total credits and payments Add lines 6a through 6d. . . . .	7	920
8	Enter any <b>penalty</b> for underpayment of estimated tax Check here <input type="checkbox"/> if Form 2220 is attached	8	
9	<b>Tax due.</b> If the total of lines 5 and 8 is more than line 7, enter <b>amount owed</b> . . . . .	9	
10	<b>Overpayment.</b> If line 7 is more than the total of lines 5 and 8, enter the <b>amount overpaid</b> . . . . .	10	142
11	Enter the amount of line 10 to be <b>Credited to 2014 estimated tax</b> <input checked="" type="checkbox"/> 142 <b>Refunded</b> <input checked="" type="checkbox"/>	11	

**Part VII-A Statements Regarding Activities**

		<b>Yes</b>	<b>No</b>
1a	During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign? . . . . .	1a	No
1b	Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see page 19 of the instructions for definition)? . . . . .	1b	No
<i>If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.</i>			
c	Did the foundation file <b>Form 1120-POL</b> for this year? . . . . .	1c	No
d	Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year <b>(1) On the foundation</b> <input checked="" type="checkbox"/> \$ _____ <b>(2) On foundation managers</b> <input checked="" type="checkbox"/> \$ _____		
e	Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers <input checked="" type="checkbox"/> \$ _____		
2	Has the foundation engaged in any activities that have not previously been reported to the IRS? . . . . . <i>If "Yes," attach a detailed description of the activities.</i>	2	No
3	Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? <i>If "Yes," attach a conformed copy of the changes</i>	3	No
4a	Did the foundation have unrelated business gross income of \$1,000 or more during the year? . . . . .	4a	No
b	If "Yes," has it filed a tax return on <b>Form 990-T</b> for this year? . . . . .	4b	No
5	Was there a liquidation, termination, dissolution, or substantial contraction during the year? . . . . . <i>If "Yes," attach the statement required by General Instruction T.</i>	5	No
6	Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either ● By language in the governing instrument, or ● By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument? . . . . .	6	No
7	Did the foundation have at least \$5,000 in assets at any time during the year? <i>If "Yes," complete Part II, col. (c), and Part XV.</i>	7	Yes
8a	Enter the states to which the foundation reports or with which it is registered (see instructions) <input checked="" type="checkbox"/> KS		
b	If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? <i>If "No," attach explanation.</i>	8b	Yes
9	Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2013 or the taxable year beginning in 2013 (see instructions for Part XIV)? <i>If "Yes," complete Part XIV</i>	9	No
10	Did any persons become substantial contributors during the tax year? <i>If "Yes," attach a schedule listing their names and addresses.</i>	10	No

**Part VII-A Statements Regarding Activities (continued)**

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions). . . . .	11		No
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions) . . . . .	12		No
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application? . . . . .	13	Yes	

Website address ► N/A

14	The books are in care of ► CITIZENS NATIONAL BANK	Telephone no ► (785) 243-3211
	Located at ► 115 W 6TH ST CONCORDIA KS	ZIP +4 ► 66901

15	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of <b>Form 1041</b> —Check here . . . . . ►	15
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16	At any time during calendar year 2013, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? . . . . .	16	Yes	No
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See instructions for exceptions and filing requirements for Form TD F 90-22 1 If "Yes", enter the name of the foreign country ►

**Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required****File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.**

1a	During the year did the foundation (either directly or indirectly)			
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? . . . . .	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	(6) Agree to pay money or property to a government official? ( <b>Exception.</b> Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days) . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
b	If any answer is "Yes" to 1a(1)–(6), did <b>any</b> of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see page 20 of the instructions)? . . . . .			
	Organizations relying on a current notice regarding disaster assistance check here. . . . . ►			
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2013? . . . . .			
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))			
a	At the end of tax year 2013, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2013? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	If "Yes," list the years ► 20____, 20____, 20____, 20____			
b	Are there any years listed in 2a for which the foundation is <b>not</b> applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to <b>all</b> years listed, answer "No" and attach statement—see instructions) . . . . .			
c	If the provisions of section 4942(a)(2) are being applied to <b>any</b> of the years listed in 2a, list the years here ► 20____, 20____, 20____, 20____			
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? . . . . .	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
b	If "Yes," did it have excess business holdings in 2013 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2013) . . . . .			
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes? . . . . .			
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2013? . . . . .			

**Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)**

<p><b>5a</b> During the year did the foundation pay or incur any amount to</p> <p>(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(3) Provide a grant to an individual for travel, study, or other similar purposes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(4) Provide a grant to an organization other than a charitable, etc., organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? (see instructions). . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p><b>5b</b> <b>No</b></p>
<p><b>b</b> If any answer is "Yes" to 5a(1)-(5), did <b>any</b> of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? . . . . .</p> <p>Organizations relying on a current notice regarding disaster assistance check here. . . . . <input type="checkbox"/></p>	
<p><b>c</b> If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>If "Yes," attach the statement required by Regulations section 53.4945-5(d).</i></p>	
<p><b>6a</b> Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p><b>6b</b> <b>No</b></p>
<p><b>b</b> Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? . . . . .</p> <p><i>If "Yes" to 6b, file Form 8870.</i></p>	
<p><b>7a</b> At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p><b>7b</b> <b>No</b></p>
<p><b>b</b> If yes, did the foundation receive any proceeds or have any net income attributable to the transaction? . . . . .</p>	

**Part VIII** **Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees and Contractors**

**1. List all officers, directors, trustees, foundation managers and their compensation (see instructions)**

<b>1 List all officers, directors, trustees, foundation managers and their compensation (see instructions).</b>				
<b>(a) Name and address</b>	<b>(b) Title, and average hours per week devoted to position</b>	<b>(c) Compensation (If not paid, enter -0-)</b>	<b>(d) Contributions to employee benefit plans and deferred compensation</b>	<b>(e) Expense account other allowances</b>
CITIZENS NATIONAL BANK 115 W 6TH CONCORDIA, KS 66901	Trustee 5 00	11,031		
10 INDIVIDUALS FROM COMMUNITY	ADVISORY COMMIT	2,000		
GRANT ADVISORY COMMITTEE CONCORDIA KS 66901	0 00			

2. Compensation of five highest-paid employees (other than those included on line 1—see instructions). If none, enter "NONE".

**Part VIII** **Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)**

**3 Five highest-paid independent contractors for professional services (see instructions). If none, enter "NONE".**

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		

## **Part IX-A Summary of Direct Charitable Activities**

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc	Expenses
1	
2	
3	
4	

**Part IX-B Summary of Program-Related Investments (see instructions)**

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1 _____ _____	
2 _____ _____	

All other program-related investments See page 24 of the instructions

**Part X Minimum Investment Return** (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc , purposes		
a	Average monthly fair market value of securities. . . . .	1a	1,024,414
b	Average of monthly cash balances. . . . .	1b	209,625
c	Fair market value of all other assets (see instructions). . . . .	1c	1,019,706
d	<b>Total</b> (add lines 1a, b, and c). . . . .	1d	2,253,745
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation). . . . .	1e	0
2	Acquisition indebtedness applicable to line 1 assets. . . . .	2	
3	Subtract line 2 from line 1d. . . . .	3	2,253,745
4	Cash deemed held for charitable activities Enter 1 1/2% of line 3 (for greater amount, see instructions). . . . .	4	33,806
5	<b>Net value of noncharitable-use assets.</b> Subtract line 4 from line 3 Enter here and on Part V, line 4	5	2,219,939
6	<b>Minimum investment return.</b> Enter 5% of line 5. . . . .	6	110,997

**Part XI Distributable Amount** (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ► and do not complete this part.)

1	Minimum investment return from Part X, line 6. . . . .	1	110,997
2a	Tax on investment income for 2013 from Part VI, line 5. . . . .	2a	778
b	Income tax for 2013 (This does not include the tax from Part VI ). . . . .	2b	
c	Add lines 2a and 2b. . . . .	2c	778
3	Distributable amount before adjustments Subtract line 2c from line 1. . . . .	3	110,219
4	Recoveries of amounts treated as qualifying distributions. . . . .	4	
5	Add lines 3 and 4. . . . .	5	110,219
6	Deduction from distributable amount (see instructions). . . . .	6	
7	<b>Distributable amount</b> as adjusted Subtract line 6 from line 5 Enter here and on Part XIII, line 1. . . . .	7	110,219

**Part XII Qualifying Distributions** (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc , purposes		
a	Expenses, contributions, gifts, etc —total from Part I, column (d), line 26. . . . .	1a	113,687
b	Program-related investments—total from Part IX-B. . . . .	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc , purposes. . . . .	2	
3	Amounts set aside for specific charitable projects that satisfy the	3a	
a	Suitability test (prior IRS approval required). . . . .	3b	
b	Cash distribution test (attach the required schedule). . . . .	4	113,687
4	<b>Qualifying distributions.</b> Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4	5	
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income Enter 1% of Part I, line 27b (see instructions). . . . .	778	
6	<b>Adjusted qualifying distributions.</b> Subtract line 5 from line 4. . . . .	6	112,909

**Note:** The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years

**Part XIII Undistributed Income** (see instructions)

	(a) Corpus	(b) Years prior to 2012	(c) 2012	(d) 2013
<b>1</b> Distributable amount for 2013 from Part XI, line 7				110,219
<b>2</b> Undistributed income, if any, as of the end of 2013				
<b>a</b> Enter amount for 2012 only. . . . .			10,828	
<b>b</b> Total for prior years 20____, 20____, 20____				
<b>3</b> Excess distributions carryover, if any, to 2013				
<b>a</b> From 2008. . . . .				
<b>b</b> From 2009. . . . .				
<b>c</b> From 2010. . . . .				
<b>d</b> From 2011. . . . .				
<b>e</b> From 2012. . . . .				
<b>f Total</b> of lines 3a through e. . . . .				
<b>4</b> Qualifying distributions for 2013 from Part XII, line 4 ► \$ _____ 113,687				
<b>a</b> Applied to 2012, but not more than line 2a			10,828	
<b>b</b> Applied to undistributed income of prior years (Election required—see instructions). . . . .				
<b>c</b> Treated as distributions out of corpus (Election required—see instructions). . . . .	0			
<b>d</b> Applied to 2013 distributable amount. . . . .				102,859
<b>e</b> Remaining amount distributed out of corpus				
<b>5</b> Excess distributions carryover applied to 2013 (If an amount appears in column (d), the same amount must be shown in column (a).)				
<b>6</b> <b>Enter the net total of each column as indicated below:</b>				
<b>a</b> Corpus Add lines 3f, 4c, and 4e Subtract line 5				
<b>b</b> Prior years' undistributed income Subtract line 4b from line 2b . . . . .				
<b>c</b> Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed. . . . .				
<b>d</b> Subtract line 6c from line 6b Taxable amount—see instructions . . . . .				
<b>e</b> Undistributed income for 2012 Subtract line 4a from line 2a Taxable amount—see instructions . . . . .				
<b>f</b> Undistributed income for 2013 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2014 . . . . .				7,360
<b>7</b> Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (see instructions) . . . . .				
<b>8</b> Excess distributions carryover from 2008 not applied on line 5 or line 7 (see instructions) . . . . .				
<b>9</b> <b>Excess distributions carryover to 2014.</b> Subtract lines 7 and 8 from line 6a . . . . .				
<b>10</b> Analysis of line 9				
<b>a</b> Excess from 2009. . . . .				
<b>b</b> Excess from 2010. . . . .				
<b>c</b> Excess from 2011. . . . .				
<b>d</b> Excess from 2012. . . . .				
<b>e</b> Excess from 2013. . . . .				

**Part XIV Private Operating Foundations** (see instructions and Part VII-A, question 9)

1a	If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2013, enter the date of the ruling. <input type="text"/>			
b	Check box to indicate whether the organization is a private operating foundation described in section <input type="checkbox"/> 4942(j)(3) or <input type="checkbox"/> 4942(j)(5)			
2a	Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed.			
b	85% of line 2a.			
c	Qualifying distributions from Part XII, line 4 for each year listed.			
d	Amounts included in line 2c not used directly for active conduct of exempt activities.			
e	Qualifying distributions made directly for active conduct of exempt activities Subtract line 2d from line 2c.			
3	Complete 3a, b, or c for the alternative test relied upon			
a	"Assets" alternative test—enter			
(1)	Value of all assets.			
(2)	Value of assets qualifying under section 4942(j)(3)(B)(i).			
b	"Endowment" alternative test—enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed.			
c	"Support" alternative test—enter			
(1)	Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties).			
(2)	Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(III).			
(3)	Largest amount of support from an exempt organization			
(4)	Gross investment income			

**Part XV Supplementary Information (Complete this part only if the organization had \$5,000 or more in assets at any time during the year—see instructions.)****1 Information Regarding Foundation Managers:**

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than \$5,000) (See section 507(d)(2) )

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest

**2 Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:**

Check here  if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds If the foundation makes gifts, grants, etc (see instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d

a The name, address, and telephone number or e-mail address of the person to whom applications should be addressed

CITIZENS NATIONAL BANK TRUST DEPART  
115 W 6TH STREET  
CONCORDIA, KS 66901  
(785) 243-3211

b The form in which applications should be submitted and information and materials they should include

APPLICATION FORMS AND INSTRUCTIONS ATTACHED

c Any submission deadlines

SEPARATE DEADLINE FOR EACH SEMIANNUAL MTG APR 30 & NOV 30

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors

LIMITED TO CLOUD AND REPUBLIC COUNTIES, KS, AND THE COUNTIES ADJACENT THERETO

**Part XV Supplementary Information (continued)****3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
<b>a Paid during the year</b>				
SEE SCHEDULE 2 SEE SCHEDULE 2 CONCORDIA, KS 66901	NONE	NONE	COMMUNITY	110,557
<b>Total. . . . .</b>			► 3a	110,557
<b>b Approved for future payment</b>				
<b>Total. . . . .</b>			► 3b	

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated

Enter gross amounts unless otherwise indicated	Unrelated business income		Excluded by section 512, 513, or 514		(e) Related or exempt function income (See instructions )
	(a) Business code	(b) Amount	(c) Exclusion code	(d) Amount	
<b>1</b> Program service revenue					
<b>a</b>					
<b>b</b>					
<b>c</b>					
<b>d</b>					
<b>e</b>					
<b>f</b>					
<b>g</b> Fees and contracts from government agencies					
<b>2</b> Membership dues and assessments. . . . .					
<b>3</b> Interest on savings and temporary cash investments . . . . .			14	2,761	
<b>4</b> Dividends and interest from securities. . . . .			14	24,635	
<b>5</b> Net rental income or (loss) from real estate					
<b>a</b> Debt-financed property. . . . .					
<b>b</b> Not debt-financed property. . . . .			16	27,798	
<b>6</b> Net rental income or (loss) from personal property . . . . .					
<b>7</b> Other investment income. . . . .					
<b>8</b> Gain or (loss) from sales of assets other than inventory . . . . .			18	39,116	
<b>9</b> Net income or (loss) from special events					
<b>10</b> Gross profit or (loss) from sales of inventory. . . . .					
<b>11</b> Other revenue <b>a</b> ROYALTY INCOME			15	121	
<b>b</b> STOCK LITIG SETTLEMENT			14	4	
<b>c</b>					
<b>d</b>					
<b>e</b>					
<b>12</b> Subtotal Add columns (b), (d), and (e). . . . .				94,435	
<b>13</b> Total. Add line 12, columns (b), (d), and (e). . . . .					94,435
(See worksheet in line 13 instructions to verify calculations.)					

**Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes**



## TY 2013 Accounting Fees Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
MIZE, Houser & CO	1,330	1,330	0	0

## TY 2013 Investments Corporate Stock Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION  
CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Name of Stock	End of Year Book Value	End of Year Fair Market Value
CORPORATE STOCKS & MUTUAL FUNDS	949,189	1,068,478

## TY 2013 Investments - Land Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Category / Item	Cost/Other Basis	Accumulated Depreciation	Book Value	End of Year Fair Market Value
Land	130,950		130,950	1,021,875

## TY 2013 Other Decreases Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Description	Amount
12/31/13 DIVIDENDS RECEIVABLE AND ACCRUED INTEREST	2,543

## TY 2013 Other Expenses Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Description	Revenue and Expenses per Books	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
COPIES AND POSTAGE FOR MEETINGS	217			217
FARM INSURANCE	215	215		
FARM MGMT FEE	2,224	2,224		
MEMORIAL DAY FLOWERS	106			106
OTHER ROYALTY DEDUCTIONS	3	3		
PUBLISH NOTICE OF MEETINGS	662			662
TRAVEL - ADVISORY COMMITTEE	145			145

## TY 2013 Other Income Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Description	Revenue And Expenses Per Books	Net Investment Income	Adjusted Net Income
ROYALTY INCOME	121		
STOCK LITIG SETTLEMENT	4		

## TY 2013 Other Increases Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272

**Software ID:** 13000170

**Software Version:** 2013v3.1

Description	Amount
12/31/12 DIVIDENDS RECEIVABLE AND ACCRUED INTEREST	3,679

## TY 2013 Taxes Schedule

**Name:** LEVA AND FRANK DUCLOS FOUNDATION

CO CITIZENS NATIONAL BANK

**EIN:** 23-7222272**Software ID:** 13000170**Software Version:** 2013v3.1

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
FARM REAL ESTATE TAX	1,464	1,464		
FEDERAL EXCISE TAX ON INVEST & ESTIMATES	941			
FOREIGN TAXES PAID	213	213		
ROYALTY PRODUCTION TAX	8	8		

NOTICE OF GRANT REQUEST DEADLINE  
THE LEVA AND FRANK DUCLOS FOUNDATION

The semi-annual meeting of the Advisory Board of the Leva and Frank Duclos Foundation is scheduled for Tuesday, November 26, 2013 at The Citizens National Bank in Concordia, KS. Special requirements must be met when applying for a grant:

1. Requests will only be accepted from Cloud, Republic and adjacent counties.
2. Requests should be typed, and set forth the following:
  - a. Description of Request.
  - b. Amount of Request.
  - c. Specific reason for the Request.
  - d. Sources of funding for the Request other than Duclos funds
  - e. **IMPORTANT:** Name, address, phone number and e-mail address (if available) of a contact person who will be available for questions by telephone from 9-10 a.m. on the date of the meeting.
3. Organizations:  
Every organization submitting a request must submit a copy of its 501(c)(3) tax-exempt status letter issued by the Internal Revenue Service. The request must be signed by the President of the organization.  
Municipalities:  
Public schools, municipalities and counties are not required to have 501(c)(3) letters A request by public schools, municipalities or counties must be signed by the chief official of the governing body. A request signed only by an employee or department head is not sufficient.
4. Individuals applying for hardship needs should contact The Citizens National Bank for income and net worth guidelines.
5. Priority will be given to requests for: medical hardship relief, community resource councils, facilities and equipment for the handicapped and education.
6. All organizations, public schools, municipalities, and/or counties receiving funds from the Foundation should submit documentation of how the grant funds were expended as soon as possible. This documentation should be in the form of a copy of the invoice for the goods or services purchased and must be received by The Citizens National Bank, Trust Division before another request for assistance from the Foundation will be considered.

Requests should be submitted to:

The Citizens National Bank  
Trust and Investment Services Division  
Attn: Amy DeGraff, VP & TO  
115 West 6<sup>th</sup> Street  
P.O. Box 409  
Concordia, KS 66901-0409

The Trust Division must receive all requests by 5:00 p.m., Friday, November 1, 2013. No late applications will be accepted.

Duclos Foundation  
Disaster Request

Requests due to a disaster (fire, tornado, flood, etc.) will only be reviewed if the following requirements are met.

- 1) Complete a disaster loss form.
- 2) Complete a financial statement Net worth must not exceed \$5,000 for individual or 10,000 for family. (This includes savings, CDs, stocks, bonds, retirement plans greater than \$25,000 in vested value, cash value of life insurance, value of vehicles if more than one. This does not include home or homestead in which individual or family resides, household goods or primary vehicle )
- 3) Complete a current annual income statement Income includes gross earnings, unemployment, social security, retirement payments, disability, child support, etc. Income must not exceed the following guidelines

Household Size	Gross Income per 12 months
1	\$21,257
2	\$28,694
3	\$36,131
4	\$43,568
5	\$51,005
6	\$58,442
7	\$65,879
8	\$73,316
9	\$80,753
10	\$88,190
11	\$95,627
12	\$103,064
Each additional family member	\$7,437

Duclos Foundation Disaster Request

Name and Address: \_\_\_\_\_

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Phone Number during business hours: \_\_\_\_\_

Date and Type of Disaster: \_\_\_\_\_

Location of Disaster: \_\_\_\_\_

If a fire disaster please attach a copy of the fire chief's report.

Please describe briefly the extent of your real property loss and indicate a dollar amount.

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The amount of your real property loss covered by insurance: \_\_\_\_\_

Please describe briefly the extent of your personal property loss and indicate a dollar amount.

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The amount of your personal property loss covered by insurance: \_\_\_\_\_

Please list any financial aid received from other sources other than the insurance company.  
(Red Cross, Government Agencies, churches, etc )

Other information which you would like the Duclos Committee to consider.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to

Trust Department  
The Citizens National Bank  
PO Box 409  
Concordia, Kansas 66901

Duclos Foundation Financial Hardship Request  
Individual Financial Statement

Name \_\_\_\_\_ Phone \_\_\_\_\_

Social Security No. \_\_\_\_\_ Birth Date \_\_\_\_\_

Business or Occupation \_\_\_\_\_

Total number of Dependents & Ages of each \_\_\_\_\_

List Fair Market Value as of date of statement.

ASSETS

Cash on hand and in banks	\$ _____
U.S. Government Securities	_____
Other stocks and bonds	_____
Accounts and notes receivable:	_____
Due from relatives and friends	_____
Due from others - good	_____
Due from others - doubtful	_____
Real Estate (D)	_____
Automobiles	_____
Cash value of life insurance	_____
Other assets - itemize	_____
 Total Assets	\$ _____

LIABILITIES AND NET WORTH

Notes due	\$ _____
to banks	_____
to relatives and friends	_____
to others	_____
Accounts and bills due	_____
Unpaid income taxes	_____
Other unpaid taxes and interest	_____
Real estate mortgages payable	_____
Contract accounts payable	_____
Brokers margin accounts	_____
Contingent liabilities	_____
Other debts - itemize	_____
 Total Liabilities	\$ _____
 Net worth (Total assets less Total Liabilities)	\$ _____

DUCLOS FOUNDATION DISASTER REQUEST  
ANNUAL INCOME

	Year Current Year	Year Prior Year
Gross salary	\$ _____	\$ _____
Self employment income	_____	_____
Unemployment	_____	_____
Social security	_____	_____
Retirement payments	_____	_____
Disability	_____	_____
Child support	_____	_____
Other - list	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Income	\$ _____	\$ _____

I furnish the foregoing as a true and accurate statement of financial condition, including annual income. Authorization is hereby given to the Duclos Foundation to verify in any manner it deems appropriate any and all items indicated on this application.

Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Duclos Foundation**  
**Financial Hardship Requests**  
(a direct result of an illness or disability)

Hardship requests will be reviewed only if the following requirements are met.

- 1) Complete the following financial hardship request form.
- 2) Complete the financial statement Net worth must not exceed \$5,000 for individual or \$10,000 for family. (This includes savings, CDs, stocks, bonds, retirement plans greater than \$25,000 in vested value, cash value of life insurance, value of vehicles if more than one. This does not include home or homestead in which individual or family resides, household goods or primary vehicle )
- 3) Complete a current annual income statement. Income includes gross earnings, unemployment, social security, retirement payments, disability, child support, etc. Income must not exceed the following guidelines

Household Size	Gross Income per 12 months
1	\$21,257
2	\$28,694
3	\$36,131
4	\$43,568
5	\$51,005
6	\$58,442
7	\$65,879
8	\$73,316
9	\$80,753
10	\$88,190
11	\$95,627
12	\$103,064
Each additional family member	
\$7,437	

- 4) Requests for payment of doctors, hospital and pharmacy bills will not be considered; instead we focus on equipment not covered by insurance, Medicare, Medicaid, etc. We will also consider payment of monthly utility bills (such as water, gas and electricity) so that you can focus on paying towards the medical expenses.
- 5) A letter from your physician, therapist, social worker or certified caregiver explaining your illness or disability will expedite the request.
- 6) Proof of income is mandatory. A copy of your most recently filed tax return, a copy of your latest pay stub and/or a copy of your disability income statement will be appreciated.

Questions. Please call (785) 275-5000 for assistance.

## **Duclos Foundation Financial Hardship Request**

Name(s) of Applicant: \_\_\_\_\_

Street Address: \_\_\_\_\_

Town, State and Zip Code: \_\_\_\_\_

Phone Number during business hours: \_\_\_\_\_

Please describe briefly the nature of your request, the amount you are requesting, and the intended benefits.

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Please describe briefly the illness or disability and its financial impact on you and your family

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Please describe briefly the coverage by your Medical Insurance or any reimbursement by a government agency or other third party:

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Other information you would like the Duclos Foundation committee to consider

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**Please attach a current financial statement and a current income statement.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please send or deliver application to:

The Citizens National Bank  
Attn Trust Department  
PO Box 409  
Concordia, KS 66901

Phone:  
(785) 275-5000

**Duclos Foundation Financial Hardship Request  
Individual Financial Statement**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Social Security No. \_\_\_\_\_ Birth Date \_\_\_\_\_

Business or Occupation \_\_\_\_\_

Total number of Dependents & Ages of each \_\_\_\_\_

List Fair Market Value as of date of statement.

**ASSETS**

Cash on hand and in banks	\$ _____
U.S. Government Securities	_____
Other stocks and bonds	_____
Accounts and notes receivable:	_____
Due from relatives and friends	_____
Due from others - good	_____
Due from others - doubtful	_____
Real Estate (D)	_____
Automobiles	_____
Cash value of life insurance	_____
Other assets - itemize	_____
 Total Assets	\$ _____

**LIABILITIES AND NET WORTH**

Notes due:	_____
to banks	\$ _____
to relatives and friends	_____
to others	_____
Accounts and bills due	_____
Unpaid income taxes	_____
Other unpaid taxes and interest	_____
Real estate mortgages payable	_____
Contract accounts payable	_____
Brokers margin accounts	_____
Contingent liabilities	_____
Other debts - itemize	_____
 Total Liabilities	\$ _____
Net worth (Total assets less Total Liabilities)	\$ _____

**DUCLOS FOUNDATION  
FINANCIAL HARDSHIP REQUESTS  
ANNUAL INCOME**

	Year _____ Current Year	Year _____ Prior Year
Gross salary	\$ _____	\$ _____
Self employment income	\$ _____	\$ _____
Unemployment	\$ _____	\$ _____
Social security	\$ _____	\$ _____
Retirement payments	\$ _____	\$ _____
Disability	\$ _____	\$ _____
Child support	\$ _____	\$ _____
Other - list	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Total Income	\$ _____	\$ _____

**Proof of income is mandatory.**

Please attach a copy of your most recently filed tax return.

I furnish the foregoing as a true and accurate statement of financial condition, including annual income. Authorization is hereby given to the Duclos Foundation to verify in any manner it deems appropriate any and all items indicated on this application.

Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3/10/2014  
8 59 AM

THE LEVA AND FRANK DUCLOS FOUNDATION, A CHARITABLE FOUNDATION  
2013 DISTRIBUTIONS

DUCLOS GRANTS.XLS\DUC

TAX I D #23-7222272

SCHEDULE 2

2013 Distributions

	Amount
Anonymous Recipient , Cuba KS - Hardship Request	500.00
Republic County, KS - On behalf of Republic County Economic Development - Start-up Costs for the Rural Opportunity Zone Loan Reimbursement Seed Fund	500.00
Republic County Resource Council, Belleville, KS - On behalf of the C A R E Committee (Community Assistance) - Crisis/Hardship Funds	6,000.00
Republic County Resource Council, Belleville, KS - On behalf of the Doodle Bug Academy - Toddler Room Equipment	500.00
Republic County Resource Council, Belleville, KS - Republic County Czech Club - Tables for the Munden Community Hall	1,000.00
Cloud County Community Resources Council, Concordia, KS - On behalf of the Children and Youth Committee - Assistance with Funding the School Supply Program	1,000.00
USD #109, Belleville, KS - On behalf of the East Elementary School - MTSS (Kansas Multi-Tier System of Supports) Program	500.00
USD #109, Belleville, KS - On behalf of the Republic County High School - Expenses to attend the National Catholic Forensics League Tournament	1,000.00
Republic County Resource Council, Belleville, KS - On behalf of the Parent-Teacher Organization, USD 109 C.A R E S - Playground Equipment	500.00
USD #109, Belleville, KS - Republic County Schools - Accelerated Reader Programs - Quizzes	500.00
USD #109, Belleville, KS - Republic County Marching Buffs - Travel to the 2013 McDonalds Thanksgiving Day Parade in Chicago, IL	2,000.00
USD #224, Clifton Clyde, KS - Clifton-Clyde High School Yearbook Staff - Digital Camera and Lens Cover	500.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde High School - Squat Rack for the Weight Room	500.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde High School - Industrial Arts Department - Vocational Carpentry Program - Books and Equipment	500.00
USD #426, Scandia, KS - On behalf of the Pike Valley Pre-School Committee - Start-Up Funding	500.00
USD #333, Concordia, KS - On behalf of the Concordia After School Program - Summer Activity Funds	500.00
USD #333, Concordia, KS - Sound System for the Old Gym at Concordia High School	500.00
USD #333, Concordia, KS - LCNCK USD #333 Parents as Teachers - Take Home Materials for the ABC Music & Me Curriculum	500.00
USD #333, Concordia, KS - LCNCK - iPad Apps	500.00
USD #333, Concordia, KS - BAL-A-VIS-X Program Equipment	500.00
Belleville After School Program, Belleville, KS - Scholarship Assistance	3,000.00
Clay County Child Care Center Inc , Clay Center, KS - On behalf of Early Head Start - Equipment and Activity Expense	1,000.00
City of Jamestown, KS - Computers for the Utility Department and City Hall	500.00
City of Jamestown KS - Jamestown City Library - Internet/Telephone Access, Computer Antivirus Protection and Microsoft Office Software	500.00
City of Belleville, KS - On behalf of the Belleville Public Library - Window Replacement	2,000.00
City of Belleville, KS - Department of Parks and Recreation - Batting Cage and Net Replacement	1,000.00
City of Miltonvale, KS - Swimming Pool Improvements	2,000.00
City of Courtland, KS - Baseball Field Improvements	500.00
City of Glasco KS - On behalf of the Glasco Senior Citizens Center - Building Restoration	1,000.00
City of Clyde, KS - On behalf of the Randolph Decker Public Library - New Early Learning Package	1,000.00
City of Concordia, KS - Soccer/Football Goals for the Rasure Field	500.00
Glasco Community Foundation, Glasco, KS - Support with Operating the Corner Store Building and Programming	1,000.00
Big Brothers Big Sisters, Concordia, KS - Cost of Background Checks	500.00
Great Plains of Republic Co , Inc , Belleville, KS - On behalf of the Republic County Hospital - Car Seat Safety Program - Purchase Car Seats	500.00

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THE LEVA AND FRANK DUCLOS FOUNDATION, A CHARITABLE FOUNDATION  
2013 DISTRIBUTIONS

DUCLOS GRANTS XLS\DUC

TAX I D #23-7222272

SCHEDULE 2

POW Camp Concordia Preservation Society, Concordia, KS - Exhibit Room	500.00
The Blair Center for the Arts Foundation, Belleville, KS - Free Summer Movies	2,000.00
National Orphan Train Complex, Concordia, KS - Past Perfect Museum Software	500.00
High Banks Hall of Fame, Inc , Belleville, KS - Replace Museum Flags	500.00
Belleville Main Street Program Inc, Belleville, KS - Downtown Area Planters	1,000.00
Church People Concerned Foundation, Belleville, KS - Golden Belle Haven Improvements	1,000.00
Sisters of St. Joseph, Concordia, KS - National Night Out 2013 Funding	400.00
Cloud County Association for Retarded Citizens - Financial Support (John McCahan Funds)	3,652.00
Meadowlark Hospice, Clay Center, KS - Financial Support (John McCahan Funds)	3,652.00
Anonymous Recipient, Belleville, KS - Hardship Request	500.00
KSDS, Inc , Washington, KS - Veterinary Care	500.00
Anonymous Recipient , Concordia, KS - Hardship Request	615.00
Anonymous Recipient , Concordia, KS - Hardship Request	350.00
USD #334, Southern Cloud, KS - Glasco High School - iPads	1,000.00
Anonymous Recipient, Republic, KS - Hardship Request	500.00
Anonymous Recipient, Concordia, KS -	400.00
Anonymous Recipient, Belleville, KS - Hardship Request	470.95
Anonymous Recipient, Scandia, KS - Hardship Request	598.66
Anonymous Recipient, Belleville, KS - Hardship Request	330.42
Anonymous Recipient, Belleville, KS - Hardship Request	500.00
Republic County Resource Council, Belleville, KS - On behalf of the C A R.E Committee (Community Assistance) - Crisis/Hardship Funds	6,000.00
Republic County Resource Council, Belleville, KS - On behalf of the Harvest Community Garden - Storage Shed and Install Irrigation/Sprinkler System	1,000.00
Cloud County Community Resources Council, Concordia, KS - On behalf of the Cloud County Food Bank - Purchase Food, Food Items, Personal Hygiene Items and Household Items	3,500.00
USD #109, Belleville, KS - Republic County Marching Buffs - New Band Uniforms	1,000.00
USD #334, Southern Cloud, KS - On behalf of the Miltonvale Jr/Sr High School and Glasco High School - Purchase Online Site License and Key Train Program for the Career and Technical Education	1,500.00
USD #334, Southern Cloud, KS - On behalf of the Miltonvale Schools - Portable Sound System, Accessories and Setup/Installation	650.00
USD #334, Southern Cloud, KS - On behalf of the Miltonvale and Glasco Schools - Accelerated Reader Online	1,000.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde High School English Department - New Reading Circle Books for Sophomores	300.00
USD #224, Clifton-Clyde, KS - Family and Consumer Science Program - Purchase Laptop Computers for the FACS Classroom	1,300.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde High School Library - Purchase Kindle E-Reader and Accessories	150.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde Preschool - Smartboard	500.00
USD #224, Clifton-Clyde, KS - Clifton-Clyde After Prom Committee - After Prom Shirts	300.00
USD #426, Scandia, KS - Pike Valley Elementary and Junior High MTSS Program - Intervention Materials and Enrichment Materials	1,000.00
Belleville After School Program, Belleville, KS - Scholarship Assistance	3,000.00
Glasco Community Preschool, Inc , Glasco, KS - Assistance with Utility Expenses and Liability Insurance	1,500.00
Belleville Wesleyan Church, Belleville, KS - On behalf of the Stepping Stones Preschool - Education Materials	500.00

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THE LEVA AND FRANK DUCLOS FOUNDATION, A CHARITABLE FOUNDATION  
2013 DISTRIBUTIONS

DUCLOS GRANTS XLS\DUC

TAX ID #23-7222272

SCHEDULE 2

Belleville Wesleyan Church, Belleville, KS - On behalf of the Stepping Stones Daycare - Laptop Computer	400.00
City of Miltonvale, KS - Windows and Doors for the Miltonvale City Building	1,000.00
City of Munden, KS - Electrical Upgrade for the Community Center	1,000.00
City of Courtland, KS - Portable Pool Lift	1,000.00
City of Courtland, KS - Baseball Field Backstop Repairs	500.00
City of Scandia, KS - Generator for the Fire Station Building	2,000.00
City of Republic, KS - Rae Hobson Memorial Library - Refinish Hardwood Floors and Paint Walls	2,000.00
City of Glasco, KS - Glasco Volunteer Fire Department - Personal Protection Equipment	3,000.00
Republic County, KS - Republic County Health Department - Server and External Tape Drive	2,000.00
Republic County, KS - On behalf of Republic County Economic Development - Start-up Costs for the Rural Opportunity Zone Loan Reimbursement Seed Fund	500.00
Glasco Community Foundation, Glasco, KS - Support with Operating the Corner Store Building and Programming	1,000.00
Sisters of St Joseph, Concordia, KS - On behalf of the Helping Hands Program - Food and Financial Assistance to Individuals and Families	2,000.00
Pawnee Mental Health Services, Concordia, KS - Social and Emotional Skill Games	400.00
Belleville Main Street Program Inc, Belleville, KS - Rocky Pond Christmas Lights - Expansion	1,000.00
Belleville Main Street Program Inc, Belleville, KS - Canvas Pole Banners for the Downtown Area	1,000.00
The Blair Center for the Arts Foundation, Belleville, KS - Free Matinee Funding	1,500.00
Brown Grand Theatre, Concordia, KS - Save Our Stage Project Renovation	5,000.00
Clyde Development Inc, Clyde, KS - Park Villa Nursing Home - Dining Room Music System	1,000.00
Church People Concerned Foundation, Belleville, KS - Golden Belle Haven Senior Center - Basement Stairwell Reinforcement	1,000.00
City of Belleville, KS - Department of Parks and Recreation - Disc Golf Course - Equipment	1,000.00
City of Clyde, KS - Clyde Ball Association - Uniforms and Equipment	500.00
City of Belleville, KS - On behalf of the Belleville Public Library - Window Replacement	2,000.00
USD #333, Concordia, KS - Concordia Middle School - Classroom Books, Rugs and Pillows	500.00
Republic County Historical Society Museum, Concordia, KS - Computer System Update	500.00
Greater Salina Community Foundation - On behalf of the Community Foundation for Cloud County - Concordia Community Park Project	2,500.00
Anonymous Recipient, Miltonvale, KS - Hardship Request+	587.78
<b>2013 Total</b>	<b>110,556.81</b>

# The Leva and Frank Duclos Foundation, A Charitable Trust

Account #: 2100280

Tax Worksheet: From 1/1/2013 to 12/31/2013

Trust Category: Irrevocable Trust

Admin Officer: Amy DeGraff

Dates Open: 7/7/1972 to Present

Invest Officer: Amy DeGraff

Trust Year End: December

Tax State: Kansas

Date Printed: 03/07/2014

Tax ID: 23-7222272

## Capital Gains and Losses

### Individual Transactions

#### Short-Term

	Cusip	Shares/Par	Acquired	Date Sold	Days Held	Income	Principal	Cost Basis	Wash Sale Cost Adjustment	Gain/Loss	Description of Transaction
Wright Selected Blue Chip Fund	98235F107	764 381000	03/02/2012	03/01/2013	364	0.00	9,700.00	-8,836.24	0.00	863.76	Sold 764 381 shares @ \$12.6900
					Short-Term Total	0.00	9,700.00	-8,836.24	0.00	863.76	

#### Long-Term

	Cusip	Shares/Par	Acquired	Date Sold	Days Held	Income	Principal	Cost Basis	Wash Sale Cost Adjustment	Gain/Loss	Description of Transaction
Hasbro Inc	418056107	75 000000	06/17/2010	03/15/2013	1,002	0.00	3,185.93	-3,213.08	0.00	-27.15	Sold 75 shares @ \$42.5800
Procter & Gamble Co	742718109	30 000000	03/12/2007	03/15/2013	2,195	0.00	2,306.05	-1,868.40	0.00	437.65	Sold 30 shares @ \$76.9700
Coca Cola Co	191216100	75 000000	03/12/2007	03/15/2013	2,195	0.00	2,898.30	-1,795.13	0.00	1,103.17	Sold 75 shares @ \$38.7449
Apple Computer Inc	037833100	15 000000	09/19/2008	03/15/2013	1,638	0.00	6,608.85	-2,096.10	0.00	4,512.75	Sold 15 shares @ \$440.7000
Apple Computer Inc	037833100	15.000000	05/05/2009	03/15/2013	1,410	0.00	6,608.85	-1,981.80	0.00	4,627.05	Sold 15 shares @ \$440.7000
Intel Corp	458140100	315 000000	03/12/2007	03/15/2013	2,195	0.00	6,703.05	-6,170.85	0.00	532.20	Sold 315 shares @ \$21.3800
Intel Corp	458140100	65.000000	09/30/2010	03/15/2013	897	0.00	1,383.17	-1,253.20	0.00	129.97	Sold 65 shares @ \$21.3800
AT&T Inc Com	00206R102	50 000000	03/12/2007	03/15/2013	2,195	0.00	1,816.96	-1,863.50	0.00	-46.54	Sold 50 shares @ \$36.4400
Wright Selected Blue Chip Fund	98235F107	335.121000	03/02/2012	11/27/2013	635	0.00	5,000.00	-3,874.00	0.00	1,126.00	Sold 335.121 shares @ \$14.9200
Marriott International Inc	571903202	15 749100	09/21/2007	12/24/2013	2,286	0.00	764.30	-651.56	0.00	112.74	Sold 15 7491 shares @ \$48.6301
Marriott International Inc	571903202	30 000000	09/30/2010	12/24/2013	1,181	0.00	1,455.87	-1,011.84	0.00	444.03	Sold 30 shares @ \$48.6301
Marriott International Inc	571903202	49.250900	05/16/2008	12/24/2013	2,048	0.00	2,390.11	-1,649.18	0.00	740.93	Sold 49.2509 shares @ \$48.6301
Target Corp	87612E106	105 000000	01/27/2006	12/24/2013	2,888	0.00	6,458.44	-5,759.81	0.00	698.63	Sold 105 shares @ \$61.6100
Target Corp	87612E106	20 000000	09/30/2010	12/24/2013	1,181	0.00	1,230.18	-1,068.60	0.00	161.58	Sold 20 shares @ \$61.6100
ChevronTexaco Corporation	166764100	15 000000	12/05/2007	12/24/2013	2,211	0.00	1,849.62	-1,336.50	0.00	513.12	Sold 15 shares @ \$123.4100
ChevronTexaco Corporation	166764100	20 000000	09/30/2010	12/24/2013	1,181	0.00	2,466.16	-1,613.00	0.00	853.16	Sold 20 shares @ \$123.4100
ChevronTexaco Corporation	166764100	45.000000	09/21/2006	12/24/2013	2,651	0.00	5,548.85	-2,789.34	0.00	2,759.51	Sold 45 shares @ \$123.4100
American Express Co	025816109	10 000000	09/21/2007	12/24/2013	2,286	0.00	885.39	-596.70	0.00	288.69	Sold 10 shares @ \$88.6400
American Express Co	025816109	40 000000	03/12/2007	12/24/2013	2,479	0.00	3,541.54	-2,269.60	0.00	1,271.94	Sold 40 shares @ \$88.6400

# The Leva and Frank Duclos Foundation, A Charitable Trust

Account #: 2100280

Tax Worksheet: From 1/1/2013 to 12/31/2013

Trust Category: Irrevocable Trust

Dates Open: 7/7/1972 to Present

Trust Year End: December

Date Printed: 03/07/2014

Admin Officer: Amy DeGraff

Invest Officer: Amy DeGraff

Tax State: Kansas

Tax ID: 23-7222272

## Capital Gains and Losses

### Individual Transactions

#### Long-Term

	Cusip	Shares/Par	Acquired	Date Sold	Days Held	Income	Principal	Cost Basis	Wash Sale Cost Adjustment	Gain/Loss	Description of Transaction
U S Bancorp	902973304	20 000000	07/16/2007	12/24/2013	2,353	0.00	810.39	-668.40	0.00	141.99	Sold 20 shares @ \$40.6200
U S Bancorp	902973304	95 000000	09/21/2007	12/24/2013	2,286	0.00	3,849.33	-3,140.70	0.00	708.63	Sold 95 shares @ \$40.6200
U S Bancorp	902973304	80 000000	02/22/2010	12/24/2013	1,401	0.00	3,241.54	-1,952.00	0.00	1,289.54	Sold 80 shares @ \$40.6200
Wellpoint Inc Com	94973V107	55.000000	02/22/2010	12/24/2013	1,401	0.00	5,027.46	-3,211.02	0.00	1,816.44	Sold 55 shares @ \$91.5100
Wellpoint Inc Com	94973V107	20.000000	09/30/2010	12/24/2013	1,181	0.00	1,828.17	-1,127.00	0.00	701.17	Sold 20 shares @ \$91.5100
3M Co	88579Y101	65 000000	03/12/2007	12/24/2013	2,479	0.00	8,885.48	-4,887.35	0.00	3,998.13	Sold 65 shares @ \$136.8022
Cisco Systems Inc	17275R102	240.000000	03/12/2007	12/24/2013	2,479	0.00	5,179.11	-6,278.40	0.00	-1,099.29	Sold 240 shares @ \$21.6800
Cisco Systems Inc	17275R102	45.000000	09/30/2010	12/24/2013	1,181	0.00	971.08	-983.93	0.00	-12.85	Sold 45 shares @ \$21.6800
					Long-Term Total	0.00	92,894.18	-65,110.99	0.00	27,783.19	
					Individual Transactions Total	0.00	102,594.18	-73,947.23	0.00	28,646.95	