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Department of the Treasury Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0047 2012

Open to Public Inspection

<u>`A</u>	For the	201 <u>2 ca</u>	alendar ye	ar, or tax year b	eginning 0°	7/01/12	, and ending	06/30/	13					
В	Check if an		C Name of or				OF PUERTO		-	D	Employer	Identifica	ation number	
	Address ch	hange		II	NC.					- 1				
$\overline{\Box}$	Name char	nce	Doing Busi	iness As B	ALDWIN SC	HOOL					66-0	272	821	
		•	Number an	nd street (or P O box it	mail is not delivere	ed to street address)		Room/suite	• E	Telephon			
	Initial return	n	P.O.	BOX 1827					ļ		787-	-720	-2421	
	Terminated	d i		or post office, state, ar	d ZIP code				1			·		
$\lceil \rceil$	Amended r	coturn	BAYAM	KON		PR 009	60			1.	0		11 476	774
\vdash				address of principal of	ficer	ER 003			T	G	Gross receipt	S\$ ·	11,476,	, / /4
	Application	n pending		LAS W. P					H(a) Is	this a group	return for affi	liates?	Yes	X No
				FRANCISC		DI AVEDA	CITI		11/5				Yes	= ,,
					0 1657				n(b) A	re all affiliate				No
_				JUAN			00927			ii No, at	tach a list (s	ee mstruc	tions)	
<u> </u>	Tax-exem		X 50			insert no)	4947(a)(1) or	527						
1	Website:	<u>▶ ₩</u>		ldwin-sch	roor.org	7			H(c) G	roup exemp		<u> </u>		
K	Form of or		X Corpo	oration Trust	Association	Other >		L	Year of format	_{ion} 196	58 M	State of	legal domicile	PR
	Part I		mmary						, .	_				
	1 B	Briefly des	scribe the o	organization's mis	sion or most s	ignificant activi	ties							
ø	ŀ	See S	Schedul	le O										
ä														
E														
Activities & Governance	2 0	Check this	s box ▶	If the organizat	on discontinue	d its operation	s or disposed of n	nore than 25	5% of its ne	et assets				
O M	3 N	lumber o	of voting me	embers of the gov							3	12		
Se	4 1		_	lent voting memb	• • •		rt VI line 1h)					<u></u> 12		
įį	5 T			viduals employed	_		•					144		
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ĕ				inteers (estimate		(0) 1 46					\vdash	4-10	<u>'</u>	
				ness revenue fror			2				7a			0
_	l pv	<u>vet unrela</u>	ated busine	ess taxable incom	e from Form 9	90-T, line 34				-lW	7b			0
4.		`antributi	one and ar	onto (Doct VIII. lin	o 1h\				<u></u>	rior Year 220,	966	CL	rrent Year	244
<u>=</u> =			_	ants (Part VIII, lin	•		-	_	10			10	622,	
2.6 / 1114 Revenue	40			enue (Part VIII, III		: Tot	- NENZETY		10	<u>,202,</u>		10	,617,	
S. S.	10 11			Part VIII, column				= 1619		117,			103,	_
				VIII, column (A),				18		<u>152,</u>	\longrightarrow		108,	
TINNEL FEB	12 T			lines 8 through 1			n_(A), line 12)i∄	191	10	<u>,693,</u>	458	11	<u>, 452 , </u>	<u>606</u>
I	13 G	∋rants an	ıd sımılar aı	mounts paid (Par	t IX, column (A), lines 1–3) 🗀	20 4 11 6 0 17	高			0			0
\supset	14 B			or members (Part			A POST OF THE PERSON OF THE PE				0			0
∐g	15 S	Salaries, d	other comp	ensation, employ	ee benefits (Pa	art IX, column <mark>(</mark>	A), lihes 5-10)		5	<u>,732,</u>	689	5	,783,	<u> 766</u>
	16a P	Profession	nal fundrais	sing fees (Part IX	, column (A), lıı	ne 11e)				13,	708			0
		otal fund	Iraising exp	oenses (Part IX, c	olumn (D), line	25) 🕨		0						
ŽŴ A	17 C	Other exp	enses (Par	rt IX, column (A),	lines 11a–11d,	11f-24e)			4	,356,	208	5	,194,	690
J.		otal expe	enses Add	l lines 13–17 (mu	st equal Part IX	(, column (A), li	ne 25)		10	,102,	605		,978,	
	19 R	Revenue	less expen	ses Subtract line	18 from line 1	2				590,	853		474,	
Net Assets or	Ses								Beginning	of Current		Er	nd of Year	
sets	20 T	otal asse	ets (Part X,	line 16)					22	,661,	002	23	,121,	949
AS	21 T	otal liabi	lities (Part	X, line 26)					13	,990,	536	13	,785,	9 15
Ž,	된 22 N	let assets	s or fund ba	alances Subtract	line 21 from lii	ne 20			8	,670,	466		,336,0	
	Part II	Sic	nature l	Block						<u> </u>				
					mined this return	. including accor	mpanying schedules	and stateme	ents, and to t	the best of	my knowle	dge and	helief it is	
tr	rue, corre	ct, and co	mplete Dec	laration of preparer	(other than offic	er) is based on a	III information of wh	ch precarer h	as any knov	wledge	,	-9		
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_		Firm's add		San Jua		00917-20			·	Phone	no .	<u> 187-</u>	754-1	<u>915</u>
				with the prepare			ons)						Yes	No
For	r Paperwo	ork Reduc	ction Act No	otice, see the sepa	rate instruction	ıs.					_		Form 990	(2012)

4d	Other program services (Describe in Sci	hedule O)		
	(Expenses \$	including grants of \$) (Revenue \$)
4e	Total program service expenses ▶	8,642,768		

Checklist of Required Schedules Part IV

	•		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes,"	_		
	complete Schedule A	1	_X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	_2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to			
	candidates for public office? If "Yes," complete Schedule C, Part I	3		<u>x</u>
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h)			
_	election in effect during the tax year? If "Yes," complete Schedule C, Part II	4		<u> </u>
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues,			
	assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C,		1	
	Part III	5		<u> </u>
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors			
	have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If			v
-	"Yes," complete Schedule D, Part I	6		<u> </u>
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,	_		v
	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		<u> </u>
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes,"	ا ہ		v
0	complete Schedule D, Part III	_8_	\longrightarrow	<u> </u>
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a			
	custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	9	x	
0	Did the organization, directly or through a related organization, hold assets in temporarily restricted	9	^	
U	endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	10	\mathbf{x}	
1	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI,	-10		
•	VII, VIII, IX, or X as applicable			
а	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes,"	·		
-	complete Schedule D, Part VI	11a	x	
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more	114		
-	of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b		x
С	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more			
	of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	11c		X
d				
	reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	11d	x	
е	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e	х	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			
	the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f	X	
2a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
	Schedule D, Parts XI and XII	12a	x	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if			
	the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	12b		<u> </u>
3	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13	X	
4a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		<u> </u>
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking,	1		
	fundraising, business, investment, and program service activities outside the United States, or aggregate	ł	ł	
	foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV	14b		<u> </u>
5	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any	ł		
	organization or entity located outside the United States? If "Yes," complete Schedule F, Parts II and IV	15		<u> </u>
6	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance	l	j	
_	to individuals located outside the United States? If "Yes," complete Schedule F, Parts III and IV	16		<u> </u>
7	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on			
	Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)	17		<u> </u>
8	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on	_		
	Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	18	X	
9	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a?		Ì	v
20~	If "Yes," complete Schedule G, Part III	19		$\frac{\mathbf{x}}{\mathbf{x}}$
	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a		
<u></u>	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		

Form	1990 (2012) THE BALDWIN SCHOOL OF PUERTO RICO, 66-0272821		Р	age 4
Pa	art IV Checklist of Required Schedules (continued)			
,	•		Yes	No
21	Did the organization report more than \$5,000 of grants and other assistance to any government or organization			
	in the United States on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21		X
22	Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States			
	on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the			
	organization's current and former officers, directors, trustees, key employees, and highest compensated			
	employees? If "Yes," complete Schedule J	23_	X	
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than			
	\$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b			
	through 24d and complete Schedule K if "No," go to line 25	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
C	Did the organization maintain an escrow account other than a refunding escrow at any time during the year	1 1		
	to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction			
	with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior			
	year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ?			
	If "Yes," complete Schedule L, Part I	25b		X
26	Was a loan to or by a current or former officer, director, trustee, key employee, highest compensated employee, or			
	disqualified person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II	_ 26		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee,			
	substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled			
	entity or family member of any of these persons? If "Yes," complete Schedule L, Part III	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L,			
	Part IV instructions for applicable filing thresholds, conditions, and exceptions)	-		- '
а	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28a	<u> </u>	
b	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete			
	Schedule L, Part IV	28b	X	
С	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof)			
	was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV	28c	X	
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	29	X	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified			

conservation contributions? If "Yes," complete Schedule M

- 31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I
- Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," 32 complete Schedule N, Part II
- Did the organization own 100% of an entity disregarded as separate from the organization under Regulations 33 sections 301 7701-2 and 301 7701-3? If "Yes," complete Schedule R, Part I
- Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1
- 35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?
 - If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2
- Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable 36 related organization? If "Yes," complete Schedule R, Part V, line 2
- 37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI
- Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O

X Form 990 (2012)

X

X

X

X

X

X

31

32

33

34

35a

35b

36 X

37

Form 990 (201	2) THE BALDWIN SCHOOL OF PUERTO RICO, 66-02/2821	
Part V	Statements Regarding Other IRS Filings and Tax Compliance	
•	Check if Schedule O contains a response to any question in this Part V	
		_

					乛	Yes	No
1a	Enter the number reported in Box 3 of Form 1096 Enter -0- if not applicable	1a	0	٢	\dashv	1 62	140
ь	Enter the number of Forms W-2G included in line 1a Enter -0- if not applicable	1b	0				
С	Did the organization comply with backup withholding rules for reportable payments to vendors and				i		
	reportable gaming (gambling) winnings to prize winners?			·	。		x
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax	1 1			┪		
	Statements, filed for the calendar year ending with or within the year covered by this return	2a	144		- 1		İ
b	If at least one is reported on line 2a, did the organization file all required federal employment tax return	ns?		2	ь	x	_
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions))			\neg		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?			3:	a		x
b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O			31	ь		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other a	uthority	,				
	over, a financial account in a foreign country (such as a bank account, securities account, or other fina	ancial			- 1		
	account)?			4:	<u>a</u>		X
b	If "Yes," enter the name of the foreign country						
	See instructions for filing requirements for Form TD F 90-22 1, Report of Foreign Bank and Financial A	Account	ts		_		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?			5	<u>a</u>		X
ь	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction	ion?		51	Ы		X
С	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?			50	₽		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the	9					l
	organization solicit any contributions that were not tax deductible as charitable contributions?			68	<u>a</u>	\longrightarrow	X
b	If "Yes," did the organization include with every solicitation an express statement that such contribution	ns or				i	Į
-	gifts were not tax deductible?			61	윽	 -{	
7	Organizations that may receive deductible contributions under section 170(c).					ĺ	
а	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for go	oods			٠ -	ŀ	
b	and services provided to the payor?			78	_	\dashv	
C	If "Yes," did the organization notify the donor of the value of the goods or services provided? Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was			71	' 十		
·	required to file Form 8282?	5			.		
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d		70	\dashv		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit con			76	_	-	~~ ~
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract			71	_		
g	If the organization received a contribution of qualified intellectual property, did the organization file For		as required		-+	\dashv	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization		•		-	\neg	
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting				Ħ		
	organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring				İ	1	
	organization, have excess business holdings at any time during the year?			8			
9	Sponsoring organizations maintaining donor advised funds.				T		*
а	Did the organization make any taxable distributions under section 4966?			9a	<u>. </u>		
b	Did the organization make a distribution to a donor, donor advisor, or related person?			91	<u> </u>		
10	Section 501(c)(7) organizations. Enter:						
а	Initiation fees and capital contributions included on Part VIII, line 12	10a				l	1
þ	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b					
11	Section 501(c)(12) organizations. Enter						
а	Gross income from members or shareholders	11a			- 1	1	
þ	Gross income from other sources (Do not net amounts due or paid to other sources				-	- 1	,
	against amounts due or received from them)	11b				- 1	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form	1 1		12	<u>:a</u>		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b					
13	Section 501(c)(29) qualified nonprofit health insurance issuers.			<u> </u>	+	 -	
а	Is the organization licensed to issue qualified health plans in more than one state?			13	<u>a</u>	\longrightarrow	
	Note. See the instructions for additional information the organization must report on Schedule O						
b	Enter the amount of reserves the organization is required to maintain by the states in which	ایما					
_	the organization is licensed to issue qualified health plans	13b					,
C 140	Enter the amount of reserves on hand	13c			+	 +	
14a b	Did the organization receive any payments for indoor tanning services during the tax year? If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule (0		14	-	+	<u> </u>
DAA	in res, mas it med a rount report these payments in rio, provide an explanation in Schedule (990	
~~~				·	-om	・フラリ	(2012)

Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response to any question in this Part VI

Sec	tion A. Governing Body and Management				r					
4.			10		Yes	No				
1a	Enter the number of voting members of the governing body at the end of the tax year	_1a	12	4	İ					
	If there are material differences in voting rights among members of the governing body, or					ļ ,				
	if the governing body delegated broad authority to an executive committee or similar					<b>'</b>				
_	committee, explain in Schedule O		10							
ь	Enter the number of voting members included in line 1a, above, who are independent	1b	12	4						
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with									
•	any other officer, director, trustee, or key employee?									
3	o and the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of the same of									
	supervision of officers, directors, or trustees, or key employees to a management company or other person?									
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?			4		X				
5	Did the organization become aware during the year of a significant diversion of the organization's assets?			5	7.7	X				
6	Did the organization have members or stockholders?			6	_ <b>X</b> _	<u> </u>				
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint			1_	7.7					
<b>h</b>	one or more members of the governing body?			7a	X					
b	Are any governance decisions of the organization reserved to (or subject to approval by) members,			<u></u>	<b></b>					
8	stockholders, or persons other than the governing body?	L	£-11	7b	X					
	Did the organization contemporaneously document the meetings held or written actions undertaken during the year	by the	tollowing							
a b	The governing body?			8a	X					
9	Each committee with authority to act on behalf of the governing body?			_8b_						
3	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O			9		₹.				
Sec	tion B. Policies (This Section B requests information about policies not required by the Inter	nal P	evenue Co			<u> </u>				
000	tion b. I onoics (This occitor b reduces information about policies not required by the inter	iiai ix	evenue Co	Jue.j	Yes	Na				
10a	Did the organization have local chapters, branches, or affiliates?			10a	res	No X				
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters,			IVa						
-	affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?									
11a	• • • • • • • • • • • • • • • • • • • •									
b										
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13			12a	X.	-				
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to	o conf	icts?	12b	x					
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes,"	o com	iicis.	120						
_	describe in Schedule O how this was done			12c	x					
13	Did the organization have a written whistleblower policy?			13		x				
14	Did the organization have a written document retention and destruction policy?			14		x				
15	Did the process for determining compensation of the following persons include a review and approval by									
	independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?									
а	The organization's CEO, Executive Director, or top management official			15a		x				
b	Other officers or key employees of the organization			15b		X				
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions)									
16a						1				
	with a taxable entity during the year?			16a	-	X				
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its									
	participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the			:						
	organization's exempt status with respect to such arrangements?			16b						
Sec	tion C. Disclosure				•					
17	List the states with which a copy of this Form 990 is required to be filed ▶ PR									
18	Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501	(c)(3)s	only)							
	available for public inspection. Indicate how you made these available. Check all that apply									
	Own website Another's website X Upon request Other (explain in Schedule O)									
19	Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interes	t polic	<b>y</b> ,							
	and financial statements available to the public during the tax year		•							
20	State the name, physical address, and telephone number of the person who possesses the books and records of the	е								
	organization ▶ LUZ PEREZ (BUSINESS MANAGER) CARR. 833 KM 13.1 L		ILTROS							
_G	JAYNABO PR 0096	9	787	7-72	0-2	421				
DAA						(2012)				

orm 990 (201)	2) THE BALDWIN	SCHOOL OF	PUERTO RICO	, 66-0272821	Pag
Part VII	Compensation of C	Officers, Directo	rs, Trustees, Key	Employees, Highest Compens	sated Employees, and
•	Indopondent Centr	a a ta ma			· •

Check if Schedule O contains a response to any question in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation Enter -0- in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's current key employees, if any. See instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. List persons in the following order individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

|X| Check this box if neither the organization nor any related organizations compensated any current officer, director, or trustee

(A) Name and Title	(B) (C)  Average Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the	(E) Reportable compensation from related organizations	(F) Estimated amount of other compensation
	hours for related organizations below dotted line)	Individual trustee or director	Institutional trustee	Officer	Key employee	Former Highest compensated employee	organization (W-2/1099-MISC)	(W-2/1099-MISC)	from the organization and related organizations
(1) SONIA LATIMER DE	CASO								
	2.00								
DIRECTOR	0.00	X	<u>.</u>				0	0	0
(2) MIGUEL SOTO CLAS									
	2.00								_
DIRECTOR	0.00	X				$\vdash$	0	0	0
(3) JOSE A. FAGOT DI									
	2.00								_
SECRETARY	0.00	X		_		$\vdash$	0	0	0
(4) JOAQUIN BACARDI	2 00	1							
D.T.D.T.C.T.O.D.	2.00	<b>.</b>							•
DIRECTOR (5) FEDERICO SANCHEZ	0.00	X				<del>                                     </del>	0	0	0
(5) FEDERICO SANCHEZ	2.00		ĺ						
DIRECTOR	0.00	x					o	0	0
(6) ENRIQUE N. ARZUA		1	$\vdash$		-	<del>                                     </del>	- 0		
(U) ETTIL YOU IV. IELEOI.	2.00								
VICE-PRES.	0.00	x	İ				o	0	0
(7) DOUGLAS W. PENNO		+	_		_				
(-,	10.00								
PRESIDENT	0.00	x					o	0	0
(8) CARMEN S. MELERC		Ì							
	2.00								
DIRECTOR	0.00	x					0	0	0
(9) ANTONIO CASELLAS									
	2.00								
TREASURER	0.00	X					0	0	0
(10) ALBERTO LEDESMA,	P.E.								
	2.00								
DIRECTOR	0.00	X	<u> </u>	<u> </u>			0	0	0
(11) ALEXANDRA CALDER									
	2.00						_		_
DIRECTOR	0.00	X			L	Ш.	0	0	0

2 Total number of independent contractors (including but not limited to those listed above) who
received more than \$100,000 of compensation from the organization ▶ 0

Form 990 (2012)

Part VIII Statement of Revenue Check if Schedule O contains a response to any question in this Part VIII. (C) Unrelated (A) (D) Revenue exempt excluded from tax business function revenue under sections 512, 513, or 514 revenue 1a Federated campaigns 1a **b** Membership dues 1b c Fundraising events 45,453 1c 1d d Related organizations 84,120 e Government grants (contributions) 1e f All other contributions, gifts, grants, and similar amounts not included above 492,671 92,000 g Noncash contributions included in lines 1a-1f h Total. Add lines 1a-1f 622,244 Program Service Revenue Busn. Code 900099 8,573,995 8,573,995 STUDENT TUITION 2a 900099 950,528 950,528 b BUILDING FEE 611710 333,320 ENROLLMENT FEE 333,320 c 249,930 611710 249,930 TECHNOLOGY FEE 480000 240,946 240,946 SUMMER CAMP 900099 268,900 f All other program service revenue 268,900 10,617,619 g Total. Add lines 2a-2f ▶ Investment income (including dividends, interest, 86,693 86,693 and other similar amounts) Income from investment of tax-exempt bond proceeds Royalties (ı) Real (ii) Personal 6a Gross rents b Less rental exos c Rental inc or (loss) Net rental income or (loss) Gross amount from (i) Securities (ii) Other sales of assets 17,137 other than inventor Less cost or other basis & sales exps 17,137 c Gain or (loss) 17,137 17,137 d Net gain or (loss) 8a Gross income from fundraising events Other Revenue 45,453 (not including \$ of contributions reported on line 1c) 16,477 See Part IV, line 18 12,727 b Less direct expenses b 3,750 c Net income or (loss) from fundraising events 9a Gross income from gaming activities. See Part IV, line 19 b Less direct expenses c Net income or (loss) from gaming activities 10a Gross sales of inventory, less returns and allowances h 11,441 b Less cost of goods sold -11,441 -11,441 c Net income or (loss) from sales of inventory Miscellaneous Revenue Busn Code 900099 85,075 85,075 11a OTHER INCOME b RENTAL INCOME 532420 31,529 31,529 All other revenue Total. Add lines 11a-11d 116,604  $\triangleright$ 86,693 Total revenue. See instructions 452,606 10,739,919

Page **10** 

Form **990** (2012)

**Statement of Functional Expenses** Part IX

	Check if Schedule O contains a response			ete column (71)	X
	not include amounts reported on lines 6b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
	Grants and other assistance to governments and		0,00	general expenses	CAPOTISCS
•	organizations in the U S See Part IV, line 21				
2	_~				
_	the U.S. See Part IV, line 22				
3	Grants and other assistance to governments,			·	
•	organizations, and individuals outside the				
	U S See Part IV, lines 15 and 16				
4	Benefits paid to or for members			<del></del>	<u> </u>
5	Compensation of current officers, directors,			<u></u>	
3	trustees, and key employees				
6	Compensation not included above, to disqualified		-	-	
·	persons (as defined under section 4958(f)(1)) and				
	persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	5,034,724	3,857,001	1,177,723	
8	Pension plan accruals and contributions (include		-,,		
-	section 401(k) and 403(b) employer contributions)	298,463		298,463	
9	Other employee benefits				
10	Payroll taxes	450,579	450,579	-	
11	Fees for services (non-employees)			· · · · · · · · · · · · · · · · · · ·	·-
а	Management				
b	Legal				
С	Accounting				
d	Lobbying				
е	Professional fundraising services See Part IV, line 17				
f	Investment management fees				
g	Other (If line 11g amount exceeds 10% of line 25, column				<del></del>
	(A) amount, list line 11g expenses on Schedule O)				
12	Advertising and promotion	89,570		89,570	
13	Office expenses				
14	Information technology	82,312	82,312		
15	Royalties				
16	Occupancy				
17	Travel				
18	Payments of travel or entertainment expenses	1			
	for any federal, state, or local public officials				· · · · · · · · · · · · · · · · · · ·
19	Conferences, conventions, and meetings	8,416		8,416	
20	Interest	138,065		138,065	
21	Payments to affiliates				<u> </u>
22	Depreciation, depletion, and amortization	969,571	969,571		
23	Insurance	103,627	103,627		
24	Other expenses Itemize expenses not covered				
	above (List miscellaneous expenses in line 24e. If				
	line 24e amount exceeds 10% of line 25, column				
	(A) amount, list line 24e expenses on Schedule O)	757 001	757 001		
a	STAFF & FAMILY TUITION DI	757,901 561,269	757,901		
b	PROFESSIONAL FEES		561,269	400 247	
c	BAD DEBTS GENERAL INSURANCE	420,347 412,947	412,947	420,347	<del></del>
d		1,650,665	1,447,561	202 104	
e 25	All other expenses  Total functional expenses. Add lines 1 through 24e	10,978,456	8,642,768	203,104 2,335,688	0
25 26	Joint costs. Complete this line only if the	10,910,400	0,042,700	2,333,000	
	organization reported in column (B) joint costs				
	from a combined educational campaign and				
	fundraising solicitation Check here ► if following SOP 98-2 (ASC 958-720)				
DAA		<del></del>	<del></del>		Form <b>QQ0</b> (2012)

Part X **Balance Sheet** Check if Schedule O contains a response to any question in this Part X (A) (B) Beginning of year End of year Cash-non-interest bearing 5,531,168 5,940,120 1 2 Savings and temporary cash investments 2 3 Pledges and grants receivable, net 40,286 82,002 Accounts receivable, net Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L 5 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Complete Part II of Schedule L 6 Notes and loans receivable, net 7 14,881 3,394 Inventories for sale or use 74,644 Prepaid expenses and deferred charges 10a Land, buildings, and equipment cost or 22,970,168 other basis. Complete Part VI of Schedule D. 10a 8,686,360 13,628,810 14,283,808 10b b Less accumulated depreciation 10c 11 Investments—publicly traded securities 11 12 Investments—other securities See Part IV, line 11 12 13 Investments—program-related. See Part IV, line 11 13 14 Intangible assets 14 3,371,213 2,741,398 15 Other assets See Part IV, line 11 15 22,661,002 23,121,949 16 Total assets. Add lines 1 through 15 (must equal line 34) 16 38,351 34,282 17 Accounts payable and accrued expenses 17 18 Grants payable 18 19 Deferred revenue 19 20 Tax-exempt bond liabilities 20 161,050 21 157,675 Escrow or custodial account liability Complete Part IV of Schedule D 21 22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L 22 23 Secured mortgages and notes payable to unrelated third parties 6,871,136 6,975,858 23 24 Unsecured notes and loans payable to unrelated third parties 24 25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24) Complete Part X of Schedule D 6,919,999 6,618,100 13,990,536 13,785,915 Total liabilities. Add lines 17 through 25 26 Organizations that follow SFAS 117 (ASC 958), check here Net Assets or Fund Balances complete lines 27 through 29, and lines 33 and 34. 7,307,902 8,965,847 27 Unrestricted net assets 27 1,362,564 370,187 28 28 Temporarily restricted net assets 29 Permanently restricted net assets 29 Organizations that do not follow SFAS 117 (ASC 958), check here ▶ complete lines 30 through 34. 30 Capital stock or trust principal, or current funds 30 31 Paid-in or capital surplus, or land, building, or equipment fund 31 32 Retained earnings, endowment, accumulated income, or other funds 32 8,670,466 33 9,336,034 Total net assets or fund balances 33 22,661,002 23,121,949 Total liabilities and net assets/fund balances

orm	990 (2012) THE BALDWIN SCHOOL OF PUERTO RICO, 66-0272821			Pa	ge 12
	rt XI Reconciliation of Net Assets				
	Check if Schedule O contains a response to any question in this Part XI				
1	Total revenue (must equal Part VIII, column (A), line 12)	1	11,4	52,	606
2	Total expenses (must equal Part IX, column (A), line 25)	2	10,9	78,	456
3	Revenue less expenses Subtract line 2 from line 1	3	4	74,	150
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	8,6	70,	466
5	Net unrealized gains (losses) on investments	5	1	91,	418
6	Donated services and use of facilities	6			
7	Investment expenses	7			
8	Prior period adjustments	8			-
9	Other changes in net assets or fund balances (explain in Schedule O)	9			
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line				
	33, column (B))	10	9,3	36.	034
Pa	art XII Financial Statements and Reporting	1		,	
	Check if Schedule O contains a response to any question in this Part XII				
	Oncold if Concodic C Contains a response to any question in this i are XIII			Yes	No
1	Accounting method used to prepare the Form 990. Cash X Accrual Other				"
•	If the organization changed its method of accounting from a prior year or checked "Other," explain in		—		
	Schedule O				
22	Were the organization's financial statements compiled or reviewed by an independent accountant?		2a		X.
Za	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or				
	reviewed on a separate basis, consolidated basis, or both:				
	Separate basis Consolidated basis Both consolidated and separate basis				
_	Were the organization's financial statements audited by an independent accountant?		2b	X	-
D	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a		20		<del>                                     </del>
	separate basis, consolidated basis, or both				
_				-	-
C	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight		20	x	
	of the audit, review, or compilation of its financial statements and selection of an independent accountant?		2c		<del> </del>
	If the organization changed either its oversight process or selection process during the tax year, explain in				
_	Schedule O				-
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in				<b></b>
	the Single Audit Act and OMB Circular A-133?		3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the				
	required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		3b		1

Form **990** (2012)

SCHEDULE A (Form 990 or 990-EZ) **Public Charity Status and Public Support** 

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2012

Open to Public Inspection

Department of the Treasury Internal Revenue Service Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO, INC.

Employer identification number 66-0272821

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions. The organization is not a private foundation because it is (For lines 1 through 11, check only one box) A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i). 1 X 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E) 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii). A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state. 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II ) A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v). 6 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II) A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.) An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III) An organization organized and operated exclusively to test for public safety. See section 509(a)(4). 10 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h Type II C Type III-Functionally integrated Type III-Non-functionally integrated By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons? (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and Yes No (iii) below, the governing body of the supported organization? 11g(i) (ii) A family member of a person described in (i) above? 11g(ii) (iii) A 35% controlled entity of a person described in (i) or (ii) above? 11g(iii) Provide the following information about the supported organization(s) (i) Name of supported (ii) EIN (iii) Type of organization (iv) Is the organization (v) Did you notify (vi) Is the (vII) Amount of monetary ganization in col organization (described on lines 1-9 in col (I) listed in your the organization in SUPPORT col (i) of your (I) organized in the above or IRC section governing document? US? (see instructions)) Yes No Yes No Yes Nο (A) (B) (C) (D) (E)

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2012

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi) (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.) Section A. Public Support Calendar year (or fiscal year beginning in) ▶ (a) 2008 (b) 2009 (c) 2010 (d) 2011 (e) 2012 (f) Total Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") Tax revenues levied for the organization's benefit and either paid to or expended on its behalf The value of services or facilities furnished by a governmental unit to the organization without charge Total. Add lines 1 through 3 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) Public support. Subtract line 5 from line 4. Section B. Total Support Calendar year (or fiscal year beginning in) (a) 2008 (b) 2009 (c) 2010 (d) 2011 (e) 2012 (f) Total Amounts from line 4 Gross income from interest, dividends, payments received on securities loans. rents, royalties and income from similar sources Net income from unrelated business activities, whether or not the business is regularly carried on 10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV) 11 Total support. Add lines 7 through 10 12 Gross receipts from related activities, etc. (see instructions) 12 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here Section C. Computation of Public Support Percentage 14 Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f)) 14 15 Public support percentage from 2011 Schedule A, Part II, line 14 15 16a 33 1/3% support test—2012. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization 33 1/3% support test—2011. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization 17a 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization 10%-facts-and-circumstances test—2011. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization 18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see

instructions

Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you che	cked the hov o	n line 0 of Part	Lor if the organ	nization failed t	o auglificunda	r Dod II
						ii Pait II.
If the organization fails to	qualify under th	<u>ne tests</u> listed b	elow, please c	omplete Part II	l.)	
Public Support				-		
for final was basington to be		44.4.4.4.4				

	tion A. Public Support				<del></del>		
Cale	ndar year (or fiscal year beginning in)	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1	Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants")					1	
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5		ļ				
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons						
b	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
C	Add lines 7a and 7b	v % %	8. 2				
8	Public support (Subtract line 7c from line 6)	* * *	i i	*,	1	*	
Sec	tion B. Total Support	<u> </u>	<u> </u>			<u> </u>	<u> </u>
	ndar year (or fiscal year beginning in)	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(D Total
9	Amounts from line 6	(a) 2000	(b) 2009	(6) 2010	(u) 2011	(e) 2012	(f) Total
-							<del> </del>
10a	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
С	Add lines 10a and 10b						
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carned on						
12	Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13	Total support. (Add lines 9, 10c, 11,						
	and 12 )					·	l
14	First five years. If the Form 990 is for the organization, check this box and stop here		t, second, third, fou	nth, or fifth tax year	as a section 501	c)(3)	
Sec	tion C. Computation of Public St		tage				<u> </u>
15	Public support percentage for 2012 (line 8,			\(\(\theta\)		15	%
16	Public support percentage from 2011 Sche	• • • • • • • • • • • • • • • • • • • •	•	' ('))		16	%
_	tion D. Computation of Investme				-	10	
17	Investment income percentage for 2012 (li			column (f))	<del></del>	17	%
18	Investment income percentage from 2011		-			18	%
19a	33 1/3% support tests—2012. If the organ			14, and line 15 is i	more than 33 1/3%		, /8
	17 is not more than 33 1/3%, check this bo						▶ □
b	33 1/3% support tests—2011. If the organ						- L.
	line 18 is not more than 33 1/3%, check thi						▶ □
20	Private foundation. If the organization did						<b>&gt;</b>

Schedule A (Form 990 or 990-EZ) 2012 THE BALDWIN SCHOOL OF PUERTO RICO,

66-0272821

Page 4

Part IV Supplemental Information. Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

## SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

# Supplemental Financial Statements

► Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. ► Attach to Form 990. ► See separate instructions.

2012
Open to Public Inspection

Name of the organization Employer identification number THE BALDWIN SCHOOL OF PUERTO RICO, INC. 66-0272821 Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the Part I organization answered "Yes" to Form 990, Part IV, line 6. (a) Donor advised funds (b) Funds and other accounts Total number at end of year Aggregate contributions to (during year) Aggregate grants from (during year) Aggregate value at end of year 4 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line Purpose(s) of conservation easements held by the organization (check all that apply) Preservation of land for public use (e.g., recreation or education) Preservation of an historically important land area Protection of natural habitat Preservation of a certified historic structure Preservation of open space Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year Held at the End of the Tax Year Total number of conservation easements 2a Total acreage restricted by conservation easements 2b c Number of conservation easements on a certified historic structure included in (a) 2c d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register 2ď Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax vear ▶ Number of states where property subject to conservation easement is located ▶ Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B) (i) and section 170(h)(4)(B)(ii)? Yes In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Part III Complete if the organization answered "Yes" to Form 990, Part IV, line 8. 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items. (i) Revenues included in Form 990, Part VIII, line 1 (ii) Assets included in Form 990, Part X If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items a Revenues included in Form 990, Part VIII, line 1 \$ b Assets included in Form 990, Part X

Sche		OWIN SCHOOL					272821		Page 2
	ırt III Organizations Maintaini							sets (continue	d)
. 3	Using the organization's acquisition, access collection items (check all that apply)	ssion, and other records	s, check a	any of the fo	ollowing that ar	e a signific	ant use of its		-
а	Public exhibition	d 🗍	Loan or i	exchange p	rograms				
b		e H	Other	exercinge p	. ogra. no				
C	Preservation for future generations	<b>-</b> _	011101						
4	Provide a description of the organization's	collections and explain	how the	v further the	organization's	e evemnt ni	imose in Part		
	XIII.	concononia and explain	now are	y larate are	organization s	s exempt pt	irpose iii Fait		
5	During the year, did the organization solici	t or receive donations o	fart hiet	orical treas	ures or other s	umilar			
_	assets to be sold to raise funds rather than							Yes	No
Pa	rt IV Escrow and Custodial A						'Yes" to Form		1 110
	line 9, or reported an amo								
1a	Is the organization an agent, trustee, custo				or other assets	s not	<del></del>		_
	included on Form 990, Part X?		,					Yes	X No
b	If "Yes," explain the arrangement in Part X	III and complete the foll	owing tal	ble.					110
		and complete the ten	ourng tan					Amount	
c	Beginning balance						1c		
	Additions during the year						1d		
e	Distributions during the year						1e		
f	Ending balance						1f		
2a	Did the organization include an amount on	Form 990 Part X line	212				<u> </u>	X Yes	No
	If "Yes," explain the arrangement in Part X			has been r	provided in Par	+ XIII		25 162	X
	art V Endowment Funds. Con						Part IV line	10	125
<u></u>		(a) Current year		) Prior year	(c) Two ye	- T	(d) Three years		are hack
1a	Beginning of year balance	1,785,568		,665,16		25,869	1,049		9,499
	Contributions		<u>_</u>	90,83		28,206			4,130
	Net investment earnings, gains, and					20,200		,031 3	4,130
·	losses	255,239		29,57	, g 3	11,085	130	,070 -16	4,461
a	Grants or scholarships	233,233		23,31	<del>-</del>	11,005	130	,070 -10	4,401
	Other expenditures for facilities and						·		<del></del> -
•	·	-2,995							
	programs Administrative expenses	2,333			<del> </del>				
	•	2,037,812	1	,785,56	0 1 6	65,160	1,225	960 1 04	0 160
g	•					05,100	1,225	,809 1,04	9,168
٤	Provide the estimated percentage of the ciboard designated or quasi-endowment	100.00 %	(line ig,	, column (a)	) neid as				
а ь	· · · · · · · · · · · · · · · · · · ·								
		<b>%</b>							
U	Temporarily restricted endowment ►	70							
2-	The percentages in lines 2a, 2b, and 2c sh		454		dd	£41			
Ja	Are there endowment funds not in the pos	session of the organizar	tion that a	are neio and	a administered	tor the		[v.	
	organization by							Y (	
	(i) unrelated organizations							3a(i)	X
	(ii) related organizations		. 0	.I- DO				3a(ii)	X
D	If "Yes" to 3a(ii), are the related organization							3b	
4	Describe in Part XIII the intended uses of t				10				
Pa	art VI : Land, Buildings, and Eq							Т	
	Description of property	(a) Cost or other b	pasis		or other basis	l '''	ccumulated	(d) Book valu	ie
		(investment)	· · · · · ·		other)	de _i	preciation	-	<u> </u>
	Land				968,539	-	204 222		, 53 <u>9</u>
	Buildings		<del> </del>	19,	<u>493,591</u>	<del>'</del>	,391,926	12,101	,665
C	Leasehold improvements							<del> </del>	_
d	• •				E00 000		001 15	<u> </u>	
	Other	<u> </u>			<u>508,038</u>	1	,294,434		
Tota	<ol> <li>Add lines 1a through 1e (Column (d) mus</li> </ol>	st equal Form 990, Part	X, colum	n (B), line 1	0(c).)			14,283	,808

Part VII Investments—Other Securities. See Form 990		00-02/2021	Page .
(a) Description of security or category	(b) Book value	(c) Method of v	aluation
(including name of security)		Cost or end-of-year	market value
(1) Financial derivatives			
(2) Closely-held equity interests			
(3) Other			
(A)			
(B)			
(C)			
(D)			
(E)			
(F)			-
(G)			
(H)			
<u>(I)</u>			
Total. (Column (b) must equal Form 990, Part X, col (B) line 12)			
Part VIII Investments—Program Related. See Form 99	0, Part X, line 13.		
(a) Description of investment type	(b) Book value	(c) Method of vi	aluation
		Cost or end-of-year	market value
(1)			
(2)			<del>-</del>
(3)			
(4)			
(5)			
(6)			
(7)			
(8)		-	
(9)			
(10)			
Total. (Column (b) must equal Form 990, Part X, col (B) line 13)			
Part IX Other Assets. See Form 990, Part X, line 15.		-	
(a) Description			(b) Book value
(1) DESIGNATED INVESTMENTS			2,037,812
(2) DESIGNATED CASH AND INV			378,665
(3) RECEIVABLE FROM SCIENCE	TECHNOLOGY		300,000
(4) DEFERRED LOAN COSTS			22,567
(5) <b>DEPOSITS</b>	·		2,354
(6)	·		
(7)			
(8)			
(9)			
(10)			
Total. (Column (b) must equal Form 990, Part X, col (B) line 15)		<b>&gt;</b>	2,741,398
Part X Other Liabilities. See Form 990, Part X, line 25			
1. (a) Description of liability	(b) Book value		
(1) Federal income taxes			
(2) ADVANCED TUITION PAYMENTS	6,173,170		
(3) ACCRUED EXPENSES	444,930		
_(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
(10)			
(11)			
Total. (Column (b) must equal Form 990, Part X, col (B) line 25)	6,618,100		
2. FIN 48 (ASC 740) Footnote In Part XIII, provide the text of the footnote to	the organization's financial	statements that reports the org	anızatıon's

liability for uncertain tax positions under FIN 48 (ASC 740) Check here if the text of the footnote has been provided in Part XIII

- Sche	dule D (Form 990) 2012 THE BALDWIN SCHOOL OF PUERTO F				Page <b>4</b>
Pa	rt XI Reconciliation of Revenue per Audited Financial Statemen	nts W	ith Revenue per Re	turn	
. 1	Total revenue, gains, and other support per audited financial statements			1	11,655,465
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12.				
а	Net unrealized gains on investments	2a	191,418		
b	Donated services and use of facilities	2b			
С	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII )	2d	11,441	_	
е	Add lines 2a through 2d			2e	202,859
3	Subtract line 2e from line 1			3_	11,452,606
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
а	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII )	4b_			
С	Add lines 4a and 4b			4c	
5	Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12)			5	11,452,606
Pa	rt XII   Reconciliation of Expenses per Audited Financial Stateme	ents V	ith Expenses per F	<u>Retur</u>	
1	Total expenses and losses per audited financial statements			11	10,989,897
2	Amounts included on line 1 but not on Form 990, Part IX, line 25				
а	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
С	Other losses	2c			
d	Other (Describe in Part XIII )	2d	11,441		
e	Add lines 2a through 2d			2e	11,441 10,978,456
3	Subtract line 2e from line 1			3	10,978,456
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
а	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII )	4b			
С	Add lines 4a and 4b			4c	
5	Total expenses Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)			5	10,978,456

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4; Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b Also complete this part to provide any additional information

Part IV, Line 2b - Escrow Liability Arrangement Explanation

The School acts as custodian for cash held for student groups, which is restricted for the specific use of graduation classes and other student groups.

### Part X - FIN 48 Footnote

Part XIII | Supplemental Information

The Baldwin School of Puerto Rico, Inc. is eligible for exemption from Puerto Rico income taxes under section 1101(4) of the Puerto Rico Internal Revenue Code of 1994, as amended. In addition, it has been classified as a not-for-profit entity under section 501(a) of the US Internal Revenue Code and exempt from US income taxes. Accordingly, no provision or liability for Puerto Rico or federal income taxes has been recorded.

The School follows accounting standards relating to accounting for uncertainty in income taxes. As a result of this guidance, management

Part XIII Supplemental Information (continued)

assessed whether there were any uncertain tax positions which may give rise to income tax liabilities and determined that there were no such matters requiring recognition in the accompanying financial statements. The School filed income tax returns only in the Commonwealth of Puerto Rico. With few exceptions the School is no longer sibject to income tax examinations by tax authorities for years before 2009.

Part XI, Line 2d - Revenue Amounts Included in Financials - Other

Cost of Goods Sold reported as a reduction of gross revenue \$ 11,441

Part XII, Line 2d - Expense Amounts Included in Financials - Other

Cost of Good Sold reported as a reduction of Gross Revenue \$ 11,441

#### **SCHEDULE E**

. (Form 990 or 990-EZ)

## **Schools**

Complete if the organization answered "Yes" to Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.
 ► Attach to Form 990 or Form 990-EZ.

OMB No 1545-0047 2012

Open to Public Inspection

Department of the Treasury Internal Revenue Service Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO,

Employer identification number

	INC.	5-0272821		
Pa	art I		-	-
			YES	NC
1	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	1	X	INC
2	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	2	х	
3	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe If "No," please explain If you need more space, use Part II  The School publicized it's racially non-discriminatory potentially the employment applications, school brochures, stranuals, and during the admission process.		x	
4	Does the organization maintain the following?			
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	4a		X
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	4b	х	
С	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	40	х	
d		4c 4d	X	
_	If you answered "No" to any of the above, please explain If you need more space, use Part II  The records are not used for the decision making process, the National Association of Middle School request the records the School make surveys to get the information.	but if		
5 a	Does the organization discriminate by race in any way with respect to Students' rights or privileges?	 5a		x
ŭ	Cludents rights of privileges.	Ja	1	
b	Admissions policies?	5b		x
С	Employment of faculty or administrative staff?	5c		х
d	Scholarships or other financial assistance?	_5d		x
е	Educational policies?	5e		x
f	Use of facilities?	_5f		x
g	Athletic programs?	5g		x
h	Other extracurricular activities? If you answered "Yes" to any of the above, please explain If you need more space, use Part II	5h		х
6a	Does the organization receive any financial aid or assistance from a governmental agency?	_ 6a	x	
b	Has the organization's right to such aid ever been revoked or suspended?	6b		X
	If you answered "Yes" to either line 6a or line 6b, explain on Part II			
7	Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev. Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," explain on Part II		Y	

Schedule E (Form 990 or 990-EZ) (2012)

THE BALDWIN SCHOOL OF PUERTO RICO,

6-0272821

Page 2

**Supplemental Information.** Complete this part to provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also complete this part to provide any other additional information (see instructions).

Sch E - Financial Aid or Government Assistance Explanation
Organization received funds under Tittle II-A: "Teacher and Principal
Trainning and Recruiting Fund".

SCHEDULE G (Form 990 or 990-EZ) Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

See separate instructions.

2012

Open to Public

Department of the Treasury
Internal Revenue Service

Name of the organization

TH

THE BALDWIN SCHOOL OF PUERTO RICO,

Employer identification number 66-0272821

INC.	66-0272821							
Part I Fundraising Activities. Complete if Form 990-EZ filers are not required to				red "Yes" to Form	990, Part IV, line	17.		
1 Indicate whether the organization raised funds through a				Check all that apply				
a Mail solicitations	e Solicitation	of nor	n-gov	ernment grants				
b Internet and email solicitations	f Solicitation	of gov	ernm/	ent grants				
c Phone solicitations	g Special fund	draisir	ng ev	ents				
d In-person solicitations								
<ul> <li>Did the organization have a written or oral agreement with or key employees listed in Form 990, Part VII) or entity in b. If "Yes," list the ten highest paid individuals or entities (fur compensated at least \$5,000 by the organization.</li> </ul>	connection with pi	rofess nt to a	ional green	fundraising services?		Yes No		
		(iii) Did raiser			(v) Amount paid to	(vI) Amount paid to		
(I) Name and address of individual or entity (fundraiser)	(II) Activity	custo contr contrib	dy or ol of	(Iv) Gross receipts from activity	(or retained by) fundraiser listed in col (I)	(or retained by) organization		
		Yes	No					
1								
2				,		-		
2								
3								
4								
5								
6								
7								
8								
9								
10								
Fotal			<b>•</b>					

960									
Schedule G (F	Form 990 or 990-EZ) 2012	THE	BALDWIN	SCHOOL	OF	PUERTO	RICO,	66-0272821	Page 2
Part II	Fundraising Events.	Comple	te if the orgar	nization ans	were	d "Yes" to F	orm 990,	Part IV, line 18, or report	ted
•	more than \$15,000 of	fundrais	ing event con	itributions a	ind gr	oss income	on Form	990-EZ, lines 1 and 6b.	List
•	events with gross rece	eipts area	ater than \$5.0	000.					

		events with gro	ss receipts greater than \$5,	000.		
			(a) Event #1  GOLF ESCAPADE	(b) Event #2	(c) Other events	(d) Total events (add col (a) through
e			(event type)	(event type)	(total number)	col (c))
Revenue	1	Gross receipts	61,930			61,930
	2	Less. Contributions	45,453			45,453
	3	Gross income (line 1 minus line 2)	16,477			16,477
	4	Cash prizes				
	5	Noncash prizes				
nses	6	Rent/facility costs				
Direct Expenses	7	Food and beverages				
Direct	8	Entertainment				<del> </del>
	9	Other direct expenses	12,727	<del>-</del>		12,727
	10	Direct expense summary.	Add lines 4 through 9 in column (d)	)	•	12,727 ₀ 3,750
		Net income summary Co	mbine line 3, column (d), and line 1	0	<u> </u>	3,750
P	art		plete if the organization answ	vered "Yes" to Form 99	0, Part IV, line 19, or repo	rted more
	_	than \$15,000 c	on Form 990-EZ, line 6a.		<del></del>	<del></del>
une			(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
Revenue		_		· · · · · · · · · · · · · · · · · · ·		
	_1	Gross revenue				
sesu	2	Cash prizes				
Expenses	3	Noncash prizes				-
Direct	4	Rent/facility costs				<del> </del>
	5_	Other direct expenses				
	6	Volunteer labor	Yes %	Yes No	% Yes %	6
	7	Direct expense summary	Add lines 2 through 5 in column (d)	)	•	·
	8	Net gaming income sumn	nary Combine line 1, column d, and	l line 7		
	En Is i	iter the state(s) in which the	e organization operates gaming activ o operate gaming activities in each o	vities.		Yes No
		ere any of the organization' 'Yes," explain	's gamıng licenses revoked, suspen	ded or terminated during the	tax year?	Yes No

## SCHEDULE J (Form 990)

**Compensation Information** 

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

► Complete if the organization answered "Yes" to Form 990, Part IV, line 23.

► Attach to Form 990. ► See separate instructions.

OMB No 1545-0047

Open to Public Inspection

Department of the Treasury Internal Revenue Service Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO, INC.

Employer identification number 66-0272821

Part I **Questions Regarding Compensation** No Yes 1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990. Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items First-class or charter travel | Housing allowance or residence for personal use Travel for companions Payments for business use of personal residence Tax indemnification and gross-up payments Health or social club dues or initiation fees Discretionary spending account Personal services (e.g., maid, chauffeur, chef) b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to X 1b Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all officers. X directors, trustees, and the CEO/Executive Director, regarding the items checked in line 1a? Indicate which, if any, of the following the filing organization uses to establish the compensation of the organization's CEO/Executive Director, Check all that apply Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III Compensation committee |X| Written employment contract Independent compensation consultant Compensation survey or study Form 990 of other organizations Approval by the board or compensation committee During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization a Receive a severance payment or change-of-control payment? 4a b Participate in, or receive payment from, a supplemental nonqualified retirement plan? X 4b c Participate in, or receive payment from, an equity-based compensation arrangement? 4c If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9. For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of X a The organization? 5a X b Any related organization? 5b If "Yes" to line 5a or 5b, describe in Part III For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of X The organization? 6a X b Any related organization? 6b If "Yes" to line 6a or 6b, describe in Part III For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed X payments not described in lines 5 and 67 If "Yes," describe in Part III 7 Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53 4958-4(a)(3)? If "Yes," describe ın Part III 8 X If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Regulations section 53 4958-6(c)?

Schedule J (Form 990) 2012

officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed. Schedule J (Form 990) 2012

8

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (ii). Do not list any individuals that are not listed on Form 990, Part VII

Note. The sum of columns (B)(i)—(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual Part II

(B) Breakdown of W-2 and/or 1099-MISC compensation (c) Retirement and (b) Nortaxable (E) Total of columns	(B) Breakdown of	(B) Breakdown of W-2 and/or 1099-MISC compensation	C compensation	(C) Retirement and	(D) Nontaxable	(E) Total of columns	(F) Compensation
(A) Name and Title	(I) Base compensation	(ii) Bonus & incentive compensation	(III) Other reportable compensation	other deferred compensation	benefits	(B)(r)+(D)	reported as deferred in prior Form 990
IGAN	(1) 180,000	4,500	17,680	18,000	65,186	285,366	0
1 HEADWASTER	(ii) 0		0	0	0	0	0
2	(11)						
	<u>.</u>				•		
3	(ii)						
4	<u>(i)</u>						
					•		
w.	(11)						
9	(ii)						
	3						
7	(11)						
		ļ					t
80	(ii)						
	3						
6	(II)						
10	€ @						
	(0)						
	3						
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	(0)						
13	(ii)						
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16	(a)			<del>,     </del>	•		
			:				

Schedule J (Form 990) 2012

8

Schedule J (Form 990) 2012 THE BALDWIN SCHOOL OF PUERTO RICO, 66-0272821

Part III Supplemental Information

Complete this part to provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

# SCHEDULE L (Form 990 or 990-EZ)

**Transactions With Interested Persons** 

Complete if the organization answered

"Yes" on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, or 28c,

or Form 990-EZ, Part V, line 38a or 40b.

OMB No 1545-0047

Open To Public Inspection

Department of the Internal Revenue S			Attach to Form	r Form 990-EZ, Pa			a or 40b. ▶ See sepa	rate inst	ructions					pen To		-
Name of the organi	_	THE BALDWIN SCHOOL					<b>у</b> осо осра			Emplo	yer ide	ntificati			<u> </u>	
		INC.		,						66-0	02728	21				
Part I		s Benefit Transaction of the organization answer								ort V. Iv	20.40					
	Complet	e it the organization answer	- 1	nship between disc			- 1	roini	990-EZ, F	ait v, iii	116 401	,		(d)	Correc	1042
1	(a) Name c	of disqualified person	(b) Noidillo	organizatio		a pera	SOLY ALLO		(c) Descri	ption of tra	ansactio	n		Yes	$\overline{}$	No
(1)		<del></del>										• ••		<del>                                     </del>	$\dashv$	
(2)															$\dashv$	
(3)																
(4)							_									
(5)							-							—	$\dashv$	
(6)										-						
	e amount o	of tax incurred by the organia	zation managers	or disqualified	a per	sons	auring the	year			▶ \$	6				
		of tax, if any, on line 2, above	e, reimbursed by	the organizat	ion	,	•				<b>&gt;</b> \$	<u> </u>				
Part II	Loans	to and/or From Inter	ested Perso	ns.					-							
	•	e if the organization answer				ne 3	8a or Forn	n 990,	Part IV, III	ne 26, o	r if the	•				
(a) Name of inte		ition reported an amount on	Form 990, Part	X, line 5, 6, or (c) Purpose of	_	oan to	(e) Origi	201	(A) Polo		I (a) In	dofoult?	T/E\ Ar		1 (1) 14	Inttoo
(a) Name of fixe	rested person		with organization	loan	or fro	m the			(f) Bala	nce que	(9) 111	default?	by bo	oproved pard or		Vritten ement
			ļ	ĺ		9 ?					V	L	-	nittee?	V	Τ
		· · · · · · · · · · · · · · · · · · ·			110	From			1		Yes	No	Yes	No	Yes	No
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(2)									ľ			ļ				
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Part III	Grants	s or Assistance Bene	fiting Interes	sted Perso	ne			▶ \$			J		Щ.			
, a di Cili		te if the organization answer				27										
	(a) Name	of interested person		ship between intere		(c) Ar	mount of assis	tance	(d) Type of	assistance		(e)	Purpos	e of assi	stance	
(1)	-		person								╁-					
(2)																
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(8) (9)

Schedule L (Form 990 or 990			<del></del>		P	age 2
		ng Interested Persons. 'es" on Form 990, Part IV, line 28a	ı. 28b. or 28c			
<u> </u>	of interested person	(b) Relationship between interested person and the organization	(c) Amount of transaction	(d) Description of transaction		Sharing f org enues?
(1) Douglas Pennock		President	95.825	Maintenance & Lands		x
(2) Antonio Casella		Treasurer	· · · · · · · · · · · · · · · · · · ·	Commission	7-	x
(3)	<del></del>				_	+
(4)					1	
(5)					7	
(6)			·			
(7)						
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(9)	· · · · · · · · · · · · · · · · · · ·					ļ.,
(10)	4 4 4 4 4					.l
	ental Information		5.1.1.1			
Complete thi	is part to provide additional in	nformation for responses to question	ons on Schedule L (se	e instructions).		
Schedule L, E	Part V - Addit	ional Information	<u> </u>			
Part IV line	1- Mr. Douglas	s Pennock serves	as Presiden	t of Pennock		
Growers, Inc.	. a landscape f	firm that provide	s landscapi	ng services to		
	<del></del>				-	
Baldwin School	ol of Puerto Ri	ico, inc.				
-						
Part IV Line	2- Mr. Antonio	Casellas serves	as Executi	ve Vice Presiden	t a	t
Carrion, Laff	fitte & Casella	as, Inc. (CLC), a	wholly own	ed subsidiary of	HUI	3
International	l LLC, a Chicac	go based insuranc	e brokerage	firm. CLC serve	s a	8
insurance bro	okers for The l	Baldwin School of	Puerto Ric	o, Inc.		
				-		
			-			
					<del></del>	
			<del></del>			

# SCHEDULE M (Form 990)

**Noncash Contributions** 

Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.

Attach to Form 990.

OMB No 1545-0047

Open To Public Inspection

Department of the Treasury Internal Revenue Service Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO,

Employer Identification number

	INC.				66-02/2	821		
<u> Pa</u>	art I Types of Property							
		(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determi noncash contribution a	•		
1	Art—Works of art							
2	Art—Historical treasures							
3	Art—Fractional interests					-		
4	Books and publications							
5	Clothing and household goods							
6	Cars and other vehicles							
7	Boats and planes					_		
8	Intellectual property							
9	Securities—Publicly traded							
10	Securities—Closely held stock	-						_
11	Securities—Partnership, LLC,							
	or trust interests							
12	Securities—Miscellaneous							
13	Qualified conservation							
	contribution—Historic							
	structures							
14	Qualified conservation			-				_
	contribution—Other							
15	Real estate—Residential		<u>-</u>					
16	Real estate—Commercial							
17	Real estate—Other							
18	Collectibles							
19	Food inventory							
20	Drugs and medical supplies							
21	Taxidermy							
22	Historical artifacts							
23	Scientific specimens							
24	Archeological artifacts		4	20.000				
25	Other > ( PIANO )	X	1	92,000	APPRAISAL			
26	Other (							
27	Other ► (							
28	Other ►(		-4	**************************************	1			
29	Number of Forms 8283 received by the	_	= -					
	which the organization completed Fo	rm 8283, F	an IV, Donee Acknowle	agement (			14	
30a	During the year, did the organization	rocewa by	contribution any propert	v ranadad in Bad L lines 1	39 that		Yes	No
Jua	it must hold for at least three years from							
	used for exempt purposes for the ent			ii, and which is not required	a to be	200		x
b	If "Yes," describe the arrangement in	_	periour			30a		
31			olicy that requires the rev	you of any non-standard				
٠.	Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?							x.
32a								<del></del> -
<b></b> 4	contributions?	a parties t		o ochor, process, or sell little	1100011	32a		х
ь	If "Yes," describe in Part II					32d		<del>  ^</del> -
33	If the organization did not report an a	mount in c	olumn (c) for a type of pr	operty for which column (a)	) is checked.			
	describe in Part II			, , ,	,			

Schedule M (Form 990) (2012)

Page_2

Supplemental Information. Complete this part to provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both Also complete this part for any additional information.

## **SCHEDULE O** _ (Form 990 or 990-EZ)

Department of the Treasury

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

Internal Revenue Service Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO,

INC.

Employer Identification number 66-0272821

OMB No 1545-0047

Form 990 - Organization's Mission or Most Significant Activities Baldwin is an independent, not-for-profit, non-sectarian, college preparatory English languange school whose mission is to offer a rigorous curriculum in a nurturing environment, challenging students to be thoughtful learners and engaged, compassionate culturally aware citizens in a diverse world.

Form 990, Part VI, Line 2 - Related Party Information Among Officers. Directors, Trustees or Key Employees:

Douglas Pennock

Trudy Pennock

President

Director of advancement and

Married

development

Douglas Pennock

Sarah Loinaz

President

Elementary

Daugther in Law

Enrique Arzuaga

Nancy Vazquez

Vice P

Teacher

Married

Alberto Ledesma

Teresa Ledesma

Director

Teacher

Married

Federico Sanchez

Elimari Sanchez

Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO,

Employer Identification number 66-0272821

Director

Principal Middle Upper School

Sister

Antonio Casellas

Maita Jaunarena

Treasurer

Elementary Teacher

Sister in Law

Form 990, Part VI, Line 6 - Classes of Members or Stockholders

For the Classes of Members of Stockholders please see Exhibit A- By Laws of

The Baldwin School of Puerto Rico, Inc., Article III, Sections 1, 2 and 3.

Form 990, Part VI, Line 7a - Election of Members and Their Rights

For the Election of Members and Their Rights please see Exhibits A -By

Laws of The Baldwin School of Puerto Rico Article III, Section 4.

Form 990, Part VI, Line 7b - Decisions Subject to Approval of Members

The members of the Corporation have all the rights and privileges stated in

The Baldwin School of PR Inc. By-Laws, copy of which is attached

hereto. See Exhibit A - By Laws of The Baldwin School of Puerto Rico, Inc.

Article IV.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

The return preparer emails a copy of a draft of the return, Form 990, to

the Business Manager of the corporation. She/He forwards a hard copy of the

form to the corporation's Treasurer. The Treasurer will discuss and review

Form 990 with all the members of the Board of Directors in their monthly

Board Meeting. Once all points are reviewed and cleared, the return will be

Description

Name of the organization

THE BALDWIN SCHOOL OF PUERTO RICO,

Form 990, Part IX, Line 24e - Other Expenses

Employer Identification number 66-0272821

sent in final form for proper signatures and filing procedures.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy Please make reference to Exhibit B here attached.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation They are available to the public upon request.

Amount

UTILITIES \$ 188,647 0 MATERIALS EXPENSE 187,803 0 SECURITY GUARDS 170,049 0 \$ SCHOLARSHIP EXPENSES \$ 168,448 0 SUMMER CAMP \$ 134,641 0

GRANT- TITLE II

REPAIRS & MAINTENANCE

PROFESSIONAL DEVELOPMENT

\$

\$ 87,927

120,911

16,304

0

\$

0

77,281

.

0

0

0

0

0

0

0

0

BANK CHARGES

Schedule O (Form 990 or 990-EZ) (2012)

Name of the organization			SCHOOL	OF PUERTO	RICO,	Employer Ident	Page 2 Iffication number 2821
	\$		0	\$	86,177	\$	0
SPECIAL AC	rivi	ries					
	\$	72,	942	\$	0	\$	O
FINANCIAL A	AID						
	\$	63,	920	\$	0	\$	0
PERSONAL DA	AY-FI	ACULTY					
	\$	41,	707	\$	0	\$	0
OTHER EXPE	NSES						
	\$	29,	043	\$	10,053	\$	0
ADMINISTRA:	rion						
	\$		0	\$	27,639	\$	0
TELEPHONE							
	\$	20,	372	\$	0	\$	0
TRANSPORTA:	rion						
	\$	20,	131	\$	0	\$	0
ANNEX EXPE	NSES						
	\$	19,	940	\$	0	\$	0
OFFICES SUI	PPLIE	ES					
	\$	19,	669	\$	0	\$	0
SUMMER PAYI	ROLL						
	\$	16,	900	\$	0	\$	0
DUES & SUBS	SCRIE	PTIONS					
	\$	14,	754	\$	84	\$	0
VEHICLE EX	PENSE	ES					
	\$	14,	364	\$	0	\$	0
POSTAGE							
	\$	12,	135	\$	0	\$	0

lame of the organization	THE	BALDWIN	SCHOOL	OF PUERTO	RICO,	Employer Identification 66-0272	
YEARBOOK							
	\$	11,	490	\$	0	\$	0
P.T.O.							
	\$	10,	660	\$	0	\$	0
INFIRMARY							
	\$	2,	804	\$	0	\$	0
ALLOWANCES							
	\$		0	\$	1,870	\$	0
SUMMER SCH	OOL						
	\$	1,	508	\$	0	\$	0
WEIGHT ROO	M PRO	GRAM					
	\$		492	\$	0	\$	0
Form 990,	Part	XI, Line	9 - Re	conciliat	ion of Change	s - Other	
Cost of Go	ods S	Sold repo	orted as	a reduct	ion of gross	revenue \$	11,441
Cost of Go	ods S	Sold repo	orted as	a reduct	ion of Gross	Revenue \$	-11,441

Related Organizations and Unrelated Partnerships

2012 OMB No 1545-0047

Open to Public Inspection

Employer identification number 66-0272821 Complete if the organization answered "Yes" to Form 990, Part IV, line 33, 34, 35, 36, or 37. ▶ See separate instructions. ▶ Attach to Form 990. THE BALDWIN SCHOOL OF PUERTO RICO, INC. Department of the Treasury Internal Revenue Service Name of the organization (Form 990)

Part I	Identification of Disregarded Entities (Complete if the or	organization answered "Yes" to Form 990, Part IV, line 33.)	d "Yes" to Form 99(	), Part IV, line 33.)		
	(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
£						
(2)						
(6)						
(4)						
(5)						
Part II	Identification of Related Tax-Exempt Organizations (Co	(Complete if the organ tax year.)	ization answered "Y	es" to Form 990, Pa	(Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had tax year.)	se it had

Name, address, a	(a) Name, address, and EiN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public chanty status (if section 501(c)(3))	(1) Direct controlling entity	Section 512(b)(13) controlled entity?
(1) Fundacion Escape P.O. Box 9689 San Juan	66-0396395 RQ 00908-9689	Prevention	Ğ	501c	7	N/A	×
(2)							
(3)							
(4)							
(5)		-					

Schedule R (Form 990) 2012

SCHEDULE R

Schedule R (Form 990) 2012

66-0272821

THE BALDWIN SCHOOL OF PUERTO RICO,

Page 2 Schedule R (Form 990) 2012 (I) Section 512(b)(13) controlled entity? ĝ Percentage ownership 3 General or managing partner? Yes No Identification of Related Organizations Taxable as a Corporation or Trust (Complete if the organization answered "Yes" to Form 990, Part IV line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.) Identification of Related Organizations Taxable as a Partnership (Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.) Percentage ownership amount in box 20 of Schedule K-1 Code V—UBI (Form 1065) end-of-year assets (h) Dispro-portionate alloc 2 Yes Share of end-ofyear assets 9 Share of total Income Share of total Type of entity (C corp, S corp, Predominant income (related, unrelated, excluded from tax under sections 512-514) Direct controlling Ð (d) Direct controlling foreign country) Legal domicile entity (state or (c) Legal domicile (state or foreign country) Primary activity Primary activity (a)
Name, address, and EIN of related organization Name, address, and EIN of related organization Part IV Part III ĕ lΞ € 3 100 ΙΞ 2 |ල €

96

Transactions With Related Organizations (Complete of the organization answered "Yes" to Form 990, Part IV, line 34, 35b, or 36.) Schedule R (Form 990) 2012 THE BALDWIN SCHOOL OF PUERTO RICO, Part V

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule					Yes	<b>₽</b>
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?	e or more related organizations listed ii	n Parts II-IV?			_	1
a Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity				1a		×
b Gift, grant, or capital contribution to related organization(s)				1 7	X	
c Gift, grant, or capital contribution from related organization(s)				10		×
				1d		×
e Loans or loan guarantees by related organization(s)				1e		×
					- ,	
f Dividends from related organization(s)				<b>=</b>		×
g Sale of assets to related organization(s)				19	-	×
h Purchase of assets from related organization(s)				ŧ		×
i Exchange of assets with related organization(s)				1;		×
j Lease of facilities, equipment, or other assets to related organization(s)				1		×
k Lease of facilities, equipment, or other assets from related organization(s)				¥		×
I Performance of services or membership or fundraising solicitations for related organization(s)	(s)			=		×
m Performance of services or membership or fundraising solicitations by related organization(s)	(8)			1m		×
n Shanng of facilities, equipment, mailing lists, or other assets with related organization(s)				1n		×
o Sharing of paid employees with related organization(s)				9	-	×
					-	` '
p Reimbursement paid to related organization(s) for expenses				1p		×
q Reimbursement paid by related organization(s) for expenses				19		×
						-1
				=	+	× :
s Other transfer of cash or property from related organization(s)				18	7	×
If the answer to any of the above is Tes, see the instructions for information on who must define the answer to any of the above is Tes.	who must complete this line, including covered relationships and transaction thresholds	lationships and transaction	thresholds			
(a)	(a)	(2)	(p)			
Name of other organization	Transaction	Amount involved	Method of determining amount involved	unt involved		
	type (a-s)				İ	
(1) Fundacion Escape	Д	55,234	Cash Donation			
(2)						
(3)						
(4)	•					
(5)						
(6)						

Schedule R (Form 990) 2012

Schedule R (Form 990) 2012 THE BALDWIN SCHOOL OF PUERTO RICO,

8

66-0272821

Unrelated Organizations Taxable as a Partnership (Complete if the organization answered "Yes" to Form 990, Part IV, line 37.)

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships Part VI

Section 512-514)  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes	(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or	(d) Predominant income (related, unrelated, excluded	(e) Are all partners section 501(c)(3)	rhers 3)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate, allocations?	e 0		(I) General or managing partner?	(k) Percentage ownership
			foreign country)	from tax under section 512-514)	yes R	Sm S			L.	(Form 1065)	×		
(3)	(1)												
(4)	(2)											<del> </del>	
(3)	(6)										-	ļ	
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(3)	(5)	!											
(3)	(9)										<u> </u>		
(9)	(7)										<del>                                     </del>		
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11)	10)											ļ	
	11)										-	ļ	

Schedule R (Form 990) 2012 THE BALDWIN SCHOOL OF PUERTO RICO,

66-0272821

Page 5

Part VII

**Supplemental Information** 

Complete this part to provide additional information for responses to questions on Schedule R (see

instructions)

960 THE BALDWIN SCHOOL OF PUERTO RICO, 66-0272821 FYE: 6/30/2013

**Federal Statements** 

Expenses
Exp
- All Other
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Line
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Part
90
Form 990, Part IX, I
吀

Description UTILITIES MATERIALS EXPENSE SECURITY GUARDS		(		1
· ·	l otal Expenses	Program Service	Management & General	Fund Raising
0 0 0	188,6	\$ 188,647	\$	٧٠ د
0000	, o	70,04		
NOEV	68,44	68,44		
	34,64	34,64		
& MAINTENANCE	20,91	20,91		
DEVELOPMENT	, 58	6,30	77,281	
	, 92	7,92		
	,17		86,177	
SPECIAL ACTIVITIES	,94	2,94		
	, 92	3,92		
PERSONAL DAY-FACULTY	, 70	41,707		
	60	9,04	10,053	
	, 63		63	
	,37	0,37		
	, 13	0,13		
	, 94	9,94		
SUPPLIES	99,	99'6		
	96	6,90		
SUBSCRIPTIONS	83	14,754	84	
EXPENSES	36	4,36		
	, 13	2,13		
	49	1,49		
	99,	99'0		
	,80	80		
	,87		1,870	
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ROOM PROGRAM	O I	492		
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P.O. Sox 1827, 8ayamón, P.R. 00960-1827 - Tel.: (787) 720-2421 / Fax: (787) 790-0519 - haldwlow@caribe net

#### BY-LAWS OF

## THE BALDWIN SCHOOL OF PUERTO RICO

ARTICLE 1

MEETINGS

Section 1. Place of Meeting

Any or all meetings of the Members of the Corporation or the Board of Directors of the corporation may be held within or without the Commonwealth of Puerto Rico.

Section 2. Annual Meeting of Members of the Corporation

The annual meeting of the Members of the Corporation shall be held in each year during the month of May or June on such date and at such time as the Board of Directors may decide. One of the purposes of the meeting shall be the election of a Board of Directors for the academic year commencing in August following the annual meeting of the Members.

Section 3. Notice of Annual Meeting of Members of the Corporation

At least thirty (30) days prior to the date fixed by section 2 of this article for the holding of the annual meeting of Members of the Corporation, written notice of the time, place and purposes of such meeting shall be malled, as hereinafter provided, to each member entitled to vote at such meeting.

Section 4. Delayed Annual Meeting

If, for any reason, the annual meeting of the Members of the Corporation shall

not be held as designated above, such meeting shall be called and held no later than just prior to the organization meeting of the Board of Directors and the notice of such meeting shall be the same herein required for the annual meeting.

Section 5. Order of Business at the Annual Meeting.

The order of business at the annual meeting of the Members of the Corporation shall be as follows:

Roll call.

Reading notice and proof of mailing,

Reading of minutes of last preceding meeting.

Report of president,

Report of secretary,

Report of treasurer,

Election of directors.

Transaction of other business mentioned in the notice

Adjournment,

provided that, in the absence of any objection, the presiding officer may vary the order of business at his or her discretion; provided, further, that any Member of the Corporation may move the members to include a new item in the agenda and upon second and approval of such motion by majority vote of the Members of the Corporation present, the agenda will be so amended.

Section 6. Special Meetings of Members of the Corporation

A special meeting of the Members of the Corporation may be called at any time by the President of the Corporation or by a majority of the Board of Directors or a

majority of the Members of the Corporation. The method by which such meeting may be called is as follows: Upon receipt of a specification in writing setting forth the date, hour and objects of such proposed meeting, signed by the President, or by the majority of the Board of Directors or of the Members, the Secretary or an Assistant Secretary shall prepare, sign and mail the notices requisite to such meeting. Such notice may be signed by stamped, typewritten or printed signature of the Secretary or of an Assistant Secretary and sent to the Members.

Section 7. Consent in Lieu of Meeting, Notice of Special Meetings of the Members of the Corporation.

The members of the Corporation may take any action by execution of a written consent to said action in lieu of a meeting which consents will be delivered to the Secretary with proof of notice to all the voting Members as of the date of the resolution along with the executed consent forms and such consent shall constitute a valid act of the Members. At least seven days prior to the date fixed for the holding of any special meeting of the Members of the Corporation, written notice of the time, place and purposes of such meeting shall be provided to each Member entitled to vote at such meeting. No business not mentioned in the notice shall be transacted at such meeting without the consent of a majority of the voting Members.

Section 8. Organization Meeting of the Board of Directors.

The organization meeting of the Board of Directors shall be the monthly meeting scheduled for August.

Section 9. Regular Meetings of Board of Directors.

Unless otherwise consented to, the regular meetings of the Board of Directors

shall be held the second Wednesday of each month at 6:30 p.m. at the Baldwin School campus. There shall be no regularly schedules meeting in July. The dates for the regular meetings will appear on the school calendar and no further notice will be necessary.

Section 10. Special Meetings of the Board of Directors

Special meetings of the Board of Directors may be called by the President or a majority of the Board of Directors by delivery of notice as provided for herein.

Section 11. Notices and Maillng

All notices required to be given in writing by any provision of these by-laws shall state the authority pursuant to which they are issued (as, "by order of the President", or "by order of the Board of Directors", as the case may be) and shall bear the written, stamped, typewritten or printed signature of the Secretary of the persons authorized to give notice and will be effective when the same has been deposited in the United States mail, with postage fully prepaid, plainly addressed to the addressee at his, her or its last address or by or by a means that produces written confirmation of delivery or by electronic means at the address appearing upon the membership record of this Corporation. It shall be the responsibility of each Member of the Corporation and of each member of the Board of Directors to provide the Secretary with current address information for these purposes.

#### Section 12, Walver of Notice

Notice of the time, place and purpose of any meeting of the Members of the Corporation or of the Board of Directors shall be waived by presence at the meeting.

ARTICLE II - QUORUM

Section 1. Quorum. Meetings of the Members of the Corporation

Presence in person of at least fifty percent (50%) of all of the Members of the Corporation with the right to vote will constitute quorum at any meeting of the Members of the Corporation. A Member of the Corporation with the right to vote may provide any one other Member with a proxy which will be counted solely for purposes of quorum. Section 2. Quorum. Meetings of the Board of Directors

Presence in person of at least fifty per cent (50%) of all of the directors will constitute quorum at any meeting of the Board of Directors.

#### ARTICLE III - MEMBERSHIP

Section 1. Qualifications.

A person qualifies to be a member of the corporation by his or her election to that position by the Members of the Corporation and by having attained at least the age of twenty-one years.

Section 2. Election of Members of the Corporation

The Members of the Corporation may elect a person to be a member of the corporation at any annual or special meeting of the members or by written consent of the members providing that the person elected receives the affirmative vote of at least two thirds of the total Members of the corporation with the right to vote.

Section 3. Removal of Members of the Corporation.

Any member of the corporation may be removed by the affirmative vote of at least two thirds of the total members of the corporation at the annual meeting or a special meeting of the members of the corporation called for this purpose, for conduct deemed prejudicial to the corporation.

Section 4. Rights and Responsibilities of Members, of the Corporation.

a. The Members of the Corporation shall meet once a year to review the reports of the President, the Secretary and the Treasurer of the corporation, to elect persons to the Board of Directors as provided for herein, and to carry out such other business as may properly come before them. The Members of the Corporation shall attend and act at all special meetings properly called for such purposes as may be set forth in the notice. The Members of the Corporation shall amend the certificate of incorporation and alter, amend or repeal any by-laws as they may determine necessary in the best interests of the corporation in accordance with the Certificate of Incorporation.

#### ARTICLE IV - ACTS OF THE CORPORATION, VOTING

Section 1. Who Entitled to Vote.

Except as the articles or an ameridment; or ameridments thereto otherwise provide, each Member of the Corporation shall, by executed consent or at every meeting of the Members of the Corporation, be entitled to one vote in person on each subject properly submitted to vote and each member of the Board of Directors shall, by executed consent or, at every meeting of the Board of Directors, be entitled to one vote in person on each subject properly submitted to vote.

#### Section 2. Manner of Acting

The Corporation shall act by the affirmative vote of its Members and/or the Board of Directors in accordance with the Certificate of Incorporation, the By-Laws and by delegation of authority to act in such officers as the Board of Directors may, from time to time, determine.

Section 3. Members, Limitation on Voting, Members Emeritus

Whenever a Member of the Corporation has not participated in the annual meetings of the Members for two consecutive years, that person will automatically be elected to the position of Member Emeritus of the Corporation, and will continue to enjoy the right to receive notice of and attend and participate in meetings and his or her presence will be counted for purposes of quorum, but that person shall not have the right to vote until the person attends two consecutive annual meetings of the Members. The reinstatement of the Member Emeritus to the status of Member of the Corporation with the right to vote shall occur at the commencement of the second consecutive annual meeting attended by that person.

#### Section 4. Head of School, Voting

The Head of School shall be a non-voting member of the Board of Directors.

#### ARTICLE V

#### **BOARD OF DIRECTORS**

- Section 1. Composition. Number and Election.
- 1.1. The business, property and affairs of the corporation will be managed by a board of directors composed of no less than ten (10) and no more than fourteen(14) natural persons four of whom will be elected from the parent community and one of whom will be the Head of School. A person qualifies as a member of the parent community if that person is a parent with patria potestas and/or custody or the legal guardian of one or more students enrolled for the next school year at the corporation's school and is not in breach of any obligation to the school as such including payment of any outstanding fees.
  - 1.2. At least ten (10) days prior to the date set for the annual meeting of the

Members of the Corporation, the Board of Directors will deliver to the Secretary of the Corporation the names and addresses of the persons nominated by the Board of Directors to serve as directors of the corporation for the next academic year commencing at the regular meeting of the board in August of each year. The Secretary will deliver the list of nominees to the Members prior to or at the annual meeting of the Members.

Section 2. Vacancies.

Vacancles in the board of directors, shall be filled by appointment made by the remaining directors. Each person so elected to fill a vacancy shall remain a director until his or her successor has been elected by the Members of the Corporation, as appropriate, at their next annual meeting.

Section 3. Action by Unanimous Written Consent

If and when the directors shall severally or collectively consent in writing to any action to be taken by the Corporation, such action shall be as valid corporate action as thought it has been authorized at a meeting of the Board of Directors.

Section 4. Power to Make By-Laws.

The board of directors shall have power to make and alter by-law or by-laws, including the fixing and altering of the number of the directors.

Section 5. Power to Elect Officers.

The Board of Directors shall select a President, one or more Vice Presidents, a Secretary and a Treasurer. No officer except the President need be a member of the board, but a Vice President who is not a director shall not succeed to nor fill the office of President.

Section 6. Power to Appoint Other Officers and Agents.

The Board of Directors shall have power to appoint such other officers and agents as the board may deem necessary for transaction of the business of the corporation.

Section 7. Removal of Officers and Agents.

Any officer or agent may be removed by the Board of Directors whenever in the judgment of the board the business interest of the Corporation will be served thereby.

Section 8. Power to Fill Vacancies.

The board shall have power to fill any vacancy in any office occurring for any reason whatsoever.

Section 9. Delegation of Powers:

For any reason deemed sufficient by the Board of Directors, whether occasioned by absence or otherwise, the board may delegate all or any of the powers and duties of any officer to any other officer or director.

Section 10. Power to Appoint Executive Committee.

The board of directors shall have power to appoint by resolution an executive committee composed of five or more directors who, to the extent provided in such resolution, shall have and exercise the authority of the board of directors in the management of the business of the corporation between meetings of the board.

Section 11. Annual Meeting of the Baldwin Parent Community

Each year, on the second Wednesday of May, or on such other date prior to the commencement of the final exam period at the end of the academic year as the Board of Directors may provide, an assembly of the Baldwin Parent Community will be held on

the school premises by the Board of Directors. The agenda for the annual parent assembly will include reports on the "State of the Baldwin School" by the President and the Treasurer of the corporation and by the Head of School. In the event the parent assembly is not to be held on the second Wednesday of May, the Board will provide for at least thirty days prior notice of the change of date by general announcement to the Baldwin Parent Community.

#### ARTICLE VI

#### OFFICERS

Section 1. President.

The president shall be selected by, and from the membership of, the board of directors. He or she shall preside over all meetings of the board and of the Members of the Corporation. He or she shall have general and active management of the business of the corporation and shall see that all orders and resolutions of the board are carried into effect. He or she shall be an ex officio member of all standing committees and shall have the general powers and duties of supervision and management usually vested in the office of president of a corporation.

Section 2. Vice Presidents.

At least one Vice President shall be chosen from the membership of the board. Such vice presidents as are directors of the Corporation, in the order of their seniority, shall perform the duties and exercise the powers of the President during the absence or disability of the President.

Section 3. Secretary.

The secretary shall attend all meetings of the Members and of the Board of

Directors, and of the Executive Committee, and shall preserve in books of the corporation true minutes of the proceedings of all such meetings. He or she shall safely keep in his or her custody the seal of the Corporation and shall have authority to affix the same to all instruments where its use is required. He or she shall perform such other duties as may be delegated to him or her by the Board of Directors or by the Executive Committee.

Section 4. Treasurer.

The Treasurer shall have custody of all corporate funds and securities and shall keep in books belonging to the Corporation full and accurate accounts of all receipts and disbursements. He or she shall deposit all monles, securities and other valuable effects in the name of the Corporation in such depositories as may be designated for that purpose by the Board of Directors. He or she shall disburse the funds of the Corporation as may be ordered by the board, taking proper vouchers for such disbursements, and shall render to the President and directors at the regular meetings of the board, and whenever requested by them, an account of all his or her transactions as Treasurer and of the financial condition of the Corporation. If required by the board, he or she shall deliver to the President of the corporation, and shall keep in force, a bond in form, amount and with a surety or sureties satisfactory to the board, conditioned for faithful performance of the duties of his or her office, and for restoration to the Corporation in case of his or her death, resignation, retirement or removal from office, of all books, papers, vouchers, money and property of whatever kind in his or her possession or under his or her control belonging to the Corporation.

Section 5. Assistant Secretary and Assistant Treasurer.

The Assistant Secretary, in the absence or disability of the Secretary, shall perform the duties and exercise the powers of the Secretary. The Assistant Treasurer, in the absence or disability of the Treasurer, shall perform the duties and exercise the powers of the Treasurer.

#### ARTICLE VI

#### **EXECUTION OF INSTRUMENTS**

Section 1. Checks, etc.

All checks, drafts and orders for payment of money shall be signed in the name of the Corporation and shall be countersigned, by such officers or agents as the Board of Directors shall from time to time designate for the purpose.

Section 2. Contracts, Conveyances, etc.

When the execution of any contract, conveyance or other instrument has been authorized without specification of the executing officers, the President, or any Vice President, and the Secretary, Treasurer or Assistant Secretary or Assistant Terasurer, may execute the same in the name and behalf of this Corporation and may affix the corporate seal thereto. The Board of Directors shall have power to designate the officers and agents who shall have authority to execute any instrument in behalf of this Corporation and may affix the corporate seal thereto. The Board of Directors shall have power to designate the officers and agents who shall have authority to execute any instrument in behalf of this Corporation.

#### **ARTICLE VIII**

#### POWER OF BOARD TO BORROW MONEY

The board of directors shall have full power and authority to borrow money and to

guarantee the payment of loans made to certain responsible individuals by financial institutions to pay for tuition and related educational expenses of duly registered students of the Corporation's school whenever in the discretion of the board the exercise of said power is required in the general interests of this corporation, and in such case the Board of Directors may authorize the proper officers of this corporation to make, execute and deliver in the name and behalf of this corporation such notes, bonds, agreements with financial institutions and other evidence of indebtedness as said board shall deem proper, and said board shall have full power to mortgage the property of this corporation, or any part thereof, as security for such indebtedness, and no action on the part of the membership of this corporation shall be requisite to the validity of any such note, bond, agreement or other evidence of indebtedness or mortgage.

#### ARTICLE IX

#### AMENDMENT OF BY-LAWS

Section 1. Amendments, how effected. These by-laws may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the Board of Directors, or by the affirmative vote of a majority of the Members of the Corporation, in accordance with the provisions of the certificate of Incorporation.

#### ARTICLE X

#### MEMBERS, DIRECTORS, OFFICERS LIABILITY

No Member of the Corporation or the Board of Directors or officer of the corporation will be personally liable for the obligations of the corporation and, when acting in good faith in the corporation's behalf pursuant to existing guidelines, rules or

resolutions, will be held harmless from and defended against any and all claims, suits, judgments and other liability for which they may be held responsible.

#### ARTICLE XI

### DISPUTE RESOLUTION, ARBITRATION

Any and all disputes arising out of these By-Laws or their application or the application of any rule, regulation, policy, resolution or act or contract implemented or carried out pursuant to these By-Laws shall be resolved, in the first instance, by the person charged with the responsibility for the application or implementation of such. Any interested party affected adversely by the initial resolution of the controversy dissatisfied . with the initial determination must submit their position in writing to the Board of Directors, which, by itself or through such person or persons designated for such purposes and, after due process, will resolve the dispute and such determination will be final and binding. For purposes of this subsection, whenever the actions or omissions of a teacher or the non-teaching employees or agents are involved, the initial resolution of the controversy will be the responsibility of the Head of School. Any and all disputes arising out of the actions or omissions of the Board of Directors, including such as may arise concerning the qualifications of votes, voters, elected members of the board or their election, the validity of elections and any other matters related to the application of the By-laws in matters other than those properly resolved in the first instance by the Head of School shall be resolved in the first instance by the Board of Directors or such officer or committee designated by the Board of Directors for such purposes. Any interested person adversely affected by such initial determination must submit their position in writing to the Members of the Corporation, who, amongst themselves or by

designation of a person or persons for such purposes and after due process, in accordance with such rules of practice and procedure as may be adopted by the Board of Directors from time to time, will resolve the dispute and such determination will be final and binding. Any written notice required under this article will be deemed effective by delivery to the Secretary of the written notice properly directed to the appropriate person or persons and it will be the responsibility of the Secretary to ensure those persons receive the written notification.

#### ARTICLE XII

#### PERSONS SUBJECT TO THE BY-LAWS

Section 1. The following persons will be subject to and obliged by the By-Laws of the Corporation:

The Members of the Corporation. The members of the Board of Directors of the Corporation. The Officers of the Corporation. The members of the Faculty The non-teaching employees of the Corporation. All persons acting as agents of the Corporation, including volunteers. All persons when present on the premises of the Corporation's school. All persons when participating in an activity which is entirely or partially sponsored by the Corporation's school or in which the school is a participant, including but not limited to, sports activities. All persons who have an employment contract or an enrollment contract with the Corporation, including the parents/guardians of students enrolled in the school and the enrolled students, with respect to the implementation of such contracts, or when acting pursuant thereto.

J. All invitees of the Corporation's school.

ARTICLE XIII

#### GENERAL STANDARDS OF CONDUCT

Section 1. All persons subject to the By-laws of the Corporation are hereby forbidden from incurring in conduct that would otherwise constitute a violation of any Federal, Commonwealth or Municipal law, regulation or ordinance or any rule, regulation or policy adopted by the Corporation, as may be amended from time to time.

Section 2. All persons subject to the By-Laws of the Corporation, in their dealings with other persons, are forbidden from incurring in offensive, insulting, degrading, intimidating, discourteous disruptive; disorderly, abusive or violent conduct and are forbidden from incurring in conduct that is damaging to or destructive of property.

Section 3. All persons subject to the By-Laws of the Corporation, when acting in behalf of the Corporation or as its agent(s), are forbidden from discriminating against any other person on those grounds that would otherwise be forbidden by Federal; Commonwealth or Municipal laws, regulations or ordinances.

#### ARTICLE XIV

#### RIGHTS OF THE CORPORATION NOT DIMINISHED

Section 1 Notwithstariding the provisions of any employment or enrollment contract or any other article of these By-Laws, the Corporation shall have and exercise all the rights, powers and prerogatives permitted to a corporation of its class to manage its affairs with the highest degree of discretion possible consistent with the law and nothing in any contract or these By-Laws or any resolution of the Board of Directors or the Members of the Corporation shall be deemed to be a limitation on such powers or to limit the right of the Corporation to amend or repeal any portion of its Certificate of Incorporation or its By-Laws or any resolution, regulation or policy adopted pursuant

thereto at any time or to adopt such measures for the operation of the school as it may deem, in its sole discretion to be advisable and such decisions and/or changes shall not be deemed a breach of any employment or enrollment contract or to diminish the obligations assumed thereunder.

#### **ARTICLE XV**

# SEXUAL CONDUCT BY, BETWEEN AND TOWARD STUDENTS AND OTHER PERSONS

All persons subject to the By-Laws of the Corporation are forbidden from incurring in any sexual conduct by, between and toward students enrolled in the school or students of any other institution while present on the school premises, including participants in activities sponsored or authorized by the Corporation, and all other persons which conduct would otherwise be a violation of any Federal, Commonwealth or Municipal law, regulation or ordinance or any other standard of conduct prohibiting such conduct under the By-Laws of the corporation or any rule, regulation or policy adopted pursuant thereto. All other conduct of a sexual nature will be governed by the rules governing personal conduct in other provisions of the By-Laws of the Corporation or any resolution, regulation or policy adopted pursuant thereto. Notwithstanding the provisions of the above paragraph, all conduct of a sexual nature between any member of the Corporation, member of the Board of Directors, managers, supervisors, members of the faculty, employees, agents, whether compensated or volunteer, or contractors and any student of the school irrespective of time and place, is forbidden.

Approved and adopted by the Board of Directors at the regular meeting held on September 19, 2007,

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Antonio Casellas	Carll.
Carmen Melero	
Douglas Pennock	3 3 4
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# THE BALDWIN SCHOOL OF PUERTO RICO, INC. 66-0272821

# A STATEMENT ATTACHED TO AND MADE PART OF THE UNITED STATES RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX YEAR ENDED: JUNE 30, 2012

Form 990, Schedule O. Part VI, Line 12c - Enforcement of Conflicts Policy

# Conflict of Interest Policy

#### **Section 1 Purpose**

The purpose of this conflict of interest or third party transactions policy is to protect the Corporation's interest when it is contemplating entering into a transaction or other agreement that might benefit the interest of an interested person or entity. This policy is established pursuant to applicable Commonwealth of Puerto Rico law governing conflict of interest rules applicable to non-profit corporations.

#### Section 1.1 – Definitions

For the purpose of this policy and all Corporation rules, regulations and policies which have been promulgated from time to time in the furtherance thereof, an interested person or entity shall be defined as any natural or juridical person who is or was during the previous five (5) years in a position to exercise substantial influence over the Corporation's affairs, including any Member of the Board of Directors, Member of the Corporation, any Trustee, Officer, substantial donor, Headmaster, Principal, or any member of a committee with Board-delegated authority (each hereinafter collectively referred to as a "Fiduciary").

A Fiduciary has a financial interest ("Financial Interest) if he or she has, directly or indirectly, through any member of his or her family, any business or professional associate or any entity with which he or she is connected:

- a) An ownership or investment interest in any entity which the Corporation has a transaction or financial arrangement; or
- b) A compensation agreement with the Corporation or any entity or individual with which the Corporation has a transaction or financial arrangement; or
- c) A potential ownership or investment in, or compensation arrangement with any entity or individual with which the Corporation is negotiating a transaction or financial arrangement.

The term "Compensation" includes direct and indirect remuneration as well as gifts or favors that are substantial in nature.

The term "family member" means a spouse, siblings, spouses of siblings, ancestors, children and other descendants and spouses of children and other descendants.

The term "entity" means any corporation in which the Fiduciary or a family member owns more than 25 percent of its combined voting power or assets, any partnership in which the Fiduciary or a family member owns more than 25 percent of the profits interest and a trust or estate in which the Fiduciary or a family member owns more than 25 percent of the beneficial interest.

The term "conflict of interest" means any situation in which a Fiduciary's interest may be adverse to the interests of the Corporation, and any situation in which a Fiduciary is in a position to influence a decision of the Corporation in such a way that it will, or might appear to benefit the Fiduciary, a family member of the Fiduciary, or an entity to which either the Fiduciary or a family member of the Fiduciary are related. A conflict of interest includes Financial Interests. The term "conflict of interest" shall not include any situation where prior to engaging in any conduct which might be considered a conflict of interest, a Fiduciary submits the proposed transaction or arrangement to the Board of Directors and it then decides if the proposed transaction or arrangement is in the best interest of the Corporation following the procedure herein established.

#### Section 1.2 - Disclosure

In connection with any actual or possible conflicts of interest, any Fiduciary shall fully disclose in writing any and all material facts to the Board of Directors of the Corporation at the earliest possible time after the conflict of interest becomes known to the Fiduciary and shall be made a matter of corporate record through such annual or other reporting certification process as the Board of Directors shall require from time to time. It shall likewise constitute a fiduciary responsibility of any Member of the Corporation and Member of the Board of Directors of the Corporation to fully disclose any and all material facts of his or her knowledge when he or she understands that any Fiduciary has engaged in a conflict of interest.

#### **Section 1.3 - Determination and Procedure**

After disclosure of an actual or possible conflict of interest and all material facts has been made to the Board of Directors, the Board of Directors or a committee appointed by the Board, shall summon the Fiduciary in order to give such Fiduciary an opportunity to be heard on this matter. If a committee has been appointed for this purpose by the Board, such committee shall render a written report for the Board of Directors consideration within 45 days after being appointed for such task. The Board of Directors shall finally decide whether any conflict of interest exists. The Fiduciary shall leave the Board appointed committee's meeting or the Board meeting, whatever the

case may be, while the determination of a conflict of interest is discussed and voted upon. If the Board of Directors ultimately determines that a conflict of interest exists with respect to a transaction or situation, the Board of Directors may take any of the following actions, and if a Financial Interest exists, the Board of Directors must take the following actions:

- a) Allow the Fiduciary to make a presentation to the Board of Directors, but after such presentation, the Fiduciary shall leave the meeting during the discussion of, and the vote on, the transaction or situation results in the conflict of interest;
- b) Appoint, if the Board of Directors deems it appropriate to do so, a disinterested person or committee to investigate alternatives to the transaction or situation;
- c) Determine, by a majority vote of the disinterested Members of the Board of Directors present, whether the transaction or situation is in the Corporation's best interest and for its own benefit; it is fair and reasonable for the Corporation; and after exercising due diligence, determine whether the Corporation could obtain a more advantageous transaction with reasonable efforts under the circumstances; and
- d) Take appropriate disciplinary action with respect to any violation of this conflict of interest policy.

#### Section 1.4 – Record-Keeping Requirements

The minutes of the Board of Directors meetings and committees with board delegated powers shall include:

- a) The documentation, including comparability data, upon which the Directors based their decision that a transaction or situation is in the Corporation's best interest and is fair and reasonable for the Corporation;
- b) The names of the Directors who disclosed the conflict of interest, the nature of the conflict of interest and whether the Directors determined that there was indeed a conflict of interest; and
- c) The names of the persons who were present for discussions and votes relating to the transaction or situation and a record of any votes taken.

#### Section 1.5 - Effective Date

This policy shall be effective immediately after its approval by the Board of Directors.



PO Box 1827, Bayamon, PR 00960-1827 - Tel (787) 720-2421 / Fax. (787) 790-0619 - www.baldwin-school org

#### **Baldwin School of Puerto Rico**

Policy and Procedure for the Selection of Candidates to the Board of Directors

Whereas: the Board of Directors wishes to establish a policy and procedure by means of which individuals may become eligible for and considered for selection to the Board of Directors and election by the Members of the Corporation, and:

Whereas. The selection of potential Board Members is an ongoing process through which the Board Nominating Committee considers candidates based on the positions available and the fields of expertise required at the moment, in order to pursue a diversified composition;

Now, therefore, upon motion duly seconded and after discussion, the following resolution was unanimously adopted by the directors present:

"RESOLVED: that the following be and is hereby adopted as the Policy and Procedure for the Consideration of Individuals for the Selection to the Board of Directors:

- 1 Any individual will be eligible for consideration to be selected to the Board of Directors.
- Any Baldwin parent interested in joining the Board of Directors of the Baldwin School of Puerto Rico maybe considered by means of a selection process.
- Interested Baldwin Parents or individual should write a brief statement of interest and submit it to the Head of School, with their resume enclosed.

Policy and Procedure for the Selection of Candidates to the Board of Directors Page 2 of 2

- The Board Nominating Committee will review the application and maintain communication with the applicant through the Chairperson of the Nominating Committee.
- 5. In its review, the Nominating Committee will consider the candidates' areas of strength such as broad experience with education, construction, finance and fundraising, among others. Particular emphasis should be given to parent alumni. Eligible candidates will be expected to demonstrate commitment to Baldwin's mission, to be strategic thinkers, and to be willing to dedicate their time and capacities for the benefit of the school.
- 6. Each year, at or before the monthly meeting of the Board in May, the Chairperson of the Nominating Committee will report to the board the results of the committee's work, with recommendations. The Board of Directors will include such recommendations as it deems appropriate in its recommendations to the Members of the Corporation at their annual meeting.



PO Box 1827 Bayamori, PR 00960-1827 - Tal. (787) 720-2421 - Fax (787) 790-0619 - www.baldwin-school.org

#### THE BALDWIN SCHOOL OF PR INC.

#### PROCEDURE FOR THE SELECTION AND RECRUITMENT OF ITS HEAD OF SCHOOL

STEP I: The Baldwin School of PR, Inc. (here and after referred to as "Baldwin" or "the School") has the following procedure in place which regulates how its Head of School ("HOS") will be selected. Based on the contractual relationship between the School and the then existing HOS, he/she has to notify the Board of Directors with at least eleven (11) months prior notice to the Board of Directors that he/she will not be renewing the current contract. Or the BOD may terminate the HOS contract. Once such notice is made by the HOS, or to the HOS, the Board of Director's Search Committee is instructed to contact an experienced Search Professional who is experienced in obtaining HOS candidates for private independent schools. Based on the school's established requirements, such professional then performs the search process, which typically lasts for a three (3) to four (4) month period.

**STEP II:** Once the Search Professional has identified several candidates, such list of candidates along with their academic preparation and prior work experience, is provided to the Board of Directors Search Committee. Such Search Committee may be composed of up to seven (7) members: four (4) members from the Board of Directors and the other three (3) may be members selected from parents of the Baldwin community. Typically, ten to fifteen candidates are pre screened by the Search Professional and are interviewed via teleconference by the Search Committee. Three (3) to four (4) candidates are then selected from the pre screened list of available candidates for a school visit and a finalist interview.

**STEP III:** The three (3) or four (4) candidates that have been selected for a finalist interview then go through a rigorous interview process whereby the Pre-School, Elementary, and MS/US principals, Department Heads, Students, Faculty and Staff as well as the Baldwin Parent Community are invited to participate in this interviewing process and provide their input. Lastly, all the members of the School's Board of Directors participate in the interview process of the possible candidates for the Head of School position.

Committee makes their recommendation to the Board of Directors. Then the full Board of Directors has the authority to vote upon the Search Committee's recommendation as to its recommended candidate, or to approve any other candidate so interviewed. If no specific candidate has been selected, then the Board of Directors has the authority to hire a temporary Head of School from a list that details names and qualifications of retired Head of School candidates, which are able to perform the duties assigned to the HOS on a temporary one year contract, until another candidate, following the above stated process, is finally selected and approved by the Board of Directors of the School.

Form **4562** 

## **Depreciation and Amortization**

(Including Information on Listed Property)

OMB No 1545-0172

- Department of the Treasury Internal Revenue Service

(99)

► See separate instructions.

► Attach to your tax return.

Attachment Sequence No

179

Name(	s) shown on return THE BALL INC.	TOWIN SCHOOL	DL OF POER	TO RICO,			ying num -027	2821
	ss or activity to which this form relates							
	ndirect Depreciati							
Pa	rt I Election To Expen	•	•		=			
	Note: If you have a		y, complete Pari	V before you c	complete Pa	ırt I.	T. 1	500 000
1	Maximum amount (see instructions	•					1	500,000
2	Total cost of section 179 property						2	
3	Threshold cost of section 179 prop	=		structions)			_3	2,000,000
4	Reduction in limitation. Subtract lin		•				4	
<u>5_</u>	Dollar limitation for tax year Subtract line	e 4 from line 1 If zero or	less, enter -0- If marn	ed filing separately, se	e instructions		5	
6	(a) Description	of property		(b) Cost (business use or	nly)	(c) Elected cost		
		<u></u>						
7	Listed property Enter the amount t	from line 29			7			
8	Total elected cost of section 179 p	roperty Add amounts	s in column (c), lines	s 6 and 7		_	8	
9	Tentative deduction Enter the small	aller of line 5 or line	8				9	
10	Carryover of disallowed deduction	from line 13 of your 2	2011 Form 4562				10	<del></del>
11	Business income limitation Enter t	he smaller of busine	ss income (not less	than zero) or line 5	(see instruction	ns)	11	
12	Section 179 expense deduction A	dd lines 9 and 10, bu	t do not enter more	than line 11	(	,	12	
13	Carryover of disallowed deduction				13	<del></del>	<u> </u>	
	: Do not use Part II or Part III below				1			·····
	rt II Special Depreciati			eciation (Do no	ot include li	sted prop	erty ) (	See instructions)
14	Special depreciation allowance for					p	1	<u> </u>
	during the tax year (see instruction		mor man motor prop	orty) placed iii seri	100		14	
15	Property subject to section 168(f)(1	-					15	
16	Other depreciation (including ACR						16	969,571
	art III MACRS Depreciat		ide listed prope	rty \ (See instru	ctions )		1 10 1	303,311
1 6	III IIIAONO DEPICCIAL	ion (Do not more	Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Section Sectio		Clions.j			<del></del>
17	MACRS deductions for assets place	and in contino in tax i					47	
	•	•				. □	17	
18	If you are electing to group any assets placed	ssets Placed in Se				preciation	Svetom	
		(b) Month and year	(c) Basis for depreci	-1	General De	preciation	Jysteili	<del></del>
	(a) Classification of property	placed in	(business/investment i	use (4) (1000101)	(e) Convention	n (f) Met	hod	(g) Depreciation deduction
		service	only-see instructio	ns) period	<del> </del>	<del></del>		
<u>19a</u>	3-year property	1		<del></del>	<del> </del>	<del></del> -		<del></del>
b	5-year property	{	<u> </u>	<del></del>	<del>                                     </del>	<del>-</del>		
_ <u>c</u> _	7-year property			<del> </del>		<del>-  </del>		<del></del>
<u>d</u>		,	<u> </u>		<del>                                     </del>			
ее	15-year property	( )						
<u>f</u>		-				<del></del>		
g	25-year property			25 yrs		S/		
h	Residential rental			27 5 yrs	MM	S/	-	
	property			27 5 yrs	MM	S/		
i	Nonresidential real			39 yrs_	MM	S/I		<u> </u>
	property				MM	S/I		
	Section C—As	sets Placed in Serv	ice During 2012 Ta	x Year Using the	Alternative D	epreciation	Syster	<u>n</u>
20a	Class life				<u> </u>	S/		
b	12-year			12 yrs	<u> </u>	S/	]	
С	40-year			40 yrs	MM	S/	_ [	
	rt IV Summary (See ins	tructions.)						
21	Listed property Enter amount from						21	
22	Total. Add amounts from line 12, i		ines 19 and 20 in co	lumn (g), and line 2	21 Enter here			
	and on the appropriate lines of you	-					22	969,571
23	For assets shown above and place							·
	portion of the basis attributable to		•		23			

2262

Application for Extension of Time To File an

Form OC	000	Fxem	nt Orga	nization Return			OMB N	1545-1709
্রিev January 201	13)		.pr o.gu				J	7 10-10-11-03
Department of the Internal Revenue :	•	▶ File a	separate a	pplication for each return.				
		tomatic 3-Month Extension, complet	e only Part	I and check this box				► X
• If you are	filing for an Ad	ditional (Not Automatic) 3-Month Ext	tension, co	mplete only Part II (on page 2	of this form)			
Do not comp	olete Part II un	less you have already been granted an	automatic 3	-month extension on a previous	ly filed Form	3868.		
Electronic fil	ling (e-file). Yo	u can electronically file Form 8868 if yo	u need a 3-n	nonth automatic extension of tin	ne to file (6 m	onths fo	r	
a corporation	required to file	Form 990-T), or an additional (not auto	matic) 3-mor	nth extension of time. You can e	lectronically f	ile Form		
8868 to reque	est an extensioi	n of time to file any of the forms listed in	Part I or Par	t II with the exception of Form 8	870, Informa	tion		
Return for Tra	ansfers Associa	ited With Certain Personal Benefit Cont	racts, which	must be sent to the IRS in paper	er format (see			
		ls on the electronic filing of this form, vis				profits.		
Part I		c 3-Month Extension of Time.						
	required to file	Form 990-T and requesting an automa	tic 6-month e	extension – check this box and t	complete			▶ □
Part I only	orations (makes	ling 1420 C filom), portnombing PEMIC	's and tausts	must use Form 7004 to reques	t an avtansio	n of time		
to file income		ling 1120-C filers), partnerships, REMIC	s, and trusts	must use rolm 7004 to reques	st an extensio	ii oi time	7	
to me mcome	tax returns.			Ent	or filer's ider	tifvina i	numher see	instructions
Type or	Name of ev	empt organization or other filer, see inst	ructions				n number (EII	
print	1	LDWIN SCHOOL OF PUE		ſ	p.oyo. 100.		, ,,d,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1, 01
pilit	INC.			•	66-0272	821		
File by the	Number, str	eet, and room or suite no If a P.O. box,	see instruct	ions.	Social securit	y numbe	r (SSN)	
due date for		30X 1827						
filing your return See	· ·	r post office, state, and ZIP code. For a						
instructions	BAYAMO	ON PR	00960	<u> </u>				
Enter the Ret	turn code for the	e return that this application is for (file a	separate ap	plication for each return)				01
Application	n		Return	Application				Return
Is For			Code	is For				Code
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	T (sec 401(a) c		05	Form 6069				11
Form 990-	T (trust other th	an above)  LUZ PEREZ (BUSINESS M	06	Form 8870				12
		CARR. 833 KM 13.1 LOS		a a				
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1110 00010	are in the outer of							
Telephor	ne No. ▶ 78	37-720-2421	FAX No	•				
-		not have an office or place of business	in the United	1 States, check this box				► X
• If this is f	for a Group Ref	turn, enter the organization's four digit G	roup Exemp	tion Number (GEN)	If this is	5		_
for the whole	group, check t	his box $lackbrack lackbrack lackbrack lackbrack$ . If it is for part of	the group, c	heck this box	and attach			
a list with the	names and El	Ns of all members the extension is for.						
		c 3-month (6 months for a corporation re to file the exempt organization retur	•					
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$\Box$	Change in acco	ounting period						
	• •	or Form 990-BL, 990-PF, 990-T, 4720, o	r 6069, ente	the tentative tax, less any				
		s. See instructions.			<del></del>	3a   \$	5	
		r Form 990-PF, 990-T, 4720, or 6069, e <u>nts_</u> made_Include any prior ye <u>ar overpa</u> y	=			3b \$		
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EFTPS (Electronic Federal Tax Payment System). See instructions.

c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using