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Form **990-EZ****Short Form**
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.
- The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2012**Open to Public Inspection**Department of the Treasury
Internal Revenue Service**A** For the 2012 calendar year, or tax year beginning**06-01**, 2012, and ending**05-31**, 2013**B** Check if applicable:☐ Address change☒ Name change☐ Initial return☐ Terminated☐ Amended return☐ Application pending**C** Name of organization**DOWNTOWN WEST ICE HOCKEY CLUB**

Number and street (or P O box, if mail is not delivered to street address)

Room/suite

614 FOOTHILL DRIVE

City or town, state or country, and ZIP + 4

WEST CHESTER, PA 19382**D** Employer identification number**23-3023719****E** Telephone number**(610) 710-1952****F** Group Exemption

Number ►

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ►**H** Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**I** Website: ►**J** Tax-exempt status (check only one) - ☒ 501(c)(3) ☐ 501(c)() (insert no) ☐ 4947(a)(1) or ☐ 527**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization or section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II,

line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ

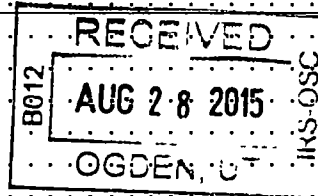
► \$ **50,354****Part I** **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	49,862
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8	492	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	50,354	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	48,231
	17	Total expenses. Add lines 10 through 16	17	48,231
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	2,123
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	5,924
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	8,047

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2012)

SCANNED SEP 17 2015



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Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions	37a	
b Did the organization file Form 1120-POL for this year?	37b	X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	X
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ; section 4912 ; section 4955		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	X
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	X
41 List the states with which a copy of this return is filed		
42 a The organization's books are in care of TREASURER Telephone no. 610-710-1952 Located at 614 FOOTHILL DRIVE WEST CHESTER, PA ZIP + 4 19382		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.	42b	X
c At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country:	42c	X
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041-Check here and enter the amount of tax-exempt interest received or accrued during the tax year	43	
44 a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	X
c Did the organization receive any payments for indoor tanning services during the year?	44c	X
d If "Yes," to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45 a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	X
45 b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	X

- 46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All Section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI ☐

- 47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II
- 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E
- 49a Did the organization make any transfers to an exempt non-charitable related organization?
- b If "Yes," was the related organization a section 527 organization?
- 50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

	Yes	No
47		X
48		X
49a		X
49b		

(a) Name and title of each employee paid more than \$100,000	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		

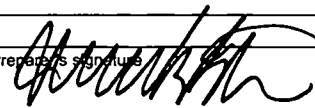
d Total number of other independent contractors each receiving over \$100,000

- 52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is

true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here	CRAIG MOYLAN Signature of officer	Date 08-24-15
	CRAIG MOYLAN, PRESIDENT Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name MARK S TOOLAN CPA	Preparer's signature 
	Firm's name TOOLAN & COMPANY P C	Date 08-03-2015
	Firm's address 300 N POTTSTOWN PIKE SUITE 140 EXTON PA 19341	Check <input type="checkbox"/> if self-employed Firm's EIN 200005054 Phone no 610-594-0333

May the IRS discuss this return with the preparer shown above? See Instructions ☒ Yes ☐ No

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No 1545-0047

2012

**Open to Public
Inspection**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Department of the Treasury
Internal Revenue Service

Name of the organization

DOWNTOWN WEST ICE HOCKEY CLUB

Employer identification number

23-3023719

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III-Functionally integrated d ☐ Type III-Non-functionally integrated
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**.
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2012

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ► <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2011 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2012. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
b 33 1/3% support test - 2011. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
17a 10%-facts-and-circumstances test - 2012. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
b 10%-facts-and-circumstances test - 2011. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	121,975	109,059	79,548	58,653	49,862	419,097
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or bus under sec 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	121,975	109,059	79,548	58,653	49,862	419,097
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						419,097

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
9 Amounts from line 6	121,975	109,059	79,548	58,653	49,862	419,097
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)					492	492
13 Total support. (Add lines 9, 10c, 11, and 12.)	121,975	109,059	79,548	58,653	50,354	419,589
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2012 (line 8, column (f) divided by line 13, column (f))	15	99.88	%
16 Public support percentage from 2011 Schedule A, Part III, line 15	16	100.00	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2012 (line 10c, column (f) divided by line 13, column (f))	17	0.00	%
18 Investment income percentage from 2011 Schedule A, Part III, line 17	18		%

19a 33 1/3% support tests - 2012. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☒

b 33 1/3% support tests - 2011. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2012

**Open to Public
Inspection**

Employer identification number

DOWNTOWN WEST ICE HOCKEY CLUB

23-3023719

01. Description of other revenue (Part I, line 8)

DESCRIPTION	AMOUNT
-------------	--------

OTHER	492
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02. Description of other expenses (Part I, line 16)

DESCRIPTION	AMOUNT
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LEAGUE FEES	16,250
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ICE FEES	16,100
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BANQUET	3,770
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COACHES FEES	4,000
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SENIOR NIGHT	273
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MERCHANT FEES	1,618
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SCOREKEEPER/TRAINER	1,830
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SPRING LEAGUE	1,050
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UNIFORMS	2,576
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ADMIN AND INSURANCE	764
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DOWNINGTOWN WEST ICE HOCKEY CLUB BY-LAWS

Amended and Restated as of November 15, 2006

1. NAME

- A. The name of this organization shall be the Downingtown West Ice Hockey Club (hereinafter "DWIHC" or "Club") a 501(c)(3) corporation, Tax ID# 23-3023719.

2. PURPOSE

- A. To provide a program of the highest possible caliber for school students enrolled in the West section of the Downingtown Area School District (West portion or with the approval of the Board of Directors, a student enrolled in a school district that does not currently have an active ice hockey program) without regard to sex, religion or ethnic background to participate in the sport of ice hockey; further to foster among its participants, supporters and team officials the understanding and adherence to the high levels of sportsmanship and conduct exemplified by the traditions and rules of USA Hockey, ILMSHL, ICSHL, AAHA and PIAA (as they apply) to coordinate standards with those school administrations who choose to be involved relative to eligibility, supervision and safety of their participants; to maintain and foster among the general public an interest in the sport of high school ice hockey; to exercise a general care, supervision and control over the playing interest of its players and their teams.
- B. To provide qualified ice hockey players an opportunity to learn the high standards of conduct and sportsmanship that best exemplify the sport, and to fully develop their athletic talents and skills so as to enable them to play successfully within the team concept and at the highest possible competitive levels.
- C. To provide the administrative guidance and direction needed to ensure the financial viability of the Club.

3. MEMBERSHIP

- A. The members of the Club shall be the "players in good standing," as defined in paragraph 4 E below and residing in the Downingtown Area School District ("DASD"), West section.
- B. Each such player shall be entitled to one voice in all matters that are submitted to a vote of the membership from time to time.
- C. Such vote may be cast by either the parent or the guardian of the player, or by any player over the age of 18 years. Accordingly, for the sake of brevity, all references in these by-laws to actions or votes by or notification to "members" or "players" shall be deemed to mean by or to the player's parent or guardian if the player is less than 18 years of age.

4. MEMBERSHIP MEETINGS AND ELECTION OF OFFICERS

- A. There shall be a minimum of two (2) annual general Membership Meetings ("Membership Meetings") of the Club, with the annual banquet having the ability to be considered a Membership Meeting.
- B. The exact dates, times, and places of the general Membership Meetings shall be set by the Board of Directors and shall be announced by the President or Club's Secretary to all members in good standing by E-mail to the last

DOWNINGTOWN WEST ICE HOCKEY CLUB BY-LAWS

Amended and Restated as of November 15, 2006

recorded E-mail address of each such member at least 14 days in advance of the meeting. Primary notification ("Notice") of Club meeting shall be by E-Mail. As Noted in Paragraph 4. E., all Board Meetings are open to all members in good standing.

- C. The order of business at the general Membership Meetings shall be determined by the Board of Directors; however, an election of the Board of Directors to govern the following summer and fall/winter seasons must be held in accordance with the election procedures as outlined below.
- D. Special meetings of the Club may be called at any time by the President, or in his absence by the Vice President or Secretary, or on the written request of a majority of the Board Members of the Club presented via proper Notice to the President and any of the above-mentioned officers. The President or Secretary shall give ten (10) days notice of any special meeting to all players in good standing. The Notice shall state the purpose, time and place of the special meeting. No matter may be put to a vote that is not sufficiently stated in the Notice.
- E. All Membership Meetings, whether general or special, shall be open to the parents or guardians of any player in good standing and to any player in good standing over the age of 18 years. The phrase "player in good standing" shall mean a player paid up in dues, not currently subject to suspension by the Club in accordance with these by-laws, and otherwise eligible to play for the Club.
- F. On all matters properly submitted at any Membership Meeting for a vote of the membership, a simple majority vote of the members present shall be sufficient to carry the matter voted upon, with the exception of by-law amendments. Changes for by-law amendments shall require a 2/3-approval vote of eligible members present at any Membership Meeting or Special Meeting duly convened.

G. ELECTION PROCEDURE

Candidates for Titled elected office (President, Vice President, Secretary or Treasurer) of the Board and Team Representatives must be Members of the Club in good standing and "At-Large" members must be or have been members of the Club in good standing (e.g. parents of an alumnus). Eligibility for office is subject to a one Board Member per family limit. Elections for officers shall be conducted as follows:

- a. The Election Committee for Board members elected for the up-coming year shall be comprised of one volunteer member from each Team as solicited by that team's Team Representative. The Election Team Representative from the highest level Varsity Team shall serve as the Chairman for the Election Committee and will schedule a meeting with the other members of the Election Committee to prepare materials for the Election. Note: Election Committee members may be candidates for the Board but must excuse themselves from the counting of election ballots.
- b. Each Election Committee member shall be responsible for contacting members of his team for the purpose of developing a slate of candidates. The President or Secretary of the Board shall give Notice to membership of this slate at least 14 days before the election.
- c. It is suggested, but not mandatory, that the Election Committee encourage members to vote by providing follow-up phone calls once the ballots are E-mailed and by organizing a "Meet the Candidates" Night.

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- d. Ballots shall be counted by all members of the Election Committee, except any election committee member who is running for office. Candidates shall be elected by a simple majority vote of at least one third of the members in good standing of the Club. The current President and the candidates shall be notified of the election results by the Election Board Chairperson before the information is communicated to the membership.
- e. Elections will be finalized at the Annual Meeting of the Board, hereinafter identified as the annual player's banquet, held following the completion of the regular season.
- f. In the case of the identification of only one candidate for a position, the candidate will be elected by acclamation at the Annual Board meeting.
- g. In the event that a slate of candidates is presented, ballots shall be distributed to the membership through E-mail with all deadlines and additional information included. Each Election committee member shall be responsible for E-mailing and collecting ballots from his/her team.
- h. A primary team representative and if desired an alternate team representative from each team shall be elected following team selection by the Club members of that team at a team meeting prior to the start of the season but no later than October 1 of the new-season. The primary and alternate team representatives shall serve from the time of their election until the election of team representatives the following year and shall be attending and voting members of the Board of Directors. The primary team representative is responsible for attending all Board related activities during the season and during the off-season. In the event the primary team representative is unable to attend a Board related function, the alternate team representative will be required to fill in.
- i. Team representative elections shall be organized by a member of the Board as determined by the Board. The designated Board member shall be responsible for schedule the parents meeting, notifying all parents of same and soliciting candidates with the assistance of the coach. The designated board member will be responsible for presenting the slate of candidates for consideration and the election process. Team representatives shall be elected by a simple majority vote of the parents in attendance and in good standing of that team or by acclamation if there is only one candidate for Team Representative.

5. BOARD OF DIRECTORS

- A. The officers of the Club shall be, at a minimum:
 - President, Vice President, Secretary, and Treasurer of the Board, Team representatives for all Club Teams
 - Not less than one (1) Member(s) at Large

These members shall collectively constitute the Board of Directors ("Board"). The Board shall be empowered, consistent with these by-laws, to administer and manage the business of the overall Club. The Board shall administer and manage the business of the Teams including, but not limited to, the selection of coaches and payment of same, the determination of the amount of annual dues payable by members (the Board may use discretion in extending the deadline for payment of dues in case of hardship, but may not reduce dues to any member without a majority vote),

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the appointment of various committees, including an Election Committee which shall establish and communicate to the membership the election procedures at least 14 days in advance of said election. The Board has the discretion of adding additional Board Members during the course of the year as DWIHC requirements and obligations branch out and expand in the ICSHL and Middle School leagues. The entire Board will have final say in all matters that affect the overall Club (e.g. insurance, Tax Filings, etc.). The Election of additional Board Members will follow the procedures listed in 4. G. above.

- B. The Board shall take office on the day of the Club's Annual Banquet or no later than May 31, and shall serve for a term of two (2) years and until successors are duly elected. Board members are eligible for re-election. Vacancies in any office may be filled for the balance of the term thereof by the majority vote of the remaining elected officers. In the event of a tie, the deciding vote shall be cast in the same order as the positions of the Board of Directors are listed in paragraph 5 A above.
- C. The duties of the BOARD shall be as follows:
- a. The President shall be the Chief Operating Officer of the organization, and shall be present at all meetings of the Club and any committee he deems advisable. In the event of any vote resulting in a tie between Board members, the President shall cast the deciding vote. He shall communicate to the Club such matters and make such suggestions as may in his opinion tend to promote the welfare of the Club. He shall perform such other duties as are necessarily incident to the office, including but not limited to arranging for rental of ice for practice and games, addressing the concerns of the coaches, and delegating authority/duties to the other officers, etc. The President may act as a Club representative to one of the leagues to which the Club belongs and shall appoint other Board members to act as representatives to each of their respective leagues. The President may delegate any of his duties, but shall remain primarily responsible for seeing that they are carried out. The president shall appoint a Chairman for each committee formed to support the activities of the DWIHC.
 - b. The Vice President shall be an assistant to the President and will act as Chief Operating Officer of the organization in the absence of the President. The Vice President shall be present at all meetings of the Club and any committee as directed by the President. The Vice President shall be responsible for broad club communications, all activities associated with the registration and tracking of players for the club, coordination of same information to all Team Representatives, the Treasurer, Coaches and any other designated interested party. Duties include but are not limited to:
 - Keeping records as to any agents retained by the Club, and take charge of and supervise the performance of them in their duties,
 - Communicating with Team Reps as to documentation (e.g., rosters, hold harmless forms, USA Hockey forms, etc.)
 - Maintain list of Club Alumni(ae) and retain copies of Club Rosters (with names, addresses and phone numbers) as historical records .

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- c. The Board Treasurer ("Treasurer") shall keep an account of all monies received and expended for use of the Club, and shall make disbursements authorized by the Board. He shall also establish deadlines for the payment of dues. All sums received shall be deposited into the bank(s) approved by the President, and the Treasurer shall make a report at each Board meeting, the annual meetings or when called upon by the President. Funds may be drawn only on the signature of the Treasurer. In the case of checks in monies over \$500.00, checks shall be countersigned by the President. The funds, books, and vouchers in the Treasurer's hands shall, with the exception of any confidential reports submitted by members, at all times be subject to verification and inspection of the elective officers of the Club. The Treasurer may delegate any of their duties, but shall remain primarily responsible for seeing that they are carried out. The books shall be audited annually at the end of the fiscal year, the fiscal year being June 1 through May 31, by a two-member audit committee, which shall be appointed by the Board. Audit committee members do not necessarily need to be members of the Club, but may not be members of the present Board of Directors. The Treasurer shall be present while the audit is performed.
- d. The Board Secretary ("Secretary") shall keep the books and records of the Club and perform such other duties as may from time to time be defined by the President. The duties of the Secretary shall include but not be limited to the following :
- Assist in giving notice of all Membership Meetings,
 - Attending all Membership Meetings and Board of Directors Meetings,
 - Keeping minutes of the same,
 - Sending correspondence and executing all orders, votes and resolutions of the Board
 - The Secretary may delegate any of their duties, but shall remain primarily responsible for seeing that they are carried out.
- e. At-Large members of the Board shall perform any duties as delegated by the respective Officers of the Board.
- f. The primary and alternate Team Representatives ("Team Rep") must be a parent or guardian of a skater on the team to be represented and shall represent the team's collective interests, viewpoints, problems, concerns and suggestions to the Coaches and/or Board. The primary Team Rep or in their place, the alternate Team Rep shall also communicate the questions, concerns, and complaints of any individual member of the team to the Coaches and/or Board and work to resolve such issues. The primary Team Rep or in his place, the alternate Team Rep will act as a facilitator, if necessary, to resolve disputes between Members and the Club. The Team Rep may delegate any of their duties, but shall remain primarily responsible for seeing that they are carried out.

6. BOARD MEETINGS

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- A. Meetings of the Board of Directors ("Board Meetings") shall be held at least once monthly on a day, time and location to be determined by the Board. The President or Club's Secretary shall give notice of the same. Notice of any Club meetings shall be by E-Mail. Special meetings of the Board may be called by the President or by a majority of the Board.
- B. Regular Board Meetings shall be open to Board members and the general membership.
- C. Meeting attendance by Board members is mandatory. The President or Secretary must be notified prior to the Board Meetings as to any absenteeism. Failure to notify or attend three consecutive meetings may result in a review of said member and possible replacement of that Board seat.
- D. Coaches and members of the Board shall have a minimum of one meeting during the year for the purpose of open discussion about matters relating to the progress and performance of their players and their teams .
- E. A quorum consisting of a majority of the Board shall be necessary to conduct all business of the Board.

7. COACHES AND PLAYERS

- A. Head Coaches of the Varsity, Junior Varsity, Girls and Middle School teams shall be licensed by USA Hockey, be selected by the appropriate Board and shall not be a member of the Board .
- B. Head Coaches shall be hired at a compensation to be determined by the Board. Normal term of employment for a coach is from tryouts in June through May 31 of each year. Multiple-year contracts may be awarded in the form of one-year "evergreen" contracts with automatic renewal subject to 1.) Satisfactory documented performance appraisal during each year of the contract and 2.) Annual renegotiation of compensation. When filling Head Coach positions, all Head Coaches who were a member of the Downingtown West Ice Hockey Club coaching staff the preceding year as well as persons from outside the Club who are being considered for the positions shall be interviewed by the Board.

Each Head Coach shall have at least one Assistant Coach. The Board reserves the right to select assistant coaches in compelling cases, but shall generally leave the selection of same to the head coaches.
- C. Aside from those appearing in paragraph 8 D through F, below, the specific responsibilities of the head coaches shall be detailed in the contract for services which shall be signed prior to the start of the fall season. The head coaches shall determine the individual responsibilities of all assistant coaches.
- D. The coaching staff shall be exclusively responsible for the selection of all players. The varsity head coach shall have first selection of players. Accordingly, the varsity coaches may add players to the varsity roster up to the maximum allowed by the league in accordance with league rules. The junior varsity teams make the next selections.
- E. Players shall be selected exclusively on the basis of merit as demonstrated by skill and talent at the sport of ice hockey.
- F. Head coaches, or in their absence, assistant coaches, shall direct the conduct of all practices and games in accordance with the spirit of the PURPOSE of these by-laws as stated above. It shall be the responsibility of the head coaches of each team to enforce a written code of discipline for their skaters.

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- G. Players' eligibility shall be in accordance with the Downington Area School District ("DASD") General Information, DASD Secondary Schools Code of Discipline and DASD Co-Curricular Code of Conduct that is distributed to each student annually and updated periodically.
- H. The Board shall meet once during the regular season with each head coach to discuss the progress of the team and the performance of the coach and their staff.
- I. Whenever the Board questions the performance of the team or the coaching staff, this matter shall be presented by the President to the coaches. The head coaches will be entitled to present their point of view to the entire Board at a meeting before any actions are taken by the Board with respect to coaching duties.

8. PLAYERS CODE OF CONDUCT

Players shall abide by the written Code of Conduct as established by the Downington West Hockey Club. In cases where there are inconsistencies regarding Player Eligibility (Academic or Disciplinary) between the Club Code of Conduct and any DASD policy, the DASD policy will govern.

9. MISCELLANEOUS

- A. The Club believes in equality of the sexes, but in the interest of brevity all references herein to the masculine gender shall be deemed to include the feminine.
- B. A proposed annual budget, which shall serve as a general guideline of funds to be spent, but shall not be mandatory, shall be submitted and approved by the Board/ prior to September 1 of each season at a regular Board Meeting.
- C. On an annual basis after the conclusion of the Club's Fiscal Year, a statement of the financial condition of DWHC will be sent to all Club Members
- D. DWIHC will comply with all of the applicable Inter-County Scholastic Hockey League By-Laws, Rules and Procedures as such may be modified from time to time, the contents of which are incorporated by reference in this document.
- E. The Supplemental DWIHC Policies and Procedures, as amended and approved from time to time, provide additional guidance and direction and are hereby incorporated by reference.

10. DISPOSITION OF ASSETS

In the event of dissolution of the DWIHC, any assets shall be distributed to an organization which has established appropriate exempt status as an organization described in Section 501(c)3 of the Internal Revenue Code, contributions to which are deductible, as selected by the Board at the time of such dissolution.

11. INDEMNIFICATION

The officers of this Board, both duly elected or appointed, specifically, the President, Vice President, Secretary, Treasurer, Members at Large and Team Representatives, as well as any other individual working at the direction of

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the Board, shall be indemnified from all legal action and/or damages that should arise from the performance of their Board duties in accordance with USA Hockey.

12. REVISION OF BY-LAWS

- A. Proper Notice of a Membership Meeting to vote on revisions in the By-Laws shall be given to members following the procedure detailed in paragraph 4 B above.
- B. The By-Laws may be altered, amended or repealed by a 2/3 vote of eligible general members present at any regular or special meeting duly convened. The text of such change must be E-Mailed or presented to Board members in writing, 14 days prior to such consideration.

The foregoing By-Laws, as amended, were ratified by the general membership and adopted and ordained as the official DOWNINGTOWN WEST ICE HOCKEY CLUB BY-LAWS on the ____ day of _____ 2006.

Brent Franklin, President

Patty Bohm, Treasurer

Barbara Jackson, Secretary

Kevin Jenkins, Member at Large

Denine Summers, Member at Large

Roxanne DeCarlo -- Team Representative -- Girls

Barbara Rankel -- Team Representative -- MSAA

Domenic D'Ginto -- Team Representative -- MSB

Audrey Boyd -- Team Representative -- JVA

Laurie Peiffer -- Team Representative - Varsity