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Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

OMB No 1545-1150

2012Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

► The organization may have to use a copy of this return to satisfy state reporting requirements.

**Open to Public
Inspection**

A For the 2012 calendar year, or tax year beginning Apr 1, 2012, and ending Mar 31, 2013

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Terminated
☐ Amended return
☐ Application pending

C Name of organization
Cocord Epson Elks Lodge #1210
 Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
PO Box 1012
 City or town, state or country, and ZIP + 4
Epsom NH 03234

D Employer identification number
02-0108531

E Telephone number
(603) 224-3254

F Group Exemption Number 1156

G Accounting Method ☐ Cash ☒ Accrual Other (specify) _____

H Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website: N/A

J Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c) (8) (insert no) ☐ 4947(a)(1) or ☐ 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. \$ 120,271.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

REVENUE	1	Contributions, gifts, grants, and similar amounts received	1	1,464.	
	2	Program service revenue including government fees and contracts	2		
	3	Membership dues and assessments	3	10,289.	
	4	Investment income	4	109.	
	5a	Gross amount from sale of assets other than inventory	5a		
	5b	Less: cost or other basis and sales expenses	5b		
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c		
	6	Gaming and fundraising events			
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	30,396.	
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	11,750.	
	6c	Less: direct expenses from gaming and fundraising events	6c	11,873.	
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	30,273.	
	7a	Gross sales of inventory, less: returns and allowances	7a	61,453.	
	7b	Less: cost of goods sold	7b	26,897.	
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	34,556.	
	EXPENSES	8	Other revenue (describe in Schedule O) See Form 990-EZ Part I Line 8 Other Revenue	8	4,810.
		9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	81,501.
10		Grants and similar amounts paid (list in Schedule O)	10		
11		Benefits paid to or for members	11		
12		Salaries, other compensation, and employee benefits	12	5,705.	
13		Professional fees and other payments to independent contractors	13		
14		Occupancy, rent, utilities, and maintenance	14	37,633.	
15		Printing, publications, postage, and shipping	15	7,207.	
16		Other expenses (describe in Schedule O) See Form 990-EZ Part I Line 16 Other Expenses	16	39,820.	
17		Total expenses. Add lines 10 through 16	17	90,365.	
NET ASSETS	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-8,864.	
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	72,423.	
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	-10,521.	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	53,038.	

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2012)

95 line

Part II Balance Sheets. (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☐

	(A) Beginning of year	(B) End of year
22 Cash, savings and investments	92,703.	22 80,236.
23 Land and buildings	0.	23 0.
24 Other assets (describe in Schedule O)	2,483.	24 4,496.
25 Total assets	95,186.	25 84,732.
26 Total liabilities (describe in Schedule O)	22,763.	26 31,694.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	72,423.	27 53,038.

Part III Statement of Program Service Accomplishments (see the instrs for Part III.)Check if the organization used Schedule O to respond to any question in this Part III ☒What is the organization's primary exempt purpose? See Supplemental Information

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others)

28	<u>Needy Families, Elks National Foundation, Elks National Home, Other Charity Programs,</u>	
	(Grants \$) If this amount includes foreign grants, check here ☐	28 a
29	<u>Youth Activities; help children grow up healthy and drug free;</u>	
	(Grants \$) If this amount includes foreign grants, check here ☐	29 a
30	<u>Veterans Programs; undertake projects that address unmet need and by honoring the sacrifice of our veterans, Elks will never forget a veteran.</u>	
	(Grants \$) If this amount includes foreign grants, check here ☐	30 a
31	<u>Other program services (describe in Schedule O)</u>	
	(Grants \$) If this amount includes foreign grants, check here ☐	31 a
32	Total program service expenses (add lines 28a through 31a)	32

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (see the instructions for Part IV) ☐Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and Title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits contributions to employee benefit plans and deferred compensation	(e) Estimated amount of other compensation
<u>Laurene McLoud</u>				
<u>Exalted Ruler</u>	1.00	0.	0.	0.
<u>Michael Burns</u>				
<u>Leading Knight</u>	1.00	0.	0.	0.
<u>Charlene Labarre</u>				
<u>Loyal Knight</u>	1.00	0.	0.	0.
<u>Kenneth Pennell</u>				
<u>Lecturing Knight</u>	1.00	0.	0.	0.
<u>Amanda Woods</u>				
<u>Secretary</u>	5.00	3,750.	0.	0.
<u>Mary Kellerway</u>				
<u>Treasurer</u>	15.00	628.	0.	0.
<u>Barbara Noonan</u>				
<u>Treasurer</u>	10.00	2,250.	0.	0.
<u>Susan Barnard</u>				
<u>Trustee</u>	1.00	0.	0.	0.
<u>David Kellerway</u>				
<u>Trustee</u>	1.00	0.	0.	0.
<u>Charles Fiske</u>				
<u>Trustee</u>	1.00	0.	0.	0.
<u>Coral Neider</u>				
<u>Trustee</u>	1.00	0.	0.	0.
<u>William Kennedy</u>				
<u>Trustee</u>	1.00	0.	0.	0.
<u>Pat Dail</u>				
<u>Trustee</u>	1.00	0.	0.	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	X	
35b If 'Yes,' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O	X	
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions 37a 0.		
37b Did the organization file Form 1120-POL for this year?		X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
38b If 'Yes,' complete Schedule L, Part II and enter the total amount involved		
39 Section 501(c)(7) organizations Enter		
a Initiation fees and capital contributions included on line 9		
b Gross receipts included on line 9, for public use of club facilities		
40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 40a ; section 4912 40a , section 4955 40a		
b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I		
c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 40c		
d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization 40d		
e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T 40e		X
41 List the states with which a copy of this return is filed 41		

42a The organization's books are in care of Mary Kellereay Telephone no (603) 736-8941
 Located at 24 Old Mill Road Epsom NE ZIP + 4 03224

42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? **42b** Yes No X

If 'Yes,' enter the name of the foreign country **42b**

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts

c At any time during the calendar year, did the organization maintain an office outside of the U S ? **42c** Yes No X

If 'Yes,' enter the name of the foreign country **42c**

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here **43** and enter the amount of tax-exempt interest received or accrued during the tax year **43**

	Yes	No
44a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ		X
44b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ		X
44c Did the organization receive any payments for indoor tanning services during the year?		X
44d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O		
45a Did the organization have a controlled entity of the organization within the meaning of section 512(b)(13)?		X
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		X

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II

	Yes	No
47		X
48		X
49a		X
49b		

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E

49a Did the organization make any transfers to an exempt non-charitable related organization?

b If 'Yes,' was the related organization a section 527 organization?

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None'

(a) Name and title of each employee paid more than \$100,000	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits contributions to employee benefit plans and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None'

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <u>Mary Kelloway</u> Date <u>8/7/13</u>				
	Type or print name and title <u>MARY Kelloway, Treasurer</u>				
Paid Preparer Use Only	Print/Type preparer's name <u>Gerard R. Gravel</u>	Preparer's signature <u>Gerard R. Gravel</u>	Date <u>08/01/13</u>	Check ☒ if self-employed	PTIN <u>P0015893</u>
	Firm's name <u>Gerard R. Gravel, Tax Consultant</u>			Firm's EIN <u>02-0266664</u>	
	Firm's address <u>P.O. Box 1326</u>			Phone no <u>(603) 332-1326</u>	
	<u>Rochester</u>			<u>NH 03866-1326</u>	

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Department of the Treasury
Internal Revenue Service

Complete if the organization answered 'Yes' to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

2012

Open to Public Inspection

Employer identification number

02-0108531

Part I

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17
Form 990-EZ filers are not required to complete this part

- a** ☐ Mail solicitations
- b** ☐ Internet and email solicitations
- c** ☐ Phone solicitations
- d** ☐ In-person solicitations

- e ☐ Solicitation of non-government grants
- f ☐ Solicitation of government grants
- g ☐ Special fundraising events

- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ Yes ☐ No

- b** If 'Yes,' list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5 000 by the organization

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in column (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

- 3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered 'Yes' to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b.
List events with gross receipts greater than \$5,000

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		(event type)	(event type)	(total number)	(add column (a) through column (c))
REVENUE	1 Gross receipts				
	2 Less Charitable contributions				
	3 Gross income (line 1 minus line 2)				
DIRECT EXPENSES	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary Add lines 4 through 9 in column (d)				
	11 Net income summary Combine line 3, column (d), and line 10				

Part III Gaming. Complete if the organization answered 'Yes' to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming
					(add column (a) through column (c))
REVENUE	1 Gross revenue		30,396.		30,396.
	2 Cash prizes				
DIRECT EXPENSES	3 Non-cash prizes				
	4 Rent/facility costs				
	5 Other direct expenses		5,909.		5,909.
	6 Volunteer labor	☐ Yes _____ % ☐ No _____ %	☒ Yes 100.00 % ☐ No _____ %	☐ Yes _____ % ☐ No _____ %	
	7 Direct expense summary Add lines 2 through 5 in column (d)				5,909.
	8 Net gaming income summary Combine lines 1, column (d) and line 7				24,487.

9 Enter the state(s) in which the organization operates gaming activities _____

a Is the organization licensed to operate gaming activities in each of these states?

☐ Yes ☐ No

b If 'No,' explain _____

10 a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?

☐ Yes ☐ No

b If 'Yes,' explain _____

11 Does the organization operate gaming activities with nonmembers?

	Yes	X	No
--	-----	---	----

12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?

☐ Yes ☒ No

13 Indicate the percentage of gaming activity operated in

a The organization's facility

13a	9/6
-----	-----

b An outside facility

13b	9/8
-----	-----

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶ _____

Address

15a Does the organization have a contact with a third party from whom the organization receives gaming revenue?

☐ Yes ☐ No

b If 'Yes,' enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____

c If 'Yes,' enter name and address of the third party

Name ▶

Address ▶

16 Gaming manager information

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

☐ Director/officer

☐ Employee

☐ Independent contractor

17 Mandatory distributions

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?

☐ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year: \$

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

SCHEDULE Q
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2012

**Open to Public
Inspection**

Name of the organization

Cocord Epsom Elks Lodge #1210

Employer identification number

02-0108531

Pt III, Line 31 Primary Exempt Purpose - Concord Epsom Elks #1210
is part of a National Fraternal Order of Elks whose
mission is to inculcate the principles of Charity
Justice, Brotherly Love and Fidelity: to recognize a belief in God; to promote
the welfare and enhance the happiness of its members.
to quicken the spirit of American Patriotism; to cultivate
good fellowship; to perpetuate itself as a fraternal organization
and to provide for its government, the Benevolent and Protective
Order of Elks of the USA and will serve the people
and communities through benevolent programs.