Form **990-PF**

Department of the Treasury
Internal Revenue Service

Return of Private Foundation
or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0052

2012

Open to public Inspection

For calendar year 2012 or tax year beginning , and ending

Name of foundation	A Employer identification number
GEORGE N. WILCOX GENERAL TRUST	99-6002445
Number and street (or P O box number if mail is not delivered to street address) / Room/suite: P. O. BOX 3170, DEPT. 715	B Telephone number (808)694-4525
City or town, state, and ZIP code: HONOLULU, HI 96802-3170	C If exemption application is pending, check here ▶ [ ]

G Check all that apply: [ ] Initial return [ ] Initial return of a former public charity [ ] Final return [ ] Amended return [ ] Address change [ ] Name change

D 1. Foreign organizations, check here ▶ [ ]
2. Foreign organizations meeting the 85% test, check here and attach computation ▶ [ ]

H Check type of organization: [X] Section 501(c)(3) exempt private foundation [ ] Section 4947(a)(1) nonexempt charitable trust [ ] Other taxable private foundation

E If private foundation status was terminated under section 507(b)(1)(A), check here ▶ [ ]

I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ▶$ 20,573,804.

J Accounting method: [X] Cash [ ] Accrual [ ] Other (specify) (Part I, column (d) must be on cash basis.)

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ▶ [ ]

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a))

		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received			N/A	
	2 Check ▶ [X] if the foundation is not required to attach Sch B				
	3 Interest on savings and temporary cash investments	308.	308.		STATEMENT 1
	4 Dividends and interest from securities	526,227.	526,227.		STATEMENT 2
	5a Gross rents				
	b Net rental income or (loss)				
	6a Net gain or (loss) from sale of assets not on line 10	419,682.			
	b Gross sales price for all assets on line 6a 9,134,159.				
	7 Capital gain net income (from Part IV, line 2)		419,682.		
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
	b Less Cost of goods sold				
	c Gross profit or (loss)				
	11 Other income	15,588.	0.		STATEMENT 3
	12 **Total.** Add lines 1 through 11	961,805.	946,217.		
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc	28,417.	14,208.		14,209.
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits				
	16a Legal fees				
	b Accounting fees STMT 4	5,435.	1,631.		3,804.
	c Other professional fees				
	17 Interest				
	18 Taxes				
	19 Depreciation and depletion				
	20 Occupancy				
	21 Travel, conferences, and meetings	5,709.	0.		5,709.
	22 Printing and publications				
	23 Other expenses STMT 5	53,521.	0.		53,521.
	24 **Total operating and administrative expenses.** Add lines 13 through 23	93,082.	15,839.		77,243.
	25 Contributions, gifts, grants paid	1,081,950.			1,081,950.
	26 **Total expenses and disbursements.** Add lines 24 and 25	1,175,032.	15,839.		1,159,193.
	27 Subtract line 26 from line 12				
	a Excess of revenue over expenses and disbursements	-213,227.			
	b **Net investment income** (if negative, enter -0-)		930,378.		
	c **Adjusted net income** (if negative, enter -0-)			N/A	

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Part II Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash - non-interest-bearing	23,319.	49,936.	49,936.
	2 Savings and temporary cash investments	582,768.	618,725.	618,725.
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons			
	7 Other notes and loans receivable ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments - U S and state government obligations			
	b Investments - corporate stock			
	c Investments - corporate bonds			
	11 Investments - land, buildings, and equipment basis ▶			
	Less: accumulated depreciation ▶			
	12 Investments - mortgage loans			
	13 Investments - other STMT 6	18,546,083.	18,275,282.	19,905,143.
	14 Land, buildings, and equipment basis ▶			
	Less: accumulated depreciation ▶			
	15 Other assets (describe ▶)			
	16 **Total assets** (to be completed by all filers)	19,152,170.	18,943,943.	20,573,804.
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable			
	22 Other liabilities (describe ▶)			
	23 **Total liabilities** (add lines 17 through 22)	0.	0.	
Net Assets or Fund Balances	**Foundations that follow SFAS 117, check here ▶ ☐ and complete lines 24 through 26 and lines 30 and 31.**			
	24 Unrestricted			
	25 Temporarily restricted			
	26 Permanently restricted			
	Foundations that do not follow SFAS 117, check here ▶ [X] and complete lines 27 through 31.			
	27 Capital stock, trust principal, or current funds	19,152,170.	18,943,943.	
	28 Paid-in or capital surplus, or land, bldg , and equipment fund	0.	0.	
	29 Retained earnings, accumulated income, endowment, or other funds	0.	0.	
	30 **Total net assets or fund balances**	19,152,170.	18,943,943.	
	31 **Total liabilities and net assets/fund balances**	19,152,170.	18,943,943.	

Part III Analysis of Changes in Net Assets or Fund Balances

1	Total net assets or fund balances at beginning of year - Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	19,152,170.
2	Enter amount from Part I, line 27a	2	-213,227.
3	Other increases not included in line 2 (itemize) ▶ RETURNED GRANTS	3	5,000.
4	Add lines 1, 2, and 3	4	18,943,943.
5	Decreases not included in line 2 (itemize) ▶	5	0.
6	Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 30	6	18,943,943.

Part IV Capital Gains and Losses for Tax on Investment Income

	(a) List and describe the kind(s) of property sold (e g , real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)	(b) How acquired P - Purchase D - Donation	(c) Date acquired (mo , day, yr)	(d) Date sold (mo , day, yr)
1a	PUBLICLY TRADED SECURITIES	P	VARIOUS	VARIOUS
b	PUBLICLY TRADED SECURITIES	P	VARIOUS	VARIOUS
c	CAPITAL GAINS DIVIDENDS			
d				
e				

	(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a	7,195,399.		6,986,243.	209,156.
b	1,834,486.		1,728,234.	106,252.
c	104,274.			104,274.
d				
e				

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

	(i) F M V as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col (i) over col (j), if any	(l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))
a				209,156.
b				106,252.
c				104,274.
d				
e				

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7; If (loss), enter -0- in Part I, line 7 } **2** 419,682.

3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6) If gain, also enter in Part I, line 8, column (c) If (loss), enter -0- in Part I, line 8 **3** N/A

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income)

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e) Do not complete this part

1 Enter the appropriate amount in each column for each year, see the instructions before making any entries

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col (b) divided by col (c))
2011	1,013,106.	20,493,903.	.049435
2010	929,816.	19,938,128.	.046635
2009	1,009,241.	18,373,039.	.054931
2008	1,128,533.	21,035,971.	.053648
2007	1,342,358.	24,552,655.	.054673

2	Total of line 1, column (d)	2	.259322
3	Average distribution ratio for the 5-year base period - divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	.051864
4	Enter the net value of noncharitable-use assets for 2012 from Part X, line 5	4	20,082,438.
5	Multiply line 4 by line 3	5	1,041,556.
6	Enter 1% of net investment income (1% of Part I, line 27b)	6	9,304.
7	Add lines 5 and 6	7	1,050,860.
8	Enter qualifying distributions from Part XII, line 4	8	1,159,193.

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate See the Part VI instructions

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

1a	Exempt operating foundations described in section 4940(d)(2), check here ▶ [ ] and enter "N/A" on line 1. Date of ruling or determination letter: ________ (attach copy of letter if necessary-see instructions)			
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check here ▶ [X] and enter 1% of Part I, line 27b		1	9,304.
c	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b).			
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		2	0.
3	Add lines 1 and 2		3	9,304.
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		4	0.
5	**Tax based on investment income.** Subtract line 4 from line 3. If zero or less, enter -0-		5	9,304.
6	Credits/Payments			
a	2012 estimated tax payments and 2011 overpayment credited to 2012	6a 9,880.		
b	Exempt foreign organizations - tax withheld at source	6b		
c	Tax paid with application for extension of time to file (Form 8868)	6c		
d	Backup withholding erroneously withheld	6d		
7	Total credits and payments. Add lines 6a through 6d		7	9,880.
8	Enter any **penalty** for underpayment of estimated tax. Check here [X] if Form 2220 is attached		8	
9	**Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed** ▶		9	
10	**Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid** ▶		10	576.
11	Enter the amount of line 10 to be: **Credited to 2013 estimated tax** ▶	576. **Refunded** ▶	11	0.

Part VII-A Statements Regarding Activities

			Yes	No
1a	During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?	1a		X
b	Did it spend more than $100 during the year (either directly or indirectly) for political purposes (see instructions for definition)?	1b		X
	If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.			
c	Did the foundation file **Form 1120-POL** for this year?	1c		X
d	Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation ▶ $ 0. (2) On foundation managers ▶ $ 0.			
e	Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers ▶ $ 0.			
2	Has the foundation engaged in any activities that have not previously been reported to the IRS? *If "Yes," attach a detailed description of the activities.*	2		X
3	Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? *If "Yes," attach a conformed copy of the changes*	3		X
4a	Did the foundation have unrelated business gross income of $1,000 or more during the year?	4a		X
b	If "Yes," has it filed a tax return on **Form 990-T** for this year? N/A	4b		
5	Was there a liquidation, termination, dissolution, or substantial contraction during the year? *If "Yes," attach the statement required by General Instruction T*	5		X
6	Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	6	X	
7	Did the foundation have at least $5,000 in assets at any time during the year? *If "Yes," complete Part II, col. (c), and Part XV.*	7	X	
8a	Enter the states to which the foundation reports or with which it is registered (see instructions) ▶ HI			
b	If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by *General Instruction G? If "No," attach explanation*	8b	X	
9	Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2012 or the taxable year beginning in 2012 (see instructions for Part XIV)? *If "Yes," complete Part XIV*	9		X
10	Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses	10		X

Part VII-A Statements Regarding Activities *(continued)*

			Yes	No
11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11		X
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions)	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	X	

Website address ▶ N/A

14 The books are in care of ▶ BANK OF HAWAII Telephone no ▶808-694-4525

Located at ▶130 MERCHANT STREET, HONOLULU, HI ZIP+4 ▶96813

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041** - Check here ▶ ☐

and enter the amount of tax-exempt interest received or accrued during the year ▶ 15 N/A

			Yes	No
16	At any time during calendar year 2012, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16		X
	See the instructions for exceptions and filing requirements for Form TD F 90-22 1 If "Yes," enter the name of the foreign country ▶			

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

			Yes	No
1a	During the year did the foundation (either directly or indirectly)			
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person? ☐ Yes ☒ No			
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? ☐ Yes ☒ No			
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? ☐ Yes ☒ No			
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? ☒ Yes ☐ No			
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? ☐ Yes ☒ No			
	(6) Agree to pay money or property to a government official? (**Exception.** Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days) ☐ Yes ☒ No			
b	If any answer is "Yes" to 1a(1)-(6), did **any** of the acts fail to qualify under the exceptions described in Regulations section 53 4941(d)-3 or in a current notice regarding disaster assistance (see instructions)?	1b		X
	Organizations relying on a current notice regarding disaster assistance check here ▶ ☐			
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2012?	1c		X
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))			
a	At the end of tax year 2012, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2012? ☐ Yes ☒ No			
	If "Yes," list the years ▶ ______ , ______ , ______ , ______			
b	Are there any years listed in 2a for which the foundation is **not** applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to **all** years listed, answer "No" and attach statement - see instructions) N/A	2b		
c	If the provisions of section 4942(a)(2) are being applied to **any** of the years listed in 2a, list the years here ▶ ______ , ______ , ______ , ______			
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? ☐ Yes ☒ No			
b	If "Yes," did it have excess business holdings in 2012 as a result of **(1)** any purchase by the foundation or disqualified persons after May 26, 1969, **(2)** the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or **(3)** the lapse of the 10-, 15-, or 20-year first phase holding period? *(Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2012.)* N/A	3b		
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a		X
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2012?	4b		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required *(continued)*

5a During the year did the foundation pay or incur any amount to

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc , organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? ☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53 4945 or in a current notice regarding disaster assistance (see instructions)? N/A **5b**

Organizations relying on a current notice regarding disaster assistance check here ▶ ☐

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? N/A ☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945-5(d).

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? **6b** No: X

If "Yes" to 6b, file Form 8870.

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No

b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? N/A **7b**

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, foundation managers and their compensation.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
BANK OF HAWAII 130 MERCHANT STREET HONOLULU, HI 96813	TRUSTEE 1.00	28,417.	0.	0.

2 Compensation of five highest-paid employees (other than those included on line 1). If none, enter "NONE."

(a) Name and address of each employee paid more than $50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over $50,000 ▶ 0

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors *(continued)*

3 Five highest-paid independent contractors for professional services. If none, enter "NONE."

(a) Name and address of each person paid more than $50,000	(b) Type of service	(c) Compensation
NONE		
Total number of others receiving over $50,000 for professional services ▶		0

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc	Expenses
1 N/A	
2	
3	
4	

Part IX-B Summary of Program-Related Investments

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1 N/A	
2	
All other program-related investments See instructions	
3	
Total. Add lines 1 through 3 ▶	0.

Form **990-PF** (2012)

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Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc , purposes			
a	Average monthly fair market value of securities		1a	20,046,660.
b	Average of monthly cash balances		1b	341,602.
c	Fair market value of all other assets		1c	
d	**Total** (add lines 1a, b, and c)		1d	20,388,262.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e 0.		
2	Acquisition indebtedness applicable to line 1 assets		2	0.
3	Subtract line 2 from line 1d		3	20,388,262.
4	Cash deemed held for charitable activities Enter 1 1/2% of line 3 (for greater amount, see instructions)		4	305,824.
5	**Net value of noncharitable-use assets.** Subtract line 4 from line 3 Enter here and on Part V, line 4		5	20,082,438.
6	**Minimum investment return.** Enter 5% of line 5		6	1,004,122.

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ▶ ☐ and do not complete this part)

1	Minimum investment return from Part X, line 6		1	1,004,122.
2a	Tax on investment income for 2012 from Part VI, line 5	2a 9,304.		
b	Income tax for 2012 (This does not include the tax from Part VI)	2b		
c	Add lines 2a and 2b		2c	9,304.
3	Distributable amount before adjustments Subtract line 2c from line 1		3	994,818.
4	Recoveries of amounts treated as qualifying distributions		4	0.
5	Add lines 3 and 4		5	994,818.
6	Deduction from distributable amount (see instructions)		6	0.
7	**Distributable amount** as adjusted Subtract line 6 from line 5 Enter here and on Part XIII, line 1		7	994,818.

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc , purposes:		
a	Expenses, contributions, gifts, etc - total from Part I, column (d), line 26	1a	1,159,193.
b	Program-related investments - total from Part IX-B	1b	0.
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc , purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	**Qualifying distributions.** Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4	4	1,159,193.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income Enter 1% of Part I, line 27b	5	9,304.
6	**Adjusted qualifying distributions.** Subtract line 5 from line 4	6	1,149,889.

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2011	(c) 2011	(d) 2012
1 Distributable amount for 2012 from Part XI, line 7				994,818.
2 Undistributed income, if any, as of the end of 2012				
a Enter amount for 2011 only			630,034.	
b Total for prior years ____ , ____ , ____		0.		
3 Excess distributions carryover, if any, to 2012				
a From 2007				
b From 2008				
c From 2009				
d From 2010				
e From 2011				
f Total of lines 3a through e	0.			
4 Qualifying distributions for 2012 from Part XII, line 4 ▶ $ 1,159,193.				
a Applied to 2011, but not more than line 2a			630,034.	
b Applied to undistributed income of prior years (Election required - see instructions)		0.		
c Treated as distributions out of corpus (Election required - see instructions)	0.			
d Applied to 2012 distributable amount				529,159.
e Remaining amount distributed out of corpus	0.			
5 Excess distributions carryover applied to 2012 (If an amount appears in column (d), the same amount must be shown in column (a).)	0.			0.
6 Enter the net total of each column as indicated below:				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5	0.			
b Prior years' undistributed income Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b Taxable amount - see instructions		0.		
e Undistributed income for 2011 Subtract line 4a from line 2a Taxable amount - see instr			0.	
f Undistributed income for 2012 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2013				465,659.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3)	0.			
8 Excess distributions carryover from 2007 not applied on line 5 or line 7	0.			
9 Excess distributions carryover to 2013. Subtract lines 7 and 8 from line 6a	0.			
10 Analysis of line 9				
a Excess from 2008				
b Excess from 2009				
c Excess from 2010				
d Excess from 2011				
e Excess from 2012				

Part XIV Private Operating Foundations (see instructions and Part VII-A, question 9) N/A

1 a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2012, enter the date of the ruling ▶

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

	Tax year	Prior 3 years			
	(a) 2012	(b) 2011	(c) 2010	(d) 2009	(e) Total
2 a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed					
b 85% of line 2a					
c Qualifying distributions from Part XII, line 4 for each year listed					
d Amounts included in line 2c not used directly for active conduct of exempt activities					
e Qualifying distributions made directly for active conduct of exempt activities Subtract line 2d from line 2c					
3 Complete 3a, b, or c for the alternative test relied upon a "Assets" alternative test - enter (1) Value of all assets					
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					
b "Endowment" alternative test - enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed					
c "Support" alternative test - enter (1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)					
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)					
(3) Largest amount of support from an exempt organization					
(4) Gross investment income					

Part XV Supplementary Information (Complete this part only if the foundation had $5,000 or more in assets at any time during the year-see instructions.)

1 **Information Regarding Foundation Managers:**

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than $5,000) (See section 507(d)(2))

NONE

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest

NONE

2 **Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:**

Check here ▶ ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds If the foundation makes gifts, grants, etc (see instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d

a The name, address, and telephone number or e-mail of the person to whom applications should be addressed

SEE STATEMENT GUIDE-1

b The form in which applications should be submitted and information and materials they should include

SEE STATEMENT - A

c Any submission deadlines

SEE STATEMENT - A

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors

SEE STATEMENT - A

Part XV Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a Paid during the year				
SEE STATEMENT - GRANT -1				1,081,950.
Total			▶ 3a	1,081,950.
b Approved for future payment				
NONE				
Total			▶ 3b	0.

Form **990-PF** (2012)

223611
12-05-12

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated	Unrelated business income (a) Business code	(b) Amount	Excluded by section 512, 513, or 514 (c) Exclusion code	(d) Amount	(e) Related or exempt function income
1 Program service revenue					
a					
b					
c					
d					
e					
f					
g Fees and contracts from government agencies					
2 Membership dues and assessments					
3 Interest on savings and temporary cash investments			14	308.	
4 Dividends and interest from securities			14	526,227.	
5 Net rental income or (loss) from real estate					
a Debt-financed property					
b Not debt-financed property					
6 Net rental income or (loss) from personal property					
7 Other investment income					
8 Gain or (loss) from sales of assets other than inventory			18	419,682.	
9 Net income or (loss) from special events					
10 Gross profit or (loss) from sales of inventory					
11 Other revenue					
a 2011 FEDERAL EXCISE TAX					
b REFUND			01	15,588.	
c					
d					
e					
12 Subtotal Add columns (b), (d), and (e)		0.		961,805.	0.

13 Total. Add line 12, columns (b), (d), and (e) 13 961,805.

(See worksheet in line 13 instructions to verify calculations)

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

Line No. ▼	Explain below how each activity for which income is reported in column (e) of Part XVI-A contributed importantly to the accomplishment of the foundation's exempt purposes (other than by providing funds for such purposes)

Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

		Yes	No
1 Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?			
a Transfers from the reporting foundation to a noncharitable exempt organization of			
(1) Cash	1a(1)		X
(2) Other assets	1a(2)		X
b Other transactions			
(1) Sales of assets to a noncharitable exempt organization	1b(1)		X
(2) Purchases of assets from a noncharitable exempt organization	1b(2)		X
(3) Rental of facilities, equipment, or other assets	1b(3)		X
(4) Reimbursement arrangements	1b(4)		X
(5) Loans or loan guarantees	1b(5)		X
(6) Performance of services or membership or fundraising solicitations	1b(6)		X
c Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c		X

d If the answer to any of the above is "Yes," complete the following schedule Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received

(a) Line no	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements
		N/A	

2a Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No

b If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship
N/A		

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge

BANK OF HAWAII, Trustee
By Vice President

Signature of officer or trustee | MAY 13 2013 Date | Title

May the IRS discuss this return with the preparer shown below (see instr)? ☒ Yes ☐ No

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self- employed	PTIN
Firm's name ▶			Firm's EIN ▶	
Firm's address ▶			Phone no.	

FORM 990-PF INTEREST ON SAVINGS AND TEMPORARY CASH INVESTMENTS STATEMENT 1

SOURCE	AMOUNT
BANK OF HAWAII #215022500	308.
TOTAL TO FORM 990-PF, PART I, LINE 3, COLUMN A	308.

FORM 990-PF DIVIDENDS AND INTEREST FROM SECURITIES STATEMENT 2

SOURCE	GROSS AMOUNT	CAPITAL GAINS DIVIDENDS	COLUMN (A) AMOUNT
BANK OF HAWAII #215022500	630,501.	104,274.	526,227.
TOTAL TO FM 990-PF, PART I, LN 4	630,501.	104,274.	526,227.

FORM 990-PF OTHER INCOME STATEMENT 3

DESCRIPTION	(A) REVENUE PER BOOKS	(B) NET INVEST-MENT INCOME	(C) ADJUSTED NET INCOME
2011 FEDERAL EXCISE TAX REFUND	15,588.	0.	
TOTAL TO FORM 990-PF, PART I, LINE 11	15,588.	0.	

FORM 990-PF ACCOUNTING FEES STATEMENT 4

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST-MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
TAX RETURN PREPARATION FEE	5,435.	1,631.		3,804.
TO FORM 990-PF, PG 1, LN 16B	5,435.	1,631.		3,804.

FORM 990-PF | OTHER EXPENSES | STATEMENT 5

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
GRANT ADMINISTRATION FEES	53,521.	0.		53,521.
TO FORM 990-PF, PG 1, LN 23	53,521.	0.		53,521.

FORM 990-PF | OTHER INVESTMENTS | STATEMENT 6

DESCRIPTION	VALUATION METHOD	BOOK VALUE	FAIR MARKET VALUE
SEE STATEMENT - INV	COST	18,275,282.	19,905,143.
TOTAL TO FORM 990-PF, PART II, LINE 13		18,275,282.	19,905,143.

GEORGE N. WILCOX
2012 FORM 990PF
PART II, INVESTMENTS - OTHER
EIN: 99-6002445

Description	Units	Book Value	Mkt Value
003019395 ABERDEEN INTERNATIONAL EQUITY FUND INST	152435 897	1,879,026 86	2,225,564 00
003021409 ABERDEEN CORE FIXED INCOME FUND CL I	198024.448	2,036,068 94	2,192,131 00
003021698 ABERDEEN ASIA-PACIFIC EX-JAPAN EQUITY FUND INSTITUTIONAL CLASS	60789 773	637,802 00	731,301 00
197199813 COLUMBIA ACORN INTERNATIONAL FUND CL Z	13566 493	477,043 24	554,056.00
314172560 FEDERATED STRATEGIC VALUE DIVIDEND FUND CL INST	798116 874	3,611,419 91	3,982,603 00
38142Y773 GOLDMAN SACHS LARGE CAP VALUE FD - INST	86324 277	923,669 76	1,099,771 00
47103C357 JANUS TRITON FUND CL I	42069 752	621,404 52	762,304 00
47803W406 JOHN HANCOCK III DISC M/C-IS	59409 528	759,847 86	790,147 00
543487326 NATIXIS LOOMIS SAYLES LTD GOV AND AGCY FD CL Y	23398 390	279,254 55	281,483 00
56062X641 MAINSTAY LARGE CAP GROWTH FUND CL I	136715.560	832,150 43	1,090,990 00
56062X708 MAINSTAY HIGH YIELD CORP BOND FUND CL I	22844 330	134,573 71	139,579 00
74144Q203 T ROWE PRICE INSTITUTIONAL EMERGING MARKETS EQUITY FUND	24026 178	722,638 60	748,656 00
74972H648 RS GLOBAL NATURAL RESOURCES FUND CL Y	28623 361	1,150,506 05	1,065,648.00
77958B402 T ROWE PRICE INSTITUTIONAL FLOATING RATE FUND CL I	20472 637	197,760 52	209,026 00
78463V107 SPDR GOLD TRUST	3200 000	533,889 21	518,465.00
880208400 TEMPLETON GLOBAL BOND FUND CL AD	23037 357	309,605 73	307,318 00
884116401 THIRD AVENUE REAL ESTATE VALUE FUND CL IS	19552 023	439,529 48	496,035 00
921937835 VANGUARD TOTAL BOND MARKET ETF	29000 000	2,443,451 81	2,436,870 00
922031786 VANGUARD LONG-TERM TREASURY FUND CL ADM	20902 562	285,638 74	273,196 00
Investments - Other		**18,275,281.92**	**19,905,143.00**

G. N. Wilcox Trust

Grant Paid 1/1/2012 to 12/31/2012

Payee Organization Project Title	Amount Paid Date
Hawaii Montessori Inc. 74-978 Manawalea Street Kailua-Kona, HI 96740 *2012-2013 Tuition Aid Program*	$5,000.00 3/28/2012
Academy of the Pacific 913 Alewa Drive Honolulu, HI 96817 *Campus Improvements - Asphalt Paving & Signage*	$16,200.00 10/5/2012
Adult Friends for Youth 3375 Koapaka Street, Suite B290 Honolulu, HI 96819 *Clinical/Competency Based Alternative Education Program 2012*	$15,000.00 7/12/2012
Aloha Medical Mission 810 North Vineyard Blvd Honolulu HI 96817 *Free Dental Clinic For Equipment & Dental Supplies ONLY*	$10,000.00 7/12/2012
Aloha School Early Learning Center P O Box 1408 Hanalei HI 96714 *2012-2013 Tuition Aid Progam*	$10,000.00 3/28/2012
American Cancer Society, Hawaii Pacific Region 2370 Nuuanu Avenue Honolulu HI 96817 *Quality of Life Services for Kauai Cancer Patients (FYE 2013) - FUNDS MUST REMAIN IN HAWAII*	$25,000.00 12/14/2012
ARC of Hilo 1099 Waianuenue Avenue Hilo HI 96720-2019 *Purchase Equipment for Expansion of Commercial Laundry Services*	$15,000.00 10/5/2012
ASSETS School One Ohana Nui Way Honolulu HI 96818 *2012-2013 Tuition Aid Program*	$11,000.00 3/28/2012
Assistance League of Hawaii 1505 Young Street Honolulu HI 96826 *Operation School Bell - FY June 2012 - May 2013*	$10,000.00 12/14/2012
Boys and Girls Club of Hawaii 1523 Kalakaua Avenue, Suite 202 Honolulu HI 96826 *Unsolicited Award for Kauai Island - General*	$45,000.00 12/14/2012

Payee Organization Project Title	Amount Paid Date
Operating Support 2013	
Boys and Girls Club of the Big Island 100 Kamakahonu Street Hilo, HI 96720 *Pilot Dance Program (Jan - May 2013)*	$14,000.00 12/14/2012
Chamber Music Hawaii P O Box 61939 Honolulu, HI 96839 *Statewide Music Education Outreach - SY 2012/2013*	$6,500.00 12/14/2012
Child & Family Service 91-1841 Fort Weaver Road Ewa Beach, HI 96706-1909 *Unsolicited Award to Support Food Pantry at Nana's House and Hale Ho'omalu in 2013*	$20,000.00 12/14/2012
Church of the Pacific, UCC P O Box 223154 Princeville, HI 96722-3154 *Food Pantry Program in 2013*	$17,000.00 12/14/2012
Early School 2510 Bingham Street Honolulu, HI 96826 *2012-2013 Tuition Aid Program*	$5,000.00 3/28/2012
Easter Seals Hawaii 710 Green Street Honolulu HI 96813 *Waimea Dispensary Parking Lot Project (March 2013)*	$25,000.00 12/14/2012
Foundation Center 79 Fifth Avenue New York, NY 10003-3076 *General Operating Support for 2012*	$5,000.00 10/5/2012
Friends of Challenger Center Hawaii Inc. 900 Fort Street Mall Suite 920 Honolulu, HI 96813 *Challenger Center Hawaii program during SY 2012 2013*	$15,000.00 7/12/2012
Girl Scouts of Hawaii 410 Atkinson Drive, Suite 2F1, Box 3 Honolulu, HI 96814-4730 *KAUAI PROGRAM - Leadership Development After School Hours during SY 2012-2013*	$10,000.00 10/5/2012
Haleakala Waldorf School 4160 Lower Kula Road Kula, HI 96790 *2012-2013 Tuition Aid Progam*	$5,500.00 3/28/2012
Hana Arts P O Box 686 Hana HI 96713 *Creative Friday School Program for SY August 2012 May 2013*	$15,000.00 10/5/2012

Payee Organization Project Title	Amount Paid Date
Hanapepe Hawaiian Congregational Church P O Box 428 Hanapepe HI 96716 *Re Roof Project 2012*	$20 000 00 7/12/2012
Hanapepe United Church of Christ P O Box 260 Hanapepe, HI 96716 *West Kauai Inter-Church Food Pantry - July 2012 to June 2013*	$2 750 00 10/5/2012
Hawaii Alliance of Nonprofit Organizations 1020 South Beretania Street, 2nd Floor Honolulu, HI 96814 *Capacity Building for Kauai Nonprofit Organizations during 2013*	$15,000 00 10/5/2012
Hawaii Children's Theatre P O Box 662295 Lihue HI 96766 *Summer Stars 2012*	$8 000 00 7/12/2012
Hawaii International Film Festival 680 Iwilei Road, Suite 100 Honolulu HI 96817 *Digital Projection Project*	$15 000 00 10/5/2012
Hawaii Opera Theatre Hawaii Opera Plaza 848 S Beretania Street Suite 301 Honolulu HI 96813 *Opera Express - Kauai Tour SY 2012-2013*	$10 000 00 12/14/2012
Hawaii Preparatory Academy 65-1692 Kohala Mountain Road Kamuela HI 96743-8476 *2012-2013 Tuition Aid Program*	$7 500 00 3/28/2012
Hawaii Public Radio 738 Kaheka Street Honolulu, HI 96814-3726 *Matching Challenge Grant - October 2012 Pledge Drive*	$10 000 00 11/21/2012
Hawaii Theatre Center 1132 Bethel Street, Suite 1404 Honolulu HI 96813 *Educational Programming for School Year 2012-2013*	$10 000 00 10/5/2012
Hoala School 1067 A California Avenue Wahiawa HI 96786 *2012-2013 Tuition Aid Progam*	$5 000 00 3/28/2012
Hongwanji Mission School 1728 Pali Highway Honolulu, HI 96813 *2012-2013 Tuition Aid Program*	$3 000 00 3/28/2012

Payee Organization Project Title	Amount Paid Date
Honolulu Chorale P O Box 4411 Honolulu, HI 96812 *Operating Support for 2012-2013 Season*	$3 500 00 10/5/2012
Honolulu Theatre for Youth 1149 Bethel Street, Suite 700 Honolulu, HI 96813 *Theatre for Neighbor Island Youth - Kauai Tours 2012-2013 School Year*	$10 000 00 10/5/2012
Honolulu Waldorf School 5257 Kalanianaole Highway Honolulu, HI 96821 *2012-2013 Tuition Aid Program*	$5 500 00 3/28/2012
HUGS (Help, Understanding and Group Support) 3636 Kilauea Avenue Honolulu, HI 96816-2318 *HUGS GPS 2013*	$15 000 00 12/14/2012
Iolani School 563 Kamoku Street Honolulu, HI 96826 *2012-2013 Tuition Aid Program*	$6,500 00 3 28/2012
Island Pacific Academy 909 Haumea Street Kapolei, HI 96707 *2012-2013 Tuition Aid Program*	$7 000 00 3/28/2012
Island School 3-1875 Kaumualii Highway Lihue, HI 96766-9597 *2012-2013 Tuition Aid Progam*	$6,000 00 3/28/2012
Island School 3-1875 Kaumualii Highway Lihue, HI 96766-9597 *Video Production Equipment (January - June 2013)*	$8,000 00 12/14/2012
Junior Achievement of Hawaii 2909 Waialae Avenue #10 Honolulu HI 96818 *General Operating - FYI 6/30/2013*	$15 000 00 12/14/2012
Ka Hale O Na Keiki Inc 45-3668 Honokaa-Waipio Road Honokaa, HI 96727 *2012-2013 Tuition Aid Program*	$7 500 00 3/28/2012
Kalaheo Missionary Church P O Box 395 Kalaheo HI 96741-0395 *Unsolicited Award to Support Food Pantry in 2013*	$10 000 00 12/14/2012
Kamaaina Care dba Kamaaina Kids 156 Hamakua Drive, Suite C Kailua, HI 96734	$7,500 00 3/28/2012

Payee Organization Project Title	Amount Paid Date
2012-2013 Tuition Aid Program	
Kapaa Missionary Church 4-758 Kuhio Highway Kapaa, HI 96746 *Kitchen & Bathroom Renovation*	$10 000 00 7/12/2012
Kauai Christian Academy P O Box 1121 Kilauea, HI 96754 *Computer lab Update Purchase 15 computers*	$10 000 00 7/12/2012
Kauai Concert Association P O Box 503 Lihue HI 96766 *Operating Support for 2012 2013 Season*	$10 000 00 12/14/2012
Kauai Habitat for Humanity P O Box 28 Eleele, HI 96705 *Safety Equipment*	$15 000 00 10/5/2012
Kauai Historical Society P O Box 1778 Lihue HI 96766 *Preserving Kekaha Sugar Plantation Collection*	$10 000 00 12/11/2012
Kauai Hospice 4457 Pahee Street Lihue, HI 96766 *Boundless Compassion Program - Support of Uncompensated Care for Direct Expenses of Uninsured & Underinsured Patients in 2012*	$10 000 00 7/12/2012
Kauai Independent Daycare Services 1346 Inia Street Kapaa, HI 96746-1611 *Time For Me Program - 2013*	$8 000 00 12/14/2012
KCAA Preschools of Hawaii 2707 South King Street Honolulu, HI 96826-3325 *2012-2013 Tuition Aid Program*	$8 000 00 3/28/2012
KCAA Preschools of Hawaii 2707 South King Street Honolulu, HI 96826-3325 *Center for Early Education & Development (CEED) Training Room Audio/Visual System*	$10,000 00 10/5/2012
Kokua Kalihi Valley 2239 North School Street Honolulu, HI 96819 *Health Maintenance Activities for Kalihi Valley Kupuna during fye 6/30/2013*	$20 000 00 7/12/2012
Koloa Missionary Church P O Box 307 Koloa, HI 96756 *Children's Ministries - Sports Camp Kauai & Oahu*	$5 000 00 7/12/2012

Payee Organization Project Title	Amount Paid Date
Camping Trip (July 2012)	
La Pietra, Hawaii School for Girls 2933 Poni Moi Road Honolulu, HI 96815 *2012-2013 Tuition Aid Program*	$5 000 00 3/28/2012
La Pietra, Hawaii School for Girls 2933 Poni Moi Road Honolulu, HI 96815 *Classroom Transformation Project - Furniture and Technology*	$15 000 00 12/14/2012
Lahaina Arts Association 648 Wharf Street #103 Lahaina, HI 96761 *Youth Art Outreach Program during FYE 6/30/2013*	$5 000 00 12/14/2012
Ma Ka Hana Ka Ike Building Program P O Box 968 Hana HI 96713 *Operating Support for 2012/2013 - Hana School Building Program*	$20 000 00 7/12/2012
Malama Pono Health Services 4357 Rice Street Suite 101 P O Box 1950 Lihue, HI 96766-5950 *Food Pantry support during FY July 1 2012 - June 30, 2013*	$10 000 00 10/5/2012
Maryknoll School 1526 Alexander Street Honolulu, HI 96822 *2012-2013 Tuition Aid Progam*	$9 000 00 3/28/2012
Mid-Pacific Institute 2445 Kaala Street Honolulu, HI 96822-2299 *2012-2013 Tuition Aid Program*	$8 500 00 3/28/2012
Montessori Hale O Keiki P O Box 2348 Kihei, HI 96753 *2012-2013 Tuition Aid Program*	$5,500 00 3/28/2012
Montessori School of Maui 2933 Baldwin Avenue Makawao HI 96768 *2012-2013 Tuition Aid Program*	$5 500 00 3/28/2012
National Tropical Botanical Garden 3530 Papalina Road Kalaheo HI 96741-9599 *Science Teachers' Enrichment Program for Hawaii Teachers ONLY June 2013*	$10 000 00 12/14/2012
Natural Bridges P O Box 727 Kilauea, HI 96754	$10,500 00 3/28/2012

Payee Organization Project Title	Amount Paid Date
2012-2013 Tuition Aid Program	
Nature Conservancy of Hawaii 923 Nuuanu Ave Honolulu HI 96817 *Protecting Kauai's Native Forests*	$25 000 00 10/5/2012
Nuuanu Congregational Church 2651 Pali Highway Honolulu, HI 96817 *College Summer Internship Program*	$7 000 00 7/12/2012
Pacific and Asian Affairs Council 1601 East-West Road, 4th Floor Honolulu, HI 96848-1601 *After-School Class Initiative "Connect to the World" at Kapaa High School (Fall 2012 & Spring 2013)*	$6 000 00 10/5/2012
Pacific Aviation Museum Pearl Harbor 319 Lexington Blvd Honolulu, HI 96818 *Education Program during FYE 12/31/2012*	$15 000 00 7/12/2012
Parents and Children Together 1485 Linapuni Street, 105 Honolulu, HI 96819-3575 *Kauai Family Visitation Center*	$10 000 00 7/12/2012
Parker School 65-1224 Lindsey Road Kamuela HI 96743 *2012-2013 Tuition Aid Progam*	$5,500 00 3/28/2012
Reading is Fundamental 1802 Keeaumoku Street Honolulu HI 96822 *Reading Motivation Program for 2012-2013*	$5 000 00 7/12/2012
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu, HI 96822 *Playground Project for Diamond Head Preschool & Therapeutic Nursery*	$46 000 00 7/12/2012
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu, HI 96822 *Unsolicited Award to Purchase Food in Support of Hanapepe Corps Interfaith Food Pantry during 2013*	$20 000 00 12/14/2012
The Salvation Army Hawaiian & Pacific Islands Division 2950 Manoa Road Honolulu HI 96822 *Unsolicited Award to Purchase Food in Support of Lihue Corps Soup Kitchen during 2013*	$20 000 00 12/14/2012
Seagull Schools, Inc	$4 000 00

Payee Organization Project Title	Amount Paid Date
1300 Kailua Road Kailua, HI 96734 *2012-2013 Tuition Aid Program*	3/28/2012
St. Francis Healthcare Foundation of Hawaii 2228 Liliha Street, Suite 205 Honolulu, HI 96817 *Technology Upgrades - 5 Computer Tablets for Kauai Home Care Services*	$10 000 00 7/12/2012
Storybook Theatre of Hawaii 3814 Hanapepe Road P O Box 820 Hanapepe, HI 96716 *General Operating Support during FYE 6/30/2013*	$13,500 00 12/14/2012
Teach For America Hawaii 500 Ala Moana Blvd , Suite 3-400 Honolulu, HI 96813 *Programs on Oahu and Hawaii Island for 2012/2013 School Year*	$15 000 00 7 12/2012
Variety School of Hawaii 710 Palekaua Street Honolulu, HI 96816 *2012-2013 Tuition Aid Program*	$15 000 00 3/28/2012
Waianae Coast Early Childhood Services 84-1061 Nohoho Road Waianae HI 96792 *2012-2013 Tuition Aid Program*	$6 000 00 3/28/2012
Waikiki Health Center 277 Ohua Avenue Honolulu, HI 96815 *Primary Care Service Expansion to Uninsured/Underinsured Patients in 2012*	$30,000 00 7/12/2012
Waimea Country School P O Box 399 Kamuela, HI 96743 *2012-2013 Tuition Aid Program*	$4,000 00 3/28 2012
Waioli Corporation P O Box 1631 Lihue, HI 96766 *Fire Suppression and Security Systems Upgrades Project (January - June 2013)*	$20,000 00 12/14/2012
Wider Church Ministries 700 Prospect Avenue, 7th Floor Cleveland, OH 44115-1100 *Support of Retired Medical & Educational Missionaries (Per Trust Document)*	$8,000 00 12/14/2012
Wilcox Health Foundation 3-3420 Kuhio Highway Lihue, HI 96766-1099 *Purchase ENT/GYN Surgical Mircoscope Equipment*	$25 000 00 7/12/2012

Payee Organization Project Title	Amount Paid Date
Women in Need P O Box 414 Waimanalo, HI 96795 *Substance Abuse Relapse Prevention Kauai*	$15,000.00 7/12/2012
YMCA of Honolulu 1441 Pali Highway Honolulu HI 96813 *NLW Kids Addressing Hawaii's Childhood Obesity Crisis*	$15,000.00 10/5/2012
YWCA of Kauai 3094 Elua Street Lihue, HI 96766 *Food Pantry for Family Violence Shelter - FYE 6/30/2013*	$12,000.00 12/14/2012
Grand Total (90 items)	$1,081,950.00

Payee Organization Project Title	Amount Paid Date

Check Return in 2012

Faith Christian Fellowship of Kauai

P O Box 3770
Lihue, HI 96766

Unsolicited Award - Support Food Pantry in 2012

Note $5 000 paid 12/14/2011 Grant check returned 7/24/2012 Church Board discontinued program

-$5 000 00
12/14/2011

Grand Total (1 item)	-$5 000 00

G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for Program

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority is to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

NOTE: If a fiscal sponsor is being used, it is necessary to contact the Charitable Foundation Services office prior to submitting a grant proposal.

II. General Information

a. Board of Directors

In order to be successful in accomplishing its purposes, a charitable organization generally must have community and business support, rather than relying solely on foundations or government funding.

For this reason the Committee on Beneficiaries pays particular attention to how active members of an organization's Board of Directors carry out their responsibilities to the organization.

In the interest of public causes, G. N. Wilcox Trust prefers all directors make an annual financial contribution, at some level, to the support of the organization; in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community and business support.

b. School Participation

If the request for funding supports a program that involves school or classroom participation, the applying charity must provide a list of the schools that will be involved in the program along with a letter of support from the schools' principals or teachers who have either committed or are interested in the program. The organization must also provide us with an approximate number of students that will be involved and/or benefiting from the program.

c. Other Factors

Some other factors considered in reviewing a proposal are:

- the community's need for the proposed program or project in relation to other similar activities
- reasonableness of the project's income/expenditure budget
- ability of the applicant to obtain entire funding and sustain the proposed project.

III. Foundation Deadlines

- **Requests – Must be postmarked by the 1st of April, July, or October.**

IV. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) *Funding Request cover sheet* – To be placed on top of each set (see page 4).
(B) *Proposal Narrative* - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   - If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Program/Project*: Describe using specific information in layman terms.
   - (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing program/project:
   - Describe how your organization will market the program/project to the community you propose to serve.
   - Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   - Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   - Process Measures – extent to how the program/project will be implemented
   - Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) *These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative*

1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation.
   - Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):

4) *Project/Program Budget*
   - List all revenue (funding sources) and expenses for the project or program.
5) *Organization's Operating Budget – Current Fiscal Year*
   - If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable

The proposal is to be sent to the following mailing address:

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
130 Merchant Street, Room 530
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Fax: (808) 694-4006
Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Fax: (808) 694-4006
Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust

Bank of Hawaii, Trustee

Funding Request Cover Sheet (Program)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)

(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____

Complete Address: ____

Phone: ____________________ Fax: ______________ Email: ______________________________

BOARD MEMBER INFORMATION

No. of Board Members: ______________ Percent (%) of Financial Participation: ______________

Total Contribution During Fiscal Year: ______________ Median Gift: __________ Average Gift: __________
(Check One: Past ☐ or Current FY ☐)

Contact Information

Name: ______________________________ Title: ______________________________

Address: ____

Phone: ____________________________ Email: ______________________________

Project Information

Project Title: ____

Amount requested: $________________

Two signatures are required

____
Executive Director (Chief Compensated Staff)

____
Board Chair or President (Chief volunteer)

____
Print or Type Name and Title

____
Print or Type Name and Title

G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for General Capital

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority is to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

II. Capital Criteria

General Capital – Under $500,000
General Capital requests are for projects or equipment having a total cost under $500,000; however at the discretion of the Trust, projects or purchases of certain values and scope may be treated as large capital projects and may not be eligible. **Deadline Dates: Requests must be postmarked by the 1st of April, July, or October.**

- General Capital grants are provided for the purchase of equipment, renovations and construction of buildings. G. N. Wilcox Trust does not provide grants for the purchase of real estate; nor does the foundation provide grants for deficit funding or for endowments.
- Generally, the Trust prefers to be one of several contributors, expecting the organization to acquire needed funds from several sources to assure the project is completed at a specific time and/or in a timely manner.
- In the interest of public causes, G. N. Wilcox Trust prefers that all board of directors of an organization make an annual financial contribution, at some level, to support the organization; in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community and business support.

  Some other factors considered in reviewing a proposal are:
  - the community's need for the proposed project in relation to other similar activities
  - reasonableness of the project's income/expenditure budget
  - ability of the applicant to obtain entire funding and complete the proposed project.

III. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) *Funding Request cover sheet* – To be placed on top of each set (see page 4).
(B) *Proposal Narrative* - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   - If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Project/Purchase*: Describe using specific information in layman terms.
   - (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing project:
   - Describe how your organization will market the program/project to the community you propose to serve.
   - Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   - Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   - Process Measures – extent to how the program/project will be implemented
   - Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) *These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative*

1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation.
   - Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):

4) *Project/Program Budget*
   - List all revenue (funding sources) and expenses for the project or equipment.
   - Validation of capital expenses is required (i.e....estimates from vendors).
5) *Organization's Operating Budget – Current Fiscal Year*
   - If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable

The proposal is to be sent to the following mailing address:

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
130 Merchant Street, Room 530
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Fax: (808) 694-4006
Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Fax: (808) 694-4006
Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust
Bank of Hawaii, Trustee

Funding Request Cover Sheet (General Capital)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)
(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ______________________________

Complete Address: ______________________________

Phone: ____________ Fax: ____________ Email: ____________

BOARD MEMBER INFORMATION

No. of Board Members: ____________ Percent (%) of Financial Participation: ____________

Total Contribution During Fiscal Year: ____________ Median Gift: ________ Average Gift: ________
(Check One: Past ☐ or Current FY ☐)

Contact Information

Name: ____________ Title: ____________

Complete Address: ______________________________

Phone: ____________ Email: ____________

Project Information

Project Title: ______________________________

Amount requested: $____________

Two signatures are required

Executive Director (Chief Compensated Staff) ____________ Board Chair or President (Chief volunteer) ____________

Print or Type Name and Title ____________ Print or Type Name and Title ____________

G N Wilcox Trust – Gnrl Capital
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G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for General Operating Support

I. Policy

Applications for grants are accepted by the Committee on Beneficiaries from qualified tax-exempt 501(c)(3), charitable organizations. The Committee's general policy is to confine grants to organizations within the State of Hawaii, with a priority to assist Kauai organizations serving that island.

Although the Trust is broad-purposed, it does not make grants to individuals, nor for reserve purposes, endowments, or deficit financing. No multiple-year pledges are made for programs or capital projects. Generally grants will not be made to government agencies, nor to organizations supported substantially by government funds.

The Committee on Beneficiaries will consider only one request a year from an organization. A new request will not be entertained if a prior pledge or report is still outstanding. The exception to this policy is a tuition aid program (separate guidelines available) which may be considered in addition to one other request from a school.

NOTE: General Operating support is usually provided to Kauai organizations that have an established relationship with G. N. Wilcox Trust.

II. General Information

a. Board of Directors

In order to be successful in accomplishing its purposes, a charitable organization generally must have community and business support, rather than relying solely on foundations or government funding.

For this reason the Committee on Beneficiaries pays particular attention to how active members of an organization's Board of Directors carry out their responsibilities to the organization.

In the interest of public causes, G. N. Wilcox Trust prefers all directors make an annual financial contribution, at some level, to the support of the organization; in addition to participating in fundraising activities. Directors are also required to attend Board meetings, volunteer work when needed, and make significant efforts to gain community and business support.

b. School Participation

If the request for funding supports a program that involves school or classroom participation, the applying charity must provide a list of the schools that will be involved in the program along with a letter of support from the schools' principals or teachers who have either committed or are interested in the program. The organization must also provide us with an approximate number of students that will be involved and/or benefiting from the program.

c. Other Factors – General Operating Grants

Some other factors considered in reviewing a proposal for general operating support are:

- o the community's need for continuance of the applicant's existence in relation to other similar organizations
- o reasonableness of applicant's operating budget
- o ability of the applicant to obtain funding and sustainability for organization

III. Foundation Deadlines

➢ **Requests – Must be postmarked by the 1st of April, July, or October 1.**

IV. APPLICATION PROCEDURES (A thru D)

Submit 4 (four) completed sets of the proposal containing:

(A) *Funding Request cover sheet* – To be placed on top of each set (see page 4).
(B) *Proposal Narrative* - Provide who, what, when, where, why, and how in three pages or less.

Narrative Format Information:
Pages: Maximum 3 pages
Margins: 1-inch margins on each side
Font: 12 point font
Spacing: Double space in between paragraphs
Paragraph Height: Maximum of 1 ½ inches
Bullet points: Acceptable

Narrative Headings - Use these 7 (seven) headings in the order listed:

1) *Organization*: Briefly describe your organization's mission and programs. (maximum of 2 sentences)
2) *Population to be Served*: Provide an estimated UNDUPLICATED number and age range of the eligible individuals you propose to serve.
   ➢ If the projections are an increase over the current volume, provide information on current volume (percentages can only be used if accompanied with figures, i.e. 20% over 500).
3) *Program/Project*: Describe using specific information in layman terms, & plans for sustainability.
   ➢ (Acronyms must be explained in the narrative and budgets.)
4) *Goals & Objectives*: **Separately** list each goal with corresponding objective, and specifically describe how the goal will be accomplished through the objective.
5) *Outreach*: For new, expansion, or existing program/project:
   ➢ Describe how your organization will market the program/project to the community you propose to serve.
   ➢ Provide an estimated UNDUPLICATED number of group/individuals who will be new participants
   ➢ Provide UNDUPLICATED numbers for existing participants/groups/individuals.
6) *Evaluation*: Provide information on how and/or what the following measures are that will be used to evaluate the program/project (**note**: pre/post-tests are not acceptable):
   ➢ Process Measures – extent to how the program/project will be implemented
   ➢ Outcome Measures – effectiveness in meeting goals and objectives
7) *Cost*: Total cost of the program/project, amount requested, and plans for future support.

(C) *These 7 (seven) items must be attached to each of the 4 (four) sets of the proposal narrative*
1) *Staff* - Describe the qualifications of the staff or volunteers who will oversee and coordinate the program/project
2) *Board of Directors* - List of Board members with their professional or business affiliation.
   ➢ Percent who actively participate in activities and attend meetings
3) *Endorsement Letters* - Two letters endorsing the activity

(The following items require Start & End date that includes: month, day and year):
4) *Project/Program Budget*
   ➢ List all revenue (funding sources) and expenses for the project or program.
5) *Organization's Operating Budget – Current Fiscal Year*
   ➢ If funding is for support during the following fiscal year, also provide a DRAFT of Operating Budget for such year.
6) *Income Statement - Recently Completed Fiscal Year*
7) *Current Balance Sheet - (not older than three months)*

(D) *IRS, Charters, By-Laws, Articles of Incorporation*

Provide 1 (one) copy only of each of the following:

- *IRS* - Internal Revenue Service determination letter advising the organization is tax-exempt under Section 501(c)(3) of the Code and is considered a public charity.
- *Charter & By-Laws*
- *Articles of Incorporation* - if applicable.

The proposal is to be sent to the following mailing address:

Postal Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
c/o Bank of Hawaii
Charitable Foundation Services #758
130 Merchant Street, Room 530
Honolulu, Hawaii 96813

Due to security measures hand-delivered proposals are strongly discouraged.

There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

Applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP & Grants Administration Officer
Phone: (808) 694-4945 Fax: (808) 694-4006
Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
Phone: (808) 694-4944 Fax: (808) 694-4006
Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands
1-800-272-7262

G. N. Wilcox Trust
Bank of Hawaii, Trustee

Funding Request Cover Sheet (General Operating)

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)
(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____________________

Complete Address: ____________________

Phone: ____________________ Fax: ____________________ Email: ____________________

BOARD MEMBER INFORMATION

No. of Board Members: ____________ Percent (%) of Financial Participation: ____________

Total Contribution During Fiscal Year: ____________ Median Gift: __________ Average Gift: __________
(Check One: Past ☐ or Current FY ☐)

Contact Information

Name: ____________________ Title: ____________________

Address: ____________________

Phone: ____________________ Email: ____________________

Project Information

Project Title: ____________________

Amount requested: $______________

Two signatures are required

Executive Director (Chief Compensated Staff)

Board Chair or President (Chief volunteer)

Print or Type Name and Title

Print or Type Name and Title

G. N. WILCOX TRUST
Bank of Hawaii, Trustee

Grant Application Information for Tuition Aid Program Support

Tuition Aid Program - Grantmaking Policies

Grants for Tuition Aid Programs are available to qualified tax-exempt 501(c)(3) charitable learning institutions serving children from preschool through 12th grade throughout the state of Hawaii, with a priority to assist Kauai schools. At the present time, the Committee on Beneficiaries for G. N. Wilcox Trust does not require schools submitting a request to be accredited. Proposals for tuition aid programs are reviewed once a year by the Committee on Beneficiaries and must be postmarked by January 1st.

Generally, the Trust prefers to be one of several contributors to a school's tuition aid program, expecting the school to acquire needed funds from several sources to assure the continuation of the program in the future.

The Foundation does not give tuition aid to individuals; and does not provide grants for school endowments.

The Committee on Beneficiaries generally will accept only one request a year from an organization. The exception to this policy is a tuition aid request which will be considered in addition to one other request from a school.

APPLICATION PROCEDURE

Requests for schools' tuition aid programs are normally reviewed during the first quarter of the year.
DEADLINE: PROPOSALS MUST BE POSTMARKED BY JANUARY 1.

What is Needed – ALL OF SECTIONS A & B

A. One (1) set of the following 10 items:

1. Funding Request Cover Sheet - To be placed on top (see page 3)
2. Information Form For Scholarship/Tuition Aid (see page 4 of these instructions)
3. Proposal Narrative – ONE(1) PAGE
   Format Information:
   Pages: 1 page
   Margins: 1-inch margins on each side
   Font: 12 point font
   Spacing: Double space in between paragraphs
   Paragraph Height: Maximum of 1 ½ inches
   Bullet points: Acceptable

   NOTE: ONE PAGE Proposal narrative that includes the following information:
   - Brief description of the applicant organization and its purpose – two sentences.
   - Concise summary of the following: school's tuition aid program; what the school does to generate tuition aid funds; award policy for those in financial need; description of how the tuition aid program is to be carried out; a statement of need and an indication of the population to be served.

3. Board of Directors – List of Board members with their professional or business affiliation.
   - Percent who actively participate in activities and meetings
4. Endorsement Letters - Two letters from parents/guardians are required. (Thank you letters are NOT endorsement letters.)

(The remaining items must have a Start & End date that includes: month, day and year)

5. Organization's Tuition Aid Program Revenue & Expense Budget
   - For proposed school year – (must include all sources of revenue and expenses)
6. Organization's Operating Budget – Current Fiscal Year
7. Income Statement - Recently Completed Fiscal Year
8. Balance Sheet – (not older than 3 months)
9. Internal Revenue Service determination letter advising that the organization is tax-exempt under Section 501(c)(3) and is a public charity.
10. Organization's charter and by-laws, and Articles of Incorporation if applicable.

B. THREE (3) COLLATED SETS OF THE FOLLOWING:

1. Information Form For Tuition Aid (see page 4 of these instructions)
2. Organization's Tuition Aid Revenue & Expense Budget
   - ➢ For proposed school year – (must include all sources of revenue and expenses)

Proposals are to be sent to the following mailing address:

Postal Service:
G. N. Wilcox Trust
c/o Bank of Hawaii, Trustee
Charitable Foundation Services #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Deliveries
G. N. Wilcox Trust
Charitable Foundation Services
130 Merchant Street, Room 530
Honolulu, Hawaii 96813

DUE TO SECURITY REASONS, HAND DELIVERIES ARE *STRONGLY* DISCOURAGED.

Usually within three months, schools will be notified in writing of the action taken on their requests. The Foundation receives more requests for assistance than its funds permit supporting; however, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Contact Information for the G. N. Wilcox Trust:

Paula Boyce, AVP and Grants Administrator
Phone: (808) 694-4945 Fax: (808) 694-4006
Email address: paula.boyce@boh.com

Elaine Moniz, Trust Specialist
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Email address: elaine.moniz@boh.com

Toll-free from Neighbor Islands 1-800-272-7262

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G. N. Wilcox Trust

Bank of Hawaii, Trustee

Funding Request Cover Sheet

(TYPE all information, except for signatures, and submit with your request for funding.)

Date ____________________

Organization Information

(Must be a 501 (c) (3) tax-exempt organization)

(If this is a collaborative project, please submit names of collaborating agencies on a separate sheet.)

Name: ____

Complete Address: ____

Phone: ______________________________ Fax: ______________________________

BOARD MEMBER INFORMATION

No. of Board Members: ______________ Percent (%) of Financial Participation: ______________

Total Contribution During Fiscal Year: ______________ Median Gift: __________ Average Gift: __________
(Circle One: Past or Current FY)

Contact Information

Name: ______________________________ Title: ______________________________

Address: ____

Phone: ____________________________ Email: ______________________________

Project Information

Project Title: ____

Amount requested: $________________

Two signatures are required

______________________________________ ______________________________________

Executive Director (Chief Compensated Staff) Board Chair or President (Chief volunteer)

______________________________________ ______________________________________

Print or Type Name and Title Print or Type Name and Title

G N Wilcox Trust Tuition Aid
Rev 3/2011
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Information Form for Tuition Aid – G. N. Wilcox Trust

______________________ School

______________ Date

	Enrollment	(Current) 2011/2012	**(Projected) 2012/2013**
	Full time	______	______
	Part time	______	______
	Total FT equivalent	______	______
Tuition (**ANNUAL** per student):	Full-time	$______	$______
	Part-time	$______	$______
Actual **ANNUAL** cost per student:	FT equivalent:	$______	$______
Percent (%) of actual annual cost covered by tuition:		______%	______%

Number of tuition aid awards (do not include discounted tuition that is part of employee benefit packages when calculating Faculty student awards):

Faculty students	______	______
Non-faculty students	______	______
Total	______	______

Total dollars provided in tuition aid program (do not included discounted tuition that is part of employee benefit packages when calculating Faculty student awards):

Faculty students	$______	$______
Non-faculty students	$______	$______
Total	$______	$______

NEW Request to G. N. Wilcox Trust for School Year: 2012/2013 $__________

Received from G. N. Wilcox for 2011/2012 $________ # of Students Received G. N. Wilcox Funds ______

Range of scholarship/tuition aid awards provided in 2011/2012 $________ to $________

Do you give full ______ or, partial ______ awards?

Grade levels given tuition aid ________________

School's endowment funds restricted for scholarships $______________ (principal amount)

School's total endowment funds:
Principal $________
Annual income $________

Percentage of school's total investment income given as scholarship/tuition aid: ______%

Percentage of school's revenues from all sources given as scholarship/tuition aid: ______%