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## Form **990-PF**

#### Return of Private Foundation or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

OMB No 1545 0052 **2012** 

Department of the Treasury Internal Revenue Service

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements

For car	enda	r year 2012, or tax year beginning	, 2012	, and ending		•		
Gaia 235		nd tgomery Street #1011			A B	Employer identification number 94-3215541 Telephone number (see the		s)
San	Frai	ncisco, CA 94104			L	(415) 391-694	13	
				<u> </u>	С	If exemption application is	pending,	check here 🕨 🗌
<b>G</b> Ch	eck al	Il that apply: Initial return	Initial return of a form	mer public charity	D	1 Foreign organizations, chec	k here	▶ 🗌
		Address change	Name change			2 Foreign organizations meet		% test, check
H C			1(c)(3) exempt private t		_	here and attach computation		
		ction 4947(a)(1) nonexempt charitable ket value of all assets at end of year   J   Ac	trust Other taxable counting method: XC		E	If private foundation status under section 507(b)(1)(A)		
(	from Pa	art II, column (c), line 16)	Other (specify)		F	If the foundation is in a 60		
► \$		14,066,757. (Part in malysis of Revenue and	l, column (d) must be oi		<u> </u>	under section 507(b)(1)(B)		
Tart	E	xpenses (The total of amounts in	(a) Revenue and expenses per books	(b) Net investmer income	nt	(c) Adjusted net income		sbursements or charitable
	sa	plumns (b), (c), and (d) may not neces- arily equal the amounts in column (a) ee instructions) )						irposes (cash basis only)
	1	Contributions, gifts, grants, etc, received (att sch)	20.					· · · · · · · · · · · · · · · · · · ·
	3	Ck X if the foundn is <b>not</b> req to att Sch B Interest on savings and temporary					i	
	4	cash investments  Dividends and interest from securities	81. 113,113.	113,11	11.	N/A	<del></del>	<del></del>
	5 a	Gross rents	113,113.	113,11	<u></u>			
	Ι.	Net rental income or (loss)  Net gain/(loss) from sale of assets not on line 10	2,398,730.					
Ê		Gross sales price for all assets not of fine 10 assets on line 6a 12,054,215.	2,396,130.					
REVENU	7	Capital gain net income (from Part IV, line 2)		2,398,73	0.			
	9	Net short-term capital gain Income modifications						
E	10 a	Gross sales less returns and allowances						
	t	Less Cost of goods sold						
		Gross profit/(loss) (att sch)						
	"	Other income (attach schedule)						
	12		* 2,511,944.	2,511,92	4.			
	13 14	Compensation of officers, directors, trustees, etc Other employee salaries and wages	0.					
	15	Pension plans, employee benefits				DECEIVED		
A		Legal fees (attach schedule) Accounting fees (attach sch) See St 1	3,525.		<u>-</u> -		13	3,525.
M I N		: Other prof fees (attach sch)	3,323.		<u> </u>	AUG 0 5 2013	निं	3,323.
PS	17 18	Interest Son Str. 3	10 464	60	őŢ	7,00 0 0 1	RS.	
E TRAAT	19	Taxes (attach schedule)(see instrs)  Depreciation (attach	18,464.		اب	OCOGNIII	=-	
l i	20	sch) and depletion Occupancy				OGDEN, U		<del></del>
G E	21	Travel, conferences, and meetings	678.					678.
A E N X D P	22 23	Printing and publications Other expenses (attach schedule)			_			
E N		See Statement 3	3,804.	83	9.			2,965.
E S	24	Total operating and administrative expenses. Add lines 13 through 23	26,471.	83	9.		; 	7,168.
	25	Contributions, gifts, grants paid Part XV	889,775.					889,775.
		Total expenses and disbursements. Add lines 24 and 25	*916,246.	83	9.			896,943.
		Subtract line 26 from line 12:  Excess of revenue over expenses					<del></del>	
		and disbursements	1,595,698.	0 511 00				
		Net investment income (if negative, enter -0-) Adjusted net income (if negative, enter 0)		2,511,08	5.		·	
BAA F		perwork Reduction Act Notice, see ins	structions.		TEE	A0504L 12/23/12	Form	990-PF (2012)

Page 2

Dart		Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only.	Beginning of year	Ena	of year	
rait		(See instructions )	(a) Book Value	(b) Book Value	(c) Fair Market Value	
	1	Cash — non-interest-bearing				
	2	Savings and temporary cash investments	882,236.	303,775.	303,775.	
	3	Accounts receivable				
]		Less: allowance for doubtful accounts ►				
	4	Pledges receivable				
		Less: allowance for doubtful accounts ▶	]			
	5	Grants receivable				
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions).				
	7	Other notes and loans receivable (attach sch)				
S		Less: allowance for doubtful accounts ▶		<u>_</u>		
<u>s</u>	8	Inventories for sale or use				
ASSETS	9	Prepaid expenses and deferred charges				
Ś	10 a	a Investments — U.S. and state government obligations (attach schedule)				
	Ŀ	Investments — corporate stock (attach schedule)				
	•	: Investments — corporate bonds (attach schedule)				
	11	Investments — land, buildings, and equipment: basis				
		Less: accumulated depreciation (attach schedule)		.,.		
	12	Investments – mortgage loans				
	13	Investments - other (attach schedule) .Statement 4	12,357,858.	13,762,982.	13,762,982.	
	14	Land, buildings, and equipment: basis				
		Less: accumulated depreciation (attach schedule)				
	15 16	Other assets (describe Total assets (to be completed by all filers — see the instructions. Also, see page 1, item I).	13,240,094.	14,066,757.	14,066,757.	
Ļ	17	Accounts payable and accrued expenses				
Å	18	Grants payable				
B	19	Deferred revenue			]	
Ľ	20	Loans from officers, directors, trustees, & other disqualified persons				
Ţ	21	Mortgages and other notes payable (attach schedule)			]	
- i	22	Other liabilities (describe	)	<b>.</b>	]	
E S	23	Total liabilities (add lines 17 through 22)	0.	0.		
		Foundations that follow SFAS 117, check here and complete lines 24 through 26 and lines 30 and 31.		0.		
ŊF	24	Unrestricted	13,240,094.	14,066,757.		
N F U N	25	Temporarily restricted			,	
ם	26	Permanently restricted			, ,	
ASSET.		Foundations that do not follow SFAS 117, check here and complete lines 27 through 31.	4			
E L	27	Capital stock, trust principal, or current funds .			}	
5 N	28	Paid-in or capital surplus, or land, building, and equipment fund				
O E R S	29	Retained earnings, accumulated income, endowment, or other funds	. [		]	
ŘŠ	30	Total net assets or fund balances (see instructions)	13,240,094.	14,066,757.		
	31	Total liabilities and net assets/fund balances (see instructions)	13,240,094.	14,066,757.		
Parl		Analysis of Changes in Net Assets or Fund Baland		11,000,707.	!	
		I net assets or fund balances at beginning of year – Part II, col		ree with	<u> </u>	
1	end-	of-year figure reported on prior year's return).	idinii (a), iiile 30 (iiilust ag	1 1	13,240,094.	
		r amount from Part I, line 27a	2	1,595,698.		
		increases not included in line 2 (itemize).		3		
	4 Add lines 1, 2, and 3 4 14, 835, 792.					
		ases not included in line 2 (itemize) See Statement		5	769,035.	
6	Tota	I net assets or fund balances at end of year (line 4 minus line 5	5) - Part II, column (b), III	ne 30 <b>6</b>	14,066,757.	

(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shares MLC Company)  (b) How acq P — Purch D — Donat					se (month, day, year)	(d) Date sold (month, day, year)
1a Capital Gain Distributions P						Various
	Sale of Publicly Tr			P	Various Various	Various
С						
d						
е						
	(e) Gross sales price	(f) Depreciation allowed	(g) Cost or other basis	5	(h) Gain or	
		(or allowable)	plus expense of sale		(e) plus (f) n	ninus (g)
a	55,644.					55,644.
b	11,998,571.		9,655	,485.		2,343,086.
c						
d						
е						
	Complete only for assets show	ng gain in column (h) and owned by	the foundation on 12/31/69		(I) Gains (Col	umn (h)
	(i) Fair Market Value as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of column (over column (j), if any	() /	gain minús column ( than -0-) or Losses (f	
a						55,644.
b						2,343,086.
C					_	
d						
е						
2	Capital gain net income or (net	capital loss). — If gain, also If (loss), enter	enter in Part I, line 7 er -0- in Part I, line 7		2	2,398,730.
3	Net short-term capital gain or (	loss) as defined in sections 1222(5)	and (6):			
	If gain, also enter in Part I, line in Part I, line 8	e 8, column (c) (see instructions). If (	(loss), enter -0-		3	2,398,730.
Par,	t.Vas Qualification Under	Section 4940(e) for Reduced	Tax on Net Investmen	nt Incon	1е	
If 'Ye	s,' the foundation does not qual	tion 4942 tax on the distributable amify under section 4940(e). Do not connect to column for each year; see the	nplete this part.	•	Yes	X No
<u> </u>	(a)	(b)		uny chan	(d)	-
	Base period years Calendar year (or tax year beginning in)	Adjusted qualifying distributions	(c) Net value of noncharitable-use asse	ts	Distribution Column (b) divided	
	2011	656,850.	14,114	,790.		0.046536
	2010	553,881.	12,883			0.042990
	2009	680,522.	11,118	,363.		0.061207
	2008	780,896.	13,803	,707.		0.056571
	2007	726,611.	16,358	,172.		0.044419
2	Total of line 1, column (d)				2	0.251723
3	Average distribution ratio for th number of years the foundation	e 5-year base period — divide the tot has been in existence if less than 5	al on line 2 by 5, or by the years		3	0.050345
4	Enter the net value of nonchari	table-use assets for 2012 from Part 3	X, line 5		4 1	4,094,204.
5	Multiply line 4 by line 3				5	709,573.
6	Enter 1% of net investment inc	ome (1% of Part I, line 27b)			6	25,111.
7	Add lines 5 and 6				7	734,684.
8	Enter qualifying distributions fro	om Part XII, line 4		ļ	8	896, 943.
		nan line 7, check the box in Part VI, I	ine 1b, and complete that pa	ــ art using a		

		s)		
1 a	Exempt operating foundations described in section 4940(d)(2), check here . • and enter 'N/A' on line 1.			
	Date of ruling or determination letter: (attach copy of letter if necessary – see instrs)			
b	Domestic foundations that meet the section 4940(e) requirements in Part V,		<u>25, :</u>	111.
	check here ► X and enter 1% of Part I, line 27b			
c	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, column (b)	_		
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)			0.
3	Add lines 1 and 2		25,	
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-) 4		23,.	0.
5	Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-		25	<del>111</del> .
6	Credits/Payments:		43,.	
_	2012 estimated tax pmts and 2011 overpayment credited to 2012			
	Exempt foreign organizations — tax withheld at source			
	Tax paid with application for extension of time to file (Form 8868) . 6c 18,000.			
	Backup withholding erroneously withheld			
7	Total credits and payments. Add lines 6a through 6d	_	20	400
_	Enter any penalty for underpayment of estimated tax. Check here X if Form 2220 is attached 8		28,4	<u>400.</u>
8		-		
9	Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed			0.
10	Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid		3,4	<u> 289.</u>
11 වෙනුව	Enter the amount of line 10 to be: Credited to 2013 estimated tax > 3, 289. Refunded . > 11			0.
P. CIV	Statements Regarding Activities		V	
1 a	During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?	1 a	Yes	No X
		<u>'a</u>		<u> </u>
b	Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see the instructions for definition)?	1 b		Х
	If the answer is 'Yes' to <b>1a</b> or <b>1b</b> , attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities			
С	Did the foundation file Form 1120-POL for this year?	1с		Х
d	Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year:			
_	(1) On the foundation . ►\$ 0. (2) On foundation managers ►\$ 0. Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on			
е	foundation managers   \$ 0.			
2	Has the foundation engaged in any activities that have not previously been reported to the IRS?	2		v
_	If 'Yes,' attach a detailed description of the activities.			Х
3	Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If 'Yes,' attach a conformed copy of the changes.	3		v
112	Did the foundation have unrelated business gross income of \$1,000 or more during the year?	4 a		X
	If 'Yes,' has it filed a tax return on <b>Form 990-T</b> for this year?	4 a	NT.	X / 2
	Was there a liquidation, termination, dissolution, or substantial contraction during the year?	5	14	/A
,	If 'Yes,' attach the statement required by General Instruction T.	3	نصت	Х
6	Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either:			
3	By language in the governing instrument, or			
	<ul> <li>By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?</li> </ul>		- V	
7		6 7	<u> </u>	<del>                                     </del>
	Did the foundation have at least \$5,000 in assets at any time during the year? If 'Yes,' complete Part II, column (c), and Part XV		<u> </u>	
oa	Enter the states to which the foundation reports or with which it is registered (see instructions)			
	CA			
b	If the answer is 'Yes' to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If 'No,' attach explanation	8 b	X	
		9 1)		سعين
9	Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2012 or the taxable year beginning in 2012 (see instructions for Part XIV)? If 'Yes,' complete Part XIV	9		v
		-		X
10	Did any persons become substantial contributors during the tax year? If 'Yes,' attach a schedule listing their names and addresses	10		v
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Pa	Statements Regarding Activities (continued)			
11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If 'Yes', attach schedule (see instructions)	11		Х
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If 'Yes,' attach statement (see instructions)	12		Х
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	Х	
	Website address www.gaiasf.org			
14	The books are in care of ► Mark L. Schlesinger Telephone no. ► (415)	434	-282	1
	Located at 235 Montgomery St. #1011 San Francisco, CA ZIP+4 94104	<u>\</u> \-\-\-\-\-\-\-\-\-\-\-\-\-\-\-\-\		<del></del> -
15	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 — Check here	. N/A	. •	
			Yes	N/A No
16	At any time during calendar year 2012, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16		Х
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1. If 'Yes,' enter the name of the foreign country ►			
Pa	ht WIFB Statements Regarding Activities for Which Form 4720 May Be Required			
	File Form 4720 if any item is checked in the 'Yes' column, unless an exception applies.		Yes	No
1	a During the year did the foundation (either directly or indirectly):			
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person? Yes X No			
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?			
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? $X$ Yes $No$			
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? Yes X No			
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?			
	(6) Agree to pay money or property to a government official? (Exception. Check 'No' if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.)  Yes  X No	-	-	
	b If any answer is 'Yes' to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)?	1 ь		Х
	Organizations relying on a current notice regarding disaster assistance check here			
	c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2012?	1 c		X
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):			
i	a At the end of tax year 2012, did the foundation have any undistributed income (lines 6d		į	
	and 6e, Part XIII) for tax year(s) beginning before 2012?			
			1	
	b Are there any years listed in 2a for which the foundation is <b>not</b> applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to			
	all years listed, answer 'No' and attach statement — see instructions.)	. 2b	N	'A
	c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here.			
	► 20 , 20 , 20 , 20		ľ	
3	a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?			
	b If 'Yes,' did it have excess business holdings in 2012 as a result of (1) any purchase by the foundation			
	or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or			
	(3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2012.)	3 Ь	NT /	/ N
_		30	N	<u></u>
4	a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4 a		Х
	b Did the foundation make any investment in a prior year (but after December 31, 1969) that could			
	jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2012?	4 b		X
BAA		orm <b>99</b> 0	)-PF (2	
			,-	-,

Form 990-PF (2012) Gaia Fund Part VIES Statements Regarding Activit	ios for Which Form	4720 May Ba Bar	94-32	15541 Page (
		14720 May be Req	uirea (continuea)	
5 a During the year did the foundation pay or incu (1) Carry on propaganda, or otherwise attempt		un (section 4945(e))?	□vos [v	No
•	_		. Yes X	140
<ul> <li>(2) Influence the outcome of any specific pub on, directly or indirectly, any voter registra</li> <li>(3) Provide a grant to an individual for travel,</li> </ul>	ation drive?		Yes X	No No
(4) Provide a grant to an organization other the in section 509(a)(1), (2), or (3), or section	nan a charitable, etc. o	rganization described	0. 0	No
(5) Provide for any purpose other than religio educational purposes, or for the prevention	us, charitable, scientific	. literary. or		No
b If any answer is 'Yes' to 5a(1)-(5), did any of described in Regulations section 53.4945 or in (see instructions)?	the transactions fail to a current notice regard			5b N/A
Organizations relying on a current notice rega			· · · · · · · · · · · · · · · · · · ·	JU NYA
c If the answer is 'Yes' to question 5a(4), does tax because it maintained expenditure respon If 'Yes,' attach the statement required by Reg.			N/A. Yes	No
6 a Did the foundation, during the year, receive air on a personal benefit contract?	ny funds, directly or and	rectly to pay premium	s ∏Yes ⊠	No
<b>b</b> Did the foundation, during the year, pay prem				6 b X
If 'Yes' to 6b, file Form 8870.			— —	
7 a At any time during the tax year, was the found b If 'Yes,' did the foundation receive any procee	· •		نیت لیا	No Zh
Part VIII Information About Officers, D				N/A 7b   mplovees
and Contractors	,,	· oamaanon mana	goro, riiginiy r ala L	imployees,
1 List all officers, directors, trustees, foundation	n managers and their	compensation (see inst	ructions).	
(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
Christine H. Russell 235 Montgomery Street #1011 San Francisco, CA 94104	Director/CEO 2.00	0.	0.	0
Mark L. Schlesinger 235 Montgomery Street #1011 San Francisco, CA 94104	Dir/CFO/Sec 20.00	0.	0.	0
2 Compensation of five highest-paid employees (of	her than those included	on line 1 – see instruction	ns). If none, enter 'NONE	
(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d)Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
None				
			<del></del>	
		į		
				· · · · · · · · · · · · · · · · · · ·
Total number of other employees paid over \$50,000	<u> </u>	<u> </u>		
BAA	TEEA0306L 12	2/25/12	<u></u>	Form <b>990-PF</b> (2012)

Total. Add lines 1 through 3

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Form **990-PF** (2012)

Par	Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid I and Contractors (continued)	mployees,
3	Five highest-paid independent contractors for professional services (see instructions). If none, enter 'NONE.'	
	(a) Name and address of each person paid more than \$50,000 (b) Type of service	(c) Compensation
Nor	ne	
		·
Tota	I number of others receiving over \$50,000 for professional services	0
Pa	Summary of Direct Charitable Activities	
		Г
List ti organ	ne foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of izations and other beneficiaries served, conferences convened, research papers produced, etc.	Expenses
1	N/A	
•	1/11	
2		
3		
4		
Pa	Summary of Program-Related Investments (see instructions)	
Des	cribe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.	Amount
1		
	N/A	
2		
	other program-related investments. See instructions.	
3		

Form 990-PF (2012) Gaia Fund 94-3215541 F

Part Xi Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc, purposes:  Average monthly fair market value of securities	<u>३°√</u> 1 a	13,436,838.
	Average of monthly cash balances.	1 b	871,999.
	Fair market value of all other assets (see instructions)	1 c	071,999.
	·	1 d	14,308,837.
	is Total (add lines 1a, b, and c)	<b>泰弘</b> ,	14,300,037.
•		12.16.6	
2	(attach detailed explanation)		0
	Subtract line 2 from line 1d	2	0.
3	Subtract line 2 from line 10	3	14,308,837.
4	Cash deemed held for charitable activities. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	214,633.
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	14,094,204.
6	Minimum investment return. Enter 5% of line 5	6	704,710.
Par	t-XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operations	iting fo	oundations
	and certain foreign organizations check here ▶ ☐ and do not complete this part.)	_	
1	Minimum investment return from Part X, line 6	11	704,710.
2 8	Tax on investment income for 2012 from Part VI, line 5 2a 25, 111.	<b>美操</b>	
1	Income tax for 2012. (This does not include the tax from Part VI.) 2b	12後	
(	Add lines 2a and 2b	2c	25,111.
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	679,599.
4	Recoveries of amounts treated as qualifying distributions.	4	
5	Add lines 3 and 4	5	679,599.
6	Deduction from distributable amount (see instructions).	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	679,599.
Da	TVII Qualifying Distributions (see instructions)		
Pa	Qualifying Distributions (see instructions)		
	Amounts paid (including administrative expenses) to accomplish charitable, etc, purposes:	经验	
	Expenses, contributions, gifts, etc – total from Part I, column (d), line 26	1 a	896,943.
(	Program-related investments – total from Part IX-B	1 b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc, purposes.	2	
3	Amounts set aside for specific charitable projects that satisfy the:	1.32	
•	a Suitability test (prior IRS approval required)	3 a	
1	Cash distribution test (attach the required schedule)	3 b	
4	Qualifying distributions. Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4.	4	896,943.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income.  Enter 1% of Part I, line 27b (see instructions)	5	25,111.
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	871,832.
•		ىت	
	<b>Note.</b> The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the four qualifies for the section 4940(e) reduction of tax in those years.	indation	

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Form 990-PF (2012)

#### Part XIII Undistributed Income (see instructions)

		<b>(a)</b> Corpus	(b) Years prior to 2011	<b>(c)</b> 2011	<b>(d)</b> 2012
1 Dist	ributable amount for 2012 from Part XI,				679,599.
2 Undi	stributed income, if any, as of the end of 2012:	-			
a Ente	er amount for 2011 only			679,480.	
<b>b</b> Tota	l for prior years: 20 , 20 , 20		0.		
	ss distributions carryover, if any, to 2012:			· · · · · · · · · · · · · · · · · · ·	
a Froi	m 2007				
<b>b</b> From	m 2008 .		,		
c Fro	m 2009				
<b>d</b> Fro	m 2010				٠
e Fro	m 2011.			•	
f Tota	al of lines 3a through e	0.			
4 Qua	alifying distributions for 2012 from Part				
XII,	line 4: ► \$ 896, 943.				
а Арр	blied to 2011, but not more than line 2a.			679,480.	ı
<b>ь</b> Ард	blied to undistributed income of prior years				
•	ection required – see instructions) ated as distributions out of corpus		0.		
	ection required — see instructions)	0.			
<b>d</b> App	olied to 2012 distributable amount				217,463.
e Ren	naining amount distributed out of corpus	0.			
	ss distributions carryover applied to 2012	0.			0.
	an amount appears in column (d), the ne amount must be shown in column (a).)				
Jun	to amount must be shown in column (a).)				
6 Ent	er the net total of each column as				
	icated below:				
a Corp	us. Add lines 3f, 4c, and 4e. Subtract line 5	0.			
<b>b</b> Pric	or years' undistributed income. Subtract 4b from line 2b.				
	er the amount of prior years' undistribut-		0.		
ed i	Income for which a notice of deficiency				
has	been issued, or on which the section 2(a) tax has been previously assessed				
	` '		0.		
	otract line 6c from line 6b. Taxable		0.		
			0.		
	stributed income for 2011. Subtract line 4a from 2a. Taxable amount — see instructions			0.	
				<u> </u>	
	distributed income for 2012. Subtract lines				
	and 5 from line 1 This amount must be ributed in 2013				462,136.
<b>7</b> Am	ounts treated as distributions out of				102/130.
corp	ous to satisfy requirements imposed section 170(b)(1)(F) or 4942(g)(3)				
(see	e instructions)	0.			
8 Exc	ess distributions carryover from 2007 not				
app	lied on line 5 or line 7 (see instructions)	0.			
9 Exc	ess distributions carryover to 2013.			-	
	tess distributions carryover to 2013.  otract lines 7 and 8 from line 6a	0.			
	alysis of line 9				
-	ess from 2008				
	ess from 2009 ess from 2010				;
	tess from 2010				
	ress from 2011			ļ	
e EXC	GSS HOTH ZUTZ				

Form <b>990-PF</b> (2012) Gaia Fund				94-3215541	
Part XIV   Private Operating Foundati					N/A
1 a If the foundation has received a ruling or deter is effective for 2012, enter the date of the r	ruling	•	•		T-4040()(5)
b Check box to indicate whether the foundation		erating foundation d		4942(j)(3) or	4942(j)(5)
2a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for	Tax year (a) 2012	<b>(b)</b> 2011	Prior 3 years (c) 2010	(d) 2009	(e) Total
each year listed					
<b>b</b> 85% of line 2a		ļ			
c Qualifying distributions from Part XII, line 4 for each year listed					
d Amounts included in line 2c not used directly for active conduct of exempt activities					
e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c					
3 Complete 3a, b, or c for the alternative test relied upon:					
a 'Assets' alternative test – enter:					
(1) Value of all assets					==
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					
b 'Endowment' alternative test — enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed					
c 'Support' alternative test — enter:					
(1) Total support other than gross investment income (interest, dividends, rents, payments					
on securities loans (section 512(a)(5)), or royalties)					
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)					
(3) Largest amount of support from an exempt organization					
(4) Gross investment income					
Part XV   Supplementary Information	(Complete this	part only if the	foundation had	\$5,000 or more	in
assets at any time during the	e year — see in	structions.)			
1 Information Regarding Foundation Manag a List any managers of the foundation who have		han 2% of the total or	ontributions received	by the foundation befo	ire the
close of any tax year (but only if they have	contributed more	than \$5,000). (See	section 507(d)(2))	by the loundation bere	ine the
Christine H. Russell					
<b>b</b> List any managers of the foundation who own	10% or more of the	stock of a corporatio	on (or an equally large	portion of the owners	ship of
a partnership or other entity) of which the	foundation has a 1	0% or greater inter	est.		
None					
2 Information Regarding Contribution, Gran		• • • •			
Check here [ ] If the foundation only mal requests for funds. If the foundation makes complete items 2a, b, c, and d.					
a The name, address, and telephone number or	e-mail of the perso	n to whom application	ns should be address	ed	
See Statement 6					
<b>b</b> The form in which applications should be s	submitted and info	rmation and materia	als they should inclu	de:	
See Statement for Line 2a					
c Any submission deadlines:					
Con Chatamant for Time Or					
See Statement for Line 2a d Any restrictions or limitations on awards, s	uch as by geograp	ohical areas, charita	ible fields, kinds of i	nstitutions, or other	factors:
0.0000000000000000000000000000000000000					
See Statement for Line 2a		EA02101 12/2/20	<del></del>		orm <b>990-PF</b> (2012)
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3 Grants and Contributions Paid During the Year or Approved for Future Payment							
	Recipient		Foundation status of recipient		Amount		
	Name and address (home or business)	substantial contributor	recipient				
	Name and address (home or business)  Paid during the year  Statement 7	toundation manager or substantial contributor	recipient	contribution			
	Total	· · ·		► 3a	889,775.		
	Approved for future payment						
	Total .	-		► 3b			

## PartiXVI-As Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.		Unrelate	Unrelated business income		l by section 512, 513, or 514	(1)	
1	Program servi		(a) Business code	<b>(b)</b> Amount	(c) Exclu- sion code	(d) Amount	(e) Related or exempt function income (See instructions.)
а	·						
t							
C	:						
C	l						
e		·····					
f		<u>- , , </u>	ļ				
		racts from government agencies					
2	•	ues and assessments					
3 4		s and temporary cash investments interest from securities			14	81.	
5		ome or (loss) from real estate:	10/2/20 10 A			113,113.	S. British & Print Red Residents
_	Debt-financed	` '	ALVI SINCHASS		To the last	Marine Marine Control of Control	
	Not debt-finan	· · · · •	-				
6		or (loss) from personal property			<del>                                     </del>		
7	Other investm				<u> </u>		
8		n sales of assets other than inventory			18	2,398,730.	
9	Net income or	(loss) from special events					
10	Gross profit or	(loss) from sales of inventory					
11	Other revenue	:	<b>人名英格兰</b>	<b>多数中央企业的</b>	排持	<b>建</b>	<b>美国的人工工程</b>
a	1						
ŀ	<u></u>						
•	÷		ļ		ļ		
•							
10			Constitution in the Paris		Sales and A day's	0 511 004	
12		columns (b), (d), and (e)	河南省、沿西		機能與	2,511,924.	0 511 004
13		e 12, columns (b), (d), and (e) ne 13 instructions to verify calculati	one )			13	2,511,924.
_		<del></del>			<u> </u>		<del></del>
Pai	t∉XVI-B₄ Re	lationship of Activities to the	e Accompl	lishment of Exemp	t Purpo	oses	
Lin	e No. Explain	below how each activity for which in	ncome is rep	orted in column (e) of F	Part XVI-	A contributed important	ly to the
	<del>-</del>		t purposes (e	The trial by providing t	-		
	I/A						
	+ -			<del> </del>			<del></del>
			· <del></del> - ·				
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		·		<del></del>	<del></del>	<del></del>	
	<del></del>						<del></del>
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# Form 990-PF (2012) Gaia Fund 94-3215541 Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

							. 1	Yes	No
de	d the organization of escribed in section 5 lating to political org	001(c) of the Code (c	engage in any of tho other than section 5	e following with 01(c)(3) organi	n any other organizat zations) or in section	tion n 527,			
	• •	porting foundation to	, a nanaharitahla ay	vomet ereenine	tion of				
		•••					1 a (1)		<u>X</u>
• •	Other assets	•					1 a (2)		<u>X</u>
	ther transactions:								
							1 b (1)		<u> X</u>
(2) Purchases of assets from a noncharitable exempt organization									_X_
							1 b (3)		<u>X</u>
(4)	) Reimbursement a	rrangements					1 b (4)		_X_
• •	) Loans or loan gua						1 b (5)		X
(6)	) Performance of se	ervices or membersh	nip or fundraising se	olicitations .			1 b (6)		X
<b>c</b> Sł	naring of facilities, e	equipment, mailing li	sts, other assets, o	r paid employe	es		1 c		X
						•			
<b>d</b> If the an	the answer to any c e goods, other assets ny transaction or sha	of the above is 'Yes,' s, or services given by aring arrangement, s	complete the follow the reporting foundates show in column (d)	wing schedule. ition. If the found the value of the	Column (b) should a lation received less the goods, other assets	ilways show the fair man fair market value in so, or services received	ıarket valı 1.	ue of	
(a) Line	· 1	<del></del>	of noncharitable exempt		<u> </u>	ansfers, transactions, and s		gements	
N/A	(2)	(6)	- Hollonal Habito Green pr	organization	(a) Possipasii ei a	anororo, a anoadaono, ana a	naring arran	gomona	
11/11	-								
	-		<del></del>				<del></del>		
					<del></del>				
<del></del>			<del> </del>		<del> </del>	<del></del>			
	<del></del>								
					·				
								_	
					_	•			
2 a Is de	the foundation directlescribed in section 5	ly or indirectly affiliate 01(c) of the Code (c	d with, or related to, other than section 5	one or more tax 01(c)(3)) or in	-exempt organizations section 527?	·	Yes	יו	No
<b>b</b> If	'Yes,' complete the	following schedule.							
	(a) Name of org	anızatıon	<b>(b)</b> Type o	f organization		(c) Description of rela	tionship		
N/A									
					·	<del> </del>			
						· · · · · · · · · · · · · · · · · · ·			
-	<del>-</del>		<del></del>						
	Under penalties of perjury	, I declare that I have exam	nined this return, including	accompanying sch	edules and statements, and	to the best of my knowledge	and belief, i	t is true.	
	correct, and complete De	claration of preparer (other	than taxpayer) is based in	on all information of	which preparer has any known	I to the best of my knowledge owledge			
Sign	$C \mid \Lambda \Lambda \Lambda$	$\leq 0.0$		m	<b>N</b> 00	٠ مست ،	May the If this return	with the	
Here	1/1/00<	Schlesc	ngir '	8-1-13	7 Jana	ling Trustee	preparer s (see ipstri	shown be	elow
	Signature of officer or ti	rustee	•	ate	Title	-		Yes	X No
	Print/Type prepa	arer's name	P/9/8/9/s sign	Ature	Date /	Check If	PTIN		
Paid	Michael	Fontanello	A HELLA	Mokedoel	Yo   <b>+/30 / L</b>	self-employed	P01471	027	
Prepa		► Fontanell	o, Duffield	& Otake, I	LLP		20474		
Use O			mery Street,	/		1			
JJC U	,	San Franc				Phone no (415)	983-0	200	
BAA				<del></del>		1, (413)	Form <b>990</b> -		1121
-, -,							- OHI 230.	-	114)

2012	Fe	deral Stat	ements		Page 1
		Gaia Fui	nd		94-3215541
Statement 1 Form 990-PF, Part I, Line 16b Accounting Fees					
Tax Preparation	Total	(a) Expenses per Books \$ 3,52 \$ 3,52	s <u>Income</u> 5.		(d) Charitable Purposes \$ 3,525. \$ 3,525.
Statement 2 Form 990-PF, Part I, Line 18 Taxes					
Excise Tax	Total	(a) Expenses per Books \$ 18,46 \$ 18,46	Income 4.	Net Income	(d) Charitable Purposes  \$ 0.
Statement 3 Form 990-PF, Part I, Line 23 Other Expenses					
Dues & Memberships		(a) Expense: per Book \$ 1,89	s Income		(d) Charitable Purposes \$ 1,895.
Filing Fees Hardware/Software/Internet Insurance Investment Expense Supplies	Total	10 16 75 83 4	5. 9. 0. 9. \$ 839. 6.		11,095. 169. 750. 46. \$ 2,965.
Statement 4 Form 990-PF, Part II, Line 13 Investments - Other					
Other Publicly Traded Secur	ities		Valuation <u>Method</u>	Book Value	Fair Market Value
Pimco Low Durantion Fd II 12 Eaton Vance Parametric, 11,4 Pimco Low Durantion Fd, 103, Ridgeworth Seix Floating, 10 Templeton Global Bd Fd, 66,4 SPDR S&P 500 ETF, 4,750 Sh Greycourt Partners Fund, 8,2	26,366. 479.592 ,189.49 00,446. 420.664	Sh 4 Sh 429 Sh	Mkt Val \$ Mkt Val	1,267,457. \$ 557,678. 1,084,521. 902,009. 886,052. 676,448. 8,388,817.	1,267,457. 557,678. 1,084,521. 902,009. 886,052. 676,448. 8,388,817.
			Total <u>§</u>	13,762,982.	13,762,982.

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2012	Federal Stat	lements		Pa	ge 2			
	Gaia Fund							
Statement 5 Form 990-PF, Part III, Line 5 Other Decreases Net Unrealized Gains or Lo	osses on Investment	s	Total <u>\$</u>	769,0 769,0				
Statement 6 Form 990-PF, Part XV, Line 2a-d Application Submission Informa  Name of Grant Program: Name: Care Of: Street Address: City, State, Zip Code: Telephone: E-Mail Address: Form and Content: Submission Deadlines: Restrictions on Awards:	Form 990-PF, Part XV, Line 2a-d Application Submission Information  Name of Grant Program: Name: Mark Schlesinger Care Of: Street Address: 235 Montgomery Street, Ste 1011 City, State, Zip Code: San Francisco, CA 94104 Telephone: 415-391-6943 E-Mail Address: Form and Content: See Statement 8 Submission Deadlines: See Statement 8							
Statement 7 Form 990-PF, Part XV, Line 3a Recipient Paid During the Year		Found-						
Name and Address	Donee <u>Relationship</u>	ation Status	Purpose of Grant	Amoun	<u> 1t </u>			
Center for Food Safety 660 Pennsylvania Ave SE #302 Washington, DC 20003	N/A	509(a)(1)	General Support	\$ 10,	,000.			
Organic Farming Research Fdn PO Box 440 Santa Cruz, CA 95061	N/A	509(a)(1)	General Support	7,	,500.			
Sonoma Land Trust 966 Sonoma Avenue Santa Rosa, CA 95404	N/A	509(a)(1)	General Support	7,	,500			
Wild Farm Alliance PO Box 2570	N/A	509(a)(1)	General Support	10,	,000			

N/A

Natural Resources Defense Cncl 40 West 20th Street New York, NY 10011

100,000.

509(a)(1) California Food and Ag Programming

2012	Federal Stat	Page 3		
	Gaia Fu	94-3215541		
Statement 7 (continued) Form 990-PF, Part XV, Line 3a Recipient Paid During the Year				
Name and Address	Donee <u>Relationship</u>	Found- ation Status	Purpose of Grant	Amount
Xerces Society 4828 SE Hawthorne Blvd Portland, OR 97215	N/A	509(a)(1)	Restoring Biodiversity Project	\$ 10,000.
BRJCC / Jewish Music Festival 1414 Walnut Street Berkeley, CA 94709	N/A	509(a)(1)	General Support	7,500.
Congregation Emanu-El Two Lake Street San Francisco, CA 94118	N/A	509(a)(1)	Special Campaign	62,500.
Jewish Community Center of SF 3200 California Street San Francisco, CA 94118	N/A	509(a)(1)	General Support	7,500.
New Israel Fund 1101 14th Street NW, 6th Fl. Washington, DC 20005	N/A	509(a)(1)	General Support	7,500.
SF Jewish Film Festival 145 Ninth Street #200 San Francisco, CA 94103	N/A	509(a)(1)	General Operating Support	7,500.
Ecological Farming Association 406 Main Street, Suite 313 Watsonville, CA 95076	N/A	509(a)(1)	EcoFarm 2013 Scholarships	1,000.
Jewish Community Federation 121 Steuart Street San Francisco, CA 94105	N/A	509(a)(1)	Annual Campaign/Hurrica ne Sandy Relief Fund	41,000.
Foundation Center 312 Sutter Street, Ste 606 San Francisco, CA 94108	N/A	509(a)(1)	General Support of SF Fdn Center	1,000.
Magic Theatre Fort Mason Ctr Bldg D, 3rd Fl. San Francisco, CA 94123	N/A	509(a)(1)	General Support	7,500.
SF Planning & Urban Res Assn 312 Sutter Street, Ste 500 San Francisco, CA 94108	N/A	509(a)(1)	General Support	5,000.

2012		Federal Stat	Page 4		
		Gaia Fu	 94-3215541		
	Statement 7 (continued) Form 990-PF, Part XV, Line 3a Recipient Paid During the Year				
	Name and Address	Donee <u>Relationship</u>	Found- ation Status	Purpose of Grant	 Amount
	Vassar College PO Box 159 / 124 Raymond Ave Poughkeepsie, NY 12601	N/A	509(a)(1)	Combined Annual/Capital Campaign Contrib	\$ 2,500.
	Zen Hospice Project 273 Page Street San Francisco, CA 94102	N/A	509(a)(1)	One Night, One Heart Gala	1,000.
	Marin Agricultural Land Trust PO Box 809 Point Reyes Station, CA 94956	N/A	509(a)(1)	General Support	5,000.
	Occidental Arts & Ecology Ctr 15290 Coleman Valley Rd Occidental, CA 95465	N/A	509(a)(1)	CalCAN general support	10,000.
	Grist 710 Second Ave, Ste 860 Seattle, WA 98104	N/A	509(a)(1)	Food and Agriculture Reporting	7,500.
	Sonoma Ecology Center 20 East Spain Street Sonoma, CA 95476	N/A	509(a)(1)	General Support	5,000.
	Contemporary Jewish Museum 736 Mission Street San Francosco, CA 94103	N/A	509(a)(1)	General Support and Exhibit Support	60,175.
	Jewish Family and Children's Svcs 2150 Post Street San Francisco, CA 94115	N/A	509(a)(1)	YouthFirst Program	7,500.
	San Francisco Ballet 455 Franklin Street San Francisco, CA 94102	N/A	509(a)(1)	Annual Campaign	293,100.
	Ag Innovations Network 101 Morris Street, Suite 212 Sebastopol, CA 95472	N/A	509(a)(1)	General Support	10,000.
	Anthony Manning Kunin Foundation 2698 Pacific Ave San Francisco, CA 94115	N/A	509(a)(2)	Young Performers Theatre	1,000.

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2012	Federal Stat	Page 5		
	Gaia Fu	94-3215541		
Statement 7 (continued) Form 990-PF, Part XV, Line 3a Recipient Paid During the Year				
Name and Address	Donee Relationship	Found- ation Status	Purpose of Grant	Amount
Rural Advancement Fndn Int'l USA PO Box 640 Pittsboro, NC 27312	N/A	509(a)(1)	Agricultural Justice Project	\$ 30,000.
Ctr for Science in the Public Interest Washington, DC	N/A	509(a)(1)	General Support	5,000.
Cornucopia Institute Cornucopia, WI	N/A	509(a)(1)	General Support	5,000.
AfterImage Public Media 39 Mesa Street, #206 San Francisco, CA 94123	N/A	509(a)(1)	California Originals film	10,000.
Food & Environment Reporting Network 1133 Broadway, Ste 706 New York, NY 10010	N/A	509(a)(1)	General Support	10,000.
Land Trust of Napa County 1700 Soscol Avenue, Ste 20 Napa, CA 94559	N/A	509(a)(1)	General Support	5,000.
Trust for Conservation Innovation 150 Post Street, Ste 342 San Francisco, CA 94104	N/A	509(a)(1)	Kitchen Table Advisors and Roots of Change	55,000.
UC Davis One Shields Avenue Davis, CA 95616	N/A	509(a)(1)	Agricultural Sustainability Institute professorship	50,000.
Reboot 44 W 28th Street, 8th Fl New York, NY 10001	N/A	509(a)(1)	General Support	10,000.
Shotgun Players 1901 Ashby Avenue Berkeley, CA 94703	N/A	509(a)(1)	Josh Kornbluth play	10,000.
Golden Gate National Parks Conservancy Building 201, Fort Mason San Francisco, CA 94123	N/A	509(a)(1)	Golden Gate Bridge Celebration	1,000.
SF Bicycle Coalition Education Fund 833 Market Street, 10th Fl San Francsico, CA 94103	N/A	509(a)(1)	Connecting the City Campaign	3,000.
			Tota	\$ <u>\$889,775.</u>

**Gaia Fund** 

94-3215541

Statement 8
Form 990-PF, Part XV, Lines 2b-d
Supplementary Information

Applying for a Grant

Those interested in applying for a grant from Gaia Fund should carefully review the material on this website describing our funding interests and grantmaking policies. Only inquiries that align with those interests and policies are considered by the Fund.

Applying to Gaia Fund for a grant involves a two-step process.

First Step: Initial Inquiry

As a first step in applying for a grant, applicants should submit a completed Gaia Fund inquiry form. A link to the inquiry form, along with additional guidelines for making an initial inquiry, is in the Making an Initial Inquiry section of the website.

Following a trustee review of the inquiry, applicants will be notified whether or not the Fund would like to invite a full proposal. This notification may be mailed at any time following receipt of the inquiry, but no later than the final notification date indicated in the Application Timeline.

Second Step: Full Proposal

If the Fund is interested in further considering the request, applicants will be asked to submit a more detailed document that conforms to our Full Proposal Guidelines.

The due date for the full proposal will vary depending on when the Fund's trustees review the initial inquiry, and will be communicated at the time the invitation for submission is extended. The assigned due date will be on or before the final due date for each funding cycle as specified in the Application Timeline.

Applicants will be notified of the Fund's decision regarding their proposal according to the dates in the Application Timeline. Successful applicants will be asked to sign an agreement letter indicating any conditions associated with the grant award.

Please follow the instructions for submission of both the initial inquiry and the full proposal carefully. Submissions that do not conform will not be considered.

#### Full Proposal Guidelines

Applying to Gaia Fund involves a two-step process, as outlined in the Applying for a Grant section of the website. The first step requires Making an Initial Inquiry in a manner consistent with the Fund's published instructions.

Based upon the trustees' review of an initial inquiry, a select number of applicants will be invited to submit a full proposal. The full proposal consists of a formatted application letter, accompanied by a set of specified attachments.

The Application Letter

The application letter should be organized according to the following seven headings

Gaia Fund

94-3215541

(shown in underlined font) and in the order indicated:

- 1. Statement of Purpose and Goals for the activity that is the subject of the request, including an explanation of how the program or project advances your organization's mission.
  - 2. Strategies/Tactics for Achieving Stated Goals, including a program timeline.
- 3. Desired Outcomes and Evaluation Methods that will be used to assess the success of the program.
- 4. Qualifications of Key Staff involved with the project. If additional staff will be hired for the program, include a brief job description and explanation of the search/hiring process.
- 5. Other Players and Organizational Niche, citing other organizations that are working on issues related to the request, your view of your organization's distinct niche relative to those other organizations, and a description of any relevant collaborations.
- 6. Recent Accomplishments of the Organization that indicate it has the skill, experience, and capacity to successfully complete the project that is the subject of the request.
  - 7. Additional Comments that you feel will help Gaia Fund evaluate your request.

The application letter, exclusive of the attachments, should be limited to six pages (three pages if double-sided). It is to be written in 12-point font with 1" margins on all sides.

#### Application Letter Attachments

The application letter should be accompanied by the following seven attachments, in the order listed below:

- 1. A list of the organization's governing body, indicating officers and relevant affiliations.
  - 2. The organization's budget for the current fiscal year.
  - 3. A project budget if the request is for other than general operating support.
- 4. Committed major funding sources and grant amounts in support of the project (or, if the request is for general support, year-to-date major funding sources/amounts for the organization).
- 5. Financial statements (audited, if available) for the most recently concluded fiscal year. Financial statements are to be unbound, submitted on loose sheets.
- 6. The most recent annual report, or an appropriate substitute document if the organization doesn't prepare an annual report. Annual reports are to be unbound, submitted on loose sheets.
- 7. A copy of the organization's IRS 501(c)(3) tax determination letter, or that of its fiscal sponsor.

The application letter and all attachments should be printed on standard 8.5"  $\times$  11" sheets of paper. Applicants should send two complete sets of the full proposal, three-hole punched, to the Fund via regular mail. No other materials should accompany the full proposal submission.

Consistent with the Fund's efforts to be environmentally conscious, we prefer that

**Gaia Fund** 

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submissions be double-sided and/or printed on recycled paper. Please do not use plastic folders or other unnecessary presentation materials.

The Fund will confirm receipt of the full proposal by return mail. Applicants will be contacted if additional information is needed, or it the Fund wishes to schedule a site visit or face-to-face meeting. Communication from applicants to discuss the status of pending proposals or to schedule meetings is strongly discouraged.

The Fund reserves the right to decline proposals that fail to follow any of these instructions.

#### Application Timeline

Gaia Fund completes two funding cycles per year. The key dates associated with each cycle are indicated below:

#### First Funding Cycle

February - 15 final date for receipt of initial inquiry

March 1 - final date that Gaia Fund mails requests for full proposals

March 30 - latest due date for receipt of full proposal

June 15 - Gaia Fund mails notifications of grant awards

#### Second Funding Cycle

August 15 - final date for receipt of initial inquiry

September 1 - final date that Gaia Fund mails requests for full proposals

September 30 - latest due date for receipt of full proposal

December 15 - Gaia Fund mails notifications of grant awards

Applicants may be asked to submit full proposals prior to the above timeline dates, depending on when the trustees review the initial inquiry.

Gaia Fund does not give extensions to our published deadlines for letters of inquiry and full proposals.

### **Federal Statements**

#### **Gaia Fund**

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Reconciliation of Revenue per Audited Financial Statements with Revenue Reported on Form 990-PF, Return of Private Foundation	
Total revenue per audited financial statements	\$ 1,716,960
Amounts included in the revenue of the audited financial statements but not included in line 12, column (a), Form 990-PF.	
Net unrealized losses on investment	769,033
Revenue reported as Expenses	839
Federal Excise Tax Expense	 25,111
Total revenue per line 12, column (a), Form 990-PF	\$ 2,511,944

Reconciliation of Expenses per Audited Financial Statements with Expenses Reported on Form 990-PF, Return of Private Foundation	
Total expenses per audited financial statements	\$ 1,647,443
Amounts included in the audited financials statements but not included in line 26, column (a), Form 990-PF	
Cash to Accrual Adjustments Provision for Excise Tax Grants Payable	18,464 (750,500)
Amounts included in line 26, column (a), Form 990-PF but not included in the revenue of the audited financial statements	
Revenue reported as Expenses	 839
Total expenses per line 26, column (a), Form 990-PF	\$ 916,246

## Application for Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

Department of the Treasury Internal Revenue Service  ► File a sep-			arate applic	cation for each return.				
If you are	● If you are filing for an Automatic 3-Month Extension, complete only Part I and check this box							
• If you are filing for an Additional (Not Automatic) 3-Month Extension, complete only Part II (on page 2 of this form).								
Do not comp	olete Part II un	less you have already been granted	d an autom	atic 3-month extention on a previously fi	led F	orm 8868.		
request an ex Associated V	equired to file tension of time Vith Certain P	Form 990-T), or an additional (not to file any of the forms listed in Part l	automatic) or Part II w ust be sent	d a 3-month automatic extension of time 3-month extension of time. You can elenth the exception of Form 8870, Information to the IRS in paper format (see instructional Charities & Nonprofits.	ctron Retu	ically file Fo in for Transf	orm 8868 to ers	
Partl	Automatic	3-Month Extension of Time.	Only sub	omit original (no copies needed).				
			<del> </del>	month extension – check this box and d		lete Part I c	only . ►	
All other corpincome tax r	porations (incl eturns.	luding 1120-C filers), partnerships,	REMICs, ar	nd trusts must use Form 7004 to request	an e	xtension of	time to file	
				Enter filer's identif		<u>.</u>		
·	Name of exempt	organization or other filer, see instructions			Empl	oyer identification	on number (EIN) or	
Type or print								
	Gaia Fun		-11			<u> 3215541</u>		
File by the due date for		and room or suite number. If a P O box, see in	structions			Social security	number (SSN)	
filing your return See	235 Mont	qomery Street #1011 It office, state, and ZIP code. For a foreign addr		oliono				
instructions		•	ess, see ilisau	Clions				
	<u> San Fran</u>	cisco, CA 94104	<del> </del>		_			
Enter the Re	turn code for	the return that this application is fo	r (file a sep	parate application for each return)			04	
Application Is For			Return Code	Application Is For			Return Code	
Form 990 or f	orm 990-EZ		01	Form 990-T (corporation)			07	
Form 990-BL	-		02	Form 1041-A			08	
Form 4720 (ır	ndıvıdual)		03	Form 4720			09	
Form 990-PF	-		04	Form 5227			10	
Form 990-T	(section 401(a	) or 408(a) trust)	05	Form 6069			11	
Form 990-T	(trust other th	an above)	06	Form 8870			12	
Telephone If the org If this is check this the exter I request until The ex	ganization doe for a Group R is box asion is for st an automatic 8/15 tension is for calendar yea	s not have an office or place of buseturn, enter the organization's four.  If it is for part of the group, classical states in the composition of the exempt organization's return for:	FAX No siness in the digit Group heck this bo required to finization ret	E United States, check this box  Exemption Number (GEN)  If ox  If and attach a list with the narely life Form 990-T) extension of time turn for the organization named above.		s for the whend EINs of	•	
Cha	ax year entere ange in accou	ed in line 1 is for less than 12 month nting period	ns, check re	eason: Initial return Fin	al ret	urn		
nonrefu	3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions  3a \$\\$ 28\$						28,400.	
payme	nts made. Inc	lude any prior year overpayment all	owed as a	· · · · · · · · · · · · · · · · · · ·	31	\$	28,400.	
c Balanc EFTPS	e due. Subtra (Electronic F	ct line 3b from line 3a. Include your ederal Tax Payment System). See i	payment winstructions	with this form, if required, by using	3 0	\$	0.	

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions