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Return of Organization Exempt From Income Tax

2012

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)Open to Public
InspectionDepartment of the Treasury
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2012 calendar year, or tax year beginning

, 2012, and ending

B Check if applicable ☐ Address change ☐ Name change ☐ Initial return ☐ Terminated ☐ Amended return ☐ Application pending	C Name of organization PLANO CHILDRENS THEATRE, INC		D Employer Identification Number 75-2387300
	Doing Business As		E Telephone number (972) 422-2575
	Number and street (or P O box if mail is not delivered to street addr) 1301 CUSTER ROAD		Room/suite 706
	City, town or country PLANO		State ZIP code + 4 TX 75075
	F Name and address of principal officer Darrell Rodenbaugh 3208 Oak Hollow Plano TX 75093		G Gross receipts \$ 818,154.
I Tax-exempt status ☒ 501(c)(3) ☐ 501(c) () (insert no) ☐ 4947(a)(1) or ☐ 527		H(a) Is this a group return for affiliates? ☐ Yes ☒ No H(b) Are all affiliates included? If 'No,' attach a list (see instructions) ☐ Yes ☐ No	
J Website: www.planochilrenstheatre.org			
K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other		L Year of Formation 1991	M State of legal domicile TX

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities <u>To provide drama instruction to 3000 students & theatre arts experience for 38,308 DFW patrons. Provide arts opportunities which promote lifelong learning, teamwork, creativity, communication & good citizenship skills. To provide other DFW non-profits a space to create & utilize the facility.</u>		
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	14
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	14
	5 Total number of individuals employed in calendar year 2012 (Part VII, line 2a)	5	22
	6 Total number of volunteers (estimate if necessary)	6	3,000
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34	7b		
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year 171,316.	Current Year 278,811.
	9 Program service revenue (Part VIII, line 2g)	438,287.	538,356.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,012.	987.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	610,615.	818,154.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	14 Benefits paid to or for members (Part IX, column (A), line 4)		
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	326,651.	410,678.
	16a Professional fundraising fees (Part IX, column (A), line 11e)		
	b Total fundraising expenses (Part IX, column (D), line 25)	0.	
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	264,594.	349,967.	
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	591,245.	760,645.	
19 Revenue less expenses Subtract line 18 from line 12	19,370.	57,509.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 162,018.	End of Year 158,694.
	21 Total liabilities (Part X, line 26)	55,365.	48,534.
	22 Net assets or fund balances Subtract line 21 from line 20	106,653.	110,160.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer 	Date 5-15-13			
	Type or print name and title Darrell Rodenbaugh, President, Board of Directors				
Paid Preparer Use Only	Print/Type preparer's name Lauri Joy Friend	Preparer's signature Lauri Joy Friend	Date 05/13/13	Check ☒ if self-employed	PTIN P01686061
	Firm's name Joy Friend CPA, PLLC				
	Firm's address 1600 Greenway Drive Plano TX 75075				
	Phone no (469) 855-3277				

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

BAA For Paperwork Reduction Act Notice, see the separate instructions.

TEEA0101 03/14/13

Form 990 (2012)

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Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response to any question in this Part III. ☐**1** Briefly describe the organization's mission:

To provide drama instruction to 3000 students & theatre arts experience
for 38,308 DFW patrons. Provide arts opportunities which promote
See Form 990, Page 2, Part III, Line 1 (continued)

2 Did the organization undertake any significant program services during the year which were not listed on the priorForm 990 or 990-EZ? ☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4 a** (Code ☐) (Expenses \$ 756,957. including grants of \$ 152,954.) (Revenue \$ 759,273.)

To provide drama instruction to 3000 students and theatre arts experience for 38,308 DFW patrons. Provide arts opportunities which promote lifelong learning, teamwork, creativity, communication & good citizenship skills

4 b (Code ☐) (Expenses \$ including grants of \$) (Revenue \$)**4 c** (Code ☐) (Expenses \$ including grants of \$) (Revenue \$)**4 d** Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4 e Total program service expenses ▶ 756,957.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A.	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.		X
4 Section 501(c)(3) organizations Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If 'Yes,' complete Schedule C, Part III.		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I.		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? If 'Yes,' complete Schedule D, Part II.		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III.		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV.		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If 'Yes,' complete Schedule D, Part V.		X
11 If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI.	X	
b Did the organization report an amount for investments — other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII.		X
c Did the organization report an amount for investments — program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII.		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX.	X	
e Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X.	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If 'Yes,' complete Schedule D, Part X.		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If 'Yes,' complete Schedule D, Parts XI, and XII.	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional.	X	
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If 'Yes,' complete Schedule F, Parts I and IV.		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If 'Yes,' complete Schedule F, Parts II and IV.		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If 'Yes,' complete Schedule F, Parts III and IV.		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I (see instructions).		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II.		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III.		X
20 a Did the organization operate one or more hospital facilities? If 'Yes,' complete Schedule H.		X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? If 'Yes,' complete Schedule I, Parts I and II	21	X
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? If 'Yes,' complete Schedule I, Parts I and III	22	X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If 'Yes,' complete Schedule J	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, and that was issued after December 31, 2002? If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If 'Yes,' complete Schedule L, Part I	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I	25b	X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highest compensated employee, or disqualified person outstanding as of the end of the organization's tax year? If 'Yes,' complete Schedule L, Part II	26	X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If 'Yes,' complete Schedule L, Part III	27	X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If 'Yes,' complete Schedule L, Part IV	28a	X
b A family member of a current or former officer, director, trustee, or key employee? If 'Yes,' complete Schedule L, Part IV	28b	X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If 'Yes,' complete Schedule L, Part IV	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? If 'Yes,' complete Schedule M	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If 'Yes,' complete Schedule M	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If 'Yes,' complete Schedule N, Part I	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If 'Yes,' complete Schedule N, Part II	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If 'Yes,' complete Schedule R, Part I	33	X
34 Was the organization related to any tax-exempt or taxable entity? If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1	34	X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' complete Schedule R, Part V, line 2	35b	X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If 'Yes,' complete Schedule R, Part V, line 2	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If 'Yes,' complete Schedule R, Part VI	37	X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	38	X

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Form 990 (2012)

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response to any question in this Part V

☒

		Yes	No
1 a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1 a 8		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1 b 0		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1 c	X	
2 a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2 a 22		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2 b	X	
3 a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3 a		X
b If 'Yes,' has it filed a Form 990-T for this year? If 'No,' provide an explanation in Schedule O.	3 b		
4 a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4 a		X
b If 'Yes,' enter the name of the foreign country. ▶ See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts			
5 a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5 a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5 b		X
c If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T?	5 c		
6 a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6 a		X
b If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6 b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7 a		X
b If 'Yes,' did the organization notify the donor of the value of the goods or services provided?	7 b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7 c		X
d If 'Yes,' indicate the number of Forms 8282 filed during the year	7 d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7 e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7 f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7 g		X
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7 h		X
8 Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	8		X
9 Sponsoring organizations maintaining donor advised funds.			
a Did the organization make any taxable distributions under section 4966?	9 a		X
b Did the organization make a distribution to a donor, donor advisor, or related person?	9 b		X
10 Section 501(c)(7) organizations. Enter.			
a Initiation fees and capital contributions included on Part VIII, line 12.	10 a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10 b		
11 Section 501(c)(12) organizations. Enter			
a Gross income from members or shareholders.	11 a		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11 b		
12 a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12 a		
b If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year	12 b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13 a		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13 b		
c Enter the amount of reserves on hand	13 c		
14 a Did the organization receive any payments for indoor tanning services during the tax year?	14 a		X
b If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O.	14 b		

Part VI Governance, Management and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response to any question in this Part VI

☒**Section A. Governing Body and Management**

	Yes	No
1 a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O	1 a	14
b Enter the number of voting members included in line 1a, above, who are independent	1 b	14
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee?	2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5	X
6 Did the organization have members or stockholders?	6	X
7 a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7 a	X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or other persons other than the governing body?	7 b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following		
a The governing body?	8 a	X
b Each committee with authority to act on behalf of the governing body?	8 b	X
9 Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O	9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10 a Did the organization have local chapters, branches, or affiliates?	10 a	X
b If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10 b	
11 a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11 a	X
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12 a Did the organization have a written conflict of interest policy? If 'No,' go to line 13	12 a	X
b Were officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12 b	X
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this is done	12 c	X
13 Did the organization have a written whistleblower policy?	13	X
14 Did the organization have a written document retention and destruction policy?	14	X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15 a	X
b Other officers of key employees of the organization	15 b	X
If 'Yes' to line 15a or 15b, describe the process in Schedule O (See instructions)		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16 a	X
b If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?	16 b	X

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ Texas

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization

▶ Autumn Daly 1301 Custer Road Ste 706 Plano TX 75075 (972) 422-2575

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response to any question in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1 a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Darrell Rodenbaugh President	4.00	X		X				0.	0.	0.
(2) Elly Marsh 1st Vice President	3.00	X		X				0.	0.	0.
(3) Steve Kusters 2nd Vice President	3.00	X		X				0.	0.	0.
(4) Matt Faley Treasurer	3.00	X						0.	0.	0.
(5) Autumn Melcer Secretary	3.75	X						0.	0.	0.
(6) Elaine Alsup Secretary	1.00	X						0.	0.	0.
(7) Steve Flad Corporate Fundraising	2.00	X						0.	0.	0.
(8) Kevin Goldsmith IT	2.00	X						0.	0.	0.
(9) Corrie Edmondson Student Recruitment	2.00	X						0.	0.	0.
(10) Ben Sheahan Scholarships	2.00	X						0.	0.	0.
(11) Liz Aviles Student Recruitment	2.00	X						0.	0.	0.
(12) Jackie Daley Fundraising	1.00	X						0.	0.	0.
(13) Jamee Cutillo Programming	3.50	X						0.	0.	0.
(14) PC Christopher 2nd VP	1.00	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (cont)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) Sara Akers Founder, Exec Director	40.00					X		69,394.	0.	0.
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1 b Sub-total								69,394.	0.	0.
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								69,394.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ►

3 Did the organization list any **former** officer, director or trustee, key employee, or highest compensated employee on line 1a? If 'Yes,' complete Schedule J for such individual

	Yes	No
3	X	

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If 'Yes' complete Schedule J for such individual

4		X
----------	--	---

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If 'Yes,' complete Schedule J for such person

5		X
----------	--	---

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 in compensation from the organization ►

Part VIII Statement of Revenue

Check if Schedule O contains a response to any question in this Part VIII

☒

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1 a Federated campaigns	1 a 0.				
	b Membership dues	1 b 14,386.				
	c Fundraising events	1 c 22,174.				
	d Related organizations	1 d 0.				
	e Government grants (contributions) . .	1 e 152,954.				
	f All other contributions, gifts, grants, and similar amounts not included above . .	1 f 89,297.				
	g Noncash contributions included in lns 1a-1f \$	368,082.				
	h Total. Add lines 1a-1f	278,811.				
PROGRAM SERVICE REVENUE	Business Code					
	2 a Professional Performances	611710	26,743.	26,743.	0.	0.
	b Theatre Rental	611710	23,825.	23,825.	0.	0.
	c Ticket Sales	611710	152,849.	152,849.	0.	0.
	d Tuition & Registration	611710	297,793.	297,793.	0.	0.
	e -----	0	0.	0.	0.	0.
	f All other program service revenue . .		37,146.	37,146.	0.	0.
g Total. Add lines 2a-2f	538,356.					
OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)		987.	987.	0.	0.
	4 Income from investment of tax-exempt bond proceeds . .					
	5 Royalties					
	6 a Gross rents	(i) Real (ii) Personal				
	b Less: rental expenses					
	c Rental income or (loss) . .					
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other				
	b Less: cost or other basis and sales expenses . . .					
	c Gain or (loss)					
	d Net gain or (loss)					
	8 a Gross income from fundraising events (not including: \$ 22,174. of contributions reported on line 1c). See Part IV, line 18	a				
	b Less: direct expenses	b				
	c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities See Part IV, line 19.	a				
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code				
11 a -----						
b -----						
c -----						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See instructions		818,154.	539,343.	0.	0.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response to any question in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees	220,591.	220,591.	0.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	159,739.	159,739.	0.	0.
7 Other salaries and wages.				
8 Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions).				
9 Other employee benefits	1,343.	1,343.	0.	0.
10 Payroll taxes	29,005.	29,005.	0.	0.
11 Fees for services (non-employees)				
a Management				
b Legal				
c Accounting	3,700.	0.	3,700.	0.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other (If line 11g amt exceeds 10% of line 25, column (A) amt, list line 11g expenses on Sch O)				
12 Advertising and promotion	15,680.	15,680.	0.	0.
13 Office expenses	25,630.	25,630.	0.	0.
14 Information technology	10,959.	10,959.	0.	0.
15 Royalties	69,817.	69,817.	0.	0.
16 Occupancy	107,169.	107,169.	0.	0.
17 Travel	5,308.	5,308.	0.	0.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	289.	0.	289.	0.
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	5,643.	5,643.	0.	0.
23 Insurance	9,366.	9,366.	0.	0.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O)				
a Merchandise Expense	10,362.	10,362.	0.	0.
b Bank Fees	12,174.	12,174.	0.	0.
c Props & Sets	11,824.	11,824.	0.	0.
d Special Event Supply	14,318.	14,318.	0.	0.
e All other expenses	47,728.	47,728.	0.	0.
25 Total functional expenses. Add lines 1 through 24e.	760,645.	756,656.	3,989.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response to any question in this Part X ☐

		(A) Beginning of year		(B) End of year
ASSETS	1 Cash — non-interest-bearing	62,737.	1	62,381.
	2 Savings and temporary cash investments	15,814.	2	-3.
	3 Pledges and grants receivable, net	73,537.	3	75,679.
	4 Accounts receivable, net	-4,678.	4	-7,007.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L	0.	5	0.
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L	0.	6	0.
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 35,263.		
	b Less: accumulated depreciation	10b 7,619.		
		12,906.	10c	27,644.
	11 Investments — publicly traded securities		11	
	12 Investments — other securities. See Part IV, line 11		12	
	13 Investments — program-related. See Part IV, line 11		13	
14 Intangible assets		14		
15 Other assets. See Part IV, line 11	1,702.	15	0.	
16 Total assets. Add lines 1 through 15 (must equal line 34)	162,018.	16	158,694.	
LIABILITIES	17 Accounts payable and accrued expenses		17	
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L	50,084.	22	50,084.
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	5,281.	25	-1,550.
	26 Total liabilities. Add lines 17 through 25	55,365.	26	48,534.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117 (ASC 958), check here ☒ and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	85,693.	27	73,335.
	28 Temporarily restricted net assets	20,960.	28	36,825.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here ☐ and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances.	106,653.	33	110,160.
	34 Total liabilities and net assets/fund balances.	162,018.	34	158,694.

BAA

Form 990 (2012)

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response to any question in this Part XI ☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	818,154.
2	Total expenses (must equal Part IX, column (A), line 25)	2	760,645.
3	Revenue less expenses Subtract line 2 from line 1	3	57,509.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	106,653.
5	Net unrealized gains (losses) on investments	5	0.
6	Donated services and use of facilities	6	
7	Investment expenses	7	0.
8	Prior period adjustments	8	0.
9	Other changes in net assets or fund balances (explain in Schedule O)	9	-54,002.
10	Net assets or fund balances at end of year Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	110,160.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response to any question in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990 ☒ Cash ☐ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O		
2 a Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both ☐ Separate basis ☒ Consolidated basis ☐ Both consolidated and separate basis	X	
b Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both ☐ Separate basis ☒ Consolidated basis ☐ Both consolidated and separate basis	X	
c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3 a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	X	

BAA

Form 990 (2012)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

OMB No 1545-0047

2012

**Open to Public
Inspection**

Name of the organization

PLANO CHILDRENS THEATRE, INC

Employer identification number

75-2387300

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☒ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions — subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III — Functionally integrated d ☐ Type III — Non-functionally integrated
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**.
- f ☐ If the organization received a written determination from the IRS that is a Type I, Type II or Type III supporting organization, check this box.
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11 g (i)		
11 g (ii)		
11 g (iii)		

h Provide the following information about the supported organization(s)

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see Instructions))	(iv) Is the organization in column (i) listed in your governing document?		(v) Did you notify the organization in column (i) of your support?		(vi) Is the organization in column (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2012

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any 'unusual grants')						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge.						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2011 Schedule A, Part II, line 14	15	%
16a 33-1/3% support test — 2012. If the organization did not check the box on line 13, and the line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☐		
b 33-1/3% support test — 2011. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☐		
17a 10%-facts-and-circumstances test — 2012. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ ☐		
b 10%-facts-and-circumstances test — 2011. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge.						
6 Total. Add lines 1 through 5.						
7 a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
9 Amounts from line 6.						
10 a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c Add lines 10a and 10b.						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV).						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**. ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2012 (line 8, column (f) divided by line 13, column (f)).	15	%
16 Public support percentage from 2011 Schedule A, Part III, line 15.	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2012 (line 10c, column (f) divided by line 13, column (f)).	17	%
18 Investment income percentage from 2011 Schedule A, Part III, line 17.	18	%

19 a 33-1/3% support tests — 2012. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization. ☐

b 33-1/3% support tests — 2011. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization. ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ☐

Part IV

Supplemental Information. Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information (See instructions).

[illegible]

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Financial Statements

▶ **Complete if the organization answered 'Yes,' to Form 990,
Part IV, lines 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990. ▶ See separate instructions.**

OMB No 1545-0047

2012

**Open to Public
Inspection**

Employer identification number

PLANO CHILDRENS THEATRE, INC

75-2387300

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered 'Yes' to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No		

Part II Conservation Easements. Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e.g., recreation or education)	☐ Preservation of an historically important land area
☐ Protection of natural habitat	☐ Preservation of a certified historic structure
☐ Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2 a
b Total acreage restricted by conservation easements	2 b
c Number of conservation easements on a certified historic structure included in (a)	2 c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1 ▶ \$ _____

(ii) Assets included in Form 990, Part X ▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items

a Revenues included in Form 990, Part VIII, line 1 ▶ \$ _____

b Assets included in Form 990, Part X ▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply).

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations

- d ☐ Loan or exchange programs
 e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII and complete the following table:

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1 c	
1 d	
1 e	
1 f	

2 a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐ Yes ☐ No

Part V Endowment Funds. Complete if the organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current	(b) Prior year	(c) Two years	(d) Three years	(e) Four years
1 a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as

a Board designated or quasi-endowment ☐ %

b Permanent endowment ☐ %

c Temporarily restricted endowment ☐ %

The percentages in lines 2a, 2b, and 2c should equal 100%

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) unrelated organizations

(ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R? ☐ Yes ☐ No

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land				
b Buildings				
c Leasehold improvements	1,136.			1,136.
d Equipment	34,127.		7,619.	26,508.
e Other				
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c))				27,644.

BAA

Schedule D (Form 990) 2012

Part VII Investments – Other Securities. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A) _____		
(B) _____		
(C) _____		
(D) _____		
(E) _____		
(F) _____		
(G) _____		
(H) _____		
(I) _____		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12) . . . ▶		

Part VIII Investments – Program Related. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) _____		
(2) _____		
(3) _____		
(4) _____		
(5) _____		
(6) _____		
(7) _____		
(8) _____		
(9) _____		
(10) _____		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13) . . . ▶		

Part IX Other Assets. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) _____	
(2) _____	
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
(10) _____	
Total. (Column (b) must equal Form 990, Part X, column (B), line 15) ▶	

Part X Other Liabilities. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) Accrued P/R Taxes Payable	-1,550.
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
(10) _____	
(11) _____	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25) . . . ▶	-1,550.

2. FIN 48 (ASC 740) Footnote. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

1	Total revenue, gains, and other support per audited financial statements		1	818,154.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains on investments	2 a		
b	Donated services and use of facilities	2 b		
c	Recoveries of prior year grants	2 c		
d	Other (Describe in Part XIII)	2 d		
e	Add lines 2a through 2d	2 e		
3	Subtract line 2e from line 1		3	818,154.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
b	Other (Describe in Part XIII)	4 b		
c	Add lines 4a and 4b	4 c		
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12)		5	818,154.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

1	Total expenses and losses per audited financial statements		1	760,645.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2 a		
b	Prior year adjustments	2 b		
c	Other losses	2 c		
d	Other (Describe in Part XIII)	2 d		
e	Add lines 2a through 2d	2 e		
3	Subtract line 2e from line 1		3	760,645.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
b	Other (Describe in Part XIII)	4 b		
c	Add lines 4a and 4b	4 c		
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18)		5	760,645.

Part XIII Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, lines 2d and 4b, and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part XIII	Supplemental Information <i>(continued)</i>
------------------	--

This image shows a full page of white paper designed for handwriting practice. It features 20 evenly spaced, horizontal dashed lines that run across the entire width of the page. The lines are thin and black, providing a guide for letter height and placement. There are no margins, text, or other markings on the page.

SCHEDULE E (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Schools

► **Complete if the organization answered 'Yes' to Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**
► **Attach to Form 990 or Form 990-EZ.**

OMB No 1545-0047

2012

Open to Public Inspection

Name of the organization

PLANO CHILDRENS THEATRE, INC

Employer identification number

75-2387300

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If 'Yes,' please describe. If 'No,' please explain. If you need more space, use Part II. <u>The Theatre's Non-Discrimination Policy is stated on all newspaper & broadcasting media & website</u>	X	
4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	X	
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered 'No' to any of the above, please explain. If you need more space, use Part II.		
5 Does the organization discriminate by race in any way with respect to		
a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered 'Yes' to any of the above, please explain. If you need more space, use Part II.		
6 a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered 'Yes' to either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev. Proc. 75-50, 1975-2 C B 587, covering racial nondiscrimination? If 'No,' explain on Part II.	X	

Part II **Supplemental Information.** Complete this part to provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also complete this part to provide any other additional information (see instructions).

Line 3 The Theatre's Non-Discrimination Policy is stated on all Newspaper & Broadcasting Media & Website

Line 6b Right to government aid has not been suspended

SCHEDULE J
(Form 990)

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

- **Complete if the organization answered 'Yes' to Form 990, Part IV, line 23.**
► **Attach to Form 990.** ► **See separate instructions.**

OMB No 1545-0047

2012

Open to Public Inspection

Name of the organization

PLANO CHILDRENS THEATRE, INC

Employer identification number

75-2387300

Part I Questions Regarding Compensation

1 a Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| ☐ First-class or charter travel | ☐ Housing allowance or residence for personal use |
| ☐ Travel for companions | ☐ Payments for business use of personal residence |
| ☐ Tax indemnification and gross-up payments | ☐ Health or social club dues or initiation fees |
| ☐ Discretionary spending account | ☐ Personal services (e.g., maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If 'No,' complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all officers, directors, trustees, and the CEO/Executive Director, regarding the items checked in line 1a?

3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III

- | | |
|--|---|
| ☐ Compensation committee | ☐ Written employment contract |
| ☐ Independent compensation consultant | ☐ Compensation survey or study |
| ☐ Form 990 of other organizations | ☒ Approval by the board or compensation committee |

4 During the year, did any person listed in Form 990, Part VII, Section A, line 1a with respect to the filing organization or a related organization:

a Receive a severance payment or change-of-control payment?

b Participate in, or receive payment from, a supplemental nonqualified retirement plan?

c Participate in, or receive payment from, an equity-based compensation arrangement?

If 'Yes' to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9.

5 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

a The organization?

b Any related organization?

If 'Yes' to line 5a or 5b, describe in Part III.

6 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

a The organization?

b Any related organization?

If 'Yes' to line 6a or 6b, describe in Part III.

7 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments not described in lines 5 and 6? If 'Yes,' describe in Part III

8 Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)?
If 'Yes,' describe in Part III

9 If 'Yes' to line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Yes No

1 b

2

4 a

4 b

4 c

5 a

5 b

6 a

6 b

7

8

9

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2012

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note. The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable columns (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation reported as deferred in prior Form 990
		(i) Base compensation	(ii) Bonus and incentive compensation	(iii) Other reportable compensation				
1	Sara Akers	(i) 69,394.	(ii) 0.	(iii) 0.	0.	0.	69,394.	0.
2		(i)	(ii)	(iii)				
3		(i)	(ii)	(iii)				
4		(i)	(ii)	(iii)				
5		(i)	(ii)	(iii)				
6		(i)	(ii)	(iii)				
7		(i)	(ii)	(iii)				
8		(i)	(ii)	(iii)				
9		(i)	(ii)	(iii)				
10		(i)	(ii)	(iii)				
11		(i)	(ii)	(iii)				
12		(i)	(ii)	(iii)				
13		(i)	(ii)	(iii)				
14		(i)	(ii)	(iii)				
15		(i)	(ii)	(iii)				
16		(i)	(ii)	(iii)				

Part III Supplemental Information

Complete this part to provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, for Part II. Also complete this part for any additional information.

Area with horizontal dashed lines for supplemental information.

SCHEDULE L
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Transactions With Interested Persons

► **Complete if the organization answered 'Yes' on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, 28c, or Form 990-EZ, Part V, line 38a or 40b.**
► **Attach to Form 990 or Form 990-EZ. ► See separate instructions.**

OMB No 1545-0047

2012

Open to Public Inspection

Name of the organization

PLANO CHILDRENS THEATRE, INC

Employer identification number

75-2387300

Part I Excess Benefit Transactions (section 501(c)(3) and section 501(c)(4) organizations only).
Complete if the organization answered 'Yes' on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b.

1	(a) Name of disqualified person	(b) Relationship between disqualified person and organization	(c) Description of transaction	(d) Corrected?	
				Yes	No
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					

2 Enter the amount of tax incurred by the organization managers or disqualified persons during the year under section 4958 ► \$

3 Enter the amount of tax, if any, on line 2, above, reimbursed by the organization ► \$

Part II Loans to and/or From Interested Persons.

Complete if the organization answered 'Yes' on Form 990-EZ, Page V, line 38a or Form 990, Part IV, line 26; or if the organization reported an amount on Form 990, Part X, line 5, 6, or 22.

(a) Name of interested person	(b) Relationship with organization	(c) Purpose of loan	(d) Loan to or from the organization?		(e) Original principal amount	(f) Balance due	(g) In default?		(h) Approved by board or committee?		(i) Written agreement?	
			To	From			Yes	No	Yes	No	Yes	No
(1) Sara Akers	Founder	Working Capital	X		39,600.	21,584.		X	X		X	
(2) Sara Akers	Founder	Back Pay	X		42,000.	28,500.		X	X		X	
(3)												
(4)												
(5)												
(6)												
(7)												
(8)												
(9)												
(10)												
Total						50,084.						

Part III Grants or Assistance Benefiting Interested Persons.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 27.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of assistance	(d) Type of Assistance	(e) Purpose of assistance
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				
(8)				
(9)				
(10)				

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule L (Form 990 or 990-EZ) 2012

Complete if the organization answered 'Yes' on Form 990, Part IV, line 28a, 28b, or 28c.

Complete this part to provide additional information for responses to questions on Schedule L (see instructions)

SCHEDULE M
(Form 990)

Noncash Contributions

OMB No 1545-0047

2012

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organizations answered 'Yes' on
Form 990, Part IV, lines 29 or 30.**

▶ **Attach to Form 990.**

**Open To Public
Inspection**

Name of the organization

Employer identification number

PLANO CHILDRENS THEATRE, INC

75-2387300

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art — Works of art				
2 Art — Historical treasures				
3 Art — Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities — Publicly traded				
10 Securities — Closely held stock				
11 Securities — Partnership, LLC, or trust interests				
12 Securities — Miscellaneous				
13 Qualified conservation contribution — Historic structures				
14 Qualified conservation contribution — Other				
15 Real estate — Residential				
16 Real estate — Commercial				
17 Real estate — Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ (Professional Service)	X	10,679	224,984.	21.hr x 10679
26 Other ▶ (Community Service)	X	4,360	74,867.	Fair Market Value
27 Other ▶ (Donations)	X	100	68,231.	Fair Market Value
28 Other ▶ ()				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

30a During the year, did the organization receive by contribution any property reported in Part I, lines 1-28 that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?

b If 'Yes,' describe the arrangement in Part II.

31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?

32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?

b If 'Yes,' describe in Part II

33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.

	Yes	No
30a		X
31		X
32a		X

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2012

Part II

Supplemental Information. Complete this part to provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2012

**Open to Public
Inspection**

Name of the organization

PLANO CHILDRENS THEATRE, INC

Employer identification number

75-2387300

Pt VI, Line 11b See Attachment 1 "Review & Approval of Tax Return"

Pt VI, Line 12c See Attachment 2 "Conflict of Interest"

Pt VI, Line 15a See Attachment 3 "Procedure for Setting Compensation for the Exec. Director"

Pt XI Adjustment of Accrual of Scholarship Credit Balances & AR

Pt VI, Line 7a 2.07 Voting rights. Each member is entitled to one vote on each matter submitted to a vote of the members

Pt VI, Line 8b Committies must have governing body approval

Pt VI, Line 6 2.01 Classes of members. The Corporation shall have 5 classes of members &

Pt VI, Line 6 the qualification and initial membership fee applicable to each respective class

Pt V, Line 14b Did not receive any payments for tanning services

Pt VI, Line 19 Documents made public upon request or at www.guidestar.org

Depreciation and Amortization
(Including Information on Listed Property)

▶ See separate instructions. ▶ Attach to your tax return.

2012Attachment
Sequence No **179**

Name(s) shown on return

PLANO CHILDRENS THEATRE, INC

Business or activity to which this form relates

Form 990 / Form 990EZ

Identifying number

75-2387300

Part I Election To Expense Certain Property Under Section 179**Note:** If you have any listed property, complete Part V before you complete Part I

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions.	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2011 Form 4562	10	
11	Business income limitation Enter the smaller of business income (not less than zero) or line 5 (see instrs)	11	
12	Section 179 expense deduction Add lines 9 and 10, but do not enter more than line 11.	12	
13	Carryover of disallowed deduction to 2013. Add lines 9 and 10, less line 12.	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Do not include listed property.) (See instructions)**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2012.	17	2,856.
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here.		

Section B — Assets Placed in Service During 2012 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only — see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19 a 3-year property						
b 5-year property						
c 7-year property		19,246.	7.0 yrs	HY	200 DB	2,749.
d 10-year property						
e 15-year property		1,136.	15.0 yrs	HY	S/L	38.
f 20-year property						
g 25-year property			25 yrs		S/L	
h Residential rental property			27.5 yrs	MM	S/L	
i Nonresidential real property			39 yrs	MM	S/L	

Section C — Assets Placed in Service During 2012 Tax Year Using the Alternative Depreciation System

20 a Class life					S/L	
b 12-year			12 yrs		S/L	
c 40-year			40 yrs	MM	S/L	

Part IV Summary (See instructions)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations — see instructions.	22	5,643.
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

Part V Listed Property (Include automobiles, certain other vehicles, certain computers, and property used for entertainment, recreation, or amusement.)**Note:** For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.**Section A – Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles)****24 a** Do you have evidence to support the business/investment use claimed? ☐ Yes ☐ No **24b** If 'Yes,' is the evidence written? . . . ☐ Yes ☐ No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use (see instructions)							25	
26 Property used more than 50% in a qualified business use								
27 Property used 50% or less in a qualified business use								
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1							28	
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1								29

Section B – Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other 'more than 5% owner,' or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle 1		(b) Vehicle 2		(c) Vehicle 3		(d) Vehicle 4		(e) Vehicle 5		(f) Vehicle 6	
30 Total business/investment miles driven during the year (do not include commuting miles).												
31 Total commuting miles driven during the year												
32 Total other personal (noncommuting) miles driven												
33 Total miles driven during the year. Add lines 30 through 32												
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
34 Was the vehicle available for personal use during off-duty hours?												
35 Was the vehicle used primarily by a more than 5% owner or related person?												
36 Is another vehicle available for personal use?												

Section C – Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are not more than 5% owners or related persons (see instructions)

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use? (See instructions.)		

Note: If your answer to 37, 38, 39, 40, or 41 is 'Yes,' do not complete Section B for the covered vehicles**Part VI Amortization**

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2012 tax year (see instructions)					
43 Amortization of costs that began before your 2012 tax year					43
44 Total. Add amounts in column (f). See the instructions for where to report					44

Schedule O (Form 990), Supplemental Information to Form 990
Form 990, Page 2, Part III, Line 1 (continued)

Briefly describe the organization's mission:

lifelong learning, teamwork, creativity, communication & good
citizenship skills. To provide other DFW non-profits a space to create & utilize the facility.

Supporting Statement of:

Form 990 p 9/Membership Dues

Description	Amount
Legacy	3,920.
Heritage	1,369.
Tradition	2,250.
Family	4,950.
Individual	1,642.
Teen	105.
Family Plus	150.
Total	<u>14,386.</u>

Supporting Statement of:

Form 990 p 9/Fundraising Events

Description	Amount
AMP Awards	22,949.
Mothers Day Tea	25.
Fund Raising other	-800.
Total	<u>22,174.</u>

Supporting Statement of:

Form 990 p 9/Government Grants

Description	Amount
City of Plano	135,154.
City of McKinney	20,000.
Texas Commission on the Arts	-2,200.
Total	<u>152,954.</u>

Supporting Statement of:

Form 990 p 9/Other amt. not included

Description	Amount
ACE Members: Donations	1,706.
NY or Bust	390.
Donations	930.
Donations: AMP	75.
Donations: PCT Mic Fund	9,849.

Continued

Supporting Statement of:

Form 990 p 9/Other amt. not included

Description	Amount
Donations: PCT Fund: Hats	722.
Donations: In-kind Donations	38,231.
Donations: Individual	7,394.
Silent Auction non-cash Donations	30,000.
Total	<u>89,297.</u>

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt -1

Description	Amount
Ticket Sales: Professional Touring Shows	29,517.
Less: Comped Tickets	-2,774.
Total	<u>26,743.</u>

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt -2

Description	Amount
Theatre Rental	17,325.
Theatre Rental: McKinney	305.
Theatre Rental: Black Box	1,395.
Theatre Rental: Dressing Room G	4,395.
Theatre Rental: Main Stage	200.
Theatre Rental: Studio B	60.
Theatre Rental: Studio A	145.
Total	<u>23,825.</u>

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt -3

Description	Amount
Broadway or Bust	228.
Black Box Cabaret	128.
Major Productions	144,622.
Other	32.
Comped Tickets	-8,623.

Continued

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt -3

Description	Amount
Fun House Ticket Sales	16,462.
Total	<u>152,849.</u>

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt -4

Description	Amount
Tuition & Registration: Scholarships	-28,743.
Jen's Art	15,662.
Fun House	30,348.
Thera Drama	1,750.
Dance Class	30.
Workshops	769.
Discounts	-62,359.
Frisco Classes	4,983.
2012 PCT Winter	5,179.
2012 PCT Spring	10,376.
Plano Class Thor	160.
Spring (Elem classes/prods, Spring Brk)	44,487.
Summer Camps/Classes	163,960.
Fall Camps/Classes/ Home school	31,297.
Non-refundable deposit/Plano classes other	692.
McKinney- Spring	22,703.
McKinney - Summer	34,301.
McKinney - Fall	19,828.
non-ref deposit	-38.
McKinney classes other	630.
Tuition and registration other	1,778.
Total	<u>297,793.</u>

Supporting Statement of:

Form 990 p 9/Line 2f Oth Rel/Exmpt Tot-10

Description	Amount
merch sales	6,110.
sales tshirts	50.
Total	<u>6,160.</u>

Supporting Statement of:

Form 990 p 10/Line 5 col (A)

Description	Amount
Director of Marketing	14,955.
Business Manager	51,604.
Executive Director	62,444.
Cassidy Crown	31,568.
Danny Miranda	34,574.
Office Manager	25,446.
Total	<u>220,591.</u>

Supporting Statement of:

Form 990 p 10/Line 6 col (A)

Description	Amount
Other	159,739.
Total	<u>159,739.</u>

Supporting Statement of:

Form 990 p 10/Line 9 col (A)

Description	Amount
Gifts	1,343.
Total	<u>1,343.</u>

Supporting Statement of:

Form 990 p 10/Line 10 col (B)

Description	Amount
Payroll Taxes	1,175.
FUTA	180.
SS Company	21,328.
Medicare Company	4,988.
TX unemployment	1,334.
Total	<u>29,005.</u>

Supporting Statement of:

Form 990 p 10/Line 11c col (A)

Description	Amount
Accounting	3,700.
Total	<u>3,700.</u>

Supporting Statement of:

Form 990 p 10/Line 12 col (B)

Description	Amount
Marketing	4,812.
Postage	5,692.
Advertising	5,081.
Advertising other	95.
Total	<u>15,680.</u>

Supporting Statement of:

Form 990 p 10/Line 13 col (A)

Description	Amount
House	1,888.
Paper	3,070.
Office	5,121.
Printing & Reproduction expense	15,551.
Total	<u>25,630.</u>

Supporting Statement of:

Form 990 p 10/Line 14 col (A)

Description	Amount
Web Service	10,959.
Total	<u>10,959.</u>

Supporting Statement of:

Form 990 p 10/Line 15 col (A)

Description	Amount
Scripts, books, music	4,875.
Royalties, licenses, permits	64,942.
Total	<u>69,817.</u>

Supporting Statement of:

Form 990 p 10/Line 16 col (A)

Description	Amount
Off campus site costs	240.
Court Yard Plano	1,190.
Eldorado Country Club	250.
Garland Storage Unit	3,265.
Heard Craig Hall McKinney	21,498.
McKinney Performing Arts	90.
Plano Main office 706	74,236.
Plano Black Box 810	6,000.
Rent Other	400.
Total	<u>107,169.</u>

Supporting Statement of:

Form 990 p 10/Line 17 col (A)

Description	Amount
Mileage Reimbursement	4,027.
Gas PCT Truck	88.
Auto exp other	1,193.
Total	<u>5,308.</u>

Supporting Statement of:

Form 990 p 10/Line 23 col (A)

Description	Amount
Bond Insurance	602.
Gen'l Liability/property	4,267.
Auto	1,225.
Workers Comp	3,262.

Continued

Supporting Statement of:

Form 990 p 10/Line 23 col (A)

Description	Amount
Ins - other	10.
Total	<u>9,366.</u>

Supporting Statement of:

Form 990 p 10/Line 24 col (A)-1

Description	Amount
Seussical Hats	620.
Concession Supplies	7,469.
T-shirts expense	2,172.
Merch expense other	101.
Total	<u>10,362.</u>

Supporting Statement of:

Form 990 p 10/Line 24 col (A)-2

Description	Amount
NSF Charges	-56.
Bank Charges	303.
Paypal fees	1,263.
Credit Card Fees	10,199.
Bank Service Charges	55.
Late Fee	225.
Bank & Late Fees other	185.
Total	<u>12,174.</u>

Supporting Statement of:

Form 990 p 10/Line 24 col (A)-3

Description	Amount
Props & Sets	3,033.
Lights and Sound	2,033.
Costumes	288.
Set Build - Major	5,507.
Set Build - Touring	460.
Set Supplies Other	503.

Continued

Supporting Statement of:

Form 990 p 10/Line 24 col (A) -3

Description	Amount
Total	<u>11,824.</u>

Supporting Statement of:

Form 990 p 10/Line 24 col (A) -4

Description	Amount
Event Expenses	3,140.
ACE Expenses	567.
AMP Expenses	8,025.
Membership Expenses other	1,192.
Membership Plaques	1,394.
Total	<u>14,318.</u>

Supporting Statement of:

Form 990 p 11/Line 1, column (A)

Description	Amount
COP	20,960.
Concession Bank	200.
Paypal	1,695.
Petty Cash	36.
Chase Bank	37,655.
ACE	2,191.
Total	<u>62,737.</u>

Supporting Statement of:

Form 990 p 11/Line 1, column (B)

Description	Amount
COP	36,825.
Concession Bank	200.
PayPal	422.
Petty Cash	146.
Chase Bank	5,950.
Legacy Operating 5776	13,360.
Undeposited Funds	5,478.

Continued

Supporting Statement of:

Form 990 p 11/Line 1, column (B)

Description	Amount
Total	<u>62,381.</u>

Supporting Statement of:

Schedule M/Line 25 column (b)

Description	Amount
Professional Svc Hrs: Rapp, Staff, Board, Parents, Team PCT	10,654
Sound System Install hrs	25
Total	<u>10,679</u>

Supporting Statement of:

Schedule M/Line 26 column (b)

Description	Amount
Community Svc Hrs:	3,125
Vista Vols	80
Summer Vols	1,035
NHS	120
Total	<u>4,360</u>

Supporting Statement of:

Schedule M/Line 27 column (c)

Description	Amount
Donations: Space @ 1301 Custer (store Fiddler set)	1,000.
Fiddler Set	500.
Baby Changing Station	500.
Microsoft software (Office 2012, 8 copies)	6,120.
Survey Monkey	200.
Chairs	600.
Lights	1,000.
Cake Web Service	300.
Silent Auction donations	30,000.
Fun House	17,000.
Computers	4,000.
Piano	3,000.

Continued

Supporting Statement of:

Schedule M/Line 27 column (c)

Description	Amount
Furniture	1,000.
Red Carpet	600.
AMP Donations	60.
Concessions	600.
In-Kind donations	1,751.
Total	<u>68,231.</u>

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Ordinary Income/Expense	
Income	
Discounts	
AMP Auction	-5,572.50
1/2 Off New Student	-47,557.00
15% Off Special	-2,619.05
10% off LORAX	-124.00
Fun House Discounts	-200.00
Family Level Member Discount	-797.50
1/2 off Special	-3,397.75
Second Child %15	-65.00
Discounts - Other	-2,025.75
Total Discounts	-62,358.55
Scholarships	
Internship Credit	-4,218.50
Leadership Award	-1,747.00
Salesmanship Award	-823.21
Special Scholarships	-7,258.00
Set Build Award	-4,918.79
Show Mom Award of Excellence	-3,843.63
Ticket Mom Credit	-1,803.93
AMP Ticket Sales Credit	-30.00
Fun House Schlorships	-468.75
Scholarships - Other	-3,630.93
Total Scholarships	-28,742.74
City of McKinney Grant	20,000.00
City of Plano - Major Grant	135,153.50
Concessions	15,944.81
Verify (Volunteer) Income	625.00
Birthday/Other Parties	10,587.50
Fun House Ticket Sales	
Ultimate Holiday Experience	3,506.00
Dracula	1,696.00
Man From La Mancha	2,713.00
Laughter in the stars	1,155.00
Robinhood	1,651.00
The Legend	1,705.00
The Chicken	3,271.00
Fun House Ticket Sales - Other	765.00
Total Fun House Ticket Sales	16,462.00
Fun House Tuition	
Hamlet	1,000.00 ✓
Total Fun House Tuition	1,000.00
Jen Sereno's Art	15,662.13
Professional Touring Shows	
Professional Touring Tickets	29,510.22
Comped Tickets	-2,774.00
Professional Touring Shows - Other	7.00
Total Professional Touring Shows	26,743.22 ✓
Other Fun House Income	29,347.50 ✓
ACE	
New York or Bust	389.69
ACE Donations & Income	25.00
ACE - Other	1,681.00
Total ACE	2,095.69

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Miscellaneous Income.	
Administrative Fees	10.00
Costume Cleaning Fee	508.00
Playbill Advertising	1,690.00
Miscellaneous Income. - Other	1,550.00
Total Miscellaneous Income.	3,758.00
AMP	
ACE AMP Income from Cupcakes	43.00
AMP Bar Sales	274.00
AMP Food Sales	934.00
AMP Ticket Sales	7,029.00
Family Pack	340.00
AMP Silent Auction	12,720.50
AMP Voting Right	1,608.40
Total AMP	22,948.90
Interest/Dividends	
Dividend	987.15
Total Interest/Dividends	987.15
Merchandise Sales	
Frames	30.00
T - Shirts	6,050.50
Merchandise Sales - Other	5.00
Total Merchandise Sales	6,085.50
Membership Dues	
Legacy	4,500.00
Heritage	1,369.00
Tradition	2,250.00
Family	4,950.00
Individual	1,642.14
Teen	105.00
Family Plus	150.00
Membership Dues - Other	-580.00
Total Membership Dues	14,386.14 ✓
Donations	
AMP Donation	75.00
PCT Mic Fund	
Hats	722.00
PCT Mic Fund - Other	9,849.00
Total PCT Mic Fund	10,571.00 ✓
In-Kind Donations	349,181.87
Individual	7,393.50 ✓
Donations - Other	929.75
Total Donations	368,151.12
Fund Raising	
Mothers Day Tea	25.00
Fund Raising - Other	-850.00
Total Fund Raising	-825.00
Grant Income	
Texas Commission of the Arts	-2,200.00
Total Grant Income	-2,200.00
Miscellaneous Income	35.00

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Theatre Rental	
McKinney	270.00
Black Box	1,395.00
Dressing Room G	4,395.00
Main Stage	200.00
Studio B	60.00
Studio A	145.00
Theatre Rental - Other	17,325.00
Total Theatre Rental	23,790.00
Ticket Sales	
Broadway or Bust	228.00
Black Box Cabaret	128.00
Major Production	
Fiddler on the Roof 2013	572.00
Shop of Horrors	104.00
Scrooge 2012	6,634.00
Anne of Green Gables	390.00
Charlie Brown	5,064.00
Edgar Allen Poe	2,171.00
PCT - Beauty & The Beast	13,375.00
Broadway MYT	3,915.00
Legally Blonde	13,044.00
Grease	6,993.00
Alice PCT	8,717.41
MYT Alice	7,232.00
Lord of the Flies	2,212.36
Little Mermaid	16,280.00
Hanzel & Grettle	1,370.00
Stink Man	674.00
MYT Dear Edwina	4,052.00
Rapunzel	48.00
Les Mis	12,889.00
Mouse Trap	2,291.00
Seussical	9,627.00
MYT Hairspray	7,514.40
MYT WOZ	7,661.00
Hairspray	11,288.00
Major Production - Other	503.60
Total Major Production	144,621.77
Ticket Sales - Other	32.00
Total Ticket Sales	145,009.77
T-shirts - Sales	50.32
Tuition and Registration	
Frisco Classes	
Frisco Wizard Of OZ	4,412.50
Frisco Classes - Other	570.00
Total Frisco Classes	4,982.50
2012 PCT Winter	
ACE Event	60.00
ACE Film Workshop	65.00
Scrooge 2012	2,400.00
Winter Camp 2012	2,654.25
Total 2012 PCT Winter	5,179.25

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Spring 2013 PCT	
Wreck It Ralph	344.00
Acting I	900.00
Acting II	150.00
Snow White 2013	200.00
Freckleface	250.00
American Girl	320.00
Fiddler on the Roof	
Fiddler on the Roof	7,235.50
Total Fiddler on the Roof	7,235.50
Pinkalicious	216.00
Angelina Ballerina	80.00
Pippi	680.00
Total Spring 2013 PCT	10,375.50
Therapeutic Drama	
Therapeutic Drama	1,550.00
Therapeutic Drama - Other	200.00
Total Therapeutic Drama	1,750.00
Dance Class	30.00
Workshops	769.00
Plano Classes	
Winter 2012	
Thor - Winter	160.00
Total Winter 2012	160.00
Spring	
Elementary Classes	7,897.50
Acting & Skills	2,340.00
Elementary Productions	3,164.17
Spring Break	5,410.00
Major Production	25,675.49
Total Spring	44,487.16
Summer	
PSA Summer Camps	9,075.00
Summer Major Productions	41,132.39
Summer Camp Classes	
Acting Camps	1,350.00
Afternoon Camps	27,050.00
Art & Drama	22,815.87
All Day Camps	62,286.24
Summer Camp Classes - Other	230.00
Total Summer Camp Classes	113,732.11
Summer - Other	20.00
Total Summer	163,959.50
Fall	
Sample Classes	540.00
Preschool	400.00
Black Box Productions	3,379.16
Acting & Skills Class	3,270.00
Beauty and the Beast	14,558.29
Home School	
Home School Production	720.00
Total Home School	720.00
Elementary Production Classes	8,430.00
Total Fall	31,297.45

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
NON - Refundable Deposit	91.54
Plano Classes - Other	600.00
Total Plano Classes	240,595.65
McKinney Classes	
Spring	
Major Productions	20,145.00
Elementary Production	2,558.00
Total Spring	22,703.00
Summer	
Major Production	21,132.10
Summer Camp	13,168.50
Total Summer	34,300.60
Fall	
Acting Class	1,885.00
Elementary Class	4,430.00
Major Productions	13,512.70
Total Fall	19,827.70
NON - Refundable Deposit	-37.80
McKinney Classes - Other	630.00
Total McKinney Classes	77,423.50
Tuition and Registration - Other	1,777.62
Total Tuition and Registration	342,883.02 ✓
Total Income	1,107,579.98
Gross Profit	1,107,579.98
Expense <i>Inland Exp</i>	
Donation Offset Expense	347,431.00
House Supplies	1,887.57
Posting & Shipping (Non-ad)	104.68
Charitable Contribution	500.00
Legacy Award Winner	400.00
Sound System	465.21
Program Expenses	5.00
Signage - Non-Capital	0.00
Executive Promotions	1,086.15
ART	
Jen Sereno Commission on Tuitio	10,162.60
Art and Craft Supplies	930.35
Total ART	11,092.95
Event Expenses	
Refreshments	1,532.76
Event Expenses - Other	1,607.28
Total Event Expenses	3,140.04
Staff Training	341.40
ACE Expenses	566.73
Advertising	
Publicity	10,959.35
Marketing Posters Ect...	4,811.82
Postage	5,691.56
Advertising	5,081.38
Advertising - Other	94.95
Total Advertising	26,639.06

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Administrative	
Chamber Event	98.00
Administrative - Other	118.95
Total Administrative	216.95
Auto Expenses	
Mileage Reimbursement	4,027.23
Gasoline PCT Truck	88.19
Auto Expenses - Other	1,193.05
Total Auto Expenses	5,308.47
Bank & Late Fees	
NSF check charges	-56.00
Bank Charges	303.40
Paypal Fees	1,263.41
Credit Card Fees	10,199.01
Bank Service Charges	54.66
Late Fee	224.94
Bank & Late Fees - Other	185.26
Total Bank & Late Fees	12,174.68
Dues and Subscriptions	2,486.00
Miscellaneous Expenses	37.10
Entertainment	
Meals	1,178.15
Entertainment - Other	212.66
Total Entertainment	1,390.81
Employee Gifts	1,343.03 ✓
Free Visual and Arts Supplies	144.97
Fundraising Event Expenses	
AMP Expenses	7,043.77
Fundraising Event Expenses - Other	981.45
Total Fundraising Event Expenses	8,025.22
Furniture and Equipment	
Copier	3,706.83
Furniture and Equipment - Other	1,178.64
Total Furniture and Equipment	4,885.47
Interest	288.54
Insurance	
Bond Insurance	602.00
General Liab/property	4,267.47
Auto	1,225.00
Workers comp.	3,261.96
Insurance - Other	10.34
Total Insurance	9,366.77
Membership Expenses	
Member Plaques	1,393.95
Membership Expenses - Other	1,191.97
Total Membership Expenses	2,585.92
Merchandise Expense	
Seussical Hats	619.50
Concession Supplies	7,468.86
T-shirts expense	2,172.38
Merchandise Expense - Other	100.85
Total Merchandise Expense	10,361.59

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Printing & Reproduction	
Stationary	400.00
Connex Clicks	12,553.39
Tickets	1,152.09
Printing & Reproduction - Other	1,445.70
Total Printing & Reproduction	15,551.18
Professional Fees	
Audit	3,500.00
Professional Fees - Other	200.00
Total Professional Fees	3,700.00
Payroll Expense	638.56
Rent	
Off Campus Site Costs	240.00
Court Yard Plano	1,190.00
Eldorado Country Club	250.00
Garland Storage Unit	3,265.00
Heard Craig Hall McKinney	21,497.50
McKinney Performing Arts Center	90.00
Plano Main Office 706	74,235.69
Plano Black Box 810	6,000.00
Rent - Other	400.00
Total Rent	107,168.19
Repairs and Maintenance	
Computer Repairs	127.96
House Repairs	854.25
Janitorial Supply	2,556.60
Piano Tuning	70.00
Theatre Repairs	260.06
Repairs and Maintenance - Other	1,788.56
Total Repairs and Maintenance	5,657.43
Royalties/Licenses/Permits	
Scripts, books, and Music	4,875.15
Royalties/Licenses/Permits - Other	64,941.66
Total Royalties/Licenses/Permits	69,816.81
Security off-campus	280.00
Security Equipment	61.64
Set Supplies	
Props and Sets	3,033.27
Lights and Sound	2,033.18
Costumes	287.51
Set Build - Major	5,507.15
Set Build - Touring	460.10
Set Supplies - Other	502.56
Total Set Supplies	11,823.77
Supply	
Office Supplies	
Paper	3,069.71
Office Supplies - Other	5,121.30
Total Office Supplies	8,191.01
Supply - Other	0.00
Total Supply	8,191.01

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Taxes	
Payroll Taxes	
Payroll Tax Refunds	-74.77
FUTA	179.59
Payroll Taxes	1,250.26
SS-Company	21,328.02
Medicare Company	4,988.03
TX-Unemployment	1,333.54
Total Payroll Taxes	29,004.67
Auto	58.50
Property	315.06
Total Taxes	29,378.23
Utilities	
Time Warner	2,613.25
TXU 810	3,324.45
TXU 706	13,307.73
Constant Contact	1,074.13
Late Fees	95.17
Atmos	1,156.36
Internet	415.52
Telephone	618.76
Total Utilities	22,605.37
Volunteer Expense	
Volunteer Background Checks	664.54
Volunteer Expense - Other	235.49
Total Volunteer Expense	900.03
Wages	
Fun House Theatre & Film	31,757.50
Special Event Pay	24.00
Administrative	
Director Of Marketing	14,955.23
Business Manager	51,604.28
Building Maintenance	9,433.50
Bonus	1,450.64
Day Laborers	196.50
Executive Director	
Executive Director Bonus	2,443.74
Executive Director - Other	59,999.94
Total Executive Director	62,443.68
Office Manager	25,446.05
Office Assistant	1,159.00
Staff Meeting	3,058.50
Vacation	520.00
Total Administrative	170,267.38
Director Pay	
Cassidy Crown	
Cassidy Crown Bonus	2,491.59
Cassidy Crown - Other	29,076.84
Total Cassidy Crown	31,568.43
Director Danny Miranda	
Danny Miranda Bonus	3,055.43
Director Danny Miranda - Other	31,518.35
Total Director Danny Miranda	34,573.78
Auditions	1,477.50

9:25 PM
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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Free Arts	
Free Arts Plano	1,714.50
FREE ARTS SPECIAL EVENTS ...	195.00
Free Arts - Other	936.50
Total Free Arts	2,846.00
MYT Directing	
MYT Directing Night Class	4,261.50
MYT Directing 1 & 2 Show	232.00
MYT Directing 3+ show	270.00
Total MYT Directing	4,763.50
Music Charting	3,817.00
Set Design	0.00
Music Recording	126.00
PCT Birthday Parties	4,500.00
PCT Directing	
PCT Directing Night Class	23,260.83
PCT Directing 1st and 2nd Shows	3,158.25
PCT Directing 3rd + Shows	2,845.50
Total PCT Directing	29,264.58
Royalty-Scripts Elem Prod	900.00
Royalties-Scripts Prof Perform	300.00
Set Build	
PCT Set Build	6,374.50
MYT Sets/Move In/Out	130.00
MYT Set Build	529.50
Set Build - Other	340.00
Total Set Build	7,374.00
Stage Manager	217.50
Total Director Pay	121,728.29
Seasonal Directing	
MYT Summer Camp Teaching	10,546.30
PCT Winter Break	620.00
PCT Spring Break Teaching	1,988.00
PCT Summer Camp/Majors Teachi...	19,996.10
Total Seasonal Directing	33,150.40
Touring Show	
Touring Show Director	500.00
Professional Perform/Tour Group	10,625.00
Touring Show - Other	65.00
Total Touring Show	11,190.00
Contract Labor	12,095.24
Volunteer Coordinator	
Facilities Maintenance	45.00
Total Volunteer Coordinator	45.00
Wages - Other	72.00
Total Wages	380,329.81
Total Expense	1,108,377.34
Net Ordinary Income	-797.36
Net Income	-797.36

ATTACHMENT 1
FORM 990 PART VI
SECTION A LINE 10
REVIEW AND APPROVAL OF TAX RETURN

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PLANO CHILDREN'S THEATRE
PLANO COMMUNITY THEATRE
MCKINNEY YOUTH THEATRE

POLICY FOR REVIEW AND APPROVAL OF TAX RETURNS

It is the policy of this Organization, as approved by the Board, that the following procedures shall be used for preparation and approval of all federal tax returns, including but not limited to IRS Form 990 or any successors, or for any other tax returns, schedules or documents:

1. The Treasurer, or a board member to be designated by the Chairman in the absence of the Treasurer, shall be directly responsible for assembling all information and/or documents necessary for preparation of the Organization's tax returns, including but not limited to IRS Form 990 or any successors. With prior consent of the Board, the Treasurer may retain such outside professionals as in his or her discretion will best assist in compilation of the information to prepare the return(s). It is contemplated that the accounting firm responsible for auditing the Organization's books will provide the necessary assistance.
2. During preparation of the return, the Treasurer shall have the discretion to conduct such reviews, testing or verification as may be necessary to ensure that the return(s) and supporting documentation are correct and accurate. Any expenses for such review shall promptly be reimbursed or paid.
3. Upon completion of the return(s), the Treasurer shall provide each member of the Board with a copy of the completed return(s) and any supporting

documentation or information necessary for the Board's review together with the Treasurer's recommendation as to whether the return(s) should be submitted or further reviewed.

4. In its discretion, the Board may request that additional information be provided or that documents sufficient to verify the accuracy of the return(s) and its contents.

5. The Board shall convene in regular or special session and specifically review and approve the return(s) by recorded ballot. Upon approval, an authorized representative of the Organization may affix his/her signature.

6. The Organization's Form 990's for the last three (3) calendar years (or fiscal years as appropriate) shall be maintained at the Organization's principal place of business and available for public review and inspection upon reasonable notice during regular business hours.

ATTACHMENT 2
FORM 990 PART VI
SECTION B LINE 12C
CONFLICT OF INTEREST POLICY

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PLANO CHILDREN'S THEATRE
PLANO COMMUNITY THEATRE
MCKINNEY YOUTH THEATRE

CONFLICT OF INTEREST POLICY

The purpose of this policy is to protect the interests of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre when any of them contemplates entering into a transaction or arrangement that might benefit the private interest of an officer or director or employee of the organization or allow said officers, directors or employees to gain a personal profit.

It is the policy of Plano Children's Theatre, Plano Community Theatre, and McKinney Youth Theatre that no member of the Board, any of its Committees or any employee of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre shall derive any personal profit or gain, directly or indirectly, by reasons of his or her participation in Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre.

To implement this policy, each officer, director and employee shall disclose to the organization upon first being hired or upon implementation of this Policy, whichever comes first, and immediately thereafter to the Board but no less frequently than annually in writing using the form below any personal interest he or she may have

POLICY CONTINUES ON NEXT PAGE

Initials

in any matter pending before the organization and shall refrain from participation in any decision on such matter.

To further implement this policy, any member of the Board, any Committee or Staff who is an officer, board member, committee member, employee or staff member of a client organization or vendor of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre shall identify his or her affiliation or relationship with such organization, business or entity. In connection with any action by Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre specifically directed to that relationship, she/he shall not participate in the decision affecting such outside organization, business or entity. Any action, contract or business relationship between Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre and that outside organization, business or entity shall be undertaken only with the approval or ratification of the full Board.

Any member of the Board, Officer, Director or employee of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre shall refrain from obtaining, copying, or using in any way any list of students, clients or participants in any activity of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre for any purpose except those authorized by Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre at any time.

POLICY CONTINUES ON NEXT PAGE

Initials

At this time, in addition to any affiliation with PCT I am a board member, officer, or employee of the following organizations, businesses or entities:

This certifies that except as set forth below, I am not now nor at any time during the past year have been:

1. A direct or indirect participant in any arrangement, agreement, contract, investment, business relationship with any vendor, supplier or other party doing business with Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre that has resulted or could result in personal benefit to me; or

2. A recipient directly or indirectly of any salary payments, loans or gifts of any kind or any free services or discounts from or on behalf of any person or organization engaged in any transaction with Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre

Any exceptions to 1 or 2 are stated below with a full description of all transactions and

POLICY CONTINUES ON NEXT PAGE

Initials

interests, direct or indirect, I have or have had during the past year with the business, organization or entity having transactions with Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre.

Signature

Date

Position

ATTACHMENT 3
FORM 990 PART VI
SECTION B LINE 13
EMPLOYEE PROTECTION (WHISTLEBLOWER) POLICY

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PLANO CHILDREN'S THEATRE
PLANO COMMUNITY THEATRE
MCKINNEY YOUTH THEATRE

EMPLOYEE PROTECTION (WHISTLEBLOWER) POLICY

If any employee reasonably believes that some policy, practice or activity of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre is in violation of law, a written complaint must be filed by that Employee with the Chair of the Board of Directors, at Post Office Box 868127, Plano, Texas 75086.

It is the intent of Plano Children's Theatre, Plano Community Theatre, and McKinney Youth Theatre to adhere to all laws and regulations that apply to each organization and the underlying purpose of this policy is to support each organization's goal of legal compliance. The support of all employees is necessary to achieving compliance with all applicable laws and regulations. An employee is protected from retaliation only if the employee brings the alleged unlawful activity, policy or practice to the attention of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre and provides Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre with a reasonable opportunity to investigate and correct the alleged unlawful activity. The protection described below is only available to employees that comply with this requirement.

POLICY CONTINUED ON PAGE 2.

Employee initials

Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre will not retaliate against an employee who in good faith, has made a protest or raised a complaint against some practice of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre, or of another individual or entity with whom Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre has a business relationship, on the basis of a reasonable belief that the practice is in violation of law or a clear mandate of public policy.

Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre will not retaliate against employees who disclose or threaten to disclose to a supervisor or a public body, any activity, policy or practice of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre that the employee reasonably believes is in violation of a law, rule or regulation mandated pursuant to law or is in violation of a clear mandate of public policy concerning the health, safety or welfare of any person or protection of the environment.

My signature below indicates my receipt and understanding of this policy. I also verify that I have been provided with an opportunity to ask questions about this policy.

Employee Signature

Date

ATTACHMENT 4
FORM 990 PART VI
SECTION B LINE 15B
PROCEDURE FOR SETTING COMPENSATION
OF THE EXECUTIVE DIRECTOR

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PLANO CHILDREN'S THEATRE
McKINNEY YOUTH THEATRE
PROCEDURE FOR SETTING COMPENSATION
OF THE EXECUTIVE DIRECTOR

1. Procedure

In order to ensure that the compensation of the Executive Director properly reflects the Executive Director's contributions to the firm, the Board of Directors of Plano Children's Theatre, Inc., hereby establishes the following procedure for determining the following procedure for determining compensation for the Executive Director and/or other similar positions that may from time to time be established.

a. Compensation for the Executive Director shall be set annually for the forthcoming calendar year. The Board may from time to time adjust the Executive Director's compensation to reflect extraordinary conditions, including but not limited to changes in economic conditions or extraordinary performance above or below expectations.

b. The following non-exclusive factors shall be used in setting the Executive Director's compensation:

1 The Executive Director's performance as measured by and against the Mission Statement, Goals and Policies and Procedures established by the Board of Directors as then in effect.

2. The time spent by the Executive Director in fulfilling his/her tasks.



3. Any other tasks assumed by the Executive Director, including but not limited to marketing, obtaining grants from private, governmental or other sources beyond that already spent, and public relations.

4. Comparable salaries for other theatre organizations in the Dallas area as determined by the Board.

5. Any other or further goals or tasks set by agreement between the Executive Director and the Board.

The Board may delegate any of its responsibilities in setting compensation to one or more members of the Board subject to the Board's final approval and review.

2. Findings for 2009.

a. The Board has reviewed the published salaries of private and public theatre organizations and makes the following findings:

1. Comparable organizations. While the Dallas Fort Worth area is home to numerous public and private theatre organizations, few if any serve the market segment reached by PCT. To determine comparable salaries, the Board reviewed a number of theatre organizations in the area.

a. Water Tower Theatre Addison, has annual revenues of \$1.1 million and a listed full-time permanent staff of seven. Of that staff, the functions performed by PCT's Executive Director appear to be divided among three of not four staff members, the Producing Artistic Director, Artistic Associate/Communications Director, Business Manager/Education Director, and Director of Development, all of

which appear to be full time positions. Salary for the Producing Director appears to be \$42,000.

b. Pocket Sandwich Theatre Dallas is a for-profit business putting on self-written "melodrama" productions with annual revenue of approximately \$550,000. All capital in the organization is privately provided by six investors. The organization pays three individuals who supervise daily operations, food services and creative issues. Total compensation for the founder and highest paid individual is \$25,000.

c. Casa Manana and Dallas Summer Musicals each fund various theatre activities but function primarily as vehicles for professional touring companies to appear in Dallas and Fort Worth.

d. Dallas Children's Theater is among the largest children's theater groups in the country and relies upon grants from national corporations including NexBank, TI and, among others, the National Endowment for the Arts. As with Water Tower Theatre, DCT appears to divide the responsibilities of PCT's Executive Director among several individuals.

Based upon these comparisons, the salary of \$48,000 per year offered to PCT's Executive Director appears to be both reasonable and appropriate in the community.

ATTACHMENT 5
FORM 990 PART VI
SECTION B LINE 14
RECORD RETENTION POLICY

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**PLANO CHILDREN'S THEATRE
PLANO COMMUNITY THEATRE
MCKINNEY YOUTH THEATRE**

RECORD RETENTION POLICY

It is the policy of this organization that documents and records shall be maintained in such a fashion as to ensure proper accountability to government authorities and all constituencies of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre. The following retention policies are hereby approved by the Board of Directors and shall continue in effect unless modified by law or further action by the Board

Description of Records	Method of Record Keeping	Retention/disposition
Incorporation documents, including articles of incorporation, bylaws, amendments and related documents	Kept in corporate record book Original shall be maintained at the Organization's principal place of business. A complete and correct duplicate shall be kept by the Secretary of the Board at a separate location as may be designated from time to time by the Board. DOCUMENTS IN THIS CATEGORY SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AND COPYING UPON REASONABLE WRITTEN REQUEST.	Kept in perpetuity.

Tax exemption documents, including application(s) for tax exemption (IRS Form 1023), IRS Determination letter(s), and any related documents.	Kept in corporate record book. Original shall be maintained at the Organization's principal place of business. A complete and correct duplicate shall be kept by the Secretary of the Board at a separate location as may be designated from time to time by the Board. DOCUMENTS IN THIS CATEGORY SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AND COPYING UPON REASONABLE WRITTEN REQUEST.	In perpetuity
Records of board meetings, including agendas, minutes and related documents.	Kept in corporate record book. Original shall be maintained at the Organization's principal place of business. A complete and correct duplicate shall be kept by the Secretary of the Board at a separate location as may be designated from time to time by the Board.	In perpetuity.
Year end Treasurer or financial reports/statement	Kept in corporate record book Original shall be maintained at the Organization's principal place of business. A complete and correct duplicate shall be kept by the Secretary of the Board	In perpetuity.

	at a separate location as may be designated from time to time by the Board.	
Periodic Treasurer Reports	Shall be kept with organization financial records at a location to be designated by the Board.	Retained for three (3) years and then destroyed.
Bank statements, cancelled checks, registers, statements of investment accounts and related documents - and electronic versions of same.	Shall be kept with organization financial records at a location to be designated by the Board.	Retained for three (3) years and then destroyed.
Annual information returns (IRS Forms 990).	The most recent three (3) years' returns shall be maintained at the maintained at the Organization's principal place of business. A complete and correct duplicate shall be kept by the Secretary of the Board at a separate location as may be designated from time to time by the Board. THE RETURNS MAINTAINED AT THE ORGANIZATION'S PRINCIPAL PLACE OF BUSINESS SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AND COPYING UPON REASONABLE WRITTEN REQUEST.	Retained for seven (7) years and then destroyed.

Electronic copies of the documents in the preceding categories shall be maintained for the same period as paper copies.

All remaining records of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre except for those set forth above, including electronic backups or copies thereof, shall be maintained for two (2) years from date of creation and shall be physically destroyed unless necessary for operation of the business or as required by law or regulation

It is the policy of Plano Children's Theatre, Plano Community Theatre, and/or McKinney Youth Theatre that identifying information, including but not limited to social security numbers, drivers license information, results of criminal background checks and account numbers or security codes, shall be maintained in such a fashion to protect the security and integrity of such information, and, upon destruction, to be destroyed in such fashion as to render the information unusable for any purpose.

All electronic information shall be backed up at least once a week or more frequently in the discretion of the Executive Director. Backup copies of all information or data shall be maintained at a separate location from the computers to be backed up. System and data integrity shall be tested at regular intervals not to exceed once per quarter.

The Board and Executive Director may make necessary and appropriate arrangements to implement these policies and procedures.

Plano Children's Theatre
Profit & Loss
January through December 2012

Jan - Dec 12

Ordinary Income/Expense	
Income	
Discounts	
AMP Auction	-5,572.50
1/2 Off New Student	-47,507.00
15% Off Special	-2,619.05
10% off LORAX	-124.00
Fun House Discounts	-200.00
Family Level Member Discount	-797.50
1/2 off Special	-3,397.75
Second Child %15	-65.00
Discounts - Other	-2,025.75
Total Discounts	-62,308.55
Scholarships	
Internship Credit	-4,218.50
Leadership Award	-1,747.00
Salesmanship Award	-823.21
Special Scholarships	-7,258.00
Set Build Award	-4,918.79
Show Mom Award of Excellence	-3,843.63
Ticket Mom Credit	-1,803.93
AMP Ticket Sales Credit	-30.00
Fun House Scholarships	-468.75
Scholarships - Other	-3,685.93
Total Scholarships	-28,797.74
City of McKinney Grant	20,000.00
City of Plano - Major Grant	135,153.50
Concessions	15,944.81
Verify (Volunteer) Income	625.00
Birthday/Other Parties	10,587.50
Fun House Ticket Sales	
Ultimate Holiday Experience	3,506.00
Dracula	1,696.00
Man From La Mancha	2,713.00
Laughter in the stars	1,155.00
Robinhood	1,651.00
The Legend	1,705.00
The Chicken	3,271.00
Fun House Ticket Sales - Other	765.00
Total Fun House Ticket Sales	16,462.00
Fun House Tuition	
Hamlet	1,000.00
Total Fun House Tuition	1,000.00
Jen Sereno's Art	15,662.13
Professional Touring Shows	
Professional Touring Tickets	29,490.22
Comped Tickets	-2,754.00
Professional Touring Shows - Other	7.00
Total Professional Touring Shows	26,743.22
Other Fun House Income	
Other Fun House Income - Other	29,347.50
Total Other Fun House Income	29,347.50

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
ACE	
New York or Bust	389.69
ACE Donations & Income	25 00
ACE - Other	1,681.00
Total ACE	2,095.69
Miscellaneous Income	
Administrative Fees	10.00
Costume Cleaning Fee	508.00
Playbill Advertising	1,690.00
Miscellaneous Income. - Other	1,550.00
Total Miscellaneous Income.	3,758.00
AMP	
ACE AMP Income from Cupcakes	43.00
AMP Bar Sales	274.00
AMP Food Sales	934.00
AMP Ticket Sales	7,029.00
Family Pack	340.00
AMP Silent Auction	12,720.50
AMP Voting Right	1,608.40
Total AMP	22,948.90
Interest/Dividends	
Dividend	987.15
Total Interest/Dividends	987.15
Merchandise Sales	
Frames	30.00
T - Shirts	6,050.50
Merchandise Sales - Other	5 00
Total Merchandise Sales	6,085.50
Membership Donations	
Legacy	4,500.00
Heritage	1,369.00
Tradition	2,250.00
Family	4,950.00
Individual	1,642.14
Teen	105.00
Family Plus	150.00
Membership Donations - Other	-580.00
Total Membership Donations	14,386.14
Donations	
AMP Donation	75.00
PCT Mic Fund	
Hats	722.00
PCT Mic Fund - Other	9,849.00
Total PCT Mic Fund	10,571.00
In-Kind Donations	349,181.87
Individual	7,393.50
Donations - Other	929.75
Total Donations	368,151.12
Fund Raising	
Mothers Day Tea	
Mothers Day Tea - Other	25.00
Total Mothers Day Tea	25.00

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Fund Raising - Other	-850.00
Total Fund Raising	-825.00
Grant Income	
Texas Commission of the Arts	-2,200.00
Total Grant Income	-2,200.00
Miscellaneous Income	35.00
Theatre Rental	
McKinney	270.00
Black Box	1,395.00
Dressing Room G	4,395.00
Main Stage	200.00
Studio B	60.00
Studio A	145.00
Theatre Rental - Other	17,325.00
Total Theatre Rental	23,790.00
Ticket Sales	
Broadway or Bust	228.00
Black Box Cabaret	128.00
Major Production	
Fiddler on the Roof 2013	572.00
Shop of Horrors	104.00
Scrooge 2012	6,634.00
Anne of Green Gables	390.00
Charlie Brown	5,064.00
Edgar Allen Poe	2,171.00
PCT - Beauty & The Beast	13,375.00
Broadway MYT	3,915.00
Legally Blonde	13,044.00
Grease	6,993.00
Alice PCT	8,717.41
MYT Alice	7,232.00
Lord of the Flies	2,212.36
Little Mermaid	16,280.00
Hanzel & Grettle	1,370.00
Stink Man	674.00
MYT Dear Edwina	4,052.00
Rapunzel	48.00
Les Mis	12,889.00
Mouse Trap	2,291.00
Seussical	9,627.00
MYT Hairspray	7,514.40
MYT WOZ	7,661.00
Hairspray	11,288.00
Major Production - Other	503.60
Total Major Production	144,621.77
Ticket Sales - Other	32.00
Total Ticket Sales	145,009.77
T-shirts - Sales	50.32
Tuition and Registration	
Frisco Classes	
Frisco Wizard Of OZ	4,412.50
Frisco Classes - Other	570.00
Total Frisco Classes	4,982.50



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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
2012 PCT Winter	
ACE Event	60.00
ACE Film Workshop	65.00
Scrooge 2012	2,400.00
Winter Camp 2012	2,654.25
Total 2012 PCT Winter	5,179.25
Spring 2013 PCT	
Wreck It Ralph	344.00
Acting I	900.00
Acting II	150.00
Snow White 2013	200.00
Freckleface	250.00
American Girl	320.00
Fiddler on the Roof	
Fiddler on the Roof	7,235.50
Total Fiddler on the Roof	7,235.50
Pinkalicious	216.00
Angelina Ballerina	80.00
Pippi	680.00
Total Spring 2013 PCT	10,375.50
Therapeutic Drama	
Therapeutic Drama	1,500.00
Therapeutic Drama - Other	200.00
Total Therapeutic Drama	1,700.00
Dance Class	30.00
Workshops	769.00
Plano Classes	
Winter 2012	
Thor - Winter	160.00
Total Winter 2012	160.00
Spring	
Elementary Classes	7,897.50
Acting & Skills	2,340.00
Elementary Productions	3,164.17
Spring Break	5,410.00
Major Production	25,675.49
Total Spring	44,487.16
Summer	
PSA Summer Camps	9,075.00
Summer Major Productions	41,132.39
Summer Camp Classes	
Acting Camps	1,350.00
Afternoon Camps	27,050.00
Art & Drama	22,815.87
All Day Camps	62,286.24
Summer Camp Classes - Other	230.00
Total Summer Camp Classes	113,732.11
Summer - Other	20.00
Total Summer	163,959.50
Fall	
Sample Classes	540.00
Preschool	400.00
Black Box Productions	3,379.16
Acting & Skills Class	3,270.00
Beauty and the Beast	14,558.29

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Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Home School	
Home School Production	720.00
Total Home School	720.00
Elementary Production Classes	8,430.00
Total Fall	31,297.45
NON - Refundable Deposit	91.54
Plano Classes - Other	600.00
Total Plano Classes	240,595.65
McKinney Classes	
Spring	
Major Productions	20,145.00
Elementary Production	2,558.00
Total Spring	22,703.00
Summer	
Major Production	21,082.10
Summer Camp	13,168.50
Total Summer	34,250.60
Fall	
Acting Class	1,885.00
Elementary Class	4,430.00
Major Productions	13,512.70
Total Fall	19,827.70
NON - Refundable Deposit	-37.80
McKinney Classes - Other	630.00
Total McKinney Classes	77,373.50
Tuition and Registration - Other	1,777.62
Total Tuition and Registration	342,783.02
Total Income	1,107,474.98
Gross Profit	1,107,474.98
Expense	
Donation Offset Expense	347,431.00
House Supplies	1,887.57
Posting & Shipping (Non-ad)	104.68
Charitable Contribution	500.00
Legacy Award Winner	400.00
Sound System	465.21
Program Expenses	5.00
Signage - Non-Capital	0.00
Executive Promotions	1,086.15
ART	
Jen Sereno Commission on Tuitio	10,162.60
Art and Craft Supplies	930.35
Total ART	11,092.95
Event Expenses	
Refreshments	1,532.76
Event Expenses - Other	1,607.28
Total Event Expenses	3,140.04
Staff Training	341.40
ACE Expenses	566.73

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05/14/13
Cash Basis

Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Advertising	
Publicity	10,959.35
Marketing Posters Ect ..	4,811.82
Postage	5,691.56
Advertising	5,081.38
Advertising - Other	94.95
Total Advertising	26,639.06
Administrative	
Chamber Event	98.00
Administrative - Other	118.95
Total Administrative	216.95
Auto Expenses	
Mileage Reimbursement	4,027.23
Gasoline PCT Truck	88.19
Auto Expenses - Other	1,193.05
Total Auto Expenses	5,308.47
Bank & Late Fees	
NSF check charges	-56.00
Bank Charges	303.40
Paypal Fees	1,263.41
Credit Card Fees	10,199.01
Bank Service Charges	54.66
Late Fee	224.94
Bank & Late Fees - Other	185.26
Total Bank & Late Fees	12,174.68
Dues and Subscriptions	2,486.00
Miscellaneous Expenses	37.10
Meals, Travel & Entertainment	
Meals	1,178.15
Meals, Travel & Entertainment - Other	212.66
Total Meals, Travel & Entertainment	1,390.81
Employee Gifts	1,343.03
Free Visual and Arts Supplies	144.97
Fundraising Event Expenses	
AMP Expenses	7,043.77
Fundraising Event Expenses - Other	981.45
Total Fundraising Event Expenses	8,025.22
Furniture and Equipment	
Copier	3,706.83
Furniture and Equipment - Other	1,178.64
Total Furniture and Equipment	4,885.47
Interest	288.54
Insurance	
Bond Insurance	602.00
General Liab/property	4,267.47
Auto	1,225.00
Workers comp.	3,261.96
Insurance - Other	10.34
Total Insurance	9,366.77
Membership Expenses	
Member Plaques	1,393.95
Membership Expenses - Other	1,191.97
Total Membership Expenses	2,585.92



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Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Merchandise Expense	
Seussical Hats	619.50
Concession Supplies	7,468.86
T-shirts expense	2,172.38
Merchandise Expense - Other	100.85
Total Merchandise Expense	10,361.59
Printing & Reproduction	
Stationary	400.00
Connex Clicks	12,553.39
Tickets	1,152.09
Printing & Reproduction - Other	1,445.70
Total Printing & Reproduction	15,551.18
Professional Fees	
Audit	3,500.00
Professional Fees - Other	200.00
Total Professional Fees	3,700.00
Payroll Expense	638.56
Rent	
Off Campus Site Costs	240.00
Court Yard Plano	1,190.00
Eldorado Country Club	250.00
Garland Storage Unit	3,265.00
Heard Craig Hall McKinney	21,497.50
McKinney Performing Arts Center	
McKinney Performing Arts Center - ...	90.00
Total McKinney Performing Arts Center	90.00
Plano Main Office 706	74,235.69
Plano Black Box 810	6,000.00
Rent - Other	400.00
Total Rent	107,168.19
Repairs and Maintenance	
Computer Repairs	127.96
House Repairs	854.25
Janitorial Supply	2,556.60
Piano Tuning	70.00
Theatre Repairs	260.06
Repairs and Maintenance - Other	1,788.56
Total Repairs and Maintenance	5,657.43
Royalties & Licenses	
Scripts, books, and Music	4,875.15
Royalties & Licenses - Other	64,941.66
Total Royalties & Licenses	69,816.81
Security off-campus	280.00
Security Equipment	61.64
Set Supplies	
Props and Sets	3,033.27
Lights and Sound	2,033.18
Costumes	287.51
Set Build - Major	5,507.15
Set Build - Touring	460.10
Set Supplies - Other	502.56
Total Set Supplies	11,823.77



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Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Supply	
Office Supplies	
Paper	3,069.71
Office Supplies - Other	5,121.30
Total Office Supplies	8,191.01
Supply - Other	0.00
Total Supply	8,191.01
Taxes - Payroll	
Payroll Taxes	
Payroll Tax Refunds	-74.77
FUTA	179.59
Payroll Taxes.	1,250.26
SS-Company	21,328.02
Medicare Company	4,988.03
TX-Unemployment	1,333.54
Total Payroll Taxes	29,004.67
Auto	58.50
Property	315.06
Total Taxes - Payroll	29,378.23
Utilities	
Time Warner	2,613.25
TXU 810	3,324.45
TXU 706	13,307.73
Constant Contact	1,074.13
Late Fees	95.17
Atmos	1,156.36
Internet	415.52
Telephone	618.76
Total Utilities	22,605.37
Volunteer Expense	
Volunteer Background Checks	664.54
Volunteer Expense - Other	235.49
Total Volunteer Expense	900.03
Wages	
Fun House Theatre & Film	31,757.50
Special Event Pay	24.00
Administrative	
Director Of Marketing	14,955.23
Business Manager	51,604.28
Building Maintenance	9,433.50
Bonus	1,450.64
Day Laborers	196.50
Executive Director	
Executive Director Bonus	2,443.74
Executive Director - Other	59,999.94
Total Executive Director	62,443.68
Office Manager	25,446.05
Office Assistant	1,159.00
Staff Meeting	3,058.50
Vacation	520.00
Total Administrative	170,267.38



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Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Volunteer Coordinator	
Facilities Maintenance	45.00
Total Volunteer Coordinator	45 00
Wages - Other	72.00
Total Wages	380,329.81
Total Expense	1,108,377.34
Net Ordinary Income	-902.36
Net Income	-902.36

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Plano Children's Theatre
Profit & Loss
January through December 2012

	Jan - Dec 12
Director Pay	
Cassidy Crown	
Cassidy Crown Bonus	2,491.59
Cassidy Crown - Other	29,076.84
Total Cassidy Crown	31,568.43
Director Danny Miranda	
Danny Miranda Bonus	3,055.43
Director Danny Miranda - Other	31,518.35
Total Director Danny Miranda	34,573.78
Auditions	1,477.50
Free Arts	
Free Arts Plano	1,714.50
FREE ARTS SPECIAL EVENTS ...	195.00
Free Arts - Other	936.50
Total Free Arts	2,846.00
MYT Directing	
MYT Directing Night Class	4,261.50
MYT Directing 1 & 2 Show	232.00
MYT Directing 3+ show	270.00
Total MYT Directing	4,763.50
Music Charting	3,817.00
Set Design	0.00
Music Recording	126.00
PCT Birthday Parties	4,500.00
PCT Directing	
PCT Directing Night Class	23,260.83
PCT Directing 1st and 2nd Shows	3,158.25
PCT Directing 3rd + Shows	2,845.50
Total PCT Directing	29,264.58
Royalty-Scripts Elem Prod	900.00
Royalties-Scripts Prof Perform	300.00
Set Build	
PCT Set Build	6,374.50
MYT Sets/Move In/Out	130.00
MYT Set Build	529.50
Set Build - Other	340.00
Total Set Build	7,374.00
Stage Manager	217.50
Total Director Pay	121,728.29
Seasonal Directing	
MYT Summer Camp Teaching	10,546.30
PCT Winter Break	620.00
PCT Spring Break Teaching	1,988.00
PCT Summer Camp/Majors Teaching	19,996.10
Total Seasonal Directing	33,150.40
Touring Show	
Touring Show Director	500.00
Professional Perform/Tour Group	10,625.00
Touring Show - Other	65.00
Total Touring Show	11,190.00
Contract Labor	12,095.24

