Form **990-PF**

Department of the Treasury
Internal Revenue Service

# Return of Private Foundation
## or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

**Note.** The foundation may be able to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0052

**2012**

Open to Public Inspection

**For calendar year 2012 or tax year beginning , 2012, and ending , 20**

Name of foundation: Berkeley Minor & Susan F. Minor Foundation

A Employer identification number: 55-6014946

Number and street (or P O. box number if mail is not delivered to street address): 300 Summers Street, Suite 620

Room/suite:

B Telephone number (see instructions): (304) 348-7000

City or town, state, and ZIP code: Charleston, WV 25301

C If exemption application is pending, check here ▶ ☐

G Check all that apply: ☐ Initial return ☐ Initial return of a former public charity ☐ Final return ☐ Amended return ☐ Address change ☐ Name change

D 1. Foreign organizations, check here ▶ ☐

2. Foreign organizations meeting the 85% test, check here and attach computation ▶ ☐

H Check type of organization: ☑ Section 501(c)(3) exempt private foundation ☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

E If private foundation status was terminated under section 507(b)(1)(A), check here ▶ ☐

I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ▶ $ 2,478,409.61

J Accounting method: ☑ Cash ☐ Accrual ☐ Other (specify) (Part I, column (d) must be on cash basis.)

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ▶ ☐

**Part I** **Analysis of Revenue and Expenses** *(The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)*

| | | | (a) Revenue and expenses per books | (b) Net investment income | (c) Adjusted net income | (d) Disbursements for charitable purposes (cash basis only) |
|---|---|---|---|---|---|---|
| Revenue | 1 | Contributions, gifts, grants, etc , received (attach schedule) | | | | |
| | 2 | Check ▶ ☐ if the foundation is **not** required to attach Sch. B | | | | |
| | 3 | Interest on savings and temporary cash investments | | | | |
| | 4 | Dividends and interest from securities | 70,300.00 | 68,560.27 | 68,560.27 | |
| | 5a | Gross rents | | | | |
| | b | Net rental income or (loss) | | | | |
| | 6a | Net gain or (loss) from sale of assets not on line 10 | 215,714.71 | | | |
| | b | Gross sales price for all assets on line 6a 1,891,520.35 | | | | |
| | 7 | Capital gain net income (from Part IV, line 2) | | 215,714.71 | | |
| | 8 | Net short-term capital gain | | | -0- | |
| | 9 | Income modifications | | | | |
| | 10a | Gross sales less returns and allowances | | | | |
| | b | Less: Cost of goods sold | | | | |
| | c | Gross profit or (loss) (attach schedule) | | | | |
| | 11 | Other income (attach schedule) | | | | |
| | 12 | **Total.** Add lines 1 through 11 | 286,014.71 | 284,274.98 | 68,560.27 | |
| Operating and Administrative Expenses | 13 | Compensation of officers, directors, trustees, etc. | 18,954.27 | 17,058.84 | 17,058.84 | 1,895.43 |
| | 14 | Other employee salaries and wages | | | | |
| | 15 | Pension plans, employee benefits | | | | |
| | 16a | Legal fees (attach schedule) | 2,241.35 | 224.14 | 224.14 | 2,017.22 |
| | b | Accounting fees (attach schedule) | | | | |
| | c | Other professional fees (attach schedule) | | | | |
| | 17 | Interest | | | | |
| | 18 | Taxes (attach schedule) (see instructions) | 1,279.90 | 1,279.90 | 1,279.90 | 1,279.90 |
| | 19 | Depreciation (attach schedule) and depletion | | | | |
| | 20 | Occupancy | | | | |
| | 21 | Travel, conferences, and meetings | | | | |
| | 22 | Printing and publications | | | | |
| | 23 | Other expenses (attach schedule) | | | | |
| | 24 | **Total operating and administrative expenses.** Add lines 13 through 23 | 22,475.52 | 18,562.88 | 18,562.88 | 5,192.55 |
| | 25 | Contributions, gifts, grants paid | 146,500.00 | | | 146,500.00 |
| | 26 | **Total expenses and disbursements.** Add lines 24 and 25 | 168,975.52 | 18,562.88 | 18,562.88 | 151,692.55 |
| | 27 | Subtract line 26 from line 12: | | | | |
| | a | **Excess of revenue over expenses and disbursements** | 117,039.19 | | | |
| | b | **Net investment income** (if negative, enter -0-) | | 265,712.10 | | |
| | c | **Adjusted net income** (if negative, enter -0-) | | | 49,997.39 | |

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**Part II Balance Sheets** Attached schedules and amounts in the description column should be for end-of-year amounts only. (See instructions)

| | | | Beginning of year | End of year | |
|---|---|---|---|---|---|
| | | | (a) Book Value | (b) Book Value | (c) Fair Market Value |
| Assets | 1 | Cash—non-interest-bearing | 5,051.84 | 1,153.71 | 1,153.71 |
| | 2 | Savings and temporary cash investments | 95,434.37 | 37,679.71 | 37,679.71 |
| | 3 | Accounts receivable ▶ | | | |
| | | Less: allowance for doubtful accounts ▶ | | | |
| | 4 | Pledges receivable ▶ | | | |
| | | Less: allowance for doubtful accounts ▶ | | | |
| | 5 | Grants receivable | | | |
| | 6 | Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions) | | | |
| | 7 | Other notes and loans receivable (attach schedule) ▶ | | | |
| | | Less: allowance for doubtful accounts ▶ | | | |
| | 8 | Inventories for sale or use | | | |
| | 9 | Prepaid expenses and deferred charges | | | |
| | 10a | Investments—U.S. and state government obligations (attach schedule) | 278,471.04 | 188,360.40 | 196,802.10 |
| | b | Investments—corporate stock (attach schedule) | 601,017.00 | 345,425.30 | 396,881.37 |
| | c | Investments—corporate bonds (attach schedule) | 203,690.00 | 203,690.00 | 208,669.00 |
| | 11 | Investments—land, buildings, and equipment: basis ▶ | | | |
| | | Less: accumulated depreciation (attach schedule) ▶ | | | |
| | 12 | Investments—mortgage loans | | | |
| | 13 | Investments—other (attach schedule) | 982,836.30 | 1,507,230.62 | 1,637,223.72 |
| | 14 | Land, buildings, and equipment: basis ▶ | | | |
| | | Less: accumulated depreciation (attach schedule) ▶ | | | |
| | 15 | Other assets (describe ▶ ) | | | |
| | 16 | **Total assets** (to be completed by all filers—see the instructions. Also, see page 1, item I) | 2,166,500.55 | 2,283,539.74 | 2,478,409.61 |
| Liabilities | 17 | Accounts payable and accrued expenses | | | |
| | 18 | Grants payable | | | |
| | 19 | Deferred revenue | | | |
| | 20 | Loans from officers, directors, trustees, and other disqualified persons | | | |
| | 21 | Mortgages and other notes payable (attach schedule) | | | |
| | 22 | Other liabilities (describe ▶ ) | | | |
| | 23 | **Total liabilities** (add lines 17 through 22) | -0- | -0- | |
| Net Assets or Fund Balances | | **Foundations that follow SFAS 117, check here ▶ ☐ and complete lines 24 through 26 and lines 30 and 31.** | | | |
| | 24 | Unrestricted | | | |
| | 25 | Temporarily restricted | | | |
| | 26 | Permanently restricted | | | |
| | | **Foundations that do not follow SFAS 117, check here ▶ ☑ and complete lines 27 through 31.** | | | |
| | 27 | Capital stock, trust principal, or current funds | 2,166,500.55 | 2,283,539.74 | |
| | 28 | Paid-in or capital surplus, or land, bldg., and equipment fund | | | |
| | 29 | Retained earnings, accumulated income, endowment, or other funds | | | |
| | 30 | **Total net assets or fund balances** (see instructions) | 2,166,500.55 | 2,283,539.74 | |
| | 31 | **Total liabilities and net assets/fund balances** (see instructions) | 2,166,500.55 | 2,283,539.74 | |

**Part III Analysis of Changes in Net Assets or Fund Balances**

| | | | |
|---|---|---|---|
| 1 | Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return) | 1 | 2,166,500.55 |
| 2 | Enter amount from Part I, line 27a | 2 | 117,039.19 |
| 3 | Other increases not included in line 2 (itemize) ▶ | 3 | |
| 4 | Add lines 1, 2, and 3 | 4 | 2,283,539.74 |
| 5 | Decreases not included in line 2 (itemize) ▶ | 5 | |
| 6 | Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30 | 6 | 2,283,539.74 |

## Part IV Capital Gains and Losses for Tax on Investment Income

| | (a) List and describe the kind(s) of property sold (e g , real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co.) | (b) How acquired P—Purchase D—Donation | (c) Date acquired (mo , day, yr ) | (d) Date sold (mo , day, yr.) |
|---|---|---|---|---|
| 1a | See Statement attached | | | |
| b | | | | |
| c | | | | |
| d | | | | |
| e | | | | |

| | (e) Gross sales price | (f) Depreciation allowed (or allowable) | (g) Cost or other basis plus expense of sale | (h) Gain or (loss) (e) plus (f) minus (g) |
|---|---|---|---|---|
| a | | | | |
| b | | | | |
| c | | | | |
| d | | | | |
| e | | | | |

| | Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69 | | | (l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h)) |
|---|---|---|---|---|
| | (i) F M V as of 12/31/69 | (j) Adjusted basis as of 12/31/69 | (k) Excess of col (i) over col (j), if any | |
| a | | | | 215,714.71 |
| b | | | | |
| c | | | | |
| d | | | | |
| e | | | | |

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7; If (loss), enter -0- in Part I, line 7 } — 2 — 215,714.71

3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c) (see instructions). If (loss), enter -0- in Part I, line 8 . . . — 3 — (4,450.43)

## Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☑ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see the instructions before making any entries.

| (a) Base period years Calendar year (or tax year beginning in) | (b) Adjusted qualifying distributions | (c) Net value of noncharitable-use assets | (d) Distribution ratio (col (b) divided by col (c)) |
|---|---|---|---|
| 2011 | 156,786.23 | 2,455,027.72 | 0.0639 |
| 2010 | 92,113.38 | 2,389,653.98 | 0.0385 |
| 2009 | 162,408.45 | 2,223,395.12 | 0.0730 |
| 2008 | 168,985.29 | 2,602,056.34 | 0.0649 |
| 2007 | 121,875.00 | 2,928,764.45 | 0.0416 |

| | | | |
|---|---|---|---|
| 2 | **Total** of line 1, column (d) . . . | 2 | 0.2819 |
| 3 | Average distribution ratio for the 5-year base period—divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years . . . | 3 | 0.0564 |
| 4 | Enter the net value of noncharitable-use assets for 2012 from Part X, line 5 . . . | 4 | 2,403,921.49 |
| 5 | Multiply line 4 by line 3 . . . | 5 | 135,581.17 |
| 6 | Enter 1% of net investment income (1% of Part I, line 27b) . . . | 6 | 2,657.12 |
| 7 | Add lines 5 and 6 . . . | 7 | 138,238.29 |
| 8 | Enter qualifying distributions from Part XII, line 4 . . . | 8 | 151,692.55 |

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.

**Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see instructions)**

| | | | | |
|---|---|---|---|---|
| 1a | Exempt operating foundations described in section 4940(d)(2), check here ▶ ☐ and enter "N/A" on line 1. Date of ruling or determination letter: ________ (attach copy of letter if necessary—see instructions) | | | |
| b | Domestic foundations that meet the section 4940(e) requirements in Part V, check here ▶ ☑ and enter 1% of Part I, line 27b | 1 | 2,657 | |
| c | All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b). | | | |
| 2 | Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-) | 2 | | |
| 3 | Add lines 1 and 2 | 3 | 2,657 | |
| 4 | Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-) | 4 | | |
| 5 | **Tax based on investment income.** Subtract line 4 from line 3. If zero or less, enter -0- | 5 | 2,657 | |
| 6 | Credits/Payments: | | | |
| a | 2012 estimated tax payments and 2011 overpayment credited to 2012 — 6a: 1,150 | | | |
| b | Exempt foreign organizations—tax withheld at source — 6b | | | |
| c | Tax paid with application for extension of time to file (Form 8868) — 6c | | | |
| d | Backup withholding erroneously withheld — 6d | | | |
| 7 | Total credits and payments. Add lines 6a through 6d | 7 | 1,150 | |
| 8 | Enter any **penalty** for underpayment of estimated tax. Check here ☐ if Form 2220 is attached | 8 | | |
| 9 | **Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed** ▶ | 9 | 1,507 | |
| 10 | **Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid** ▶ | 10 | | |
| 11 | Enter the amount of line 10 to be: **Credited to 2013 estimated tax** ▶ \| **Refunded** ▶ | 11 | | |

**Part VII-A Statements Regarding Activities**

| | | | Yes | No |
|---|---|---|---|---|
| 1a | During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign? | 1a | | ✓ |
| b | Did it spend more than $100 during the year (either directly or indirectly) for political purposes (see Instructions for the definition)? | 1b | | ✓ |
| | *If the answer is "Yes" to **1a** or **1b**, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.* | | | |
| c | Did the foundation file **Form 1120-POL** for this year? | 1c | | ✓ |
| d | Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: **(1)** On the foundation. ▶ $ ________ **(2)** On foundation managers. ▶ $ ________ | | | |
| e | Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. ▶ $ ________ | | | |
| 2 | Has the foundation engaged in any activities that have not previously been reported to the IRS? *If "Yes," attach a detailed description of the activities.* | 2 | | ✓ |
| 3 | Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? *If "Yes," attach a conformed copy of the changes* | 3 | | ✓ |
| 4a | Did the foundation have unrelated business gross income of $1,000 or more during the year? | 4a | | ✓ |
| b | If "Yes," has it filed a tax return on **Form 990-T** for this year? | 4b | | |
| 5 | Was there a liquidation, termination, dissolution, or substantial contraction during the year? *If "Yes," attach the statement required by General Instruction T.* | 5 | | ✓ |
| 6 | Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument? | 6 | ✓ | |
| 7 | Did the foundation have at least $5,000 in assets at any time during the year? *If "Yes," complete Part II, col (c), and Part XV* | 7 | ✓ | |
| 8a | Enter the states to which the foundation reports or with which it is registered (see instructions) ▶ **West Virginia** | | | |
| b | If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by *General Instruction G? If "No," attach explanation* | 8b | ✓ | |
| 9 | Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2012 or the taxable year beginning in 2012 (see instructions for Part XIV)? *If "Yes," complete Part XIV* | 9 | | ✓ |
| 10 | Did any persons become substantial contributors during the tax year? *If "Yes," attach a schedule listing their names and addresses* | 10 | | ✓ |

## Part VII-A Statements Regarding Activities *(continued)*

| | | | Yes | No |
|---|---|---|---|---|
| 11 | At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions) | 11 | | ✓ |
| 12 | Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement (see instructions) | 12 | | ✓ |
| 13 | Did the foundation comply with the public inspection requirements for its annual returns and exemption application? | 13 | ✓ | |
| | Website address ▶ **None** | | | |
| 14 | The books are in care of ▶ **Branch Banking and Trust Company** Telephone no. ▶ **304-348-7000**<br>Located at ▶ **300 Summers Street, Charleston, WV** ZIP+4 ▶ **25301** | | | |
| 15 | Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041**—Check here ▶ ☐<br>and enter the amount of tax-exempt interest received or accrued during the year ▶ 15 | | | |
| 16 | At any time during calendar year 2012, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? | 16 | | ✓ |
| | See the instructions for exceptions and filing requirements for Form TD F 90-22.1. If "Yes," enter the name of the foreign country ▶ | | | |

## Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

| | **File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.** | | Yes | No |
|---|---|---|---|---|
| 1a | During the year did the foundation (either directly or indirectly): | | | |
| | **(1)** Engage in the sale or exchange, or leasing of property with a disqualified person? ☐ Yes ☑ No | | | |
| | **(2)** Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? ☐ Yes ☑ No | | | |
| | **(3)** Furnish goods, services, or facilities to (or accept them from) a disqualified person? ☐ Yes ☑ No | | | |
| | **(4)** Pay compensation to, or pay or reimburse the expenses of, a disqualified person? ☐ Yes ☑ No | | | |
| | **(5)** Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? ☐ Yes ☑ No | | | |
| | **(6)** Agree to pay money or property to a government official? (**Exception.** Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) ☐ Yes ☑ No | | | |
| b | If any answer is "Yes" to 1a(1)–(6), did **any** of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see instructions)? | 1b | | |
| | Organizations relying on a current notice regarding disaster assistance check here ▶☐ | | | |
| c | Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2012? | 1c | | ✓ |
| 2 | Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)): | | | |
| a | At the end of tax year 2012, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2012? ☐ Yes ☑ No<br>If "Yes," list the years ▶ 20___ , 20___ , 20___ , 20___ | | | |
| b | Are there any years listed in 2a for which the foundation is **not** applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to **all** years listed, answer "No" and attach statement—see instructions.) | 2b | | ✓ |
| c | If the provisions of section 4942(a)(2) are being applied to **any** of the years listed in 2a, list the years here.<br>▶ 20___ , 20___ , 20___ , 20___ | | | |
| 3a | Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? ☐ Yes ☑ No | | | |
| b | If "Yes," did it have excess business holdings in 2012 as a result of **(1)** any purchase by the foundation or disqualified persons after May 26, 1969; **(2)** the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or **(3)** the lapse of the 10-, 15-, or 20-year first phase holding period? *(Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2012.)* | 3b | | |
| 4a | Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes? | 4a | | ✓ |
| b | Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2012? | 4b | | ✓ |

**Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required** *(continued)*

| | | | Yes | No |
|---|---|---|---|---|
| **5a** | During the year did the foundation pay or incur any amount to: | | | |
| | **(1)** Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☑ No | | | |
| | **(2)** Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☑ No | | | |
| | **(3)** Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☑ No | | | |
| | **(4)** Provide a grant to an organization other than a charitable, etc., organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? (see instructions) ☐ Yes ☑ No | | | |
| | **(5)** Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☑ No | | | |
| **b** | If any answer is "Yes" to 5a(1)–(5), did **any** of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)? | **5b** | | |
| | Organizations relying on a current notice regarding disaster assistance check here ▶ ☐ | | | |
| **c** | If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? ☐ Yes ☐ No | | | |
| | *If "Yes," attach the statement required by Regulations section 53.4945–5(d).* | | | |
| **6a** | Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☑ No | | | |
| **b** | Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? | **6b** | | ✓ |
| | *If "Yes" to 6b, file Form 8870.* | | | |
| **7a** | At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☑ No | | | |
| **b** | If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction? | **7b** | | |

**Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**

**1 List all officers, directors, trustees, foundation managers and their compensation (see instructions).**

| (a) Name and address | (b) Title, and average hours per week devoted to position | (c) Compensation (If not paid, enter -0-) | (d) Contributions to employee benefit plans and deferred compensation | (e) Expense account, other allowances |
|---|---|---|---|---|
| **Branch Banking and Trust Company** **Charleston, WV** | **Corp. Trustee Part-time** | **18,954.27** | **-0-** | **-0-** |
| **John L. Ray** **Charleston, WV** | **Indiv. Trustee Part-time** | **-0-** | **-0-** | **-0-** |
| **Christopher J. Winton** **Charleston, WV** | **Indiv. Trustee Part-time** | **-0-** | **-0-** | **-0-** |
| **Mark W. Kelley** **South Charleston, WV** | **Indiv. Trustee Part-time** | **-0-** | **-0-** | **-0-** |

**2 Compensation of five highest-paid employees (other than those included on line 1—see instructions). If none, enter "NONE."**

| (a) Name and address of each employee paid more than $50,000 | (b) Title, and average hours per week devoted to position | (c) Compensation | (d) Contributions to employee benefit plans and deferred compensation | (e) Expense account, other allowances |
|---|---|---|---|---|
| **None** | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**Total** number of other employees paid over $50,000 ▶

**Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors** *(continued)*

**3 Five highest-paid independent contractors for professional services (see instructions). If none, enter "NONE."**

| (a) Name and address of each person paid more than $50,000 | (b) Type of service | (c) Compensation |
|---|---|---|
| None | | |
| | | |
| | | |
| | | |
| | | |
| **Total** number of others receiving over $50,000 for professional services ▶ | | |

**Part IX-A Summary of Direct Charitable Activities**

| List the foundation's four largest direct charitable activities during the tax year Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc. | Expenses |
|---|---|
| 1 None | |
| 2 | |
| 3 | |
| 4 | |

**Part IX-B Summary of Program-Related Investments** (see instructions)

| Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2 | Amount |
|---|---|
| 1 None | |
| 2 | |
| All other program-related investments See instructions<br>3 | |
| **Total.** Add lines 1 through 3 ▶ | |

## Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

| | | | |
|---|---|---|---|
| 1 | Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes: | | |
| a | Average monthly fair market value of securities | 1a | 2,440,360.55 |
| b | Average of monthly cash balances | 1b | 168.88 |
| c | Fair market value of all other assets (see instructions) | 1c | |
| d | **Total** (add lines 1a, b, and c) | 1d | 2,440,529.43 |
| e | Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation) . . . 1e | | |
| 2 | Acquisition indebtedness applicable to line 1 assets | 2 | |
| 3 | Subtract line 2 from line 1d | 3 | 2,440,529.43 |
| 4 | Cash deemed held for charitable activities. Enter 1 ½ % of line 3 (for greater amount, see instructions) | 4 | 36,607.94 |
| 5 | **Net value of noncharitable-use assets.** Subtract line 4 from line 3. Enter here and on Part V, line 4 | 5 | 2,403,921.49 |
| 6 | **Minimum investment return.** Enter 5% of line 5 | 6 | 120,196.07 |

## Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ▶ ☐ and do not complete this part.)

| | | | | | |
|---|---|---|---|---|---|
| 1 | Minimum investment return from Part X, line 6 | | | 1 | 120,196.07 |
| 2a | Tax on investment income for 2012 from Part VI, line 5 | 2a | 2,657.00 | | |
| b | Income tax for 2012. (This does not include the tax from Part VI.) | 2b | | | |
| c | Add lines 2a and 2b | | | 2c | 2,657.00 |
| 3 | Distributable amount before adjustments. Subtract line 2c from line 1 | | | 3 | 117,539.07 |
| 4 | Recoveries of amounts treated as qualifying distributions | | | 4 | |
| 5 | Add lines 3 and 4 | | | 5 | 117,539.07 |
| 6 | Deduction from distributable amount (see instructions) | | | 6 | |
| 7 | **Distributable amount** as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1 | | | 7 | 117,539.07 |

## Part XII Qualifying Distributions (see instructions)

| | | | |
|---|---|---|---|
| 1 | Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes: | | |
| a | Expenses, contributions, gifts, etc.—total from Part I, column (d), line 26 | 1a | 151,692.55 |
| b | Program-related investments—total from Part IX-B | 1b | |
| 2 | Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes | 2 | |
| 3 | Amounts set aside for specific charitable projects that satisfy the: | | |
| a | Suitability test (prior IRS approval required) | 3a | |
| b | Cash distribution test (attach the required schedule) | 3b | |
| 4 | **Qualifying distributions.** Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4 | 4 | 151,692.55 |
| 5 | Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b (see instructions) | 5 | 2,657.00 |
| 6 | **Adjusted qualifying distributions.** Subtract line 5 from line 4 | 6 | 149,035.55 |

**Note.** The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

**Part XIII Undistributed Income** (see instructions)

| | | (a) Corpus | (b) Years prior to 2011 | (c) 2011 | (d) 2012 |
|---|---|---|---|---|---|
| 1 | Distributable amount for 2012 from Part XI, line 7 | | | | 117,539.07 |
| 2 | Undistributed income, if any, as of the end of 2012: | | | | |
| a | Enter amount for 2011 only | | | -0- | |
| b | Total for prior years: 20___,20___,20___ | | -0- | | |
| 3 | Excess distributions carryover, if any, to 2012: | | | | |
| a | From 2007 . . . -0- | | | | |
| b | From 2008 . . . 26,519.85 | | | | |
| c | From 2009 . . . 52,594.70 | | | | |
| d | From 2010 . . . -0- | | | | |
| e | From 2011 . . . 36,784.51 | | | | |
| f | **Total** of lines 3a through e | 115,899.06 | | | |
| 4 | Qualifying distributions for 2012 from Part XII, line 4: ▶ $ 151,692.55 | | | | |
| a | Applied to 2011, but not more than line 2a | | | -0- | |
| b | Applied to undistributed income of prior years (Election required—see instructions) | | -0- | | |
| c | Treated as distributions out of corpus (Election required—see instructions) | -0- | | | |
| d | Applied to 2012 distributable amount | | | | 117,539.07 |
| e | Remaining amount distributed out of corpus | 34,153.48 | | | |
| 5 | Excess distributions carryover applied to 2012 *(If an amount appears in column (d), the same amount must be shown in column (a).)* | -0- | | | -0- |
| 6 | **Enter the net total of each column as indicated below:** | | | | |
| a | Corpus. Add lines 3f, 4c, and 4e. Subtract line 5 | 150,052.54 | | | |
| b | Prior years' undistributed income. Subtract line 4b from line 2b | | -0- | | |
| c | Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed | | -0- | | |
| d | Subtract line 6c from line 6b. Taxable amount—see instructions | | -0- | | |
| e | Undistributed income for 2011. Subtract line 4a from line 2a. Taxable amount—see instructions | | | -0- | |
| f | Undistributed income for 2012. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2013 | | | | -0- |
| 7 | Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (see instructions) | -0- | | | |
| 8 | Excess distributions carryover from 2007 not applied on line 5 or line 7 (see instructions) | -0- | | | |
| 9 | **Excess distributions carryover to 2013.** Subtract lines 7 and 8 from line 6a | 150,052.54 | | | |
| 10 | Analysis of line 9: | | | | |
| a | Excess from 2008 . . . 26,519.85 | | | | |
| b | Excess from 2009 . . . 52,594.70 | | | | |
| c | Excess from 2010 . . . -0- | | | | |
| d | Excess from 2011 . . . 36,784.51 | | | | |
| e | Excess from 2012 . . . 34,153.48 | | | | |

**Part XIV Private Operating Foundations** (see instructions and Part VII-A, question 9)

1a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2012, enter the date of the ruling . . . . ▶

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

| | Tax year | Prior 3 years | | | |
|---|---|---|---|---|---|
| | (a) 2012 | (b) 2011 | (c) 2010 | (d) 2009 | (e) Total |
| 2a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed | | | | | |
| b 85% of line 2a | | | | | |
| c Qualifying distributions from Part XII, line 4 for each year listed | | | | | |
| d Amounts included in line 2c not used directly for active conduct of exempt activities | | | | | |
| e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c | | | | | |
| 3 Complete 3a, b, or c for the alternative test relied upon: | | | | | |
| a "Assets" alternative test—enter: (1) Value of all assets | | | | | |
| (2) Value of assets qualifying under section 4942(j)(3)(B)(i) | | | | | |
| b "Endowment" alternative test—enter ⅔ of minimum investment return shown in Part X, line 6 for each year listed | | | | | |
| c "Support" alternative test—enter: (1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties) | | | | | |
| (2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii) | | | | | |
| (3) Largest amount of support from an exempt organization | | | | | |
| (4) Gross investment income | | | | | |

**Part XV Supplementary Information (Complete this part only if the foundation had $5,000 or more in assets at any time during the year—see instructions.)**

1 **Information Regarding Foundation Managers:**

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than $5,000). (See section 507(d)(2).)

**None**

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest.

**None**

2 **Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:**

Check here ▶ ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc. (see instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d.

a The name, address, and telephone number or e-mail of the person to whom applications should be addressed:

**John L. Ray, Trustee, 109 Capitol Street, Suite 700, Charleston, WV 25301, telephone (304) 342-1141**

b The form in which applications should be submitted and information and materials they should include:

**See Statement attached**

c Any submission deadlines:

**See Statement attached**

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors:

**See Statement attached**

**Part XV Supplementary Information** (continued)

**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

| Recipient<br>Name and address (home or business) | If recipient is an individual, show any relationship to any foundation manager or substantial contributor | Foundation status of recipient | Purpose of grant or contribution | Amount |
|---|---|---|---|---|
| **a** *Paid during the year* | | | | |
| **University of Charleston**<br>**Charleston, WV** | | **501(c)(3)** | **Educational** | **80,000.00** |
| **University of Virginia**<br>**Charlottesville, VA** | | **501(c)(3)** | **Educational** | **50,000.00** |
| **Mars Hill College**<br>**Mars Hill, NC** | | **501(c)(3)** | **Educational** | **7,500.00** |
| **West Virginia University**<br>**Morgantown, WV** | | **501(c)(3)** | **Educational** | **4,000.00** |
| **Virginia Theological Seminary**<br>**Richmond, VA** | | **501(c)(3)** | **Educational** | **5,000.00** |
| **Total** . . . . . . . . . . . . . . . . ▶ 3a | | | | **146,500.00** |
| **b** *Approved for future payment* | | | | |
| **None** | | | | |
| **Total** . . . . . . . . . . . . . . . . ▶ 3b | | | | **-0-** |

## Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.

| | Unrelated business income | | Excluded by section 512, 513, or 514 | | |
|---|---|---|---|---|---|
| | (a) Business code | (b) Amount | (c) Exclusion code | (d) Amount | (e) Related or exempt function income (See instructions.) |
| 1 Program service revenue: | | | | | |
| a | | | | | |
| b | | | | | |
| c | | | | | |
| d | | | | | |
| e | | | | | |
| f | | | | | |
| g Fees and contracts from government agencies | | | | | |
| 2 Membership dues and assessments | | | | | |
| 3 Interest on savings and temporary cash investments | | | | | |
| 4 Dividends and interest from securities | | | 14 | 68,560.27 | |
| 5 Net rental income or (loss) from real estate: | | | | | |
| a Debt-financed property | | | | | |
| b Not debt-financed property | | | | | |
| 6 Net rental income or (loss) from personal property | | | | | |
| 7 Other investment income | | | | | |
| 8 Gain or (loss) from sales of assets other than inventory | | | 18 | 215,714.71 | |
| 9 Net income or (loss) from special events | | | | | |
| 10 Gross profit or (loss) from sales of inventory | | | | | |
| 11 Other revenue: a | | | | | |
| b | | | | | |
| c | | | | | |
| d | | | | | |
| e | | | | | |
| 12 Subtotal. Add columns (b), (d), and (e) | | -0- | | 284,274.98 | -0- |

13 **Total.** Add line 12, columns (b), (d), and (e) . . . 13 284,274.98

(See worksheet in line 13 instructions to verify calculations.)

## Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

| Line No. ▼ | Explain below how each activity for which income is reported in column (e) of Part XVI-A contributed importantly to the accomplishment of the foundation's exempt purposes (other than by providing funds for such purposes). (See instructions.) |
|---|---|
| | N/A |

**Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations**

| | | | Yes | No |
|---|---|---|---|---|
| 1 | Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations? | | | |
| a | Transfers from the reporting foundation to a noncharitable exempt organization of: | | | |
| | (1) Cash | 1a(1) | | ✓ |
| | (2) Other assets | 1a(2) | | ✓ |
| b | Other transactions: | | | |
| | (1) Sales of assets to a noncharitable exempt organization | 1b(1) | | ✓ |
| | (2) Purchases of assets from a noncharitable exempt organization | 1b(2) | | ✓ |
| | (3) Rental of facilities, equipment, or other assets | 1b(3) | | ✓ |
| | (4) Reimbursement arrangements | 1b(4) | | ✓ |
| | (5) Loans or loan guarantees | 1b(5) | | ✓ |
| | (6) Performance of services or membership or fundraising solicitations | 1b(6) | | ✓ |
| c | Sharing of facilities, equipment, mailing lists, other assets, or paid employees | 1c | | ✓ |

**d** If the answer to any of the above is "Yes," complete the following schedule. Column **(b)** should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column **(d)** the value of the goods, other assets, or services received.

| (a) Line no | (b) Amount involved | (c) Name of noncharitable exempt organization | (d) Description of transfers, transactions, and sharing arrangements |
|---|---|---|---|
| | | | |

**2a** Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☑ No

**b** If "Yes," complete the following schedule.

| (a) Name of organization | (b) Type of organization | (c) Description of relationship |
|---|---|---|
| | | |

**Sign Here**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge

Signature of officer or trustee | Date: 5/2/13 | Title: Vice President

May the IRS discuss this return with the preparer shown below (see instructions)? ☑ Yes ☐ No

**Paid Preparer Use Only**

| Print/Type preparer's name | Preparer's signature | Date | Check ☑ if self-employed | PTIN |
|---|---|---|---|---|
| Christopher J. Winton | | 5-1-13 | | P00-18-0175 |

Firm's name ► Ray, Winton & Kelley, PLLC — Firm's EIN ► 55-0320519

Firm's address ► 109 Capitol Street, Suite 700, Charleston, WV 25301 — Phone no 304-342-1141

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 1

## Part I. Line 4. Dividends and interest from securities

| | Per Books | Net Investment Income |
|---|---|---|
| Dividends | $34,871.68 | $33,131.95 |
| U.S. interest | 25,953.32 | 25,953.32 |
| Regular interest | 9,475.00 | 9,475.00 |
| Total Dividends and Interest | $70,300.00 | $68,560.27 |

## Part I. Line 13. Compensation of officers, directors, trustees

| | |
|---|---|
| BB&T trustee fees | $18,954.27 |
| Allocated to investment income | $17,058.84 |
| Allocated to charitable purposes | 1,895.43 |
| Total trustee compensation | $18,954.27 |

## Part I. Line 16a. Legal fees

| | |
|---|---|
| Ray, Winton & Kelley, PLLC, attorneys | $2,241.35 |
| Allocated to investment income | $224.14 |
| Allocated to charitable purposes | 2,017.22 |
| Total legal fees | $2,241.36 |

## Part I. Line 18. Taxes

| | |
|---|---|
| U.S. Treasury, 2012 estimated tax | $1,150.00 |
| Foreign dividend tax | 129.90 |
| Total taxes | $1,279.90 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 2

## Part II, Line 2. Savings and Temporary Cash Investments

| | Book Value | Fair Market Value |
|---|---|---|
| Federated Prime Cash | $37,679.71 | $37,679.71 |

## Part II. Line 10a. Investments - U.S. Government Obligations

| | Book Value | Fair Market Value |
|---|---|---|
| $40,000 Federal Home Loan Mortgage Corp. 4.875% bond 6/13/18 | $44,612.48 | $48,286.80 |
| $40,000 Federal National Mortgage Association 2.625% bond due 11/20/14 | 41,278.80 | 41,784.80 |
| $50,000 U. S. Treasury Note 3% 8/31/16 | 51,756.06 | 54,562.50 |
| $50,000 U. S. Treasury Note 2.125% 5/31/15 | 50,713.06 | 52,168.00 |
| Total investments - U.S. Obligations | $188,360.40 | $196,802.10 |

## Part II. Line 10b. Investments - Corporate Stock

| | Book Value | Fair Market Value |
|---|---|---|
| 300 shares, ABB Ltd. | $5,760.00 | $6,237.00 |
| 257 shares, AT&T Corp. | 7,714.35 | 8,663.47 |
| 60 shares, American Express Co. | 2,832.40 | 3,448.80 |
| 110 shares, Anadarko Petroleum | 8,624.00 | 8,174.10 |
| 28 shares, Apple Computer Corp. | 9,118.31 | 14,900.84 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 3

Part II. Line 10b. Investments - Corporate Stock

| | Book Value | Fair Market Value |
|---|---|---|
| 270 shares, Bank of New York Mellon Corp. | 6,805.00 | 6,939.00 |
| 110 shares, Barrick Gold Corp. | 4,867.50 | 3,851.10 |
| 95 shares, Berkshire Hathaway, Inc. class B | 7,424.11 | 8,521.50 |
| 120 shares, Boeing Co. | 8,488.00 | 9,043.20 |
| 120 shares, CVS Caremark Corp. | 5,493.56 | 5,802.00 |
| 193 shares, Cenovus Energy, Inc. | 7,106.37 | 6,473.22 |
| 75 shares, Chevron Corp. | 7,252.85 | 8,110.50 |
| 591 shares, Cisco Systems | 10,099.30 | 11,612.80 |
| 110 shares, Coach, Inc. | 6,369.84 | 6,106.10 |
| 190 shares, Coca Cola Co. | 6,836.20 | 6,887.50 |
| 206 shares, Comcast Corp. class A | 3,200.21 | 7,696.16 |
| 126 shares, (Walt) Disney Company | 4,760.67 | 6,273.54 |
| 100 shares, DirecTV | 5,114.00 | 5,016.00 |
| 110 shares, DuPont De Nemours Co. | 5,490.80 | 4,947.64 |
| 350 shares, EMC Corp. | 9,865.66 | 8,855.00 |
| 110 shares, Express Scripts Holding Co. | 5,838.80 | 5,940.00 |
| 151 shares, Exxon Mobil Corp. | 8,890.95 | 13,069.05 |
| 80 shares, Fedex Corp. | 7,305.80 | 7,337.60 |
| 535 shares, General Electric | 9,055.52 | 11,229.65 |
| 8 shares, Google, Inc. | 5,190.48 | 5,659.04 |
| 130 shares, Honeywell Intl. | 8,010.60 | 8,251.10 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 4

Part II. Line 10b. Investments - Corporate Stock

| | Book Value | Fair Market Value |
|---|---|---|
| 200 shares, Intel Corp. | 4,750.50 | 4,124.00 |
| 50 shares, International Business Machines Corp. | 5,258.65 | 9,577.50 |
| 280 shares, J.P. Morgan Chase & Co. | 12,450.25 | 12,311.35 |
| 108 shares, Johnson & Johnson | 240.33 | 7,570.80 |
| 45 shares, Kraft Foods, Inc. | 1,281.87 | 2,046.15 |
| 190 shares, Merck & Co. | 6,894.49 | 7,778.60 |
| 220 shares, Metlife, Inc. | 7,761.77 | 7,246.80 |
| 409 shares, Microsoft | 10,629.15 | 10,924.27 |
| 175 shares, Mondelez Intl. | 4,418.36 | 4,454.31 |
| 240 shares, Oracle Corp. | 7,150.80 | 7,996.80 |
| 90 shares, PNC Financial | 5,294.25 | 5,247.90 |
| 150 shares, Pentair Ltd. | 6,795.26 | 7,372.50 |
| 99 shares, Pepsico, Inc. | 6,307.29 | 6,774.57 |
| 329 shares, Pfizer, Inc. | 6,488.35 | 8,251.09 |
| 70 shares, Phillip Morris Intl. | 6,205.00 | 5,854.80 |
| 98 shares, Procter & Gamble | 6,083.49 | 6,653.22 |
| 130 shares, Qualcomm | 8,274.10 | 8,041.75 |
| 113 shares, Schlumberger | 2,321.03 | 7,830.74 |
| 200 shares, (Charles) Schwab Corp. | 2,547.48 | 2,872.00 |
| 103 shares, Suncor Energy, Inc. | 2,894.96 | 3,396.94 |
| 93 shares, Target Corp. | 4,800.66 | 5,502.81 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 5

Part II. Line 10b. Investments - Corporate Stock

| | Book Value | Fair Market Value |
|---|---|---|
| 50 shares, Time Warner | 3,899.30 | 4,859.50 |
| 205 shares, TE Connectivity | 5,329.98 | 7,609.60 |
| 180 shares, United Health Group | 9,753.82 | 9,763.20 |
| 140 shares, Wellpoint, Inc. | 8,015.00 | 8,528.80 |
| 237 shares, Wells Fargo & Co. | 7,647.45 | 8,100.66 |
| 240 shares, Weyerhaeuser Co. | 5,331.51 | 6,676.80 |
| 240 shares, Xylem, Inc. | 6,705.72 | 6,504.00 |
| 396.4 shares, Horse Creek Land & Mining Co. (closely held) | 2,379.20 | 3,964.00 |
| Total investments - Corporate Stock | $345,425.30 | $396,881.37 |

Part II. Line 10c. Investments - Corporate bonds

| | Book Value | Fair Market Value |
|---|---|---|
| $50,000 General Electric 5% bond 01/08/16 | $50,015.00 | $55,551.00 |
| $50,000 General Electric 5.45% bond 01/15/13 | 53,176.50 | 50,086.00 |
| $50,000 Pfizer, Inc. 4.5% bond 02/15/14 | 50,580.50 | 52,258.00 |
| $50,000 Target Corp. 4% bond 6/15/13 | 49,918.00 | 50,774.00 |
| Total investments - Corporate Bonds | $203,690.00 | $208,669.00 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 6

Part II. Line 13. Investments - Other

| | Book Value | Fair Market Value |
|---|---|---|
| 9,876.597 units, American Century Diversified Bond Fund | $106,123.44 | $110,124.06 |
| 11,951.046 units, Doubleline Total Return Bond Fund | 134,765.61 | 135,405.35 |
| 10,844.003 units, Federated Intermediate Corp. Bond Fund | 109,452.00 | 111,910.11 |
| 4,718.919 units, Goldman Sachs Mid Cap Value Fund | 63,887.06 | 116,604.49 |
| 1,900.531 units, Harbor International Fund | 116,561.64 | 118,060.99 |
| 8,008.735 units, Harding Loevner International Equity Fund | 112,994.13 | 127,659.24 |
| 2,580 units, Ishares Russell Mid Cap | 124,779.34 | 129,619.20 |
| 775 units, Ishares S&P Small Cap Value Index Fund | 39,419.65 | 62,705.25 |
| 750 units, Ishares S&P Small Cap Growth Index Fund | 62,851.50 | 63,030.00 |
| 3,149.678 units, Lazard Emerging Market Fund | 54,363.80 | 61,544.71 |
| 7,829.163 units, Metro West Total Return Bond Fund | 83,537.16 | 85,259.59 |
| 9,778.901 units, Pimco Total Return Fund | 107,510.56 | 109,914.85 |
| 1,796.542 units, Oppenheimer Developing Markets Fund | 60,166.18 | 62,663.38 |
| 2,360 units, S&P 500 Depository Receipt | 324,159.05 | 336,087.60 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 7

## Part II. Line 13. Investments - Other

| | Book Value | Fair Market Value |
|---|---|---|
| 190 units, Utilities Select Sector SPDR Fund | 6,659.50 | 6,634.90 |
| Total investments - Other | $1,507,230.62 | $1,637,223.72 |

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Metro West | 03-27-12 | 04-05-12 | 2,991.56 | 2,994.40 | (2.84) |
| Sterling Cap. | 03-27-12 | 04-05-12 | 72,012.66 | 72,154.00 | (141.34) |
| Sterling Cap. | 03-27-12 | 04-05-12 | 95,948.94 | 96,125.00 | (176.06) |
| Sterling Cap. | 03-27-12 | 04-05-12 | 45,767.01 | 45,767.00 | 0.01 |
| Baker Hughes | 03-27-12 | 04-05-12 | 411.09 | 426.80 | (15.71) |
| Barrick Gold | 03-27-12 | 04-05-12 | 406.29 | 442.50 | (36.21) |
| CVS | 03-27-12 | 04-05-12 | 445.69 | 457.80 | (12.11) |
| Coca Cola | 03-27-12 | 04-05-12 | 733.68 | 719.60 | 14.08 |
| DuPont | 03-27-12 | 04-05-12 | 527.08 | 535.10 | (8.02) |
| Express Scripts | 03-27-12 | 04-05-12 | 571.58 | 530.80 | 40.78 |
| Ishares Russell | 03-27-12 | 04-05-12 | 4,756.89 | 4,849.11 | (92.22) |
| TRP Group | 03-27-12 | 04-05-12 | 646.98 | 649.80 | (2.82) |
| Wellpoint | 03-27-12 | 04-05-12 | 719.68 | 676.30 | 43.38 |
| Weyerhauser | 03-27-12 | 04-05-12 | 428.19 | 444.29 | (16.10) |
| Metro West | 03-27-12 | 05-31-12 | 2,502.34 | 2,476.52 | 25.82 |
| DuPont | 03-27-12 | 05-31-12 | 3,370.42 | 3,745.69 | (375.27) |
| Sysco | 03-27-12 | 05-31-12 | 6,136.76 | 6,608.80 | (472.04) |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 8

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Doubleline Total | 03-27-12 | 06-18-12 | 2,591.07 | 2,595.69 | (4.62) |
| Baker Hughes | 03-27-12 | 06-18-12 | 5,111.38 | 5,548.40 | (437.02) |
| DuPont | 03-27-12 | 06-18-12 | 3,518.81 | 3,745.68 | (226.87) |
| Kellogg | 03-27-12 | 06-18-12 | 7,423.33 | 7,988.95 | (565.62) |
| St, Jude Medical | 03-27-12 | 06-18-12 | 7,662.71 | 9,341.77 | (1,679.06) |
| Utilities SPDR | 03-27-12 | 06-18-12 | 370.59 | 350.50 | 20.09 |
| Wellpoint | 03-27-12 | 06-18-12 | 11,301.84 | 10,820.77 | 481.07 |
| Stryker | 03-27-12 | 09-13-12 | 4,914.78 | 4,984.20 | (69.42) |
| Travelers | 03-27-12 | 09-13-12 | 4,726.61 | 4,127.90 | 598.71 |
| Walmart | 05-31-12 | 09-13-12 | 746.58 | 664.90 | 81.68 |
| Oppenheimer Dev. | 03-27-12 | 10-09-12 | 2,715.34 | 2,696.82 | 18.52 |
| DirecTV | 03-27-12 | 10-09-12 | 7,212.63 | 6,788.60 | 424.03 |
| DirecTV | 06-18-12 | 10-09-12 | 1,545.57 | 1,349.40 | 196.17 |
| DirecTV | 09-13-12 | 10-09-12 | 2,575.94 | 2,687.50 | (111.56) |
| Union Pacific | 03-27-12 | 10-09-12 | 6,112.86 | 5,534.50 | 578.36 |
| Union Pacific | 05-31-12 | 10-09-12 | 2,445.14 | 2,227.80 | 217.34 |
| Viacom | 05-31-12 | 10-09-12 | 9,535.08 | 8,160.77 | 1,374.31 |
| Xylem | 03-27-12 | 10-09-12 | 2,485.94 | 2,794.05 | (308.11) |
| Doubleline Total | 03-27-12 | 11-14-12 | 13,030.00 | 12,869.70 | 160.30 |
| Metro West | 03-27-12 | 11-14-12 | 8,895.70 | 8,454.92 | 440.78 |
| Anadarko | 03-27-12 | 11-14-12 | 3,512.42 | 3,920.00 | (407.58) |
| Barrick Gold | 03-27-12 | 11-14-12 | 6,526.35 | 8,407.50 | (1,881.15) |
| Boeing | 05-31-12 | 11-14-12 | 7,204.33 | 6,959.00 | 245.33 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 9

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Coca Cola | 03-27-12 | 11-14-12 | 2,532.54 | 2,518.60 | 13.94 |
| DuPont | 03-27-12 | 11-14-12 | 2,563.14 | 3,210.59 | (647.45) |
| DuPont | 10-09-12 | 11-14-12 | 854.38 | 995.60 | (141.22) |
| EMC | 03-27-12 | 11-14-12 | 5,652.88 | 7,127.76 | (1,474.88) |
| Express Scripts | 03-27-12 | 11-14-12 | 5,554.87 | 5,838.80 | (283.93) |
| Honeywell | 03-27-12 | 11-14-12 | 7,914.22 | 8,010.60 | (96.38) |
| Medtronic | 05-31-12 | 11-14-12 | 410.14 | 368.60 | 41.54 |
| Medtronic | 09-13-12 | 11-14-12 | 2,871.00 | 2,916.20 | (45.20) |
| MetLife | 06-08-12 | 11-14-12 | 313.70 | 294.30 | 19.40 |
| TRP Group | 03-27-12 | 11-14-12 | 7,637.82 | 7,797.55 | (159.73) |
| TRP Group | 05-31-12 | 11-14-12 | 636.48 | 574.90 | 61.58 |
| Qualcomm | 03-27-12 | 11-14-12 | 6,203.85 | 6,862.00 | (658.15) |
| Qualcomm | 06-18-12 | 11-14-12 | 1,861.16 | 1,703.10 | 158.06 |
| St. Jude Medical | 03-27-12 | 11-14-12 | 4,274.29 | 5,338.15 | (1,063.86) |
| St. Jude Medical | 09-13-12 | 11-14-12 | 1,780.96 | 2,004.50 | (223.54) |
| Financial SPDR | 03-27-12 | 11-14-12 | 2,444.74 | 2,553.60 | (108.86) |
| Utilities SPDR | 03-27-12 | 11-14-12 | 2,745.53 | 2,804.00 | (58.47) |
| Texas Instr. | 03-27-12 | 11-14-12 | 3,493.12 | 4,076.40 | (583.28) |
| Time Warner | 03-27-12 | 11-14-12 | 5,395.07 | 4,900.20 | 494.87 |
| United Health | 03-27-12 | 11-14-12 | 10,809.46 | 11,395.32 | (585.86) |
| Viacom | 05-31-12 | 11-14-12 | 2,425.94 | 2,400.22 | 25.72 |
| Wyerhauser | 03-27-12 | 11-14-12 | 7,734.81 | 6,664.38 | 1,070.43 |
| Xylem | 03-27-12 | 11-14-12 | 2,895.53 | 3,352.86 | (457.33) |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 10

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Pentair | 10-09-12 | 11-14-12 | 3,953.61 | 4,077.15 | (123.54) |
| Coach, Inc. | 10-09-12 | 11-14-12 | 5,363.87 | 6,047.17 | (683.30) |
| DuPont | 03-27-12 | 12-20-12 | 1,797.92 | 2,140.39 | (342.47) |
| DuPont | 09-13-12 | 12-20-12 | 898.96 | 1,005.60 | (106.64) |
| Kellogg | 03-27-12 | 12-20-12 | 4,516.69 | 4,260.78 | 255.91 |
| St. Jude Medical | 03-27-12 | 12-20-12 | 2,927.93 | 3,558.77 | (630.84) |
| St. Jude Medical | 09-13-12 | 12-20-12 | 1,463.97 | 1,603.60 | (139.63) |
| St. Jude Medical | 10-09-12 | 12-20-12 | 2,195.95 | 2,556.78 | (360.83) |
| Financial SPDR | 03-27-12 | 12-20-12 | 662.18 | 638.40 | 23.78 |
| Financial SPDR | 05-31-12 | 12-20-12 | 2,152.10 | 1,821.20 | 330.90 |
| Fincancial SPDR | 10-09-12 | 12-20-12 | 8,442.86 | 8,164.33 | 278.53 |
| Xylem | 03-27-12 | 12-20-12 | 2,684.94 | 2,794.05 | (109.11) |
| Invesco Intl. | 03-12-12 | 03-27-12 | 75,759.85 | 45,000.00 | 30,759.85 |
| Invesco Intl. | 06-30-09 | 03-27-12 | 7,574.98 | 5,604.15 | 1,970.83 |
| Am. Century Div. | 01-07-09 | 03-27-12 | 8,735.63 | 8,133.17 | 602.46 |
| Fidelity Small | 09-18-02 | 03-27-12 | 35,079.47 | 20,000.00 | 15,079.47 |
| Fidelity Small | 09-30-02 | 03-27-12 | 36,596.97 | 20,000.00 | 16,596.97 |
| Fidelity Small | 10-23-02 | 03-27-12 | 17,612.78 | 10,000.00 | 7,612.78 |
| Fidelity Small | 12-13-02 | 03-27-12 | 8,133.71 | 4,704.61 | 3,429.10 |
| Fidelity Strat. | 05-15-07 | 03-27-12 | 78,583.40 | 75,000.00 | 3,583.40 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 11

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Fidelity Strat. | 08-21-07 | 03-27-12 | 32,299.74 | 30,000.00 | 2,299.74 |
| Goldman Mid | 07-26-05 | 03-27-12 | 118,468.60 | 115,816.55 | 2,652.05 |
| Goldman Mid | 03-29-07 | 03-27-12 | 18,626.45 | 20,000.00 | (1,373.55) |
| Goldman Mid | 04-26-07 | 03-27-12 | 4,407.94 | 5,000.00 | (592.06) |
| Goldman Growth | 03-12-09 | 03-27-12 | 15,101.02 | 7,122.13 | 7,978.89 |
| Harbor Intl. | 10-16-06 | 03-27-12 | 24,846.19 | 24,300.53 | 545.66 |
| Lazard Emerging | 06-30-09 | 03-27-12 | 21,006.28 | 15,063.30 | 5,942.98 |
| Pimco Total | 09-29-05 | 03-27-12 | 28,411.95 | 27,336.90 | 1,075.05 |
| Vanguard GNMA | 12-22-09 | 03-27-12 | 44,645.61 | 43,472.85 | 1,172.76 |
| ABB | 06-20-09 | 03-27-12 | 4,199.46 | 3,302.18 | 897.28 |
| ABB | 07-23-10 | 03-27-12 | 2,854.00 | 2,809.79 | 44.21 |
| Abbott Labs | 06-30-09 | 03-27-12 | 15,351.78 | 11,817.48 | 3,534.30 |
| Abbott Labs | 10-14-09 | 03-27-12 | 307.04 | 253.25 | 53.79 |
| Alcoa | 03-08-11 | 03-27-12 | 17,101.05 | 27,903.88 | (10,802.83) |
| Am. Express | 03-08-11 | 03-27-12 | 3,506.93 | 2,730.60 | 776.33 |
| AON | 03-08-11 | 03-27-12 | 14,317.56 | 15,145.17 | (827.61) |
| Apple | 07-23-10 | 03-27-12 | 6,135.38 | 2,600.07 | 3,535.31 |
| Cenovus | 03-08-11 | 03-27-12 | 12,005.41 | 12,503.70 | (498.29) |
| Cisco Systems | 09-18-02 | 03-27-12 | 5,234.23 | 3,032.50 | 2,201.73 |
| Cisco Systems | 09-27-02 | 03-27-12 | 1,256.21 | 679.20 | 577.01 |
| Conoco Phillips | 07-19-05 | 03-27-12 | 8,153.44 | 6,320.78 | 1,832.66 |
| Corning | 06-30-09 | 03-27-12 | 2,902.84 | 3,305.85 | (403.01) |
| Corning | 10-14-09 | 03-27-12 | 1,715.96 | 1,881.60 | (165.64) |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 12

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Hewlett Packard | 09-27-02 | 03-27-12 | 3,194.09 | 1,647.00 | 1,547.09 |
| Hewlett Packard | 03-08-11 | 03-27-12 | 2,318.68 | 4,172.84 | (1,854.16) |
| Intel | 09-18-02 | 03-27-12 | 5,061.03 | 2,737.80 | 2,323.23 |
| IBM | 09-18-02 | 03-27-12 | 4,152.12 | 1,389.40 | 2,762.72 |
| Intl. Paper | 07-23-10 | 03-27-12 | 8,062.30 | 5,620.48 | 2,441.82 |
| Intl. Paper | 03-08-11 | 03-27-12 | 8,599.78 | 6,423.79 | 2,175.99 |
| Ishares Barclays | 08-21-07 | 03-27-12 | 58,880.98 | 50,489.95 | 8,391.03 |
| Ishares Barclays | 03-31-10 | 03-27-12 | 25,111.27 | 24,996.99 | 114.28 |
| Kraft Foods | 01-07-09 | 03-27-12 | 9,616.94 | 6,969.97 | 2,646.97 |
| Kraft Foods | 10-14-09 | 03-27-12 | 384.68 | 261.53 | 123.15 |
| Lockheed | 01-29-10 | 03-27-12 | 7,176.23 | 5,932.89 | 1,243.34 |
| Lockheed | 07-23-10 | 03-27-12 | 2,725.15 | 2,232.30 | 492.85 |
| Lowes | 03-08-11 | 03-27-12 | 12,483.77 | 10,684.00 | 1,799.77 |
| Medtronic | 09-18-02 | 03-27-12 | 3,975.56 | 4,139.00 | (163.44) |
| Medtonic | 09-27-02 | 03-27-12 | 3,975.56 | 4,175.00 | (199.44) |
| Medtronic | 10-23-02 | 03-27-12 | 3,975.55 | 4,518.00 | (542.45) |
| Medtronic | 11-18-02 | 03-27-12 | 397.56 | 471.30 | (73.74) |
| Medtronic | 11-30-06 | 03-27-12 | 1,590.22 | 2,109.20 | (518.98) |
| Medtronic | 03-08-11 | 03-27-12 | 397.56 | 397.70 | (0.14) |
| MetLife | 01-29-10 | 03-27-12 | 8,379.63 | 7,893.57 | 486.06 |
| Microsoft | 09-18-02 | 03-27-12 | 4,884.80 | 3,531.75 | 1,353.05 |
| Microsoft | 09-27-02 | 03-27-12 | 2,279.58 | 1,597.40 | 682.18 |
| Morgan Stanley | 03-31-10 | 03-27-12 | 5,568.93 | 7,852.37 | (2,283.44) |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 13

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Morgan Stanley | 07-23-10 | 03-27-12 | 1,766.26 | 2,294.11 | (527.85) |
| Novartis | 07-23-10 | 03-27-12 | 6,914.93 | 6,156.24 | 758.69 |
| Pepsico | 09-18-02 | 03-27-12 | 4,620.60 | 2,688.70 | 1,931.90 |
| Pepsico | 09-27-02 | 03-27-12 | 660.09 | 371.00 | 289.09 |
| SPDR Gold | 10-14-09 | 03-27-12 | 8,183.85 | 5,219.00 | 2,964.85 |
| SW Airlines | 03-08-11 | 03-27-12 | 12,265.65 | 18,928.98 | (6,663.33) |
| Staples | 03-08-11 | 03-27-12 | 11,441.02 | 13,966.71 | (2,525.69) |
| Target | 07-23-10 | 03-27-12 | 10,499.20 | 9,316.71 | 1,182.49 |
| Target | 03-08-11 | 03-27-12 | 2,333.16 | 2,064.80 | 268.36 |
| Thermo Fisher | 03-08-11 | 03-27-12 | 16,098.01 | 15,883.47 | 214.54 |
| Walmart | 01-29-10 | 03-27-12 | 9,487.72 | 8,317.28 | 1,170.44 |
| Walmart | 07-23-10 | 03-27-12 | 4,284.78 | 3,622.47 | 662.31 |
| Tyco | 03-31-10 | 03-27-12 | 13,031.80 | 9,330.54 | 3,701.26 |
| Tyco | 07-23-10 | 03-27-12 | 4,539.76 | 3,156.90 | 1,382.86 |
| Goldman Growth | 03-12-09 | 04-05-12 | 7,354.19 | 3,495.46 | 3,858.73 |
| Harbor Intl. | 10-16-06 | 04-05-12 | 4,438.93 | 4,498.93 | (60.00) |
| Harding Intl. | 07-26-10 | 04-05-12 | 3,320.19 | 3,017.53 | 302.66 |
| Lazard Emerg. | 06-30-09 | 04-05-12 | 4,101.04 | 2,973.67 | 1,127.37 |
| Am. Express | 03-08-11 | 04-05-12 | 1,156.57 | 910.20 | 246.37 |
| Cenovus | 03-08-11 | 04-05-12 | 692.18 | 757.80 | (65.62) |
| Disney | 09-18-02 | 04-05-12 | 3,015.11 | 1,072.16 | 1,942.95 |
| Intel | 09-18-02 | 04-05-12 | 558.98 | 304.20 | 254.78 |
| J&J | 12-07-84 | 04-05-12 | 651.78 | 22.25 | 629.53 |
| Kraft Foods | 01-07-09 | 04-05-12 | 265.22 | 195.16 | 70.06 |
| Lowes | 03-08-11 | 04-05-12 | 315.19 | 267.10 | 48.09 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 14

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Medtronic | 11-18-02 | 04-05-12 | 380.79 | 471.30 | (90.51) |
| Medtronic | 03-08-11 | 04-05-12 | 380.79 | 397.70 | (16.91) |
| MetLife | 01-29-10 | 04-05-12 | 726.98 | 717.60 | 9.38 |
| Pfizer | 03-31-10 | 04-05-12 | 222.69 | 172.20 | 50.49 |
| P&G | 07-23-10 | 04-05-12 | 673.08 | 618.90 | 54.18 |
| Stryker | 03-08-11 | 04-05-12 | 547.59 | 649.80 | (102.21) |
| Target | 03-08-11 | 04-05-12 | 580.69 | 516.20 | 64.49 |
| Travelers | 06-30-09 | 04-05-12 | 589.38 | 410.00 | 179.38 |
| Walmart | 07-23-10 | 04-05-12 | 604.58 | 517.49 | 87.09 |
| TE Connect. | 03-31-12 | 04-05-12 | 2,471.64 | 1,927.09 | 544.55 |
| Comcast | 10-14-09 | 05-31-12 | 2,317.14 | 1,242.80 | 1,074.34 |
| Oracle | 10-14-09 | 05-31-12 | 527.78 | 426.00 | 101.78 |
| Utilities SPDR | 03-31-10 | 05-31-12 | 3,588.91 | 2,972.99 | 615.92 |
| Texas Instr. | 07-23-10 | 05-31-12 | 1,705.33 | 1,523.40 | 181.93 |
| Am. Century | 01-07-09 | 06-18-12 | 2,528.38 | 2,322.39 | 205.99 |
| Harbor Intl. | 10-16-06 | 06-18-12 | 4,289.75 | 4,679.23 | (389.48) |
| Harding Intl. | 07-26-10 | 06-18-12 | 4,856.44 | 4,700.47 | 155.97 |
| Pimco Total | 09-29-05 | 06-18-12 | 2,919.63 | 2,761.88 | 157.75 |
| Kraft Foods | 10-14-09 | 06-18-12 | 1,559.96 | 1,046.13 | 513.83 |
| Pepsico | 09-18-02 | 06-18-12 | 347.82 | 192.05 | 155.77 |
| Pepsico | 09-27-02 | 06-18-12 | 4,869.42 | 2,597.00 | 2,272.42 |
| Utilities SPDR | 03-31-10 | 06-18-12 | 3,224.14 | 2,586.50 | 637.64 |
| Stryker | 03-08-11 | 06-18-12 | 3,265.12 | 3,898.80 | (633.68) |
| UST bond | 01-20-06 | 08-15-12 | 50,000.00 | 50,103.52 | (103.52) |
| Concast | 10-14-09 | 09-13-12 | 4,864.88 | 2,174.90 | 2,689.98 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 15

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Disney | 09-18-02 | 09-13-12 | 6,800.14 | 1,991.14 | 4,809.00 |
| Disney | 06-30-09 | 09-13-12 | 3,138.53 | 1,421.40 | 1,717.13 |
| GE | 09-18-02 | 09-13-12 | 327.59 | 406.65 | (79.06) |
| GE | 09-27-02 | 09-13-12 | 2,183.95 | 2,453.00 | (269.05) |
| GE | 10-23-02 | 09-13-12 | 1,528.76 | 1,852.20 | (323.44) |
| Oracle | 10-14-09 | 09-13-12 | 2,677.61 | 1,767.89 | 909.72 |
| Oracle | 07-23-10 | 09-13-12 | 3,226.03 | 2,451.99 | 774.04 |
| Stryker | 03-08-11 | 09-13-12 | 1,911.30 | 2,274.30 | (363.00) |
| Target | 03-08-11 | 09-13-12 | 3,858.50 | 3,097.20 | 761.30 |
| Travelers | 06-20-09 | 09-13-12 | 7,292.49 | 4,427.99 | 2,864.50 |
| Walmart | 07-23-10 | 09-13-12 | 3,359.62 | 2,328.73 | 1,030.89 |
| Walmart | 03-08-11 | 09-13-12 | 2,687.70 | 1,892.16 | 795.54 |
| FHLB bond | 10-14-09 | 09-26-12 | 40,000.00 | 40,007.12 | (7.12) |
| Goldman Growth | 03-12-09 | 10-09-12 | 3,769.50 | 1,799.35 | 1,970.15 |
| Harbor Intl. | 10-16-06 | 10-09-12 | 3,830.81 | 3,866.06 | (35.25) |
| Harding Intl. | 07-26-10 | 10-09-12 | 4,962.71 | 4,360.87 | 601.84 |
| Lazard Emerg. | 06-30-09 | 10-09-12 | 4,731.01 | 3,516.23 | 1,214.78 |
| Google | 10-14-09 | 10-09-12 | 5,240.85 | 3,717.21 | 1,523.64 |
| Google | 01-29-10 | 10-09-12 | 748.69 | 532.88 | 215.81 |
| AT&T | 07-21-06 | 11-14-12 | 6,467.45 | 5,209.80 | 1,257.65 |
| Am. Express | 03-08-11 | 11-14-12 | 2,705.93 | 2,275.50 | 430.43 |
| Apple | 07-23-10 | 11-14-12 | 14,126.34 | 6,760.19 | 7,366.15 |
| Berkshire | 06-30-09 | 11-14-12 | 5,125.68 | 3,421.23 | 1,704.45 |
| Cenovus | 03-08-11 | 11-14-12 | 3,969.51 | 4,546.80 | (577.29) |
| Chevron | 01-07-09 | 11-14-12 | 7,239.93 | 5,177.89 | 2,062.04 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 16

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Cisco Systems | 09-27-02 | 11-14-12 | 1,604.66 | 1,018.80 | 585.86 |
| Cisco Systems | 10-23-02 | 11-14-12 | 891.48 | 557.00 | 334.48 |
| Comcast | 10-14-09 | 11-14-12 | 5,691.07 | 2,485.60 | 3,205.47 |
| Disney | 06-20-09 | 11-14-12 | 1,906.36 | 947.60 | 958.76 |
| Disney | 10-14-09 | 11-12-12 | 2,382.94 | 1,435.97 | 946.97 |
| Exxon | 03-05-70 | 11-14-12 | 9,548.88 | 154.75 | 9,394.13 |
| Exxon | 01-29-10 | 11-14-12 | 1,736.16 | 1,294.80 | 441.36 |
| FedEx | 03-08-11 | 11-14-12 | 2,644.44 | 2,704.80 | (60.36) |
| GE | 09-27-02 | 11-14-12 | 508.99 | 613.25 | (104.26) |
| GE | 10-23-02 | 11-14-12 | 1,119.77 | 1,455.30 | (335.53) |
| GE | 11-18-02 | 11-14-12 | 2,035.95 | 2,401.00 | (365.05) |
| GE | 12-12-02 | 11-14-12 | 2,544.94 | 3,246.25 | (701.31) |
| GE | 11-30-06 | 11-14-12 | 122.16 | 212.76 | (90.60) |
| GE | 01-07-09 | 11-14-12 | 407.19 | 328.80 | 78.39 |
| GE | 10-14-09 | 11-12-12 | 407.19 | 337.60 | 69.59 |
| Google | 10-14-09 | 11-14-12 | 1,971.38 | 1,593.09 | 378.29 |
| Google | 01-29-10 | 11-14-12 | 2,628.50 | 2,131.52 | 496.98 |
| Google | 03-08-11 | 11-14-12 | 657.12 | 594.23 | 62.89 |
| Intel | 09-18-02 | 11-14-12 | 1,013.72 | 760.50 | 253.22 |
| Intel | 09-27-02 | 11-14-12 | 1,419.22 | 1,019.20 | 400.02 |
| IBM | 09-18-02 | 11-14-12 | 561.47 | 208.41 | 353.06 |
| IBM | 09-27-02 | 11-14-12 | 2,807.33 | 909.75 | 1,897.58 |
| JPMorgan | 07-21-06 | 11-14-12 | 9,104.08 | 9,940.60 | (836.52) |
| J&J | 12-07-84 | 11-14-12 | 3,471.17 | 111.27 | 3,359.90 |
| Lowes | 03-08-11 | 11-12-12 | 7,830.60 | 6,463.82 | 1,366.78 |
| Medtronic | 03-08-11 | 11-14-12 | 4,634.61 | 4,494.01 | 140.60 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 17

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Merck | 09-18-06 | 11-14-12 | 5,838.64 | 5,521.50 | 317.14 |
| Merck | 10-14-09 | 11-14-12 | 3,027.45 | 2,284.09 | 743.36 |
| MetLife | 01-29-10 | 11-14-12 | 564.65 | 645.84 | (81.19) |
| MetLife | 03-31-10 | 11-14-12 | 5,646.54 | 7,777.79 | (2,131.25) |
| Microsoft | 09-27-02 | 11-14-12 | 2,159.09 | 1,825.60 | 333.49 |
| Microsoft | 10-14-09 | 11-14-12 | 7,286.95 | 7,049.70 | 237.25 |
| Mondelez | 10-14-09 | 11-14-12 | 2,279.64 | 1,527.85 | 751.79 |
| Pepsico | 09-27-02 | 11-14-12 | 1,367.57 | 742.00 | 625.57 |
| Pepsico | 07-23-10 | 11-14-12 | 2,051.35 | 1,932.60 | 118.75 |
| Pepsico | 03-08-11 | 11-14-12 | 2,051.35 | 1,911.30 | 140.05 |
| Pfizer | 03-31-10 | 11-14-12 | 5,252.49 | 3,788.38 | 1,464.11 |
| P&G | 07-23-10 | 11-14-12 | 3,998.01 | 3,713.39 | 284.62 |
| Schlumberger | 09-27-02 | 11-14-12 | 6,846.44 | 2,020.00 | 4,826.44 |
| Suncor | 03-31-10 | 11-14-12 | 5,775.17 | 5,833.80 | (58.63) |
| Target | 03-08-11 | 11-14-12 | 4,352.50 | 3,613.40 | 739.10 |
| Texas Instr. | 07-23-10 | 11-14-12 | 2,619.84 | 2,285.09 | 334.75 |
| Texas Instr. | 03-08-11 | 11-14-12 | 4,803.04 | 5,923.50 | (1,120.46) |
| Wells Fargo | 09-18-02 | 11-14-12 | 4,756.69 | 3,571.50 | 1,185.19 |
| Wells Fargo | 11-18-02 | 11-14-12 | 3,171.13 | 2,385.00 | 786.13 |
| TE Connect. | 03-31-10 | 11-14-12 | 6,408.84 | 5,203.15 | 1,205.69 |
| TE Connect. | 07-23-10 | 11-14-12 | 339.09 | 260.00 | 79.09 |
| Harbor Intl. | 10-16-06 | 12-20-12 | 8,222.78 | 7,818.83 | 403.95 |
| Intel | 09-27-02 | 12-20-12 | 627.14 | 436.80 | 190.34 |
| Intel | 10-23-02 | 12-20-12 | 2,090.45 | 1,569.00 | 521.45 |
| Intel | 12-12-02 | 12-20-12 | 62.71 | 54.81 | 7.90 |
| Suncor | 03-31-10 | 12-20-12 | 2,637.20 | 2,592.80 | 44.40 |

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 18

## Part IV. Capital Gains & Losses

| Description | Acquired | Sold | Proceeds | Basis | Gain (Loss) |
|---|---|---|---|---|---|
| Mutual Funds STCG | Distrib. | 2012 | 3,940.40 | | 3,940.40 |
| Mutual Funds LTCG | Distrib. | 2012 | 11,009.79 | | 11,009.79 |
| Total gain (loss) | | | 1,891,520.35 | 1,675,805.64 | 215,714.71 |

## Part XV. Line 2. Supplementary Information

Students admitted to the University of Charleston, the University of Virginia, and the Protestant Episcopal Theological Seminary of Virginia apply to their respective schools for scholarship aid from the Foundation. The schools then make recommendations to the Foundation as to which students should be considered for scholarship aid. The Trustees of the Foundation make the final decision as to which students are granted scholarship aid.

Students attending West Virginia University and other schools apply directly to the Foundation for scholarship aid. They submit applications in writing to the Foundation at any time prior to August 1 of the year in which they wish to receive the aid. The Trustees consider these applications at their August meeting. No specific form of application is required, but the applicants are requested to furnish the Foundation with the following information:

> The applicant's name and address, age, schools attended, names and addresses of parents, brothers, and sisters, the applicant's prior academic achievements (including lists of courses and grades) in secondary schools and colleges, aptitude and achievement test scores, awards, and any written recommendations by teachers or others.

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2012 Return of Private Foundation Exempt from Income Tax (Form 990-PF) - Page 19

It is the policy of the trustees of the Foundation that only residents of the State of West Virginia are eligible for awards of scholarship aid. There are, however, no specific restrictions on awards in the trust indenture creating the Foundation. Grants to other qualified, tax-exempt organizations are also permitted under the governing instrument.