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Form 990-EZ

Department of the Treasury
Internal Revenue Service

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions)

All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form

The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-1150

2012

Open to Public Inspection

A For the 2012 calendar year, or tax year beginning 01-01-2012, and ending 12-31-2012

B

Check if applicable

Address change

Name change

Initial return

Terminated

Amended return

Application pending

C

Name of organization

VIKINGLAND BUILDERS ASSOCIATION

Number and street (or P O box, if mail is not delivered to street address)

Room/suite

509 EAST 22ND AVENUE SUITE 103

City or town, state or country, and ZIP + 4

ALEXANDRIA, MN 56308

D

Employer identification number

41-1692389

E

Telephone number

(320) 763-3301

F

Group Exemption Number

G Accounting Method

☐ Cash

☒ Accrual

Other (specify) _____

H

Check ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

I Website:

☒ WWW.VIKINGLANDBUILDERS.COM

J Tax-exempt status

(check only one)—☐ 501(c)(3)☒ 501(c)(6) ☐ (insert no) ☐ 4947(a)(1) or ☐ 527

K

Check ☐ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization **and** its gross receipts are normally **not** more than \$50,000 A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions) But if the organization chooses to file a return, be sure to file a complete return

L

Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ

\$ 102,799

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	300
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	47,375
	4	Investment income	4	13
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events	6d	29,624
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)		
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)		
Expenses	c	Less direct expenses from gaming and fundraising events	6c	23,632
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	29,624
	7a	Gross sales of inventory, less returns and allowances	7a	1,855
	b	Less cost of goods sold	7b	2,876
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	-1,021
	8	Other revenue (describe in Schedule O)	8	
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	76,291
	10	Grants and similar amounts paid (list in Schedule O)	10	34,350
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	30,845
Net Assets	13	Professional fees and other payments to independent contractors	13	1,895
	14	Occupancy, rent, utilities, and maintenance	14	8,068
	15	Printing, publications, postage, and shipping	15	989
	16	Other expenses (describe in Schedule O)	16	12,419
	17	Total expenses. Add lines 10 through 16	17	88,566
	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-12,275
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	48,587
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	0
	21	Net assets or fund balances at end of year Combine lines 18 through 20	21	36,312

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 10642I

Form 990-EZ (2012)

Part II

Balance Sheets

(see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	22,623	22	21,101
23 Land and buildings	10,616	23	10,286
24 Other assets (describe in Schedule O)	20,977	24	13,285
25 Total assets	54,216	25	44,672
26 Total liabilities (describe in Schedule O)	5,629	26	8,360
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	48,587	27	36,312

Part III

Statement of Program Service Accomplishments

(see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose?
THE ORGANIZATION PROMOTES ALL PHASES IN THE RESIDENTIAL AND COMMERCIAL BUILDING CONSTRUCTION INDUSTRY IT ALSO INTERACTS WITH SIMILAR ORGANIZATIONS ON THE STATE AND NATIONAL LEVEL

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28 THE ASSOCIATION ORGANIZES A TOUR OF HOMES TO DEMONSTRATE THE QUALITY OF BUILDINGS CAPABLE BY ITS MEMBERS
(Grants \$ 0) If this amount includes foreign grants, check here

28a0

29 THE ASSOCIATION CONDUCTS A HOME SHOW FOR THE GENERAL PUBLIC TO SHOWCASE BUILDING PRODUCTS AND BUILDING CONSTRUCTION SKILLS OF ITS MEMBERS
(Grants \$ 0) If this amount includes foreign grants, check here

29a0

30 PROMOTE BUILDING TRADES IN EDUCATIONAL OPPORTUNITIES FOR STUDENTS IN THEIR CHOSEN CAREER FIELD
(Grants \$ 0) If this amount includes foreign grants, check here

30a0

31 Other program services (describe in Schedule O)
(Grants \$) If this amount includes foreign grants, check here

31a

32 Total program service expenses (add lines 28a through 31a)

32

Expenses

(Required for section 501 (c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others)

Part IV

List of Officers, Directors, Trustees, and Key Employees

List each one even if not compensated (see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c)Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
See Additional Data Table				

Form 990-EZ (2012)

Part V

Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☒

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	No
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	No
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	Yes
b	If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	Yes
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	No
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	No
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ☐ 37a 0		
b	Did the organization file Form 1120-POL for this year?	37b	
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	No
b	If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39	Section 501(c)(7) organizations Enter		
a	Initiation fees and capital contributions included on line 9	39a	
b	Gross receipts, included on line 9, for public use of club facilities	39b	
40a	Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ☐ , section 4912 ☐ , section 4955 ☐		
b	Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	
c	Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ☐		
d	Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization ☐		
e	All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	No
41	List the states with which a copy of this return is filed ☐		
42a	The organization's books are in care of ☐ PAULA SHELANDER Telephone no ☐ (320) 763-3301 Located at ☐ 509 EAST 22ND AVENUE 103 ALEXANDRIA, MN ZIP + 4 ☐ 56308		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ☐ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .	42b	No
c	At any time during the calendar year, did the organization maintain an office outside the U S ? If "Yes," enter the name of the foreign country ☐	42c	No
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here ☒ and enter the amount of tax-exempt interest received or accrued during the tax year ☐ 43		
		Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	No
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	No
c	Did the organization receive any payments for indoor tanning services during the year?	44c	No
d	If "Yes," to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	No
45b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		No

Part VI

Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI ☐

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		
49a	Did the organization make any transfers to an exempt non-charitable related organization?		
49b	If "Yes," was the related organization a section 527 organization?		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization If there is none, enter "None "

(a) Name and title of each employee paid more than \$100,000	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization If there is none, enter "None "

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000.

52 Did the organization complete Schedule A? **NOTE:** All Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	***** Signature of officer			2013-07-11 Date	
	BRIAN KLIMEK PRESIDENT Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name		Preparer's signature RICHARD VOLKER	Date	Check ☐ if self-employed PTIN P00151881
	Firm's name ☒ CLIFTONLARSONALLEN LLP				Firm's EIN ☒ 41-0746749
	Firm's address ☒ 510 22ND AVE EAST - SUITE 501 ALEXANDRIA, MN 56308				Phone no (320) 759-5100

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Additional Data

Software ID:
Software Version:
EIN: 41-1692389
Name: VIKINGLAND BUILDERS ASSOCIATION

Form 990EZ, Part IV - List of Officers, Directors, Trustees, and Key Employees

(a) Name and title	(b) Average hours per week devoted to position	(c)Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
TODD LOEFFLER SECRETARY	1 50	0	0	0
NEIL JENZEN PAST PRESIDENT	1 50	0	0	0
JODY SCHIMEK TREASURER	1 50	0	0	0
TOM KLEMENHAGEN DIRECTOR	1 00	0	0	0
JON CULLEN DIRECTOR	1 00	0	0	0
PAULA SHELANDER EXECUTIVE OFFICER	40 00	30,845	0	0
JON HAABALA DIRECTOR	1 00	0	0	0
BRIAN KLIMEK PRESIDENT	1 50	0	0	0
DAN KLIMEK DIRECTOR	1 00	0	0	0
ALAN JOHNSON VICE PRESIDENT	1 50	0	0	0
ERIC NYBERG DIRECTOR	1 00	0	0	0
TRAVIS OBERG DIRECTOR	1 00	0	0	0

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events		
		HOME TOUR - PARADE OF HOMES (event type)	GOLF TOURNAMENT (event type)	1 (total number)	(add col (a) through col (c))		
Revenue	1	Gross receipts	27,941	9,695	8,090	45,726	
	2	Less Contributions . .					
	3	Gross income (line 1 minus line 2)	27,941	9,695	8,090	45,726	
Direct Expenses	4	Cash prizes					
	5	Noncash prizes . .					
	6	Rent/facility costs . .					
	7	Food and beverages .					
	8	Entertainment					
	9	Other direct expenses .	11,888	3,460	5,109	20,457	
	10	Direct expense summary Add lines 4 through 9 in column (d) ▶					(20,457)
	11	Net income summary Combine line 3, column (d), and line 10 ▶					25,269

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
Revenue	1	Gross revenue			
Direct Expenses	2	Cash prizes			
	3	Non-cash prizes			
	4	Rent/facility costs			
	5	Other direct expenses . . .			
	6	Volunteer labor	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
	7	Direct expense summary Add lines 2 through 5 in column (d) ▶			
	8	Net gaming income summary Combine lines 1 and 7 in column (d) ▶			

9 Enter the state(s) in which the organization operates gaming activities _____

a Is the organization licensed to operate gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain _____

Does the organization operate gaming activities with nonmembers? ☐ Yes ☐ No

12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No

13 Indicate the percentage of gaming activity operated in

a The organization's facility	13a	
b An outside facility	13b	

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name 

Address 

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

b If "Yes," enter the amount of gaming revenue received by the organization  \$ _____ and the amount of gaming revenue retained by the third party  \$ _____

c If "Yes," enter name and address of the third party

Name 

Address 

16 Gaming manager information

Name 

Gaming manager compensation  \$

Description of services provided 

☐ Director/officer ☐ Employee ☐ Independent contractor

17 Mandatory distributions

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

b Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year  \$ _____

Part IV Supplemental Information. Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

Identifier	Return Reference	Explanation
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SCHEDULE O

(Form 990 or 990-EZ)

Department of the Treasury

Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2012

Open to Public Inspection

Name of the organization
VIKINGLAND BUILDERS ASSOCIATION

Employer identification number
41-1692389

Identifier	Return Reference	Explanation
OTHER INVESTMENT INCOME	FORM 990-EZ, PART I, LINE 4	BANK INTEREST INCOME 13
INCOME FROM SALES OF INVENTORY	FORM 990-EZ, PART I, LINE 7	INCOME GROSS RECEIPTS 1,855 RETURNS AND ALLOWANCES 0 LESS COST OF GOODS SOLD 2,876 GROSS PROFIT -1,021 COST OF GOODS SOLD INVENTORY AT BEGINNING OF YEAR 0 MERCHANDISE PURCHASED 0 COST OF LABOR 0 MATERIALS AND SUPPLIES 2,876 OTHER COSTS 0 INVENTORY AT END OF YEAR 0 COST OF GOODS SOLD 2,876
PAYMENTS TO AFFILIATES	FORM 990-EZ, PART I, LINE 10	AFFILIATE NAME BUILDERS ASSOCIATION OF MINNESOTA AFFILIATE ADDRESS 525 PARK STREET #150 ST PAUL, MN 55103 PURPOSE OF PAYMENT HELP PROTECT THE FUTURE OF THE INDUSTRY AMOUNT OF PAYMENT 19,500
PAYMENTS TO AFFILIATES	FORM 990-EZ, PART I, LINE 10	AFFILIATE NAME ATIONAL ASSOCIATION OF HOME BUILDERS AFFILIATE ADDRESS 1201 15TH STREET NW WASHINGTON, DC 20005 PURPOSE OF PAYMENT PROVIDE INFORMATION SERVICE TO THE BUILDING INDUSTRY AMOUNT OF PAYMENT 14,850 TOTAL INCLUDED ON FORM 990-EZ, LINE 10 34,350
OCCUPANCY, RENT, UTILITIES AND MAINTENENCE	FORM 990-EZ, PART I, LINE 14	DESCRIPTION DEPRECIATION AMOUNT 2,068 DESCRIPTION OTHER EXPENSES AMOUNT 6,000 TOTAL TO FORM 990-EZ, LINE 14 8,068
OTHER EXPENSES	FORM 990-EZ, PART I, LINE 16	DESCRIPTION STUDENT CHAPTER EXPENSE AMOUNT 946 DESCRIPTION TRAVEL AMOUNT 50 DESCRIPTION TELEPHONE AMOUNT 3,634 DESCRIPTION OFFICE SUPPLIES AMOUNT 3,558 DESCRIPTION MEETING EXPENSE AMOUNT 967 DESCRIPTION INSURANCE AMOUNT 1,645 DESCRIPTION ADVERTISING AMOUNT 437 DESCRIPTION GOODWILL AMOUNT 10 DESCRIPTION BANK CHARGES AMOUNT 97 DESCRIPTION PAYROLL TAX \$1,079, ROUNDING ADJUSTMENT \$-4 AMOUNT 1,075 TOTAL TO FORM 990-EZ, LINE 16 12,419
OTHER ASSETS	FORM 990-EZ, PART II, LINE 24	DESCRIPTION ACCOUNTS RECEIVABLE BEG OF YEAR AMOUNT 18,251 END OF YEAR AMOUNT 11,801 DESCRIPTION UNDEPOSITED FUNDS BEG OF YEAR AMOUNT 0 END OF YEAR AMOUNT 498 DESCRIPTION OTHER DEPRECIABLE ASSETS BEG OF YEAR AMOUNT 2,726 END OF YEAR AMOUNT 986
OTHER LIABILITIES	FORM 990-EZ, PART II, LINE 26	DESCRIPTION ACCOUNTS PAYABLE BEG OF YEAR AMOUNT 2,571 END OF YEAR AMOUNT 6,330 DESCRIPTION MN SALES TAX PAYABLE BEG OF YEAR AMOUNT 431 END OF YEAR AMOUNT 0 DESCRIPTION ACCRUED AND WITHHELD PAYROLL TAXES BEG OF YEAR AMOUNT 2,627 END OF YEAR AMOUNT 2,030

TY 2012 Transfers Personal Benefits Contracts Declaration

Name: VIKINGLAND BUILDERS ASSOCIATION

EIN: 41-1692389

Declaration: THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY,OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY,OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.