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# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-0047

**2012**

Open to Public Inspection

**A** For the 2012 calendar year, or tax year beginning and ending

**B** Check if applicable

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization

**Big Sisters Fund**

Doing Business As

Number and street (or P.O. box if mail is not delivered to street address)

**1540 Pontiac Avenue**

City, town, or post office, state, and ZIP code

**Cranston, RI 02920**

**F** Name and address of principal officer: **DEBORAH SAUNDERS**  
same as C above

**D** Employer identification number

**06-1472524**

**E** Telephone number

**(401) 921-2434**

**G** Gross receipts \$ **2,104,332.**

**H(a)** Is this a group return for affiliates? ☐ Yes ☒ No

**H(b)** Are all affiliates included? ☐ Yes ☐ No  
If "No," attach a list. (see instructions)

**H(c)** Group exemption number ▶

**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c)( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

**J** Website: **www.bbbsos.org**

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

**L** Year of formation: **1997** **M** State of legal domicile: **RI**

## Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: <b>BIG SISTERS FUND IS A SUBSIDIARY OF BIG BROTHERS BIG SISTERS OF THE OCEAN STATE. OUR MISSION IS TO</b>		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3	Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>15</b>
	4	Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>15</b>
	5	Total number of individuals employed in calendar year 2012 (Part V, line 2a)	<b>5</b>	<b>69</b>
	6	Total number of volunteers (estimate if necessary)	<b>6</b>	<b>0</b>
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0.</b>
	7b	Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	<b>0.</b>
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year <b>1,101.</b>	Current Year <b>0.</b>
	9	Program service revenue (Part VIII, line 2g)	<b>1,766,919.</b>	<b>2,104,279.</b>
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>56.</b>	<b>53.</b>
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<b>0.</b>	<b>0.</b>
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>1,768,076.</b>	<b>2,104,332.</b>
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	<b>434,938.</b>	<b>515,616.</b>
	14	Benefits paid to or for members (Part IX, column (A), line 4)	<b>0.</b>	<b>0.</b>
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	<b>757,614.</b>	<b>847,769.</b>
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	<b>0.</b>	<b>0.</b>
	16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>1,321,573.</b>		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	<b>542,322.</b>	<b>684,841.</b>
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	<b>1,734,874.</b>	<b>2,048,226.</b>
	19	Revenue less expenses. Subtract line 18 from line 12	<b>33,202.</b>	<b>56,106.</b>
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year <b>452,188.</b>	End of Year <b>498,695.</b>
	21	Total liabilities (Part X, line 26)	<b>127,171.</b>	<b>117,572.</b>
	22	Net assets or fund balances. Subtract line 21 from line 20	<b>325,017.</b>	<b>381,123.</b>

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here** Signature of officer *Deborah Saunders* Date **7/23/2013**  
**DEBORAH SAUNDERS, EXECUTIVE DIRECTOR**  
Type or print name and title

**Paid Preparer Use Only** Print/Type preparer's name **JAMES A SINMAN, CPA, MST** Preparer's signature *James A Sinman CPA* Date **07/16/13** Check ☐ if self-employed PTIN **P00182252**  
Firm's name ▶ **YKSM, LTD.** Firm's EIN ▶ **05-0514919**  
Firm's address ▶ **27 DRYDEN LANE** Phone no. **401-273-1800**  
**PROVIDENCE, RI 02904**

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

SCANNED AUG 30 2013

**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response to any question in this Part III ☐

- 1 Briefly describe the organization's mission.

**BIG SISTERS FUND IS A SUBSIDIARY OF BIG BROTHERS BIG SISTERS OF THE OCEAN STATE. OUR MISSION IS TO COLLECT GENTLY USED GOODS AND CLOTHING TO RAISE FUNDS TO SUPPORT BIG BROTHERS BIG SISTERS OF THE OCEAN STATE'S MENTORING PROGRAM.**

- 2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?
- ☐
- Yes
- ☒
- No

If "Yes," describe these new services on Schedule O

- 3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?
- ☐
- Yes
- ☒
- No

If "Yes," describe these changes on Schedule O

- 4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

**4a** (Code \_\_\_\_\_) (Expenses \$ 515,616. including grants of \$ 515,616.) (Revenue \$ 2,104,332.)  
**FUNDRAISING FOR BIG BROTHERS BIG SISTERS OF THE OCEAN STATE - SOLICITING DONATIONS OF HOUSEHOLD GOODS AND CLOTHING SOLD THROUGH TVI STORES WITH PROCEEDS GOING TO THE FUND AND THE BIG BROTHERS BIG SISTERS OF THE OCEAN STATE AGENCY.**

**4b** (Code \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

**4c** (Code \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

- 4d Other program services (Describe in Schedule O.)

(Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

**4e Total program service expenses** **515,616.**

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>X</b>	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?		<b>X</b>
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		<b>X</b>
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		<b>X</b>
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		<b>X</b>
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		<b>X</b>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		<b>X</b>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		<b>X</b>
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		<b>X</b>
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		<b>X</b>
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	<b>X</b>	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		<b>X</b>
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		<b>X</b>
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		<b>X</b>
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	<b>X</b>	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		<b>X</b>
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	<b>X</b>	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	<b>X</b>	
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		<b>X</b>
14a Did the organization maintain an office, employees, or agents outside of the United States?		<b>X</b>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		<b>X</b>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? <i>If "Yes," complete Schedule F, Parts II and IV</i>		<b>X</b>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? <i>If "Yes," complete Schedule F, Parts III and IV</i>		<b>X</b>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		<b>X</b>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		<b>X</b>
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		<b>X</b>
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		<b>X</b>
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>21</b> Did the organization report more than \$5,000 of grants and other assistance to any government or organization in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>21</b> X	
<b>22</b> Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	<b>22</b>	X
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	<b>23</b>	X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25</i>	<b>24a</b>	X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	<b>24b</b>	
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	<b>24c</b>	
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	<b>24d</b>	
<b>25a</b> <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	<b>25a</b>	X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	<b>25b</b>	X
<b>26</b> Was a loan to or by a current or former officer, director, trustee, key employee, highest compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II</i>	<b>26</b>	X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	<b>27</b>	X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28a</b>	X
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28b</b>	X
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28c</b>	X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	<b>29</b>	X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	<b>30</b>	X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	<b>31</b>	X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	<b>32</b>	X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	<b>33</b>	X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	<b>34</b> X	
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?	<b>35a</b>	X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	<b>35b</b>	
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	<b>36</b>	X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	<b>37</b>	X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	<b>38</b> X	

Note. All Form 990 filers are required to complete Schedule O

**Part V** Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response to any question in this Part V ☐

		Yes	No
<b>1a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.	<b>1a</b> 8		
<b>b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	<b>1b</b> 0		
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	<b>1c</b>	X	
<b>2a</b> Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	<b>2a</b> 69		
<b>b</b> If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions).	<b>2b</b>	X	
<b>3a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year?	<b>3a</b>		X
<b>b</b> If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O.	<b>3b</b>		
<b>4a</b> At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	<b>4a</b>		X
<b>b</b> If "Yes," enter the name of the foreign country. See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
<b>5a</b> Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	<b>5a</b>		X
<b>b</b> Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	<b>5b</b>		X
<b>c</b> If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	<b>5c</b>		
<b>6a</b> Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	<b>6a</b>		X
<b>b</b> If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	<b>6b</b>		
<b>7 Organizations that may receive deductible contributions under section 170(c).</b>			
<b>a</b> Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	<b>7a</b>		X
<b>b</b> If "Yes," did the organization notify the donor of the value of the goods or services provided?	<b>7b</b>		
<b>c</b> Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	<b>7c</b>		X
<b>d</b> If "Yes," indicate the number of Forms 8282 filed during the year.	<b>7d</b>		
<b>e</b> Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<b>7e</b>		X
<b>f</b> Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	<b>7f</b>		X
<b>g</b> If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	<b>7g</b>		
<b>h</b> If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	<b>7h</b>		
<b>8 Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	<b>8</b>		
<b>9 Sponsoring organizations maintaining donor advised funds.</b>			
<b>a</b> Did the organization make any taxable distributions under section 4966?	<b>9a</b>		
<b>b</b> Did the organization make a distribution to a donor, donor advisor, or related person?	<b>9b</b>		
<b>10 Section 501(c)(7) organizations.</b> Enter:			
<b>a</b> Initiation fees and capital contributions included on Part VIII, line 12.	<b>10a</b>		
<b>b</b> Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	<b>10b</b>		
<b>11 Section 501(c)(12) organizations.</b> Enter:			
<b>a</b> Gross income from members or shareholders.	<b>11a</b>		
<b>b</b> Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	<b>11b</b>		
<b>12a Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	<b>12a</b>		
<b>b</b> If "Yes," enter the amount of tax-exempt interest received or accrued during the year.	<b>12b</b>		
<b>13 Section 501(c)(29) qualified nonprofit health insurance issuers.</b>			
<b>a</b> Is the organization licensed to issue qualified health plans in more than one state? <b>Note.</b> See the instructions for additional information the organization must report on Schedule O.	<b>13a</b>		
<b>b</b> Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	<b>13b</b>		
<b>c</b> Enter the amount of reserves on hand.	<b>13c</b>		
<b>14a</b> Did the organization receive any payments for indoor tanning services during the tax year?	<b>14a</b>		X
<b>b</b> If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O.	<b>14b</b>		

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response to any question in this Part VI

☒**Section A. Governing Body and Management**

	Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	15	
<b>b</b> Enter the number of voting members included in line 1a, above, who are independent	15	
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		<input checked="" type="checkbox"/>
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		<input checked="" type="checkbox"/>
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		<input checked="" type="checkbox"/>
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets?		<input checked="" type="checkbox"/>
<b>6</b> Did the organization have members or stockholders?		<input checked="" type="checkbox"/>
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		<input checked="" type="checkbox"/>
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		<input checked="" type="checkbox"/>
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>a</b> The governing body?	<input checked="" type="checkbox"/>	
<b>b</b> Each committee with authority to act on behalf of the governing body?	<input checked="" type="checkbox"/>	
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		<input checked="" type="checkbox"/>

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates?		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<input checked="" type="checkbox"/>	
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13	<input checked="" type="checkbox"/>	
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	<input checked="" type="checkbox"/>	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	<input checked="" type="checkbox"/>	
<b>13</b> Did the organization have a written whistleblower policy?	<input checked="" type="checkbox"/>	
<b>14</b> Did the organization have a written document retention and destruction policy?	<input checked="" type="checkbox"/>	
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official		<input checked="" type="checkbox"/>
<b>b</b> Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		<input checked="" type="checkbox"/>
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		<input checked="" type="checkbox"/>
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed **None**

**18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☒ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

**19** Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year

**20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization: **DEBORAH SAUNDERS - 401-921-2434**  
**1540 PONTIAC AVENUE, CRANSTON, RI 02920-2825**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response to any question in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) ANNETTE CERILLI PRESIDENT	10.00	X						0.	0.	0.
(2) RACHELLE GREEN VICE PRESIDENT	3.00	X						0.	0.	0.
(3) JAMES SINMAN TREASURER	3.00	X						0.	0.	0.
(4) JULIA ANN SLOM SECRETARY	3.00	X						0.	0.	0.
(5) HALEY DUARTE BOARD MEMBER	3.00	X						0.	0.	0.
(6) LAUREN CONWAY BOARD MEMBER	3.00	X						0.	0.	0.
(7) HENRY CUGNO BOARD MEMBER	3.00	X						0.	0.	0.
(8) CHRISTINE CUNNEEN BOARD MEMBER	3.00	X						0.	0.	0.
(9) DONNA CORVESE BOARD MEMBER	3.00	X						0.	0.	0.
(10) JULIE MAGUIRE BOARD MEMBER	3.00	X						0.	0.	0.
(11) JEAN MURRAY BOARD MEMBER	3.00	X						0.	0.	0.
(12) ALISON REUTER BOARD MEMBER	3.00	X						0.	0.	0.
(13) ARMANDO RICCI BOARD MEMBER	3.00	X						0.	0.	0.
(14) MATT FAIR BOARD MEMBER	3.00	X						0.	0.	0.
(15) KERRI LEVESQUE BOARD MEMBER	3.00	X						0.	0.	0.
(16) DEBORAH SAUNDERS EXECUTIVE DIRECTOR	20.00			X				0.	51,077.	0.



<b>Part VII</b>	<b>Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees</b> <i>(continued)</i>
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(A) Name and title	(B) Average hours per week  (list any hours for related organizations below line)	(C) Position  (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
<b>1b Sub-total</b>								0.	51,077.	0.
<b>c Total from continuation sheets to Part VII, Section A</b>								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b>								0.	51,077.	0.

2	Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization	0
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		Yes	No
3	Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

## Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
MERCURY MAIL SERVICES LLC, 1971 DAVIS STREET, SAN LEANDRO, CA 94577-1262	MAILERS	128,316.
2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶		1

**Part VIII** Statement of RevenueCheck if Schedule O contains a response to any question in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a	Federated campaigns	1a				
	b	Membership dues	1b				
	c	Fundraising events	1c				
	d	Related organizations	1d				
	e	Government grants (contributions)	1e				
	f	All other contributions, gifts, grants, and similar amounts not included above	1f				
	g	Noncash contributions included in lines 1a-1f \$					
	h	Total. Add lines 1a-1f					
	Program Service Revenue	2 a	PROCEEDS OF DONATED GO	Business Code 423000	2,104,279.	2,104,279.	
b							
c							
d							
e							
f		All other program service revenue					
g		Total. Add lines 2a-2f		2,104,279.			
Other Revenue		3	Investment income (including dividends, interest, and other similar amounts)		53.	53.	
	4	Income from investment of tax-exempt bond proceeds					
	5	Royalties					
	6 a	Gross rents	(i) Real	(ii) Personal			
		b	Less: rental expenses				
		c	Rental income or (loss)				
		d	Net rental income or (loss)				
	7 a	Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other			
		b	Less: cost or other basis and sales expenses				
		c	Gain or (loss)				
		d	Net gain or (loss)				
	8 a	Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a				
		b	Less: direct expenses	b			
		c	Net income or (loss) from fundraising events				
	9 a	Gross income from gaming activities. See Part IV, line 19	a				
		b	Less: direct expenses	b			
		c	Net income or (loss) from gaming activities				
	10 a	Gross sales of inventory, less returns and allowances	a				
		b	Less: cost of goods sold	b			
		c	Net income or (loss) from sales of inventory				
Miscellaneous Revenue		Business Code					
11 a							
	b						
	c						
	d	All other revenue					
	e	Total. Add lines 11a-11d					
12	Total revenue. See instructions.		2,104,332.	2,104,332.	0.	0.	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response to any question in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>1</b> Grants and other assistance to governments and organizations in the United States. See Part IV, line 21	515,616.	515,616.		
<b>2</b> Grants and other assistance to individuals in the United States. See Part IV, line 22				
<b>3</b> Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
<b>4</b> Benefits paid to or for members				
<b>5</b> Compensation of current officers, directors, trustees, and key employees	51,077.			51,077.
<b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>7</b> Other salaries and wages	683,111.		116,192.	566,919.
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
<b>9</b> Other employee benefits	37,639.		6,022.	31,617.
<b>10</b> Payroll taxes	75,942.		12,151.	63,791.
<b>11</b> Fees for services (non-employees):				
<b>a</b> Management				
<b>b</b> Legal				
<b>c</b> Accounting				
<b>d</b> Lobbying				
<b>e</b> Professional fundraising services. See Part IV, line 17				
<b>f</b> Investment management fees				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)				
<b>12</b> Advertising and promotion	23,979.			23,979.
<b>13</b> Office expenses	12,874.		6,437.	6,437.
<b>14</b> Information technology				
<b>15</b> Royalties				
<b>16</b> Occupancy	64,794.		32,397.	32,397.
<b>17</b> Travel	2,424.			2,424.
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials				
<b>19</b> Conferences, conventions, and meetings				
<b>20</b> Interest	1,676.			1,676.
<b>21</b> Payments to affiliates				
<b>22</b> Depreciation, depletion, and amortization	37,632.			37,632.
<b>23</b> Insurance	34,667.			34,667.
<b>24</b> Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a</b> TRUCK EXPENSES	276,154.			276,154.
<b>b</b> MAILINGS	133,239.			133,239.
<b>c</b> PROFESSIONAL FEES	37,838.		37,838.	
<b>d</b> TELEPHONE	31,645.			31,645.
<b>e</b> All other expenses	27,919.			27,919.
<b>25</b> Total functional expenses. Add lines 1 through 24e	2,048,226.	515,616.	211,037.	1,321,573.
<b>26</b> Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

**Part X Balance Sheet**Check if Schedule O contains a response to any question in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash - non-interest-bearing	165,397.	1	185,993.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	180,354.	4	210,245.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	8,417.	9	9,292.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 193,399.		
	b Less: accumulated depreciation	10b 100,234.	10c	93,165.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
15 Other assets. See Part IV, line 11		15		
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 34)	452,188.	16	498,695.	
<b>Liabilities</b>	17 Accounts payable and accrued expenses	37,208.	17	38,520.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	26,563.	23	15,386.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	63,400.	25	63,666.
	26 <b>Total liabilities.</b> Add lines 17 through 25	127,171.	26	117,572.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>			
	27 Unrestricted net assets	325,017.	27	381,123.
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 <b>Total net assets or fund balances</b>	325,017.	33	381,123.	
34 <b>Total liabilities and net assets/fund balances</b>	452,188.	34	498,695.	

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response to any question in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	2,104,332.
2	Total expenses (must equal Part IX, column (A), line 25)	2	2,048,226.
3	Revenue less expenses Subtract line 2 from line 1	3	56,106.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	325,017.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	381,123.

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response to any question in this Part XII ☒

- 1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other \_\_\_\_\_  
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.

- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?

If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both.

☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis

- b Were the organization's financial statements audited by an independent accountant?

If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:

☐ Separate basis ☒ Consolidated basis ☐ Both consolidated and separate basis

- c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.

- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

- b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		X
2b	X	
2c	X	
3a		X
3b		

Form 990 (2012)

**SCHEDULE A**  
(Form 990 or 990-EZ)

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

**2012**

Open to Public  
Inspection

Name of the organization

**Big Sisters Fund**

Employer identification number

**06-1472524**

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is. (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 ☐ A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 ☒ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I      b ☒ Type II      c ☐ Type III - Functionally integrated      d ☐ Type III - Non-functionally integrated
- e ☒ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? ☐
- (ii) A family member of a person described in (i) above? ☐
- (iii) A 35% controlled entity of a person described in (i) or (ii) above? ☐
- h Provide the following information about the supported organization(s).

	Yes	No
11g(i)		<input checked="" type="checkbox"/>
11g(ii)		<input checked="" type="checkbox"/>
11g(iii)		<input checked="" type="checkbox"/>

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
BIG BROTHERS BIG SISTERS	22-2606942	11A	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		487,200.
<b>Total</b>	<b>1</b>								<b>487,200.</b>

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2012

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1 through 3						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6 Public support.</b> Subtract line 5 from line 4						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
<b>7</b> Amounts from line 4						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>11 Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f))	14	%
<b>15</b> Public support percentage from 2011 Schedule A, Part II, line 14	15	%
<b>16a 33 1/3% support test - 2012.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 33 1/3% support test - 2011.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>17a 10% -facts-and-circumstances test - 2012.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>b 10% -facts-and-circumstances test - 2011.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

Schedule A (Form 990 or 990-EZ) 2012

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> <span style="float: right;">► <input type="checkbox"/></span>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2012 (line 8, column (f) divided by line 13, column (f)) . . . . .	<b>15</b>	%
<b>16</b> Public support percentage from 2011 Schedule A, Part III, line 15	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2012 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2011 Schedule A, Part III, line 17	<b>18</b>	%

**19a 33 1/3% support tests - 2012.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**b 33 1/3% support tests - 2011.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► ☐



**SCHEDULE D**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

▶ **Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**  
▶ **Attach to Form 990. ▶ See separate instructions.**

OMB No 1545-0047

**2012**

**Open to Public Inspection**

Name of the organization

**Big Sisters Fund**

Employer identification number

**06-1472524**

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		

- 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No
- 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

**Part II Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7

- 1 Purpose(s) of conservation easements held by the organization (check all that apply).
- |  |  |
|--|--|
| <input type="checkbox"/> Preservation of land for public use (e.g., recreation or education) | <input type="checkbox"/> Preservation of an historically important land area |
| <input type="checkbox"/> Protection of natural habitat                                       | <input type="checkbox"/> Preservation of a certified historic structure      |
| <input type="checkbox"/> Preservation of open space  |  |
- 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year
- |  |  |
|--|--|
|  | <b>Held at the End of the Tax Year</b> |
| a Total number of conservation easements   | <b>2a</b>                              |
| b Total acreage restricted by conservation easements   | <b>2b</b>                              |
| c Number of conservation easements on a certified historic structure included in (a)   | <b>2c</b>                              |
| d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register | <b>2d</b>                              |
- 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ \_\_\_\_\_
- 4 Number of states where property subject to conservation easement is located ▶ \_\_\_\_\_
- 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No
- 6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ \_\_\_\_\_
- 7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ \_\_\_\_\_
- 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No
- 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

- 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items
- b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:
- |  |            |
|--|------------|
| (i) Revenues included in Form 990, Part VIII, line 1 | ▶ \$ _____ |
| (ii) Assets included in Form 990, Part X             | ▶ \$ _____ |
- 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:
- |  |            |
|--|------------|
| a Revenues included in Form 990, Part VIII, line 1 | ▶ \$ _____ |
| b Assets included in Form 990, Part X              | ▶ \$ _____ |

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a ☐ Public exhibition  
 b ☐ Scholarly research  
 c ☐ Preservation for future generations  
 d ☐ Loan or exchange programs  
 e ☐ Other \_\_\_\_\_

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c Beginning balance  
 d Additions during the year  
 e Distributions during the year  
 f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

**Part V Endowment Funds.** Complete if the organization answered "Yes" to Form 990, Part IV, line 10

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☐ %  
 b Permanent endowment ☐ %  
 c Temporarily restricted endowment ☐ %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations  
 (ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R? ☐

4 Describe in Part XIII the intended uses of the organization's endowment funds

**Part VI Land, Buildings, and Equipment.** See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		188,899.	96,559.	92,340.
e Other		4,500.	3,675.	825.
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				93,165.

**Part VII Investments - Other Securities.** See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

**Part VIII Investments - Program Related.** See Form 990, Part X, line 13

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

**Part IX Other Assets.** See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

**Part X Other Liabilities.** See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) <b>ACCRUED EXPENSES</b>	<b>44,203.</b>
(3) <b>DUE TO RELATED ENTITY</b>	<b>19,463.</b>
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

63,666.

2. FIN 48 (ASC 740) Footnote. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☐

Part XI	Reconciliation of Revenue per Audited Financial Statements With Revenue per Return
---------	--

Part I		Total revenue, gains, and other support per audited financial statements		Total revenue, gains, and other support per audited financial statements	
1	Total revenue, gains, and other support per audited financial statements	1	2,104,332.		
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12				
a	Net unrealized gains on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII)	2d			
e	Add lines 2a through 2d	2e	0.		
3	Subtract line 2e from line 1	3	2,104,332.		
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII)	4b			
c	Add lines 4a and 4b	4c	0.		
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	2,104,332.		

<b>Part XII</b>	<b>Reconciliation of Expenses per Audited Financial Statements With Expenses per Return</b>
-----------------	---

<b>1</b>	Total expenses and losses per audited financial statements . . . .		<b>1</b>	<b>2,048,226.</b>
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25			
<b>a</b>	Donated services and use of facilities . . . . .	<b>2a</b>		
<b>b</b>	Prior year adjustments . . . . .	<b>2b</b>		
<b>c</b>	Other losses . . . . .	<b>2c</b>		
<b>d</b>	Other (Describe in Part XIII) . . . . .	<b>2d</b>		
<b>e</b>	Add lines <b>2a</b> through <b>2d</b> . . . . .		<b>2e</b>	<b>0.</b>
<b>3</b>	Subtract line <b>2e</b> from line <b>1</b> . . . . .		<b>3</b>	<b>2,048,226.</b>
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b . . . . .	<b>4a</b>		
<b>b</b>	Other (Describe in Part XIII.) . . . . .	<b>4b</b>		
<b>c</b>	Add lines <b>4a</b> and <b>4b</b> . . . . .		<b>4c</b>	<b>0.</b>
<b>5</b>	Total expenses. Add lines <b>3</b> and <b>4c</b> . (This must equal Form 990, Part I, line 18)		<b>5</b>	<b>2,048,226.</b>

## Part XIII Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Name of the organization

**Employer identification number**  
**06-1472524**

# Big Sisters Fund

<b>Part I</b>	<b>General Information on Grants and Assistance</b>
---------------	---

**1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No

**2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.**

Part II	Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
BIG BROTHERS BIG SISTERS OF THE OCEAN STATE - 1540 PONTIAC AVENUE - CRANSTON, RI 02920	22-2606942	501(c)(3)	0.	0.			FUNDING FOR MENTORING PROGRAM
BIG SISTERS/BIG BROTHERS OF SE CT 2470 FAIRFIELD AVE BRIDGEPORT, CT 06605	06-0812978	501(c)(3)	0.	0.			FUNDING FOR MENTORING PROGRAM
BIG BROTHERS OF RI 3300 PAWTUCKET AVENUE EAST PROVIDENCE, RI 02915	05-0270453	501(c)(3)	0.	0.			FUNDING FOR MENTORING PROGRAM

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table

**3** Enter total number of other organizations listed in the line 1 table

**LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.**

Schedule I (Form 990) (2012)



**SCHEDULE J  
(Form 990)**

**Compensation Information**

OMB No 1545-0047

**2012**

Open to Public  
Inspection

For certain Officers, Directors, Trustees, Key Employees, and Highest  
Compensated Employees

▶ Complete if the organization answered "Yes" to Form 990,  
Part IV, line 23.

▶ Attach to Form 990. ▶ See separate instructions.

Department of the Treasury  
Internal Revenue Service

Name of the organization

**Big Sisters Fund**

Employer identification number

**06-1472524**

**Part I Questions Regarding Compensation**

**1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990,  
Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items

- |  |  |
|--|--|
| <input type="checkbox"/> First-class or charter travel             | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions                     | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees   |
| <input type="checkbox"/> Discretionary spending account            | <input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef) |

**b** If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or  
reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all officers, directors,  
trustees, and the CEO/Executive Director, regarding the items checked in line 1a?

**3** Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's  
CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to  
establish compensation of the CEO/Executive Director, but explain in Part III

- |  |   |
|--|---|
| <input type="checkbox"/> Compensation committee              | <input type="checkbox"/> Written employment contract                                |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study                               |
| <input type="checkbox"/> Form 990 of other organizations     | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

**4** During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing  
organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan?
- c** Participate in, or receive payment from, an equity-based compensation arrangement?

If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

**Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9.**

**5** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation  
contingent on the revenues of

- a** The organization?
- b** Any related organization?

If "Yes" to line 5a or 5b, describe in Part III.

**6** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation  
contingent on the net earnings of

- a** The organization?
- b** Any related organization?

If "Yes" to line 6a or 6b, describe in Part III

**7** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments  
not described in lines 5 and 6? If "Yes," describe in Part III

**8** Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the  
initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

**9** If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in  
Regulations section 53.4958-6(c)?

Yes No

1b

2

4a

4b

4c

5a

5b

6a

6b

7

8

9

X

X

X

X

X

X

X

X

X





**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.  
▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

**2012**

Open to Public  
Inspection

Name of the organization

Big Sisters Fund

Employer identification number

06-1472524

Form 990, Part I, Line 1, Description of Organization Mission:

COLLECT GENTLY USED GOODS AND CLOTHING TO RAISE FUNDS TO SUPPORT BIG  
BROTHERS BIG SISTERS OF THE OCEAN STATE'S MENTORING PROGRAM.

Form 990, Part VI, Section B, line 11: THE FORM 990 IS PREPARED BY THE  
BOARD TREASURER, TAKING INFORMATION FROM THE AUDITED FINANCIAL STATEMENTS  
WITH INPUT FROM THE STAFF, AND IS REVIEWED AND SIGNED BY THE AGENCY  
DIRECTOR. A COPY OF THE FORM 990 IS AVAILABLE TO ANYONE WHO REQUESTS IT.

Form 990, Part VI, Section B, Line 12c: THE POLICY IS DISTRIBUTED TO BOARD  
OF DIRECTORS AND STAFF PERIODICALLY AND THEY ARE ASKED TO DISCLOSE ANY  
CONFLICTS OF INTEREST OR ETHICAL CONCERNS.

Form 990, Part VI, Section C, Line 19: A STATMENT IS PUBLISHED IN OUR  
ANNUAL REPORT, WHICH IS ALSO POSTED ON OUR WEBSITE, THAT THE FINANCIAL  
STATEMENTS AND CONFLICT OF INTEREST POLICY ARE AVAILABLE UPON REQUEST.

FORM 990, PART XII, LINE 2C:

THE FINANCE COMMITTEE SELECTS THE INDEPENDENT AUDITOR, PERIODICALLY  
PUTTING OUT THE ENGAGEMENT FOR BID. IT REVIEWS THE FINANCIAL STATEMENTS  
INCLUDING A PRESENTATION FROM THE AUDITORS EACH YEAR.

## Related Organizations and Unrelated Partnerships

▶ Complete if the organization answered "Yes" to Form 990, Part IV, line 33, 34, 35, 36, or 37.  
▶ Attach to Form 990.  
▶ See separate instructions.

2012

**Open to Public Inspection**

Name of the organization

# Big Sisters Fund

**Employer identification number**  
**06-1472524**

**Part I Identification of Disregarded Entities (Complete if the organization answered "Yes" to Form 990, Part IV, line 33 )**

[illegible]

**Part II**

**Identification of Related Tax-Exempt Organizations** (Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.)

[illegible]

**For Paperwork Reduction Act Notice, see the Instructions for Form 990.**

Schedule R (Form 990) 2012



**Part V Transactions With Related Organizations** (Complete if the organization answered "Yes" to Form 990, Part IV, line 34, 35b, or 36.)**Note.** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?**a** Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity**b** Gift, grant, or capital contribution to related organization(s)**c** Gift, grant, or capital contribution from related organization(s)**d** Loans or loan guarantees to or for related organization(s)**e** Loans or loan guarantees by related organization(s)**f** Dividends from related organization(s)**g** Sale of assets to related organization(s)**h** Purchase of assets from related organization(s)**i** Exchange of assets with related organization(s)**j** Lease of facilities, equipment, or other assets to related organization(s)**k** Lease of facilities, equipment, or other assets from related organization(s)**l** Performance of services or membership or fundraising solicitations for related organization(s)**m** Performance of services or membership or fundraising solicitations by related organization(s)**n** Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)**o** Sharing of paid employees with related organization(s)**p** Reimbursement paid to related organization(s) for expenses**q** Reimbursement paid by related organization(s) for expenses**r** Other transfer of cash or property to related organization(s)**s** Other transfer of cash or property from related organization(s)**2** If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of other organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved	
			Yes	No
(1) BIG BROTHER BIG SISTERS OF THE OCEAN STATE	B	487,200.		
(2) BIG BROTHER BIG SISTERS OF THE OCEAN STATE	L	0.		
(3) BIG BROTHER BIG SISTERS OF THE OCEAN STATE	M	0.		
(4) BIG BROTHER BIG SISTERS OF THE OCEAN STATE	N	0.		
(5) BIG BROTHER BIG SISTERS OF THE OCEAN STATE	O	0.		
(6)				



<b>Part VII</b>	<b>Supplemental Information</b>
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Complete this part to provide additional information for responses to questions on Schedule R (see instructions).

[illegible]

**BIG BROTHERS BIG SISTERS OF THE**  
**OCEAN STATE, INC. AND SUBSIDIARY**

**CONSOLIDATED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION  
YEARS ENDED DECEMBER 31, 2012 AND 2011  
WITH  
REPORT OF INDEPENDENT AUDITORS**

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**DECEMBER 31, 2012 AND 2011**

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## **REPORT OF INDEPENDENT AUDITORS**

Board of Directors  
Big Brothers Big Sisters of the Ocean State, Inc. and  
Subsidiary

We have audited the accompanying consolidated financial statements of Big Brothers Big Sisters of the Ocean State, Inc. (a non-profit organization) and subsidiary (a non-profit organization), which comprise the consolidated statements of financial position as of December 31, 2012 and 2011, and the related consolidated statements of activities, changes in net assets, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of the Ocean State, Inc. and subsidiary as of December 31, 2012 and 2011, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matter

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The supplementary schedules on Pages 20 - 31 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

*Braun PC*

Providence, Rhode Island  
June 13, 2013

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2012 AND 2011**

**ASSETS**

	<b><u>2012</u></b>	<b><u>2011</u></b>
<b>Current assets:</b>		
Cash and cash equivalents	\$ 452,577	\$ 407,583
Investments	716,779	657,133
Accounts receivable	210,245	185,683
<b>Total current assets</b>	<u>1,379,601</u>	<u>1,250,399</u>
<b>Other assets:</b>		
Other assets	30,033	29,150
<b>Total other assets</b>	<u>30,033</u>	<u>29,150</u>
<b>Property and equipment, net</b>	<u>104,123</u>	<u>117,688</u>
<b>TOTAL ASSETS</b>	<u>\$ 1,513,757</u>	<u>\$ 1,397,237</u>

**LIABILITIES AND NET ASSETS**

<b>Current liabilities:</b>		
Accounts payable and accrued expenses	\$ 49,629	\$ 67,627
Accrued payroll	76,929	78,511
Capital lease - current portion	13,668	12,941
Deferred revenue	15,250	1,225
<b>Total current liabilities</b>	<u>155,476</u>	<u>160,304</u>
<b>Capital lease - net of current portion</b>	<u>3,516</u>	<u>17,184</u>
<b>TOTAL LIABILITIES</b>	<u>158,992</u>	<u>177,488</u>
<b>Net assets:</b>		
Unrestricted	1,222,427	1,051,025
Temporarily restricted	67,359	105,495
Permanently restricted	64,979	63,229
<b>Total net assets</b>	<u>1,354,765</u>	<u>1,219,749</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 1,513,757</u>	<u>\$ 1,397,237</u>

*The accompanying notes are an integral part of the consolidated financial statements*

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATED STATEMENTS OF ACTIVITIES**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b>Changes in unrestricted net assets:</b>		
<b>Support and Revenue:</b>		
Proceeds of donated goods	\$ 2,104,279	\$ 1,766,919
Fundraising	174,048	123,226
Grant income	76,901	260,669
Contributions	40,241	50,332
Investment income	61,174	913
Other revenue	76	1,411
<b>Total unrestricted support and revenue</b>	<u>2,456,719</u>	<u>2,203,470</u>
<b>Net assets released from restrictions:</b>		
Satisfaction of scholarships	3,000	1,500
Satisfaction of program expenses	64,167	14,833
<b>Total net assets released from restrictions</b>	<u>67,167</u>	<u>16,333</u>
<b>Expenses:</b>		
Program Services	631,805	684,479
Fundraising	1,444,881	1,242,550
Management and general	275,798	225,924
<b>Total expenses</b>	<u>2,352,484</u>	<u>2,152,953</u>
<b>Increase in unrestricted net assets</b>	<u>171,402</u>	<u>66,850</u>
<b>Changes in temporarily restricted net assets:</b>		
Contributions	29,000	82,000
Investment income	31	30
Net assets released from restrictions	(67,167)	(16,333)
<b>Increase (decrease) in temporarily restricted net assets</b>	<u>(38,136)</u>	<u>65,697</u>
<b>Changes in permanently restricted net assets:</b>		
Contributions	1,750	1,000
<b>Increase in permanently restricted net assets</b>	<u>1,750</u>	<u>1,000</u>
<b>Increase in net assets</b>	<u>\$ 135,016</u>	<u>\$ 133,547</u>

*The accompanying notes are an integral part of the consolidated financial statements*

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATED STATEMENTS OF CHANGES IN NET ASSETS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b><i>Unrestricted net assets:</i></b>		
Balance beginning of year	\$ 1,051,025	\$ 984,175
Increase in unrestricted net assets	171,402	66,850
<b><i>Unrestricted net assets at end of year</i></b>	<u>1,222,427</u>	<u>1,051,025</u>
<b><i>Temporarily restricted net assets:</i></b>		
Balance beginning of year	105,495	39,798
Increase (decrease) in temporarily restricted net assets	(38,136)	65,697
<b><i>Temporarily restricted net assets at end of year</i></b>	<u>67,359</u>	<u>105,495</u>
<b><i>Permanently restricted net assets:</i></b>		
Balance beginning of year	63,229	62,229
Increase in permanently restricted net assets	1,750	1,000
<b><i>Permanently restricted net assets at end of year</i></b>	<u>64,979</u>	<u>63,229</u>
<b><i>Total net assets</i></b>	<u>\$ 1,354,765</u>	<u>\$ 1,219,749</u>

*The accompanying notes are an integral part of the consolidated financial statements*

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATED STATEMENTS OF CASH FLOWS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b><i>Cash flows from operating activities:</i></b>		
Change in net assets	\$ 135,016	\$ 133,547
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	46,912	34,674
Net realized and unrealized (gain) loss on investments	(38,963)	18,564
(Increase) decrease in:		
Accounts receivable	(24,562)	(20,037)
Other assets	(883)	(8,316)
Increase (decrease) in:		
Accounts payable and accrued expenses	(17,995)	30,406
Accrued payroll	(1,582)	29,554
Deferred revenue	14,025	(28,100)
Deferred rent	-	(9,334)
<b><i>Net cash provided by operating activities</i></b>	<u>111,968</u>	<u>180,958</u>
<b><i>Cash flows from investing activities:</i></b>		
Purchase of property and equipment	(33,347)	(60,307)
Proceeds from sale of investments	167,488	135,993
Purchase of investments	(188,174)	(192,026)
<b><i>Net cash used by investing activities</i></b>	<u>(54,033)</u>	<u>(116,340)</u>
<b><i>Cash flows from financing activities:</i></b>		
Principal payments on capital leases	(12,941)	(11,488)
<b><i>Net cash used by financing activities</i></b>	<u>(12,941)</u>	<u>(11,488)</u>
<b><i>Net increase in cash and cash equivalents</i></b>	44,994	53,130
<b><i>Cash and cash equivalents at beginning of year</i></b>	<u>407,583</u>	<u>354,453</u>
<b><i>Cash and cash equivalents at end of year</i></b>	<u>\$ 452,577</u>	<u>\$ 407,583</u>
<b><i>Supplemental Disclosure of Cash Flow Information</i></b>		
Cash paid for interest	<u>\$ 2,067</u>	<u>\$ 1,132</u>

*The accompanying notes are an integral part of the consolidated financial statements*

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

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**1. ORGANIZATION**

**Big Brothers Big Sisters of the Ocean State, Inc.**

The Big Brothers Big Sisters of the Ocean State, Inc. (the Agency) is a non-profit corporation established to provide guidance and companionship to girls and boys through individual relationships with adult volunteers.

**Big Sisters Fund**

The Big Sisters Fund (the Fund) was formed in 1997 to collect used household items and clothes to raise funds to enable the Agency to further its mission. The By-Laws and Articles of Incorporation provide that the Agency shall be the sole member of the net earnings of the Fund. In the event that the Fund is liquidated or dissolved, all property and assets of the Fund remaining after providing for all debts and other expenses shall be distributed to the Agency.

**2. SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Presentation***

The accompanying consolidated financial statements include the Big Brothers Big Sisters of the Ocean State, Inc. and its subsidiary the Big Sisters Fund which are collectively referred to as the Organization. The consolidated financial statements are presented to eliminate all significant inter-organization balances and transactions and to provide a more meaningful presentation of the economic activity of these Organizations.

***Cash and Cash Equivalents***

For financial statement purposes, the Organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents, except those funds that the Board has designated for investment.

***Investments***

Investments are recorded in accordance with accounting principles generally accepted in the United States of America (GAAP). Accordingly, investments in marketable securities are recorded at their fair value in the statement of financial position. Fair value is established by quoted market values. The unrealized gain or loss on investments is reflected in the statement of activities as part of investment income. Investment costs of \$7,183 and \$6,945 related to investment income is netted with investment income for the years ended December 31, 2012 and 2011, respectively. See Note 4 for discussion of fair value measurements. The Organization has a formal investment policy which provides for sufficient liquidity of assets. The investments must utilize a diversified approach including cash equivalents, bonds and various equity securities. The policy also provides for the usage of fixed income investments to provide a source of current income, to serve as a hedge against deflation and to reduce the variability of the total market value of the endowment.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

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**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Accounts and Notes Receivable***

The Organization uses the reserve method for uncollectible accounts. Accordingly, the Organization has estimated the allowance reserve to be zero based on experience and review of current receivables at December 31, 2012 and 2011.

The Organization received approximately 84.6% of its total revenue for the year ended December 31, 2012 from one customer. In addition, 100% of the receivable balance at December 31, 2012 is due from one customer.

***Property, Equipment and Depreciation***

Property and equipment is stated at cost. The cost and accumulated depreciation of assets sold or retired are removed from the respective accounts and any gain or loss is recorded in earnings. Maintenance and repairs are charged to expense when incurred. Depreciation is provided on the straight-line basis over the estimated useful lives of the assets as follows:

<u>Assets</u>	<u>Life</u>
Equipment.....	5 – 10 years
Furniture and fixtures.....	5 – 7 years
Computer hardware and software .....	5 years

Capital assets are defined by the Organization as assets with an initial individual cost of \$600 or more and an estimated useful life in excess of one year.

In accordance with GAAP, the Organization reviews long-lived assets and all intangible assets for impairment whenever events or changes in circumstances indicate that the carrying amount of such assets may not be recoverable. Any long-lived assets held for disposal are reported at the lower of their carrying amounts or fair value less cost to sell. Recoverability of these assets is determined by comparing the forecasted undiscounted net cash flows of the operation to which the assets relate to the carrying amount. If the operation is determined to be unable to recover the carrying amount of its assets, then intangible assets are written down to fair value first, followed by the other long-lived assets of the operation. Fair value is determined based on discounted cash flows or appraised values, depending on the nature of the assets. Management's review of such assets of the Organization has not indicated any material adverse effect on the Organization's consolidated financial position or results of operations.

***Net Assets***

The financial statement presentation follows GAAP for Financial Statements of Not-for-Profit Organizations. The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

The Organization reports gifts of cash and other assets as temporarily restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are released and reclassified to unrestricted net assets. Donor restricted contributions and support whose restrictions are met in the same reporting period are reported as unrestricted contributions.

(CONTINUED)



**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

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**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Net Assets (Continued)***

Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long-lived assets must be maintained, the Organization reports expirations of donor restrictions when donated or purchased long-lived assets are placed in service.

Net assets are classified as follows:

**Unrestricted Net Assets** consists of the net resources available to support normal operations.

**Temporarily Restricted Net Assets** consist of amounts given with donor specified purposes for which expenditures satisfying those purposes have not been made.

**Permanently Restricted Net Assets** consist of amounts given with the stipulation that the principal be maintained intact in perpetuity. Income from these investments may be used to fund operations or may be restricted by donor stipulations.

***Use of Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

***Advertising Costs***

It is the Organization's policy to expense advertising costs as incurred. The Organization has incurred advertising costs of \$23,979 and \$14,319 for the years ended December 31, 2012 and 2011, respectively.

***Contributed Services***

The Organization receives donated services from a variety of unpaid volunteers assisting the Organization. No amounts have been recognized in the accompanying statement of activities because the criteria for recognition of such volunteer effort under GAAP have not been satisfied.

***Income Taxes***

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Organization is also exempt from Rhode Island income taxes. However, income from certain activities not directly related to the Organization's tax-exempt purpose may be subject to taxation as unrelated business income at both the state and federal levels. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

The Organization evaluates all significant tax positions as required by GAAP. As of December 31, 2012 and 2011, the Organization does not believe that it has taken any tax positions that would require the recording of any additional tax liability nor does it believe that there are any unrealized tax benefits that would either increase or decrease within the next twelve months. The Organization's income tax returns are subject to examination by the appropriate taxing jurisdictions. As of December 31, 2012, the Organization's federal and state tax returns generally remain open for the last three years.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Subsequent Events***

The Organization has evaluated all subsequent events through June 13, 2013, the date the financial statements were available to be issued.

**3. INVESTMENTS**

Investment balances are carried at fair value. At December 31, investments consisted of the following:

	<u>2012</u>	<u>2011</u>
Common stocks .....	\$ 171,829	\$ 288,657
Bonds.....	332,724	311,795
Mutual funds .....	<u>212,226</u>	<u>56,681</u>
<b><i>Investments</i></b> .....	<b><u>\$ 716,779</u></b>	<b><u>\$ 657,133</u></b>

The following is a summary of income/gains (losses) on investments for the years ended December 31,

	<u>2012</u>	<u>2011</u>
Interest income.....	\$ 22,242	\$ 19,507
Realized gains.....	18,781	3,699
Unrealized gains (losses).....	<u>20,182</u>	<u>(22,263)</u>
<b><i>Total income/gain</i></b> .....	<b><u>\$ 61,205</u></b>	<b><u>\$ 943</u></b>

**4. FAIR VALUE MEASUREMENTS**

The carrying amount of cash and cash equivalents approximates fair value. The carrying amount of accounts receivable, other assets, prepaid rent, accounts payable and accrued expenses, accrued payroll, line of credit, deferred rent and deferred revenue approximates fair value due to their short-term nature. The carrying amount of long-term debt approximates fair value as the interest rate approximates current market rates for debt with similar remaining maturities.

GAAP defines fair value, establishes a framework for measuring fair value, establishes a fair value hierarchy based on the quality of inputs used to measure fair value, and enhances disclosure requirements for fair value measurement. The Organization accounts for a significant portion of financial instruments at fair value or considers fair value in their measurement for financial assets and liabilities that are re-measured and reported at fair value at each reporting period, except for nonfinancial assets and nonfinancial liabilities that are recognized or disclosed at fair value in the financial statements on a nonrecurring basis.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

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**4. FAIR VALUE MEASUREMENTS (Continued)**

GAAP defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. GAAP also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value:

**Basis of Fair Value Measurement**

**Level 1:** Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.

**Level 2:** Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

**Level 3:** Inputs to the valuation methodology are unobservable and significant to the fair value measurements.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value.

*Common Stocks:* Valued at the share price listed in the active trading market (NYSE, AMEX, NASDAQ) times the number of shares held by the Organizations at year end.

*Bonds:* Valued at the share price listed in the active trading market (NYSE, AMEX, NASDAQ) times the number of shares held by the Organizations at year end.

*Mutual Funds:* Valued at the net asset value of shares held by the plan at year end.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.,**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**4. FAIR VALUE MEASUREMENTS (Continued)**

As of December 31, 2012, there have been no changes in the valuation methodologies from 2011.

*The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of December 31, 2012:*

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Corporate and Government Bonds:				
A	\$ 65,836	\$ -	\$ -	\$ 65,836
AA	11,502			11,502
AAA	94,491			94,491
Total bonds	<u>171,829</u>	<u>-</u>	<u>-</u>	<u>171,829</u>
Common Stocks:				
Consumer discretionary	26,301			26,301
Energy	33,749			33,749
Financials	36,750			36,750
Health care	39,815			39,815
Industrials	63,896			63,896
Technology	113,656			113,656
Consumer Staples	18,557			18,557
Total common stocks	<u>332,724</u>	<u>-</u>	<u>-</u>	<u>332,724</u>
Mutual Funds:				
Equity	61,503			61,503
Fixed Income	150,723			150,723
Total mutual funds	<u>212,226</u>	<u>-</u>	<u>-</u>	<u>212,226</u>
<b>Total assets at fair value</b>	<b><u>\$ 716,779</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 716,779</u></b>

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**4. FAIR VALUE MEASUREMENTS (Continued)**

*The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of December 31, 2011:*

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Corporate and Government Bonds:				
A	\$ 82,101	\$ -	\$ -	\$ 82,101
AA	10,967			10,967
AAA	195,589			195,589
Total bonds	<u>288,657</u>	<u>-</u>	<u>-</u>	<u>288,657</u>
Common Stocks:				
Consumer discretionary	21,204			21,204
Energy	22,573			22,573
Financials	30,740			30,740
Health care	54,129			54,129
Industrials	76,011			76,011
Technology	107,138			107,138
Total common stocks	<u>311,795</u>	<u>-</u>	<u>-</u>	<u>311,795</u>
Mutual Funds:				
Equity	38,210			38,210
Fixed Income	18,471			18,471
Total mutual funds	<u>56,681</u>	<u>-</u>	<u>-</u>	<u>56,681</u>
<b>Total assets at fair value</b>	<b><u>\$ 657,133</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 657,133</u></b>

**5. PROPERTY AND EQUIPMENT**

Property, equipment, and accumulated depreciation consisted of the following at December 31, 2012 and 2011:

**December 31, 2012**

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net</u>
Furniture and fixtures .....	\$ 73,136	\$ 61,353	\$ 11,783
Equipment .....	120,396	47,157	73,239
Computer hardware and software .....	68,503	49,402	19,101
<b>Totals</b> .....	<b><u>\$ 262,035</u></b>	<b><u>\$ 157,912</u></b>	<b><u>\$ 104,123</u></b>

Depreciation expense amounted to \$46,912 for the year ended December 31, 2012.

The Organization did not receive any donated fixed assets during the year ended December 31, 2012.

**December 31, 2011**

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net</u>
Furniture and fixtures .....	\$ 72,566	\$ 51,173	\$ 21,393
Equipment .....	89,342	23,807	65,535
Computer hardware and software .....	66,781	36,021	30,760
<b>Totals</b> .....	<b><u>\$ 228,689</u></b>	<b><u>\$ 111,001</u></b>	<b><u>\$ 117,688</u></b>

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**5. PROPERTY AND EQUIPMENT (Continued)**

Depreciation expense amounted to \$34,674 for the year ended December 31, 2011.

The Organization did not receive any donated fixed assets during the year ended December 31, 2011.

**6. PERMANENTLY RESTRICTED NET ASSETS**

Permanently restricted net assets represent the Dr. Dorothy Pieniadz Founding Mothers' Fund (Pieniadz Fund), which was established in 2000 by Dr. Dorothy Pieniadz. An initial donation of \$50,000 was made by Dr. Pieniadz and any additional contributions may be made as long as they are acceptable to the Agency. Annual distributions from the Pieniadz Fund shall be used for operating expenses or reinvested in the endowment at the discretion of the Board of Directors. In all respects, the use of the Pieniadz Fund shall be in accordance with the charitable purposes of the Agency. At December 31, 2012 and 2011, the fair value of the Pieniadz Fund was \$64,979 and \$63,229, respectively.

The primary objective of the investment management of the endowment is to maximize total return, which will allow for future growth through a diversified portfolio strategy and within acceptable risk parameters as was previously determined by the Finance Committee. Risk is managed within the portfolio by the financial advisor in accordance with the objectives identified by the Finance/Audit Committee. The Pieniadz Fund has chosen to follow a strategy of minimal risk as it only consists of one government agency bond, plus a cash reserve.

The spending policy is designed to limit spending for current operations – so as to allow endowment to grow without being depleted for operations. Annual distributions from the Pieniadz Fund, as determined in accordance with the distribution policies of the Organization, shall be used for operating expenses or reinvested in the Pieniadz Fund, at the discretion of the Board of Directors, with the understanding that the Board of Directors reserves the right to make changes to the distribution policies as circumstances require. In all respects, the use of the Pieniadz Fund shall be in accordance with the charitable purposes of the Organization.

***Endowment Net Asset Composition By Fund Type as of December 31, 2012***

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Donor-restricted endowment Funds	\$ -	\$ -	\$ 64,979	\$ 64,979
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 64,979</u>	<u>\$ 64,979</u>

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**6. PERMANENTLY RESTRICTED NET ASSETS (Continued)**

***Endowment Net Asset Composition By Fund Type as of December 31, 2011***

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Board designated endowment	\$ 348,256	\$ -	\$ -	\$ 348,256
Donor-restricted endowment				
Funds	-	-	63,229	63,229
	<u>\$ 348,256</u>	<u>\$ -</u>	<u>\$ 63,229</u>	<u>\$ 411,485</u>

***Interpretation of Relevant Law***

The Board of Directors of the Organization has interpreted the State of Rhode Island's Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation has classified as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by SPMIFA. In accordance with SPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Organization and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) Other resources of the Organization;
- (7) The investment policies of the Organization.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**6. PERMANENTLY RESTRICTED NET ASSETS (Continued)**

***Changes in Endowment Net Assets for the Fiscal Year Ended December 31, 2012***

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment net assets, beginning of year	\$ 348,256	\$ -	\$ 63,229	\$ 411,485
Contributions	-	-	1,750	1,750
Release of Board designated endowment assets	(348,256)	-	-	(348,256)
<b><i>Endowment net assets, end of year</i></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 64,979</u></b>	<b><u>\$ 64,979</u></b>

***Changes in Endowment Net Assets for the Fiscal Year Ended December 31, 2011***

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment net assets, beginning of year	\$ 348,256	\$ -	\$ 62,229	\$ 410,485
Contributions	-	-	1,000	1,000
<b><i>Endowment net assets, end of year</i></b>	<b><u>\$ 348,256</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 63,229</u></b>	<b><u>\$ 411,485</u></b>

***Return Objectives and Risk Parameters***

The primary objective of the investment management of the endowment is to maximize total return, which will allow for future growth through a diversified portfolio strategy and within acceptable risk parameters as was determined by the Finance Committee. Risk is managed within the portfolio by the financial advisor in accordance with the objectives by the Finance Committee.

***Strategies Employed for Achieving Objectives***

In an attempt to provide the Organization with sufficient liquidity, the donation of \$50,000 was chosen to be invested in either a money market or a short-term fixed income obligation. Therefore, the money is invested in one government agency bond, plus a cash reserve. The primary purpose of fixed income investments (bonds, cash equivalents) are to provide a source of current income, to serve as a hedge against deflation and to reduce the variability of the total market value of endowment. The investment performance is measured on a long-term (3 to 5 years) basis by both the financial advisor and the Board of Directors.

(CONTINUED)



**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**6. PERMANENTLY RESTRICTED NET ASSETS (Continued)**

*Spending Policy and How the Investment Objectives Relates to Spending Policy*

The spending policy is designed to limit spending for current operations so as to allow endowment growth without being depleted for operations. Annual distributions from the Pieniadz Fund, as determined in accordance with the distribution policies for the Organization, shall be used for operating expenses or reinvested in the Pieniadz Fund, at the discretion of the Board of Directors, with the understanding that the Board of Directors reserves the right to make changes to the distribution policies as circumstances require. In all respects, the use of the Pieniadz Fund shall be in accordance with the charitable purposes of the Organization.

**Description of Amounts Classified as Permanently Restricted Net Assets**

	<u>2012</u>	<u>2011</u>
<b>Permanently Restricted Net Assets</b>		
The portion of perpetual endowment funds that is required to be retained permanently either by donor stipulation or by SPMIFA.	\$ 64,979	\$ 63,229
<b>Total endowment funds classified as permanently restricted net assets</b>	<u>\$ 64,979</u>	<u>\$ 63,229</u>

**7. NET ASSETS**

The Board of Directors may designate or set aside for specific purposes a portion of the unrestricted net assets. The following designations were noted at December 31, 2012 and 2011:

	<u>2012</u>	<u>2011</u>
Endowment - Agency.....	\$ 0	\$ 348,256
Three months operating expenses – Fund .....	<u>512,057</u>	<u>433,719</u>
<b>Designated net assets.....</b>	<u>\$ 512,057</u>	<u>\$ 781,975</u>

At December 31, 2011 the designated funds of \$348,256 were being held in perpetuity as voted by the Board of Directors with only the income available for Big Brothers Big Sisters of the Ocean State, Inc. programs. At December 31, 2012 this designation was removed by the Board of Directors.

Unrestricted net assets at December 31, 2012 and 2011 consisted of the following:

	<u>2012</u>	<u>2011</u>
Designated .....	\$ 512,057	\$ 781,975
Undesignated .....	623,431	181,487
Investment in property and equipment, net of related debt .....	<u>86,939</u>	<u>87,563</u>
<b>Total unrestricted net assets.....</b>	<u>\$ 1,222,427</u>	<u>\$ 1,051,025</u>

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**7. NET ASSETS (Continued)**

Temporarily restricted net assets represents donations received that contain donor stipulations that have not been satisfied. Temporarily restricted net assets consisted of the following at December 31, 2012 and 2011:

	<u>2012</u>	<u>2011</u>
Camp Fund .....	\$ 2,172	\$ 2,167
Temporarily restricted grant revenue for future programs .....	27,500	64,167
Restricted for scholarships .....	<u>37,687</u>	<u>39,161</u>
<b>Total temporarily restricted net assets .....</b>	<b><u>\$ 67,359</u></b>	<b><u>\$ 105,495</u></b>

Permanently restricted net assets of \$64,979 and \$63,229 at December 31, 2012 and 2011, respectively, are restricted in perpetuity, the income of which is available to support Agency programs and operations.

**8. LEASE COMMITMENTS**

***Operating Leases***

On November 1, 2011, the Organization renewed an operating lease for office space in Cranston, Rhode Island. Payments of \$8,400 are due monthly until the lease expires on October 31, 2016. The lease contains an option to extend this term for two additional consecutive periods of 5 years.

On April 9, 2012, the Organization entered into an operating lease for office space in Middletown, Rhode Island. Payments of \$700 are due monthly until the lease expires on April 30, 2013.

On November 1, 2012, the Organization entered into an operating lease for office space in Cumberland, Rhode Island. Payments of \$650 are due monthly until the lease expires on November 30, 2013.

In addition, the Organization also leases various vehicles and equipment on a month-to-month basis with expiration dates through December 2015.

The following is a schedule of the future minimum lease payments to be made under these agreements:

2013 .....	\$ 201,887
2014 .....	184,580
2015 .....	157,080
2016 .....	80,764
2017 .....	<u>394</u>
<b>Total future minimum lease payments .....</b>	<b><u>\$ 624,705</u></b>

Total expenses recorded for the above operating leases were approximately \$199,224 and \$211,107 for the years ended December 31, 2012 and 2011, respectively.

(CONTINUED)

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2012 AND 2011**

**9. CONCENTRATION OF CREDIT RISK**

The Organization has a potential concentration of credit risk in that it maintains deposits with a financial institution in excess of amounts insured by the Federal Deposit Insurance Corporation ("FDIC"). The maximum deposit insurance amount is \$250,000 for interest bearing accounts, which is applied per depositor, per insured depository institution for each account ownership category. Non-interest bearing transaction deposit accounts are provided unlimited insurance coverage through December 31, 2012. Beginning on January 1, 2013, non-interest bearing transaction accounts will no longer be insured separately from depositors' other accounts at the same insured depository institution. Instead, non-interest bearing transaction accounts will be added to any of a depositor's other accounts in the applicable ownership category, and the aggregate balance is insured up to \$250,000, per depositor, per insured depository institution for each account ownership category.

**10. COMMITMENTS AND CONTINGENCIES**

The Organization has received grants for specific purposes that are subject to audit by the grantors or their representatives. Such audits could lead to request for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. Organization officials believe such disallowances, if any, would be immaterial.

**11. OBLIGATIONS UNDER CAPITAL LEASES**

The Agency and the Fund each have an obligation under a capital lease for equipment at various interest rates, payable in monthly installments. The leases expire in November 2013 and May 2014 for the Agency and the Fund, respectively. Included in fixed assets is the cost of equipment acquired under capital leases in the amount of \$60,878 at December 31, 2012 and 2011. Accumulated depreciation on such assets was approximately \$44,460 and \$32,286 at December 31, 2012 and 2011, respectively.

The following is a schedule of the future minimum lease payments to be made under these agreements:

2013.....	\$ 13,668
2014.....	<u>3,516</u>
<b>Total future minimum lease payments .....</b>	<b><u>\$ 17,184</u></b>

**12. LINE OF CREDIT**

On July 23, 2009 the Organization entered into a line of credit arrangement with a financial institution which carries a maximum possible balance of \$50,000. Amounts borrowed on the line bear interest at a rate of prime plus .50% (3.75% at December 31, 2012 and 2011). The balance on the line of credit was \$0 as of December 31, 2012 and 2011. Collateral used to secure the line is the Organization's investments account. The line must be reviewed and renewed annually by the bank.

**13. PENSION PLAN**

The Organization has a simple IRA pension plan covering all employees meeting certain eligibility requirements. Employer contributions to the plan are based on a fixed percentage of salaries. The contribution percentage is 3% and 2% for years ended December 31, 2012 and 2011, respectively. Pension expense totaled \$10,809 and \$4,953 for years ended December 31, 2012 and 2011, respectively.

(CONCLUDED)

## ***SUPPLEMENTARY INFORMATION***

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2012**

	<b><u>ASSETS</u></b>			
	<b><u>Big Brothers Big Sisters</u></b>	<b><u>Big Sisters Fund</u></b>	<b><u>Eliminations</u></b>	<b><u>Total</u></b>
<b><i>Current assets:</i></b>				
Cash and cash equivalents	\$ 266,584	\$ 185,993	\$ -	\$ 452,577
Investments	716,779			716,779
Accounts receivable		210,245		210,245
Due from related entity	19,463		(19,463)	-
<b><i>Total current assets</i></b>	<b>1,002,826</b>	<b>396,238</b>	<b>(19,463)</b>	<b>1,379,601</b>
<b><i>Other assets:</i></b>				
Other assets	20,741	9,292		30,033
<b><i>Total other assets</i></b>	<b>20,741</b>	<b>9,292</b>		<b>30,033</b>
<b><i>Property and equipment, net</i></b>	<b>10,958</b>	<b>93,165</b>		<b>104,123</b>
<b><i>TOTAL ASSETS</i></b>	<b>\$ 1,034,525</b>	<b>\$ 498,695</b>	<b>\$ (19,463)</b>	<b>\$ 1,513,757</b>

	<b><u>LIABILITIES AND NET ASSETS</u></b>			
<b><i>Current liabilities:</i></b>				
Accounts payable and accrued expenses	\$ 11,109	\$ 38,520	\$ -	\$ 49,629
Accrued payroll	32,726	44,203		76,929
Due to related entity		19,463	(19,463)	-
Capital lease - current portion	1,798	11,870		13,668
Deferred revenue	15,250			15,250
<b><i>Total current liabilities</i></b>	<b>60,883</b>	<b>114,056</b>	<b>(19,463)</b>	<b>155,476</b>
<b><i>Capital lease - net of current portion</i></b>	<b>-</b>	<b>3,516</b>		<b>3,516</b>
<b><i>TOTAL LIABILITIES</i></b>	<b>60,883</b>	<b>117,572</b>	<b>(19,463)</b>	<b>158,992</b>
<b><i>Net assets:</i></b>				
Unrestricted	841,304	381,123		1,222,427
Temporarily restricted	67,359			67,359
Permanently restricted	64,979			64,979
<b><i>Total net assets</i></b>	<b>973,642</b>	<b>381,123</b>		<b>1,354,765</b>
<b><i>TOTAL LIABILITIES AND NET ASSETS</i></b>	<b>\$ 1,034,525</b>	<b>\$ 498,695</b>	<b>\$ (19,463)</b>	<b>\$ 1,513,757</b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2012**

	<b>Big Brothers Big Sisters</b>	<b>Big Sisters Fund</b>	<b>Eliminations</b>	<b>Total</b>
<b>Changes in unrestricted net assets:</b>				
<b>Support and Revenue:</b>				
Proceeds of donated goods	\$ -	\$ 2,104,279	\$ -	\$ 2,104,279
Contributions - subsidiary	487,200		(487,200)	-
Fundraising	174,048			174,048
Grant income	76,901			76,901
Contributions	40,241			40,241
Investment income	61,121	53		61,174
Other revenue	76			76
<b>Total unrestricted support and revenue</b>	<b>839,587</b>	<b>2,104,332</b>	<b>(487,200)</b>	<b>2,456,719</b>
<b>Net assets released from restrictions:</b>				
Satisfaction of scholarships	3,000			3,000
Satisfaction of program expenses	64,167			64,167
<b>Total net assets released from restrictions</b>	<b>67,167</b>	<b>-</b>	<b>-</b>	<b>67,167</b>
<b>Expenses:</b>				
Program services	631,805			631,805
Fundraising	94,892	1,837,189	(487,200)	1,444,881
Management and general	64,761	211,037		275,798
<b>Total expenses</b>	<b>791,458</b>	<b>2,048,226</b>	<b>(487,200)</b>	<b>2,352,484</b>
<b>Increase in unrestricted net assets</b>	<b>115,296</b>	<b>56,106</b>	<b>-</b>	<b>171,402</b>
<b>Changes in temporarily restricted net assets:</b>				
Contributions	29,000			29,000
Investment income	31			31
Net assets released from restrictions	(67,167)			(67,167)
<b>Decrease in temporarily restricted net assets</b>	<b>(38,136)</b>	<b>-</b>	<b>-</b>	<b>(38,136)</b>
<b>Changes in permanently restricted net assets:</b>				
Contributions	1,750			1,750
<b>Increase in permanently restricted net assets</b>	<b>1,750</b>	<b>-</b>	<b>-</b>	<b>1,750</b>
<b>Increase in net assets</b>	<b>\$ 78,910</b>	<b>\$ 56,106</b>	<b>\$ -</b>	<b>\$ 135,016</b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF CHANGES IN NET ASSETS**  
**YEAR ENDED DECEMBER 31, 2012**

	<b><u>Big Brothers</u></b> <b><u>Big Sisters</u></b>	<b><u>Big Sisters</u></b> <b><u>Fund</u></b>	<b><u>Total</u></b>
<b><i>Unrestricted net assets:</i></b>			
Balance beginning of year	\$ 726,008	\$ 325,017	\$ 1,051,025
Increase in unrestricted net assets	115,296	56,106	171,402
<b><i>Unrestricted net assets at end of year</i></b>	<b>841,304</b>	<b>381,123</b>	<b>1,222,427</b>
<b><i>Temporarily restricted net assets:</i></b>			
Balance beginning of year	105,495	-	105,495
Decrease in temporarily restricted net assets	(38,136)	-	(38,136)
<b><i>Temporarily restricted net assets at end of year</i></b>	<b>67,359</b>	<b>-</b>	<b>67,359</b>
<b><i>Permanently restricted net assets:</i></b>			
Balance beginning of year	63,229	-	63,229
Increase in permanently restricted net assets	1,750	-	1,750
<b><i>Permanently restricted net assets at end of year</i></b>	<b>64,979</b>	<b>-</b>	<b>64,979</b>
<b><i>Total net assets</i></b>	<b>\$ 973,642</b>	<b>\$ 381,123</b>	<b>\$ 1,354,765</b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2012**

	<b><u>Big Brothers</u></b> <b><u>Big Sisters</u></b>	<b><u>Big Sisters</u></b> <b><u>Fund</u></b>	<b><u>Eliminations</u></b>	<b><u>Total</u></b>
<b><i>Cash flows from operating activities:</i></b>				
Change in net assets	\$ 78,910	\$ 56,106	\$ -	\$ 135,016
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation	9,280	37,632		46,912
Net realized and unrealized gain on investments	(38,963)			(38,963)
(Increase) decrease in:				
Accounts receivable	5,329	(29,891)		(24,562)
Due from related entity	(2,510)		2,510	-
Other assets	(8)	(875)		(883)
Increase (decrease) in:				
Accounts payable and accrued expenses	(19,310)	1,315		(17,995)
Accrued payroll	662	(2,244)		(1,582)
Due to related entity		2,510	(2,510)	-
Deferred revenue	14,025			14,025
<b><i>Net cash provided by operating activities</i></b>	<b><u>47,415</u></b>	<b><u>64,553</u></b>	<b><u>-</u></b>	<b><u>111,968</u></b>
<b><i>Cash flows from investing activities:</i></b>				
Purchase of property and equipment	(570)	(32,777)		(33,347)
Proceeds from sale of investments	167,488			167,488
Purchase of investments	(188,174)			(188,174)
<b><i>Net cash used by investing activities</i></b>	<b><u>(21,256)</u></b>	<b><u>(32,777)</u></b>	<b><u>-</u></b>	<b><u>(54,033)</u></b>
<b><i>Cash flows from financing activities:</i></b>				
Principal payments on capital leases	(1,764)	(11,177)		(12,941)
<b><i>Net cash used by financing activities</i></b>	<b><u>(1,764)</u></b>	<b><u>(11,177)</u></b>		<b><u>(12,941)</u></b>
<b><i>Net increase in cash and cash equivalents</i></b>	<b>24,395</b>	<b>20,599</b>		<b>44,994</b>
<b><i>Cash and cash equivalents at beginning of year</i></b>	<b><u>242,185</u></b>	<b><u>165,398</u></b>		<b><u>407,583</u></b>
<b><i>Cash and cash equivalents at end of year</i></b>	<b><u>\$ 266,580</u></b>	<b><u>\$ 185,997</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 452,577</u></b>

***Supplemental Disclosure of Cash Flow Information:***

Cash paid for interest for the year ended December 31, 2012 was approximately \$2,067.



**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2012**

	<b><u>Program Services</u></b>	<b><u>Fundraising</u></b>	<b><u>Management and General</u></b>	<b><u>Total</u></b>
<b><i>Expenses</i></b>				
Direct labor	\$ 330,136	\$ 29,130	\$ 29,130	\$ 388,396
Professional fees	15,495		18,087	33,582
Rent and utilities	52,591	4,640	4,640	61,871
Employee benefits	29,710	2,621	2,621	34,952
Payroll taxes	45,848	4,045	4,045	53,938
Program supplies	8,872			8,872
Marketing	31,131			31,131
Office expenses	29,066	2,565	2,565	34,196
Member dues	13,154			13,154
Insurance	12,587	1,111	1,111	14,809
Depreciation	7,888	696	696	9,280
Telephone	5,837	515	515	6,867
Investment expenses	6,105	539	539	7,183
Postage and printing	5,605	495	495	6,595
Payroll processing and bank fees	1,708	151	151	2,010
Scholarships	3,565			3,565
Travel and entertainment	14,692			14,692
Training	4,954			4,954
Interest expense	333	29	29	391
Repairs and maintenance	1,556	137	137	1,830
Other program expenses	10,972			10,972
Other fundraising expenses		48,218		48,218
<b><i>Total expenses</i></b>	<b>\$ 631,805</b>	<b>\$ 94,892</b>	<b>\$ 64,761</b>	<b>\$ 791,458</b>

**BIG SISTERS FUND**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2012**

	<b><u>Fundraising</u></b>	<b><u>Management and General</u></b>	<b><u>Total</u></b>
<b><i>Expenses</i></b>			
Big Sisters of Rhode Island allocation	\$ 487,200	\$ -	\$ 487,200
Direct labor	283,546		283,546
Truck expenses	276,154		276,154
Office and administrative salaries	116,193	116,192	232,385
Other wages	218,257		218,257
Mailings	133,239		133,239
Payroll taxes	63,791	12,151	75,942
Rent and utilities	32,397	32,397	64,794
Telephone	31,645		31,645
Insurance	34,667		34,667
Employee benefits	31,617	6,022	37,639
Professional fees		37,838	37,838
Depreciation	37,632		37,632
Equipment rental	4,046		4,046
Office expenses	6,437	6,437	12,874
Other Big Sisters allocations	28,416		28,416
Advertising	23,979		23,979
Postage and printing	6,415		6,415
Repairs and maintenance	16,787		16,787
Miscellaneous	671		671
Travel and entertainment	2,424		2,424
Interest expense	1,676		1,676
<b><i>Total expenses</i></b>	<b><u>\$ 1,837,189</u></b>	<b><u>\$ 211,037</u></b>	<b><u>\$ 2,048,226</u></b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2011**

**ASSETS**

	<b><u>Big Brothers Big Sisters</u></b>	<b><u>Big Sisters Fund</u></b>	<b><u>Eliminations</u></b>	<b><u>Total</u></b>
<b>Current assets:</b>				
Cash and cash equivalents	\$ 242,186	\$ 165,397	\$ -	\$ 407,583
Investments	657,133			657,133
Accounts receivable	5,329	180,354		185,683
Due from related entity	16,953		(16,953)	-
<b>Total current assets</b>	<u>921,601</u>	<u>345,751</u>	<u>(16,953)</u>	<u>1,250,399</u>
<b>Other assets:</b>				
Other assets	20,733	8,417		29,150
<b>Total other assets</b>	<u>20,733</u>	<u>8,417</u>		<u>29,150</u>
<b>Property and equipment, net</b>	<u>19,668</u>	<u>98,020</u>		<u>117,688</u>
<b>TOTAL ASSETS</b>	<u>\$ 962,002</u>	<u>\$ 452,188</u>	<u>\$ (16,953)</u>	<u>\$ 1,397,237</u>

**LIABILITIES AND NET ASSETS**

<b>Current liabilities:</b>				
Accounts payable and accrued expenses	\$ 30,419	\$ 37,208	\$ -	\$ 67,627
Accrued payroll	32,064	46,447		78,511
Due to related entity		16,953	(16,953)	-
Capital lease - current portion	1,764	11,177		12,941
Deferred revenue	1,225			1,225
<b>Total current liabilities</b>	<u>65,472</u>	<u>111,785</u>	<u>(16,953)</u>	<u>160,304</u>
<b>Capital lease - net of current portion</b>	<u>1,798</u>	<u>15,386</u>		<u>17,184</u>
<b>TOTAL LIABILITIES</b>	<u>67,270</u>	<u>127,171</u>	<u>(16,953)</u>	<u>177,488</u>
<b>Net assets:</b>				
Unrestricted	726,008	325,017		1,051,025
Temporarily restricted	105,495			105,495
Permanently restricted	63,229			63,229
<b>Total net assets</b>	<u>894,732</u>	<u>325,017</u>		<u>1,219,749</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 962,002</u>	<u>\$ 452,188</u>	<u>\$ (16,953)</u>	<u>\$ 1,397,237</u>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2011**

	<b>Big Brothers Big Sisters</b>	<b>Big Sisters Fund</b>	<b>Eliminations</b>	<b>Total</b>
<b>Changes in unrestricted net assets:</b>				
<b>Support and Revenue:</b>				
Proceeds of donated goods	\$ -	\$ 1,766,919	\$ -	\$ 1,766,919
Contributions - subsidiary	420,000		(420,000)	-
Fundraising	123,226			123,226
Grant income	260,669			260,669
Contributions	50,332			50,332
Investment income	857	56		913
Other revenue	310	1,101		1,411
<b>Total unrestricted support and revenue</b>	<b>855,394</b>	<b>1,768,076</b>	<b>(420,000)</b>	<b>2,203,470</b>
<b>Net assets released from restrictions:</b>				
Satisfaction of scholarships	1,500			1,500
Satisfaction of program expenses	14,833			14,833
<b>Total net assets released from restrictions</b>	<b>16,333</b>	<b>-</b>	<b>-</b>	<b>16,333</b>
<b>Expenses:</b>				
Program services	684,479			684,479
Fundraising	89,507	1,573,043	(420,000)	1,242,550
Management and general	64,093	161,831		225,924
<b>Total expenses</b>	<b>838,079</b>	<b>1,734,874</b>	<b>(420,000)</b>	<b>2,152,953</b>
<b>Increase in unrestricted net assets</b>	<b>33,648</b>	<b>33,202</b>	<b>-</b>	<b>66,850</b>
<b>Changes in temporarily restricted net assets:</b>				
Contributions	82,000			82,000
Investment income	30			30
Net assets released from restrictions	(16,333)			(16,333)
<b>Increase in temporarily restricted net assets</b>	<b>65,697</b>	<b>-</b>	<b>-</b>	<b>65,697</b>
<b>Changes in permanently restricted net assets:</b>				
Contributions	1,000			1,000
<b>Increase in permanently restricted net assets</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
<b>Increase in net assets</b>	<b>\$ 100,345</b>	<b>\$ 33,202</b>	<b>\$ -</b>	<b>\$ 133,547</b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF CHANGES IN NET ASSETS**  
**YEAR ENDED DECEMBER 31, 2011**

	<b><u>Big Brothers</u></b> <b><u>Big Sisters</u></b>	<b><u>Big Sisters</u></b> <b><u>Fund</u></b>	<b><u>Total</u></b>
<b><i>Unrestricted net assets:</i></b>			
Balance beginning of year	\$ 692,360	\$ 291,815	\$ 984,175
Increase in unrestricted net assets	33,648	33,202	66,850
<b><i>Unrestricted net assets at end of year</i></b>	<b>726,008</b>	<b>325,017</b>	<b>1,051,025</b>
<b><i>Temporarily restricted net assets:</i></b>			
Balance beginning of year	39,798	-	39,798
Increase in temporarily restricted net assets	65,697	-	65,697
<b><i>Temporarily restricted net assets at end of year</i></b>	<b>105,495</b>	<b>-</b>	<b>105,495</b>
<b><i>Permanently restricted net assets:</i></b>			
Balance beginning of year	62,229	-	62,229
Increase in permanently restricted net assets	1,000	-	1,000
<b><i>Permanently restricted net assets at end of year</i></b>	<b>63,229</b>	<b>-</b>	<b>63,229</b>
<b><i>Total net assets</i></b>	<b>\$ 894,732</b>	<b>\$ 325,017</b>	<b>\$ 1,219,749</b>

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**AND SUBSIDIARY**  
**CONSOLIDATING STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2011**

	<b><u>Big Brothers</u></b> <b><u>Big Sisters</u></b>	<b><u>Big Sisters</u></b> <b><u>Fund</u></b>	<b><u>Eliminations</u></b>	<b><u>Total</u></b>
<b><i>Cash flows from operating activities:</i></b>				
Change in net assets	\$ 100,345	\$ 33,202	\$ -	\$ 133,547
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation	9,391	25,283		34,674
Net realized and unrealized (gain) or loss on investments	18,564			18,564
(Increase) decrease in:				
Accounts receivable	600	(20,637)		(20,037)
Due from related entity	(10,335)		10,335	-
Other assets	(12,996)	4,680		(8,316)
Increase (decrease) in:				
Accounts payable and accrued expenses	6,296	24,110		30,406
Accrued payroll	11,122	18,432		29,554
Due to related entity		10,335	(10,335)	-
Deferred revenue	(28,100)			(28,100)
Deferred rent	(4,667)	(4,667)		(9,334)
<b><i>Net cash provided by operating activities</i></b>	<b><u>90,220</u></b>	<b><u>90,738</u></b>	<b><u>-</u></b>	<b><u>180,958</u></b>
<b><i>Cash flows from investing activities:</i></b>				
Purchase of property and equipment	(1,477)	(58,830)		(60,307)
Proceeds from sale of investments	135,993			135,993
Purchase of investments	(192,026)			(192,026)
<b><i>Net cash used by investing activities</i></b>	<b><u>(57,510)</u></b>	<b><u>(58,830)</u></b>	<b><u>-</u></b>	<b><u>(116,340)</u></b>
<b><i>Cash flows from financing activities:</i></b>				
Principal payments on capital leases	(1,373)	(10,115)		(11,488)
<b><i>Net cash used by financing activities</i></b>	<b><u>(1,373)</u></b>	<b><u>(10,115)</u></b>		<b><u>(11,488)</u></b>
<b><i>Net increase in cash and cash equivalents</i></b>	<b><u>31,337</u></b>	<b><u>21,793</u></b>		<b><u>53,130</u></b>
<b><i>Cash and cash equivalents at beginning of year</i></b>	<b><u>210,848</u></b>	<b><u>143,605</u></b>		<b><u>354,453</u></b>
<b><i>Cash and cash equivalents at end of year</i></b>	<b><u>\$ 242,185</u></b>	<b><u>\$ 165,398</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 407,583</u></b>

***Supplemental Disclosure of Cash Flow Information***

Cash paid for interest for the year ended December 31, 2011 was approximately \$1,132.

**BIG BROTHERS BIG SISTERS OF THE OCEAN STATE, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2011**

	<b><u>Program Services</u></b>	<b><u>Fundraising</u></b>	<b><u>Management and General</u></b>	<b><u>Total</u></b>
<b>Expenses</b>				
Direct labor	\$ 312,043	\$ 27,533	\$ 27,533	\$ 367,109
Professional fees			20,118	20,118
Rent and utilities	45,011	3,972	3,971	52,954
Employee benefits	22,333	1,970	1,971	26,274
Payroll taxes	43,265	3,817	3,818	50,900
Program supplies	4,748			4,748
Marketing	57,194			57,194
Office expenses	24,696	2,179	2,180	29,055
Member dues	13,095			13,095
Insurance	21,273	1,877	1,877	25,027
Depreciation	7,982	704	705	9,391
Telephone	5,371	474	474	6,319
Investment expenses	5,903	521	521	6,945
Postage and printing	7,126	629	628	8,383
Payroll processing and bank fees	2,407	212	213	2,832
Scholarships	14,341			14,341
Travel and entertainment	14,117			14,117
Training	5,873			5,873
Interest expense	627	55	56	738
Repairs and maintenance	312	27	28	367
Subrecipient mentoring programs	73,151			73,151
Other purchased services	1,133			1,133
Other program expenses	2,478			2,478
Other fundraising expenses		45,537		45,537
<b>Total expenses</b>	<b>\$ 684,479</b>	<b>\$ 89,507</b>	<b>\$ 64,093</b>	<b>\$ 838,079</b>

**BIG SISTERS FUND**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2011**

	<u>Fundraising</u>	<u>Management and General</u>	<u>Total</u>
<b><i>Expenses</i></b>			
Big Sisters of Rhode Island allocation	\$ 420,000	\$ -	\$ 420,000
Direct labor	250,724		250,724
Truck expenses	241,937		241,937
Office and administrative salaries	102,883	102,882	205,765
Other wages	205,592		205,592
Mailings	66,817		66,817
Payroll taxes	59,894	11,408	71,302
Rent and utilities	26,477	26,477	52,954
Telephone	26,463		26,463
Insurance	59,440		59,440
Employee benefits	20,354	3,877	24,231
Professional fees		11,580	11,580
Depreciation	25,283		25,283
Equipment rental	5,106		5,106
Office expenses	5,607	5,607	11,214
Other Big Sisters allocations	14,938		14,938
Advertising	14,319		14,319
Postage and printing	4,543		4,543
Repairs and maintenance	6,091		6,091
Miscellaneous	4,568		4,568
Travel and entertainment	9,109		9,109
Marketing and other fundraising	2,504		2,504
Interest expense	394		394
<b><i>Total expenses</i></b>	<b>\$ 1,573,043</b>	<b>\$ 161,831</b>	<b>\$ 1,734,874</b>



# Application for Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

► **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

**Do not complete Part II unless** you have already been granted an automatic 3-month extension on a previously filed Form 8868.

**Electronic filing (e-file).** You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile) and click on e-file for *Charities & Nonprofits*.

**Part I Automatic 3-Month Extension of Time.** Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension - check this box and complete Part I only ☐

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print  File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions	Employer identification number (EIN) or
	<b>Big Sisters Fund</b>	<b>06-1472524</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>1540 Pontiac Avenue</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>Cranston, RI 02920</b>	

Enter the Return code for the return that this application is for (file a separate application for each return)

**01**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**DEBORAH SAUNDERS**

- The books are in the care of ► **1540 PONTIAC AVENUE - CRANSTON, RI 02920-2825**  
Telephone No ► **401-921-2434** FAX No. ►

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_ If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for

- 1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until **August 15, 2013**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
► ☒ calendar year **2012** or  
► ☐ tax year beginning \_\_\_\_\_, and ending \_\_\_\_\_

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return  
☐ Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c <b>Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

**Caution.** If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form **8868** (Rev. 1-2013)