



See a Social Security Number? Say Something!
Report Privacy Problems to <https://public.resource.org/privacy>
Or call the IRS Identity Theft Hotline at 1-800-908-4490



Form 990



Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0047

2011

Open to Public Inspection

A For the 2011 calendar year, or tax year beginning 10-01-2011 and ending 09-30-2012

B Check if applicable

☐ Address change

☐ Name change

☐ Initial return

☐ Terminated

☐ Amended return

☐ Application pending

C Name of organization

WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC

Doing Business As

Number and street (or P O box if mail is not delivered to street address)Room/suite

101 SUMMIT AVENUE

City or town, state or country, and ZIP + 4

HAGERSTOWN, MD 21740

F Name and address of principal officer

PEGGY MARTIN

101 SUMMIT AVENUE

HAGERSTOWN, MD 21740

D Employer identification number

52-0817684

E Telephone number

(301) 797-4161

G Gross receipts \$ 4,805,735

I Tax-exempt status

☒ 501(c)(3) ☐ 501(c) () ☐ (insert no) ☐ 4947(a)(1) or ☐ 527

J Website:

WCCAC.ORG

K Form of organization

☒ Corporation ☐ Trust ☐ Association ☐ Other

L Year of formation 1965

M State of legal domicile MD

Part I	Summary																								
Activities & Governance	1 Briefly describe the organization's mission or most significant activities THE WASHINGTON COUNTY COMMUNITY ACTION COUNCIL, INC PROVIDES ENCOURAGEMENT, GUIDANCE AND ASSISTANCE TO THE PEOPLE OF OUR COMMUNITY IN THE MOBILIZATION OF RESOURCES TO COMBAT POVERTY THE ORGANIZATION'S GOAL IS TO INCREASE THE CAPACITIES OF INDIVIDUALS AND GROUPS TO DEAL WITH THEIR OWN PROBLEMS WITHOUT THE NEED OF FURTHER ASSISTANCE																								
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets																								
	<table><tr><td>3</td><td>Number of voting members of the governing body (Part VI, line 1a)</td><td>18</td></tr><tr><td>4</td><td>Number of independent voting members of the governing body (Part VI, line 1b)</td><td>18</td></tr><tr><td>5</td><td>Total number of individuals employed in calendar year 2011 (Part V, line 2a)</td><td>52</td></tr><tr><td>6</td><td>Total number of volunteers (estimate if necessary)</td><td>18</td></tr><tr><td>7a</td><td>Total unrelated business revenue from Part VIII, column (C), line 12</td><td>0</td></tr><tr><td>7b</td><td>Net unrelated business taxable income from Form 990-T, line 34</td><td>0</td></tr></table>	3	Number of voting members of the governing body (Part VI, line 1a)	18	4	Number of independent voting members of the governing body (Part VI, line 1b)	18	5	Total number of individuals employed in calendar year 2011 (Part V, line 2a)	52	6	Total number of volunteers (estimate if necessary)	18	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0	7b	Net unrelated business taxable income from Form 990-T, line 34	0						
3	Number of voting members of the governing body (Part VI, line 1a)	18																							
4	Number of independent voting members of the governing body (Part VI, line 1b)	18																							
5	Total number of individuals employed in calendar year 2011 (Part V, line 2a)	52																							
6	Total number of volunteers (estimate if necessary)	18																							
7a	Total unrelated business revenue from Part VIII, column (C), line 12	0																							
7b	Net unrelated business taxable income from Form 990-T, line 34	0																							
Revenue	<table><tr><th></th><th>Prior Year</th><th>Current Year</th></tr><tr><td>8</td><td>Contributions and grants (Part VIII, line 1h)</td><td>4,713,5894,234,135</td></tr><tr><td>9</td><td>Program service revenue (Part VIII, line 2g)</td><td>487,731542,041</td></tr><tr><td>10</td><td>Investment income (Part VIII, column (A), lines 3, 4, and 7d)</td><td>-79,2628,274</td></tr><tr><td>11</td><td>Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)</td><td>11,34720,125</td></tr><tr><td>12</td><td>Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)</td><td>5,133,4054,804,575</td></tr></table>		Prior Year	Current Year	8	Contributions and grants (Part VIII, line 1h)	4,713,5894,234,135	9	Program service revenue (Part VIII, line 2g)	487,731542,041	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	-79,2628,274	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11,34720,125	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	5,133,4054,804,575						
	Prior Year	Current Year																							
8	Contributions and grants (Part VIII, line 1h)	4,713,5894,234,135																							
9	Program service revenue (Part VIII, line 2g)	487,731542,041																							
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	-79,2628,274																							
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11,34720,125																							
12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	5,133,4054,804,575																							
Expenses	<table><tr><td>13</td><td>Grants and similar amounts paid (Part IX, column (A), lines 1–3)</td><td>2,938,7562,092,510</td></tr><tr><td>14</td><td>Benefits paid to or for members (Part IX, column (A), line 4)</td><td>00</td></tr><tr><td>15</td><td>Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)</td><td>1,391,5621,418,449</td></tr><tr><td>16a</td><td>Professional fundraising fees (Part IX, column (A), line 11e)</td><td>00</td></tr><tr><td>b</td><td>Total fundraising expenses (Part IX, column (D), line 25) ☐0</td><td></td></tr><tr><td>17</td><td>Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)</td><td>1,030,3491,059,184</td></tr><tr><td>18</td><td>Total expenses Add lines 13–17 (must equal Part IX, column (A), line 25)</td><td>5,360,6674,570,143</td></tr><tr><td>19</td><td>Revenue less expenses Subtract line 18 from line 12</td><td>-227,262234,432</td></tr></table>	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)	2,938,7562,092,510	14	Benefits paid to or for members (Part IX, column (A), line 4)	00	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	1,391,5621,418,449	16a	Professional fundraising fees (Part IX, column (A), line 11e)	00	b	Total fundraising expenses (Part IX, column (D), line 25) ☐ 0		17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	1,030,3491,059,184	18	Total expenses Add lines 13–17 (must equal Part IX, column (A), line 25)	5,360,6674,570,143	19	Revenue less expenses Subtract line 18 from line 12	-227,262234,432
13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)	2,938,7562,092,510																							
14	Benefits paid to or for members (Part IX, column (A), line 4)	00																							
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	1,391,5621,418,449																							
16a	Professional fundraising fees (Part IX, column (A), line 11e)	00																							
b	Total fundraising expenses (Part IX, column (D), line 25) ☐ 0																								
17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	1,030,3491,059,184																							
18	Total expenses Add lines 13–17 (must equal Part IX, column (A), line 25)	5,360,6674,570,143																							
19	Revenue less expenses Subtract line 18 from line 12	-227,262234,432																							
Net Assets or Fund Balances	<table><tr><th></th><th>Beginning of Current Year</th><th>End of Year</th></tr><tr><td>20</td><td>Total assets (Part X, line 16)</td><td>4,033,5424,475,147</td></tr><tr><td>21</td><td>Total liabilities (Part X, line 26)</td><td>2,362,3392,568,644</td></tr><tr><td>22</td><td>Net assets or fund balances Subtract line 21 from line 20</td><td>1,671,2031,906,503</td></tr></table>		Beginning of Current Year	End of Year	20	Total assets (Part X, line 16)	4,033,5424,475,147	21	Total liabilities (Part X, line 26)	2,362,3392,568,644	22	Net assets or fund balances Subtract line 21 from line 20	1,671,2031,906,503												
	Beginning of Current Year	End of Year																							
20	Total assets (Part X, line 16)	4,033,5424,475,147																							
21	Total liabilities (Part X, line 26)	2,362,3392,568,644																							
22	Net assets or fund balances Subtract line 21 from line 20	1,671,2031,906,503																							

Part II

Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

DAVID G JORDAN EXECUTIVE DIRECTOR

2013-06-26

Date

Preparer's signature

MICHAEL P MANSPEAKER

Date

Check if self-employed ☐

Preparer's taxpayer identification number (see instructions) P00057990

Firm's name (or yours if self-employed), address, and ZIP + 4

SMITH ELLIOTT KEARNS & COMPANY LLC

480 N POTOMAC STREET

HAGERSTOWN, MD 21740

EIN

52-0783935

Phone no

(301) 733-5020

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 11282Y

Form 990 (2011)

Part III

Statement of Program Service Accomplishments

Check if Schedule O contains a response to any question in this Part III

1

Briefly describe the organization’s mission

TO PROVIDE ENCOURAGEMENT, GUIDANCE AND ASSISTANCE TO THE PEOPLE OF OUR COMMUNITY IN THE MOBILIZATION OF RESOURCES TO COMBAT POVERTY THE COUNCIL'S GOAL IS TO INCREASE THE CAPACITIES OF INDIVIDUALS AND GROUPS TO DEAL WITH THEIR OWN PROBLEMS WITHOUT THE NEED OF FURTHER ASSISTANCE

2

Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

If “Yes,” describe these new services on Schedule O

3

Did the organization cease conducting, or make significant changes in how it conducts, any program services?

If “Yes,” describe these changes on Schedule O

4

Describe the organization’s program service accomplishments for each of its three largest program services, as measured by expenses Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a

(Code) (Expenses \$ 2,400,938 including grants of \$) (Revenue \$)

COMMUNITY RESOURCES - COMPONENT FOCUSES ON EMERGENCY SERVICES TO ALLEVIATE IMMEDIATE CRISES FOR FAMILIES AND INDIVIDUALS STAFF LINK CUSTOMERS TO AGENCY PROGRAMS OR REFER THEM TO OTHER SERVICES IN THE COMMUNITY SERVICES INCLUDE PAYMENTS FOR UTILITIES, RENT AND PRESCRIPTIONS, FOOD AND HYGIENE ITEMS, AND LINKING CUSTOMERS WITH SHELTERS COMPONENT ALSO COORDINATES FEDERAL AND STATE ASSISTANCE FOR PAYMENTS TO HEATING AND ELECTRIC VENDORS ON BEHALF OF ELIGIBLE CUSTOMERS STAFF PROVIDE ADVOCACY TO ARRANGE PAYMENT PLANS, RECONNECT SERVICES AND REDUCE SECURITY DEPOSITS

4b

(Code) (Expenses \$ 832,916 including grants of \$) (Revenue \$)

CASE MANAGEMENT - COMPONENT CASE MANAGERS PROVIDE INTENSIVE SERVICES TO CUSTOMERS TO ASSIST THEM IN MOVING TOWARD SELF-SUFFICIENCY SERVICES INCLUDE DEVELOPMENT, IMPLEMENTATION AND REVIEW OF BUDGETS, LINKAGES WITH OTHER COMMUNITY RESOURCES, AND ASSISTANCE WITH LONG-TERM GOALS TO ATTAIN SELF-SUFFICIENCY

4c

(Code) (Expenses \$ 455,948 including grants of \$) (Revenue \$ 247,483)

COMMUNITY HOUSING SERVICES - SERVICES ASSIST LOW AND MODERATE-INCOME CUSTOMERS TO REMAIN IN THEIR CURRENT HOMES OR OBTAIN BETTER HOUSING SITUATIONS ASSISTANCE VARIES FROM A SHORT-TERM SHELTER STAY TO PREPARATION FOR FIRST-TIME HOMEOWNERSHIP THE ORGANIZATION IS A HUD-APPROVED HOUSING COUNSELING AGENCY, PROVIDING PRE-PURCHASE COUNSELING, MORTGAGE DEFAULT COUNSELING, AND LANDLORD-TENANT MEDIATION AND INFORMATION SERVICES ALSO RECOGNIZED AS A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION, THE ORGANIZATION IDENTIFIES AND DEVELOPS HOUSING OPPORTUNITIES TO INCREASE THE AVAILABILITY OF AFFORDABLE HOUSING IN THE COUNTY

(Code) (Expenses \$ 29,795 including grants of \$) (Revenue \$)

CULINARY PROGRAM - AGENCY LAUNCHED THE COMMUNITY CULINARY SCHOOL AT THE LANDING, A PROGRAM DESIGNED TO TRAIN UNEMPLOYED OR UNDEREMPLOYED INDIVIDUALS WITH PAST HISTORIES OF ADDICTION OR HOMELESSNESS IN THE BASICS OF CULINARY ARTS DURING THE 13 WEEK COURSE, STUDENTS LEARN COOKING SKILLS, RECEIVE FIRST AID AND CPR TRAINING, AND ARE TRAINED FOR CERTIFICATION IN FOOD SAFETY

(Code) (Expenses \$ 659,501 including grants of \$) (Revenue \$ 305,822)

TRANSPORTATION - PROVIDES A COORDINATED HUMAN SERVICE TRANSPORTATION PROGRAM FOR THE ELDERLY, PEOPLE WITH LOW INCOMES, AND INDIVIDUALS WITH DISABILITIES THE PROGRAM INCLUDES DISABILITY TRANSPORTATION AND TRANSIT TO AND FROM ELIGIBLE MEDICAL APPOINTMENTS OUTSIDE OF SERVICES PROVIDED BY THE COUNTY'S PARA-TRANSIT PROGRAM

4d

Other program services (Describe in Schedule O)

(Expenses \$ 689,296 including grants of \$) (Revenue \$ 305,822)

4e

Total program service expenses \$ 4,379,098

Part IV

Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A.</i> 	1	Yes
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?	2	No
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I.</i>	3	No
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II.</i>	4	No
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III.</i>	5	No
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I.</i> 	6	No
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? <i>If "Yes," complete Schedule D, Part II.</i> 	7	No
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III.</i> 	8	No
9	Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV.</i> 	9	No
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V.</i> 	10	No
11	If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI.</i> 	11a	Yes
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII.</i> 	11b	No
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII.</i> 	11c	No
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX.</i> 	11d	No
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X.</i> 	11e	Yes
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X.</i> 	11f	Yes
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI, XII, and XIII.</i> 	12a	Yes
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI, XII, and XIII is optional.</i> 	12b	No
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E.</i>	13	No
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a	No
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Part I.</i>	14b	No
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the U S ? <i>If "Yes," complete Schedule F, Part II and IV.</i>	15	No
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the U S ? <i>If "Yes," complete Schedule F, Part III and IV.</i>	16	No
17	Did the organization report a total of more than \$15,000, of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i>	17	No
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II.</i>	18	No
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III.</i>	19	No
20a	Did the organization operate one or more hospitals? <i>If "Yes," complete Schedule H.</i>	20a	No
b	If "Yes" to line 20a, did the organization attach its audited financial statement to this return? Note. All Form 990 filers that operated one or more hospitals must attach audited financial statements.	20b	

Part IV

Checklist of Required Schedules (continued)

21	Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21		No
22	Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22	Yes	
23	Did the organization answer "Yes" to Part VII, Section A, questions 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23		No
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer questions 24b-24d and complete Schedule K. If "No," go to line 25</i>	24a		No
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a		No
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b		No
26	Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II</i>	26		No
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If "Yes," complete Schedule L, Part III</i>	27		No
28	Was the organization a party to a business transaction with one of the following parties? (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)			
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	28a		No
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	28b		No
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or owner? <i>If "Yes," complete Schedule L, Part IV</i>	28c		No
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	29	Yes	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30		No
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31		No
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32		No
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33		No
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1</i>	34		No
35a	Is any related organization a controlled entity of the filing organization within the meaning of section 512(b)(13)?	35a		No
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b		No
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36		No
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37		No
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O	38	Yes	

Part V		Statements Regarding Other IRS Filings and Tax Compliance							
Check if Schedule O contains a response to any question in this Part V ☐									
			Yes	No					
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable. .	1a	0						
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	1b	0						
c. Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		1c							
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements filed for the calendar year ending with or within the year covered by this return. .	2a	52	2b	Yes				
b. If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions).									
3a. Did the organization have unrelated business gross income of \$1,000 or more during the year? .		3a					3b		No
b. If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O. .		3b							
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account or securities account)? .	4a		4a		No			
b. If "Yes," enter the name of the foreign country: _____ See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.									
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? .	5a		5a		No			
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b					5b		No
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T? .	5c							
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible? .	6a		6a		No			
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? .	6b							
7. Organizations that may receive deductible contributions under section 170(c).									
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? .	7a		7a		No			
b	If "Yes," did the organization notify the donor of the value of the goods or services provided? .	7b							
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? .	7c					7c		No
d	If "Yes," indicate the number of Forms 8282 filed during the year. .	7d							
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? .	7e		7e		No			
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? .	7f					7f		No
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? .	7g							
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? .	7h		7h					
8. Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year? .		8							
9. Sponsoring organizations maintaining donor advised funds.									
a	Did the organization make any taxable distributions under section 4966? .	9a		9a					
b	Did the organization make a distribution to a donor, donor advisor, or related person? .	9b							
10. Section 501(c)(7) organizations. Enter				10a					
a	Initiation fees and capital contributions included on Part VIII, line 12. .	10a							
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10b							
11. Section 501(c)(12) organizations. Enter				11a					
a	Gross income from members or shareholders. .	11a							
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them). .	11b							
12a. Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? .		12a		12a					
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year. .	12b							
13. Section 501(c)(29) qualified nonprofit health insurance issuers.									
a	Is the organization licensed to issue qualified health plans in more than one state? Note. All 501(c)(29) organizations must list in Schedule O each state in which they are licensed to issue qualified health plans, the amount of reserves required by each state, and the amount of reserves the organization allocated to each state.	13a		13a					
b	Enter the aggregate amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans. .	13b							
c	Enter the aggregate amount of reserves on hand. .	13c							
14a. Did the organization receive any payments for indoor tanning services during the tax year? .		14a		14a		No			
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O. .	14b							

Part VI

Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.
Check if Schedule O contains a response to any question in this Part VI ☒

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year		
1a	18		
b	Enter the number of voting members included in line 1a, above, who are independent	1b	18
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	No
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	No
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	No
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5	No
6	Did the organization have members or stockholders?	6	No
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	No
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	No
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following		
a	The governing body?	8a	Yes
b	Each committee with authority to act on behalf of the governing body?	8b	Yes
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	No

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	No
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	Yes
b	Describe in Schedule O the process, if any, used by the organization to review the Form 990		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	Yes
b	Were officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	Yes
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	Yes
13	Did the organization have a written whistleblower policy?	13	Yes
14	Did the organization have a written document retention and destruction policy?	14	Yes
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	15a	Yes
b	Other officers or key employees of the organization	15b	Yes
	If "Yes," to line 15a or 15b, describe the process in Schedule O (see instructions)		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	No
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17	List the States with which a copy of this Form 990 is required to be filed ☒ MD
18	Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply. ☐ Own website ☐ Another's website ☒ Upon request
19	Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public. See Additional Data Table.
20	State the name, physical address, and telephone number of the person who possesses the books and records of the organization. ☒ LISA DAVIS 101 SUMMIT AVENUE HAGERSTOWN, MD 21740 (301) 797-4161

Part VII

Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response to any question in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed Report compensation for the calendar year ending with or within the organization's tax year

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation, and **current** key employees Enter -0- in columns (D), (E), and (F) if no compensation was paid
- List all of the organization's **current** key employees, if any See instructions for definition of "key employee "
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations
- List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations

List persons in the following order individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

Check this box if neither the organization nor any related organizations compensated any current or former officer, director, or trustee

(A) Name and Title	(B) Average hours per week (describe hours for related organizations in Schedule O)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional Trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MEG HARSH DIRECTOR	1 00	X						0	0	0
(2) DEANA CORDELL DIRECTOR	1 00	X						0	0	0
(3) JOHN A LATIMER III DIRECTOR	1 00	X						0	0	0
(4) KIM RENO TREASURER	3 00	X		X				0	0	0
(5) CARMEN FOX SECRETARY	2 00	X		X				0	0	0
(6) TERRY BAKER DIRECTOR	1 00	X						0	0	0
(7) BETH EVERHART DIRECTOR	1 00	X						0	0	0
(8) PENNY NIGH DIRECTOR	1 00	X						0	0	0
(9) PEGGY MARTIN PRESIDENT	2 00	X		X				0	0	0
(10) KIRK DOWNEY DIRECTOR	1 00	X						0	0	0
(11) SONDR A FUNK DIRECTOR	1 00	X						0	0	0
(12) DAVID GROFT DIRECTOR	1 00	X						0	0	0
(13) DAN MORELAND DIRECTOR	1 00	X						0	0	0
(14) DR MICHAEL MARKOE DIRECTOR	1 00	X						0	0	0
(15) BJ OSTRUM VICE-PRESIDENT	2 00	X		X				0	0	0
(16) CAROL COSTELLO ALTERNATE DIRECTOR	1 00	X						0	0	0
(17) DANIEL MADRON DIRECTOR	1 00	X						0	0	0

Part VII

1b	Sub-Total	▼			
c	Total from continuation sheets to Part VII, Section A	▼			
d	Total (add lines 1b and 1c)	▼	119,287	0	21,435

2 Total number of individuals (including but not limited to those listed in Item 1) who received more than \$100,000 of reportable compensation from the organization in 2010

		Yes	No
3	Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3	No
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4	No
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5	No

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ►0

Part VIII

Statement of Revenue

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
Contributions, gifts, grants and other similar amounts	1a	Federated campaigns . . .	1a					
	b	Membership dues	1b					
	c	Fundraising events	1c					
	d	Related organizations	1d					
	e	Government grants (contributions)	1e	4,151,438				
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	82,697				
	g	Noncash contributions included in lines 1a-1f \$ 17,139						
	h	Total. Add lines 1a-1f		4,234,135				
Program Service Revenue			Business Code					
	2a	TRANSPORTATION	485000	305,822	305,822			
	b	PUBLIC HOUSING RENTAL	531110	135,074	135,074			
	c	WCDSS SUB-LEASE	531120	101,145	101,145			
	d							
	e							
	f	All other program service revenue						
	g	Total. Add lines 2a-2f		542,041				
Other Revenue	3	Investment income (including dividends, interest and other similar amounts)		9,262			9,262	
	4	Income from investment of tax-exempt bond proceeds . .						
	5	Royalties						
	6a	(i) Real		(ii) Personal				
	b	Less rental expenses						
	c	Rental income or (loss)						
	d	Net rental income or (loss)						
	7a	(i) Securities		(ii) Other				
				988				
				-988				
	d	Net gain or (loss)		-988				-988
	8a	Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c) See Part IV, line 18	a	9,033				
	b	Less direct expenses	b	172				
	c	Net income or (loss) from fundraising events . .		8,861				8,861
	9a	Gross income from gaming activities See Part IV, line 19	a					
	b	Less direct expenses	b					
	c	Net income or (loss) from gaming activities . .						
	10a	Gross sales of inventory, less returns and allowances	a					
	b	Less cost of goods sold	b					
c	Net income or (loss) from sales of inventory . .							
Miscellaneous Revenue		Business Code						
11a	OTHER INCOME	900099	11,264	11,264				
b								
c								
d	All other revenue							
e	Total. Add lines 11a-11d		11,264					
12	Total revenue. See Instructions		4,804,575	553,305	0		17,135	

Part IX

Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D)

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to governments and organizations in the United States See Part IV, line 21				
2	Grants and other assistance to individuals in the United States See Part IV, line 22	2,092,510	2,092,510		
3	Grants and other assistance to governments, organizations, and individuals outside the United States See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees	152,655	54,533	98,122	
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	998,156	961,671	36,485	
8	Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	18,626	17,190	1,436	
9	Other employee benefits	147,368	126,230	21,138	
10	Payroll taxes	101,644	89,943	11,701	
11	Fees for services (non-employees)				
a	Management				
b	Legal	4,255	4,055	200	
c	Accounting	23,150	18,515	4,635	
d	Lobbying				
e	Professional fundraising See Part IV, line 17				
f	Investment management fees				
g	Other				
12	Advertising and promotion	5,406	5,406		
13	Office expenses	36,258	33,415	2,843	
14	Information technology	39,951	39,951		
15	Royalties				
16	Occupancy	417,875	415,475	2,400	
17	Travel	217,858	215,606	2,252	
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				
20	Interest	4,745	4,745		
21	Payments to affiliates				
22	Depreciation, depletion, and amortization	229,862	227,699	2,163	
23	Insurance	20,808	18,254	2,554	
24	Other expenses Itemize expenses not covered above (List miscellaneous expenses in line 24f If line 24f amount exceeds 10% of line 25, column (A) amount, list line 24f expenses on Schedule O)				
a	REAL ESTATE TAXES	25,228	25,228		
b	FOOD	17,139	17,139		
c	MISCELLANEOUS	11,049	7,683	3,366	
d	MEMBERSHIPS	5,323	3,850	1,473	
e					
f	All other expenses	277		277	
25	Total functional expenses. Add lines 1 through 24f	4,570,143	4,379,098	191,045	0
26	Joint costs. Check here ☐ if following SOP 98-2 (ASC 958-720) Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Part X

Balance Sheet

						(A)		(B)
						Beginning of year		End of year
Assets	1	Cash—non-interest-bearing					1	
	2	Savings and temporary cash investments				712,665	2	999,472
	3	Pledges and grants receivable, net					3	
	4	Accounts receivable, net				293,403	4	224,477
	5	Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L					5	
	6	Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L					6	
	7	Notes and loans receivable, net				161,002	7	165,381
	8	Inventories for sale or use					8	
	9	Prepaid expenses and deferred charges				27,785	9	12,831
	10a	Land, buildings, and equipment, cost or other basis. Complete Part VI of Schedule D	10a	4,130,080				
	b	Less: accumulated depreciation	10b	1,063,297		2,833,352	10c	3,066,783
	11	Investments—publicly traded securities					11	
	12	Investments—other securities. See Part IV, line 11				5,335	12	6,203
	13	Investments—program-related. See Part IV, line 11					13	
	14	Intangible assets					14	
	15	Other assets. See Part IV, line 11					15	
	16	Total assets. Add lines 1 through 15 (must equal line 34)				4,033,542	16	4,475,147
Liabilities	17	Accounts payable and accrued expenses				143,086	17	136,311
	18	Grants payable				35,689	18	35,689
	19	Deferred revenue				30,832	19	8,461
	20	Tax-exempt bond liabilities					20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D					21	
	22	Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L					22	
	23	Secured mortgages and notes payable to unrelated third parties				2,131,119	23	2,346,228
	24	Unsecured notes and loans payable to unrelated third parties					24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D				21,613	25	41,955
	26	Total liabilities. Add lines 17 through 25				2,362,339	26	2,568,644
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here ☒ and complete lines 27 through 29, and lines 33 and 34.							
	27	Unrestricted net assets				548,462	27	620,104
	28	Temporarily restricted net assets				1,122,741	28	1,286,399
	29	Permanently restricted net assets					29	
	Organizations that do not follow SFAS 117, check here ☐ and complete lines 30 through 34.							
	30	Capital stock or trust principal, or current funds					30	
	31	Paid-in or capital surplus, or land, building or equipment fund					31	
	32	Retained earnings, endowment, accumulated income, or other funds					32	
	33	Total net assets or fund balances				1,671,203	33	1,906,503
	34	Total liabilities and net assets/fund balances				4,033,542	34	4,475,147

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response to any question in this Part XI ☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	4,804,575
2	Total expenses (must equal Part IX, column (A), line 25)	2	4,570,143
3	Revenue less expenses Subtract line 2 from line 1	3	234,432
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,671,203
5	Other changes in net assets or fund balances (explain in Schedule O)	5	868
6	Net assets or fund balances at end of year Combine lines 3, 4, and 5 (must equal Part X, line 33, column (B))	6	1,906,503

Part XII Financial Statements and Reporting

Check if Schedule O contains a response to any question in this Part XII ☒

		Yes	No
1	Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?		No
b	Were the organization's financial statements audited by an independent accountant?	Yes	
c	If "Yes," to 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O	Yes	
d	If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a separate basis, consolidated basis, or both ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separated basis		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	Yes	
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	Yes	

SCHEDULE A
(Form 990 or 990EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2011

Open to Public Inspection

Name of the organization
WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC

Employer identification number
52-0817684

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

1

☐

A church, convention of churches, or association of churches **section 170(b)(1)(A)(i).**

2

☐

A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E)

3

☐

A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4

☐

A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state

5

☐

An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)

6

☐

A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7

☒

An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)** (Complete Part II)

8

☐

A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)

9

☐

An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)

10

☐

An organization organized and operated exclusively to test for public safety See**section 509(a)(4).**

11

☐

An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h

a

☐

Type I

b

☐

Type II

c

☐

Type III - Functionally integrated

d

☐

Type III - Other

e

☐

By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)

f

☐

If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box

g

☐

Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i)

a person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the the supported organization?

(ii)

a family member of a person described in (i) above?

(iii)

a 35% controlled entity of a person described in (i) or (ii) above?

h

☐

Provide the following information about the supported organization(s)

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of support?
			Yes	No	Yes	No	Yes	No	
Total									

Part II

Support Schedule for Organizations Described in IRC 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	5,122,261	5,705,531	5,315,710	4,713,589	4,234,135	25,091,226
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	5,122,261	5,705,531	5,315,710	4,713,589	4,234,135	25,091,226
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public Support. Subtract line 5 from line 4						25,091,226

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
7 Amounts from line 4	5,122,261	5,705,531	5,315,710	4,713,589	4,234,135	25,091,226
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	37,514	16,244	9,417	9,438	9,262	81,875
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income (Explain in Part IV) Do not include gain or loss from the sale of capital assets	2,402	5,472	2,952	10,339	11,264	32,429
11 Total support (Add lines 7 through 10)						25,205,530

12 Gross receipts from related activities, etc (See instructions)

121,946,207

13 First Five Years If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

14 Public Support Percentage for 2011 (line 6 column (f) divided by line 11 column (f))	14	99.550 %
15 Public Support Percentage for 2010 Schedule A, Part II, line 14	15	98.730 %

16a 33 1/3% support test—2011. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support test—2010. If the organization did not check the box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2011. If the organization did not check a box on line 13, 16a, or 16b and line 14 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2010. If the organization did not check a box on line 13, 16a, 16b, or 17a and line 15 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization

18 Private Foundation If the organization did not check a box on line 13, 16a, 16b, 17a or 17b, check this box and see instructions

Part IIIPart III

Support Schedule for Organizations Described in IRC 509(a)(2)
(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support						
Calendar year (or fiscal year beginning in)	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public Support (Subtract line 7c from line 6)						

Section B. Total Support						
Calendar year (or fiscal year beginning in)	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support (Add lines 9, 10c, 11 and 12.)						
14 First Five Years If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here						

Section C. Computation of Public Support Percentage			
15 Public Support Percentage for 2011 (line 8 column (f) divided by line 13 column (f))	15		
16 Public support percentage from 2010 Schedule A, Part III, line 15	16		

Section D. Computation of Investment Income Percentage			
17 Investment income percentage for 2011 (line 10c column (f) divided by line 13 column (f))	17		
18 Investment income percentage from 2010 Schedule A, Part III, line 17	18		
19a 33 1/3% support tests—2011. If the organization did not check the box on line 14, and line 15 is more than 33 1/3% and line 17 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization			
b 33 1/3% support tests—2010. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization			
20 Private Foundation If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions			

Part IV **Supplemental Information.** Supplemental Information. Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Also complete this part for any additional information. (See instructions).

Facts And Circumstances Test

Explanation

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b
► Attach to Form 990. ► See separate instructions.

OMB No 1545-0047

2011

Open to Public Inspection

Name of the organization
WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC

Employer identification number
52-0817684

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year	
2	Aggregate contributions to (during year)	
3	Aggregate grants from (during year)	
4	Aggregate value at end of year	
5	Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No	
6	Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit ☐ Yes ☐ No	

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1

Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e g , recreation or pleasure)☐ Preservation of an historically importantly land area
☐ Protection of natural habitat☐ Preservation of a certified historic structure
☐ Preservation of open space

2

Complete lines 2a–2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a	Total number of conservation easements
b	Total acreage restricted by conservation easements
c	Number of conservation easements on a certified historic structure included in (a)
d	Number of conservation easements included in (c) acquired after 8/17/06

3

Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the taxable year ► _____

4

Number of states where property subject to conservation easement is located ► _____

5

Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6

Staff and volunteer hours devoted to monitoring, inspecting and enforcing conservation easements during the year ► _____

7

Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year
► \$ _____

8

Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9

In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a

If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b

If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1

► \$ _____

(ii) Assets included in Form 990, Part X

► \$ _____

2

If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a

Revenues included in Form 990, Part VIII, line 1

► \$ _____

b

Assets included in Form 990, Part X

► \$ _____

For Privacy Act and Paperwork Reduction Act Notice, see the Intructions for Form 990

Cat No 52283D

Schedule D (Form 990) 2011

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization’s accession and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a** ☐ Public exhibition
- d** ☐ Loan or exchange programs
- b** ☐ Scholarly research
- e** ☐ Other
- c** ☐ Preservation for future generations

4 Provide a description of the organization’s collections and explain how they further the organization’s exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization’s collection? ☐ **Yes** ☐ **No**

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ **Yes** ☐ **No**

b If "Yes," explain the arrangement in Part XIV and complete the following table

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ **Yes** ☐ **No**

b If "Yes," explain the arrangement in Part XIV

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a)Current Year	(b)Prior Year	(c)Two Years Back	(d)Three Years Back	(e)Four Years Back
1a Beginning of year balance					
b Contributions					
c Investment earnings or losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as

- a** Board designated or quasi-endowment ▶
- b** Permanent endowment ▶
- c** Term endowment ▶

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

	Yes	No
(i) unrelated organizations	3a(i)	
(ii) related organizations	3a(ii)	
b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?	3b	

4 Describe in Part XIV the intended uses of the organization's endowment funds

Part VI Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b)Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		525,340		525,340
b Buildings		2,643,385	539,682	2,103,703
c Leasehold improvements				
d Equipment		518,040	301,943	216,097
e Other		443,315	221,672	221,643
Total. Add lines 1a-1e <i>(Column (d) should equal Form 990, Part X, column (B), line 10(c).)</i> ▶				3,066,783

Part XI Reconciliation of Change in Net Assets from Form 990 to Financial Statements			
1	Total revenue (Form 990, Part VIII, column (A), line 12)	1	4,804,575
2	Total expenses (Form 990, Part IX, column (A), line 25)	2	4,570,143
3	Excess or (deficit) for the year Subtract line 2 from line 1	3	234,432
4	Net unrealized gains (losses) on investments	4	868
5	Donated services and use of facilities	5	
6	Investment expenses	6	
7	Prior period adjustments	7	
8	Other (Describe in Part XIV)	8	
9	Total adjustments (net) Add lines 4 - 8	9	868
10	Excess or (deficit) for the year per financial statements Combine lines 3 and 9	10	235,300

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return			
1	Total revenue, gains, and other support per audited financial statements	1	4,817,225
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	10,622
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIV)	2d	2,028
e	Add lines 2a through 2d	2e	12,650
3	Subtract line 2e from line 1	3	4,804,575
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	
c	Add lines 4a and 4b	4c	0
5	Total Revenue Add lines 3 and 4c. (This should equal Form 990, Part I, line 12)	5	4,804,575

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return			
1	Total expenses and losses per audited financial statements	1	4,581,925
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	10,622
b	Prior year adjustments	2b	
c	Other losses	2c	988
d	Other (Describe in Part XIV)	2d	172
e	Add lines 2a through 2d	2e	11,782
3	Subtract line 2e from line 1	3	4,570,143
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	
c	Add lines 4a and 4b	4c	0
5	Total expenses Add lines 3 and 4c. (This should equal Form 990, Part I, line 18)	5	4,570,143

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, Part XI, line 8, Part XII, lines 2d and 4b, and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

Identifier	Return Reference	Explanation
DESCRIPTION OF UNCERTAIN TAX POSITIONS UNDER FIN 48	PART X	THE COUNCIL FOLLOWS THE FASB ACCOUNTING STANDARDS CODIFICATION, WHICH PROVIDES GUIDANCE ON ACCOUNTING FOR UNCERTAINTY IN INCOME TAXES RECOGNIZED IN AN ENTERPRISE'S FINANCIAL STATEMENTS. AS OF SEPTEMBER 30, 2012, THE COUNCIL HAS NO UNCERTAIN TAX POSITIONS THAT QUALIFY FOR EITHER RECOGNITION OR DISCLOSURE IN THE FINANCIAL STATEMENTS. THE COUNCIL'S POLICY IS TO RECOGNIZE INTEREST AND PENALTIES ON UNRECOGNIZED TAX MATTERS IN INCOME TAX EXPENSE IN THE FINANCIAL STATEMENTS. NO INTEREST AND PENALTIES WERE RECORDED DURING THE YEAR ENDED SEPTEMBER 30, 2012. GENERALLY, THE TAX YEARS BEFORE 2009 ARE NO LONGER SUBJECT TO EXAMINATION BY FEDERAL, STATE, OR LOCAL TAXING AUTHORITIES.
PART XII, LINE 2D - OTHER ADJUSTMENTS		SPECIAL EVENTS AND ACTIVITIES - DIRECT EXPENSES - PART VIII - LINE 8B 172 LOSS ON DISPOSAL OF ASSETS 988 UNREALIZED GAIN ON INVESTMENTS 868
PART XIII, LINE 2D - OTHER ADJUSTMENTS		SPECIAL EVENTS AND ACTIVITIES - DIRECT EXPENSES - PART VIII - LINE 8B 172

Schedule I
(Form 990)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations,
Governments and Individuals in the United States

Complete if the organization answered "Yes," to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990

OMB No 1545-0047

2011

Open to Public
Inspection

Name of the organization
WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC

Employer identification number
52-0817684

Part I

General Information on Grants and Assistance

- 1

Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

☒ Yes ☐ No
- 2

Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

Part II

Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21 for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Use Part IV and Schedule I-1 (Form 990) if additional space is needed ▶ ☐

(a) Name and address of organization or government	(b) EIN	(c) IRC Code section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance

2

Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶

3

Enter total number of other organizations listed in the line 1 table ▶

Part III

Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22.
Use Schedule I-1 (Form 990) if additional space is needed.

(a)Type of grant or assistance	(b)Number of recipients	(c)Amount of cash grant	(d)Amount of non-cash assistance	(e)Method of valuation (book, FMV, appraisal, other)	(f)Description of non-cash assistance
(1) ENERGY ASSISTANCE AND CRISIS INTERVENTION PROGRAMS	8000	2,092,510			

Part IV

Supplemental Information. Complete this part to provide the information required in Part I, line 2, and any other additional information.

Identifier	Return Reference	Explanation
PROCEDURE FOR MONITORING GRANTS IN THE U S	PART I, LINE 2	SCHEDULE I, PART I, LINE 2 THE ORGANIZATION DOES NOT NORMALLY DISBURSE FUNDS TO INDIVIDUALS OR FAMILIES THE FUNDS ARE DISBURSED THROUGH PROGRAMS THAT REQUIRE THE INDIVIDUALS OR FAMILIES TO SUBMIT FORMAL REQUESTS, BASED ON PROCEDURES ESTABLISHED BY EITHER THE STATE OF MARYLAND OR FEDERAL AGENCIES WHEN ELIGIBILITY IS ESTABLISHED, PAYMENTS ARE MADE DIRECTLY TO VENDORS, WHO HAVE ELECTED TO PARTICIPATE IN THE PROGRAMS, ON BEHALF OF THE APPLICANTS IF THE VENDORS HAVE NOT ELECTED TO PARTICIPATE IN THE PROGRAMS AND PAYMENT IS MADE TO THE APPLICANT, THE ORGANIZATION HAS ESTABLISHED PROCEDURES IN PLACE TO ACTIVELY MONITOR THAT THE DISBURSED FUNDS ARE USED FOR THE PURPOSE INTENDED THIS IS DOCUMENTED IN THE RECORDS THE ORGANIZATION IS SUBJECT TO SITE VISITS BY THE FUNDING AGENCIES AND THE REQUIREMENT TO HAVE AN AUDIT AS SET FORTH IN THE SINGLE AUDIT ACT AND OMB CIRCULAR A-133

SCHEDULE M
(Form 990)

NonCash Contributions

OMB No 1545-0047

2011

Open to Public Inspection

►Complete if the organization answered "Yes" on Form 990, Part IV, lines 29 or 30.
► Attach to Form 990.

Name of the organization
WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC

Employer identification number
52-0817684

Part I

Types of Property

	(a) Check if applicable	(b) Number of Contributions or items contributed	(c) Contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining contribution amounts
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution—Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory	X	1	17,139	USDA VALUATION
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ► ()				
26 Other ►()				
27 Other ►()				
28 Other ► ()				
29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement			29	
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1-28 that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?				Yes No
b If "Yes," describe the arrangement in Part II				
31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?				No
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell non-cash contributions?				No
b If "Yes," describe in Part II				
33 If the organization did not report revenues in column (c) for a type of property for which column (a) is checked, describe in Part II				

Part II

Supplemental Information. Complete this part to provide the information required by Part I, lines 30b, 32b, and 33. Also complete this part for any additional information.

Identifier	Return Reference	Explanation
------------	------------------	-------------

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ****Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.**
▶ **Attach to Form 990 or 990-EZ.**

OMB No 1545-0047

2011**Open to Public
Inspection**Name of the organization
WASHINGTON COUNTY COMMUNITY ACTION COUNCIL INC**Employer identification number**

52-0817684

Identifier	Return Reference	Explanation
	FORM 990, PART VI, SECTION B, LINE 11	THE FORM 990 IS PRESENTED FIRST TO THE FINANCE DIRECTOR, WHO REVIEWS THE FORM THEN, AT THE FOLLOWING BOARD MEETING THE FORM 990 IS PRESENTED TO ALL BOARD MEMBERS, AND DISCUSSED
	FORM 990, PART VI, SECTION B, LINE 12C	WHEN CHANGES ARE DISCLOSED BY ANY OFFICER, DIRECTOR OR KEY EMPLOYEE ANY ACTION NEEDED TO RESOLVE THE CONFLICT ARE TAKEN AT THAT TIME AND DOCUMENTED AS TO THE RESOLUTION
	FORM 990, PART VI, SECTION B, LINE 15	PAY INCREASES ARE REVIEWED BY THE BOARD OF DIRECTORS ANNUALLY PAY INCREASES ARE BASED ON PERFORMANCE REVIEWS AND COST OF LIVING INCREASES
	FORM 990, PART VI, SECTION C, LINE 18	THE FORMS ARE MADE AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST
	FORM 990, PART VI, SECTION C, LINE 19	THE COUNCIL WILL PROVIDE COPIES OF ITS GOVERNING DOCUMENTS, AND FINANCIAL STATEMENTS, TO INDIVIDUALS WHO REQUEST THEM
CHANGES IN NET ASSETS OR FUND BALANCES	FORM 990, PART XI, LINE 5	NET UNREALIZED GAINS ON INVESTMENTS 868
	FORM 990, PART XII, LINE 2C	THE ORGANIZATION'S FINANCE COMMITTEE MEETS WITH THE OUTSIDE AUDITORS, AT THE END OF THE AUDIT, TO REVIEW THE AUDIT AND RELATED LETTERS TO BE ISSUED PRIOR TO THE AUDIT REPORT BEING PRESENTED TO THE FULL BOARD OF DIRECTORS THE OUTSIDE AUDITORS ARE APPOINTED BY THE BOARD OF DIRECTORS THESE ARE UNCHANGED FROM THE PREVIOUS YEAR

Additional Data

Software ID:
Software Version:
EIN: 52-0817684
Name: WASHINGTON COUNTY COMMUNITY ACTION COUNCIL
INC

Form 990, Part III - 4 Program Service Accomplishments (See the Instructions)

4d. Other program services			
(Code)	(Expenses \$ 29,795	including grants of \$)	(Revenue \$)
CULINARY PROGRAM - AGENCY LAUNCHED THE COMMUNITY CULINARY SCHOOL AT THE LANDING, A PROGRAM DESIGNED TO TRAIN UNEMPLOYED OR UNDEREMPLOYED INDIVIDUALS WITH PAST HISTORIES OF ADDICTION OR HOMELESSNESS IN THE BASICS OF CULINARY ARTS DURING THE 13 WEEK COURSE, STUDENTS LEARN COOKING SKILLS, RECEIVE FIRST AID AND CPR TRAINING, AND ARE TRAINED FOR CERTIFICATION IN FOOD SAFETY			
(Code)	(Expenses \$ 659,501	including grants of \$)	(Revenue \$ 305,822)
TRANSPORTATION - PROVIDES A COORDINATED HUMAN SERVICE TRANSPORTATION PROGRAM FOR THE ELDERLY, PEOPLE WITH LOW INCOMES, AND INDIVIDUALS WITH DISABILITIES THE PROGRAM INCLUDES DISABILITY TRANSPORTATION AND TRANSIT TO AND FROM ELIGIBLE MEDICAL APPOINTMENTS OUTSIDE OF SERVICES PROVIDED BY THE COUNTY'S PARA-TRANSIT PROGRAM			