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Form **990-EZ****Short Form**
Return of Organization Exempt From Income Tax

OMB No 1545-1150

2011**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

► The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2011 calendar year, or tax year beginning **09/01**, 2011, and ending **08/31**, 20 **12**

B Check if applicable:
☐ Address change
☒ Name change
☐ Initial return
☐ Terminated
☐ Amended return
☒ Application pending

C Name of organization
DOW HIGH SCHOOL MUSIC BOOSTER CLUB
 Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
3901 N Saginaw Road
 City or town, state or country, and ZIP + 4
Midland, MI 48640

D Employer identification number
38-4347726

E Telephone number
989-835-6784

F Group Exemption Number ►

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ►

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ►

J Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c) (4) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ **\$ 50,247**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)
 Check if the organization used Schedule O to respond to any question in this Part I ☒

1	Contributions, gifts, grants, and similar amounts received	1	3,439
2	Program service revenue including government fees and contracts	2	0
3	Membership dues and assessments	3	0
4	Investment income	4	92
5a	Gross amount from sale of assets other than inventory	5a	0
b	Less: cost or other basis and sales expenses	5b	0
c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
6	Gaming and fundraising events		
a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	0
b	Gross income from fundraising events (not including \$ 2,613 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	45,356
c	Less: direct expenses from gaming and fundraising events	6c	21,103
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	24,253
7a	Gross sales of inventory, less returns and allowances	7a	720
b	Less: cost of goods sold	7b	557
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	163
8	Other revenue (describe in Schedule O) See Schedule O, Statement 1	8	640
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	28,587
10	Grants and similar amounts paid (list in Schedule O)	10	0
11	Benefits paid to or for members	11	0
12	Salaries, other compensation, and employee benefits	12	0
13	Professional fees and other payments to independent contractors	13	6,268
14	Occupancy, rent, utilities, and maintenance	14	0
15	Printing, publications, postage, and shipping	15	0
16	Other expenses (describe in Schedule O) See Schedule O, Statement 2	16	26,100
17	Total expenses. Add lines 10 through 16	17	32,368
18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-3,781
19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	35,700
20	Other changes in net assets or fund balances (explain in Schedule O)	20	0
21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	31,919

For Paperwork Reduction Act Notice, see the separate instructions.

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P 13

Part II Balance Sheets. (see the instructions for Part II.)

Check if the organization used Schedule O to respond to any question in this Part II ☒

		(A) Beginning of year	(B) End of year
22	Cash, savings, and investments	35,066	22 31,646
23	Land and buildings	0	23 0
24	Other assets (describe in Schedule O)	634	24 273
25	Total assets	35,700	25 31,919
26	Total liabilities (describe in Schedule O)	0	26 0
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)	35,700	27 31,919

Part III	Statement of Program Service Accomplishments (see the instructions for Part III.)
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Check if the organization used Schedule O to respond to any question in this Part III . . . ☐

What is the organization's primary exempt purpose? See Schedule O, Statement 3

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

28	Music Instruction: Provided scholarships to further students music studies for 7 students.		
	(Grants \$ _____) If this amount includes foreign grants, check here ▶ <input type="checkbox"/>	28a	3,160
29	Music Instruction: Provided additional instruments, equipment, uniforms, repairst, sectional and accompanist support that are not part of the Dow High music budget.		
	(Grants \$ _____) If this amount includes foreign grants, check here ▶ <input type="checkbox"/>	29a	15,440
30	Music Programs: Paid transportation and registration fees for various music festivals and competitions, including expenses for the Symphonic Band performance at the Michigan Music Conference.		
	(Grants \$ _____) If this amount includes foreign grants, check here ▶ <input type="checkbox"/>	30a	10,365
31	Other program services (describe in Schedule O)		
	(Grants \$ _____) If this amount includes foreign grants, check here ▶ <input type="checkbox"/>	31a	0
32	Total program service expenses (add lines 28a through 31a) ▶	32	28,965

Part IV **List of Officers, Directors, Trustees, and Key Employees.** List each one even if not compensated. (see the instructions for Part IV.)

Check if the organization used Schedule O to respond to any question in this Part IV ☐

[illegible]

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☒

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	<input checked="" type="checkbox"/>
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	<input checked="" type="checkbox"/>
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	<input checked="" type="checkbox"/>
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	<input checked="" type="checkbox"/>
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	<input checked="" type="checkbox"/>
37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0		
b Did the organization file Form 1120-POL for this year?	37b	<input checked="" type="checkbox"/>
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	<input checked="" type="checkbox"/>
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	<input checked="" type="checkbox"/>
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ 0		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e	<input checked="" type="checkbox"/>
41 List the states with which a copy of this return is filed. ▶		
42a The organization's books are in care of ▶ Debra Shirk Telephone no. ▶ 989-835-6784 Located at ▶ 3911 Woodside Dr, Midland, MI 48640 ZIP + 4 ▶ 48640		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .	42b	<input checked="" type="checkbox"/>
c At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country: ▶	42c	<input checked="" type="checkbox"/>
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		<input type="checkbox"/>
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	<input checked="" type="checkbox"/>
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	<input checked="" type="checkbox"/>
c Did the organization receive any payments for indoor tanning services during the year?	44c	<input checked="" type="checkbox"/>
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	<input checked="" type="checkbox"/>
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	<input checked="" type="checkbox"/>

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		<input checked="" type="checkbox"/>

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		
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49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		
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b If "Yes," was the related organization a section 527 organization?

49b		
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50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

▶ ☐ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <i>Debra L. Shirk</i>	Date <i>1-12-13</i>
	Debra L. Shirk, Treasurer Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ▶			Firm's EIN ▶	
	Firm's address ▶			Phone no. ▶	

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☐ Yes ☐ No

Department of the Treasury
Internal Revenue Service

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2011

Open to Public Inspection

Name of the organization

DOW HIGH SCHOOL MUSIC BOOSTER CLUB

Employer identification number

38-4347726

Part I

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- | | |
|--|---|
| a <input type="checkbox"/> Mail solicitations | e <input type="checkbox"/> Solicitation of non-government grants |
| b <input type="checkbox"/> Internet and email solicitations | f <input type="checkbox"/> Solicitation of government grants |
| c <input type="checkbox"/> Phone solicitations | g <input type="checkbox"/> Special fundraising events |
| d <input type="checkbox"/> In-person solicitations | |
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ **Yes** ☐ **No**
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

- 3** List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1 Fruit Sale (event type)	(b) Event #2 (event type)	(c) Other events (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts	43,399			43,399
	2 Less: Charitable contributions	2,613			2,613
	3 Gross income (line 1 minus line 2)	40,786			40,786
Direct Expenses	4 Cash prizes	210			210
	5 Noncash prizes	1,058			1,058
	6 Rent/facility costs	0			0
	7 Food and beverages	245		0	245
	8 Entertainment	0		0	0
	9 Other direct expenses	19,590			19,590
	10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				(21,103)
11 Net income summary. Combine line 3, column (d), and line 10 ▶				19,683	

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				()
	8 Net gaming income summary. Combine line 1, column d, and line 7 ▶				

9 Enter the state(s) in which the organization operates gaming activities: _____

a Is the organization licensed to operate gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: _____

- | | | | |
|-----------|---|------------------------------|-----------------------------|
| 11 | Does the organization operate gaming activities with nonmembers? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 12 | Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 13 | Indicate the percentage of gaming activity operated in: | | |
| a | The organization's facility | 13a | % |
| b | An outside facility | 13b | % |
| 14 | Enter the name and address of the person who prepares the organization's gaming/special events books and records: | | |

Name ►

Address ►

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No
- b** If "Yes," enter the amount of gaming revenue received by the organization ► \$ _____ and the amount of gaming revenue retained by the third party ► \$ _____.
- c** If "Yes," enter name and address of the third party:

Name ▶

Address ►

16 Gaming manager information:

Name ►

Gaming manager compensation ▶ \$

Description of services provided ►

☐ Director/officer☐ Employee☐ Independent contractor

17 Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2011

**Open to Public
Inspection**

Name of the organization

DOW HIGH SCHOOL MUSIC BOOSTER CLUB

Employer identification number

38-4347726

Form 990-EZ, Part II, Line 24 - Remaining inventory of yard signs purchased and not sold or personalized.

Form 990-EZ, Part V, Line 34 - On February 28, 2012, the Dow High Music Parents' officers approved a name change to Dow High School Music Booster Club, and the acceptance of the organization's Articles of Incorporation. Meeting Minutes and Articles attached.

(Bylaws)

Other Revenue Structured Explanation

Description	Amount
Spirit Apparel and Supplies	640
Total:	640

Schedule O, Statement 2

Form: 990-EZ

Page: 1

Line Number: Part I Line 16

DOW HIGH SCHOOL MUSIC BOOSTER CLUB**38-4347726****Other Expenses Structured Explanation**

Description	Amount
Instruments and Equipment	100
Miscellaneous Expenses	1,045
Transportation	1,615
Scholarships	3,160
Uniforms	2,660
Registration Fees	1,510
Yard Sign inventory sold expensed in prior year	-361
Food and Beverage	39
Spirit Apparel and Supplies	1,177
501c3 application expenses	1,015
Dow High Band Club	6,900
Michigan Music Conference expenses	7,240
Total:	26,100

Primary Exempt Purpose

Primary Exempt Purpose

To support the quality of music education at H. H. Dow High School by providing both human and financial resources beyond those supported by the school budget.

Minutes: Dow High Music Parents Meeting
Thursday, February 28, 2012
Dow High Choir Room

Present: Bouck, Brennan, DeRees, Doering, Dressen, Fisher, McMahan, Reed, Rose, Rumba, Schell, Shirk, Zoeller

The meeting was called to order at 6:30 p.m.

Secretary's Report – Carol Rumba

Minutes of January meeting were approved. No corrections.

Treasurer's Report – Debbie Shirk

See attached. Cash Balance \$44,809.40. Received thank you notes from MPS (funds) and the Stuart family (flowers).

Fruit Sales Report – Karen McMahan

848 Hours of volunteer time. \$22,200 in profit
Prizes will be given out March 5

Old Business

501 (c) 3

Approve Articles for "Dow High School Music Booster Club"

- Reviewed document
- Made corrections and additions

Motion to approve Articles of Incorporation. Doering moved, Brennan second. Approved

Scholarship Form

- Reviewed document
- Made corrections and additions

Motion to make changes and submit. Paul moved, Brennan second. Approved

Motion to change from 501 c 4 to 501 c 3. Doering moved, Brennan second. Approved.

Motion to have minimum of 3 maximum of 9 on board of directors, with five officers listed for articles of incorporation. Kevin moved, Debbie second. Approved

Minutes to be approved electronically for inclusion in articles

Need a written paragraph on each committee.

Uniform Committee – Kathy Doering

Shiny lapels on new jackets not acceptable and will be returned. Kathy recommends there be a uniform coordinator for every group. There is more to do than just fitting the students. Dominic recommends building a volunteer list using sign-up sheets, email, and freshman night.

Communications – Anne Brennan

New Facebook Page – search Dow High Music. Thanks Anne!

Band Report – Steve DeRees

Original recording of Grand Rapids was bad and all need to be replaced.

CMU Jazz weekend – three bands involved. Third place for best band.

29 events going to state level Solo and Ensemble.

May 4: Creative 360 Dow Area Jazz night

July: Jazz Trail

Request for: \$2,000 donation for band club to get through the summer.

\$1,200 for jazz band trip to Ann Arbor on May 7

\$ 500 Dow High Jazz band at Herter's Band Camp June 21

\$ 700 Professional Services - Vicki Boden, Sue Gessford

\$6,000 Student Scholarships - \$3,000 Band, \$2,000 Orchestra, \$1,000 Choral

Dominic moved. Kevin second. Approved

Band/Orchestra Festival: Friday and Saturday, March 2, 3, 2012

Kathy Doering and Stephanie Stephan will provide food and set up for the Friday dinner.

Several volunteers are needed for Friday night and Saturday Morning.

Band Showcase this fall. Can it be "co-hosted"? Dominic will contact Marinin from Midland

Band Boosters to determine number of volunteers needed, list of duties and supplies, equipment,

Choir/Orchestra Report – Shirley Rose

Choir Festival March 24. Festival Concert March 24, 7:00 p.m.

Need four adult volunteers for afternoon 1- 3:30 p.m.

State Solo and Ensemble March 23 Big Rapids

Orchestra Solo and Ensemble March 24

Will be placing an ad in MDN – Anne

½ page ad after March 2

Release – Carol

Concert Orchestra Festival March 17

String Quartet did exceptionally well, Chamber String competition March 9

4th Grade music concert featuring combined symphonies and choirs: April 10 (morning)

Call out to HS Orchestra directors for the Michigan Youth Arts Festival in May.

May 21, May 22 Spring Concerts

Scholarship Applications due April 17.

The meeting was adjourned at 8:35 p.m.

Submitted by Carol Rumba, Secretary

Next meeting: Tuesday, April 24, 6:30 p.m. choir room

Scholarships, 501 c 3 update, nomination of officers

General Membership Meeting: Tuesday, May 29, 7:00 p.m. band room

Election of officers, distribute committee information

Dow High School Music Booster Club

Article I: Name

The name of this organization shall be Dow High School Music Booster Club

Article II: Mission

Dow High School Music Booster club supports the quality of music education at Dow High School by providing both human and financial resources beyond those supported by Midland Public Schools. The membership will volunteer time and talent to help host music events and raise necessary funds to acquire music equipment and supplies, and provide scholarship funding for students to participate in musical development.

Article III: Membership

Section 1 Qualifications of Membership

Membership consists of parents and/or guardians of students currently enrolled in the Dow High School Music Program, along with student alumni, music faculty of Dow High School and community members who support the mission of Dow High School Music Booster Club.

Section 2 Dues

No dues are required from the Booster Club Members. Donations of both time and/or monetary value will be encouraged through the activities of the Booster Club.

Section 3 Conduct

No member shall at any time act in the name of Dow High School Music Booster Club unless given specific authorization by the President and the majority of the Executive Board of Directors. Any member acting in direct contradiction of the goals and objectives of the organization shall be subject to action up to and including dismissal from active membership and removal of voting rights by a majority vote of at least two thirds of the members of the Executive Board of Directors.

Article IV Executive Officers and Duties

Section 1: Positions and Responsibilities

The Executive Board shall consist of a President, First Vice President, Second Vice President, Treasurer and Secretary, and up to six Representatives (two each representing Band, Choir, and Orchestra respectively). The Directors of the Music Departments are non-voting members of the Executive Board and serve in advisory roles. The Executive Board shall work in conjunction with the Membership, Board, Music Directors, Faculty and Student Representatives.

President

The President shall set the meeting schedule, preside over all meetings of the organization, provide an agenda one week prior to the meeting of the executive board, be an advocate for student music programs, provide guidance to committee chairs, correspond with directors, form committees and delegate as needed

First Vice President

The Vice-President shall assume all presidential duties in the absence of the president, work closely with the president to advocate, ideally serve as a committee chair and become president when the president no longer serves

Second Vice President

Assure standing committees have leaders and proper staffing to perform appropriate activities and report necessary gaps to executive committee.

Treasurer

The Treasurer shall receive and deposit all monies; shall be the Custodian of these monies and shall disburse the same according to the approved budget or upon the order of the Executive Board of Directors.

The Treasurer shall present written financial reports at the Executive Board of Directors Meetings and the General Membership Meetings. Authorized signatories include Treasurer and President.

Secretary

The Secretary shall keep minutes of all meetings of the organization and of the Executive Board of Directors and perform such other duties as may be required.

Music Program Representatives

The Music Program Representatives (Representatives) are voting members of the Executive Board that provide input and bring issues regarding each of the three respective music programs: Band, Choir and Orchestra. Representatives must be non-staff members, and preferably have an active student in the music program they represent.

Section 2 Term Length

The Executive Officers shall hold office for the period of 1 year from the date of their election at the general membership meeting. No member can hold the same office for more than 4 consecutive terms.

Section 3: Removal and Vacancies:

Any officer or member may be removed from office for failure to perform assigned duties or comply with the Dow High School Music Booster Club By-laws or for conduct unbecoming of a Dow High School Booster Club member or community member. This action must be recommended by at least 3 members of the Executive Board. Private notification will first be given to that person and then it must be voted on and approved by a majority of the Executive Board.

Article V: Meetings

Section 1: Meetings

a. Executive Board Meetings

- 1) The Executive Board shall meet as needed; typically monthly during school year. All meetings shall be governed by Roberts Rules of Order. Notice of Executive Board meetings shall be communicated to all Booster Club Members at least 48hrs prior to the meeting with location, date and time of meeting.
- 2) Voting members of the Executive Board shall be comprised of the five Executive Board Officers and six Representatives.
- 3) The Executive Board may call either an open or closed meeting at their discretion, with open meetings being the norm. In the case of open meetings, all Booster Club Members may attend and provide input consistent with Roberts Rules of Order. However, voting on all matters in Executive Board Meetings will be by the Executive Board Members.

b. General Booster Club Meetings

- 1) The Executive Board shall call at least two General Booster Club Meetings within each fiscal year. The purpose of these meetings will be to elect officers (typically in the spring), communicate information, and perform other general business not covered by Executive Board meetings .
- 2) Voting members in General Booster Club Meetings shall be all Booster Club Members present and be responsible for electing Executive Board Officers.
- 3) General Booster Club Meetings shall be directed by the President or his/her designee, and shall be governed by Roberts Rules of Order.

c. Meeting Minutes

- 1) The Secretary or his/her designee shall keep formal written minutes of all matters discussed and acted upon in both Executive Board Meetings and General Booster Club Meetings. Meeting Minutes shall be made available to all Booster Club Members, however certain matters may be kept private at the discretion of the Executive Board.

Section 2: Quorum

- a. The assembled number of voting members at any Dow High School Booster Club shall constitute a quorum
- b. A simple majority of voting members present shall be sufficient to carry a motion
- c. In the event of a tie, the President of the Dow High Music Booster Club has the deciding vote
- d. Members shall have one vote on any matter under consideration at a meeting

Special Board Meetings:

Special board meetings may be called by the President or a simple majority of the Executive Board. Every reasonable effort shall be made to notify all members of the Board of the time and place of such special meeting as far in advance as possible but not less than 48 hrs.

Article VI Elections

Section 1