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Form 990-EZ

Department of the Treasury  
Internal Revenue Service

# Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code

(except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2011

Open to Public  
Inspection

A For the 2011 calendar year, or tax year beginning SEP 1, 2011 and ending AUG 31, 2012

B Check if applicable

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

C Name of organization

Olympia Education Association

Number and street (or P O box, if mail is not delivered to street address)

1619 State Ave. NE

Room/suite

City or town, state or country, and ZIP + 4

Olympia, WA 98840

D Employer identification number

23-7332836

E Telephone number

(360) 525-5255

F Group Exemption

Number

G Accounting Method

☐ Cash☒ Accrual

Other (specify)

I Website. N/A

J Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c)(5) (insert no) ☐ 4947(a)(1) or ☐ 527

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Check ☐ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ.

\$ 138,936.

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	138,347.
	4	Investment income	4	589.
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
	6c	Less: direct expenses from gaming and fundraising events	6c	
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances	7a	
	7b	Less: cost of goods sold	7b	
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	
	9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	138,936.
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	2,000.
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	102,058.
	13	Professional fees and other payments to independent contractors	13	
	14	Occupancy, rent, utilities, and maintenance	14	3,434.
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	63,294.
	17	<b>Total expenses.</b> Add lines 10 through 16	17	170,786.
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-31,850.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	243,030.
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	0.
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20	21	211,180.

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2011)

**Part II Balance Sheets.** (see the instructions for Part II.)Check if the organization used Schedule O to respond to any question in this Part II ☒

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	203,192.	22	178,650.
23 Land and buildings	26,935.	23	24,604.
24 Other assets (describe in Schedule O) See Schedule O	14,437.	24	15,177.
25 Total assets	244,564.	25	218,431.
26 Total liabilities (describe in Schedule O) See Schedule O	1,534.	26	7,251.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	243,030.	27	211,180.

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III.)Check if the organization used Schedule O to respond to any question in this Part III ☒

What is the organization's primary exempt purpose? See Schedule O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
 (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others)

28 See Schedule O

(Grants \$ ) If this amount includes foreign grants, check here ☐ 28a

29

(Grants \$ ) If this amount includes foreign grants, check here ☐ 29a

30

(Grants \$ ) If this amount includes foreign grants, check here ☐ 30a

31 Other program services (describe in Schedule O)

(Grants \$ ) If this amount includes foreign grants, check here ☐ 31a32 Total program service expenses (add lines 28a through 31a) ☐ 32**Part IV List of Officers, Directors, Trustees, and Key Employees.** List each one even if not compensated (see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
*David Johnston	President			
1619 State Ave NE, Olympia, WA 98840	30.00	95,158.	0.	0.
Anna Beraun	Vice President			
1619 State Ave NE, Olympia, WA 98840	2.00	1,400.	0.	0.
Karla Strid	Secretary			
1619 State Ave NE, Olympia, WA 98840	2.00	1,125.	0.	0.
Jenny Morgan	Treasurer			
1619 State Ave NE, Olympia, WA 98840	2.00	2,275.	0.	0.
Paula Rosenkranz	Board Member			
1619 State Ave NE, Olympia, WA 98840	2.00	750.	0.	0.
Tim Brewer	Board Member			
1619 State Ave NE, Olympia, WA 98840	2.00	250.	0.	0.
Dan McCartan	Board Member			
1619 State Ave NE, Olympia, WA 98840	2.00	750.	0.	0.
Marty Manley	Board Member			
1619 State Ave NE, Olympia, WA 98840	2.00	350.	0.	0.
*compensation paid as a reimbursement of salary and benefits	0.00	0.	0.	0.

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Sch. O to respond to any question in this Part V ☐

	Yes	No
<b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
<b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
<b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
<b>35b</b> If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	N/A	
<b>35c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
<b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions <span style="float: right;">▶ <b>37a</b> 0.</span>		
<b>37b</b> Did the organization file Form 1120-POL for this year?		X
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
<b>38b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved	N/A	
<b>39</b> Section 501(c)(7) organizations Enter		
<b>a</b> Initiation fees and capital contributions included on line 9	N/A	
<b>b</b> Gross receipts, included on line 9, for public use of club facilities	N/A	
<b>40a</b> Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 <span style="float: right;">▶ N/A</span> , section 4912 <span style="float: right;">▶ N/A</span> , section 4955 <span style="float: right;">▶ N/A</span>		
<b>b</b> Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		N/A
<b>c</b> Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 <span style="float: right;">▶ N/A</span>		
<b>d</b> Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization <span style="float: right;">▶ N/A</span>		
<b>e</b> All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
<b>41</b> List the states with which a copy of this return is filed <span style="float: right;">▶ None</span>		
<b>42a</b> The organization's books are in care of <span style="float: right;">▶ David Johnston</span> Telephone no <span style="float: right;">▶ (360) 525-5255</span> Located at <span style="float: right;">▶ 1619 State Ave. NE, Olympia, WA</span> ZIP + 4 <span style="float: right;">▶ 98840</span>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country <span style="float: right;">▶</span> See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		X
<b>c</b> At any time during the calendar year, did the organization maintain an office outside of the U S ? If "Yes," enter the name of the foreign country <span style="float: right;">▶</span>		X
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here <span style="float: right;">▶ <input type="checkbox"/></span> and enter the amount of tax-exempt interest received or accrued during the tax year <span style="float: right;">▶ <b>43</b> N/A</span>		
<b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
<b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
<b>c</b> Did the organization receive any payments for indoor tanning services during the year?		X
<b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
<b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
<b>45b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office?

Yes No

46 Yes No X

If "Yes," complete Schedule C, Part I

**Part VI** Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51. Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Sch. C, Part II

Yes No

47 Yes No

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48 Yes No

49a Did the organization make any transfers to an exempt non-charitable related organization?

49a Yes No

b If "Yes," was the related organization a section 527 organization?

49b Yes No

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
N/A				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None" N/A

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

2/13/2013  
Date

David Johnston President  
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
Laird S. Vanetta	<i>Laird S. Vanetta</i>	2/17/13		P00171649
Firm's name ▶ Tremper & Co., LLP			Firm's EIN ▶ 91-0872222	
Firm's address ▶ 3131 Elliott Avenue; Ste 290 Seattle, WA 98121			Phone no (206) 285-4456	

May the IRS discuss this return with the preparer shown above? See instructions

Yes No

Form 990-EZ (2011)

## 2011 DEPRECIATION AND AMORTIZATION REPORT

Form 990-EZ Page 1

990-EZ

Asset No	Description	Date Acquired	Method	Life	Line No	Unadjusted Cost Or Basis	Bus % Excl	Reduction In Basis	Basis For Depreciation	Accumulated Depreciation	Current Sec 179	Current Year Deduction
11/3	Buildings Original Building	032480SL		40.00	16	9,206.			9,206.	7,232.		230.
21/3	Building Rebuild -	061588SL		31.50	17	42,285.			42,285.	31,154.		1,342.
31/3	Sign - 1/3	061087SL		7.00	17	91.			91.	91.		0.
41/3	Upstairs Remodel -	021592SL		31.50	17	784.			784.	486.		25.
51/3	Basement Resealing	020193SL		31.50	17	387.			387.	228.		12.
61/3	Door & handrail -	022698SL		7.00	17	144.			144.	144.		0.
71/3	Storage shed - 1/3	020101SL		7.00	17	421.			421.	421.		0.
29	remodel bathroom & other - 1/3	080107SL		39.00	17	3,435.			3,435.	356.		88.
36	Remodel 1/3	083108SL		39.00	17	3,793.			3,793.	296.		97.
391/3	Hot Water heater	030109SL		7.00	16	600.			600.	214.		86.
42	Carpeting - 1/3	082010SL		7.00	17	3,157.			3,157.	507.		451.
	* 990-EZ Pg 1 Total					64,303.		0.	64,303.	41,129.	0.	2,331.
	Buildings											
	Land											
23	Original land - 1/3	03032480L		.000		3,761.			3,761.			0.
	* 990-EZ Pg 1 Total					3,761.		0.	3,761.	0.	0.	0.
	Land											
	Other											
81/3	File cabinets (4) -	020188SL		5.00	16							0.

128102  
05-01-11

(D) - Asset disposed

\* ITC, Section 179, Salvage, Bonus, Commercial Revitalization Deduction

## 2011 DEPRECIATION AND AMORTIZATION REPORT

Form 990-EZ Page 1

990-EZ

Asset No	Description	Date Acquired	Method	Life	Line No	Unadjusted Cost Or Basis	Bus % Excl	* Reduction In Basis	Basis For Depreciation	Accumulated Depreciation	Current Sec 179	Current Year Deduction
9	Rug - 1/3	020101SL		7.00	17	90.			90.	90.		0.
10	Tables (6) - 1/3	020198SL		7.00	17	267.			267.	267.		0.
11	Window coverings -											
11	1/3	020198SL		7.00	17	233.			233.	233.		0.
12	Chair - 1/3	020198SL		7.00	17	33.			33.	33.		0.
13	Bookcases (5 oak, 2											
13	metal) - 1/3	020198SL		7.00	17	267.			267.	267.		0.
14	Shelving bricks &											
14	boards - 1/3	020103SL		7.00	17	928.			928.	928.		0.
15	Telephone system -											
15	1/3	020197SL		5.00	17	866.			866.	866.		0.
16	Alarm system - 1/3	092995SL		5.00	17	86.			86.	86.		0.
17	Color printer - 1/3	020102SL		5.00	17	200.			200.	200.		0.
18	Pictures & plants -											
18	1/3	020197SL		7.00	17	100.			100.	100.		0.
19	A/C unit - 1/3	020193SL		7.00	17	1,810.			1,810.	1,810.		0.
20	Apple computer -											
20	1/3	013198SL		5.00	17	1,273.			1,273.	1,273.		0.
21	Computer - 1/3	053102SL		5.00	17	461.			461.	461.		0.
22	File server - 1/3	020103SL		5.00	17	1,258.			1,258.	1,258.		0.
24	2 desks & corners,											
24	Oly & NT - 1/3	071407SL		7.00	17	819.			819.	509.		124.
25	Minolta Copier -											
25	1/3	012206SL		5.00	16	4,331.			4,331.	4,331.		0.
26	2 drwr storage											
26	cabinets, Oly & NT	071107SL		7.00	17	231.			231.	144.		35.
27	patio furniture -											
27	1/3	080307SL		5.00	17	136.			136.	122.		15.

128102  
05-01-11

(D) - Asset disposed

\* ITC, Section 179, Salvage, Bonus, Commercial Revitalization Deduction

## 2011 DEPRECIATION AND AMORTIZATION REPORT

Form 990-EZ Page 1

990-EZ

Asset No	Description	Date Acquired	Method	Life	Line No	Unadjusted Cost Or Basis	Bus % Excl	Reduction In Basis	Basis For Depreciation	Accumulated Depreciation	Current Sec 179	Current Year Deduction
28	task chairs - 1/3	081407SL		7.00	17	145.			145.	90.		22.
30	2 shelf bookcase & file cab - 1/3	080707SL		5.00	17	344.			344.	306.		37.
31	Computer-100%	100406SL		5.00	17	1,556.			1,556.	1,414.		143.
32	Computer-100%	100406SL		5.00	17	1,489.			1,489.	1,340.		149.
33	Refrigerator 1/3	091507SL		7.00	17	188.			188.	100.		25.
34	Stacking chairs (30) - 1/3	091907SL		7.00	17	454.			454.	240.		61.
35	Television 1/3	100107SL		7.00	17	98.			98.	52.		13.
37	Phone-100%	102407SL		5.00	17	454.			454.	318.		91.
38	Video Camera 100%	120108SL		5.00	16	260.			260.	143.		52.
40	Desk w/ credenza, TEA 1/3	081504SL		7.00	17	389.			389.	389.		0.
41	Armoire cabinets (2) 1/3	010199SL		7.00	17							0.
43	Two Apple Computers 1/3	091511SL		5.00	19B	795.			795.			79.
44	IPad	093011SL		5.00	19B	926.			926.			93.
45	Computer	121411SL		5.00	19B	1,636.			1,636.			164.
	* 990-EZ Pg 1 Total					22,123.		0.	22,123.	17,370.	0.	1,103.
	Other											
	* Grand Total					90,187.		0.	90,187.	58,499.	0.	3,434.
	990-EZ Pg 1 Depr											

128102  
05-01-11

(D) - Asset disposed

\* ITC, Section 179, Salvage, Bonus, Commercial Revitalization Deduction



**SCHEDULE O**  
(Form 990 or 990-EZ)

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.  
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

**2011**

Open to Public  
Inspection

Name of the organization

Olympia Education Association

Employer identification number  
23-7332836

**Form 990-EZ, Part I, Line 4, Other Investment Income:**

Description of Property:	Amount:
Interest Income	589.

**Form 990-EZ, Part I, Line 10, Grants and Allocations:**

Activity Classification: Scholarship

Grantee Relationship: none

Amount Given: 1,000.

Activity Classification: Scholarship

Grantee Relationship: none

Amount Given: 1,000.

Total included on Form 990-EZ, line 10 2,000.

**Form 990-EZ, Part I, Line 14, Occupancy, Rent, Utilities, and Maintenance:**

Description of Expenses:	Amount:
Depreciation	3,434.

**Form 990-EZ, Part I, Line 16, Other Expenses:**

Description of Other Expenses:	Amount:
Office Expense	45,458.
Conferences and Workshops	602.
Association Release	1,413.
Honorarium	5,405.
Mileage	800.

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.  
▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

**2011**  
Open to Public  
Inspection

Name of the organization

Olympia Education Association

Employer identification number  
23-7332836

WEA/NEA Representative Assembly 8,848.

AAA Expense 768.

Total to Form 990-EZ, line 16 63,294.

Form 990-EZ, Part II, Line 24, Other Assets:

Description	Beg. of Year	End of Year
Accounts Receivable	12,236.	11,518.
Other Depreciable Assets	2,201.	3,659.
Total to Form 990-EZ, line 24	14,437.	15,177.

Form 990-EZ, Part II, Line 26, Other Liabilities:

Description	Beg. of Year	End of Year
Accounts Payable	1,534.	7,251.

Form 990-EZ, Part III, Primary Exempt Purpose - To promote the cause of  
public education on behalf of its members.

Form 990-EZ, Part III, Line 28, Program Service Accomplishments:

Contract maintenance for members. Organization is a  
teachers association for employees of the Olympia School  
District. Activities include grievance proceedings,  
arbitration and representation for teachers at the state and national  
levels.

**Depreciation and Amortization 990-EZ**  
(Including Information on Listed Property)

► See separate instructions. ► Attach to your tax return.

OMB No 1545-0172

**2011**

Attachment  
Sequence No 179

Name(s) shown on return

Business or activity to which this form relates

Identifying number

Olympia Education Association

Form 990-EZ Page 1

23-7332836

**Part I Election To Expense Certain Property Under Section 179** Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000.
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation	3	2,000,000.
4	Reduction in limitation Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year Subtract line 4 from line 1. If zero or less, enter -0- If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2010 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2012. Add lines 9 and 10, less line 12	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.

**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	368.

**Part III MACRS Depreciation (Do not include listed property.) (See instructions)**

**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2011	17	2,730.
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

**Section B - Assets Placed in Service During 2011 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only - see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property		3,357.	5 Yrs.	HY	SL	336.
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property	/		27.5 yrs.	MM	S/L	
	/		27.5 yrs.	MM	S/L	
i Nonresidential real property	/		39 yrs.	MM	S/L	
	/			MM	S/L	

**Section C - Assets Placed in Service During 2011 Tax Year Using the Alternative Depreciation System**

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 40-year	/		40 yrs.	MM	S/L	

**Part IV Summary (See instructions.)**

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instr.	22	3,434.
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

**Part V Listed Property** (Include automobiles, certain other vehicles, certain computers, and property used for entertainment, recreation, or amusement.)

**Note:** For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

**Section A - Depreciation and Other Information** (Caution: See the instructions for limits for passenger automobiles.)

**24a** Do you have evidence to support the business/investment use claimed? ☐ Yes ☐ No **24b** If "Yes," is the evidence written? ☐ Yes ☐ No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
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**25** Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use

25

**26** Property used more than 50% in a qualified business use:

		%						
		%						
		%						

**27** Property used 50% or less in a qualified business use:

		%			S/L -		
		%			S/L -		
		%			S/L -		

**28** Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1

28

**29** Add amounts in column (i), line 26. Enter here and on line 7, page 1

29

**Section B - Information on Use of Vehicles**

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person.

If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle	(b) Vehicle	(c) Vehicle	(d) Vehicle	(e) Vehicle	(f) Vehicle
<b>30</b> Total business/investment miles driven during the year (do not include commuting miles)						
<b>31</b> Total commuting miles driven during the year						
<b>32</b> Total other personal (noncommuting) miles driven						
<b>33</b> Total miles driven during the year. Add lines 30 through 32						
<b>34</b> Was the vehicle available for personal use during off-duty hours?	Yes	No	Yes	No	Yes	No
<b>35</b> Was the vehicle used primarily by a more than 5% owner or related person?						
<b>36</b> Is another vehicle available for personal use?						

**Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees**

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are not more than 5% owners or related persons.

	Yes	No
<b>37</b> Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
<b>38</b> Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
<b>39</b> Do you treat all use of vehicles by employees as personal use?		
<b>40</b> Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
<b>41</b> Do you meet the requirements concerning qualified automobile demonstration use?		

**Note:** If your answer to 37, 38, 39, 40, or 41 is "Yes," do not complete Section B for the covered vehicles

**Part VI Amortization**

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
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**42** Amortization of costs that begins during your 2011 tax year:


**43** Amortization of costs that began before your 2011 tax year

43

**44** Total. Add amounts in column (f). See the instructions for where to report

44