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Form 990

## Return of Organization Exempt From Income Tax

2011

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

► The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public Inspection

## A For the 2011 calendar year, or tax year beginning 07-01-2011 and ending 06-30-2012

|  |  |   |
|--|--|---|
| B Check if applicable                        | C Name of organization<br>MENLO COLLEGE  | D Employer identification number<br>94-3204136  |
| <input type="checkbox"/> Address change      | Doing Business As  | E Telephone number<br>(650) 543-3753  |
| <input type="checkbox"/> Name change         | Number and street (or P O box if mail is not delivered to street address)                              | F Gross receipts \$ 62,579,195  |
| <input type="checkbox"/> Initial return      | 1000 EL CAMINO REAL  |   |
| <input type="checkbox"/> Terminated          |  |   |
| <input type="checkbox"/> Amended return      | City or town, state or country, and ZIP + 4  |   |
| <input type="checkbox"/> Application pending | ATHERTON, CA 94027   |   |
|  | F Name and address of principal officer<br>DR JAMES KELLY<br>1000 EL CAMINO REAL<br>ATHERTON, CA 94027 | H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                         |
|  |  | H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If "No," attach a list (see instructions) |
|  |  | H(c) Group exemption number ►   |

I Tax-exempt status  501(c)(3)  501(c) ( ) (insert no)  4947(a)(1) or  527

J Website: ► WWW MENLO EDU

K Form of organization  Corporation  Trust  Association  Other ► L Year of formation 1994 M State of legal domicile CA

## Part I Summary

|  |       |
|--|-------|
| 1 Briefly describe the organization's mission or most significant activities<br>TO DEVELOP FUTURE LEADERS THROUGH A LIBERAL ARTS-BASED BUSINESS EDUCATION THAT INTEGRATES ACADEMIC STUDY AND FIELDWORK IN A SILICON VALLEY ENVIRONMENT UNMATCHED IN ITS POTENTIAL FOR INNOVATION |       |
|  |       |
|  |       |
| 2 Check this box ► if the organization discontinued its operations or disposed of more than 25% of its net assets  |       |
| 3 Number of voting members of the governing body (Part VI, line 1a) . . . . .  | 3 12  |
| 4 Number of independent voting members of the governing body (Part VI, line 1b) . . . . .  | 4 12  |
| 5 Total number of individuals employed in calendar year 2011 (Part V, line 2a) . . . . .   | 5 385 |
| 6 Total number of volunteers (estimate if necessary) . . . . .   | 6 13  |
| 7a Total unrelated business revenue from Part VIII, column (C), line 12 . . . . .  | 7a 0  |
| b Net unrelated business taxable income from Form 990-T, line 34 . . . . .   | 7b 0  |

|   |                    |                        |
|---|--------------------|------------------------|
| 8 Contributions and grants (Part VIII, line 1h) . . . . .                                     | Prior Year 946,752 | Current Year 4,309,085 |
| 9 Program service revenue (Part VIII, line 2g) . . . . .                                      | 24,266,194         | 27,647,656             |
| 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) . . . . .                    | 1,258,925          | -380,276               |
| 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)                   | 253,155            | 362,129                |
| 12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12) . . . . . | 26,725,026         | 31,938,594             |

|  |            |            |
|--|------------|------------|
| 13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) . . . . .        | 8,150,570  | 9,803,951  |
| 14 Benefits paid to or for members (Part IX, column (A), line 4) . . . . .           | 0          | 0          |
| 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) | 11,699,850 | 11,307,822 |
| 16a Professional fundraising fees (Part IX, column (A), line 11e) . . . . .          | 0          | 25,200     |
| b Total fundraising expenses (Part IX, column (D), line 25) ► 101,579                |            |            |
| 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) . . . . .            | 9,748,479  | 10,303,500 |
| 18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)          | 29,598,899 | 31,440,473 |
| 19 Revenue less expenses Subtract line 18 from line 12 . . . . .                     | -2,873,873 | 498,121    |

|  |                                      |                        |
|--|--------------------------------------|------------------------|
| 20 Total assets (Part X, line 16) . . . . .                            | Beginning of Current Year 69,802,024 | End of Year 74,363,272 |
| 21 Total liabilities (Part X, line 26) . . . . .                       | 13,954,049                           | 17,786,887             |
| 22 Net assets or fund balances Subtract line 21 from line 20 . . . . . | 55,847,975                           | 56,576,385             |

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

|                          |  |                    |                          |   |
|--------------------------|--|--------------------|--------------------------|---|
| Sign Here                | *****<br>Signature of officer<br>DR JAMES KELLY PRESIDENT<br>Type or print name and title  | 2013-05-06<br>Date |                          |   |
| Paid Preparer's Use Only | Preparer's signature ► MAGA KISRIEV  | Date               | Check if self-employed ► | Preparer's taxpayer identification number (see instructions)<br>P01008919 |
|                          | Firm's name (or yours if self-employed), address, and ZIP + 4 ► BURR PILGER MAYER INC<br>600 CALIFORNIA STREET SUITE 1300<br>SAN FRANCISCO, CA 94108 |                    |                          | EIN ► 26-3839190  |
|                          |  |                    |                          | Phone no ► (415) 421-5757   |

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

### **Part III Statement of Program Service Accomplishments**

**Check if Schedule O contains a response to any question in this Part II**

.

**1 Briefly describe the organization's mission**

MENLO COLLEGE WAS FOUNDED IN 1927 AS A COMPONENT OF MENLO SCHOOL AND COLLEGE. ON JULY 1, 1994, THE COLLEGE COMMENCED OPERATIONS AS A SEPARATE, INDEPENDENT, NONPROFIT, COEDUCATIONAL INSTITUTION OF HIGHER EDUCATION. THE COLLEGE IS A SMALL, INNOVATIVE, PRIVATE RESIDENTIAL UNDERGRADUATE COLLEGE OF MANAGEMENT THAT INTEGRATES PROGRAMS IN BUSINESS, MASS COMMUNICATION, AND LIBERAL ARTS INTO A UNIQUE PARTICIPATORY LEARNING COMMUNITY. THE MENLO COLLEGE COMMUNITY'S SHARED GOAL IS TO PREPARE STUDENTS TO BE RESPONSIBLE CITIZENS AND PROFESSIONALS, CRITICAL THINKERS, AND EFFECTIVE COMMUNICATORS WHO CAN MANAGE RESOURCES RESPONSIBLY, SOLVE PROBLEMS, AND MAKE DECISIONS ETHICALLY WITH A GLOBAL PERSPECTIVE. FUNDING SOURCES GENERALLY INCLUDE TUITION AND FEES, RESIDENTIAL FEES, INVESTMENT INCOME, GIFTS, GRANTS AND BEQUESTS.

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? . . . . .

Yes  No

If "Yes," describe these new services on Schedule C

**3** Did the organization cease conducting, or make significant changes in how it conducts, any programs or services?

Yes  No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code ) (Expenses \$ 21,885,449 including grants of \$ 9,803,951 ) (Revenue \$ 28,040,625

THE COLLEGE PROVIDES INSTRUCTION TO APPROXIMATELY 600 FULL TIME STUDENTS IN A FOUR-YEAR UNDERGRADUATE MANAGEMENT PROGRAM. EXPENDITURES INCLUDE DORMITORY, DINING, STUDENT UNION, AND HEALTH SERVICES.

**4b** (Code ) (Expenses \$ including grants of \$ ) (Revenue \$

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**4c** (Code ) (Expenses \$ including grants of \$ ) (Revenue \$

---

Page 10 of 10

**4d Other program services (Describe in Schedule O)**

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e Total program service expenses** **-\$** **21,885,449**

**Part IV Checklist of Required Schedules**

**1** Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A

**2** Is the organization required to complete Schedule B, *Schedule of Contributors* (see instructions)?

**3** Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

**4** **Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

**5** Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III

**6** Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I

**7** Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? If "Yes," complete Schedule D, Part II

**8** Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III

**9** Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV

**10** Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V

**11** If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable

**a** Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI

**b** Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII

**c** Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII

**d** Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX

**e** Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X

**f** Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X

**12a** Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI, XII, and XIII

**b** Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI, XII, and XIII is optional

**13** Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

**14a** Did the organization maintain an office, employees, or agents outside of the United States?

**b** Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Part I

**15** Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the U.S.? If "Yes," complete Schedule F, Part II and IV

**16** Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the U.S.? If "Yes," complete Schedule F, Part III and IV

**17** Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I

**18** Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II

**19** Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III

**20a** Did the organization operate one or more hospitals? If "Yes," complete Schedule H

**b** If "Yes" to line 20a, did the organization attach its audited financial statement to this return? **Note.** All Form 990 filers that operated one or more hospitals must attach audited financial statements

|            | Yes | No |
|------------|-----|----|
| <b>1</b>   | Yes |    |
| <b>2</b>   | Yes |    |
| <b>3</b>   |     | No |
| <b>4</b>   |     | No |
| <b>5</b>   |     | No |
| <b>6</b>   |     | No |
| <b>7</b>   |     | No |
| <b>8</b>   |     | No |
| <b>9</b>   |     | No |
| <b>10</b>  | Yes |    |
| <b>11a</b> | Yes |    |
| <b>11b</b> |     | No |
| <b>11c</b> |     | No |
| <b>11d</b> |     | No |
| <b>11e</b> | Yes |    |
| <b>11f</b> | Yes |    |
| <b>12a</b> | Yes |    |
| <b>12b</b> |     | No |
| <b>13</b>  | Yes |    |
| <b>14a</b> |     | No |
| <b>14b</b> |     | No |
| <b>15</b>  |     | No |
| <b>16</b>  |     | No |
| <b>17</b>  | Yes |    |
| <b>18</b>  | Yes |    |
| <b>19</b>  |     | No |
| <b>20a</b> |     | No |
| <b>20b</b> |     |    |

**Part IV Checklist of Required Schedules (continued)**

|     |   |     |     |    |
|-----|---|-----|-----|----|
| 21  | Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II  | 21  |     | No |
| 22  | Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III   | 22  | Yes |    |
| 23  | Did the organization answer "Yes" to Part VII, Section A, questions 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J                | 23  | Yes |    |
| 24a | Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer questions 24b-24d and complete Schedule K. If "No," go to line 25 | 24a |     | No |
| b   | Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?   | 24b |     |    |
| c   | Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?  | 24c |     |    |
| d   | Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?   | 24d |     |    |
| 25a | <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I  | 25a |     | No |
| b   | Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I       | 25b |     | No |
| 26  | Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II                                    | 26  | Yes |    |
| 27  | Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? If "Yes," complete Schedule L, Part III            | 27  |     | No |
| 28  | Was the organization a party to a business transaction with one of the following parties? (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)   | 28a |     | No |
| a   | A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV   | 28b | Yes |    |
| b   | A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV  | 28c |     | No |
| c   | An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or owner? If "Yes," complete Schedule L, Part IV   | 29  | Yes |    |
| 29  | Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M  | 30  |     | No |
| 30  | Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M  | 31  |     | No |
| 31  | Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I  | 32  |     | No |
| 32  | Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II  | 33  |     | No |
| 33  | Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301 7701-2 and 301 7701-3? If "Yes," complete Schedule R, Part I  | 34  | Yes |    |
| 34  | Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1   | 35a |     | No |
| 35a | Is any related organization a controlled entity of the filing organization within the meaning of section 512(b)(13)?  | 35b |     | No |
| b   | Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2   | 36  |     | No |
| 36  | <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2   | 37  |     | No |
| 37  | Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI   | 38  |     | No |
| 38  | Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O  | 38  | Yes |    |

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response to any question in this Part V

|  |   | Yes        | No  |
|--|---|------------|-----|
| <b>1a</b>  | Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable  | <b>1a</b>  | 120 |
| <b>b</b>   | Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable   | <b>1b</b>  | 0   |
| <b>c</b>   | Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?  | <b>1c</b>  | Yes |
| <b>2a</b>  | Enter the number of employees reported on Form W-3, <i>Transmittal of Wage and Tax Statements</i> filed for the calendar year ending with or within the year covered by this return   | <b>2a</b>  | 385 |
| <b>b</b>   | If at least one is reported on line 2a, did the organization file all required federal employment tax returns?  | <b>2b</b>  | Yes |
| <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions) |   |            |     |
| <b>3a</b>  | Did the organization have unrelated business gross income of \$1,000 or more during the year?   | <b>3a</b>  | No  |
| <b>b</b>   | If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O  | <b>3b</b>  |     |
| <b>4a</b>  | At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account or securities account)?  | <b>4a</b>  | No  |
| <b>b</b>   | If "Yes," enter the name of the foreign country ►<br>See instructions for filing requirements for Form TD F 90-22 1, Report of Foreign Bank and Financial Accounts  |            |     |
| <b>5a</b>  | Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?   | <b>5a</b>  | No  |
| <b>b</b>   | Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?  | <b>5b</b>  | No  |
| <b>c</b>   | If "Yes" to line 5a or 5b, did the organization file Form 8886-T?   | <b>5c</b>  |     |
| <b>6a</b>  | Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?   | <b>6a</b>  | No  |
| <b>b</b>   | If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?   | <b>6b</b>  |     |
| <b>7</b>   | <b>Organizations that may receive deductible contributions under section 170(c).</b>  | <b>7a</b>  | No  |
| <b>a</b>   | Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?   | <b>7b</b>  |     |
| <b>b</b>   | If "Yes," did the organization notify the donor of the value of the goods or services provided?   | <b>7c</b>  | No  |
| <b>c</b>   | Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?  | <b>7d</b>  |     |
| <b>d</b>   | If "Yes," indicate the number of Forms 8282 filed during the year   | <b>7e</b>  | No  |
| <b>e</b>   | Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?   | <b>7f</b>  | No  |
| <b>f</b>   | Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?  | <b>7g</b>  |     |
| <b>g</b>   | If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?  | <b>7h</b>  |     |
| <b>h</b>   | If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?  | <b>8</b>   |     |
| <b>8</b>   | <b>Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?  | <b>9a</b>  |     |
| <b>9</b>   | <b>Sponsoring organizations maintaining donor advised funds.</b>  | <b>9b</b>  |     |
| <b>a</b>   | Did the organization make any taxable distributions under section 4966?   |            |     |
| <b>b</b>   | Did the organization make a distribution to a donor, donor advisor, or related person?  |            |     |
| <b>10</b>  | <b>Section 501(c)(7) organizations.</b> Enter   | <b>10a</b> |     |
| <b>a</b>   | Initiation fees and capital contributions included on Part VIII, line 12  | <b>10b</b> |     |
| <b>b</b>   | Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities   |            |     |
| <b>11</b>  | <b>Section 501(c)(12) organizations.</b> Enter  | <b>11a</b> |     |
| <b>a</b>   | Gross income from members or shareholders   | <b>11b</b> |     |
| <b>b</b>   | Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)   |            |     |
| <b>12a</b>   | <b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?   | <b>12a</b> |     |
| <b>b</b>   | If "Yes," enter the amount of tax-exempt interest received or accrued during the year   | <b>12b</b> |     |
| <b>13</b>  | <b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>   | <b>13a</b> |     |
| <b>a</b>   | Is the organization licensed to issue qualified health plans in more than one state?<br><b>Note.</b> All 501(c)(29) organizations must list in Schedule O each state in which they are licensed to issue qualified health plans, the amount of reserves required by each state, and the amount of reserves the organization allocated to each state | <b>13b</b> |     |
| <b>b</b>   | Enter the aggregate amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans   | <b>13c</b> |     |
| <b>c</b>   | Enter the aggregate amount of reserves on hand  |            |     |
| <b>14a</b>   | Did the organization receive any payments for indoor tanning services during the tax year?  | <b>14a</b> | No  |
| <b>b</b>   | If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O   | <b>14b</b> |     |

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to lines 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response to any question in this Part VI

### Section A. Governing Body and Management

1a Enter the number of voting members of the governing body at the end of the tax year . . . . .

1a 12

1b 12

b Enter the number of voting members included in line 1a, above, who are independent . . . . .

2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? . . . . .

3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person? . . . . .

4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? . . . . .

5 Did the organization become aware during the year of a significant diversion of the organization's assets? . . . . .

6 Did the organization have members or stockholders? . . . . .

7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? . . . . .

b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? . . . . .

8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following

a The governing body? . . . . .

b Each committee with authority to act on behalf of the governing body? . . . . .

9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O . . . . .

|    | Yes | No |
|----|-----|----|
| 1a |     |    |
| 1b |     |    |
| 2  |     | No |
| 3  |     | No |
| 4  |     | No |
| 5  |     | No |
| 6  |     | No |
| 7a |     | No |
| 7b |     | No |
| 8a | Yes |    |
| 8b | Yes |    |
| 9  |     | No |

### Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

10a Did the organization have local chapters, branches, or affiliates? . . . . .

b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? . . . . .

11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? . . . . .

b Describe in Schedule O the process, if any, used by the organization to review the Form 990 . . . . .

12a Did the organization have a written conflict of interest policy? If "No," go to line 13 . . . . .

b Were officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts? . . . . .

c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done . . . . .

13 Did the organization have a written whistleblower policy? . . . . .

14 Did the organization have a written document retention and destruction policy? . . . . .

15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?

a The organization's CEO, Executive Director, or top management official . . . . .

b Other officers or key employees of the organization . . . . .

If "Yes," to line 15a or 15b, describe the process in Schedule O (see instructions)

16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? . . . . .

b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? . . . . .

|     | Yes | No |
|-----|-----|----|
| 10a |     | No |
| 10b |     |    |
| 11a | Yes |    |
| 12a | Yes |    |
| 12b | Yes |    |
| 12c | Yes |    |
| 13  | Yes |    |
| 14  | Yes |    |
| 15a | Yes |    |
| 15b | Yes |    |
| 16a |     | No |
| 16b |     |    |

### Section C. Disclosure

17 List the States with which a copy of this Form 990 is required to be filed CA

18 Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c) (3)s only) available for public inspection. Indicate how you made these available. Check all that apply

Own website  Another's website  Upon request

19 Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public. See Additional Data Table

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization ►

DR JAMES KELLY  
1000 EL CAMINO REAL  
ATHERTON, CA 94027  
(650) 543-3744

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

 Check if Schedule O contains a response to any question in this Part VII 
**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year

• List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation, and **current** key employees. Enter -0- in columns (D), (E), and (F) if no compensation was paid

• List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."

• List the organization's five **current** highest compensated employees (other than an officer, director, trustee or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations

• List all of the organization's **former** officers, key employees, or highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations

• List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations

List persons in the following order: individual trustees or directors, institutional trustees, officers, key employees, highest compensated employees, and former such persons

Check this box if neither the organization nor any related organizations compensated any current or former officer, director, or trustee

| (A)<br>Name and Title                     | (B)<br>Average<br>hours<br>per<br>week<br>(describe<br>hours<br>for<br>related<br>organizations<br>in<br>Schedule<br>O) | (C)<br>Position (do not check<br>more than one box,<br>unless person is both<br>an officer and a<br>director/trustee) |                            |                          |               |                 | (D)<br>Reportable<br>compensation<br>from the<br>organization (W-<br>2/1099-MISC) | (E)<br>Reportable<br>compensation<br>from related<br>organizations<br>(W- 2/1099-<br>MISC) | (F)<br>Estimated<br>amount of other<br>compensation<br>from the<br>organization and<br>related<br>organizations |        |
|---|---|---|----------------------------|--------------------------|---------------|-----------------|---|--|---|--------|
|   |   | Or<br>Director  | Indi-<br>vidual<br>Trustee | Institutional<br>Trustee | Offi-<br>cial | Key<br>Employee | Highest<br>Compensated<br>Employee  | Former   |   |        |
| (1) JULIE FILIZETTI<br>CHAIRMAN           | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (2) CHARLES J KEENAN III<br>CO-CHAIR      | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (3) THOR GEIR RAMLETH<br>TRUSTEE          | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (4) HARRY W KELLOGG JR<br>TRUSTEE         | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (5) HOWARD DALLMAR<br>TRUSTEE             | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (6) JAMES T REA<br>TRUSTEE                | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (7) JOHN SHENK<br>TRUSTEE                 | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (8) DAVID CHIEN<br>TRUSTEE                | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (9) KRISTINE THAGARD<br>TRUSTEE           | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (10) MICAH KANE<br>TRUSTEE                | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (11) TOM SCANNELL<br>TRUSTEE              | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (12) DAVID C IRMER SR<br>TRUSTEE          | 1 00  | X   |                            |                          |               |                 |   |  | 0   | 0      |
| (13) JAMES KELLY<br>PRESIDENT             | 40 00   |   |                            | X                        |               |                 |   |  | 374,245   | 0      |
|   |   |   |                            |                          |               |                 |   |  |   | 55,282 |
| (14) CATHERINE REEVES<br>VP - ADVANCEMENT | 40 00   |   |                            | X                        |               |                 |   |  | 145,905   | 0      |
|   |   |   |                            |                          |               |                 |   |  |   | 22,731 |
| (15) JAMES WOOLEVER<br>PROVOST            | 40 00   |   |                            | X                        |               |                 |   |  | 118,428   | 0      |
|   |   |   |                            |                          |               |                 |   |  |   | 20,259 |
| (16) NILO VENTURA<br>CFO                  | 40 00   |   |                            | X                        |               |                 |   |  | 116,328   | 0      |
|   |   |   |                            |                          |               |                 |   |  |   | 20,070 |
| (17) DAVID PLACEY<br>VP ENROLLMENT MGMT   | 40 00   |   |                            |                          | X             |                 |   |  | 150,690   | 0      |
|   |   |   |                            |                          |               |                 |   |  |   | 23,162 |

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)**

| (A)<br>Name and Title  | (B)<br>Average<br>hours<br>per<br>week<br>(describe<br>hours<br>for<br>related<br>organizations<br>in<br>Schedule<br>O) | (C)<br>Position (do not check<br>more than one box,<br>unless person is both<br>an officer and a<br>director/trustee) |                       |         |              |                                 | (D)<br>Reportable<br>compensation<br>from the<br>organization (W-<br>2/1099-MISC) | (E)<br>Reportable<br>compensation<br>from related<br>organizations<br>(W- 2/1099-<br>MISC) | (F)<br>Estimated<br>amount of other<br>compensation<br>from the<br>organization and<br>related<br>organizations |
|--|---|---|-----------------------|---------|--------------|---------------------------------|---|--|---|
|  |   | Individual trustee<br>Or director   | Institutional Trustee | Officer | Key employee | Highest compensated<br>employee |   |  |   |
| (18) DIMA LESHCHINSKII<br>ASSISTANT PROFESSOR                            | 40 00   |   |                       |         | X            |                                 | 120,342   | 0  | 20,431  |
| (19) SOUMENDRA N DE<br>PROFESSOR   | 40 00   |   |                       |         | X            |                                 | 122,876   | 0  | 20,659  |
| (20) LEONG KENNETH<br>PROFESSOR  | 40 00   |   |                       |         | X            |                                 | 120,911   | 0  | 20,482  |
| (21) JAN JINDRA<br>ASSISTANT PROFESSOR                                   | 40 00   |   |                       |         | X            |                                 | 126,103   | 0  | 20,949  |
| (22) DALE HOCKSTRA<br>ACADEMIC DEAN                                      | 40 00   |   |                       |         | X            |                                 | 124,670   | 0  | 20,820  |
| (23) TIMOTHY GARY HAIGHT<br>FORMER PRESIDENT                             | 0 00  |   |                       |         |              | X                               | 375,227   | 0  | 23,162  |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
|  |   |   |                       |         |              |                                 |   |  |   |
| <b>1b Sub-Total . . . . .</b>  |   |   |                       |         |              |                                 |   |  |   |
| <b>c Total from continuation sheets to Part VII, Section A . . . . .</b> |   |   |                       |         |              |                                 |   |  |   |
| <b>d Total (add lines 1b and 1c) . . . . .</b>                           |   |   |                       |         |              |                                 | 1,895,725   | 0  | 268,007   |

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **►22**

|   | Yes   | No |
|---|-------|----|
| <b>3</b> Did the organization list any <b>former</b> officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual  | 3 Yes |    |
| <b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual | 4 Yes |    |
| <b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person                       | 5     | No |

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year

| (A)<br>Name and business address   | (B)<br>Description of services | (C)<br>Compensation |
|--|--------------------------------|---------------------|
| SODEXO AMERICA LLC<br>1000 EL CAMINO REAL<br>ATHERTON, CA 94027  | FOOD SERVICES                  | 1,872,288           |
| DEVCON CONSTRUCTION INC<br>690 GIBRALTAR DRIVE<br>MILPITAS, CA 95035   | BUILDING RENOVATION            | 1,163,786           |
| ABLE BUILDING MAINTENANCE CO<br>DEPT 34651 BOX 39000<br>SAN FRANCISCO, CA 94139  | CUSTODIAL SERVICES             | 289,700             |
| THE HARTFORD<br>PO BOX 660916<br>DALLAS, TX 75266  | GENERAL INSURANCE              | 280,141             |
| SUMMIT AMERICA INSURANCE SERVICES<br>2180 SOUTH 1300 EAST STE 520<br>SALT LAKE CITY, UT 84106  | STUDENT INSURANCE              | 263,467             |
| <b>2</b> Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization <b>►10</b> |                                |                     |

**Part VIII Statement of Revenue**

|   |  | (A)<br>Total revenue                                      | (B)<br>Related or<br>exempt<br>function<br>revenue   | (C)<br>Unrelated<br>business<br>revenue | (D)<br>Revenue<br>excluded from<br>tax under<br>sections<br>512, 513, or<br>514 |
|---|--|---|--|---|---|
| Contributions, grants,<br>and other similar amounts | <b>1a</b> Federated campaigns . . . <b>1a</b> _____<br><b>b</b> Membership dues . . . . <b>1b</b> _____<br><b>c</b> Fundraising events . . . . <b>1c</b> 23,856<br><b>d</b> Related organizations . . . . <b>1d</b> _____<br><b>e</b> Government grants (contributions) <b>1e</b> 62,655<br><b>f</b> All other contributions, gifts, grants, and<br>similar amounts not included above <b>1f</b> 4,222,574<br><b>g</b> Noncash contributions included in<br>lines 1a-1f \$ 1,059,419<br><b>h</b> <b>Total.</b> Add lines 1a-1f . . . . . ► 4,309,085   |   |  |   |   |
| Program Service Revenue                             | <b>2a</b> STUDENT TUITION<br><b>b</b> AUXILIARY FEES<br><b>c</b> _____<br><b>d</b> _____<br><b>e</b> _____<br><b>f</b> All other program service revenue<br><b>g</b> <b>Total.</b> Add lines 2a-2f . . . . . ► 27,647,656  | Business Code<br>611600<br>611600                         | 22,024,902<br>5,622,754                              | 22,024,902<br>5,622,754                 |   |
| Other Revenue                                       | <b>3</b> Investment income (including dividends, interest<br>and other similar amounts) . . . . . ► 446,221<br><b>4</b> Income from investment of tax-exempt bond proceeds . . . . . ►<br><b>5</b> Royalties . . . . . . . . . . . ►<br><b>6a</b> Gross rents<br><b>b</b> Less rental<br>expenses<br><b>c</b> Rental income<br>or (loss)<br><b>d</b> Net rental income or (loss) . . . . . ►<br><b>7a</b> Gross amount<br>from sales of<br>assets other<br>than inventory<br><b>b</b> Less cost or<br>other basis and<br>sales expenses<br><b>c</b> Gain or (loss)<br><b>d</b> Net gain or (loss) . . . . . ►<br><b>8a</b> Gross income from fundraising<br>events (not including<br>\$ 23,856<br>of contributions reported on line 1c)<br>See Part IV, line 18 . . . . .<br><b>a</b> 31,592<br><b>b</b> 62,432<br><b>c</b> Net income or (loss) from fundraising events . . . . . ► -30,840<br><b>9a</b> Gross income from gaming activities<br>See Part IV, line 19 . . . . .<br><b>a</b> _____<br><b>b</b> Less direct expenses . . . . . b _____<br><b>c</b> Net income or (loss) from gaming activities . . . . . ►<br><b>10a</b> Gross sales of inventory, less<br>returns and allowances . . . . .<br><b>a</b> _____<br><b>b</b> Less cost of goods sold . . . . . b _____<br><b>c</b> Net income or (loss) from sales of inventory . . . . . ►<br><b>Miscellaneous Revenue</b><br><b>11a</b> OTHER REVENUE<br><b>b</b> _____<br><b>c</b> _____<br><b>d</b> All other revenue . . . . .<br><b>e</b> <b>Total.</b> Add lines 11a-11d . . . . . ► 392,969 | (i) Real<br>(ii) Personal<br>(i) Securities<br>(ii) Other | 446,221<br>67,123<br>-67,123<br>-826,497<br>-826,497 |   | 446,221<br>-30,840<br>-30,840   |
|   | <b>12</b> <b>Total revenue.</b> See Instructions . . . . . ► 31,938,594  | Business Code<br>900099                                   | 392,969  | 392,969                                 | 0 -411,116  |

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D)

Check if Schedule O contains a response to any question in this Part IX **Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

|  | (A)<br>Total expenses | (B)<br>Program service<br>expenses | (C)<br>Management and<br>general expenses | (D)<br>Fundraising<br>expenses |
|--|-----------------------|------------------------------------|---|--------------------------------|
| <b>1</b> Grants and other assistance to governments and organizations in the United States See Part IV, line 21  |                       |                                    |   |                                |
| <b>2</b> Grants and other assistance to individuals in the United States See Part IV, line 22  | 9,803,951             | 9,803,951                          |   |                                |
| <b>3</b> Grants and other assistance to governments, organizations, and individuals outside the United States See Part IV, lines 15 and 16   |                       |                                    |   |                                |
| <b>4</b> Benefits paid to or for members   |                       |                                    |   |                                |
| <b>5</b> Compensation of current officers, directors, trustees, and key employees . . . . .  | 892,729               | 248,382                            | 614,065                                   | 30,282                         |
| <b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) . . . . .   |                       |                                    |   |                                |
| <b>7</b> Other salaries and wages  | 8,102,754             | 6,075,452                          | 2,016,067                                 | 11,235                         |
| <b>8</b> Pension plan contributions (include section 401(k) and section 403(b) employer contributions) . . . . .   | 618,485               | 424,727                            | 190,204                                   | 3,554                          |
| <b>9</b> Other employee benefits . . . . .   | 1,086,802             | 641,845                            | 440,475                                   | 4,482                          |
| <b>10</b> Payroll taxes . . . . .  | 607,052               | 439,904                            | 164,127                                   | 3,021                          |
| <b>11</b> Fees for services (non-employees)  |                       |                                    |   |                                |
| <b>a</b> Management . . . . .  |                       |                                    |   |                                |
| <b>b</b> Legal . . . . .   | 73,847                |                                    | 73,847                                    |                                |
| <b>c</b> Accounting . . . . .  | 111,612               |                                    | 111,612                                   |                                |
| <b>d</b> Lobbying . . . . .  |                       |                                    |   |                                |
| <b>e</b> Professional fundraising See Part IV, line 17 . . . . .   | 25,200                |                                    |   | 25,200                         |
| <b>f</b> Investment management fees . . . . .  | 104,292               |                                    | 104,292                                   |                                |
| <b>g</b> Other . . . . .   | 653,226               | 123,346                            | 529,880                                   |                                |
| <b>12</b> Advertising and promotion . . . . .  | 527,871               | 206,935                            | 320,936                                   |                                |
| <b>13</b> Office expenses . . . . .  | 487,181               | 280,303                            | 183,073                                   | 23,805                         |
| <b>14</b> Information technology . . . . .   | 458,140               |                                    | 458,140                                   |                                |
| <b>15</b> Royalties . . . . .  |                       |                                    |   |                                |
| <b>16</b> Occupancy . . . . .  |                       |                                    |   |                                |
| <b>17</b> Travel . . . . .   | 486,981               | 429,939                            | 57,042                                    |                                |
| <b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials . . . . .   |                       |                                    |   |                                |
| <b>19</b> Conferences, conventions, and meetings . . . . .   | 105,086               | 85,732                             | 19,354                                    |                                |
| <b>20</b> Interest . . . . .   | 62,301                |                                    | 62,301                                    |                                |
| <b>21</b> Payments to affiliates . . . . .   |                       |                                    |   |                                |
| <b>22</b> Depreciation, depletion, and amortization . . . . .  | 2,028,059             | 835,085                            | 1,192,974                                 |                                |
| <b>23</b> Insurance . . . . .  | 564,088               | 70,554                             | 493,534                                   |                                |
| <b>24</b> Other expenses Itemize expenses not covered above (List miscellaneous expenses in line 24f If line 24f amount exceeds 10% of line 25, column (A) amount, list line 24f expenses on Schedule O )  |                       |                                    |   |                                |
| <b>a</b> FACILITIES AND OPERATIO   | 2,284,726             | 1,069,580                          | 1,215,146                                 |                                |
| <b>b</b> PROGRAM EXPENSES  | 1,886,974             | 724,362                            | 1,162,612                                 |                                |
| <b>c</b> STUDENT GOVERNMENT CLUB   | 196,380               | 196,380                            |   |                                |
| <b>d</b> CONSULTING  | 183,959               | 108,901                            | 75,058                                    |                                |
| <b>e</b>   |                       |                                    |   |                                |
| <b>f</b> All other expenses  | 88,777                | 120,071                            | -31,294                                   |                                |
| <b>25</b> <b>Total functional expenses.</b> Add lines 1 through 24f  | 31,440,473            | 21,885,449                         | 9,453,445                                 | 101,579                        |
| <b>26</b> <b>Joint costs.</b> Check here <input checked="" type="checkbox"/> if following<br>SOP 98-2 (ASC 958-720) Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation |                       |                                    |   |                                |

**Part X Balance Sheet**

|                             |   | <b>(A)</b><br>Beginning of year | <b>(B)</b><br>End of year |
|-----------------------------|---|---------------------------------|---------------------------|
| Assets                      | 1 Cash—non-interest-bearing . . . . .   | 1,054,671                       | <b>1</b> 938,443          |
|                             | 2 Savings and temporary cash investments . . . . .  | 1,299,974                       | <b>2</b> 2,823,934        |
|                             | 3 Pledges and grants receivable, net . . . . .  | 246,405                         | <b>3</b> 109,998          |
|                             | 4 Accounts receivable, net . . . . .  | 10,455,423                      | <b>4</b> 14,030,279       |
|                             | 5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L . . . . .                    | 5                               |                           |
|                             | 6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) Complete Part II of Schedule L . . . . .       | 6                               |                           |
|                             | 7 Notes and loans receivable, net . . . . .   | 7                               |                           |
|                             | 8 Inventories for sale or use . . . . .   | 98,303                          | <b>8</b> 114,820          |
|                             | 9 Prepaid expenses and deferred charges . . . . .   | 248,161                         | <b>9</b> 190,196          |
|                             | 10a Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D . . . . .   | 10a                             | 42,883,197                |
|                             | b Less accumulated depreciation . . . . .   | 10b                             | 11,264,229                |
|                             |   | 30,813,107                      | <b>10c</b> 31,618,968     |
|                             | 11 Investments—publicly traded securities . . . . .   | 25,419,309                      | <b>11</b> 24,359,903      |
|                             | 12 Investments—other securities See Part IV, line 11 . . . . .  | 12                              |                           |
|                             | 13 Investments—program-related See Part IV, line 11 . . . . .   | 13                              |                           |
|                             | 14 Intangible assets . . . . .  | 14                              |                           |
|                             | 15 Other assets See Part IV, line 11 . . . . .  | 166,671                         | <b>15</b> 176,731         |
|                             | <b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) . . . . .   | 69,802,024                      | <b>16</b> 74,363,272      |
| Liabilities                 | 17 Accounts payable and accrued expenses . . . . .  | 623,422                         | <b>17</b> 476,692         |
|                             | 18 Grants payable . . . . .   | 18                              |                           |
|                             | 19 Deferred revenue . . . . .   | 12,062,422                      | <b>19</b> 15,651,350      |
|                             | 20 Tax-exempt bond liabilities . . . . .  | 20                              |                           |
|                             | 21 Escrow or custodial account liability Complete Part IV of Schedule D . . . . .   | 21                              |                           |
|                             | 22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L . . . . .  | 22                              | 638,786                   |
|                             | 23 Secured mortgages and notes payable to unrelated third parties . . . . .   | 23                              |                           |
|                             | 24 Unsecured notes and loans payable to unrelated third parties . . . . .   | 24                              |                           |
|                             | 25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24) Complete Part X of Schedule D . . . . . | 1,268,205                       | <b>25</b> 1,020,059       |
|                             | <b>26 Total liabilities.</b> Add lines 17 through 25 . . . . .  | 13,954,049                      | <b>26</b> 17,786,887      |
| Net Assets or Fund Balances | <b>Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.</b>                                  |                                 |                           |
|                             | 27 Unrestricted net assets . . . . .  | 47,145,716                      | <b>27</b> 46,117,391      |
|                             | 28 Temporarily restricted net assets . . . . .  | 2,752,602                       | <b>28</b> 3,472,736       |
|                             | 29 Permanently restricted net assets . . . . .  | 5,949,657                       | <b>29</b> 6,986,258       |
|                             | <b>Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 30 through 34.</b>   |                                 |                           |
|                             | 30 Capital stock or trust principal, or current funds . . . . .   | 30                              |                           |
|                             | 31 Paid-in or capital surplus, or land, building or equipment fund . . . . .  | 31                              |                           |
|                             | 32 Retained earnings, endowment, accumulated income, or other funds . . . . .   | 32                              |                           |
|                             | 33 Total net assets or fund balances . . . . .  | 55,847,975                      | <b>33</b> 56,576,385      |
|                             | <b>34 Total liabilities and net assets/fund balances . . . . .</b>  | 69,802,024                      | <b>34</b> 74,363,272      |

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response to any question in this Part XI 

|   |   |            |
|---|---|------------|
| 1 Total revenue (must equal Part VIII, column (A), line 12)   | 1 | 31,938,594 |
| 2 Total expenses (must equal Part IX, column (A), line 25)  | 2 | 31,440,473 |
| 3 Revenue less expenses Subtract line 2 from line 1   | 3 | 498,121    |
| 4 Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))                     | 4 | 55,847,975 |
| 5 Other changes in net assets or fund balances (explain in Schedule O)  | 5 | 230,289    |
| 6 Net assets or fund balances at end of year Combine lines 3, 4, and 5 (must equal Part X, line 33, column (B)) | 6 | 56,576,385 |

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response to any question in this Part XII 

|  | Yes | No  |
|--|-----|-----|
| 1 Accounting method used to prepare the Form 990 <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____<br>If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O  |     |     |
| 2a Were the organization's financial statements compiled or reviewed by an independent accountant? <input type="checkbox"/>  | 2a  | No  |
| 2b Were the organization's financial statements audited by an independent accountant? <input type="checkbox"/>   | 2b  | Yes |
| 2c If "Yes," to 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?<br>If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O <input type="checkbox"/> | 2c  | Yes |
| 2d If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a separate basis, consolidated basis, or both<br><input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separated basis                                      |     |     |
| 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? <input type="checkbox"/>   | 3a  | Yes |
| 3b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits <input type="checkbox"/>   | 3b  | Yes |

2011

Open to Public  
Inspection**SCHEDULE A**  
(Form 990 or 990EZ)**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

Department of the Treasury  
Internal Revenue Service  
  
Name of the organization  
MENLO COLLEGE

Employer identification number

94-3204136

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

1  A church, convention of churches, or association of churches **section 170(b)(1)(A)(i)**.

2  A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E )

3  A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.

4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state

5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II )

6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.

7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)** (Complete Part II )

8  A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II )

9  An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2)**. (Complete Part III )

10  An organization organized and operated exclusively to test for public safety See **section 509(a)(4)**.

11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h

e  By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)

f  If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box

g  Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i) a person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the the supported organization?

(ii) a family member of a person described in (i) above?

(iii) a 35% controlled entity of a person described in (i) or (ii) above?

h  Provide the following information about the supported organization(s)

|          | Yes | No |
|----------|-----|----|
| 11g(i)   |     |    |
| 11g(ii)  |     |    |
| 11g(iii) |     |    |

| (i)<br>Name of<br>supported<br>organization | (ii)<br>EIN | (iii)<br>Type of<br>organization<br>(described on<br>lines 1- 9 above<br>or IRC section<br>(see<br>instructions)) | (iv)<br>Is the<br>organization in<br>col (i) listed in<br>your governing<br>document? |    | (v)<br>Did you notify the<br>organization in<br>col (i) of your<br>support? |    | (vi)<br>Is the<br>organization in<br>col (i) organized<br>in the U S ? |    | (vii)<br>Amount of<br>support? |
|---|-------------|---|---|----|---|----|--|----|--------------------------------|
|   |             |   | Yes   | No | Yes   | No | Yes  | No |                                |
|   |             |   |   |    |   |    |  |    |                                |
|   |             |   |   |    |   |    |  |    |                                |
|   |             |   |   |    |   |    |  |    |                                |
|   |             |   |   |    |   |    |  |    |                                |
|   |             |   |   |    |   |    |  |    |                                |
|   |             |   |   |    |   |    |  |    |                                |
| <b>Total</b>                                |             |   |   |    |   |    |  |    |                                |

**Part II Support Schedule for Organizations Described in IRC 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in)   | (a) 2007 | (b) 2008 | (c) 2009 | (d) 2010 | (e) 2011 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants")  |          |          |          |          |          |           |
| 2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf   |          |          |          |          |          |           |
| 3 The value of services or facilities furnished by a governmental unit to the organization without charge   |          |          |          |          |          |           |
| 4 <b>Total.</b> Add lines 1 through 3   |          |          |          |          |          |           |
| 5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) |          |          |          |          |          |           |
| 6 <b>Public Support.</b> Subtract line 5 from line 4  |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in)  | (a) 2007 | (b) 2008 | (c) 2009 | (d) 2010 | (e) 2011 | (f) Total |
|--|----------|----------|----------|----------|----------|-----------|
| 7 Amounts from line 4  |          |          |          |          |          |           |
| 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources |          |          |          |          |          |           |
| 9 Net income from unrelated business activities, whether or not the business is regularly carried on                             |          |          |          |          |          |           |
| 10 Other income (Explain in Part IV) Do not include gain or loss from the sale of capital assets                                 |          |          |          |          |          |           |
| 11 <b>Total support</b> (Add lines 7 through 10)   |          |          |          |          |          |           |
| 12 Gross receipts from related activities, etc (See instructions)  |          |          |          |          | 12       |           |

13 **First Five Years** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and **stop here** 

**Section C. Computation of Public Support Percentage**

|  |    |
|--|----|
| 14 Public Support Percentage for 2011 (line 6 column (f) divided by line 11 column (f))  | 14 |
| 15 Public Support Percentage for 2010 Schedule A, Part II, line 14   | 15 |
| 16a <b>33 1/3% support test—2011.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization   |    |
| b <b>33 1/3% support test—2010.</b> If the organization did not check the box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization    |    |
| 17a <b>10%-facts-and-circumstances test—2011.</b> If the organization did not check a box on line 13, 16a, or 16b and line 14 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and <b>stop here</b> . Explain in Part IV how the organization meets the "facts and circumstances" test. The organization qualifies as a publicly supported organization     |    |
| b <b>10%-facts-and-circumstances test—2010.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a and line 15 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and <b>stop here</b> . Explain in Part IV how the organization meets the "facts and circumstances" test. The organization qualifies as a publicly supported organization  |    |
| 18 <b>Private Foundation</b> If the organization did not check a box on line 13, 16a, 16b, 17a or 17b, check this box and see instructions    |    |

**Part III Support Schedule for Organizations Described in IRC 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in)  | (a) 2007 | (b) 2008 | (c) 2009 | (d) 2010 | (e) 2011 | (f) Total |
|--|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants")   |          |          |          |          |          |           |
| 2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose |          |          |          |          |          |           |
| 3 Gross receipts from activities that are not an unrelated trade or business under section 513   |          |          |          |          |          |           |
| 4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf  |          |          |          |          |          |           |
| 5 The value of services or facilities furnished by a governmental unit to the organization without charge  |          |          |          |          |          |           |
| 6 <b>Total.</b> Add lines 1 through 5  |          |          |          |          |          |           |
| 7a Amounts included on lines 1, 2, and 3 received from disqualified persons  |          |          |          |          |          |           |
| b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year           |          |          |          |          |          |           |
| c Add lines 7a and 7b  |          |          |          |          |          |           |
| 8 <b>Public Support</b> (Subtract line 7c from line 6 )  |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in)   | (a) 2007 | (b) 2008 | (c) 2009 | (d) 2010 | (e) 2011 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 9 Amounts from line 6   |          |          |          |          |          |           |
| 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources  |          |          |          |          |          |           |
| b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975   |          |          |          |          |          |           |
| c Add lines 10a and 10b   |          |          |          |          |          |           |
| 11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on  |          |          |          |          |          |           |
| 12 Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV )   |          |          |          |          |          |           |
| 13 <b>Total support</b> (Add lines 9, 10c, 11 and 12 )  |          |          |          |          |          |           |
| 14 <b>First Five Years</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and <b>stop here</b> |          |          |          |          |          |           |

**Section C. Computation of Public Support Percentage**

|   |    |
|---|----|
| 15 Public Support Percentage for 2011 (line 8 column (f) divided by line 13 column (f)) | 15 |
| 16 Public support percentage from 2010 Schedule A, Part III, line 15                    | 16 |

**Section D. Computation of Investment Income Percentage**

|   |    |
|---|----|
| 17 Investment income percentage for 2011 (line 10c column (f) divided by line 13 column (f))  | 17 |
| 18 Investment income percentage from 2010 Schedule A, Part III, line 17   | 18 |
| 19a <b>33 1/3% support tests—2011.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3% and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization         |    |
| b <b>33 1/3% support tests—2010.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization |    |
| 20 <b>Private Foundation</b> If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions  |    |

**Part IV** **Supplemental Information.** Supplemental Information. Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Also complete this part for any additional information. (See instructions).

**Facts And Circumstances Test**

**Explanation**

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2011

Open to Public  
Inspection**SCHEDULE D**  
(Form 990)Department of the Treasury  
Internal Revenue Service**Supplemental Financial Statements**

► Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b  
 ► Attach to Form 990. ► See separate instructions.

**Name of the organization**  
MENLO COLLEGE**Employer identification number**

94-3204136

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

|  | (a) Donor advised funds | (b) Funds and other accounts |
|--|-------------------------|------------------------------|
| 1 Total number at end of year              |                         |                              |
| 2 Aggregate contributions to (during year) |                         |                              |
| 3 Aggregate grants from (during year)      |                         |                              |
| 4 Aggregate value at end of year           |                         |                              |

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?  Yes  No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?  Yes  No

**Part II Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

Preservation of land for public use (e.g., recreation or pleasure)  Preservation of an historically importantly land area

Protection of natural habitat  Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a-2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

|    | Held at the End of the Year |
|----|-----------------------------|
| 2a |                             |
| 2b |                             |
| 2c |                             |
| 2d |                             |

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the taxable year ► \_\_\_\_\_

4 Number of states where property subject to conservation easement is located ► \_\_\_\_\_

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?  Yes  No

6 Staff and volunteer hours devoted to monitoring, inspecting and enforcing conservation easements during the year ► \_\_\_\_\_

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year

► \$ \_\_\_\_\_

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and 170(h)(4)(B)(ii)?  Yes  No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1 ► \$ \_\_\_\_\_

(ii) Assets included in Form 990, Part X ► \$ \_\_\_\_\_

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1 ► \$ \_\_\_\_\_

b Assets included in Form 990, Part X ► \$ \_\_\_\_\_

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

3 Using the organization's accession and other records, check any of the following that are a significant use of its collection items (check all that apply)

|   |   |
|---|---|
| <b>a</b> <input type="checkbox"/> Public exhibition                   | <b>d</b> <input type="checkbox"/> Loan or exchange programs |
| <b>b</b> <input type="checkbox"/> Scholarly research                  | <b>e</b> <input type="checkbox"/> Other                     |
| <b>c</b> <input type="checkbox"/> Preservation for future generations |   |

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  Yes  No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  Yes  No

b If "Yes," explain the arrangement in Part XIV and complete the following table

|           | <b>Amount</b> |
|-----------|---------------|
| <b>1c</b> |               |
| <b>1d</b> |               |
| <b>1e</b> |               |
| <b>1f</b> |               |

2a Did the organization include an amount on Form 990, Part X, line 21?  Yes  No

b If "Yes," explain the arrangement in Part XIV

**Part V Endowment Funds.** Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

|   | <b>(a) Current Year</b> | <b>(b) Prior Year</b> | <b>(c) Two Years Back</b> | <b>(d) Three Years Back</b> | <b>(e) Four Years Back</b> |
|---|-------------------------|-----------------------|---------------------------|-----------------------------|----------------------------|
| <b>1a</b> Beginning of year balance . . . . .                     | 7,758,993               | 6,867,260             | 6,310,220                 | 8,318,127                   |                            |
| <b>b</b> Contributions . . . . .                                  | 1,004,587               | 11,388                | 13,027                    | 61,415                      |                            |
| <b>c</b> Investment earnings or losses . . . . .                  | 412,053                 | 1,672,689             | 794,013                   | -1,694,322                  |                            |
| <b>d</b> Grants or scholarships . . . . .                         |                         |                       |                           |                             |                            |
| <b>e</b> Other expenditures for facilities and programs . . . . . | 391,230                 | 266,385               |                           |                             |                            |
| <b>f</b> Administrative expenses . . . . .                        |                         | 525,959               | 250,000                   | 375,000                     |                            |
| <b>g</b> End of year balance . . . . .                            | 8,784,403               | 7,758,993             | 6,867,260                 | 6,310,220                   |                            |

2 Provide the estimated percentage of the year end balance held as

a Board designated or quasi-endowment ► 7 330 %

b Permanent endowment ► 79 530 %

c Term endowment ► 13 140 %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

|  |            |           |
|--|------------|-----------|
| <b>(i)</b> unrelated organizations . . . . . | <b>Yes</b> | <b>No</b> |
| <b>(ii)</b> related organizations . . . . .  | <b>Yes</b> | <b>No</b> |

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R? . . . . .

4 Describe in Part XIV the intended uses of the organization's endowment funds

**Part VI Land, Buildings, and Equipment.** See Form 990, Part X, line 10.

|   | <b>Description of property</b> | <b>(a) Cost or other basis (investment)</b> | <b>(b) Cost or other basis (other)</b> | <b>(c) Accumulated depreciation</b> | <b>(d) Book value</b> |
|---|--------------------------------|---|--|-------------------------------------|-----------------------|
| <b>1a</b> Land . . . . .  |                                | 11,215,092                                  |  |                                     | 11,215,092            |
| <b>b</b> Buildings . . . . .  |                                | 15,835,978                                  | 2,184,745                              |                                     | 13,651,233            |
| <b>c</b> Leasehold improvements . . . . .   |                                | 8,897,378                                   | 4,792,224                              |                                     | 4,105,154             |
| <b>d</b> Equipment . . . . .  |                                | 4,007,177                                   | 2,809,048                              |                                     | 1,198,129             |
| <b>e</b> Other . . . . .  |                                | 2,927,572                                   | 1,478,212                              |                                     | 1,449,360             |
| <b>Total.</b> Add lines 1a-1e (Column (d) should equal Form 990, Part X, column (B), line 10(c).) . . . . . |                                |   |  | ►                                   | 31,618,968            |

**Part VII Investments—Other Securities.** See Form 990, Part X, line 12.

| (a) Description of security or category<br>(including name of security)      | (b) Book value | (c) Method of valuation<br>Cost or end-of-year market value |
|--|----------------|---|
| (1) Financial derivatives  |                |   |
| (2) Closely-held equity interests  |                |   |
| Other  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
| <b>Total.</b> (Column (b) should equal Form 990, Part X, col (B) line 12.) ► |                |   |

**Part VIII Investments—Program Related.** See Form 990, Part X, line 13.

| (a) Description of investment type   | (b) Book value | (c) Method of valuation<br>Cost or end-of-year market value |
|--|----------------|---|
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
|  |                |   |
| <b>Total.</b> (Column (b) should equal Form 990, Part X, col (B) line 13.) ► |                |   |

**Part IX Other Assets.** See Form 990, Part X, line 15.

| (a) Description  | (b) Book value |
|--|----------------|
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
|  |                |
| <b>Total.</b> (Column (b) should equal Form 990, Part X, col.(B) line 15.) ► |                |

**Part X Other Liabilities.** See Form 990, Part X, line 25.

| (a) Description of Liability  | (b) Amount |
|---|------------|
| Federal Income Taxes  |            |
| ACCRUED SALARIES/PAYROLL TAXES  | 677,056    |
| ANNUITY RESERVES  | 192,770    |
| CAPITAL LEASE PAYABLE   | 150,233    |
|   |            |
|   |            |
|   |            |
|   |            |
|   |            |
|   |            |
|   |            |
|   |            |
| <b>Total.</b> (Column (b) should equal Form 990, Part X, col (B) line 25) ► | 1,020,059  |

2. Fin 48 (ASC 740) Footnote In Part XIV, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740)

**Part XI Reconciliation of Change in Net Assets from Form 990 to Financial Statements**

|    |   |    |            |
|----|---|----|------------|
| 1  | Total revenue (Form 990, Part VIII, column (A), line 12)                        | 1  | 31,938,594 |
| 2  | Total expenses (Form 990, Part IX, column (A), line 25)                         | 2  | 31,440,473 |
| 3  | Excess or (deficit) for the year Subtract line 2 from line 1                    | 3  | 498,121    |
| 4  | Net unrealized gains (losses) on investments                                    | 4  | 212,619    |
| 5  | Donated services and use of facilities  | 5  |            |
| 6  | Investment expenses   | 6  |            |
| 7  | Prior period adjustments  | 7  |            |
| 8  | Other (Describe in Part XIV)  | 8  | 17,670     |
| 9  | Total adjustments (net) Add lines 4 - 8   | 9  | 230,289    |
| 10 | Excess or (deficit) for the year per financial statements Combine lines 3 and 9 | 10 | 728,410    |

**Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return**

|   |  |    |            |
|---|--|----|------------|
| 1 | Total revenue, gains, and other support per audited financial statements . . . . .         | 1  | 22,441,487 |
| 2 | Amounts included on line 1 but not on Form 990, Part VIII, line 12                         |    |            |
| a | Net unrealized gains on investments . . . . .  | 2a | 212,619    |
| b | Donated services and use of facilities . . . . .   | 2b |            |
| c | Recoveries of prior year grants . . . . .  | 2c |            |
| d | Other (Describe in Part XIV) . . . . .   | 2d | -9,772,158 |
| e | Add lines 2a through 2d . . . . .  | 2e | -9,559,539 |
| 3 | Subtract line 2e from line 1 . . . . .   | 3  | 32,001,026 |
| 4 | Amounts included on Form 990, Part VIII, line 12, but not on line 1                        |    |            |
| a | Investment expenses not included on Form 990, Part VIII, line 7b . . . . .                 | 4a |            |
| b | Other (Describe in Part XIV) . . . . .   | 4b | -62,432    |
| c | Add lines 4a and 4b . . . . .  | 4c | -62,432    |
| 5 | Total Revenue Add lines 3 and 4c. (This should equal Form 990, Part I, line 12 ) . . . . . | 5  | 31,938,594 |

**Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return**

|   |   |    |            |
|---|---|----|------------|
| 1 | Total expenses and losses per audited financial statements . . . . .                        | 1  | 21,713,077 |
| 2 | Amounts included on line 1 but not on Form 990, Part IX, line 25                            |    |            |
| a | Donated services and use of facilities . . . . .  | 2a |            |
| b | Prior year adjustments . . . . .  | 2b |            |
| c | Other losses . . . . .  | 2c |            |
| d | Other (Describe in Part XIV) . . . . .  | 2d | 76,555     |
| e | Add lines 2a through 2d . . . . .   | 2e | 76,555     |
| 3 | Subtract line 2e from line 1 . . . . .  | 3  | 21,636,522 |
| 4 | Amounts included on Form 990, Part IX, line 25, but not on line 1:                          |    |            |
| a | Investment expenses not included on Form 990, Part VIII, line 7b . . . . .                  | 4a |            |
| b | Other (Describe in Part XIV) . . . . .  | 4b | 9,803,951  |
| c | Add lines 4a and 4b . . . . .   | 4c | 9,803,951  |
| 5 | Total expenses Add lines 3 and 4c. (This should equal Form 990, Part I, line 18 ) . . . . . | 5  | 31,440,473 |

**Part XIV Supplemental Information**

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, Part XI, line 8, Part XII, lines 2d and 4b, and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

| Identifier  | Return Reference | Explanation   |
|---|------------------|---|
| DESCRIPTION OF INTENDED USE OF ENDOWMENT FUNDS      | PART V, LINE 4   | ENDOWMENT ASSETS INCLUDE THOSE ASSETS OF DONOR-RESTRICTED FUNDS THAT THE COLLEGE MUST HOLD IN PERPETUITY OR FOR A DONOR-SPECIFIED PERIOD(S) AS WELL AS BOARD-DESIGNATED FUNDS. THE COLLEGE EXPECTS ITS ENDOWMENT FUNDS, OVER TIME, TO PROVIDE AN AVERAGE RATE OF RETURN OF APPROXIMATELY 5 PERCENT ANNUALLY. ACTUAL RETURNS IN ANY GIVEN YEAR MAY VARY FROM THIS AMOUNT.  |
| DESCRIPTION OF UNCERTAIN TAX POSITIONS UNDER FIN 48 | PART X           | EFFECTIVE IN FISCAL YEAR ENDED JUNE 30, 2010, THE COLLEGE BEGAN REVIEWING AND ASSESSING TAX POSITIONS TAKEN OR EXPECTED TO BE TAKEN AGAINST MORE-LIKELY-THAN-NOT RECOGNITION THRESHOLD AND MEASUREMENT ATTRIBUTES FOR FINANCIAL STATEMENT RECOGNITION. THE COLLEGE'S POLICY FOR EVALUATING UNCERTAIN TAX POSITIONS IS A TWO-STEP PROCESS. THE FIRST STEP IS TO EVALUATE THE TAX POSITION FOR RECOGNITION BY DETERMINING IF THE WEIGHT OF AVAILABLE EVIDENCE INDICATES THAT IT IS MORE-LIKELY-THAN-NOT THAT THE POSITION WILL BE SUSTAINED UPON AUDIT, INCLUDING RESOLUTION OF RELATED APPEALS OR LITIGATIONS PROCESSES, IF ANY. THE SECOND STEP IS TO MEASURE THE TAX BENEFIT OR LIABILITY AS THE LARGEST AMOUNT THAT IS MORE THAN 50% LIKELY TO BE REALIZED OR INCURRED UPON SETTLEMENT BASED ON AN ANALYSIS PREPARED BY THE COLLEGE. IT WAS DETERMINED THAT THE TAX POSITIONS TAKEN OR EXPECTED TO BE TAKEN HAD NO MATERIAL EFFECT ON THE RECORDED TAX ASSETS AND LIABILITIES OF THE COLLEGE. THE ORGANIZATION APPLIED THIS GUIDANCE TO ALL TAX POSITIONS FOR WHICH THE STATUTE OF LIMITATIONS REMAINED OPEN (FISCAL YEARS ENDED SINCE JUNE 30, 2007) AND DETERMINED THERE WERE NO MATERIAL UNRECOGNIZED TAX BENEFITS AS OF THAT DATE. IN ADDITION, THERE HAVE BEEN NO MATERIAL CHANGES IN UNRECOGNIZED BENEFITS SINCE JULY 1, 2009. THERE HAVE BEEN NO RELATED TAX PENALTIES OR INTEREST, WHICH WOULD BE CLASSIFIED AS TAX EXPENSE IN THE STATEMENT OF ACTIVITIES AS THE ORGANIZATION IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE AND IS GENERALLY NOT SUBJECT TO FEDERAL OR STATE INCOME TAXES. THE ADOPTION OF THIS GUIDANCE DID NOT HAVE A MATERIAL EFFECT ON THE ORGANIZATION'S FINANCIAL STATEMENTS. |
| PART XI, LINE 8 - OTHER ADJUSTMENTS                 |                  | ACTUARIAL CHANGE IN ANNUITY OBLIGATIONS 31,793<br>CHANGE IN VALUE FOR MOU FUNDS -14,123 TOTAL TO SCHEDULE D, PART XI, LINE 8 17,670   |
| PART XII, LINE 2D - OTHER ADJUSTMENTS               |                  | SCHOLARSHIPS AND GRANTS NETTED AGAINST TUITION ON GAAP FS -9,803,951 ACTUARIAL CHANGE IN ANNUITY OBLIGATIONS 31,793   |
| PART XII, LINE 4B - OTHER ADJUSTMENTS               |                  | FUNDRAISING EVENTS EXPENSES -62,432   |
| PART XIII, LINE 2D - OTHER ADJUSTMENTS              |                  | FUNDRAISING EVENTS EXPENSES 62,432 CHANGE IN VALUE FOR MOU FUNDS 14,123   |
| PART XIII, LINE 4B - OTHER ADJUSTMENTS              |                  | SCHOLARSHIPS AND GRANTS NETTED AGAINST TUITION ON GAAP FS 9,803,951   |

**SCHEDULE E**  
(Form 990 or 990-EZ)**Schools**

OMB No 1545-0047

**2011**Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue Service

►Complete if the organization answered "Yes" to Form 990, Part IV, line 13,  
or Form 990-EZ, Part VI, line 48.  
► Attach to Form 990 or Form 990-EZ.

Name of the organization  
MENLO COLLEGE

Employer identification number

94-3204136

**Part I**

- 1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?
- 2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?
- 3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space use Part II

|   | YES | NO |
|---|-----|----|
| 1 | Yes |    |
| 2 | Yes |    |
| 3 | Yes |    |

- 4 Does the organization maintain the following?

- a Records indicating the racial composition of the student body, faculty, and administrative staff?
- b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?
- c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?
- d Copies of all material used by the organization or on its behalf to solicit contributions?

If you answered "No" to any of the above, please explain. If you need more space, use Part II

|    |     |  |
|----|-----|--|
| 4a | Yes |  |
| 4b | Yes |  |
| 4c | Yes |  |
| 4d | Yes |  |

- 5 Does the organization discriminate by race in any way with respect to

- a Students' rights or privileges?
- b Admissions policies?
- c Employment of faculty or administrative staff?
- d Scholarships or other financial assistance?
- e Educational policies?
- f Use of facilities?
- g Athletic programs?
- h Other extracurricular activities?

If you answered "Yes" to any of the above, please explain. If you need more space, use Part II

|    |    |  |
|----|----|--|
| 5a | No |  |
| 5b | No |  |
| 5c | No |  |
| 5d | No |  |
| 5e | No |  |
| 5f | No |  |
| 5g | No |  |
| 5h | No |  |

- 6a Does the organization receive any financial aid or assistance from a governmental agency?
- 6b Has the organization's right to such aid ever been revoked or suspended?

If you answered "Yes" to either line 6a or line 6b, explain on Part II

- 7 Does the organization certify that it has complied with the applicable requirements of sections 401 through 405 of Rev. Proc. 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," explain on Part II

|    |     |  |
|----|-----|--|
| 6a | Yes |  |
| 6b | No  |  |
| 7  | Yes |  |

**Part II Supplemental Information**

Complete this part to provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also complete this part to provide any other additional information (see instructions)

| Identifier  | Return Reference                 | Explanation   |
|---|----------------------------------|---|
| EXPLANATION OF<br>NONDISCRIMINATORY<br>POLICY PUBLICATION | SCHEDULE E,<br>PART I, LINE<br>3 | MENLO COLLEGE INCLUDES IN ALL REGISTRATION MATERIALS THE FOLLOWING STATEMENT REGARDING EQUAL OPPORTUNITY AND ACCESS TO ITS PROGRAMS. THE SAME STATEMENT IS PUBLISHED ON MENLO COLLEGE WEBSITE AS FOLLOWS: MENLO DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, GENDER, SEXUAL ORIENTATION, DISABILITY, AGE, OR OTHER ATTRIBUTES PROTECTED BY LAW IN ANY OF ITS POLICIES, PROCEDURES, OR PRACTICES. THE NONDISCRIMINATION POLICY COVERS ADMISSION AND ACCESS TO, AND TREATMENT AND EMPLOYMENT IN, THE COLLEGE'S PROGRAMS AND ACTIVITIES. MENLO COLLEGE DRAWS 69% OF STUDENTS FROM CALIFORNIA AND 56% OF STUDENTS ARE FROM MINORITY GROUP. |
| EXPLANATION OF<br>GOVERNMENT FINANCIAL<br>ASSISTANCE      | SCHEDULE E,<br>PART I, LINE<br>6 | STUDENT ATTENDING THE COLLEGE RECEIVE SUPPORTS IN A FORM OF SCHOLARSHIPS AND FINANCIAL AID FROM STATE AND FEDERAL GOVERNMENTS.  |

2011

Open to Public  
InspectionSCHEDULE G  
(Form 990 or 990-EZ)Supplemental Information Regarding  
Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19,  
or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.  
► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

Department of the Treasury  
Internal Revenue ServiceName of the organization  
MENLO COLLEGE

Employer identification number

94-3204136

**Part I Fundraising Activities.** Complete if the organization answered "Yes" to Form 990, Part IV, line 17.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply

|   |  |
|---|--|
| a <input checked="" type="checkbox"/> Mail solicitations      | e <input type="checkbox"/> Solicitation of non-government grants |
| b <input type="checkbox"/> Internet and e-mail solicitations  | f <input type="checkbox"/> Solicitation of government grants     |
| c <input checked="" type="checkbox"/> Phone solicitations     | g <input checked="" type="checkbox"/> Special fundraising events |
| d <input checked="" type="checkbox"/> In-person solicitations |  |

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?  Yes  No

b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization. Form 990-EZ filers are not required to complete this table

| (i) Name and address of individual or entity (fundraiser) | (ii) Activity | (iii) Did fundraiser have custody or control of contributions? |    | (iv) Gross receipts from activity | (v) Amount paid to (or retained by) fundraiser listed in col (i) | (vi) Amount paid to (or retained by) organization |
|---|---------------|--|----|-----------------------------------|--|---|
|   |               | Yes  | No |                                   |  |   |
| GARY BESS ASSOCIATES<br>6931 SKYWAY<br>PARADISE, CA 95969 | GRANT WRITING |  | No | 0                                 | 25,200   | 0   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
|   |               |  |    |                                   |  |   |
| <b>Total . . . . .</b>                                    |               |  |    |                                   | 25,200   |   |

3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing

CA

**Part II Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

|                 |   | (a) Event #1                             | (b) Event #2                           | (c) Other Events | (d) Total Events<br>(Add col (a) through<br>col (c)) |
|-----------------|---|--|--|------------------|--|
|                 |   | <u>STUDENT SRVS-LUAU</u><br>(event type) | <u>GOLF TOURNAMENT</u><br>(event type) | (total number)   |  |
| 1               | Gross receipts . . .  | 21,715                                   | 30,096                                 |                  | 51,811   |
| 2               | Less Charitable contributions . . .                                     | 1,000                                    | 19,219                                 |                  | 20,219   |
| 3               | Gross income (line 1 minus line 2) . . .                                | 20,715                                   | 10,877                                 |                  | 31,592   |
|                 |   |  |  |                  |  |
| Direct Expenses | 4 Cash prizes . . .   |  |  |                  |  |
|                 | 5 Non-cash prizes . . .   |  | 5,000                                  |                  | 5,000  |
|                 | 6 Rent/facility costs . . .   | 24,621                                   | 20,871                                 |                  | 45,492   |
|                 | 7 Food and beverages . . .  |  |  |                  |  |
|                 | 8 Entertainment . . .   |  |  |                  |  |
|                 | 9 Other direct expenses . . .   | 5,873                                    | 4,125                                  |                  | 9,998  |
|                 | 10 Direct expense summary Add lines 4 through 9 in column (d) . . . . . |  |  |                  | ( 60,490 )   |
|                 | 11 Net income summary Combine lines 3 and 10 in column (d) . . . . .    |  |  |                  | -28,898  |
|                 |   |  |  |                  |  |
|                 |   |  |  |                  |  |

**Part III Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

|   |   | (a) Bingo   | (b) Pull tabs/Instant bingo/progressive bingo                         | (c) Other gaming  | (d) Total gaming<br>(Add col (a) through<br>col (c)) |
|---|---|---|---|---|--|
|   |   |   |   |   |  |
| 1 | Gross revenue . . . . .   |   |   |   |  |
| 2 | Cash prizes . . . . .   |   |   |   |  |
| 3 | Non-cash prizes . . . . .   |   |   |   |  |
| 4 | Rent/facility costs . . . . .   |   |   |   |  |
| 5 | Other direct expenses . . . . .   |   |   |   |  |
| 6 | Volunteer labor . . . . .   | <input type="checkbox"/> Yes . . . . .<br><input type="checkbox"/> No | <input type="checkbox"/> Yes . . . . .<br><input type="checkbox"/> No | <input type="checkbox"/> Yes . . . . .<br><input type="checkbox"/> No |  |
| 7 | Direct expense summary Add lines 2 through 5 in column (d) . . . . .    |   |   |   | ( )  |
| 8 | Net gaming income summary Combine lines 1 and 7 in column (d) . . . . . |   |   |   |  |

9 Enter the state(s) in which the organization operates gaming activities \_\_\_\_\_

a Is the organization licensed to operate gaming activities in each of these states? . . . . .  Yes  No

b If "No," Explain \_\_\_\_\_

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? . . . . .  Yes  No

b If "Yes," Explain \_\_\_\_\_

**11** Does the organization operate gaming activities with nonmembers?  Yes  No

**12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?  Yes  No

**13** Indicate the percentage of gaming activity operated in

|            |  |
|------------|--|
| <b>13a</b> |  |
| <b>13b</b> |  |

**14** Provide the name and address of the person who prepares the organization's gaming/special events books and records

Name ►

Address ►

**15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue?  Yes  No

**b** If "Yes," enter the amount of gaming revenue received by the organization ► \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ► \$ \_\_\_\_\_

**c** If "Yes," enter name and address

Name ►

Address ►

**16** Gaming manager information

Name ►

Gaming manager compensation ► \$ \_\_\_\_\_

Description of services provided ►

Director/officer

Employee

Independent contractor

**17** Mandatory distributions

**a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?  Yes  No

**b** Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ \_\_\_\_\_

**Part IV** Complete this part to provide additional information for responses to questions on Schedule G (see instructions.)

Identifier

ReturnReference

Explanation

**Schedule I  
(Form 990)**

## **Grants and Other Assistance to Organizations, Governments and Individuals in the United States**

**Complete if the organization answered "Yes," to Form 990, Part IV, line 21 or 22.**

► Attach to Form 990

2011

**Open to Public  
Inspection**

Department of the Treasury  
Internal Revenue Service

Name of the organization  
**MENLO COLLEGE**

**Employer identification number**

## **Part I General Information on Grants and Assistance**

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? . . . . .  Yes  No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

**Part II Grants and Other Assistance to Governments and Organizations in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 21 for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Use Part IV and Schedule I-1 (Form 990) if additional space is needed .

**Part III Grants and Other Assistance to Individuals in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 22.  
Use Schedule I-1 (Form 990) if additional space is needed.

| (a) Type of grant or assistance | (b) Number of recipients | (c) Amount of cash grant | (d) Amount of non-cash assistance | (e) Method of valuation (book, FMV, appraisal, other) | (f) Description of non-cash assistance |
|---------------------------------|--------------------------|--------------------------|-----------------------------------|---|--|
| (1) INSTITUTIONAL SCHOLARSHIP   | 663                      | 9,803,951                |                                   | FMV   |  |
|                                 |                          |                          |                                   |   |  |
|                                 |                          |                          |                                   |   |  |
|                                 |                          |                          |                                   |   |  |
|                                 |                          |                          |                                   |   |  |

**Part IV Supplemental Information.** Complete this part to provide the information required in Part I, line 2, and any other additional information.

| Identifier | Return Reference | Explanation  |
|------------|------------------|--|
|            |                  | MENLO COLLEGE REQUIRES FINANCIAL AID APPLICANTS SUBMIT EVIDENCE OF ELIGIBILITY AND MAINTAINS ONGOING RECORDS OF ATTENDANCE AND SCHOLASTIC ACHIEVEMENTS BY ALL RECIPIENTS |

**Schedule J**  
(Form 990)**Compensation Information**

OMB No 1545-0047

**2011**Department of the Treasury  
Internal Revenue Service

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees  
**► Complete if the organization answered "Yes" to Form 990, Part IV, question 23.**  
**► Attach to Form 990. ► See separate instructions.**

**Open to Public Inspection****Name of the organization**  
MENLO COLLEGE**Employer identification number**

94-3204136

**Part I Questions Regarding Compensation**

**1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items

|  |   |
|--|---|
| <input type="checkbox"/> First-class or charter travel             | <input checked="" type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions                     | <input type="checkbox"/> Payments for business use of personal residence            |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees              |
| <input type="checkbox"/> Discretionary spending account            | <input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)            |

**b** If any of the boxes in line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all the expenses described above? If "No," complete Part III to explain

**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all officers, directors, trustees, and the CEO/Executive Director, regarding the items checked in line 1a?

**3** Indicate which, if any, of the following the organization uses to establish the compensation of the organization's CEO/Executive Director. Check all that apply

|  |   |
|--|---|
| <input type="checkbox"/> Compensation committee              | <input type="checkbox"/> Written employment contract                                |
| <input type="checkbox"/> Independent compensation consultant | <input checked="" type="checkbox"/> Compensation survey or study                    |
| <input type="checkbox"/> Form 990 of other organizations     | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

**4** During the year, did any person listed in Form 990, Part VII, Section A, line 1a with respect to the filing organization or a related organization

**a** Receive a severance payment or change-of-control payment?  
**b** Participate in, or receive payment from, a supplemental nonqualified retirement plan?  
**c** Participate in, or receive payment from, an equity-based compensation arrangement?  
 If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III

**Only 501(c)(3) and 501(c)(4) organizations only must complete lines 5-9.**

**5** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of

**a** The organization?

**b** Any related organization?

If "Yes," to line 5a or 5b, describe in Part III

**6** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of

**a** The organization?

**b** Any related organization?

If "Yes," to line 6a or 6b, describe in Part III

**7** For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments not described in lines 5 and 6? If "Yes," describe in Part III

**8** Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regs. section 53.4958-4(a)(3)? If "Yes," describe in Part III

**9** If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

|           | Yes | No |
|-----------|-----|----|
| <b>1b</b> | Yes |    |
| <b>2</b>  | Yes |    |
| <b>4a</b> | Yes |    |
| <b>4b</b> |     | No |
| <b>4c</b> |     | No |
| <b>5a</b> |     | No |
| <b>5b</b> |     | No |
| <b>6a</b> |     | No |
| <b>6b</b> |     | No |
| <b>7</b>  |     | No |
| <b>8</b>  |     | No |
| <b>9</b>  |     |    |

**Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees.** Use Schedule J-1 if additional space needed.

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions on row (ii). Do not list any individuals that are not listed on Form 990, Part VII

**Note.** The sum of columns (B)(i)-(III) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, columns (D) and (E) for that individual.

**Part III Supplemental Information**

Complete this part to provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 4c, 5a, 5b, 6a, 6b, 7, and 8. Also complete this part for any additional information

| Identifier | Return Reference | Explanation   |
|------------|------------------|---|
|            | PART I, LINE 1A  | CAMPUS HOUSING WAS PROVIDED TO THE PRESIDENT, VP ADVANCEMENT, CIO, AND THE DEAN OF STUDENT AFFAIRS, AS A CONDITION OF EMPLOYMENT                                      |
|            | PART I, LINE 4A  | FORMER PRESIDENT TIMOTHY GARY HAIGHT WAS PAID A SEVERANCE PAYMENT EQUAL TO ONE YEAR BASE SALARY OF \$374,245. MR. HAIGHT LEFT THE ORGANIZATION ON DECEMBER 31ST, 2010 |

## Schedule L

## Transactions with Interested Persons

► Complete if the organization answered "Yes" on Form 990, Part IV, lines 25a, 25b, 26, 27, 28a, 28b, or 28c, or Form 990-EZ, Part V lines 38a or 40b.

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Department of the Treasury  
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## MENLO COLLEGE

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**Part I Excess Benefit Transactions** (section 501(c)(3) and section 501 (c)(4) organizations only)

Complete if the organization answered "Yes" on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b.

2 Enter the amount of tax imposed on the organization managers or disqualified persons during the year under section 4958 . . . . . 

**3** Enter the amount of tax, if any, on line 2, above, reimbursed by the organization. \$

## Part II    Loans to and/or From Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 26, or Form 990-EZ, Part V, line 38a.

**Part III Grants or Assistance Benefitting Interested Persons**

Grants of Assistance Benefiting Interested Persons. Complete if the organization answered "Yes" on Form 990, Part IV, line 22.

**Part IV Business Transactions Involving Interested Persons.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 28a, 28b, or 28c.

| (a) Name of interested person | (b) Relationship between interested person and the organization | (c) Amount of transaction | (d) Description of transaction | (e) Sharing of organization's revenues? |    |
|-------------------------------|---|---------------------------|--------------------------------|---|----|
|                               |   |                           |                                | Yes                                     | No |
| (1) JOHN KLINGLER             | FAMILY MEMBER OF JAMES KELLY, PRESIDENT/CEO                     | 46,574                    | FACULTY POSITION COMPENSATION  |   | No |
|                               |   |                           |                                |   |    |
|                               |   |                           |                                |   |    |
|                               |   |                           |                                |   |    |
|                               |   |                           |                                |   |    |

**Part V Supplemental Information**

Complete this part to provide additional information for responses to questions on Schedule L (see instructions)

| Identifier | Return Reference | Explanation |
|------------|------------------|-------------|
|            |                  |             |

## NonCash Contributions

OMB No 1545-0047

►Complete if the organization answered "Yes" on Form  
990, Part IV, lines 29 or 30.  
► Attach to Form 990.

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InspectionName of the organization  
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## Part I Types of Property

|  | (a)<br>Check<br>if<br>applicable | (b)<br>Number of Contributions<br>or items contributed | (c)<br>Contribution amounts<br>reported on<br>Form 990, Part VIII, line<br>1g | (d)<br>Method of determining<br>contribution amounts |
|--|----------------------------------|--|---|--|
| 1 Art—Works of art . . . . .   |                                  |  |   |  |
| 2 Art—Historical treasures . . . . .   |                                  |  |   |  |
| 3 Art—Fractional interests . . . . .   |                                  |  |   |  |
| 4 Books and publications . . . . .   |                                  |  |   |  |
| 5 Clothing and household<br>goods . . . . .  |                                  |  |   |  |
| 6 Cars and other vehicles . . . . .  |                                  |  |   |  |
| 7 Boats and planes . . . . .   |                                  |  |   |  |
| 8 Intellectual property . . . . .  |                                  |  |   |  |
| 9 Securities—Publicly traded . . . . .   | X                                | 5  | 6,312   | ESTIMATED FMV  |
| 10 Securities—Closely held stock . . . . .   |                                  |  |   |  |
| 11 Securities—Partnership, LLC,<br>or trust interests . . . . .  |                                  |  |   |  |
| 12 Securities—Miscellaneous . . . . .  |                                  |  |   |  |
| 13 Qualified conservation<br>contribution—Historic<br>structures . . . . .   |                                  |  |   |  |
| 14 Qualified conservation<br>contribution—Other . . . . .  |                                  |  |   |  |
| 15 Real estate—Residential . . . . .   |                                  |  |   |  |
| 16 Real estate—Commercial . . . . .  |                                  |  |   |  |
| 17 Real estate—Other . . . . .   |                                  |  |   |  |
| 18 Collectibles . . . . .  |                                  |  |   |  |
| 19 Food inventory . . . . .  |                                  |  |   |  |
| 20 Drugs and medical supplies . . . . .  |                                  |  |   |  |
| 21 Taxidermy . . . . .   |                                  |  |   |  |
| 22 Historical artifacts . . . . .  |                                  |  |   |  |
| 23 Scientific specimens . . . . .  |                                  |  |   |  |
| 24 Archeological artifacts . . . . .   |                                  |  |   |  |
| 25 Other ► ( <u>FURNITURE</u> )<br>ELECTRIC  | X                                | 1  | 1,017,358   | FMV  |
| 26 Other ► ( <u>CAR PUMP</u> )   | X                                | 1  | 13,883  | FMV  |
| 27 Other ► ( <u>FOOD/BEVERAGE</u> )  | X                                | 2  | 3,778   | FMV  |
| 28 Other ► ( <u>EQUIPMENT</u> )<br>GYM   | X                                | 1  | 600   |  |
| Other ► ( <u>MEMBERSHIP</u> )<br>FACILITIES  | X                                | 1  | 350   | FMV  |
| Other ► ( <u>EQUIPMENT</u> )   | X                                | 1  | 435   | FMV  |
| 29 Number of Forms 8283 received by the organization during the tax year for contributions<br>for which the organization completed Form 8283, Part IV, Donee Acknowledgement . . . . . |                                  | 29   |   |  |

|   | Yes | No |
|---|-----|----|
| 30a During the year, did the organization receive by contribution any property reported in Part I, lines 1-28 that it<br>must hold for at least three years from the date of the initial contribution, and which is not required to be used<br>for exempt purposes for the entire holding period? . . . . . | 30a | No |
| b If "Yes," describe the arrangement in Part II   |     |    |
| 31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?  | 31  | No |
| 32a Does the organization hire or use third parties or related organizations to solicit, process, or sell non-cash<br>contributions? . . . . .  | 32a | No |
| b If "Yes," describe in Part II   |     |    |
| 33 If the organization did not report revenues in column (c) for a type of property for which column (a) is checked,<br>describe in Part II   |     |    |

**Part II**

**Supplemental Information.** Complete this part to provide the information required by Part I, lines 30b, 32b, and 33. Also complete this part for any additional information.

| <b>Identifier</b>                                | <b>Return Reference</b> | <b>Explanation</b>  |
|--|-------------------------|---|
| METHOD FOR DETERMINING<br>NUMBER OF CONTRIBUTORS | PART I, COLUMN (B)      | FOR SCHEDULE M, PART I, COLUMN USED WAS FOR<br>NUMBER OF CONTRIBUTORS |

**SCHEDULE O**  
(Form 990 or 990-EZ)Department of the Treasury  
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or to provide any additional information.  
► Attach to Form 990 or 990-EZ.

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| Identifier                             | Return Reference                          | Explanation  |
|--|---|--|
|  | FORM 990, PART VI,<br>SECTION B, LINE 11  | BEFORE FILING, FORM 990 IS DISTRIBUTED TO THE AUDIT AND BUDGET COMMITTEE FOR REVIEW  |
|  | FORM 990, PART VI,<br>SECTION B, LINE 12C | TRUSTEES ARE REQUIRED TO SIGN CONFLICT OF INTEREST FORMS ANNUALLY AT THE OCTOBER BOARD MEETING   |
|  | FORM 990, PART VI,<br>SECTION B, LINE 15  | COMPARABLE DATA WAS REVIEWED AND COMPENSATION AND BENEFIT PAYMENTS TO OFFICERS, DIRECTORS, AND EMPLOYEES WERE DETERMINED AND APPROVED BY THE BOARD AND/OR THE BOARD'S EXECUTIVE COMMITTEE, AND THE CEO |
|  | FORM 990, PART VI,<br>SECTION C, LINE 19  | UPON WRITTEN REQUEST, THE ORGANIZATION WILL PROVIDE COPIES OF FINANCIAL STATEMENTS AND FILED TAX RETURNS. THE ORGANIZATION RELIES ON GUIDESTAR TO PUBLISH THEIR TAX RETURN ON THE INTERNET             |
| CHANGES IN NET ASSETS OR FUND BALANCES | FORM 990, PART XI,<br>LINE 5              | NET UNREALIZED GAINS ON INVESTMENTS 212,619 ACTUARIAL CHANGE IN ANNUITY OBLIGATIONS 31,793 CHANGE IN VALUE FOR MOU FUNDS -14,123 TOTAL TO FORM 990, PART XI, LINE 5 230,289                            |
|  | FORM 990, PART XII,<br>LINE 2C            | NO CHANGE IN THE AUDIT COMMITTEE'S OVERSIGHT PROCESS   |

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**SCHEDULE R**  
**(Form 990)**

## Related Organizations and Unrelated Partnerships

OMB No 1545-0047

2011

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Department of the Treasury  
Internal Revenue Service

**Name of the organization**

## MENLO COLLEGE

**Employer identification number**

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**Part I Identification of Disregarded Entities** (Complete if the organization answered "Yes" on Form 990, Part IV, line 33.)

| (a)<br>Name, address, and EIN of disregarded entity | (b)<br>Primary activity | (c)<br>Legal domicile (state<br>or foreign country) | (d)<br>Total income | (e)<br>End-of-year assets | (f)<br>Direct controlling<br>entity |
|---|-------------------------|---|---------------------|---------------------------|-------------------------------------|
|   |                         |   |                     |                           |                                     |
|   |                         |   |                     |                           |                                     |
|   |                         |   |                     |                           |                                     |
|   |                         |   |                     |                           |                                     |
|   |                         |   |                     |                           |                                     |

**Part II Identification of Related Tax-Exempt Organizations** (Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.)

**Part III Identification of Related Organizations Taxable as a Partnership** (Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.)

**Part IV Identification of Related Organizations Taxable as a Corporation or Trust** (Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.)

**Part V Transactions With Related Organizations** (Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35, 35A, or 36.)**Note.** Complete line 1 if any entity is listed in Parts II, III or IV**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

- a** Receipt of (i) interest (ii) annuities (iii) royalties (iv) rent from a controlled entity
- b** Gift, grant, or capital contribution to related organization(s)
- c** Gift, grant, or capital contribution from related organization(s)
- d** Loans or loan guarantees to or for related organization(s)
- e** Loans or loan guarantees by related organization(s)
- f** Sale of assets to related organization(s)
- g** Purchase of assets from related organization(s)
- h** Exchange of assets with related organization(s)
- i** Lease of facilities, equipment, or other assets to related organization(s)
- j** Lease of facilities, equipment, or other assets from related organization(s)
- k** Performance of services or membership or fundraising solicitations for related organization(s)
- l** Performance of services or membership or fundraising solicitations by related organization(s)
- m** Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)
- n** Sharing of paid employees with related organization(s)
- o** Reimbursement paid to related organization(s) for expenses
- p** Reimbursement paid by related organization(s) for expenses
- q** Other transfer of cash or property to related organization(s)
- r** Other transfer of cash or property from related organization(s)

|           | Yes | No |
|-----------|-----|----|
| <b>1a</b> |     | No |
| <b>1b</b> |     | No |
| <b>1c</b> |     | No |
| <b>1d</b> |     | No |
| <b>1e</b> |     | No |
|           |     |    |
| <b>1f</b> |     | No |
| <b>1g</b> |     | No |
| <b>1h</b> |     | No |
| <b>1i</b> |     | No |
|           |     |    |
| <b>1j</b> |     | No |
| <b>1k</b> |     | No |
| <b>1l</b> |     | No |
| <b>1m</b> |     | No |
| <b>1n</b> |     | No |
|           |     |    |
| <b>1o</b> | Yes |    |
| <b>1p</b> | Yes |    |
|           |     |    |
| <b>1q</b> |     | No |
| <b>1r</b> |     | No |

**2** If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds

| (a)<br>Name of other organization  | (b)<br>Transaction type(a-r) | (c)<br>Amount involved | (d)<br>Method of determining amount involved |
|------------------------------------|------------------------------|------------------------|--|
| (1) MENLO SCHOOL AND MENLO COLLEGE | O                            | 5,161                  | FMV  |
| (2) MENLO SCHOOL AND MENLO COLLEGE | P                            | 120,593                | FMV  |
| (3)                                |                              |                        |  |
| (4)                                |                              |                        |  |
| (5)                                |                              |                        |  |
| (6)                                |                              |                        |  |

**Part VI Unrelated Organizations Taxable as a Partnership** (Complete if the organization answered "Yes" on Form 990, Part IV, line 37.)

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

**Part VII Supplemental Information**

Complete this part to provide additional information for responses to questions on Schedule R (see instructions)

| Identifier | Return Reference | Explanation |
|------------|------------------|-------------|
|            |                  |             |