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Form 990-EZ

Department of the Treasury
Internal Revenue ServiceShort Form
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions)
- All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form
- The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-1150

2011

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A For the 2011 calendar year, or tax year beginning 09/06/11, and ending 06/30/12

B Check if applicable
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C Name of organization

VERMONT COUNCIL OF SPECIAL
EDUCATION ADMINISTRATORS, INC.

Number and street (or P O box, if mail is not delivered to street address)

2 PROSPECT STREET

D Employer identification number

03-0369452

City or town, state or country, and ZIP + 4

MONTPELIER VT 05602

E Telephone number
802-595-5799G Accounting Method Cash Accrual Other (specify) ►

I Website: ► WWW.VCSEA.NET

J Tax-exempt status (check only one) — 501(c)(3) 501(c)(4) (insert no.) 4947(a)(1) or 527H Check ► if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)K Check ► if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ► \$ 56,505

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

1 Contributions, gifts, grants, and similar amounts received	1	
2 Program service revenue including government fees and contracts	2	26,385
3 Membership dues and assessments	3	30,120
4 Investment income	4	
5a Gross amount from sale of assets other than inventory	5a	
b Less cost or other basis and sales expenses	5b	
c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		
6 Gaming and fundraising events		
a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b Gross income from fundraising events (not including \$ _____ from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)		of contributions
c Less direct expenses from gaming and fundraising events	6b	
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6c	
7a Gross sales of inventory, less returns and allowances	7a	
b Less cost of goods sold	7b	RECEIVED
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		OCT 28 2013
8 Other revenue (describe in Schedule O)	7c	
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	8	
	9	56,505
10 Grants and similar amounts paid (list in Schedule O)	10	
11 Benefits paid to or for members	11	
12 Salaries, other compensation, and employee benefits	12	
13 Professional fees and other payments to independent contractors	13	7,050
14 Occupancy, rent, utilities, and maintenance	14	870
15 Printing, publications, postage, and shipping	15	132
16 Other expenses (describe in Schedule O)	16	19,452
17 Total expenses. Add lines 10 through 16	17	27,504
18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	29,001
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	
20 Other changes in net assets or fund balances (explain in Schedule O)	20	
21 Net assets or fund balances at end of year Combine lines 18 through 20	21	29,001

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form 990-EZ (2011)

A
R

Part II Balance Sheets. (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year	
22 Cash, savings, and investments	0	22	29,001
23 Land and buildings	0	23	
24 Other assets (describe in Schedule O)	0	24	
25 Total assets	0	25	29,001
26 Total liabilities (describe in Schedule O)	0	26	0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	0	27	29,001

Part III Statement of Program Service Accomplishments (see the instructions for Part III.)Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose?

SEE SCHEDULE O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28 MEMBERSHIP AND PROFESSIONAL DEVELOPMENT.

(Grants \$) If this amount includes foreign grants, check here ► 28a 27,504

29

(Grants \$) If this amount includes foreign grants, check here ► 29a

30

(Grants \$) If this amount includes foreign grants, check here ► 30a

31 Other program services (describe in Schedule O)

(Grants \$) If this amount includes foreign grants, check here ► 31a

32 Total program service expenses (add lines 28a through 31a)

► 32 27,504

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
ERIN MAGUIRE 2 PROSPECT STREET	MONTPELIER VT 05602	PRESIDENT 2.00	0	0
PAMELA REED 2 PROSPECT STREET	MONTPELIER VT 05602	TREASURER 2.00	0	0
JULIE REGIMBAL 2 PROSPECT STREET	MONTPELIER VT 05602	SECRETARY 2.00	0	0
VICKI WELLS 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
ELOISE MCGARRY 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
CAROL GEERY 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
BETH HEMINGWAY 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
DONARAE DAWSON PIKE 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
MARY BARTON 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0
JOANNE GODEK 2 PROSPECT STREET	MONTPELIER VT 05602	DIRECTOR 2.00	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O 33 X

34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) 34 X

35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? 35a X

b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O 35b

c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III 35c X

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N 36 X

37a Enter amount of political expenditures, direct or indirect, as described in the instructions 37a

b Did the organization file Form 1120-POL for this year? 37b X

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? 38a X

b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b

39 Section 501(c)(7) organizations Enter 39a

a Initiation fees and capital contributions included on line 9 39b

40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ► 40a , section 4912 ► 40a , section 4955 ► 40a

b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I 40b X

c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 40c

d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization 40d

e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T 40e X

41 List the states with which a copy of this return is filed ► NONE

42a The organization's books are in care of ► BETH HEMINGWAY Telephone no ► 802-595-5799
2 PROSPECT ST, SUITE 5
Located at ► MONTPELIER VT ZIP + 4 ► 05602 42a X

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ► 42b X
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside of the U S ? If "Yes," enter the name of the foreign country ► 42c X

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here and enter the amount of tax-exempt interest received or accrued during the tax year 43

44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ 44a X

b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ 44b X

c Did the organization receive any payments for indoor tanning services during the year? 44c X

d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O 44d

45a Did the organization have a controlled entity within the meaning of section 512(b)(13)? 45a X

45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions) 45b X

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46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

46	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51
Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

47	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48	<input type="checkbox"/>
49a	<input type="checkbox"/>
49b	<input type="checkbox"/>

49a Did the organization make any transfers to an exempt non-charitable related organization?

b If "Yes," was the related organization a section 527 organization?

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 ►

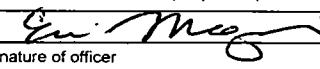
51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 ►

52 Did the organization complete Schedule A? Note All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A ► Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here			Date BOARD PRESIDENT
	Signature of officer ERIN MAGUIRE	Type or print name and title ERIN MAGUIRE	
Paid Preparer Use Only	Print/Type preparer's name JEFFREY M. MORIN, CPA	Preparer's signature 	Date 10/14/13
	Firm's name ► JMM & ASSOCIATES, INC.		Check <input type="checkbox"/> if self-employed PTIN P00162147
	Firm's address ► 336 WATER TOWER CIR STE 801 COLCHESTER, VT 05446		Firm's EIN ► 03-0280081 Phone no 802-655-5665

May the IRS discuss this return with the preparer shown above? See instructions ► Yes No

Form 990-EZ (2011)

SCHEDULE O
(Form 990 or 990-EZ)

 Department of the Treasury
 Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

 Complete to provide information for responses to specific questions on
 Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

OMB No 1545-0047

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Name of the organization	VERMONT COUNCIL OF SPECIAL EDUCATION ADMINISTRATORS, INC.	Employer identification number
		03-0369452

FORM 990-EZ, PART I, LINE 16 - OTHER EXPENSES

DESCRIPTION	AMOUNT
EXPENSES	
CONFERENCE EXPENSES	\$ 16,022
INSURANCE	\$ 510
BOARD EXPENSES	\$ 2,165
MISCELLANEOUS EXPENSES	\$ 15
AWARDS	\$ 740
TOTAL	\$ 19,452

FORM 990-EZ, PART III - PRIMARY EXEMPT PURPOSE

BUILD INFLUENCE IN EDUCATION POLICY ON INSTRUCTION AND PROGRAMMING TO
 IMPROVE OUTCOMES FOR STUDENTS WITH DISABILITIES.

BUILD VCSEA INFLUENCE IN EDUCATION POLICY FOCUSED ON SPECIAL EDUCATION
 FINANCE TO IMPROVE OUTCOMES FOR STUDENTS WITH DISABILITIES.

MAXIMIZE VCSEA SUPPORT AND SUSTAINABILITY OF ITS MEMBERSHIP AND PROVIDE
 PROFESSIONAL DEVELOPMENT AND NETWORKING OPPORTUNITIES WHILE PROMOTING THE
 POSITIVE ASPECTS OF SPECIAL EDUCATION ADMINISTRATION.

Federal Statements**Form 990-EZ, Part I, Line 3 - Membership Dues and Assessments**

Description	Amount
MEMBERSHIP DUES	\$ 30,120
TOTAL	<u>\$ 30,120</u>