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Short Form Return of Organization Exempt From Income Tax

2011

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2011 calendar year, or tax year beginning July 1, 2011, and ending June 30, 2012

B Check if applicable:
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C Name of organization: **Maine Library Association**

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite:
PO Bo 634

City or town, state or country, and ZIP + 4:
Augusta, ME 04332-0634

D Employer identification number: **01-0383486**

E Telephone number: **207-441-1410**

F Group Exemption Number: **▶**

G Accounting Method: Cash Accrual Other (specify) **▶**

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: **▶ www.mainelibraries.org**

J Tax-exempt status (check only one) - 501(c)(3) 501(c) (**6**) ◀ (insert no.) 4947(a)(1) or 527

K Check if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ **▶** \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

	Description	Code	Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	\$893.00
	2 Program service revenue including government fees and contracts	2	\$66,231.00
	3 Membership dues and assessments	3	\$12,110.00
	4 Investment income	4	\$237.00
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	\$0.00
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
c Less: direct expenses from gaming and fundraising events	6c		
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	\$0.00	
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	\$0.00	
8 Other revenue (describe in Schedule O)	8	\$91.00	
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	\$79,562.00	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	\$4,927.00
	11 Benefits paid to or for members	11	\$0.00
	12 Salaries, other compensation, and employee benefits	12	\$0.00
	13 Professional fees and other payments to independent contractors	13	\$6,050.00
	14 Occupancy, rent, utilities, and maintenance	14	\$0.00
	15 Printing, publications, postage, and shipping	15	\$155.00
	16 Other expenses (describe in Schedule O)	16	\$74,326.00
17 Total expenses. Add lines 10 through 16	17	\$85,458.00	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	(\$5,896.00)
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	\$78,998.00
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	\$73,102.00

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Part II Balance Sheets. (see the instructions for Part II.)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	\$66,809.00	22 \$60,844.00
23 Land and buildings	\$0.00	23 \$0.00
24 Other assets (describe in Schedule O)	\$11,711.00	24 \$11,170.00
25 Total assets	\$78,520.00	25 \$72,014.00
26 Total liabilities (describe in Schedule O)	\$478.00	26 \$1,088.00
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	\$78,998.00	27 \$73,102.00

Part III Statement of Program Service Accomplishments (see the instructions for Part III.)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? Education

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

28 1. Provide workshops and continuing ed opportunities via conferences (MLA 10/11 120 participants) (Libraries United 5/12 250 participants) 2. Gave scholarships and grants to students enrolled in library school or attending 2011 and 2012 conferences. Awarded OLY award. (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a
29 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a
30 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a
31 Other program services (describe in Schedule O) (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a
32 Total program service expenses (add lines 28a through 31a)	32

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (see the instructions for Part IV.)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Andrea Jackson-Darling Falmouth Mem. Library, 5 Lunt St., Falmouth, ME 04105	President	0	0	0
Nissa Flanagan Merrill Mem. Library, 215 Main St., Yarmouth, ME 04096	Vice-President	0	0	0
Leigh Hallett Newport Cultural Ctr, 154 Main St., Newport, ME 04953	Secretary	0	0	0
Donna Rasche Brewer Public Library, Brewer, ME 04412	Treasurer	0	0	0
Joyce Rummery Fogler Library, UMaine, Orono, ME, 04469	Member-at-Large	0	0	0
Jennifer Andrews SimmonsGSLIS 300 Fenway, Boston, MA 02115-5898	Member-at-Large	0	0	0
Paul Dostie Curtis Mem. Library, 23 Pleasant St. Brunswick, ME 04011	NELA Representative	0	0	0
Betsy Paradis Belfast Free Lib 106 High St. Belfast, ME 04915	Archives & Special Collections IG	0	0	0
Laurel Parker Windham PL, Windham, ME 04062	Youth Services Section IG	0	0	0
Jim Campbell Modular Media, PO Box 1119, Bucksport, ME 04416	Intellectual Freedom Chair	0	0	0
Sonja Plummer-Morgan Turner Mem. Library, 39 Second St., Presque Isle 04769	Past-President/ Legislative Chair	0	0	0
Debbie Lozito Edythe Dyer Library, 269 Main St., Hampden, ME 04444	Scholarship & Loan Committee	0	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name.
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities...
35b If "Yes," to line 35a, has the organization filed a Form 990-T for the year?
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice...
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year?
37a Enter amount of political expenditures, direct or indirect, as described in the instructions.
37b Did the organization file Form 1120-POL for this year?
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?
38b If "Yes," complete Schedule L, Part II and enter the total amount involved
39 Section 501(c)(7) organizations. Enter:
39a Initiation fees and capital contributions included on line 9
39b Gross receipts, included on line 9, for public use of club facilities
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:
40b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year...
40c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year...
40d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization
40e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction?
41 List the states with which a copy of this return is filed.
42a The organization's books are in care of Edna CM. Comstock Telephone no. Located at 74 Winthrop Street, Augusta, ME 04332-0634 ZIP + 4
42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country...
42c At any time during the calendar year, did the organization maintain an office outside the U.S.?
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year
44a Did the organization maintain any donor advised funds during the year?
44b Did the organization operate one or more hospital facilities during the year?
44c Did the organization receive any payments for indoor tanning services during the year?
44d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments?
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)?

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I **46** Yes No

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II **47** Yes No

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E **48** Yes No

49a Did the organization make any transfers to an exempt non-charitable related organization? **49a** Yes No

b If "Yes," was the related organization a section 527 organization? **49b** Yes No

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 **None**

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 **None**

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Donna Rasche Signature of officer Date 2-11-13
 Donna Rasche, Treasurer Type or print name and title

Paid Preparer Use Only Print/Type preparer's name Edna M. Comstock Preparer's signature Edna M. Comstock Date 2-11-13 Check if self-employed PTIN
 Firm's name Empowerment Enterprises Firm's EIN 20-2415460
 Firm's address PO Box 634, Augusta, ME 04332-0634 Phone no 207-441-1410

May the IRS discuss this return with the preparer shown above? See instructions Yes No

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2012

**Open to Public
Inspection**

Name of the organization

Maine Library Association

Employer identification number

01-0383486

Line #8 Other Revenue - \$91 returned from unused scholarship

Line #10 Scholarship Recipient - \$2000 to Lisa Dibbern, Kennebunk Public Library, Kennebunk, ME

Line #10 Grant Recipient \$1000 New England Library Association Leadership Institute

Line #16 - \$1637 Children's Summer Literacy Program (CSLP) Expenses

Line #16 - \$69 Room Rental

Line #16 - \$695 Lupine Award Expenses

Line #16 - \$550 Kathadin Award Expenses

Line #16 - Display for Libraries United Conference

Line #16 - \$68 Scholarship Auction Expenses

Line #16 - \$323 Communications Committee Expenses

Line #16 - \$535 MLA Web Site

Line #16 - \$39,471 Libraries United Conference Expenses

Line #16 - \$23,272 MLA 2011 Fall Conference Expenses

Line #16 - \$2185 ALA Councilor Expenses

Line #15 - \$1622 President & Officer Expenses

Line #16 - \$1510 ALA Legislative Day Expenses

Line #16 - \$865 Annual Meeting Expenses

Line #16 - \$680 Miscellaneous Expenses

Line #16 - \$2 Special Projects

Line #16 - \$111 Bank Fees

Line #16 - \$13 Office Supplies

Line #16 - \$501 Insurance

Line #16 - \$150 ALA Chapter Dues

Line #16 - Maine Freedom of Information Coalition Dues

Line# 24 Other Assets - Outstanding scholar loans

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Cat No 51056K

Schedule O (Form 990 or 990-EZ) (2012)

	1	2	3	4	6A	6B	6C	8	9
	Contributions Gifts & Grants	Program Service Revenue	Membership Dues	Investment Income	Gross Revenue	Direct Expenses	Net Income	Other revenue	Total Revenue
	\$ 400.00	\$ 62,592.00	\$ 12,110.00	\$ 208.00					\$ 75,310
Scholarship	\$ 498.00	\$ 2,193.00		\$ 29.00				\$ 91.00	\$ 2,751
	\$ 55.25	\$ 1,446.00							\$ 1,501
Total	\$893	\$ 66,231	\$ 12,110	\$ 237	\$ -	\$ -	\$ -	\$ 91	\$ 79,562

CD Interest	6/30/2011	6/30/2012	Difference	Adjustments	Total Interest
CD-1	\$ 21,348.80	\$ 21,402.30	\$ 54		\$ 54
CD Now	\$ 5,254.78	\$ 2,270.59	\$ (2,984)	3000	\$ 16
Key CD	\$ 12,071.58	\$ 12,210.00	\$ 138		\$ 138
	38,675	\$ 35,882.89	\$ (2,792)	3000	\$ 208

	18	19	21	22	24	25	26	27
	Excess Deficit	Net Assets Beginning	Net Assets End	Difference	Other Assets	Total Assets	Total Liabilities	Net Assets
	\$ (3,526)	\$ 46,845.00	\$ 42,569.00	\$ 4,276.00		\$ 42,569.00		\$ 42,569.00
	\$ (894)	\$ 29,591.00	\$ 28,697.00	\$ 894.00	\$ 11,170.00	\$ 28,697.00		\$ 28,697.00
	\$ (1,476)	\$ 2,084.00	\$ 748.00	\$ 1,336.00	\$ 748.00	\$ 748.00		\$ 748.00
		78,520	\$ 72,014.00					
		478	\$ 475.00					
	\$ (5,896)	\$ 78,042.00	\$ 72,489.00	\$ 5,506.00	\$ 11,170	\$ 72,014	\$ -	\$ 72,014

Scholarship

