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Form **990-EZ****Short Form
Return of Organization Exempt From Income Tax**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.
- The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2011**Open to Public
Inspection**Department of the Treasury
Internal Revenue Service**A** For the 2011 calendar year, or tax year beginning , and ending**B** Check if applicable**X** Address change

Name change

Initial return

Terminated

Amended return

Application pending

C Name of organization**Commercial Real Estate Women
of St. Louis**

Number and street (or P O box, if mail is not delivered to street address)

100 North Broadway, 19th Floor

City or town, state or country, and ZIP + 4

St. Louis**MO 63102-2728**

Room/suite

D Employer identification number**43-1585106****E** Telephone number**314-466-8134****F** Group Exemption

Number ►

G Accounting Method Cash **X** Accrual Other (specify) ►**I** Website: ► **www.crewstl.org****H** Check ► if the organization is not required to attach Schedule B**J** Tax-exempt status (check only one) — 501(c)(3) **X** 501(c) (**6**) (insert no.) 4947(a)(1) or 527 (Form 990, 990-EZ, or 990-PF)**K** Check ► if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ► \$ **96,809****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

X

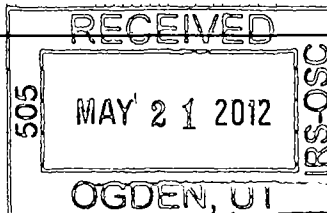
		1	2	3	4	5c	6d	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
Revenue	1	Contributions, gifts, grants, and similar amounts received										16,089												
	2	Program service revenue including government fees and contracts										34,733												
	3	Membership dues and assessments										37,665												
	4	Investment income										4,630												
	5a	Gross amount from sale of assets other than inventory																						
	5b	Less cost or other basis and sales expenses																						
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																						
	6	Gaming and fundraising events																						
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)																						
	6b	Gross income from fundraising events (not including \$ 7,500 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)										3,635												
6c	Less direct expenses from gaming and fundraising events										1,826													
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)										1,809													
7a	Gross sales of inventory, less returns and allowances																							
7b	Less cost of goods sold																							
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																							
8	Other revenue (describe in Schedule O)										57													
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8										94,983													
Expenses	10	Grants and similar amounts paid (list in Schedule O)										1,000												
	11	Benefits paid to or for members																						
	12	Salaries, other compensation, and employee benefits																						
	13	Professional fees and other payments to independent contractors										4,160												
	14	Occupancy, rent, utilities, and maintenance										10												
	15	Printing, publications, postage, and shipping										1,228												
	16	Other expenses (describe in Schedule O)										93,630												
17	Total expenses. Add lines 10 through 16										100,028													
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)										-5,045												
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)										107,481												
	20	Other changes in net assets or fund balances (explain in Schedule O)																						
	21	Net assets or fund balances at end of year. Combine lines 18 through 20										102,436												

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form **990-EZ** (2011)

SCANNED JUN 26 2012



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Part II Balance Sheets. (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

X

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	107,481	22	110,384
23 Land and buildings	0	23	
24 Other assets (describe in Schedule O)	0	24	2,770
25 Total assets	107,481	25	113,154
26 Total liabilities (describe in Schedule O)	0	26	10,718
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	107,481	27	102,436

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

X

What is the organization's primary exempt purpose?

See Schedule O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others)

28 See Schedule O

29	(Grants \$) If this amount includes foreign grants, check here	28a
30	(Grants \$) If this amount includes foreign grants, check here	29a
31	(Grants \$) If this amount includes foreign grants, check here	30a
31	(Grants \$) If this amount includes foreign grants, check here	31a
32	Total program service expenses (add lines 28a through 31a)	32

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ann Schmelzle 1401 S. Brentwood Blvd, Suite 900 St. Louis MO 63144	President 5.00	0	0	0
Amy Mistler 101 S. Hanley Rd, Suite 1700 St. Louis MO 63105	President-Elect 5.00	0	0	0
Nancy Rodney 1221 Washington Ave. St. Louis MO 63103	Past President 5.00	0	0	0
Rebekah Bahn 1401 S. Brentwood Blvd, Suite 700 St. Louis MO 63144	Secretary 5.00	0	0	0
Laura Valenti 100 N. Broadway, M02-100-19-08 St. Louis MO 63102	Treasurer 5.00	0	0	0
Angie Earlywine 1 Metropolitan Sq., Suite 700 St. Louis MO 63102	National Delegate 5.00	0	0	0
Christy Merdinian 2270 Ball Dr. St. Louis MO 63146	Director 5.00	0	0	0
Linda Luecken 3890 S. Lingbergh Blvd, Suite 250 St. Louis MO 63127	Director 5.00	0	0	0
Merri M Cross 206 Peach Way Columbia MO 65203	Director 5.00	0	0	0
Tracy Howren 150 N. Meramec Ave. Clayton MO 63105	Director 5.00	0	0	0
Sara K Stock 600 Washington Ave., Suite 2500 St. Louis MO 63102	Director 5.00	0	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
35b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
35c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions		
37b Did the organization file Form 1120-POL for this year?		X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
38b If "Yes," complete Schedule L, Part II and enter the total amount involved		
39 Section 501(c)(7) organizations Enter		
39a Initiation fees and capital contributions included on line 9		
39b Gross receipts, included on line 9, for public use of club facilities		
40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911, section 4912, section 4913, section 4914, section 4915, section 4916, section 4917, section 4918, section 4919, section 4920, section 4921, section 4922, section 4923, section 4924, section 4925, section 4926, section 4927, section 4928, section 4929, section 4930, section 4931, section 4932, section 4933, section 4934, section 4935, section 4936, section 4937, section 4938, section 4939, section 4940, section 4941, section 4942, section 4943, section 4944, section 4945, section 4946, section 4947, section 4948, section 4949, section 4950, section 4951, section 4952, section 4953, section 4954, section 4955, section 4956, section 4957, section 4958, section 4959, section 4960, section 4961, section 4962, section 4963, section 4964, section 4965, section 4966, section 4967, section 4968, section 4969, section 4970, section 4971, section 4972, section 4973, section 4974, section 4975, section 4976, section 4977, section 4978, section 4979, section 4980, section 4981, section 4982, section 4983, section 4984, section 4985, section 4986, section 4987, section 4988, section 4989, section 4990, section 4991, section 4992, section 4993, section 4994, section 4995, section 4996, section 4997, section 4998, section 4999, section 5000		
40b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
40c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
40d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization		
40e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41 List the states with which a copy of this return is filed None		
42a The organization's books are in care of CREW Network Telephone no 785-832-1808 1201 Wakarusa Drive, Suite C3 Located at Lawrence KS ZIP + 4 66049		
42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country		X
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
42c At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country		X
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here and enter the amount of tax-exempt interest received or accrued during the tax year		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44c Did the organization receive any payments for indoor tanning services during the year?		X
44d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		X

- 46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51
Check if the organization used Schedule O to respond to any question in this Part VI

- 47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		

- 48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		
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- 49a** Did the organization make any transfers to an exempt non-charitable related organization?

49a		
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- b** If "Yes," was the related organization a section 527 organization?

49b		
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- 50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

- f** Total number of other employees paid over \$100,000 ▶

- 51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None"

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

- d** Total number of other independent contractors each receiving over \$100,000 ▶

- 52** Did the organization complete Schedule A? **Note** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

▶ **Yes** **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <i>Laura Valenti</i>		Date <i>5/14/2012</i>		
	Type or print name and title Laura Valenti		Treasurer		
Paid Preparer Use Only	Print/Type preparer's name Michele C. Hammann, CPA	Preparer's signature <i>Michele C Hammann CPA</i>	Date 05/08/12	Check if self-employed <input type="checkbox"/>	PTIN P00624381
	Firm's name ▶ SS&C Solutions, Inc.			Firm's EIN ▶ 48-0969601	
	Firm's address ▶ 3320 Clinton Parkway Court, Suite 220 Lawrence, KS 66047			Phone no 785-838-4484	

May the IRS discuss this return with the preparer shown above? See instructions

▶ **X** **Yes** **No**

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2011Open to Public
Inspection

Name of the organization

**Commercial Real Estate Women
of St. Louis**

Employer identification number

43-1585106**Form 990-EZ, Part I, Line 8 - Other Revenue**

Description	Amount
Miscellaneous income	\$ 57
Total	\$ 57

Form 990-EZ, Part I, Line 16 - Other Expenses

Description	Amount
Expenses	
Meeting Expenses	\$ 12,060
Insurance	\$ 415
Membership Expenses	\$ 27,839
Program Expenses	\$ 27,473
Web & Computer Expenses	\$ 1,635
Meals & Entertainment	\$ 1,133
Board Expenses	\$ 1,099
Public Relations Expenses	\$ 9,950
Bank Fees	\$ 1,295
Gifts	\$ 702
Administration Expenses	\$ 7,831
Supplies	\$ 298
Dues & Subscriptions	\$ 575
Charitable Contributions	\$ 1,325
Total	\$ 93,630

Form 990-EZ, Part II, Line 24 - Other Assets

Name of the organization

Commercial Real Estate Women

Employer identification number

43-1585106

Description	Beg. of Year	End of Year
Accounts Receivable	\$ 0	\$ 2,770
Total	\$ 0	\$ 2,770

Form 990-EZ, Part II, Line 26 - Other Liabilities

Description	Beg. of Year	End of Year
Accounts Payable and Accrued Expenses	\$ 0	\$ 632
Deferred Revenue	\$ 0	\$ 71
Prepaid Dues	\$ 0	\$ 6,115
Prepaid Sponsorship Revenue	\$ 0	\$ 2,900
Accrued Expenses	\$ 0	\$ 1,000

Form 990-EZ, Part III - Primary Exempt Purpose

To provide a communication network among professionals in the field of Commercial Real Estate (CRE); to encourage and promote business and professional opportunities for women in the field of CRE; to provide organizational and developmental support to members and potential members; to further the professional development and expertise of the members through educational opportunities; to establish and annually fund a scholarship endowment and to establish a fund to support charitable endeavors as approved by the Board; to acknowledge and publicize the accomplishments of women in the field of CRE; to promote the highest professional standards among its members.

Form 990-EZ, Part III, Line 28 - First Accomplishment

A communication network is provided through CREW Network and the CREW website. Monthly programs and events are provided that promote business

Name of the organization

Commercial Real Estate Women

Employer identification number

43-1585106

and professional opportunities, provide organizational and developmental support, further professional development and expertise of the members and acknowledge and publicize the accomplishments of women in the field of CRE. Delegates and members are sent to meetings and conventions at the national level to develop leaders that promote the highest professional standards. The chapter provides an annual golf tournament for the benefit of the charitable organization - Safe Connections and two events annually that reach out to high school and college women interested in a career in CRE. A \$1,000 scholarship was awarded in 2011 to a high school senior interested in the field of CRE.

Application for Change in Accounting Method

OMB No. 1545-0152

Name of filer (name of parent corporation if a consolidated group) (see instructions) Commercial Real Estate Women of St. Louis		Identification number (see instructions) 43-1585106	
Number, street, and room or suite no. If a P.O. box, see the instructions 100 North Broadway, 19th Floor		Principal business activity code number (see instructions) 813920	
City or town, state, and ZIP code St. Louis, MO 63102-2728		Tax year of change begins (MM/DD/YYYY) 01/01/2011	Tax year of change ends (MM/DD/YYYY) 12/31/2011
Name of applicant(s) (if different than filer) and identification number(s) (see instructions)		Name of contact person (see instructions) Laura Valenti	
		Contact person's telephone number 314-466-8134	

If the applicant is a member of a consolidated group, check this box ☐

If **Form 2848**, Power of Attorney and Declaration of Representative, is attached (see instructions for when Form 2848 is required), check this box ☐

Check the box to indicate the type of applicant.

- | | |
|--|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Cooperative (Sec. 1381) |
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Controlled foreign corporation (Sec. 957) | <input type="checkbox"/> S corporation |
| <input type="checkbox"/> 10/50 corporation (Sec. 904(d)(2)(E)) | <input type="checkbox"/> Insurance co. (Sec. 816(a)) |
| <input type="checkbox"/> Qualified personal service corporation (Sec. 448(d)(2)) | <input type="checkbox"/> Insurance co. (Sec. 831) |
| | <input type="checkbox"/> Other (specify) ▶ _____ |
| <input checked="" type="checkbox"/> Exempt organization. Enter Code section ▶ 501(c)(6) | |

Check the appropriate box to indicate the type of accounting method change being requested. (see instructions)

- ☐ Depreciation or Amortization
- ☐ Financial Products and/or Financial Activities of Financial Institutions
- ☒ Other (specify) ▶ **Cash to accrual**

Caution. To be eligible for approval of the requested change in method of accounting, the taxpayer must provide all information that is relevant to the taxpayer or to the taxpayer's requested change in method of accounting. This includes all information requested on this Form 3115 (including its instructions), as well as any other information that is not specifically requested.

The taxpayer must attach all applicable supplemental statements requested throughout this form.

Part I Information For Automatic Change Request

	Yes	No
1 Enter the applicable designated automatic accounting method change number for the requested automatic change. Enter only one designated automatic accounting method change number, except as provided for in guidance published by the IRS. If the requested change has no designated automatic accounting method change number, check "Other," and provide both a description of the change and citation of the IRS guidance providing the automatic change. See instructions. ▶ (a) Change No. 122 (b) Other <input type="checkbox"/> Description ▶ _____		
2 Do any of the scope limitations described in section 4.02 of Rev. Proc. 2008-52 cause automatic consent to be unavailable for the applicant's requested change? If "Yes," attach an explanation.		<input checked="" type="checkbox"/>

Note. Complete Part II below and then Part IV, and also Schedules A through E of this form (if applicable).

Part II Information For All Requests

	Yes	No
3 Did or will the applicant cease to engage in the trade or business to which the requested change relates, or terminate its existence, in the tax year of change (see instructions)? If "Yes," the applicant is not eligible to make the change under automatic change request procedures.		<input checked="" type="checkbox"/>
4a Does the applicant (or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) have any Federal income tax return(s) under examination (see instructions)? If "No," go to line 5.		<input checked="" type="checkbox"/>
b Is the method of accounting the applicant is requesting to change an issue (with respect to either the applicant or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) either (i) under consideration or (ii) placed in suspense (see instructions)?		<input checked="" type="checkbox"/>

Signature (see instructions)

Under penalties of perjury, I declare that I have examined this application, including accompanying schedules and statements, and to the best of my knowledge and belief, the application contains all the relevant facts relating to the application, and it is true, correct, and complete. Declaration of preparer (other than applicant) is based on all information of which preparer has any knowledge.

<p>Filer</p> <p><u>Laura Valenti</u> <u>5/14/2012</u></p> <p>Signature and date</p> <p>Laura Valenti, Treasurer</p> <p>Name and title (print or type)</p>	<p>Preparer (other than filer/applicant)</p> <p><u>Michele C. Hammann, CPA</u></p> <p>Signature of individual preparing the application and date</p> <p>Michele C. Hammann, CPA</p> <p>Name of individual preparing the application (print or type)</p> <p>SS&C Solutions, Inc.</p> <p>Name of firm preparing the application</p>
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Part II Information For All Requests (continued)

	Yes	No
4c Is the method of accounting the applicant is requesting to change an issue pending (with respect to either the applicant or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) for any tax year under examination (see instructions)?		<input checked="" type="checkbox"/>
d Is the request to change the method of accounting being filed under the procedures requiring that the operating division director consent to the filing of the request (see instructions)? If "Yes," attach the consent statement from the director.		<input checked="" type="checkbox"/>
e Is the request to change the method of accounting being filed under the 90-day or 120-day window period? If "Yes," check the box for the applicable window period and attach the required statement (see instructions). <input type="checkbox"/> 90 day <input type="checkbox"/> 120 day: Date examination ended ▶ _____		<input checked="" type="checkbox"/>
f If you answered "Yes" to line 4a, enter the name and telephone number of the examining agent and the tax year(s) under examination. Name ▶ _____ Telephone number ▶ _____ Tax year(s) ▶ _____		
g Has a copy of this Form 3115 been provided to the examining agent identified on line 4f?		<input checked="" type="checkbox"/>
5a Does the applicant (or any present or former consolidated group in which the applicant was a member during the applicable tax year(s)) have any Federal income tax return(s) before Appeals and/or a Federal court? If "Yes," enter the name of the (check the box) <input type="checkbox"/> Appeals officer and/or <input type="checkbox"/> counsel for the government, telephone number, and the tax year(s) before Appeals and/or a Federal court. Name ▶ _____ Telephone number ▶ _____ Tax year(s) ▶ _____		<input checked="" type="checkbox"/>
b Has a copy of this Form 3115 been provided to the Appeals officer and/or counsel for the government identified on line 5a?		
c Is the method of accounting the applicant is requesting to change an issue under consideration by Appeals and/or a Federal court (for either the applicant or any present or former consolidated group in which the applicant was a member for the tax year(s) the applicant was a member) (see instructions)? If "Yes," attach an explanation.		<input checked="" type="checkbox"/>
6 If the applicant answered "Yes" to line 4a and/or 5a with respect to any present or former consolidated group, attach a statement that provides each parent corporation's (a) name, (b) identification number, (c) address, and (d) tax year(s) during which the applicant was a member that is under examination, before an Appeals office, and/or before a Federal court.		
7 If, for federal income tax purposes, the applicant is either an entity (including a limited liability company) treated as a partnership or an S corporation, is it requesting a change from a method of accounting that is an issue under consideration in an examination, before Appeals, or before a Federal court, with respect to a Federal income tax return of a partner, member, or shareholder of that entity? If "Yes," the applicant is not eligible to make the change.		<input checked="" type="checkbox"/>
8a Does the applicable revenue procedure (advance consent or automatic consent) state that the applicant does not receive audit protection for the requested change (see instructions)?		<input checked="" type="checkbox"/>
b If "Yes," attach an explanation.		
9a Has the applicant, its predecessor, or a related party requested or made (under either an automatic change procedure or a procedure requiring advance consent) a change in method of accounting within the past 5 years (including the year of the requested change)?		<input checked="" type="checkbox"/>
b If "Yes," for each trade or business, attach a description of each requested change in method of accounting (including the tax year of change) and state whether the applicant received consent.		
c If any application was withdrawn, not perfected, or denied, or if a Consent Agreement granting a change was not signed and returned to the IRS, or the change was not made or not made in the requested year of change, attach an explanation.		
10a Does the applicant, its predecessor, or a related party currently have pending any request (including any concurrently filed request) for a private letter ruling, change in method of accounting, or technical advice?		<input checked="" type="checkbox"/>
b If "Yes," for each request attach a statement providing the name(s) of the taxpayer, identification number(s), the type of request (private letter ruling, change in method of accounting, or technical advice), and the specific issue(s) in the request(s).		
11 Is the applicant requesting to change its overall method of accounting? If "Yes," check the appropriate boxes below to indicate the applicant's present and proposed methods of accounting. Also, complete Schedule A on page 4 of this form.		<input checked="" type="checkbox"/>
Present method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Hybrid (attach description)		
Proposed method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Hybrid (attach description)		

Part II Information For All Requests (continued)				Yes	No	
12	If the applicant is either (i) not changing its overall method of accounting, or (ii) is changing its overall method of accounting and also changing to a special method of accounting for one or more items, attach a detailed and complete description for each of the following:					
a	The item(s) being changed.					
b	The applicant's present method for the item(s) being changed.					
c	The applicant's proposed method for the item(s) being changed.					
d	The applicant's present overall method of accounting (cash, accrual, or hybrid).					
13	Attach a detailed and complete description of the applicant's trade(s) or business(es), and the principal business activity code for each. If the applicant has more than one trade or business as defined in Regulations section 1.446-1(d), describe: whether each trade or business is accounted for separately; the goods and services provided by each trade or business and any other types of activities engaged in that generate gross income; the overall method of accounting for each trade or business; and which trade or business is requesting to change its accounting method as part of this application or a separate application. See Statement I					
14	Will the proposed method of accounting be used for the applicant's books and records and financial statements? For insurance companies, see the instructions If "No," attach an explanation.			✓		
15a	Has the applicant engaged, or will it engage, in a transaction to which section 381(a) applies (e.g., a reorganization, merger, or liquidation) during the proposed tax year of change determined without regard to any potential closing of the year under section 381(b)(1)?				✓	
b	If "Yes," for the items of income and expense that are the subject of this application, attach a statement identifying the methods of accounting used by the parties to the section 381(a) transaction immediately before the date of distribution or transfer and the method(s) that would be required by section 381(c)(4) or (c)(5) absent consent to the change(s) requested in this application.					
16	Does the applicant request a conference with the IRS National Office if the IRS proposes an adverse response?				✓	
17	If the applicant is changing to either the overall cash method, an overall accrual method, or is changing its method of accounting for any property subject to section 263A, any long-term contract subject to section 460, or inventories subject to section 474, enter the applicant's gross receipts for the 3 tax years preceding the tax year of change. N/A					
	1st preceding year ended: mo	12 yr 2010	2nd preceding year ended: mo	12 yr 2009	3rd preceding year ended: mo	12 yr 2008
	\$	99,388	\$	78,183	\$	124,291

Part III Information For Advance Consent Request N/A		Yes	No
18	Is the applicant's requested change described in any revenue procedure, revenue ruling, notice, regulation, or other published guidance as an automatic change request? If "Yes," attach an explanation describing why the applicant is submitting its request under advance consent request procedures.		
19	Attach a full explanation of the legal basis supporting the proposed method for the item being changed. Include a detailed and complete description of the facts that explains how the law specifically applies to the applicant's situation and that demonstrates that the applicant is authorized to use the proposed method. Include all authority (statutes, regulations, published rulings, court cases, etc.) supporting the proposed method. Also, include either a discussion of the contrary authorities or a statement that no contrary authority exists.		
20	Attach a copy of all documents related to the proposed change (see instructions).		
21	Attach a statement of the applicant's reasons for the proposed change.		
22	If the applicant is a member of a consolidated group for the year of change, do all other members of the consolidated group use the proposed method of accounting for the item being changed? If "No," attach an explanation.		
23a	Enter the amount of user fee attached to this application (see instructions). ▶ \$ _____		
b	If the applicant qualifies for a reduced user fee, attach the required information or certification (see instructions).		

Part IV Section 481(a) Adjustment		Yes	No
24	Does the applicable revenue procedure, revenue ruling, notice, regulation, or other published guidance require the applicant to implement the requested change in method of accounting on a cut-off basis rather than a section 481(a) adjustment? . . . If "Yes," do not complete lines 25, 26, and 27 below.		✓
25	Enter the section 481(a) adjustment. Indicate whether the adjustment is an increase (+) or a decrease (-) in income ▶ \$ <u>-12,663</u> . Attach a summary of the computation and an explanation of the methodology used to determine the section 481(a) adjustment. If it is based on more than one component, show the computation for each component. If more than one applicant is applying for the method change on the same application, attach a list of the name, identification number, principal business activity code (see instructions), and the amount of the section 481(a) adjustment attributable to each applicant. See Schedule A, Part I & Statement III		

Part IV Section 481(a) Adjustment (continued)		Yes	No
26	If the section 481(a) adjustment is an increase to income of less than \$25,000, does the applicant elect to take the entire amount of the adjustment into account in the year of change?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
27	Is any part of the section 481(a) adjustment attributable to transactions between members of an affiliated group, a consolidated group, a controlled group, or other related parties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If "Yes," attach an explanation. See Statement II			

Schedule A—Change in Overall Method of Accounting (If Schedule A applies, Part I below must be completed.)

Part I Change in Overall Method (see instructions)																			
1	Enter the following amounts as of the close of the tax year preceding the year of change. If none, state "None." Also, attach a statement providing a breakdown of the amounts entered on lines 1a through 1g. See Statement III																		
	<table border="1"> <thead> <tr> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>a Income accrued but not received (such as accounts receivable)</td> <td>\$ 3,403</td> </tr> <tr> <td>b Income received or reported before it was earned (such as advanced payments). Attach a description of the income and the legal basis for the proposed method</td> <td>3,550</td> </tr> <tr> <td>c Expenses accrued but not paid (such as accounts payable)</td> <td>2,181</td> </tr> <tr> <td>d Prepaid expenses previously deducted</td> <td>17,435</td> </tr> <tr> <td>e Supplies on hand previously deducted and/or not previously reported</td> <td>None</td> </tr> <tr> <td>f Inventory on hand previously deducted and/or not previously reported. Complete Schedule D, Part II</td> <td>None</td> </tr> <tr> <td>g Other amounts (specify). Attach a description of the item and the legal basis for its inclusion in the calculation of the section 481(a) adjustment. ►</td> <td>None</td> </tr> <tr> <td>h Net section 481(a) adjustment (Combine lines 1a–1g.) Indicate whether the adjustment is an increase (+) or decrease (–) in income. Also enter the net amount of this section 481(a) adjustment amount on Part IV, line 25.</td> <td>\$ -12,663</td> </tr> </tbody> </table>		Amount	a Income accrued but not received (such as accounts receivable)	\$ 3,403	b Income received or reported before it was earned (such as advanced payments). Attach a description of the income and the legal basis for the proposed method	3,550	c Expenses accrued but not paid (such as accounts payable)	2,181	d Prepaid expenses previously deducted	17,435	e Supplies on hand previously deducted and/or not previously reported	None	f Inventory on hand previously deducted and/or not previously reported. Complete Schedule D, Part II	None	g Other amounts (specify). Attach a description of the item and the legal basis for its inclusion in the calculation of the section 481(a) adjustment. ►	None	h Net section 481(a) adjustment (Combine lines 1a–1g.) Indicate whether the adjustment is an increase (+) or decrease (–) in income. Also enter the net amount of this section 481(a) adjustment amount on Part IV, line 25.	\$ -12,663
	Amount																		
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h Net section 481(a) adjustment (Combine lines 1a–1g.) Indicate whether the adjustment is an increase (+) or decrease (–) in income. Also enter the net amount of this section 481(a) adjustment amount on Part IV, line 25.	\$ -12,663																		
2	Is the applicant also requesting the recurring item exception under section 461(h)(3)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																		
3	Attach copies of the profit and loss statement (Schedule F (Form 1040) for farmers) and the balance sheet, if applicable, as of the close of the tax year preceding the year of change. Also attach a statement specifying the accounting method used when preparing the balance sheet. If books of account are not kept, attach a copy of the business schedules submitted with the Federal income tax return or other return (e.g., tax-exempt organization returns) for that period. If the amounts in Part I, lines 1a through 1g, do not agree with those shown on both the profit and loss statement and the balance sheet, attach a statement explaining the differences. See Statement IV																		

Part II Change to the Cash Method For Advance Consent Request (see instructions) N/A	
Applicants requesting a change to the cash method must attach the following information:	
1	A description of inventory items (items whose production, purchase, or sale is an income-producing factor) and materials and supplies used in carrying out the business.
2	An explanation as to whether the applicant is required to use the accrual method under any section of the Code or regulations.

Schedule B—Change to the Deferral Method for Advance Payments (see instructions) **N/A**

1	If the applicant is requesting to change to the Deferral Method for advance payments described in section 5.02 of Rev. Proc. 2004-34, 2004-1 C.B. 991, attach the following information: <ul style="list-style-type: none"> a A statement explaining how the advance payments meet the definition in section 4.01 of Rev. Proc. 2004-34. b If the applicant is filing under the automatic change procedures of Rev. Proc. 2008-52, the information required by section 8.02(3)(a)–(c) of Rev. Proc. 2004-34. c If the applicant is filing under the advance consent provisions of Rev. Proc. 97-27, the information required by section 8.03(2)(a)–(f) of Rev. Proc. 2004-34.
2	If the applicant is requesting to change to the deferral method for advance payments described in Regulations section 1.451-5(b)(1)(ii), attach the following. <ul style="list-style-type: none"> a A statement explaining how the advance payments meet the definition in Regulations section 1.451-5(a)(1). b A statement explaining what portions of the advance payments, if any, are attributable to services, whether such services are integral to the provisions of goods or items, and whether any portions of the advance payments that are attributable to non-integral services are less than five percent of the total contract prices. See Regulations sections 1.451-5(a)(2)(i) and (3). c A statement explaining that the advance payments will be included in income no later than when included in gross receipts for purposes of the applicant's financial reports. See Regulations section 1.451-5(b)(1)(ii). d A statement explaining whether the inventoriable goods exception of Regulations section 1.451-5(c) applies and if so, when substantial advance payments will be received under the contracts, and how the exception will limit the deferral of income.

Schedule C—Changes Within the LIFO Inventory Method (see instructions)**Part I General LIFO Information** **N/A**

Complete this section if the requested change involves changes within the LIFO inventory method. Also, attach a copy of all **Forms 970, Application To Use LIFO Inventory Method**, filed to adopt or expand the use of the LIFO method.

- 1** Attach a description of the applicant's present and proposed LIFO methods and submethods for each of the following items:
 - a** Valuing inventory (e.g., unit method or dollar-value method).
 - b** Pooling (e.g., by line or type or class of goods, natural business unit, multiple pools, raw material content, simplified dollar-value method, inventory price index computation (IPIC) pools, vehicle-pool method, etc.).
 - c** Pricing dollar-value pools (e.g., double-extension, index, link-chain, link-chain index, IPIC method, etc.).
 - d** Determining the current-year cost of goods in the ending inventory (i.e., most recent acquisitions, earliest acquisitions during the current year, average cost of current-year acquisitions, or other permitted method).
- 2** If any present method or submethod used by the applicant is not the same as indicated on Form(s) 970 filed to adopt or expand the use of the method, attach an explanation.
- 3** If the proposed change is not requested for all the LIFO inventory, attach a statement specifying the inventory to which the change is and is not applicable.
- 4** If the proposed change is not requested for all of the LIFO pools, attach a statement specifying the LIFO pool(s) to which the change is applicable.
- 5** Attach a statement addressing whether the applicant values any of its LIFO inventory on a method other than cost. For example, if the applicant values some of its LIFO inventory at retail and the remainder at cost, identify which inventory items are valued under each method.
- 6** If changing to the IPIC method, attach a completed Form 970.

Part II Change in Pooling Inventories **N/A**

- 1** If the applicant is proposing to change its pooling method or the number of pools, attach a description of the contents of, and state the base year for, each dollar-value pool the applicant presently uses and proposes to use.
- 2** If the applicant is proposing to use natural business unit (NBU) pools or requesting to change the number of NBU pools, attach the following information (to the extent not already provided) in sufficient detail to show that each proposed NBU was determined under Regulations section 1.472-8(b)(1) and (2).
 - a** A description of the types of products produced by the applicant. If possible, attach a brochure.
 - b** A description of the types of processes and raw materials used to produce the products in each proposed pool.
 - c** If all of the products to be included in the proposed NBU pool(s) are not produced at one facility, state the reasons for the separate facilities, the location of each facility, and a description of the products each facility produces.
 - d** A description of the natural business divisions adopted by the taxpayer. State whether separate cost centers are maintained and if separate profit and loss statements are prepared.
 - e** A statement addressing whether the applicant has inventories of items purchased and held for resale that are not further processed by the applicant, including whether such items, if any, will be included in any proposed NBU pool.
 - f** A statement addressing whether all items including raw materials, goods-in-process, and finished goods entering into the entire inventory investment for each proposed NBU pool are presently valued under the LIFO method. Describe any items that are not presently valued under the LIFO method that are to be included in each proposed pool.
 - g** A statement addressing whether, within the proposed NBU pool(s), there are items both sold to unrelated parties and transferred to a different unit of the applicant to be used as a component part of another product prior to final processing.
- 3** If the applicant is engaged in manufacturing and is proposing to use the multiple pooling method or raw material content pools, attach information to show that each proposed pool will consist of a group of items that are substantially similar. See Regulations section 1.472-8(b)(3).
- 4** If the applicant is engaged in the wholesaling or retailing of goods and is requesting to change the number of pools used, attach information to show that each of the proposed pools is based on customary business classifications of the applicant's trade or business. See Regulations section 1.472-8(c).

Schedule D—Change in the Treatment of Long-Term Contracts Under Section 460, Inventories, or Other
Section 263A Assets (see instructions)

Part I Change in Reporting Income From Long-Term Contracts (Also complete Part III on pages 7 and 8.) *N/A*

- 1** To the extent not already provided, attach a description of the applicant's present and proposed methods for reporting income and expenses from long-term contracts. Also, attach a representative actual contract (without any deletion) for the requested change. If the applicant is a construction contractor, attach a detailed description of its construction activities.
- 2a** Are the applicant's contracts long-term contracts as defined in section 460(f)(1) (see instructions)? ☐ Yes ☐ No
- b** If "Yes," do all the contracts qualify for the exception under section 460(e) (see instructions)? ☐ Yes ☐ No
If line 2b is "No," attach an explanation.
- c** If line 2b is "Yes," is the applicant requesting to use the percentage-of-completion method using cost-to-cost under Regulations section 1.460-4(b)? ☐ Yes ☐ No
- d** If line 2c is "No," is the applicant requesting to use the exempt-contract percentage-of-completion method under Regulations section 1.460-4(c)(2)? ☐ Yes ☐ No
If line 2d is "Yes," attach an explanation of what cost comparison the applicant will use to determine a contract's completion factor.
If line 2d is "No," attach an explanation of what method the applicant is using and the authority for its use.
- 3a** Does the applicant have long-term manufacturing contracts as defined in section 460(f)(2)? ☐ Yes ☐ No
- b** If "Yes," attach an explanation of the applicant's present and proposed method(s) of accounting for long-term manufacturing contracts.
- c** Attach a description of the applicant's manufacturing activities, including any required installation of manufactured goods.
- 4** To determine a contract's completion factor using the percentage-of-completion method:
- a** Will the applicant use the cost-to-cost method in Regulations section 1.460-4(b)? ☐ Yes ☐ No
- b** If line 4a is "No," is the applicant electing the simplified cost-to-cost method (see section 460(b)(3) and Regulations section 1.460-5(c))? ☐ Yes ☐ No
- 5** Attach a statement indicating whether any of the applicant's contracts are either cost-plus long-term contracts or Federal long-term contracts.

Part II Change in Valuing Inventories Including Cost Allocation Changes (Also complete Part III on pages 7 and 8.) *N/A*

- 1** Attach a description of the inventory goods being changed.
- 2** Attach a description of the inventory goods (if any) NOT being changed.
- 3a** Is the applicant subject to section 263A? If "No," go to line 4a ☐ Yes ☐ No
- b** Is the applicant's present inventory valuation method in compliance with section 263A (see instructions)? ☐ Yes ☐ No
If "No," attach a detailed explanation.
- 4a** Check the appropriate boxes below.
- | | Inventory Being Changed | | Inventory Not Being Changed |
|------------------------------------|-------------------------|-----------------|-----------------------------|
| | Present method | Proposed method | Present method |
| Identification methods: | | | |
| Specific identification | | | |
| FIFO | | | |
| LIFO | | | |
| Other (attach explanation) | | | |
| Valuation methods: | | | |
| Cost | | | |
| Cost or market, whichever is lower | | | |
| Retail cost | | | |
| Retail, lower of cost or market | | | |
| Other (attach explanation) | | | |
- b** Enter the value at the end of the tax year preceding the year of change
- 5** If the applicant is changing from the LIFO inventory method to a non-LIFO method, attach the following information (see instructions).
- a** Copies of Form(s) 970 filed to adopt or expand the use of the method.
- b** **Only for applicants requesting advance consent.** A statement describing whether the applicant is changing to the method required by Regulations section 1.472-6(a) or (b), or whether the applicant is proposing a different method.
- c** **Only for applicants requesting an automatic change.** The statement required by section 22.01(5) of the Appendix of Rev. Proc. 2008-52 (or its successor)

Part III Method of Cost Allocation (Complete this part if the requested change involves either property subject to section 263A or long-term contracts as described in section 460 (see instructions)). **N/A**

Section A—Allocation and Capitalization Methods

Attach a description (including sample computations) of the present and proposed method(s) the applicant uses to capitalize direct and indirect costs properly allocable to real or tangible personal property produced and property acquired for resale, or to allocate and, where appropriate, capitalize direct and indirect costs properly allocable to long-term contracts. Include a description of the method(s) used for allocating indirect costs to intermediate cost objectives such as departments or activities prior to the allocation of such costs to long-term contracts, real or tangible personal property produced, and property acquired for resale. The description must include the following:

- 1 The method of allocating direct and indirect costs (i.e., specific identification, burden rate, standard cost, or other reasonable allocation method).
- 2 The method of allocating mixed service costs (i.e., direct reallocation, step-allocation, simplified service cost using the labor-based allocation ratio, simplified service cost using the production cost allocation ratio, or other reasonable allocation method).
- 3 The method of capitalizing additional section 263A costs (i.e., simplified production with or without the historic absorption ratio election, simplified resale with or without the historic absorption ratio election including permissible variations, the U.S. ratio, or other reasonable allocation method).

Section B—Direct and Indirect Costs Required To Be Allocated

Check the appropriate boxes showing the costs that are or will be fully included, to the extent required, in the cost of real or tangible personal property produced or property acquired for resale under section 263A or allocated to long-term contracts under section 460. Mark "N/A" in a box if those costs are not incurred by the applicant. If a box is not checked, it is assumed that those costs are not fully included to the extent required. Attach an explanation for boxes that are not checked.

	Present method	Proposed method
1 Direct material		
2 Direct labor		
3 Indirect labor		
4 Officers' compensation (not including selling activities)		
5 Pension and other related costs		
6 Employee benefits		
7 Indirect materials and supplies		
8 Purchasing costs		
9 Handling, processing, assembly, and repackaging costs		
10 Offsite storage and warehousing costs		
11 Depreciation, amortization, and cost recovery allowance for equipment and facilities placed in service and not temporarily idle		
12 Depletion		
13 Rent		
14 Taxes other than state, local, and foreign income taxes		
15 Insurance		
16 Utilities		
17 Maintenance and repairs that relate to a production, resale, or long-term contract activity		
18 Engineering and design costs (not including section 174 research and experimental expenses)		
19 Rework labor, scrap, and spoilage		
20 Tools and equipment		
21 Quality control and inspection		
22 Bidding expenses incurred in the solicitation of contracts awarded to the applicant		
23 Licensing and franchise costs		
24 Capitalizable service costs (including mixed service costs)		
25 Administrative costs (not including any costs of selling or any return on capital)		
26 Research and experimental expenses attributable to long-term contracts		
27 Interest		
28 Other costs (Attach a list of these costs.)		

Part III Method of Cost Allocation (see instructions) (continued) **N/A****Section C—Other Costs Not Required To Be Allocated** (Complete Section C only if the applicant is requesting to change its method for these costs.)

	Present method	Proposed method
1 Marketing, selling, advertising, and distribution expenses		
2 Research and experimental expenses not included in Section B, line 26		
3 Bidding expenses not included in Section B, line 22		
4 General and administrative costs not included in Section B		
5 Income taxes		
6 Cost of strikes		
7 Warranty and product liability costs		
8 Section 179 costs		
9 On-site storage		
10 Depreciation, amortization, and cost recovery allowance not included in Section B, line 11		
11 Other costs (Attach a list of these costs.)		

Schedule E—Change in Depreciation or Amortization (see instructions) **N/A**Applicants requesting approval to change their method of accounting for depreciation or amortization complete this section. Applicants **must** provide this information for each item or class of property for which a change is requested.**Note.** See the **List of Automatic Accounting Method Changes** in the instructions for information regarding automatic changes under sections 56, 167, 168, 197, 1400I, 1400L, or former section 168. **Do not** file Form 3115 with respect to certain late elections and election revocations (see instructions).

- 1 Is depreciation for the property determined under Regulations section 1.167(a)-11 (CLADR)? ☐ Yes ☐ No
If "Yes," the only changes permitted are under Regulations section 1.167(a)-11(c)(1)(iii).
- 2 Is any of the depreciation or amortization required to be capitalized under any Code section (e.g., section 263A)? ☐ Yes ☐ No
If "Yes," enter the applicable section ► _____
- 3 Has a depreciation, amortization, or expense election been made for the property (e.g., the election under sections 168(f)(1), 179, or 179C)? ☐ Yes ☐ No
If "Yes," state the election made ► _____
- 4a To the extent not already provided, attach a statement describing the property being changed. Include in the description the type of property, the year the property was placed in service, and the property's use in the applicant's trade or business or income-producing activity.
- b If the property is residential rental property, did the applicant live in the property before renting it? . . ☐ Yes ☐ No
- c Is the property public utility property? ☐ Yes ☐ No
- 5 To the extent not already provided in the applicant's description of its present method, attach a statement explaining how the property is treated under the applicant's present method (e.g., depreciable property, inventory property, supplies under Regulations section 1.162-3, nondepreciable section 263(a) property, property deductible as a current expense, etc.).
- 6 If the property is not currently treated as depreciable or amortizable property, attach a statement of the facts supporting the proposed change to depreciate or amortize the property.
- 7 If the property is currently treated and/or will be treated as depreciable or amortizable property, provide the following information for both the present (if applicable) and proposed methods:
- a The Code section under which the property is or will be depreciated or amortized (e.g., section 168(g)).
- b The applicable asset class from Rev. Proc. 87-56, 1987-2 C.B. 674, for each asset depreciated under section 168 (MACRS) or under section 1400L; the applicable asset class from Rev. Proc. 83-35, 1983-1 C.B. 745, for each asset depreciated under former section 168 (ACRS); an explanation why no asset class is identified for each asset for which an asset class has not been identified by the applicant
- c The facts to support the asset class for the proposed method.
- d The depreciation or amortization method of the property, including the applicable Code section (e.g., 200% declining balance method under section 168(b)(1)).
- e The useful life, recovery period, or amortization period of the property.
- f The applicable convention of the property.
- g A statement of whether or not the additional first-year special depreciation allowance (for example, as provided by section 168(k), 168(l), 168(m), 168(n), 1400L(b), or 1400N(d)) was or will be claimed for the property. If not, also provide an explanation as to why no special depreciation allowance was or will be claimed.

Commercial Real Estate Women of St. Louis
43-1585106
Form 3115 Statements

Statement I - Part II, Line 13

Commercial Real Estate Women of St. Louis' purpose is to promote, educate and support a network of professionals in the field of commercial real estate. Principle business activity code is 813920.

Statement II - Part IV, Line 27

Accounts receivable and prepaid dues and sponsorships consist of payments made to CREW Network and payments from CREW Network. Structured as a federation, CREW Network comprises of 74 independent local organizations totaling 8,000 members. CREW St Louis is one of the 74 independent organizations.

Statement III - Schedule A, Part I

Schedule A, Part I, Line A

12/31/10	CREW Network	3,402.73
		<u>3,402.73</u>

Schedule A, Part I, Line B

12/31/10	Programs - St. Louis	250.00
12/31/10	CREW Network	900.00
12/31/10	Accrue Queenstown Income	100.00
12/31/10	Expense Balance Queenstown Drawing	2,300.00
		<u>3,550.00</u>

Schedule A, Part I, Line C

12/31/10	Sitek Marketing	624.38
12/31/10	US Bank	1,556.88
		<u>2,181.26</u>

Schedule A, Part I, Line D

12/31/10	CREW Network	5,785.00
12/31/10	Reclass PPD Sponsorships	8,500.00
12/31/10	UMB Bank	1,000.00
12/31/10	Laura Valenti	250.00
12/31/10	Lisa Gallagher	50.00
12/31/10	Civitas Real Estate	250.00
12/31/10	Nancy Peterson	100.00
12/31/10	Thompson Coburn	250.00
12/31/10	Lewis Rice	250.00
12/31/10	Colliers	250.00
12/31/10	Charlotte Community Management	250.00
12/31/10	Duke	250.00
12/31/10	Sonnenschein	250.00
		<u>17,435.00</u>

Statement IV - Schedule A, Part I, Line 3

CREW St. Louis
Balance Sheet
December 31, 2010

ASSETS

Current Assets

US Bank Checking	\$	22,549.64
US Bank Money Market Account		31,672.75
US Bank CD		53,257.80
Accounts Receivable		2,902.73
Prepaid Expenses		500.00
PPD-Queenstown/Conv Reg		3,550.00

Total Current Assets 114,432.92

Property and Equipment

Total Property and Equipment 0.00

Other Assets

Total Other Assets 0.00

Total Assets \$ 114,432.92

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$	2,181.26
Prepaid dues		5,785.00
Prepaid sponsorship revenue		11,400.00
Deferred Income		71.26

Total Current Liabilities 19,437.52

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 19,437.52

Capital

Retained Earnings	96,844.19
Net Income	(1,848.79)

Total Capital 94,995.40

Total Liabilities & Capital \$ 114,432.92

Statement IV - Schedule A, Part I, Line 3 (continued)**CREW St. Louis****Income Statement***For the Twelve Months Ending December 31, 2010*

		Year to Date Actual
REVENUE		
Membership Income		
4110	Dues-Renewals	41,465.00
4120	Dues - Mid Year	<u>0.00</u>
Total Membership Income		<u>41,465.00</u>
Sponsorship Income		
4702	Meeting/Event Sponsors	6,000.00
4704	Local Sponsors	6,750.00
4780	Luncheon Sponsors	<u>1,000.00</u>
Total Sponsorship Income		<u>13,750.00</u>
Program Income		
4301	January Program	1,970.00
4302	February Program	3,255.00
4303	March Program	2,790.00
4304	April Program	5,230.00
4305	May Program	1,050.00
4307	July Program	5,700.00
4309	September Program	4,245.00
4310	October Program	1,175.00
4311	November Program	2,655.00
4312	December Program	600.00
4313	Prior Year Program Income	(25.00)
4314	Special Events	1,160.00
4360	Golf Tournament Revenue	<u>7,500.00</u>
Total Program Income		<u>37,305.00</u>
Special Event Income		
4495	CREW Careers Income	<u>0.00</u>
Total Special Event Income		<u>0.00</u>
Other Income		
4810	Interest income	<u>189.62</u>
Total Other Income		<u>189.62</u>
TOTAL REVENUES		<u><u>92,709.62</u></u>

EXPENSES**Membership Expenses**

5002	CREW Network dues	25,240.00
5022	Printing & Copies	20.37

Statement IV - Schedule A, Part I, Line 3 (continued)

5028	Postage	22.47
5032	Supplies & Misc. Expense	15.69
5202	Membership Renewal Exp	<u>289.00</u>

Total Membership Expenses 25,587.53

Program Expenses

6101	January Program Expenses	1,345.87
6102	February Program Expenses	3,721.27
6103	March Program Expenses	2,670.11
6104	April Program Expenses	4,822.24
6105	May Program Expenses	997.53
6107	July Program Expenses	6,101.38
6109	September Program Expenses	4,161.94
6110	October Program Expense	64.40
6111	November Program Expenses	4,159.87
6112	December Program Expenses	645.43
6113	Monthly Programs Expenses	0.00
6114	CREW Careers	0.00
6122	Printing & Copies	0.00
6132	Supplies & Misc. Expense	0.00
6150	Awards & Gifts	0.00
6160	Golf Tournament Expenses	0.00
6198	Committee Expenses - Program	<u>25.52</u>

Total Program Expenses 28,715.56

Regional Conference Expenses

Total Regional Conference Expenses 0.00

Charity & Community Action Expenses

Total Charity and Community Action 0.00

Web / Computer Expenses

6410	Monthly WEB Fees	1,440.00
6420	Other WEB Maintenance Expenses	<u>120.00</u>

Total WEB/Computer Exp. 1,560.00

Newsletter & Other Publication Expense

6530	Newsletter Design & Layout	<u>1,400.00</u>
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Total Newsletter & Other Publication Exp. 1,400.00

Sponsorship Expenses

Total Sponsorship Expenses 0.00

Public Relations Expenses

6832	Supplies & Misc. Expense-PR	140.71
6870	Firm Retainer-PR	<u>8,034.97</u>

Total Public Relations Expenses 8,175.68

Statement IV - Schedule A, Part I, Line 3 (continued)

Delegate, Officer & Other Meeting Expenses

7102	Airfare	2,301.72
7110	Hotel	4,995.88
7112	Conference Fees	3,330.00
7114	Transportation & Meals	129.72
7170	Natl Convention Scholarships	1,000.00
7171	National Conv-CREW Careers	1,278.79

Total Delegate & Other Meeting Expenses	13,036.11
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Board Expenses

7206	Other Meeting -Food & Bev	0.00
7250	Awards & Gifts-Board	411.45
7302	Strategic Planning	1,131.04

Total Board Expenses	1,542.49
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General Operating Expenses

8110	Accounting & Legal Expenses	2,880.00
8112	Tax Preparation	1,126.00
8122	Printing & Copies	2.08
8130	Bank Charges	55.00
8132	Credit Card Fees	1,486.30
8148	Flowers/Gifts	150.00
8150	Executive/Admin Management Fee	7,495.25
8180	General Liability/D & O Insure	530.00
8228	Postage Expense	62.51
8232	Supplies & Misc Expense	150.00
8260	Telephone Expenses	28.90
8265	Dues and Subscriptions	575.00

Total Gen. Operating Exp.	14,541.04
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Total Expenses	94,558.41
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Net Income	(1,848.79)
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