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Department of the Treasury Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No 1545-0047

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

Open to Public Inspection

A I	For the	2010 calendar year, or tax year beginning JAN 1, 2011 and ending	<u>JUN 30, 2011</u>	
В	Check if applicable	C Name of organization	D Employer identifi	cation number
Г	Addres	NORTHWEST MINNESOTA ARTS COUNCIL		
	Name change		80-0	404694
X	Initial return	Number and street (or P.O. box if mail is not delivered to street address) Room/su	ite E Telephone numbe	r
	Termir ated	115 SOUTH MAIN ST. 1	218-	<u>745-6733</u>
	Ameno	City or town, state or country, and ZIP + 4	G Gross receipts \$	28,891.
	Applic	WARREN, PM 30702	H(a) Is this a group re	eturn
	pendir	F Name and address of principal officer: MARA WITTMAN	for affiliates?	Yes X No
		115 SOUTH MAIN, SUITE 1, WARREN, MN 56762	H(b) Are all affiliates inc	luded? Yes No
			If "No," attach a	list. (see instructions)
		e: > WWW.NORTHWESTMINNESOTAARTSCOUNCIL.ORG	H(c) Group exemptio	n number 🕨
		organization: X Corporation Trust Association Other ▶ L Ye	ear of formation: 2009 N	State of legal domicile: MN
	art I	Summary		
Activities & Governance		Briefly describe the organization's mission or most significant activities: SUPPORT A		HE
2 2 2		<u>DEVELOPMENT OF THE ARTS IN NORTHWESTERN MINNI</u>		OUNCIL'S
C E	2	Check this box 🕨 🔲 if the organization discontinued its operations or disposed of m	ore than 25% of its net as	
8	3	Number of voting members of the governing body (Part VI, line 1a)	3	13
<u>≥</u> 0	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
₹s	5	Total number of individuals employed in calendar year 2010 (Part V, line 2a)	5	0
. i		Total number of volunteers (estimate if necessary)	. 6	0
Act		Total unrelated business revenue from Part VIII, column (A) med 2 14	<u>7a</u>	0.
=	b	Net unrelated business taxable income from Form 990-7, Inc 34	7b	0.
2		Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
် ရွှ	8	Contributions and grants (Part VIII, line 1h)		28,891.
en.	9	Program service revenue (Part VIII, line 2g)	· · · · · · · · · · · · · · · · · · ·	0.
Revenue	10	Investment income (Part VIII, column (A), lines 3, 4, and 7000000000000000000000000000000000000		0.
ш.	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c , 10c, and 11e)		0.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		28,891.
	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		16,900.
		Benefits paid to or for members (Part IX, column (A), line 4)	····	0.
es	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0.
ens	16a	Professional fundraising fees (Part IX, column (A), line 11e)		0.
Expenses	b	Total fundraising expenses (Part IX, column (D), line 25)		11 001
ш	17/	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)		11,991.
		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)		28,891.
. 0	19	Revenue less expenses. Subtract line 18 from line 12		0.
Net Assets or Find Balances			Beginning of Current Year	End of Year
SSe.	20	Total assets (Part X, line 16)		28,483.
et C	21	Total liabilities (Part X, line 26)		28,483.
	22	Net assets or fund balances Subtract line 21 from line 20 Signature Block		0.
	art II	Ities of perjury, I declare that I have examined this return, including accompanying schedules and state	tomonto and to the heet of m	v knowledge and helief it is
		itties of perjury, i declare that i have examined this return, including accompanying schedules and sta- ct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer		y kilowicuye aliu belief, it is
true	, correc	it, and complete. Decaration of preparer (other man officer) is based on an information of which preparer	X 16/7	7
e i o		Signature of officer	Date	<i>/ '/</i>
Sig He		MARA WITTMAN, PROGRAM DIRECTOR		
He		Type or print name and title	 	
		Print/Type preparer's name Preparer's signature	Date Check	PTIN
Pai	d	KIM DURBIN	10/04/11 self-employ	
	parer	Firm's name DREES, RISKEY & VALLAGER, LTD.	Firm's EIN	
	Only	Firm's address 117 SOUTH BROADWAY	THITOEH	
500	· •,	CROOKSTON, MN 56716	Phone no. 2	18-281-3789
Ma	v the I	RS discuss this return with the preparer shown above? (see instructions)	1	X Yes No
		22-11 LHA For Paperwork Reduction Act Notice, see the separate instructions.	 	Form 990 (2010)

Form 990 (2010)

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)?			
	If "Yes," complete Schedule A	1	_ X	
2	Is the organization required to complete Schedule B, Schedule of Contributors?	2	_X_	-
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for		i	
	public office? If "Yes," complete Schedule C, Part I	_3_		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect			
	during the tax year? If "Yes," complete Schedule C, Part II	4_		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or			
	similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	5		
6	Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to			
_	provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	6		<u> </u>
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,	_		7.7
_	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete			v
_	Schedule D, Part III	8		X
9	Did the organization report an amount in Part X, line 21; serve as a custodian for amounts not listed in Part X; or provide			v
40	credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments?	9		X
10	If "Yes," complete Schedule D, Part V	10		х
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VIII, IX, or X	10		
••	as applicable			
а	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D,			
-	Part VI	11a		X
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total			
_	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b		х
С	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total			
	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	11c		Х
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in			
	Part X, line 16? If "Yes," complete Schedule D, Part IX	11d		X
е	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			
	the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
	Schedule D, Parts XI, XII, and XIII	12a		_X_
b	Was the organization included in consolidated, independent audited financial statements for the tax year?			
	If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI, XII, and XIII is optional	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13		X
14a		14a		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business,			37
	and program service activities outside the United States? If "Yes," complete Schedule F, Parts I and IV	14b		<u> </u>
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization	45		v
40	or entity located outside the United States? If "Yes," complete Schedule F, Parts II and IV Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals	15		X
16	located outside the United States? If "Yes," complete Schedule F, Parts III and IV	46		х
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX,	16		
17	column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I	17		X_
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines	-17		41_
	1c and 8a? If "Yes," complete Schedule G, Part II	18		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes,"			
	complete Schedule G, Part III	19		X
2 0a	Did the organization operate one or more hospitals? If "Yes," complete Schedule H	20a		X
	If "Yes" to line 20a, did the organization attach its audited financial statements to this return? Note. Some Form 990 filers that			
	operate one or more hospitals must attach audited financial statements (see instructions)	20b		
			990	2010)

			Yes	No
21	Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the	! !		
	United States on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21		X
22	Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22	х	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current			
	and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete			
	Schedule J	23		x
24a				
_ 14	last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete			
	Schedule K. If "No", go to line 25	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	-	
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease			
_	any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a			
	disqualified person during the year? If "Yes," complete Schedule L, Part I	25a		x
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and			
_	that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete			
	Schedule L, Part I	25b		х
26	Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified			
	person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II	26		х
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial			
	contributor, or a grant selection committee member, or to a person related to such an individual? If "Yes," complete			
	Schedule L, Part III	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV			
	instructions for applicable filing thresholds, conditions, and exceptions):			
а	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28a		X
b	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28b		X
С	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer,			
	director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV	28c		X
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation			ŀ
	contributions? If "Yes," complete Schedule M	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations?			
	If "Yes," complete Schedule N, Part I	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete			
	Schedule N, Part II	32_		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations			
	sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	33		X
34	Was the organization related to any tax-exempt or taxable entity?			
	If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1	34		X_
35	Is any related organization a controlled entity within the meaning of section 512(b)(13)?	35		X_
а				
	section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2			
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization?			
	If "Yes," complete Schedule R, Part V, line 2	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization			
	and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	37	<u> </u>	X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19?		<u></u>	1
	Note. All Form 990 filers are required to complete Schedule O	_38_	<u>X</u>	<u></u>
		Earm	uuli	2010

	Check if Schedule O contains a response to any question in this Part V				
	•			Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 0			
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0			
С	Did the organization comply with backup withholding rules for reportable payments to vendors and re	eportable gaming			
-	(gambling) winnings to prize winners?		1c		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements,				
	filed for the calendar year ending with or within the year covered by this return	2a 0			
ь	If at least one is reported on line 2a, did the organization file all required federal employment tax returns	ns?	2b		
-	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. (see instruction				
За	Did the organization have unrelated business gross income of \$1,000 or more during the year?	,	3a		X
	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O		3b		
	At any time during the calendar year, did the organization have an interest in, or a signature or other	authority over, a			
	financial account in a foreign country (such as a bank account, securities account, or other financial		4a		X
b	If "Yes," enter the name of the foreign country:	,			
	See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial	Accounts.			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		Х
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transa	iction?	5b		X
С	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		5c		
	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the	ne organization solicit			
	any contributions that were not tax deductible?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contribut	ions or gifts			
	were not tax deductible?		6b		
7	Organizations that may receive deductible contributions under section 170(c).				
а	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and set	rvices provided to the payor?	7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
С	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it w	as required			
	to file Form 8282?	1 1	7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	┨		
е	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit of		7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contri		7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Fo		7g 7h		<u> </u>
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. D		 /''		
8	organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at		8		
9	Sponsoring organizations maintaining donor advised funds.	any time during the year:			
	Did the organization make any taxable distributions under section 4966?		9a		
	Did the organization make a distribution to a donor, donor advisor, or related person?	•	9b		
10	Section 501(c)(7) organizations. Enter:	•• ••			
а	Initiation fees and capital contributions included on Part VIII, line 12	10a			
	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	Section 501(c)(12) organizations. Enter:			1	
а	Gross income from members or shareholders	11a	1		
b	Gross income from other sources (Do not net amounts due or paid to other sources against				
	amounts due or received from them)	11b		İ	İ
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form	1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		<u> </u>		ļ
а	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note. See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the	1 1			
	organization is licensed to issue qualified health plans	13b	-		
_	Enter the amount of reserves on hand	13c	44-	-	-
	Did the organization receive any payments for indoor tanning services during the tax year? If "Yes " has it filed a Form 720 to report these payments? If "No." provide an explanation in Schedul.		14a		X
r	- n. Tes. Das il decla culti 770 lo tedon mese pavidenis711. IVO, Grovide ao expladador in achedin	5 U	1 1 1 1 1		

Form 990 (2010) NORTHWEST MINNESOTA ARTS COUNCIL 80-0404694 Part VI | Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response to any question in this Part VI Section A. Governing Body and Management No Yes 1a Enter the number of voting members of the governing body at the end of the tax year 1a **b** Enter the number of voting members included in line 1a, above, who are independent Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other X officer, director, trustee, or key employee? 2 Did the organization delegate control over management duties customarily performed by or under the direct supervision 3 of officers, directors or trustees, or key employees to a management company or other person? X Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4 X Did the organization become aware during the year of a significant diversion of the organization's assets? Does the organization have members or stockholders? 6 6 7a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body? 7a X b Are any decisions of the governing body subject to approval by members, stockholders, or other persons? Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: a The governing body? X **b** Each committee with authority to act on behalf of the governing body? 8b Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code) Yes No X 10a 10a Does the organization have local chapters, branches, or affiliates? b If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization? 10b X 11a Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form? 11a b Describe in Schedule O the process, if any, used by the organization to review this Form 990. X 12a Does the organization have a written conflict of interest policy? If "No," go to line 13 12a b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise X 12b to conflicts? c Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done 12c X Does the organization have a written whistleblower policy? 13 13 X Does the organization have a written document retention and destruction policy? 14 14 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? a The organization's CEO, Executive Director, or top management official 15a 15b **b** Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (See instructions.) 16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a Х taxable entity during the year? 16a b If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements? Section C. Disclosure List the states with which a copy of this Form 990 is required to be filed ▶MN 17 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply. Another's website X Upon request Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public. State the name, physical address, and telephone number of the person who possesses the books and records of the organization: THE ORGANIZATION - 218-745-6733

56762

115 SOUTH MAIN ST., NO. 1 , WARREN,

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NORTHWEST MINNESOTA ARTS COUNCIL

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

. Check if Schedule O contains a response to any question in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

• List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

• List all of the organization's current key employees, if any. See instructions for definition of "key employee."

- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization ne	or any related	orga	niza	tion	cor	nper	nsat	ed any current officer, of	director, or trustee.	
(A) (B)			(C)					(D)	(E)	(F)
Name and Title	Average	Position					Reportable	Reportable	Estimated	
	hours per	(cl	heck	k all that apply)		ly)	compensation	compensation	amount of	
	week	cto	ᅙ					from the	from related organizations	other compensation
	(describe hours for	rdre	۱.,			ted		organization	(W-2/1099-MISC)	from the
	related	ste (ruste			pensa		(W-2/1099-MISC)	(11 27 1000 111100)	organization
	organizations	la tru	onal		Ploye	E 8		(and related
	ın Schedule		Institutional trustee	Officer	Key employee	Highest compensated employee	rmer			organizations
	O)	ㅌ	=	5	ž	Ī 5	7			
DALE KNOTEK		1							_	_
CHAIRPERSON	0.50	_	ļ	X				0.	0.	0.
KRISTINE GODDARD-ANDERSON										•
VICE CHAIRPERSON	0.50	-		X				0.	0.	0.
BRUCE REEVES				l						•
TREASURER	0.50	_		X	_	<u> </u>		0.	0.	0.
PATRICIA JACKLITCH	0.50								_	•
SECRETARY	0.50	-	<u> </u>	X			_	0.	0.	0.
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	,	otatement of never			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	Revenue excluded from tax under sections 512, 513, or 514
Contributions, gifts, grants and other similar amounts	b	Federated campaigns Membership dues Fundraising events Related organizations Government grants (contribut	1d					
Contribution and other s	_	Similar amounts not included abo	ve 1f	28,891.	20 001			
- " 	n	Total, Add lines 1a-1f		Duamasa Cada	28,891.			
_	٥.			Business Code				
Š	2 a							
हैं हैं	b							· · ·
ΕŞ	c d					*		
26	u							
Program Service Revenue	•	All other program service reve	anua					
į	'	Total. Add lines 2a-2f	7140					
\neg	3	Investment income (including	dividends, intere	est, and	· · · ·			
1	_	other similar amounts)	,	>				
i	4	Income from investment of ta	x-exempt bond o	roceeds				
	5	Royalties		•	• • • • • • • • • • • • • • • • • • • •			
	_		(i) Real	(ii) Personal				
	6 a	Gross Rents	1,					
	b	Less: rental expenses						
	С	Rental income or (loss)						
	d	Net rental income or (loss)		•				
	7 a	Gross amount from sales of	(i) Securities	(ii) Other				
-		assets other than inventory						
	b	Less: cost or other basis						
		and sales expenses						
1	С	Gain or (loss)						
	d	Net gain or (loss)						
Other Revenue	8 a	Gross income from fundraisin including \$	g events (not of					
ě		contributions reported on line	1c). See		-			
ᇤ		Part IV, line 18	. а					
Ě١		Less direct expenses	b					
		Net income or (loss) from fund	_					
	9 a	Gross income from gaming ac	ctivities. See			,		
		Part IV, line 19	а					
		Less: direct expenses	. b					
		Net income or (loss) from gan		<u> </u>				
	10 a	Gross sales of inventory, less	returns					-
		and allowances	a					
		Less: cost of goods sold	b					
H	<u>c</u>	Net income or (loss) from sale					<u></u>	
		Miscellaneous Revenu		Business Code				
- 1	11 a			}				
	b				· · ·			
j	ب د	All other revenue	<u>-</u>			-		
		Total. Add lines 11a-11d	•	<u> </u>			<u> </u>	
	12	Total revenue. See instructions.	•		28,891.	0.	0.	0.
03200	9			_ L		<u>-</u>		Form 990 (2010)

Form 990 (2010) NORTHWEST MINNESOTA Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

	not include amounts reported on lines 6b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to governments and		CAPOLICOS.	gonoral expenses	<u> охроново</u>
-	organizations in the U.S. See Part IV, line 21				
2	Grants and other assistance to individuals in				
_	the U.S. See Part IV, line 22	16,900.	16,900.		
3	Grants and other assistance to governments,		23,300.		
	organizations, and individuals outside the U.S.				
	See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors,				
•	trustees, and key employees				
6	Compensation not included above, to disqualified				
Ū	persons (as defined under section 4958(f)(1)) and				
	persons described in section 4958(c)(3)(B)				
7	Other salaries and wages				
8	Pension plan contributions (include section 401(k)		· · · · · · · · · · · · · · · ·	-	·
•	and section 403(b) employer contributions)				
9	Other employee benefits				
10	Payroll taxes				
11	Fees for services (non-employees):				
	Management				
b	Legal				
C	Accounting				
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees				···· ·············
g	Other				
12	Advertising and promotion				
13	Office expenses				
14	Information technology	1,175.		1,175.	
15	Royalties				
16	Occupancy			• , • , • ,	
17	Travel				
18	Payments of travel or entertainment expenses				
-	for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				· · · · · ·
20	Interest .				
21	Payments to affiliates				
22	Depreciation, depletion, and amortization				
23	Insurance	15.		15.	
24	Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24f. If line 24f amount exceeds 10% of line 25, column (A) amount, list line 24f expenses on Schedule O.)				
а	ARTS ADMINISTRATIVE SER	7,195.		7,195.	
b	ART EXHIBIT	2,661.	2,661.		
С	CONTRACTED SERVICES	945.		945.	
d					
е					
f	All other expenses				
25	Total functional expenses. Add lines 1 through 24f	28,891.	19,561.	9,330.	0.
26	Joint costs. Check here ▶ ☐ If following SOP				
	98-2 (ASC 958-720). Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising				

Part X Balance Sheet (A) Beginning of year End of year 28,483. 1 1 Cash - non-interest-bearing 2 Savings and temporary cash investments 2 3 3 Pledges and grants receivable, net 4 4 Accounts receivable, net Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L Receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions) Notes and loans receivable, net 7 8 Inventories for sale or use 9 Prepaid expenses and deferred charges 10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D 10a b Less: accumulated depreciation 10b 10c 11 Investments - publicly traded securities 11 12 Investments - other securities. See Part IV, line 11 12 13 Investments - program-related See Part IV, line 11 13 14 14 Intangible assets 15 Other assets. See Part IV, line 11 15 28,483. Total assets, Add lines 1 through 15 (must equal line 34) 16 16 17 Accounts payable and accrued expenses 17 18 18 Grants payable 28,483. 19 19 Deferred revenue 20 Tax-exempt bond liabilities 20 Escrow or custodial account liability. Complete Part IV of Schedule D 21 21 Liabilities Payables to current and former officers, directors, trustees, key employees, 22 highest compensated employees, and disqualified persons. Complete Part II 22 of Schedule L 23 Secured mortgages and notes payable to unrelated third parties Unsecured notes and loans payable to unrelated third parties 24 24 25 Other liabilities Complete Part X of Schedule D 28,483 0. Total liabilities. Add lines 17 through 25 26 Organizations that follow SFAS 117, check here

and complete lines 27 through 29, and lines 33 and 34. Net Assets or Fund Balances 27 Unrestricted net assets 27 28 28 Temporarily restricted net assets 29 Permanently restricted net assets 29 Organizations that do not follow SFAS 117, check here

X
and complete lines 30 through 34. Capital stock or trust principal, or current funds 30 0. 31 Paid-in or capital surplus, or land, building, or equipment fund 31 0. Retained earnings, endowment, accumulated income, or other funds 32 32 0. 0. 33 33 Total net assets or fund balances

Form **990** (2010)

0.

28,483.

Total liabilities and net assets/fund balances

COIII	NORTHWEST MINNESOTA ARTS COUNCIL	00-0404	±ひフ4	rag	Je 12		
Pa	rt XI Reconciliation of Net Assets						
	Check if Schedule O contains a response to any question in this Part XI						
	•		-		-		
1	Total revenue (must equal Part VIII, column (A), line 12)	1	2	8,8	<u>91.</u>		
2	Total expenses (must equal Part IX, column (A), line 25)	2	28,891.				
3	3 Revenue less expenses. Subtract line 2 from line 1						
4	4 Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))						
5	Other changes in net assets or fund balances (explain in Schedule O)	5			0.		
6	6 Net assets or fund balances at end of year. Combine lines 3, 4, and 5 (must equal Part X, line 33, column (B)) 6						
Pa	rt XII Financial Statements and Reporting						
	Check if Schedule O contains a response to any question in this Part XII						
				Yes	No		
1	Accounting method used to prepare the Form 990. Cash X Accrual Other						
	If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule	Ο.					
2a Were the organization's financial statements compiled or reviewed by an independent accountant?							
b	Were the organization's financial statements audited by an independent accountant?		2b		X		
С	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the	e audıt,					
	review, or compilation of its financial statements and selection of an independent accountant?		2c				
	If the organization changed either its oversight process or selection process during the tax year, explain in Sch	edule O.					
d	If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issue	d on a					
	separate basis, consolidated basis, or both:						
	Separate basis Consolidated basis Both consolidated and separate basis						
За	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Sil	ngle Audrt					
	Act and OMB Circular A-133?		3a		<u>X</u>		
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the requi	ired audit					
	or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		3b				
			Form 9	990 (2010)		

SCHEDULE A (Form 990 or 990-EZ)

Department of the Treasury

Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

Open to Public Inspection

Name of the organization

NORTHWEST MINNESOTA ARTS COUNCIL

Employer identification number 80-0404694

Part I	Reason	for Public Char	ity Status (All organiz	zations mu	st comple	te this par	t.) See ins	tructions.				
he organi	zation is not a	a private foundation	because it is: (For lines	1 through	11, check	only one t	oox.)					
1 🗀	A church, co	nvention of churche	s, or association of chur	ches desc	nbed in se	ction 170	/ Xb)(1)(A)(i)	<u>\</u>				
2 🗔			'0(b)(1)(A)(ii). (Attach Sc				· (~)(-)(-)(-)	, -				
3 🗔			tal service organization			170/b\/1\	(A)(iii)					
			operated in conjunction					/h\/ 1\/ A\/ii	ii) Enter th	a hospital	'e nam	ι Δ
- —	city, and stat		operated in conjunction	With a 1100	pital dese		Cuon 170	יוועראניי אנטין	ny. Entor th	o nospital	3 Hairi	.0,
. \Box	•		benefit of a college or u	nuorotty o	unod or o	porotod by		montal un	t desember			
5 📖			_	I liversity O	wried or of	berated by	a govern	nentai un	it describer	J 111		
. —		(b)(1)(A)(iv). (Comple	<u>-</u>									
6 🖳			ent or governmental uni									
7 LX			eives a substantial part	of its supp	ort from a	governme	ental unit d	or from the	general p	ublic desc	ribed i	n
_	section 170((b)(1)(A)(vi). (Comple	te Part II)									
8 🖳	A community	trust described in s	ection 170(b)(1)(A)(vi).	(Complete	Part II.)							
9 📖	An organizati	on that normally rec	eives: (1) more than 33	1/3% of its	support f	rom contri	ibutions, n	nembershi	p fees, and	d gross red	ceipts	from
	activities rela	ited to its exempt fui	nctions - subject to certa	aın excepti	ons, and (2) no more	than 33 ⁻	1/3% of its	support fi	rom gross	ınvest	ment
	income and u	unrelated business t	axable income (less sect	tion 511 ta	x) from bu	sinesses a	acquired b	y the orga	ınızatıon af	ter June 3	30, 197	'5
	See section	509(a)(2). (Complete	Part III.)									
10	An organizati	on organized and or	perated exclusively to te	st for publ	ic safety. S	See sectio	on 509(a)(4	\$).				
11 🔲			perated exclusively for the		=		• • •	=	y out the p	ourposes c	of one	or
	more publicly	supported organiza	ations described in secti	on 509(a)(1) or section	on 509(a)(2	2) See see	ction 509(a)(3). Chec	k the box	that	
			organization and compl				,					
	a Type I		¬ -		e III - Fund		tegrated		d 🗀	Type III - 0	Other	
e 🗀	• •		t the organization is not	• •		-	•	r more dis		• •		n
· —		·	han one or more publicly		•	-	•					•
f		=	ten determination from		_				J(a)(1) 01 01	3011011 000	(ω)(Σ).	
•	=	rganization, check th			atitisaiy	pe i, Type	ii, Oi Type	<i>-</i> 111				Γ.
_		•	•			from on	of the fall					
g	_		organization accepted ar			_		~ .			Van	Nia
	••	•	irectly controls, either al	ione or tog	ether with	hersons c	Jeschbeu	in (ii) and (iii) below,	44-0	Yes	No
	•	• .	upported organization?		•		•			11g(i)	\vdash	
	• •	•	n described in (i) above?		_					11g(ii)		
	• •	-	person described in (i)	• •						11g(iii)		
h	Provide the fo	ollowing information	about the supported or	ganızatıon	(s).							
		T	1 - 4m 7 .									
(i) Name	of supported	(ii) EIN	(iii) Type of organization		organization			(vi) ls organization	the	(vii) Am	nount o	f
orga	nızatıon		(described on lines 1-9		sted in your			i (i) organiz	ea in the	sup	port	
			above or IRC section	governing	document?	(I) OI YOU	r support?	U.S	.?			
			(see instructions))	Yes	No	Yes	No	Yes	No			
			· · · · · · · · · · · · · · · · · · ·						 			
					1							
				 	 							
				1				<u> </u>				
		1			1	I		1	1			

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2010

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Sec	ction A. Public Support	•					
Cale	ndar year (or fiscal year beginning in)	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1	Gifts, grants, contributions, and						
	membership fees received. (Do not						
	include any "unusual grants.")					28,891.	28,891.
2	Tax revenues levied for the organ-						
	ization's benefit and either paid to						
	or expended on its behalf					1	
3	The value of services or facilities						
•	furnished by a governmental unit to			}			
	the organization without charge						
4	Total, Add lines 1 through 3					28,891.	28,891.
	The portion of total contributions					20,0321	20,002.
3	by each person (other than a						
	governmental unit or publicly					}	
	supported organization) included						
	on line 1 that exceeds 2% of the						
	amount shown on line 11,						
	· ·						
_	column (f)					 	20 001
	Public support. Subtract line 5 from line 4		<u> </u>		, , , , , , , , , , , , , , , , , , , ,		28,891.
	ction B. Total Support	4.3.0000	4.2007	4-1,0000	(-n 0000	(-) 0010	(O Total
	ndar year (or fiscal year beginning in)	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010 28,891.	(f) Total 28,891.
_	Amounts from line 4				+	20,031.	40,091.
8	Gross income from interest,						
	dividends, payments received on						
	securities loans, rents, royalties						
	and income from similar sources					ļ	
9	Net income from unrelated business						
	activities, whether or not the						
	business is regularly carried on						
10	Other income. Do not include gain						
	or loss from the sale of capital						
	assets (Explain in Part IV.)						
11	Total support. Add lines 7 through 10			<u> </u>			28,891.
12	Gross receipts from related activities,	etc. (see instructi	ons)			12	
13	First five years. If the Form 990 is for	r the organization'	s first, second, th	rd, fourth, or fifth	tax year as a secti	on 501(c)(3)	
	organization, check this box and stor	here		••••			
Se	ction C. Computation of Publ	ic Support Pe	rcentage			· · · · · · · · · · · · · · · · · · ·	
14	Public support percentage for 2010 (line 6, ∞lumn (f) d	livided by line 11,	column (f))		14 1	00.00 %
15	Public support percentage from 2009	Schedule A, Part	II, line 14			15	%
16a	33 1/3% support test - 2010.If the o	rganization did no	t check the box o	n line 13, and line	14 is 33 1/3% or r	nore, check this box	
	stop here. The organization qualifies	as a publicly supp	oorted organizatio	n			$\triangleright X$
t	33 1/3% support test - 2009.If the o	rganization did no	t check a box on	line 13 or 16a, and	d line 15 is 33 1/39	6 or more, check this	box
	and stop here. The organization qual	lifies as a publicly	supported organiz	zation			▶∟
17a	10% -facts-and-circumstances tes	t - 2010.If the org	anızatıon dıd not (check a box on lin	e 13, 16a, or 16b,	and line 14 is 10% of	r more,
	and if the organization meets the "fac						
	meets the "facts-and-circumstances"	test. The organiza	ation qualifies as a	publicly supporte	ed organization		▶□
t	10% -facts-and-circumstances tes	=				17a, and line 15 is 10)% or
	more, and if the organization meets the	_					
	organization meets the "facts-and-circ						ightharpoons
18	Private foundation. If the organization		-	•			▶ □
		-					

Schedule A (Form 990 or 990-EZ) 2010 Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Se	ction A. Public Support	clow, picase com	piete i art ii.)				
Cale	endar year (or fiscal year beginning in)	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organ- ization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5						
78	Amounts included on lines 1, 2, and 3 received from disqualified persons						
t	O Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
•	Add lines 7a and 7b						
8	Public support (Subtract line 7c from line 6)						
Se	ction B. Total Support			·	·		
Cale	endar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
9	Amounts from line 6						
10	a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
t	Unrelated business taxable income		ł			1	
	(less section 511 taxes) from businesses acquired after June 30, 1975	·					
	Add lines 10a and 10b						
11	Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
	Total support (Add lines 9, 10c, 11, and 12)	the ereculation	o first sacced 41:	الما الما الما الما الما الما الما الما		n F01/-\/0\	otion .
14	First five years. If the Form 990 is for check this box and stop here	ule organization	o ilist, second, thii	u, jourth, of fifth ta	ax year as a section	ou ו(כ)(ט) organiz	au∪⊓, ▶□
20	ction C. Computation of Publ	ic Support Pe	rcentage				
	Public support percentage for 2010 (column (f))		15	0/
	Public support percentage for 2010 (Public support percentage from 2009	**	•			16	<u>%</u> %
	ction D. Computation of Inves					1 10 1	
	Investment income percentage for 20					17	%
	Investment income percentage for 20		-	ie 13, Wiuitiii (i))		18	
	a 33 1/3% support tests - 2010. If the			on line 14, and line			
198	more than 33 1/3%, check this box a	-					, 13 HUL
L	more than 33 1/3%, check this box a 33 1/3% support tests - 2009. If the	=					and
	line 18 is not more than 33 1/3%, che	_					.
20	Private foundation. If the organization					_	
20	1 111010 TOURISCUOTE IT CITO OF GRAINEACTO	3.4 1.01 01100N a		, on on th		hadula A /Farm 00	2 22 27 22 42

SCHEDULE I (Form 990)

Department of the Treasury Internal Revenue Service

Governments, and Individuals in the United States Grants and Other Assistance to Organizations,

Open to Public 2010 Inspection

OMB No 1545-0047

Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22. ▶ Attach to Form 990.

2 Schedule I (Form 990) (2010) **Employer identification number** 80-0404694 (h) Purpose of grant or assistance X Yes Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000 Check this box if no one recipient received more than \$5,000. Part II can be duplicated if additional space is needed ame and address of organization

(c) IRC section or government

(d) Amount of cash grant non-cash assistance or government

(a) Amount of cash grant non-cash assistance other) Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States NORTHWEST MINNESOTA ARTS COUNCIL LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990. Enter total number of section 501(c)(3) and government organizations General Information on Grants and Assistance criteria used to award the grants or assistance? Enter total number of other organizations 1 (a) Name and address of organization Name of the organization Parti Part II

(f) Description of non-cash assistance (e) Method of valuation (book, FMV, appraisal, other) Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed. SCHEDULE I, PART I, LINE 2: APPLICATIONS ARE SUBMITTED TO THE ARTS COUNCIL GRANT REQUESTS ARE REVIEWED BY THE COUNCIL'S BOARD FOR DISCUSSION, RANKING Part IV | Supplemental Information. Complete this part to provide the information required in Part I, line 2, and any other additional information. (d) Amount of non-cash assistance 16,900 (c) Amount of cash grant AND A VOTE IS TAKEN TO DETERMINED FINAL APPROVAL (b) Number of recipients (a) Type of grant or assistance GRANTING FUNDS FOR ARTISTIC PROJECTS.

Schedule I (Form 990) (2010)

032102 01-13-11

Page 2

80-0404694

NORTHWEST MINNESOTA ARTS COUNCIL

Schedule I (Form 990) (2010)

Part III

SCHEDULE O (Form 990 or 990-EZ)

Department of the Treasury

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or 990-EZ.

2010
Open to Public Inspection

Name of the organization

NORTHWEST MINNESOTA ARTS COUNCIL

Employer identification number 80-0404694

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:
PURPOSE IS TO FACILITATE AND ENCOURAGE THE CREATION AND APPRECIATION OF
THE ARTS, SERVING AS AN ADVOCATE FOR LOCAL AND REGIONAL ARTS
DEVELOPMENT. ASSISTANCE AND ENCOURAGEMENT IS PROVIDED TO THE PEOPLE OF
THE REGION TO ENHANCE THE QUALITY AND AVAILABILITY OF ARTS EXPERIENCES.
FORM 990, PART VI, SECTION B, LINE 11: BOARD MEMBERS ARE PROVIDED WITH A
COPY AT A BOARD MEETING TO REVIEW AND APPROVE.
FORM 990, PART VI, SECTION B, LINE 12C: ANNUALLY AT BOARD MEETING, MEMBERS
ARE REMINDED OF CONFLICT OF INTEREST POLICY THEY AGREED TO AND REQUEST
DISCLOSURE OF ANY POTENTIAL CONFLICT BE PRESENTED AT THAT TIME AND IN
FUTURE SHOULD SOMETHING ARISE.
FORM 990, PART VI, SECTION C, LINE 19: DOCUMENTS ARE AVAILABLE TO PUBLIC
UPON REQUEST.