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Form 990-PF

Return of Private Foundation
or Section 4947(a)(1) Nonexempt Charitable Trust
Treated as a Private Foundation

OMB No 1545-0052

2010

Department of the Treasury
Internal Revenue Service

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements

For calendar year 2010, or tax year beginning 07-01-2010 , and ending 06-30-2011

G Check all that apply

☐ Initial return

☐ Initial return of a former public charity

☐ Final return

☐ Amended return

☐ Address change

☐ Name change

Name of foundation
Professional Contract Services Inc

Number and street (or P O box number if mail is not delivered to street address)
718 FM 1626 West

Room/suite

City or town, state, and ZIP code
Austin, TX 78748

A Employer identification number
74-2786094

B Telephone number (see page 10 of the instructions)
(512) 358-8887

C If exemption application is pending, check here ☐

D 1. Foreign organizations, check here ☐

2. Foreign organizations meeting the 85% test, check here and attach computation ☐

E If private foundation status was terminated under section 507(b)(1)(A), check here ☐

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ☐

H Check type of organization

☒ Section 501(c)(3) exempt private foundation

☐ Section 4947(a)(1) nonexempt charitable trust

☐ Other taxable private foundation

I Fair market value of all assets at end of year (from Part II, col. (c), line 16) \$ 39,598,182

J Accounting method ☐ Cash ☒ Accrual ☐ Other (specify) (Part I, column (d) must be on cash basis.)

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see page 11 of the instructions))		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc , received (attach schedule)	0			
	2 Check ☒ if the foundation is not required to attach Sch. B				
	3 Interest on savings and temporary cash investments	70,248	70,248	70,248	
	4 Dividends and interest from securities.				
	5a Gross rents				
	b Net rental income or (loss) _____				
	6a Net gain or (loss) from sale of assets not on line 10	42,299			
	b Gross sales price for all assets on line 6a _____ 125,109				
	7 Capital gain net income (from Part IV, line 2)		42,299		
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
Operating and Administrative Expenses	b Less Cost of goods sold				
	c Gross profit or (loss) (attach schedule)				
	11 Other income (attach schedule)	72,758,859	0	72,758,859	
	12 Total. Add lines 1 through 11	72,871,406	112,547	72,829,107	
	13 Compensation of officers, directors, trustees, etc	1,245,123	0	1,245,123	0
	14 Other employee salaries and wages	31,748,760	0	31,748,760	0
	15 Pension plans, employee benefits	12,112,139	0	12,112,139	0
	16a Legal fees (attach schedule)	767,389	0	767,389	0
	b Accounting fees (attach schedule)	298,802	0	298,802	0
	c Other professional fees (attach schedule)	70,363	0	70,363	0
	17 Interest	37,250	0	37,250	0
	18 Taxes (attach schedule) (see page 14 of the instructions)	65,077	0	65,077	0
	19 Depreciation (attach schedule) and depletion . . .	676,364	0	676,364	
	20 Occupancy	1,079,288	0	1,079,288	0
	21 Travel, conferences, and meetings	503,188	0	503,188	0
	22 Printing and publications				
	23 Other expenses (attach schedule)	18,111,224	0	18,111,224	0
	24 Total operating and administrative expenses. Add lines 13 through 23	66,714,967	0	66,714,967	0
	25 Contributions, gifts, grants paid	100,692			166,030
	26 Total expenses and disbursements. Add lines 24 and 25	66,815,659	0	66,714,967	166,030
	27 Subtract line 26 from line 12				
	a Excess of revenue over expenses and disbursements	6,055,747			
	b Net investment income (if negative, enter -0-)		112,547		
	c Adjusted net income (if negative, enter -0-)			6,114,140	

Part II Balance Sheets		Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions)	Beginning of year	End of year	
			(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1	Cash—non-interest-bearing	4,809,285	17,020,943	17,020,943
	2	Savings and temporary cash investments	10,512,363	231,509	231,509
	3	Accounts receivable ▶ <u>16,312,922</u>			
		Less allowance for doubtful accounts ▶ _____	11,665,385	16,312,922	16,312,922
	4	Pledges receivable ▶ _____			
		Less allowance for doubtful accounts ▶ _____			
	5	Grants receivable			
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see page 15 of the instructions)			
	7	Other notes and loans receivable (attach schedule) ▶ _____			
		Less allowance for doubtful accounts ▶ _____			
	8	Inventories for sale or use			
	9	Prepaid expenses and deferred charges	369,375	414,975	414,975
	10a	Investments—U S and state government obligations (attach schedule)			
	b	Investments—corporate stock (attach schedule)			
	c	Investments—corporate bonds (attach schedule).			
	11	Investments—land, buildings, and equipment basis ▶ _____			
	Less accumulated depreciation (attach schedule) ▶ _____				
12	Investments—mortgage loans				
13	Investments—other (attach schedule)	765,879	777,303	777,303	
14	Land, buildings, and equipment basis ▶ <u>7,696,046</u>				
	Less accumulated depreciation (attach schedule) ▶ <u>2,872,346</u>	4,617,607	4,823,700	4,823,700	
15	Other assets (describe ▶ _____)	17,054	16,830	16,830	
16	Total assets (to be completed by all filers—see the instructions Also, see page 1, item I)	32,756,948	39,598,182	39,598,182	
Liabilities	17	Accounts payable and accrued expenses	5,310,184	6,024,001	
	18	Grants payable			
	19	Deferred revenue			
	20	Loans from officers, directors, trustees, and other disqualified persons			
	21	Mortgages and other notes payable (attach schedule)	665,919	984,193	
	22	Other liabilities (describe ▶ _____)	862,187	604,159	
	23	Total liabilities (add lines 17 through 22)	6,838,290	7,612,353	
Net Assets or Fund Balances		Foundations that follow SFAS 117, check here ▶ ☒ and complete lines 24 through 26 and lines 30 and 31.			
	24	Unrestricted	25,918,658	31,985,829	
	25	Temporarily restricted			
	26	Permanently restricted			
		Foundations that do not follow SFAS 117, check here ▶ ☐ and complete lines 27 through 31.			
	27	Capital stock, trust principal, or current funds			
	28	Paid-in or capital surplus, or land, bldg , and equipment fund			
	29	Retained earnings, accumulated income, endowment, or other funds			
	30	Total net assets or fund balances (see page 17 of the instructions)	25,918,658	31,985,829	
	31	Total liabilities and net assets/fund balances (see page 17 of the instructions)	32,756,948	39,598,182	

Part III Analysis of Changes in Net Assets or Fund Balances			
1	Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year’s return)	1	25,918,658
2	Enter amount from Part I, line 27a	2	6,055,747
3	Other increases not included in line 2 (itemize) ▶ _____	3	11,424
4	Add lines 1, 2, and 3	4	31,985,829
5	Decreases not included in line 2 (itemize) ▶ _____	5	
6	Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30	6	31,985,829

Part IV

Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (e g , real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)		(b) How acquired P—Purchase D—Donation	(c) Date acquired (mo , day, yr)	(d) Date sold (mo , day, yr)
1 a	AUTOMOBILE	P		
b	EQUIPMENT	P		
c				
d				
e				

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a 118,409		75,603	42,806
b 6,700		7,207	-507
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

(i) F M V as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col (i) over col (j), if any	(l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))
a			42,806
b			-507
c			
d			
e			

2 Capital gain net income or (net capital loss)	{ If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7 }	2	42,299
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6) If gain, also enter in Part I, line 8, column (c) (see pages 13 and 17 of the instructions) If (loss), enter -0- in Part I, line 8		3	

Part V

Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income)

If section 4940(d)(2) applies, leave this part blank

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No
If "Yes," the foundation does not qualify under section 4940(e) Do not complete this part

1 Enter the appropriate amount in each column for each year, see page 18 of the instructions before making any entries

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col (b) divided by col (c))
2009	992,270	0	0 0
2008	1,053,001	0	0 0
2007	1,577,309	0	0 0
2006	1,728,628	0	0 0
2005	770,763	0	0 0

2 Total of line 1, column (d).	2	0 0
3 Average distribution ratio for the 5-year base period—divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	0 0
4 Enter the net value of noncharitable-use assets for 2010 from Part X, line 5.	4	
5 Multiply line 4 by line 3.	5	0
6 Enter 1% of net investment income (1% of Part I, line 27b).	6	1,125
7 Add lines 5 and 6.	7	1,125
8 Enter qualifying distributions from Part XII, line 4. If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate See the Part VI instructions on page 18	8	1,131,297

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see page 18 of the instructions)			
1a Exempt operating foundations described in section 4940(d)(2), check here ☐ and enter "N/A" on line 1 Date of ruling or determination letter _____ (attach copy of letter if necessary—see instructions)			
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here ☒ and enter 1% of Part I, line 27b		1	1,125
c All other domestic foundations enter 2% of line 27b Exempt foreign organizations enter 4% of Part I, line 12, col (b)			
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-)		2	
3 Add lines 1 and 2.		3	1,125
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-)		4	
5 Tax based on investment income. Subtract line 4 from line 3 If zero or less, enter -0-		5	1,125
6 Credits/Payments			
a	2010 estimated tax payments and 2009 overpayment credited to 2010	6a	1,874
b	Exempt foreign organizations—tax withheld at source	6b	
c	Tax paid with application for extension of time to file (Form 8868)	6c	
d	Backup withholding erroneously withheld	6d	
7 Total credits and payments Add lines 6a through 6d.		7	1,874
8 Enter any penalty for underpayment of estimated tax Check here ☐ if Form 2220 is attached		8	
9 Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed		9	
10 Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid.		10	749
11 Enter the amount of line 10 to be Credited to 2011 estimated tax 749 Refunded		11	

Part VII-A Statements Regarding Activities			
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign? ☒			Yes No
b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see page 19 of the instructions for definition)?		1a	No
If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		1b	No
c Did the foundation file Form 1120-POL for this year?.		1c	No
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year (1) On the foundation \$ 0 (2) On foundation managers \$ 0			
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers \$ 0			
2 Has the foundation engaged in any activities that have not previously been reported to the IRS?		2	No
If "Yes," attach a detailed description of the activities.			
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes ☒		3	No
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?.		4a	No
b If "Yes," has it filed a tax return on Form 990-T for this year?.		4b	
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year?		5	No
If "Yes," attach the statement required by General Instruction T. ☒			
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?		6	Yes
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col (c), and Part XV		7	Yes
8a Enter the states to which the foundation reports or with which it is registered (see page 19 of the instructions) ☒ CO, IN, KY, OK, TX, UT, VA, WA			
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation .		8b	Yes
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2010 or the taxable year beginning in 2010 (see instructions for Part XIV on page 27)? If "Yes," complete Part XIV		9	Yes
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		10	No

Part VII-A

Statements Regarding Activities *(continued)*

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see page 20 of the instructions).	11		No
12	Did the foundation acquire a direct or indirect interest in any applicable insurance contract before August 17, 2008?	12		No
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address N/A	13	Yes	
14	The books are in care of TRINA BAUMGARTEN Telephone no (512) 615-8454 Located at 718 FM 1626 WEST BLDG 100 AUSTIN TX ZIP+4 78748			
15	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 —Check here and enter the amount of tax-exempt interest received or accrued during the year.		15	
16	At any time during calendar year 2010, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16		No
See page 20 of the instructions for exceptions and filing requirements for Form TD F 90-22.1 If "Yes", enter the name of the foreign country.				

Part VII-B

Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.			Yes	No
1a	During the year did the foundation (either directly or indirectly) (1) Engage in the sale or exchange, or leasing of property with a disqualified person? Yes No (2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? Yes No (3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? Yes No (4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? Yes No (5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? Yes No (6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days). Yes No			
b	If any answer is "Yes" to 1a(1)–(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see page 20 of the instructions)? Organizations relying on a current notice regarding disaster assistance check here.	1b		
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2010?	1c		No
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))			
a	At the end of tax year 2010, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2010? If "Yes," list the years 20 , 20 , 20 , 20			
b	Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement—see page 20 of the instructions).	2b		
c	If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here 20 , 20 , 20 , 20			
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? Yes No			
b	If "Yes," did it have excess business holdings in 2010 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2010.).	3b		
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a		No
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2010?	4b		No

Part VII-B

Statements Regarding Activities for Which Form 4720 May Be Required (continued)

5a

During the year did the foundation pay or incur any amount to

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?

☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive?

☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes?

☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc , organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? (see page 22 of the instructions).

☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?

☐ Yes ☒ No

b

If any answer is "Yes" to 5a(1)–(5), did **any** of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see page 22 of the instructions)?

Organizations relying on a current notice regarding disaster assistance check here.

☒

c

If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?

☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945–5(d).

6a

Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?

☐ Yes ☒ No

b

Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract?

☐ Yes ☒ No

If "Yes" to 6b, file Form 8870.

7a

At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?

☐ Yes ☒ No

b

If yes, did the foundation receive any proceeds or have any net income attributable to the transaction?

☐ Yes ☒ No

5b		
6b		No
7b		

Part VIII

Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, foundation managers and their compensation (see page 22 of the instructions).

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See Additional Data Table				

2 Compensation of five highest-paid employees (other than those included on line 1—see page 23 of the instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
EDWARD G BOERST 718 FM 1626 WEST BLDG 100 AUSTIN, TX 78748	DIRECTOR - QUALITY 40 0	119,521	0	1,468
BLUE CLARK 718 FM 1626 WEST BLDG 100 AUSTIN, TX 78748	DIRECTOR OF IT 40 0	114,790	21,417	0
ERICK RODAS 718 FM 1626 WEST BLDG 100 AUSTIN, TX 78748	DIR - HOSPITAL SVCS 40 0	102,735	21,417	4,405
QUE BANH 718 FM 1626 WEST BLDG 100 AUSTIN, TX 78748	CONTROLLER 40 0	126,283	6,955	0
MARK WILSON 718 FM 1626 WEST BLDG 100 AUSTIN, TX 78748	SR OPERATION MANAGER 40 0	134,749	25,645	2,313
Total number of other employees paid over \$50,000.				82

Part VIII

Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors (continued)

3 Five highest-paid independent contractors for professional services (see page 23 of the instructions). If none, enter "NONE".		
(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
BRACEWELL & GIULIANI LLP	ATTORNEYS	164,397
PO BOX 848566 DALLAS, TX 75284		
HAYNES AND BOONE LLP	ATTORNEYS	547,603
3907 NORTH STILES OKLAHOMA CITY, OK 73105		
Total number of others receiving over \$50,000 for professional services.		

Part IX-A Summary of Direct Charitable Activities	
List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc	Expenses
1PCSI HAS TWO PRIMARY CUSTOMERS THE FEDERAL GOVERNMENT AND THE STATE OF TEXAS WE ARE A NONPROFIT AGENCY WHICH PROVIDES SERVICES UNDER THE ABILITY-ONE (FORMERLY JWOD) AND	66,815,659
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see page 24 of the instructions)	
Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1	
2	
All other program-related investments See page 24 of the instructions	
3	
Total. Add lines 1 through 3.	

Part X

Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see page 24 of the instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc , purposes		
a	Average monthly fair market value of securities.	1a	0
b	Average of monthly cash balances.	1b	18,513,985
c	Fair market value of all other assets (see page 24 of the instructions).	1c	0
d	Total (add lines 1a, b, and c).	1d	18,513,985
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation).	1e	
2	Acquisition indebtedness applicable to line 1 assets.	2	0
3	Subtract line 2 from line 1d.	3	18,513,985
4	Cash deemed held for charitable activities Enter 1 1/2% of line 3 (for greater amount, see page 25 of the instructions).	4	18,513,985
5	Net value of noncharitable-use assets. Subtract line 4 from line 3 Enter here and on Part V, line 4	5	0
6	Minimum investment return. Enter 5% of line 5.	6	0

Part XI

Distributable Amount (see page 25 of the instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ☒ and do not complete this part.)

1	Minimum investment return from Part X, line 6.	1	
2a	Tax on investment income for 2010 from Part VI, line 5.	2a	
b	Income tax for 2010 (This does not include the tax from Part VI).	2b	
c	Add lines 2a and 2b.	2c	
3	Distributable amount before adjustments Subtract line 2c from line 1.	3	
4	Recoveries of amounts treated as qualifying distributions.	4	
5	Add lines 3 and 4.	5	
6	Deduction from distributable amount (see page 25 of the instructions).	6	
7	Distributable amount as adjusted Subtract line 6 from line 5 Enter here and on Part XIII, line 1.	7	

Part XII

Qualifying Distributions (see page 25 of the instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc , purposes		
a	Expenses, contributions, gifts, etc —total from Part I, column (d), line 26.	1a	166,030
b	Program-related investments—total from Part IX-B.	1b	0
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc , purposes.	2	965,267
3	Amounts set aside for specific charitable projects that satisfy the		
a	Suitability test (prior IRS approval required).	3a	0
b	Cash distribution test (attach the required schedule).	3b	0
4	Qualifying distributions. Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4	4	1,131,297
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income Enter 1% of Part I, line 27b (see page 26 of the instructions).	5	1,125
6	Adjusted qualifying distributions. Subtract line 5 from line 4.	6	1,130,172
Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years			

Part XIII

Undistributed Income (see page 26 of the instructions)

		(a) Corpus	(b) Years prior to 2009	(c) 2009	(d) 2010
1		Distributable amount for 2010 from Part XI, line 7			
2		Undistributed income, if any, as of the end of 2010			
a		Enter amount for 2009 only. 0			
b		Total for prior years 2008 , 2007 , 2006 0			
3		Excess distributions carryover, if any, to 2010			
a		From 2005. 848,990			
b		From 2006. 1,809,541			
c		From 2007. 1,661,523			
d		From 2008. 1,054,653			
e		From 2009. 992,270			
f		Total of lines 3a through e. 6,366,977			
4		Qualifying distributions for 2010 from Part XII, line 4 ▶ \$ 1,131,297			
a		Applied to 2009, but not more than line 2a 0			
b		Applied to undistributed income of prior years (Election required—see page 26 of the instructions)			
c		Treated as distributions out of corpus (Election required—see page 26 of the instructions).			
d		Applied to 2010 distributable amount.			
e		Remaining amount distributed out of corpus 1,131,297			
5		Excess distributions carryover applied to 2010 (If an amount appears in column (d), the same amount must be shown in column (a).)			
6		Enter the net total of each column as indicated below:			
a		Corpus Add lines 3f, 4c, and 4e Subtract line 5 7,498,274			
b		Prior years' undistributed income Subtract line 4b from line 2b 0			
c		Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed.			
d		Subtract line 6c from line 6b Taxable amount—see page 27 of the instructions 0			
e		Undistributed income for 2009 Subtract line 4a from line 2a Taxable amount—see page 27 of the instructions 0			
f		Undistributed income for 2010 Subtract lines 4d and 5 from line 1 This amount must be distributed in 2011 0			
7		Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (see page 27 of the instructions)			
8		Excess distributions carryover from 2005 not applied on line 5 or line 7 (see page 27 of the instructions) 848,990			
9		Excess distributions carryover to 2011. Subtract lines 7 and 8 from line 6a 6,649,284			
10		Analysis of line 9			
a		Excess from 2006. 1,809,541			
b		Excess from 2007. 1,661,523			
c		Excess from 2008. 1,054,653			
d		Excess from 2009. 992,270			
e		Excess from 2010. 1,131,297			

Part XIV

Private Operating Foundations (see page 27 of the instructions and Part VII-A, question 9)

1a

If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2010, enter the date of the ruling.

b

Check box to indicate whether the organization is a private operating foundation described in section 4942(j)(3) or 4942(j)(5)

☒ 4942(j)(3) or ☐ 4942(j)(5)

2a	Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed	Tax year	Prior 3 years			(e) Total
		(a) 2010	(b) 2009	(c) 2008	(d) 2007	
		0	0	0	0	0
b	85% of line 2a	0	0	0	0	0
c	Qualifying distributions from Part XII, line 4 for each year listed	1,131,297	992,270	1,054,653	1,661,523	4,839,743
d	Amounts included in line 2c not used directly for active conduct of exempt activities	166,030	24,850	171,534	104,955	467,369
e	Qualifying distributions made directly for active conduct of exempt activities Subtract line 2d from line 2c	965,267	967,420	883,119	1,556,568	4,372,374
3	Complete 3a, b, or c for the alternative test relied upon					
a	"Assets" alternative test—enter					
	(1) Value of all assets	39,598,182	32,756,948	27,451,725	24,300,288	124,107,143
	(2) Value of assets qualifying under section 4942(j)(3)(B)(i)	39,598,182	32,756,948	27,451,725	24,300,288	124,107,143
b	"Endowment" alternative test— enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed. . . .					
c	"Support" alternative test—enter					
	(1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)					0
	(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii).					0
	(3) Largest amount of support from an exempt organization					0
	(4) Gross investment income					0

Part XV

Supplementary Information (Complete this part only if the organization had \$5,000 or more in assets at any time during the year—see page 27 of the instructions.)

1

Information Regarding Foundation Managers:

a

List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than \$5,000) (See section 507(d)(2))

b

List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest

2

Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:

Check here ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc. (see page 28 of the instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d.

a

The name, address, and telephone number of the person to whom applications should be addressed

CARROLL SCHUBERT
718 FM 1626 WEST BLDG 100
AUSTIN, TX 78748
(512) 358-8887

b

The form in which applications should be submitted and information and materials they should include

WRITTEN

c

Any submission deadlines

NONE

d

Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors

NONE

Part XV

Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year See Additional Data Table				
Total			▶ 3a	166,030
b Approved for future payment				
Total			▶ 3b	

Enter gross amounts unless otherwise indicated

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

Form **990-PF** (2010)

Part XVII

Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

1

Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?

a

Transfers from the reporting foundation to a noncharitable exempt organization of

1

Cash.

1a(1)

No

2

Other assets.

1a(2)

No

b

Other transactions

1

Sales of assets to a noncharitable exempt organization.

1b(1)

No

2

Purchases of assets from a noncharitable exempt organization.

1b(2)

No

3

Rental of facilities, equipment, or other assets.

1b(3)

No

4

Reimbursement arrangements.

1b(4)

No

5

Loans or loan guarantees.

1b(5)

No

6

Performance of services or membership or fundraising solicitations.

1b(6)

No

c

Sharing of facilities, equipment, mailing lists, other assets, or paid employees.

1c

No

d

If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received.

(a) Line No	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements

2a

Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527?

☐

Yes

☒

No

b

If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship
--------------------------	--------------------------	---------------------------------

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer or fiduciary) is based on all information of which preparer has any knowledge.

Signature of officer or trustee

2012-05-04

Date

Title

Paid Preparer's Use Only

Preparer's Signature

Date

Check if self-employed ☐

PTIN

Firm's name

ERNST & YOUNG US LLP

Firm's EIN

Firm's address

401 Congress Avenue Suite 1800

Phone no (512) 478-9881

Austin, TX 78701

Form 990-PF (2010)

Additional Data

Software ID:
Software Version:
EIN: 74-2786094
Name: Professional Contract Services Inc

Form 990PF Part VIII Line 1 - List all officers, directors, trustees, foundation managers and their compensation

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
ACE L BURT	PRESIDENT/CEO 40 0	358,889	15,812	6,749
718 FM 1626 West Austin, TX 78748				
KEVIN CLOUD	VICE PRESIDENT 40 0	204,783	49,741	6,937
718 FM 1626 West Austin, TX 78748				
CARROLL SCHUBERT	EXEC VP / GENERAL COUNSEL 40 0	283,999	67,337	11,259
718 FM 1626 West Austin, TX 78748				
KEITH WALKER	VP MARKETING & OPERATION 40 0	185,723	30,955	4,902
718 FM 1626 West Austin, TX 78748				
TRINA BAUMGARTEN	CFO 40 0	211,729	37,355	9,190
718 FM 1626 West Austin, TX 78748				

Form 990PF Part XV Line 3 - Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
GOODWILL INDUSTRIES OF CENTRAL VA 6301 MIDLOTHLAN TURNPIKE RICHMOND,VA 23325	NONE	509(A)(1)	GENERAL SUPPORT	250
SAN ANTONIO LIVESTOCK PO BOX 200230 SAN ANTONIO,TX 78220	NONE	509(A)(2)	GENERAL SUPPORT	1,000
GROUP NUEVA VIDA INT'L 1414 W BEN WHITE STE101 AUSTIN,TX 78745	NONE	509(A)(1)	GENERAL SUPPORT	500
EASTER SEAL CENTRAL 1611 HEADWAY CIR AUSTIN,TX 78754	NONE	509(A)(1)	GENERAL SUPPORT	5,000
RIVERS OF LIVING WATERS MINISTRIES INC 700 WHITLOW AVE KILLEEN,TX 76541	NONE	509(A)(1)	GENERAL SUPPORT	500
OAK HILL YOUTH SPORT ASSOC 1101 RED OAK ROAD BUDA,TX 78610	NONE	509(A)(2)	GRAND SLAM SPONSORSHIP	1,000
OPERATION COMFORT 4900 BROADWAY STE400 SAN ANTONIO,TX 78209	NONE	509(A)(2)	GENERAL SUPPORT	5,000
SAN ANTONIO PARASPORTS PO BOX 33394 SAN ANTONIO,TX 78265	NONE	509(A)(2)	GENERAL SUPPORT	2,000
TEXAS FOUNDATION OF HOPE Inc 14015 SAN PEDRO SAN ANTONIO,TX 78232	NONE	509(A)(2)	GENERAL SUPPORT	5,000
RETURNING HEROES HOME 1314 E SONTERRA BLVD STE5204 SAN ANTONIO,TX 78258	NONE	509(A)(2)	GENERAL SUPPORT	10,000
MONARCH ACADEMY 1202 W BITTERS BLDG 1 STE1200 SAN ANTONIO,TX 78216	NONE	509(A)(1)	GENERAL SUPPORT	10,000
IMAGINE A WAY FOUNDATION PO BOX 203203 AUSTIN,TX 787203203	NONE	509(A)(1)	GENERAL SUPPORT	2,500
ASSOC FOR RETARDED CITIZENS PO BOX 311 TEMPLE,TX 76502	NONE	509(A)(1)	GENERAL SUPPORT	2,500
ASSOC FOR RETARDED CITIZENS OF SA 13430 WEST AVE SAN ANTONIO,TX 78216	NONE	509(A)(1)	GENERAL SUPPORT	5,000
CENTRAL TEXAS YOUTH SERVICES 204 N EAST ST BELTON,TX 76513	NONE	509(A)(1)	GENERAL SUPPORT	2,500
Total  3a				166,030

Form 990PF Part XV Line 3 - Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
BATTERED SHELTER IN KILLEEN 811 A MARTIN L KING JR DR COPPERAS COVE,TX 76522	NONE	509(A)(1)	GENERAL SUPPORT	431
FISHER HOUSE (BAMC AUXILLIARY) 4826 IMPALA PARK SAN ANTONIO,TX 78251	NONE	509(A)(1)	GENERAL SUPPORT	2,500
HABITAT FOR HUMANITY 2601 ATKINSON AVE KILLEEN,TX 76543	NONE	509(A)(1)	GENERAL SUPPORT	2,500
HEART OF TEXAS INDEPENDENT LIVING CENTER 1605 NORTH MAIN BELTON,TX 76513	NONE	509(A)(1)	GENERAL SUPPORT	2,500
MILITARY ORDER OF COOTIES PO BOX 904 COPPERAS COVE,TX 76522	NONE	509(a)(2)	GENERAL SUPPORT	2,500
MISSION ROAD MINISTRIES 8706 MISSION ROAD SAN ANTONIO,TX 78214	NONE	509(A)(1)	GENERAL SUPPORT	5,000
RESPITE CARE OF SAN ANTONIO 615 BELKNAP SAN ANTONIO,TX 78212	NONE	509(A)(1)	GENERAL SUPPORT	5,000
RISE SCHOOL OF AUSTIN 4420 MONTERY OAKS BLVD AUSTIN,TX 78749	NONE	509(A)(2)	GENERAL SUPPORT	10,000
SAMMY'S HOUSE 2415 TWIN OAK DRIVE AUSTIN,TX 78757	NONE	509(A)(1)	GENERAL SUPPORT	2,849
SOAR 1202 W BITTERS BLDG 1 STE1200 SAN ANTONIO,TX 78216	NONE	509(A)(1)	GENERAL SUPPORT	10,000
SPECIAL OLYMPICS TEXAS PO BOX 131567 HOUSTON,TX 77219	NONE	509(A)(2)	GENERAL SUPPORT	2,500
TEXAS SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED 1100 WEST 45TH STREET AUSTIN,TX 78756	NONE	509(A)(2)	GENERAL SUPPORT	25,000
TEXAS SCHOOL FOR THE DEAF FOUNDATION 1102 SOUTH CONGRESS AUSTIN,TX 78704	NONE	509(A)(2)	GENERAL SUPPORT	25,000
THE HOUSE OF REFUGE WOMEN'S SHELTER 811 A MARTIN L KING JR DR COPPERAS COVE,TX 76522	NONE	509(A)(1)	GENERAL SUPPORT	2,500
SPECIAL OLYMPICS TEXAS PO BOX 131567 HOUSTON,TX 77219	NONE	509(A)(2)	GENERAL SUPPORT	10,000
Total  3a				166,030

Form 990PF Part XV Line 3 - Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)				
a Paid during the year				
CAMP CHILDREN'S ASSOCIATION FOR MAX POTENTIAL PO BOX 27086 SAN ANTONIO, TX 78227	NONE	509(a)(2)	GENERAL SUPPORT	5,000
Total				166,030

TY 2010 Accounting Fees Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
ACCOUNTING FEES	298,802	0	298,802	0

Note: To capture the full content of this document, please select landscape mode (11" x 8.5") when printing.

TY 2010 Depreciation Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

TY 2010 General Explanation Attachment**Name:** Professional Contract Services Inc**EIN:** 74-2786094

Identifier	Return Reference	Explanation
FORM 990-PF, PART II, LINE 14	FORM 990-PF, PART I, LINE 19	LAND, BUILDINGS, AND EQUIPMENT (PPE) BASIS SERVICE & TRANSPORTATION EQUIPMENT 3,769,864 FURNITURE & OFFICE EQUIPMENT 752,975 CIP - BUILDING 2,792,191 CIP - LAND 381,016 ----- TOTAL BASIS 7,696,046 LESS ACCUMULATED DEPRECIATION (2,872,346) ----- NET PPE 4,823,700 ===== DEPRECIATION EXPENSE CURRENT YEAR 676,364 DEPRECIATION EXPENSE IS CALCULATED USING THE STRAIGHT LINE METHOD

TY 2010 Investments - Other Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Category/ Item	Listed at Cost or FMV	Book Value	End of Year Fair Market Value
LIFE INSURANCE POLICIES AND	FMV	777,303	777,303
ANNUITIES RECORDED AT			
CASH SURRENDER VALUE			

TY 2010 Land, Etc. Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Category / Item	Cost / Other Basis	Accumulated Depreciation	Book Value	End of Year Fair Market Value
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TY 2010 Legal Fees Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
LEGAL FEES	767,389	0	767,389	0

TY 2010 Other Assets Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Description	Beginning of Year - Book Value	End of Year - Book Value	End of Year - Fair Market Value
SECURITY DEPOSIT	2,755	3,603	3,603
OTHER ASSET	14,299	13,227	13,227

TY 2010 Other Expenses Schedule**Name:** Professional Contract Services Inc**EIN:** 74-2786094

Description	Revenue and Expenses per Books	Net Invest ment Income	Adjusted Net Income	Disbursements for Charitable Purposes
SUBCONTRACT	12,013,876		12,013,876	
SUPPLIES	3,597,051		3,597,051	
INSURANCE	893,094		893,094	
AUTOMOBILE EXPENSES	373,289		373,289	
TELEPHONE	307,711		307,711	
UNIFORMS/SAFETY EXPENSE	284,404		284,404	
REPAIRS & MAINTENANCE	250,301		250,301	
SMALL TOOLS & EQUIPMENT	222,628		222,628	
FREIGHT & POSTAGE	48,382		48,382	
DUES & SUBSCRIPTIONS	37,006		37,006	
BANK CHARGES	32,848		32,848	
MARKETING & JOB POSTING	31,082		31,082	
MISCELLANEOUS	19,552		19,552	

TY 2010 Other Income Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Description	Revenue And Expenses Per Books	Net Invest ment Income	Adjusted Net Income
GOVERNMENT SERVICE CONTRACTS	72,623,536	0	72,623,536
OTHER INCOME	135,323	0	135,323

TY 2010 Other Increases Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Description	Amount
UNREALIZED GAIN ON INVESTMENTS	11,424

TY 2010 Other Liabilities Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Description	Beginning of Year - Book Value	End of Year - Book Value
SHORT-TERM DEFERRED COMPENSATION LIABILITY	0	274,419
LONG-TERM DEFERRED COMPENSATION LIABILITY	862,187	329,740

TY 2010 Other Professional Fees Schedule

Name: Professional Contract Services Inc

EIN: 74-2786094

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
OTHER PROFESSIONAL FEES	70,363	0	70,363	0

TY 2010 Taxes Schedule**Name:** Professional Contract Services Inc**EIN:** 74-2786094

Category	Amount	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
OTHER GOVERNMENT SVCS TAX EXP	12,422	0	12,422	0
OTHER GENERAL & ADMIN TAX EXP	52,655	0	52,655	0