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Form 990-EZ

Department of the Treasury
Internal Revenue ServiceShort Form
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.
The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2010

Open to Public Inspection

A For the 2010 calendar year, or tax year beginning JUL 1, 2010 and ending JUN 30, 2011

B Check if applicable

- ☐ Address change
- ☒ Name change
- ☐ Initial return
- ☐ Terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization

GFWC MAINE

F/K/A MAINE FEDERATION OF WOMEN'S CLUBS

Number and street (or P.O. box, if mail is not delivered to street address)

PO BOX 42

City or town, state or country, and ZIP + 4

LIMERICK, ME 04048

D Employer identification number

01-0350421

E Telephone number

207-793-8389

F Group Exemption Number

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) _____

I Website: WWW.GFWCMAINE.ORG

J Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)() (insert no.) ☐ 4947(a)(1) or ☐ 527H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).K Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ

\$ 42,583.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

☒

1	Contributions, gifts, grants, and similar amounts received	1	10,648.
2	Program service revenue including government fees and contracts	2	9,482.
3	Membership dues and assessments	3	11,734.
4	Investment income	4	6,336.
5a	Gross amount from sale of assets other than inventory	5a	
5b	Less: cost or other basis and sales expenses	5b	
5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
6	Gaming and fundraising events		
6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
6c	Less: direct expenses from gaming and fundraising events	6c	
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
7a	Gross sales of inventory, less returns and allowances	7a	
7b	Less: cost of goods sold	7b	
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
8	Other revenue (describe in Schedule O)	8	4,383.
9	Total revenue Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	42,583.
10	Grants and similar amounts paid (list in Schedule O)	10	10,689.
11	Benefits paid to or for members	11	
12	Salaries, other compensation, and employee benefits	12	
13	Professional fees and other payments to independent contractors	13	1,050.
14	Occupancy, rent, utilities, and maintenance	14	
15	Printing, publications, postage, and shipping	15	2,944.
16	Other expenses (describe in Schedule O)	16	30,098.
17	Total expenses Add lines 10 through 16	17	44,781.
18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-2,198.
19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	462,059.
20	Other changes in net assets or fund balances (explain in Schedule O)	20	0.
21	Net assets or fund balances at end of year Combine lines 18 through 20	21	459,861.

LHA For Paperwork Reduction Act Notice, see the separate instructions

Form 990-EZ (2010)

032171
02-02-11

Part II Balance Sheets. (see the instructions for Part II.)

Check if the organization used Schedule O to respond to any question in this Part II ☒

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	425,787.	22	417,999.
23 Land and buildings		23	
24 Other assets (describe in Schedule O) SEE SCHEDULE O	36,272.	24	41,862.
25 Total assets	462,059.	25	459,861.
26 Total liabilities (describe in Schedule O)	0.	26	0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	462,059.	27	459,861.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III ☒

What is the organization's primary exempt purpose? **SEE SCHEDULE O**

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

28 SEE SCHEDULE O		
(Grants \$ 10,689.) If this amount includes foreign grants, check here ☐	28a	39,989.
29		
(Grants \$) If this amount includes foreign grants, check here ☐	29a	
30		
(Grants \$) If this amount includes foreign grants, check here ☐	30a	
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here ☐	31a	
32 Total program service expenses (add lines 28a through 31a)	32	39,989.

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
SUZANNE T. RAYMOND PO BOX 42, LIMERICK, ME 04048	PRESIDENT 20.00	0.	0.	0.
ANNE H. CRESS PO BOX 42, LIMERICK, ME 04048	PRESIDENT-ELECT 1.00	0.	0.	0.
MARJORIE GOODWIN PO BOX 42, LIMERICK, ME 04048	VICE-PRESIDENT 1.00	0.	0.	0.
LAURA J. NEAL PO BOX 42, LIMERICK, ME 04048	RECORDING SECRETARY 1.00	0.	0.	0.
GLORIA P. LEVEILLEE PO BOX 42, LIMERICK, ME 04048	TREASURER 1.00	0.	0.	0.
SHERI WALSH PO BOX 42, LIMERICK, ME 04048	CORRESPONDING SECRETARY 1.00	0.	0.	0.
SALLY MANCHESTER PO BOX 42, LIMERICK, ME 04048	PARLIAMENTARY ADVISOR 1.00	0.	0.	0.

Part V Other Information (Note the statement requirements in the instructions for Part V)

Check if the organization used Schedule O to respond to any question in this Part V ☒

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	X	
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, explain in Schedule O why the organization did not report the income on Form 990-T		
a Did the organization have unrelated business gross income of \$1,000 or more or was it a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements?	X	
b If "Yes," has it filed a tax return on Form 990-T for this year?	X	
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions. 37a 0.		
b Did the organization file Form 1120-POL for this year?		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b N/A		
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9 39a N/A		
b Gross receipts, included on line 9, for public use of club facilities 39b N/A		
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 0. ; section 4912 0. ; section 4955 0.		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year, that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 0.		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization 0.		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41 List the states with which a copy of this return is filed. ME		
42 a The organization's books are in care of GLORIA P. LEVEILLEE Telephone no. 207-793-8389 Located at P.O. BOX 42, LIMERICK, ME ZIP + 4 04048		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	Yes	No
If "Yes," enter the name of the foreign country: 		X
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts		
c At any time during the calendar year, did the organization maintain an office outside of the U.S.?		X
If "Yes," enter the name of the foreign country: 		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here N/A and enter the amount of tax-exempt interest received or accrued during the tax year 43		
44 a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
c Did the organization receive any payments for indoor tanning services during the year?		X
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Form 990-EZ (2010)

	Yes	No
45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)?	45	X
a Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ	45a	X
46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.
Check if the organization used Schedule O to respond to any question in this Part VI ☐

	Yes	No
47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	47	X
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	X
49a Did the organization make any transfers to an exempt non-charitable related organization?	49a	X
b If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				

f Total number of other employees paid over \$100,000 ▶

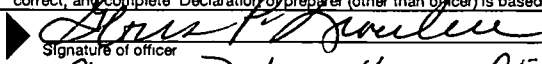
51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." **NONE**

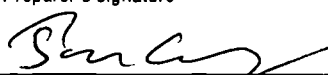
(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Date 10-20-11

 Signature of officer
Gloria P. Leveille **GFWC / MAINE TREASURER**
 Type or print name and title

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
	THOMAS EMERY		10/19/11		
	Firm's name ▶ RUNYON KERSTEEN OUELLETTE	Firm's EIN ▶			
	Firm's address ▶ 20 LONG CREEK DRIVE	Phone no. 207-773-2986			
	SOUTH PORTLAND, ME 04106				

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No. 1545-0047

2010

Open to Public Inspection

Employer identification number

01-0350421

Part I	Reason for Public Charity Status (All organizations must complete this part) See instructions
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The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II)

9 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)

10 ☐ An organization organized and operated exclusively to test for public safety See **section 509(a)(4).**

11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h

a ☐ Type I b ☐ Type II c ☐ Type III - Functionally integrated d ☐ Type III - Other

e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).

f ☐ If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box _____

g ☐ Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?

(ii) A family member of a person described in (i) above?

(iii) A 35% controlled entity of a person described in (i) or (ii) above?

h ☐ Provide the following information about the supported organization(s)

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

[illegible]

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2010

GFWC MAINE

Schedule A (Form 990 or 990-EZ) 2010 **F/K/A MAINE FEDERATION OF WOMEN'S CLUBS 01-0350421** Page 2

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	22,757.	23,816.	19,377.	21,298.	22,382.	109,630.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	22,757.	23,816.	19,377.	21,298.	22,382.	109,630.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						109,630.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
7 Amounts from line 4	22,757.	23,816.	19,377.	21,298.	22,382.	109,630.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	29,677.	21,361.	14,922.	10,208.	6,336.	82,504.
9 Net income from unrelated business activities, whether or not the business is regularly carried on	929.	167.	971.	913.	586.	3,566.
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						195,700.
12 Gross receipts from related activities, etc. (see instructions)					12	73,912.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2010 (line 6, column (f) divided by line 11, column (f))	14	56.02 %
15 Public support percentage from 2009 Schedule A, Part II, line 14	15	54.47 %
16a 33 1/3% support test - 2010. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ☒		
b 33 1/3% support test - 2009. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ☐		
17a 10% -facts-and-circumstances test - 2010. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ☐		
b 10% -facts-and-circumstances test - 2009. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐		

Schedule A (Form 990 or 990-EZ) 2010

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13 Total support (Add lines 9, 10c, 11, and 12)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2010 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2009 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2010 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2009 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2010. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests - 2009. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2010
Open to Public
Inspection

Name of the organization	GFWC MAINE F/K/A MAINE FEDERATION OF WOMEN'S CLUBS	Employer identification number 01-0350421
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FORM 990-EZ, PART I, LINE 4, OTHER INVESTMENT INCOME:

DESCRIPTION OF PROPERTY:	AMOUNT:
INTEREST INCOME	6,336.

FORM 990-EZ, PART I, LINE 8, OTHER REVENUE:

DESCRIPTION OF OTHER REVENUE:	AMOUNT:
OTHER PROGRAM RECEIPTS	483.
ADVERTISING & CIRC. INCOME	3,900.
TOTAL TO FORM 990-EZ, LINE 8	4,383.

FORM 990-EZ, PART I, LINE 10, GRANTS AND ALLOCATIONS:

ACTIVITY CLASSIFICATION: MAUDE MACKENZIE SCHOLARSHIPS

GRANTEE NAME: VARIOUS

GRANTEE RELATIONSHIP: NONE

DATE OF GIFT: 99/99/99

AMOUNT GIVEN: 1,500.

ACTIVITY CLASSIFICATION: MAINE YOUTH LEADERSHIP

GRANTEE NAME: VARIOUS

GRANTEE RELATIONSHIP: NONE

DATE OF GIFT: 99/99/99

AMOUNT GIVEN: 2,500.

ACTIVITY CLASSIFICATION: OTHER DONATIONS & AWARDS

GRANTEE NAME: VARIOUS

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2010)

032211
01-24-11

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2010

Open to Public
Inspection

Name of the organization	GFWC MAINE F/K/A MAINE FEDERATION OF WOMEN'S CLUBS	Employer identification number 01-0350421
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GRANTEE RELATIONSHIP: NONE

DATE OF GIFT: 99/99/99

AMOUNT GIVEN: 4,677.

ACTIVITY CLASSIFICATION: OPERATION SMILE

GRANTEE NAME: VARIOUS

GRANTEE RELATIONSHIP: NONE

DATE OF GIFT: 99/99/99

AMOUNT GIVEN: 2,012.

TOTAL INCLUDED ON FORM 990-EZ, LINE 10 10,689.

FORM 990-EZ, PART I, LINE 16, OTHER EXPENSES:

DESCRIPTION OF OTHER EXPENSES:	AMOUNT:
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CONFERENCES & MEETINGS	10,903.
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DUES	9,778.
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ADVERTISING COMMISSIONS	610.
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PRESIDENT & BOARD EXPENSES	4,664.
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STIPENDS & REIMBURSEMENTS	1,377.
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TRAINING	500.
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INSURANCE	1,289.
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MISCELLANEOUS	607.
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LICENSES	35.
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WEBSITE	335.
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TOTAL TO FORM 990-EZ, LINE 16	30,098.
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FORM 990-EZ, PART II, LINE 24, OTHER ASSETS:

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2010)

032211
01-24-11

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2010

Open to Public
Inspection

Name of the organization

GFWC MAINE

F/K/A MAINE FEDERATION OF WOMEN'S CLUBS

Employer identification number

01-0350421

DESCRIPTION	BEG. OF YEAR	END OF YEAR
STUDENT LOANS RECEIVABLE	32,885.	38,475.
INVESTMENT IN PUBLICLY TRADED SECURITY	3,387.	3,387.
TOTAL TO FORM 990-EZ, LINE 24	36,272.	41,862.

FORM 990-EZ, PART III, PRIMARY EXEMPT PURPOSE - TO BRING TOGETHER THE
VARIOUS WOMEN'S LITERARY AND EDUCATIONAL CLUBS OF THE STATE FOR MUTUAL
BENEFIT AND HELPFULNESS TO OTHERS.

FORM 990-EZ, PART III, LINE 28, PROGRAM SERVICE ACCOMPLISHMENTS:
SUPPORTED MAINE YOUTH LEADERSHIP, FOOD PANTRY, CARE, AND
OTHER WORTHY ACTIVITIES. HOSTED AND ATTENDED VARIOUS
CONVENTIONS. PROVIDED LOANS TO ELIGIBLE AND DESERVING
STUDENTS.

FORM 990-EZ, PART V, INFORMATION REGARDING PERSONAL BENEFIT CONTRACTS:
THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY,
OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.
THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY,
OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.

**GFWC MAINE
CONSTITUTION AND BYLAWS**

As amended by vote at the 2011 Spring Convention

ARTICLE I - NAME

This organization shall be known as GFWC Maine.

ARTICLE II - OBJECT

GFWC Maine shall be operated for charitable purposes as defined by Section 501(c) (3) of the Internal Revenue Code. Its object shall be to bring together the various women's literary and educational clubs of the state for mutual benefit and helpfulness to others.

ARTICLE III - MEMBERSHIP AND DUES

Section 1. Clubs and organizations desiring to join GFWC Maine shall make application to the Corresponding Secretary. The application for each club and organization shall be accompanied by a copy of its constitution or bylaws, showing that its goals be directed toward community service and civic betterment; and that its object is in harmony with the object of the General Federation of Women's Clubs.

Section 2. Clubs and organizations may be admitted to membership at the Annual Meeting of the State Federation or at any regularly called meeting of the Executive Board, a two-thirds vote of members present and voting being necessary in either case for admission of a club.

Section 3. GFWC Maine shall hold Universal Membership in the General Federation of Women's Clubs and shall be a member of the GFWC New England Region. All clubs automatically become members of the General Federation of Women's Clubs and the GFWC New England Region upon their acceptance into membership of the State Federation.

Section 4. Annual State and GFWC dues shall be paid by all members. Members of clubs in arrears for dues shall not be entitled to voting privileges at meetings of the State Federation.

Section 5. Annual State Federation dues plus GFWC per capita dues shall be based upon the number of club's enrolled members as reported to the GFWC Maine Corresponding Secretary for inclusion in the GFWC Maine Directory or Newsletter (Pine Tree Notes) and shall be paid to the State Treasurer no later than December 31.

ARTICLE IV – OFFICERS AND PARLIAMENTARIAN/PARLIAMENTARY ADVISOR

Section 1. The State Federation elective officers shall be: President, who shall be a member of the General Federation Board of Directors and the GFWC New England Region Board of Directors; President-elect; Vice President; Recording Secretary; and Treasurer. A Corresponding Secretary shall be appointed by the President and shall also serve on the Executive Board.

a. The President-elect shall be installed as President at the next GFWC Maine Annual Meeting held in an even-numbered calendar year and shall assume the duties of the office of the President at the adjournment of the Annual Meeting. The State President serves a concurrent term with the GFWC Administration; she shall represent through the conclusion of the GFWC Convention in the even numbered calendar year.

b. In the event a vacancy occurs in the office of President, the President-elect shall fill the unexpired term. At the expiration of the unexpired term, she may continue to serve for an additional two years in office, provided she has officially declared her intent prior to the Convention held in the odd numbered calendar year.

Section 2. The officers alone shall constitute an Executive Board.

Section 3. No elective officer shall be eligible to the same office for more than two consecutive years except the Treasurer who shall be eligible for re-election.

Section 4. A Parliamentarian/Parliamentary Advisor shall be appointed by the President and in her capacity of advisor, is to attend all Board of Directors, Executive Board and State Meetings.

Section 5. There shall be no salaried officers. Necessary expenses incurred by officers and Parliamentarian/Parliamentary Advisor in the service of the Federation may be refunded from the treasury by order of the President, countersigned by the Finance Chairman.

ARTICLE V - DUTIES OF OFFICERS

Section 1. The State President:

- a. The State President shall preside at all meetings of the State Federation and of the Executive Board and Board of Directors.
- b. The State President shall be an ex-officio member of all Community Service Programs and Committees with the exception of the Nominating Committee.
- c. The State President shall approve all bills and warrants for the two fiscal years of her administration before they are countersigned by the Finance Chairman and presented to the Treasurer for payment. She shall also have the authority to sign checks in the event the Treasurer is ill or incapacitated.
- d. The State President shall represent the Federation at no more than two Conventions of the GFWC. In the election year, the retiring President shall represent GFWC Maine at GFWC Convention: she shall report for her administration and accept all awards that are to be presented to GFWC Maine. In the event the retiring President is unable to attend GFWC Convention, the newly elected President shall represent GFWC Maine and accept any awards.

Section 2. The President-elect.

- a. The President-elect shall, in the absence of the President, perform the duties of the President
- b. During any incapacity of the President for a period of thirty or more consecutive days the President-elect shall, with the approval of a majority of the Executive Board, perform the duties of the President. (See Article IV, Section 1b.)
- c. The President-elect shall be Dean of the District Presidents.
- d. After the Fall Board meeting in the odd-numbered calendar year, the President-elect shall be authorized to plan and prepare the programs of work for her administration as President. She may select state federated club members to carry out the programs.
- e. The President-elect shall appoint a Corresponding Secretary and a Parliamentarian/Parliamentary Advisor for her administration.
- f. The President-elect shall appoint chairmen of Community Service Programs, Standing and Special Committees, and make special appointments to correspond to GFWC special projects.
- g. The President-elect shall be a member of the Educational Loan Fund. (See Article IX, Section 1.)

Section 3. Vice President:

- a. In the absence of the President and the President-elect, the Vice President shall perform the duties of the President.
- b. The Vice President shall be the Dean of Community Service Programs and Standing and Special Committees.
- c. The Vice President shall perform such other duties as are recommended and approved by the Executive Board.

Section 4: The Recording Secretary:

- a. The Recording Secretary shall keep the minutes of all meetings of the State Federation and of the Executive Board and Board of Directors.
- b. Once a record book is completed, it will be filed in the Special Collections Room, University of Maine in Orono. Other records, such as awards, may also be filed in this room so long as it is satisfactory with the University and the Executive Board of GFWC Maine

Section 5: The Corresponding Secretary:

- a. The Corresponding Secretary shall conduct all correspondence of the State Federation, as directed, and shall keep a correct list of all clubs belonging thereto.
- b. The Corresponding Secretary shall collect all data for the Directory and furnish typewritten or digital copy of same to the printer. It shall be her duty to edit the Directory, but it shall be the duty of the incoming administration to compile the Directory at the beginning of its term of office.

Section 6. The Treasurer.

- a. The Treasurer shall collect all money due or belonging to the State Federation except for special projects so designated by the Executive Board. In such cases, the person receiving the money shall forward the receipts to the Treasurer, retaining a record for the project file. The treasurer shall hold all securities except as hereinafter provided.
- b. The Treasurer shall forward per capita dues to GFWC by its stated deadline. State Federations whose dues have not been received at GFWC Headquarters by established deadlines will be ineligible for representation and voting privileges at GFWC Convention.
- c. The Treasurer shall disburse funds on written order of the President, countersigned by the Chairman of the Finance Committee. All checks disbursed must be signed by the Treasurer unless the Treasurer is ill or incapacitated, in which case, checks may be signed by the President. No amounts shall be transferred or withdrawn from any savings account nor any investments sold without signatures of both the President and Treasurer. The funds shall be deposited in a bank approved by the Executive Board. The Treasurer shall be bonded for such sum as the Executive Board may direct, cost of the bond to be assumed by GFWC Maine.
- d. The Treasurer's responsibilities continue through the conclusion of the Fiscal Year. An Auditing Committee shall annually audit the accounts of the Treasurer, the Educational Loan Fund Committee Treasurer, and the accounts of any committee chairman or office having charge of any State Federation funds. All such records shall be presented to the Auditing Committee by July 31 of each year. The report of the Auditing Committee shall be acted on by the Executive Board.

Section 7: Vacancies:

- a. In case of a vacancy in the office of President, the President-elect shall become President and shall serve the remainder of the term (See Article IV, Section 1b.) She shall retain the responsibilities of President-elect. The vacancy in the office of the President-elect shall not be filled for the remainder of the term.
- b. In the event of vacancies in both the office of President and the office of President-elect, the Vice President shall become President and shall serve the remainder of the term.
- c. If a vacancy occurs in the office of Vice President, Recording Secretary or Treasurer, the Executive Board shall fill the vacancy. Vacancies in Community Service Programs, Standing and Special Committees, District Presidents and the offices of Corresponding Secretary and Parliamentarian/Parliamentary Advisor, shall be filled by the President except as specifically stated in Bylaws affecting certain committees.

ARTICLE VI - EXECUTIVE BOARD

The Executive Board shall conduct all necessary business of the State Federation during the interim between meetings, except amending the bylaws or modifying any action of the Federation. A report of all meetings shall be given at each State meeting.

If a national emergency shall exist at any time so that holding an Annual Meeting is deemed inadvisable by the Executive Board, the Board is empowered to arrange for election of officers to be conducted by mail. (See Article XI, Section 6 - Elections - Voting Privileges)

ARTICLE VII – BOARD OF DIRECTORS

The Board of Directors shall consist of: GFWC Maine Executive Committee (state officers), Club Presidents, District Presidents, Program Chairmen, Committee Chairmen, and Past State Presidents. All shall be voting members. Committee members may attend at the President's request, as non-voting members. The Board of Directors shall meet, at the call from the President, as soon as convenient following the Spring Convention in an election year. The Board of Directors shall discuss and formulate plans for GFWC Maine

In the second year of an administration, only the Executive Committee and such working committees deemed necessary shall meet at the request of the President.

ARTICLE VIII - FEDERATION DISTRICTS

Section 1. To facilitate the work of the State Federation, the state shall be divided into Federation Districts, each to be presided over by a District President who shall be appointed by the President.

Section 2. A club or organization belonging to the State Federation must belong to one of the Districts. All clubs or organizations holding membership in a Federation District must previously have been admitted to membership in the State Federation.

Section 3. There shall be two meetings held in each District during the two year period, at least one of which shall be open to all the club members in the District.

Section 4. Each District President shall keep in communication with all clubs in her District and visit them when possible; shall assist the Corresponding Secretary in collecting the data of the clubs in her District in time to publish accurate information in the Directory or Newsletter (Pine Tree Notes). She shall assist in organizing new clubs and shall cooperate in carrying out the work of the Community Service Programs. She shall attend Board of Directors meetings.

Section 5. A registration fee may be charged to defray the expenses of the District meetings whenever deemed advisable by the President of each District.

ARTICLE IX – COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES

There shall be such Community Service Programs, Standing and Special Committees as are required to carry on the work of the State Federation and of the General Federation of Women's Clubs.

The structure of GFWC includes six (6) Community Service Programs, each with pertinent programs: The Arts, Conservation, Education, Home Life, International Outreach and Public Issues.

Each GFWC administration offers and/or suggests resource material for projects and/or study within each Community Service Program.

STANDING COMMITTEES (Designated in GFWC Maine bylaws and in alphabetical order) shall be:

Section 1. There shall be a committee to administer the EDUCATIONAL LOAN FUND and the MAUDE MACKENZIE SCHOLARSHIP FUND of GFWC Maine. It shall include five (5) members. A Chairman and a Treasurer shall be appointed by the President: the President-elect shall serve as a member; and two additional members shall be appointed by the

Executive Board. If the President-elect should be designated to serve as chairman, one other clubwoman shall be appointed by the GFWC Maine President to retain the full complement of five members.

The Treasurer shall submit a financial report at each Annual Meeting and shall submit the financial records for audit by the Auditing Committee no later than July 31 of each year. The fund's financial statement, an analysis of asset balances and an analysis of student loans outstanding, shall be published in the Directory or Newsletter (Pine Tree Notes).

The Treasurer shall be bonded for such sum as the Executive Board may direct, cost of bond to be reimbursed from the Educational Loan Fund.

The Educational Loan Fund Chairman's duties shall include publishing notice of the availability of the loan and scholarship in the GFWC Maine Newsletter (Pine Tree Notes) each mid-year and shall provide updated Educational Loan Fund Committee's Rules of Procedures for publication in GFWC Maine Directory.

Section 2. There shall be an **ENDOWMENT FUND COMMITTEE** of three (3) members whose duties shall be to further awareness of the purpose of the Fund. The interest accrued from funds raised through the promotion of sales items and from endowments and from donations by clubs, provides GFWC Maine with operating funds. (See Endowment Fund History in GFWC Maine Directory).

Section 3. There shall be a **FINANCE COMMITTEE** composed of five (5) members which shall include the President and the Treasurer of the Federation and Chairman appointed by the President. Two other members shall be nominated and elected from the floor. This committee shall prepare a budget for approval by the Executive Board. The Chairman shall countersign all vouchers before their payment by the Treasurer

Section 4. There shall be a **HISTORIAN** who shall collect and have custody of all State Federation Directories, Club histories, State Spring Convention (Annual Meeting) programs, Fall Conference programs, and files of the Federation Newsletter (Pine Tree Notes) and such records as the Executive Board shall require. She shall give her successor an itemized statement of all properties held by her. She may give an annual report to the Annual Meeting.

Section 5. There shall be an **INTERNAL AUDITING COMMITTEE** composed of three (3) members from three separate districts. A chairman and two (2) members shall be appointed by the Executive Board and announced at the first Board of Directors Meeting of the Administration. It shall be the duty of this committee to audit the accounts of the Treasurer, the Educational Loan Fund Treasurer, and any committee chairman or officer having charge of any Federated funds. The financial review shall be completed by July 31st of each year to be acted upon by the Executive Board.

Section 6. There shall be an **INVESTMENT COMMITTEE** composed of (3) three members and the President and the Treasurer, ex-officio. It shall be the duty of this committee to recommend the investment of funds to the Executive Board.

Section 7. There shall be a **NOMINATING COMMITTEE of five (5) members**. The chairman shall be the immediate Past President, and there shall be four (4) other members, one from each District. Two (2) members shall be appointed by the Executive Committee and announced at the first Board of Directors meeting of the administration. Two (2) additional members shall be nominated from the floor. No two members of this committee, other than the chairman, shall represent the same District. No member shall serve two consecutive terms.

a. The duties of the Nominating Committee are to provide a slate of candidates for each elective office of GFWC Maine.

b. The Chairman of the Nominating Committee shall call meetings and arrange for ballot by mail if required.

c. The committee shall appoint a secretary to keep records of meetings and to tabulate ballots.

d. To be eligible, a candidate shall have served as GFWC Maine District President, State Chairman of Community Service Program or chairman or member of a Standing or Special Committee. She shall be endorsed by her club which shall send the endorsement to the President of GFWC Maine. The list of candidates shall be presented at the Fall Conference preceding the Annual Meeting on an election year. The report of the Nominating Committee shall be mailed with the official call to the Annual Meeting in the election year.

Before the election at the Annual Meeting, additional nominations from the floor shall be permitted. Eligibility considerations observed by the Nominating Committee shall be observed for nominations made from the floor. Nominations from the floor shall have had prior permission from the member to have her name proposed

Section 8. There shall be a **POLICY COMMITTEE** composed of the Past Presidents of GFWC Maine. The immediate Past President shall be chairman for the purpose of calling the committee together. Duties of the Policy Committee shall be to review overall policy for the purpose of smoother functioning of the Federation; to review, consider, and present to the GFWC Maine Executive Committee any recommendations to be voted on for their approval; and to be called upon in an advisory capacity.

Section 9. There shall be a committee on **RESOLUTIONS**. All resolutions shall be referred to the Resolutions Committee. Resolutions, in order to be considered, must be sent to all Federated clubs from the office of the President in the call for the Annual Meeting or for the Fall Conference. Emergency resolutions shall be read aloud to the assembly and referred, without debate, to this committee, which shall consider same and report to the assembly. The committee is empowered to make additions or modifications as it deems best and may frame resolutions of its own. It shall report each day, for action, such resolutions as it has approved. Members have the right to bring before the assembly any resolution which the committee may have rejected.

Section 10. Other Special or Ad Hoc Committees shall be appointed by the Executive Board as necessary. Their duties shall be defined by the Board.

ARTICLE X - STATE MEETINGS

Section 1. The Annual Meeting, also known as Spring Convention, shall be held in May of each year unless otherwise approved by the Executive Board.

Section 2. There shall be a Fall Conference if deemed advisable by the Executive Board.

Section 3. The Official Call to these meetings shall be sent at least six weeks prior to the respective dates.

Section 4. A registration fee may be charged to defray the expenses of the State meetings whenever deemed advisable by the Executive Board.

Section 5. Registration at Annual Meeting and Fall Conference is open to all Federated club members and their guests.

ARTICLE XI - ELECTIONS - VOTING PRIVILEGES

Section 1. All state officers, with the exception of the Corresponding Secretary (who shall be appointed by the President-elect), shall be elected by ballot at the Annual Meeting for a term of two years.

Section 2. A Nominating Committee shall have presented a slate of candidates for each office. (See Article IX, Section 6 for description of duties of Nominating Committee, opportunity to make nominations from the floor, and eligibility guidelines to be observed).

Section 3. Candidates for office shall be presented at the Annual Meeting. Nominating speeches may be made to furnish information on qualifications of candidates and shall be limited to two minutes.

Section 4. The list of candidates shall be posted in plain view and the election shall be conducted by ballot. A plurality of legal ballots shall elect.

Section 5. Each club member in good standing shall have voting privileges at each of the state meetings.

Section 6. If a national emergency shall exist so that the holding of an Annual Meeting is deemed inadvisable by the Executive Board, said Board is empowered to arrange for the election of officers by mail. If that should occur, circumstances shall be evaluated and instructions for conduct of balloting by mail shall be provided to GFWC Maine members.

Section 7. Tellers shall be assigned by the Executive Board for the hours of balloting. Tellers shall count ballots and the Chairman of tellers shall present the report to the presiding officer.

ARTICLE XII - QUORUM

Section 1. Representation from seven clubs shall be sufficient to constitute a voting body for either the Annual Meeting or Fall Conference.

Section 2. The quorum for the Executive Board shall be four. Quorum for the Board of Directors shall be ten.

Section 3. Quorum for committees shall be a majority of the members assigned.

ARTICLE XIII - PARLIMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order this organization may adopt.

ARTICLE XIV - AMENDMENTS

These Bylaws may be amended at any delegated meeting by a two thirds vote of those present and voting, notice of the proposed amendment having been appended to the call for the meeting or presented at a previous meeting.

ARTICLE XV - DISSOLUTION

If this organization should be dissolved, the Executive Board shall comply with the requirements of the Maine Nonprofit Corporation Act and shall, after making provisions for payment of all liabilities of the corporation, dispose of all the assets of the corporation to another organization or organizations qualified under Section 501(c)(3) of the United States Internal Revenue Code.

No assets may be distributed to individual members.