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SCHEDULE O
(Form 990 or 990-EZ)**Supplemental Information to Form 990 or 990-EZ**

OMB No. 1545-0047

2010Open to Public
InspectionDepartment of the Treasury
Internal Revenue ServiceComplete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

Name of the organization

Employer identification number

Benevolent & Protective Order of Elks #599

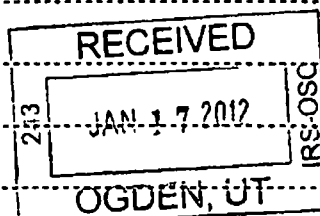
64-0296177

1- Response to Part IV Section B. Policies Line 11b: Describe the process used by the organization to review this Form 990.

Before the Form 990 is filed both the Officers Executive Committee made up of three members-Grand Ruler, Secretary and Treasurer and the three member Financial Auditing Committee are provided a copy of the completed return for review. These six individuals review the Form 990 and discuss the return with the full Board of Directors at the regularly scheduled meeting held in June. If any items are questioned, these are discussed with the return preparer and the items are explained to the six members making up the two select committees and if necessary corrections are made to the Form 990 and reviewed again by the six individuals of the two select committees. All items affecting the Form 990 are then considered correct before the filing of the Form 990 shortly after June 30th.

2- Response to Part IV Section B Policies Line 12b: Describe how the organization consistently monitors and enforces

compliance with the organization's written policy of officers' and directors' disclosing annually interests that could give rise to a conflict of interest. The organization's policy requires that any officer or director who would hold a position of authority or ownership in an entity which does a significant amount of business with the organization to disclose in writing to the organization what that position is and if the position with the vendor or supplier entity might necessitate that person resigning from the position held with this organization. The written communication shall state what the duties of the individual holds in the organization that might effect their decision in doing business with the affected entity. The written communication shall be made to the Grand Ruler who shall disclose the written communication to the full Board of Directors. Annually each Officer & Director are given a questionnaire which asks that the Entity for whom each of the individuals works for or entities owned be listed and this list reviewed and discussed with the full Board of Directors. If this list indicates a possible conflict of interest based on general knowledge that could create a question of whether a conflict exist, then the affected individual is ask to make a written response if the individual has not already made the written response to the Grand Ruler.

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3- Part IV Section C. Disclosure Line 19 Describe how the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.

The organization's policy is to make these documents available to anyone who would desire to review them. Anyone who desires to review the documents may call the Lodge and speak with the attendant who shall take the request by recording the name and address including telephone number, email address etc. of the person making the request. This information is communicated to the Secretary of the Lodge who sets up a time for the requesting person to come to the Lodge and review any of these documents. During this visit, if a copy is requested, then the copy of the requested document is provided to the requesting person.

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