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Form **990-EZ**

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions)
All other organizations with gross receipts less than $200,000 and total assets less than $500,000 at the end of the year may use this form
▶ *The organization may have to use a copy of this return to satisfy state reporting requirements*

OMB No 1545-1150

2010

Open to Public Inspection

A For the 2010 calendar year, or tax year beginning , and ending

B Check if applicable
- [X] Address change
- [ ] Name change
- [ ] Initial return
- [ ] Terminated
- [ ] Amended return
- [ ] Application pending

C Name of organization
COMMERCIAL REAL ESTATE WOMEN SEATTLE

Number and street (or P O box, if mail is not delivered to street address) | Room/suite
2150 N. 107TH STREET | 205

City or town | state or country | ZIP + 4
SEATTLE | WA | 98133

D Employer identification number
94-3087409

E Telephone number
206/417-5580

F Group Exemption Number ▶

G Accounting Method. [ ] Cash [X] Accrual Other (specify) ▶

I Website: ▶ CREWSEATTLE.ORG

J Tax-exempt status (check only one) — [ ] 501(c)(3) [X] 501(c) (4) ◀ (insert no) [ ] 4947(a)(1) or [ ] 527

H Check ▶ [ ] if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Check ▶ [ ] if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than $50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions) But if the organization chooses to file a return, be sure to file a complete return

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, line 25, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ ▶ $ 191,781

Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I.)
Check if the organization used Schedule O to respond to any question in this Part I [X]

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	143,838
	3	Membership dues and assessments	3	46,060
	4	Investment income	4	1,883
	5a	Gross amount from sale of assets other than inventory 5a		
	b	Less: cost or other basis and sales expenses 5b		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than $15,000) 6a		
	b	Gross income from fundraising events (not including $ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000) 6b		
	c	Less: direct expenses from gaming and fundraising events 6c		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	0
	7a	Gross sales of inventory, less returns and allowances 7a		
	b	Less: cost of goods sold 7b		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0
	8	Other revenue (describe in Schedule O)	8	
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	191,781
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	70,260
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	8,822
	16	Other expenses (describe in Schedule O)	16	125,067
	17	**Total expenses.** Add lines 10 through 16 ▶	17	204,149
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-12,368
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	143,611
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	3,193
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	134,436

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(HTA)

Form **990-EZ** (2010)

9

Part II Balance Sheets. (see the instructions for Part II.)
Check if the organization used Schedule O to respond to any question in this Part II X

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	185,661	22	174,235
23	Land and buildings		23	
24	Other assets (describe in Schedule O)	1,465	24	9,834
25	Total assets	187,126	25	184,069
26	Total liabilities (describe in Schedule O)	43,515	26	49,633
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)	143,611	27	134,436

Part III Statement of Program Service Accomplishments (see the instructions for Part III.)
Check if the organization used Schedule O to respond to any question in this Part III ☐

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

What is the organization's primary exempt purpose? PROVIDE EDUCATION & JOB OPPORTUNITIES FOR W

Describe what was achieved in carrying out the organization's exempt purposes In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28	MEETINGS AND JOB BANK TO SHARE INFORMATION AND EDUCATE MEMBERS MEETINGS AND JOB BANK TO SHARE INFORMATION AND EDUCATE MEMBERS AND PROMOTE JOB OPPORTUNITIES FOR WOMEN IN COMMERCIAL REAL ESTATE (Grants $) If this amount includes foreign grants, check here ▶ ☐	28a	
29	(Grants $) If this amount includes foreign grants, check here ▶ ☐	29a	
30	(Grants $) If this amount includes foreign grants, check here ▶ ☐	30a	
31	Other program services (describe in Schedule O) (Grants $) If this amount includes foreign grants, check here ▶ ☐	31a	
32	Total program service expenses. (add lines 28a through 31a) ▶	32	0

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (see the instructions for Part IV.)
Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
N/A See attached	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK .00	0		
	Title Hr/WK 00	0		
	Title Hr/WK .00	0		

Part V **Other Information** (Note the statement requirements in the instructions for Part V.)
Check if the organization used Schedule O to respond to any question in this Part V . . . . . ☐

			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O.	33		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		X
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, explain in Schedule O why the organization did not report the income on Form 990-T.			
a	Did the organization have unrelated business gross income of $1,000 or more or was it a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements?	35a		X
b	If "Yes," has it filed a tax return on **Form 990-T** for this year (see instructions)?	35b		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		X
37 a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		X
38 a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		X
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40 a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____ ; section 4912 ▶ _____ ; section 4955 ▶ _____			
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		X
c	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____			
d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e		X

41 List the states with which a copy of this return is filed. ▶ WA

42 a The organization's books are in care of ▶ SBI MANAGEMENT SERVICES Telephone no. ▶ 206/417-5580

Located at ▶ 2150 N. 107TH STREET #205 City SEATTLE ST WA ZIP + 4 ▶ 98133

			Yes	No
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		X
	If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for **Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.**			
c	At any time during the calendar year, did the organization maintain an office outside of the U S.?	42c		X
	If "Yes," enter the name of the foreign country: ▶ _____			

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here . . . . . ▶ ☐
and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ 43

			Yes	No
44 a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		X
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		X
c	Did the organization receive any payments for indoor tanning services during the year?	44c		X
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		

		Yes	No
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)?		X
a	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ		X
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I.		X

Part VI **Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

		Yes	No
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II.		
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		
49 a	Did the organization make any transfers to an exempt non-charitable related organization?		
b	If "Yes," was the related organization a section 527 organization?		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than $100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Name None Str City ST ZIP	Title Hr/WK .00			
Name Str City ST ZIP	Title Hr/WK .00			
Name Str City ST ZIP	Title Hr/WK .00			
Name Str City ST ZIP	Title Hr/WK .00			
Name Str City ST ZIP	Title Hr/WK .00			

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than $100,000	(b) Type of service	(c) Compensation
Name None Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A ▶ ☐ Yes ☒ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here

▶ Kari Blanton — Signature of officer — Date 5/5/11

▶ Treasurer/Secretary — Type or print name and title.

Paid Preparer's Use Only

Print/Type preparer's name	Preparer's signature	Date	Check if self-employed	PTIN
SCOTT MORRISON		4/26/11	☐	
Firm's name ▶ MORRISON & COMPANY, P.S.				Firm's EIN ▶
Firm's address ▶ 16770 NE 79TH STREET #102, REDMOND, WA 98052				Phone no 425/376-0931

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☒ Yes ☐ No

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
► Attach to Form 990 or 990-EZ.

OMB No 1545-0047

2010

Open to Public Inspection

Name of the organization	Employer identification number
COMMERCIAL REAL ESTATE WOMEN SEATTLE	94-3087409

Form 990-EZ, Part I, Line 16, Other Expenses: NATIONAL DUES: 3,171

Form 990-EZ, Part I, Line 16, Other Expenses: EVENT EXPENSES: 67,782

Form 990-EZ, Part I, Line 16, Other Expenses: CREDIT CARD FEES: 3,514

Form 990-EZ, Part I, Line 16, Other Expenses: INSURANCE EXPENSE: 484

Form 990-EZ, Part I, Line 16, Other Expenses: OFFICE SUPPLIES: 445

Form 990-EZ, Part I, Line 16, Other Expenses: COPIES: 2,064

Form 990-EZ, Part I, Line 16, Other Expenses. TELEPHONE: 2,432

Form 990-EZ, Part I, Line 16, Other Expenses: FILE STORAGE: 120

Form 990-EZ, Part I, Line 16, Other Expenses: BOARD EXPENSES: 4,199

Form 990-EZ, Part I, Line 16, Other Expenses: COMMUNITY OUTREACH: 4,400

Form 990-EZ, Part I, Line 16, Other Expenses: COUNCIL MEETINGS: 19,022

Form 990-EZ, Part I, Line 16, Other Expenses: EDUCATION EXPENSE. 6,134

Form 990-EZ, Part I, Line 16, Other Expenses: COMMUNICATIONS & MARKETING: 5,920

Form 990-EZ, Part I, Line 16, Other Expenses: SCHOLARSHIP: 1,380

Form 990-EZ, Part I, Line 16, Other Expenses: TRAVEL EXPENSE: 858

Form 990-EZ, Part I, Line 16, Other Expenses: MISCELLANEOUS: 345

Form 990-EZ, Part I, Line 16, Other Expenses: PRESIDENT'S TRAVEL: 2,797

Form 990-EZ, Part I, Line 20, Net Assets: PRIOR PERIOD ADJUSTMNET: 3,193

Form 990-EZ, Part II, Line 24, Other Assets: ACCOUNTS RECIEVABLE: Beginning of year: 940, End of year: 9,634

Form 990-EZ, Part II, Line 24, Other Assets: PREPAID EXPENSES AND DEFERRED CHARGES: Beginning of year: 525, End of year: 200

Form 990-EZ, Part II, Line 26, Liabilities: ACCOUNTS PAYABLE AND ACCRUED EXPENSES: Beginning of year: 1,668, End of year: 1,551

Form 990-EZ, Part II, Line 26, Liabilities: DEFERRED REVENUE: Beginning of year: 41,847, End of year: 48,082

Name of the organization	Employer identification number
COMMERCIAL REAL ESTATE WOMEN SEATTLE	94-3087409

2010 CREW Seattle & Sound Board

Delegate at Large
Karen Larson
Casey Family Programs

Seattle, WA 98109
klarson@casey.org
(206) 660-1618

Director of Programs
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425.383.3702

Director of Sponsorship
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Hines Interests
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Director of Community Outreach
Mona Yurk
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Director of Membership
Cheryl Cardwell

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Cheryl@cherylcardwell.com

Secretary/Treasurer
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National Delegate/Special Projects
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