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Form **990-EZ**Department of the Treasury
Internal Revenue Service**Short Form**
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2010Open to Public
Inspection**A** For the 2010 calendar year, or tax year beginning

and ending

B Check if applicable

- ☒ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization**REACH ONE TOUCH ONE MINISTRIES, INC.**

Number and street (or P.O. box, if mail is not delivered to street address)

PO BOX 64186

City or town, state or country, and ZIP + 4

COLORADO SPRINGS, CO 80962-4186**D** Employer identification number**20-1037726****E** Telephone number**719 337-6666****F** Group Exemption
Number ▶**G** Accounting Method:☒ Cash☐ Accrual

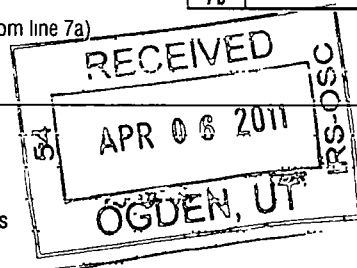
Other (specify) ▶

I Website: ▶ **WWW.ROTOM.US****H** Check ☐ if the organization is not
required to attach Schedule B
(Form 990, 990-EZ, or 990-PF).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **136,823.****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I

☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	136,823.
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events	6	
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	136,823.	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	5,601.
	13	Professional fees and other payments to independent contractors	13	1,012.
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	129,164.
	17	Total expenses. Add lines 10 through 16	17	135,777.
	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	1,046.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	8,452.
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	5,277.
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	14,775.



SEE SCHEDULE O

SEE SCHEDULE O

LHA For Paperwork Reduction Act Notice, see the separate instructions.Form **990-EZ** (2010)

Part II Balance Sheets. (see the instructions for Part II.)Check if the organization used Schedule O to respond to any question in this Part II ☐

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	13,729.	14,775.
23 Land and buildings		
24 Other assets (describe in Schedule O)		
25 Total assets	13,729.	14,775.
26 Total liabilities (describe in Schedule O)	5,277.	0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	8,452.	14,775.

Part III Statement of Program Service Accomplishments (see the instructions for Part III.)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? **MISSIONARY WORK IN AFRICA.**

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

Expenses
 (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

28 CONTRIBUTIONS RECEIVED IN EXCESS OF PROGRAM COSTS ARE SENT TO UGANDA TO MINISTER TO THE ELDERLY AND DESTITUTE.	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a 122,314.
29	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a
30	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a
31 Other program services (describe in Schedule O)	
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a
32 Total program service expenses (add lines 28a through 31a)	32 122,314.

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
BRAD BEATTY, PO BOX 64186, COLORADO SPRINGS, CO 80962	PRESIDENT	5.00	0.	0.
DAVID HAMPSON	VICE PRESIDENT	5.00	0.	0.
214 SEYSLER RD, FRANKLIN, PA 16323		0.00	0.	0.
DIANE HASEK	SECRETARY	0.00	0.	0.
385 WILSEY RD, FRANKLIN, PA 16323		0.00	0.	0.
MARK LANDRY	TREASURER	0.00	0.	0.
RT. 1 BOX 29, KNIPPA, TX 78870		0.00	0.	0.
GWEN KAHLER	MEMBER	0.00	0.	0.
RT. 1 BOX 21, HARRISVILLE, WV 26362		0.00	0.	0.
PAUL KAYIMA, 19808 CROSS TRAIL SOUTH, STRONGSVILLE, OH 44136	MEMBER	0.00	0.	0.
CHRIS PORTER, PO BOX 64186, COLORADO SPRINGS, CO 80920	MEMBER	0.00	0.	0.
JENNIFER SCHULZ	MEMBER	0.00	0.	0.
214 MARK DRIVE, SENECA, PA 16346		0.00	0.	0.
ANDREA RIEDNER, 2548 LEGEND DRIVE, COLORADO SPRINGS, CO 80920	CEO	40.00	0.	0.

Part V Other Information (Note the statement requirements in the instructions for Part V.)

Check if the organization used Schedule O to respond to any question in this Part V

☒

33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O

	Yes	No
33		X

34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)

34	X	
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35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, explain in Schedule O why the organization did not report the income on Form 990-T.

a Did the organization have unrelated business gross income of \$1,000 or more or was it a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements?

35a		X
-----	--	---

b If "Yes," has it filed a tax return on Form 990-T for this year?

35b	N/A	
-----	-----	--

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N

36		X
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37a Enter amount of political expenditures, direct or indirect, as described in the instructions. 0.

37a 0.

b Did the organization file Form 1120-POL for this year?

37b		X
-----	--	---

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?

38a		X
-----	--	---

b If "Yes," complete Schedule L, Part II and enter the total amount involved

38b N/A

39 Section 501(c)(7) organizations. Enter:

a Initiation fees and capital contributions included on line 9

39a N/A

b Gross receipts, included on line 9, for public use of club facilities

39b N/A

40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:

section 4911 0.; section 4912 0.; section 4955 0.

b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year, that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I

40b		X
-----	--	---

c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 0.

0.

d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization 0.

0.

e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T

40e		X
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41 List the states with which a copy of this return is filed. NONE

42a The organization's books are in care of ANDREA RIEDNER

Telephone no. 719-265-5211

Located at 2548 LEGEND DRIVE, COLORADO SPRINGS, CO

ZIP + 4 80920

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?

	Yes	No
42b		X

If "Yes," enter the name of the foreign country: _____

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts

c At any time during the calendar year, did the organization maintain an office outside of the U.S.?

42c		X
-----	--	---

If "Yes," enter the name of the foreign country: _____

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year N/A

N/A

44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ

	Yes	No
44a		X

b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ

44b		X
-----	--	---

c Did the organization receive any payments for indoor tanning services during the year?

44c		X
-----	--	---

d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O

44d		
-----	--	--

45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)?

a Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office?

If "Yes," complete Schedule C, Part I

	Yes	No
45		X
45a		X
46		X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3)

organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

49a Did the organization make any transfers to an exempt non-charitable related organization?

b If "Yes," was the related organization a section 527 organization?

	Yes	No
47		X
48		X
49a		X
49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." NONE

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

ANDREA RIEDNER, CEO

Type or print name and title

3/28/2011

Date

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☒ if self-employed

PTIN

Firm's name ▶ OSBORNE, PARSONS & ROSACKER, LLP

Firm's EIN ▶

Firm's address ▶ 720 NORTH TEJON STREET

Phone no. 719.636.2321

COLORADO SPRINGS, CO 80903-1012

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No 1545-0047

2010

Open to Public Inspection

Name of the organization

REACH ONE TOUCH ONE MINISTRIES, INC.

Employer identification number

20-1037726

Part I	Reason for Public Charity Status (All organizations must complete this part) See instructions.
---------------	--------------------------------------------------------------------------------------------------------

The organization is not a private foundation because it is. (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h.

a ☐ Type I b ☐ Type II c ☐ Type III - Functionally integrated d ☐ Type III - Other

e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).

f ☐ If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box _____

g ☐ Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?

(ii) A family member of a person described in (i) above?

(iii) A 35% controlled entity of a person described in (i) or (ii) above?

h ☐ Provide the following information about the supported organization(s).

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

[illegible]

Schedule A (Form 990 or 990-EZ) 2010

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")			104,464.	119,131.	136,823.	360,418.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3			104,464.	119,131.	136,823.	360,418.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						360,418.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
7 Amounts from line 4			104,464.	119,131.	136,823.	360,418.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						360,418.

12 Gross receipts from related activities, etc. (see instructions)

12

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ► ☐**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2010 (line 6, column (f) divided by line 11, column (f))	14	100.00	%
15 Public support percentage from 2009 Schedule A, Part II, line 14	15	100.00	%

16a 33 1/3% support test - 2010. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ► ☒**b 33 1/3% support test - 2009.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ► ☐**17a 10% -facts-and-circumstances test - 2010.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐**b 10% -facts-and-circumstances test - 2009.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐**18 Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► ☐

Schedule A (Form 990 or 990-EZ) 2010

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) 2010	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support (Add lines 9, 10c, 11, and 12)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2010 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2009 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2010 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2009 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2010. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐**b 33 1/3% support tests - 2009.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2010

Open to Public
Inspection

Name of the organization

REACH ONE TOUCH ONE MINISTRIES, INC.

Employer identification number

20-1037726

FORM 990-EZ, PART I, LINE 16, OTHER EXPENSES:

DESCRIPTION OF OTHER EXPENSES:	AMOUNT:
GRANTS TO ROTOM UGANDA	103,148.
OFFICE SUPPLIES	1,893.
POSTAGE	1,878.
BANK FEES	538.
TRAVEL	171.
BOARD MEETINGS	988.
WEB SITE	270.
MISCELLANEOUS	1,035.
PAYROLL TAXES	577.
UGANDA PROGRAM LEADER EXPENSES	18,666.
TOTAL TO FORM 990-EZ, LINE 16	129,164.

FORM 990-EZ, PART I, LINE 21, CHANGES IN NET ASSETS:

CHANGES IN NET ASSETS OR FUND BALANCES:	AMOUNT:
RECLASSIFICATION OF PRIOR YEAR DEFERRED REVENUE TO TEMP.	
RESTRICTED ASSETS.	5,277.

FORM 990-EZ, PART V, INFORMATION REGARDING PERSONAL BENEFIT CONTRACTS:

THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY,
OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.

THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY,
OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.

**Amended Bylaws
of
Reach One - Touch One Ministries, Inc.**

ARTICLE I: NAME and ADDRESS

- 1.1 **Name.** The name of this Pennsylvania nonprofit corporation is Reach One - Touch One Ministries, Inc. (hereinafter "ROTOM").
- 1.2 **Address.** The registered address of the Corporation is 203 South Main Street, Seneca, Pennsylvania 16346.

ARTICLE II: STATEMENT OF PURPOSE and MISSION STATEMENT

- 2.1 **Purpose.** ROTOM is organized exclusively for religious, charitable, and educational purposes.
- 2.2 **Mission.** To empower older persons and their dependents to acquire a healthy form of existence in Christ by meeting their physical, spiritual and emotional needs.

ARTICLE III: TAX EXEMPT STATUS

- 3.1 **Tax Exempt Status.** ROTOM is organized only for religious, charitable, and educational purposes as defined in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, including distributions to organizations that qualify as exempt under that Section 501(c)(3) and specifically for the purposes of care of the elderly and destitute in Uganda.

ARTICLE IV: PROHIBITED ACTIVITIES

- 4.1 **Prohibited Activities.** Regardless of other provisions of these articles, ROTOM shall not carry on any activities not permitted for a corporation exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended, or for a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, as amended. No substantial part of ROTOM's activities shall be to carry on propaganda or attempt to influence legislation, nor shall ROTOM participate in any political campaign for any candidate for public office, including the publishing or distribution of statements.

ARTICLE V: DISTRIBUTION OF NET EARNINGS UPON DISSOLUTION

- 5.1 **Dissolution.** The properties and assets of ROTOM are irrevocably dedicated to religious or charitable purposes. No part of the net earnings properties, or assets of ROTOM, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any officer or trustee of ROTOM. On liquidation or dissolution, all properties and assets and obligations shall be distributed and

paid over to an organization dedicated to purposes similar to that of ROTOM, provided that the organization continues to be dedicated to the exempt purposes as specified in Internal Revenue Code Section 501(c)(3).

ARTICLE VI: BOARD OF TRUSTEES

6.1 Number of Trustees. The Board of ROTOM will consist of a minimum of five (5) Trustees and a maximum of thirteen (13) Trustees.

6.2 Powers and Duties. The Board of ROTOM shall have the following powers and duties:

6.2.1 The government and management of ROTOM and the management of its properties shall be vested in the Board of Trustees, and the Board of Trustees may exercise all the powers of ROTOM.

6.2.2 Except as limited by law or these Bylaws, the Board of Trustees may adopt such Rules as are necessary for its own governance and for the management of ROTOM.

6.2.3 The Board of Trustees is responsible for employing and dismissing a Chief Executive Officer and for delegating responsibility to the Chief Executive Officer for the day to day administration of ROTOM.

6.2.4 The Board of Trustees shall have control of the operating funds and capital assets for the use and benefit of ROTOM.

6.2.5 The Board of Trustees shall determine the depositories for the funds of ROTOM.

6.2.6 The Board of Trustees shall review and approve the annual budget of ROTOM.

6.2.7 The Board of Trustees shall determine who is authorized to execute and approve all contracts of ROTOM.

6.2.8 The Board of Trustees is responsible for determining the policies and programs of ROTOM.

6.2.9 The Board of Trustees shall determine who is authorized to incur debts in ROTOM's name. The Board of Trustees shall incur no debt or liability except for expenses reasonably necessary to carry out the purpose of ROTOM or to properly maintain its property.

6.2.10 The Board of Trustees may appoint Advisory members as deemed advisable.

6.3 Term of Trustees. Each Trustee shall be elected at a meeting and shall serve a term of three (3) years. Only one member of a family may serve as a Trustee at a time. Family is defined as a Husband, Wife, Son, Daughter, Son-in-law, Daughter-in-law, Grandchild or Grandchild-in-law.

6.4 Removal. A member of the Board may be removed for conduct unbecoming a Trustee, by an affirmative vote of a majority of the Board of Trustees. Such conduct shall include, but not be limited to, the following:

6.4.1 Self-dealing as defined in Section 4941 of the Internal Revenue Code.

6.4.2 Failure to disclose a conflict of interest that would result in personal gain or benefit by a Trustee as described in Article XI, Conflict of Interest, of these Bylaws.

6.4.3 Violation of federal or state criminal codes.

6.4.4 Habitual nonattendance at Board Meetings.

6.4.5 Any other act that damages the reputation or credibility of the Trustee or of ROTOM to a degree which impairs the Trustee's or ROTOM's ability to function effectively.

6.5 Vacancy. A vacancy in the Board shall be deemed to exist whenever any authorized position of the Board of Trustees is not filled by a duly elected Trustee, whether caused by death, resignation, removal, incapacity, change in the authorized number of Trustees or otherwise.

6.5.1 Vacancies in the Board, including vacancies resulting from the removal of a Trustee, shall be filled at a regular meeting of the remaining Board of Trustees. A Trustee elected to fill a vacancy shall serve for the remainder of the unexpired term of the replaced Trustee.

6.6 Meetings. The Board of Trustees may hold their meetings either within or outside the Commonwealth of Pennsylvania, at such place or places as they may from time to time determine by resolution or by written consent of all the Trustees.

6.6.1 **Annual Meeting.** The Annual Meeting shall be held in October of each year and at such time and place as determined by the Board of Trustees.

6.6.2 **Regular Meetings.** Regular Meetings of the Board of Trustees shall be held at such time and place as shall be established by resolution or by written consent of all the Trustees.

6.6.3 **Special Meetings.** Special Meetings of the Board of Trustees shall be held when ever called by any Trustee. The Secretary shall give notice of each special meeting of the Board of Trustees at least two (2) days prior to the meeting by personal delivery, fax, E-Mail, or regular mail; but such notice may be waived by any Trustee. Unless otherwise indicated in the notice thereof, any and all business may be transacted at any special meetings. At any meeting at which every Trustee shall be present, even though without notice, any business may be transacted and any Trustee may in writing waive notice of the time, place and objectives of any special meeting.

6.7 Quorum. A quorum of the Board of Trustees of ROTOM shall consist of the majority present at the meeting. In matters relating to the by-laws, financial issues, personnel and Board membership, two-thirds (2/3) of the total Board must be present.

6.8 Notice. notice of the time and place of the regular meetings of the Board shall be communicated to each Trustee, if by mail, at least ten days before the meeting and if delivered personally or by telephone or facsimile or e-mail, at least ten days prior to the time of the meeting, except in the case of meetings for which notice has been dispensed with in section 6.8.1 of these By-laws. No notice or waiver of notice need specify the purpose of any regular meeting of the Board. Notwithstanding the foregoing, notice of a meeting may be waived as provided for in section 6.8.2.

6.8.1 Written notice shall be deemed given when personally delivered to the Trustee or at the time it is deposited in the United States mail, first class postage prepaid, or at the time it is delivered to a common carrier for transmission addressed to the Trustee at his or her address as it is shown upon the records of ROTOM, or, if it is not so shown on such records and is not readily ascertainable, at the registered office of ROTOM. Notice by facsimile or by e-mail shall be deemed given when it is actually transmitted. Oral notice shall be deemed given when it is communicated in person or by telephone to the Trustee.

6.8.2 Notice of a meeting need not be given to any Trustee who signs a written waiver of notice, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Trustee. No Trustee who so protests shall be considered present at any such meeting. The transactions of any meeting of the Board, however called and noticed or where held, are as valid as though had at a meeting duly held after regular call and notice if a quorum is present and if either before or after the meeting each of the Trustees not present (including each Trustee who protested lack of notice) signs a written waiver of notice, a consent to holding the meeting or an approval of the minutes thereof. All such waivers, consents and approval shall be filed with the corporate records or made a part of the minutes of the meeting.

6.8.3 Any action required or permitted to be taken by the Board may be taken without a meeting, if all members of the Board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as a unanimous vote of such Trustees.

6.9 Telephonic Meetings. Meetings of the Board may be held through use of conference telephone or similar communications equipment so long as all members participating in such meeting can hear one another at the time of such meeting. Participation in such a meeting constitutes presence in person at such meeting.

6.10 Compensation. The Trustees shall be volunteers and shall receive no compensation from the Corporation, but may receive payment for reasonable expenses related to their function as a Board Member and approved by the Board, including but not limited to, reimbursement of the expenses incurred by attending any regular or special meeting of the Board or of any committee. Nothing herein shall be construed to preclude any Trustee from serving the Corporation in any other capacity and receiving compensation therefore.

6.11 Order of Business. The order of business at any meeting whatsoever shall be in accordance with usual parliamentary practice.

ARTICLE VII: OFFICERS

7.1 Enumeration and Qualifications. The Officers of this Corporation shall be a President, a Vice President, a Secretary, a Treasurer and such other offices with such titles and duties as shall be determined in the discretion of the Board.

7.2 Election, Removal and Resignation. The Board shall elect officers from the presently serving Trustees at the Annual Meeting. Officers are subject to removal, with or without cause, by an affirmative vote of a majority of the Trustees. Any Officer may resign at any time upon written notice to the Corporation.

7.3 Officers Duties and Responsibilities.

7.3.1 President. The President shall preside at all meetings of the Board of Trustees and chair the Board Governance Committee. The President shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Trustees to delegate any specific powers, except as may be by statute exclusively conferred on the President, to any other Officer or Officers of the Corporation. The President may enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation.

7.3.2 Vice President. The Vice President shall act in place of the President in his/her absence. The Vice President shall participate in the Board Governance Committee.

7.3.3 Secretary. The Secretary shall be responsible for the recording of the minutes of proceedings of the Board and of the Board Governance Committee. The Secretary shall keep or cause to be kept at the Corporation's principal office or such other place as the Board may direct, a book of minutes of all meetings of the Board. The Secretary shall keep or have kept at the principal office a copy of the Articles of Incorporation and Bylaws, as amended to date. In general the Secretary shall perform all the duties generally incident to the office of Secretary of a corporation, subject to the direction and control of the Board of Trustees.

7.3.4. Treasurer. The Treasurer shall keep and maintain, or cause to be kept and maintained, accurate books and records of accounts of the Corporation's properties and business transactions including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall be open to inspection by any Trustee at all reasonable times. The Treasurer shall participate in the Board Governance Committee as well as chair the Finance Committee.

7.4 Vacancy. The Board of Trustees shall elect a member at a regularly scheduled meeting to fill a vacated office for the unexpired term.

VIII: STANDING COMMITTEES

8.1 Board Governance Committee. The President shall chair the Board Governance Committee which shall consist of all of the officers of the Board as well as the Chief Executive Officer. Within the guidelines and policy as established by the Board, this committee shall be responsible for the following:

- Define Board position descriptions.
- Create "Statement of Understanding".
- Provide a slate of nominees for Board membership.
- Review Board member absences.
- Orient new Board members.
- Prepare and maintain a Board Manual.
- Conduct Board training.
- Conduct CEO annual review.
- Review and revise Bylaws as necessary and review other legal issues confronting the Corporation.
- Create and maintain Corporation's policies.

8.2 Finance Committee. The Treasurer shall chair the Finance Committee which may consist of at least one additional Board Member and the Chief Executive Officer. Within the guidelines and policy as established by the Board, this committee shall be responsible for the following:

- Develop, revise and review policies regarding financial transactions and make recommendations to the Board of Trustees for approval.
- Review and/or revise the proposed budget of the Corporation as prepared by the Chief Executive Officer and make recommendations to the Board of Trustees for approval.
- Review financial statements and assist with the annual audit.

8.3 Communications Committee. This Committee shall select a chair from among its members which may consist of at least one Board Member and the Chief Executive Officer. Within the guidelines and policy as established by the Board, this committee shall be responsible for the following:

- Create promotional materials e.g. brochures, power point presentation, development packet, news releases, etc.
- Compile and edit the ROTOM USA newsletter.
- Advise the Board regarding Information Technology available to it and recommend various programs and systems.

8.4 Development/Fundraising Committee. This Committee shall select a chair from among its members which may consist of at least one Board Member and the Chief Executive Officer. Within the guidelines and policy as established by the Board, this committee shall be responsible for the following:

- Explore target groups for fundraising.
- Explore foundation grant potential.
- Develop fundraising strategies.
- Assist with grant writing.
- Create strategies to increase public awareness and develop partnerships.
- Develop other innovative ideas to increase fundraising.

8.5 Strategic Planning Committee. This Committee shall select a chair from among its members which may consist of at least one Board Member and the Chief Executive Officer. Within the guidelines and policy as established by the Board, this committee shall be responsible for the following:

- Review ROTOM Uganda Strategic plans and updates.
- Develop a long term plans for the support of ROTOM.
- Create additional organizational structure as necessary to fulfill the long term plan.
- Ensure the vision and mission of ROTOM USA is always maintained.

ARTICLE IX: STAFF

9.1 Chief Executive Officer. The Board of Trustees shall employ a Chief Executive Officer.

9.2 Duties. The Chief Executive Officer shall be responsible to the Board of Trustees for the administration of the business affairs of the Corporation generally. These include, but are not limited to the following:

- Employ and discharge other paid staff as prescribed by the Board of Trustees.
- Prescribe the duties of qualified staff and supervise their work.
- Coordinate and facilitate the activities of all committees.
- Prepare the annual budget.
- Oversee the financial and program activities of the Corporation.
- Execute documents as within the authority granted by the Board of Trustees.
- Inform the Board of Trustees through regular reports of the status of Corporate activities.
- Represent the Corporation professionally in the community.
- Oversee fundraising activities.
- Interface with ROTOM International and ROTOM Uganda.

ARTICLE X: IMMUNITY AND INDEMNIFICATION

10.1 Immunity of Trustees. Any Trustee of the Corporation shall not be personally liable for monetary damages as such for any action taken, or any failure to take any action, unless:

10.1.1 The Trustee has breached or failed to perform the duties of his or her office under 15 Pa. C.S.A. 5712 relating to standard of care and justifiable reliance; and

10.1.2 The breach or failure to perform constitutes self-dealing willful misconduct or recklessness. The Provisions of this shall not apply to:

- The responsibility or liability of a Trustee pursuant to any criminal statute; or
- The liability of a Trustee for the payment of taxes pursuant to local, state or federal law.

10.2 Indemnification. Any Trustee, Officer, employee or agent of the Corporation who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal or investigative (whether brought by or in the right of this Corporation or by a third party) by reason of the fact that he/she is or was a representative of the Corporation, or is or was serving at the request of the Corporation as a representative of another Corporation, partnership, joint venture, trust, association or other enterprise, shall be indemnified by the Corporation to the extent that the Corporation has in force insurance coverage which will make said payments against expenses (including attorney's fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him/her in connection

with such action, suit or proceeding, unless it is determined by a court that the act giving rise to the claim for indemnification constitutes willful misconduct or recklessness.

ARTICLE: XI CONFLICT OF INTEREST AND STANDARD OF CONDUCT

11.1 Conflict of Interest. No Trustee shall have a direct or pecuniary interest in any contract or matter to which the Corporation is a party unless:

11.1.1 The material facts as to the relationship or interest and as to the contract or transaction are disclosed or are known to the Board of Trustees and the Board in good faith authorizes the contract or transaction by the affirmative votes of a majority of the disinterested Trustees.

11.1.2 The contract or transaction is fair as to the Corporation as of the time it is authorized, approved or ratified by the Board of Trustees.

11.2 Standard of Conduct. Among the Corporation and its Board, Officers, and Employees, there exists a fiduciary duty, which carries with it a broad and unbending duty of loyalty. The Board, Officers, and Employees are responsible for administering the affairs of the Corporation honestly and prudently, and for exercising their best care, skill and judgment for the sole benefit of the Corporation. Those persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions for personal benefit. The interest of the Corporation must have the first priority, and all purchases of goods and services must be affected on the basis that secures for the Corporation full competitive advantages as to product, service and price.

11.3 Privacy Policy. ROTOM makes every effort to preserve donor privacy. When you make a donation to ROTOM, we gain access to personal information about you. This usually includes name, address, phone, email address and your checking or credit card information. We will not share, disclose, rent, or sell this information to another organization, unless it is required by law for us to do so. We will, however, add you to the ROTOM mailing list and send you updates about our ministry. If you choose to donate anonymously, ROTOM will not share any of your information with anyone outside of our organization. If you wish to view amend or remove any information we have on record for you, contact us at 710-265-5211.

ARTICLE XII: MISCELLANEOUS

12.1 Fiscal Year. The fiscal year of Reach One - Touch One Ministries, Inc. shall be January 1st through December 31st.

12.2 Annual Audit. A Certified Public Accountant shall be retained to certify the financial statement of Reach One – Touch One Ministries, Inc. A report of this examination shall be submitted to the Board of Trustees of the Corporation for approval thereof.


12.3 Debts. The Chief Executive Officer shall have the authority to incur debts in the Corporation's name commensurate with the budget approved by the Board of Trustees. The Chief

Executive Officer shall have the authority to incur debts which exceed budgeted amounts with prior approval of the Board of Trustees.

12.4 **Annual Report.** The President and Treasurer shall present an Annual Report at the Annual Meeting of the Board of Trustees showing appropriate detail in accordance with 15 PA C.S.A. 5553(c). Such Report shall be filed in the minutes of the meeting.

12.5 **Amendment of Bylaws.** Bylaws may be adopted, amended or repealed by approval of a Quorum of the Board of Trustees.

DATE: 10/2/2010


Diane E. Hasek, Secretary