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Form **990**Department of the Treasury  
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No. 1545-0047

**2009**Open to Public  
Inspection

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

**A For the 2009 calendar year, or tax year beginning OCT 1, 2009 and ending SEP 30, 2010**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type:  See Specific Instructions	<b>C Name of organization</b> CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY, INC		<b>D Employer identification number</b> 03-0216837
		Doing Business As		<b>E Telephone number</b> 802-862-2771
		Number and street (or P.O. box if mail is not delivered to street address) Room/suite PO BOX 1603, 191 NORTH ST		<b>G Gross receipts \$</b> 14,945,344.
		City or town, state or country, and ZIP + 4 BURLINGTON, VT 05402-1603		<b>H(a) Is this a group return for affiliates?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<b>F Name and address of principal officer:</b> JAN DEMERS SAME AS ABOVE		<b>H(b) Are all affiliates included?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list (see instructions)
<b>I Tax-exempt status</b> <input checked="" type="checkbox"/> 501(c) ( 3 ) ◀ (insert no) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				
<b>J Website:</b> WWW.CVOEO.ORG				
<b>K Form of organization:</b> <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶				
<b>L Year of formation:</b> 1965 <b>M State of legal domicile:</b> VT				

**Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: CVOEO'S MISSION IS TO ADDRESS FUNDAMENTAL ISSUES OF ECONOMIC, SOCIAL, AND RACIAL JUSTICE AND TO			
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets			
	3	Number of voting members of the governing body (Part VI, line 1a)	3	12	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	12	
	5	Total number of employees (Part V, line 2a)	5	221	
	6	Total number of volunteers (estimate if necessary)	6	1376	
	7a	Total gross unrelated business revenue from Part VIII, column (C), line 12	7a	0.	
	7b	Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
	Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
		9	Program service revenue (Part VIII, line 2g)	10,776,209.	14,517,933.
10		Investment income (Part VIII, column (A), lines 3, 4, and 7d)	399,544.	403,105.	
11		Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	40,261.	24,306.	
12		Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	11,216,014.	14,945,344.	
Expenses		13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	3,419,494.	5,099,801.
		14	Benefits paid to or for members (Part IX, column (A), line 4)		
		15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	5,799,951.	7,083,150.
		16a	Professional fundraising fees (Part IX, column (A), line 11e)		
		16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 22,921.		
	17	Other expenses (Part IX, column (A), lines 11d, 11f-24f)	1,656,824.	2,422,180.	
	18	Total expenses - add lines 13-17 (must equal Part IX, column (A), line 25)	10,876,269.	14,605,131.	
	19	Revenue less expenses - Subtract line 18 from line 12	339,745.	340,213.	
	Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
		21	Total liabilities (Part X, line 26)	4,589,775.	5,277,602.
22		Net assets or fund balances - Subtract line 21 from line 20	1,358,430.	1,706,044.	
			3,231,345.	3,571,558.	

**Part II Signature Block**

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.			
	Signature of officer: <i>Jan Demers</i> Date: 6/13/11		Type or print name and title: JAN DEMERS, EXECUTIVE DIRECTOR	
Paid Preparer's Use Only	Preparer's signature: <i>John D. Callahan</i> CPA	Date: 6/11/11	Check if self-employed: <input type="checkbox"/>	Preparer's identifying number (see instructions): 000447720
	Firm's name (or yours if self-employed) address, and ZIP + 4: LEONE, MCDONNELL, AND ROBERTS, PA 645 SOUTH MAIN STREET WOLFEBORO, NH 03894		EIN: 02-0417217	Phone no.: 603-569-1953

May the IRS discuss this return with the preparer shown above? (see instructions)

☐ Yes ☐ No

932001 02-04-10

LHA For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

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SEE SCHEDULE O FOR ORGANIZATION MISSION STATEMENT CONTINUATION

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**Part III** Statement of Program Service Accomplishments

1 Briefly describe the organization's mission

SEE SCHEDULE O, STATEMENT 2

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes ☒ No

If "Yes," describe these changes on Schedule O

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses

Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported

4a (Code ) (Expenses \$ 4,579,049. including grants of \$ 193,311. ) (Revenue \$ 5,281. )

CVOEO HAS THREE COMMUNITY ACTION OFFICES THAT PROVIDE SERVICES TO RESIDENTS OF CHITTENDEN, ADDISON, FRANKLIN AND GRAND ISLE COUNTIES. ALL THREE OFFICES OFFER A BROAD RANGE OF SERVICES FOR LOW INCOME RESIDENTS. EMERGENCY SERVICES INCLUDE FUEL AND UTILITY ASSISTANCE, HOUSING ASSISTANCE, HUNGER RELIEF, AND TRANSPORTATION. OTHER SERVICES INCLUDE ADVOCACY SERVICES, INFORMATION AND REFERRAL ASSISTANCE, AND FREE TAX PREPARATION SERVICES.

4b (Code ) (Expenses \$ 3,469,902. including grants of \$ 272,785. ) (Revenue \$ 3,383. )

CHAMPLAIN VALLEY HEAD START IS A NATIONAL PRESCHOOL PROGRAM WHICH PROVIDES EDUCATIONAL AND SOCIAL OPPORTUNITIES TO NURTURE THE HEALTHY DEVELOPMENT OF CHILDREN. THE PROGRAM OFFERS PRESCHOOL AND CHILDCARE SERVICES AT VARIOUS LOCATIONS TO OVER 422 CHILDREN AND THEIR FAMILIES THROUGHOUT FRANKLIN, GRAND ISLE, CHITTENDEN AND ADDISON COUNTIES.

4c (Code ) (Expenses \$ 3,456,620. including grants of \$ 97,223. ) (Revenue \$ 388,933. )

CVOEO WEATHERIZATION IS THE LOCAL SERVICE PROVIDER FOR VERMONT'S WEATHERIZATION PROGRAM IN THE CHAMPLAIN VALLEY. VERMONT'S WEATHERIZATION PROGRAM, WHICH IS OFFERED AT NO-COST TO QUALIFIED LOW-INCOME HOUSEHOLDS, USES STATE, NATIONAL, AND UTILITY RESOURCES TO DELIVER COMPREHENSIVE ENERGY SERVICES. SERVICES PROVIDED INCLUDE AN ENERGY AUDIT TO ASSESS THE IMPROVEMENTS THAT WILL PROVIDE THE GREATEST SAVINGS; AIR SEALING AND INSULATION; CLEANING AND TUNING HEATING SYSTEMS; IMPROVING VENTILATION SYSTEMS; INSTALLING CARBON MONOXIDE DETECTORS AND SMOKE DETECTORS. ADDITIONALLY, WEATHERIZATION STAFF TEAMS WITH COMMUNITY ACTION STAFF TO PROVIDE EMERGENCY HEATING REPAIR AND REPLACEMENT SERVICES.

4d Other program services (Describe in Schedule O )

(Expenses \$ 2,075,824. including grants of \$ 121,866. ) (Revenue \$ 5,508. )

4e Total program service expenses ► \$ 13,581,395.

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**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>X</b>	
2 Is the organization required to complete Schedule B, Schedule of Contributors?		<b>X</b>
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		<b>X</b>
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities? <i>If "Yes," complete Schedule C, Part II</i>		<b>X</b>
5 <b>Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations.</b> Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? <i>If "Yes," complete Schedule C, Part III</i>		
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		<b>X</b>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		<b>X</b>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		<b>X</b>
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		<b>X</b>
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		<b>X</b>
11 Is the organization's answer to any of the following questions "Yes"? <i>If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable</i>	<b>X</b>	
• Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>		
• Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		
• Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		
• Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? <i>If "Yes," complete Schedule D, Part X</i>		
12 Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI, XII, and XIII</i>	<b>X</b>	
12A Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," completing Schedule D, Parts XI, XII, and XIII is optional</i>	Yes <b>X</b>	No <b>X</b>
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		<b>X</b>
14a Did the organization maintain an office, employees, or agents outside of the United States?		<b>X</b>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? <i>If "Yes," complete Schedule F, Part I</i>		<b>X</b>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? <i>If "Yes," complete Schedule F, Part II</i>		<b>X</b>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? <i>If "Yes," complete Schedule F, Part III</i>		<b>X</b>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		<b>X</b>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		<b>X</b>
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		<b>X</b>
20 Did the organization operate one or more hospitals? <i>If "Yes," complete Schedule H</i>		<b>X</b>

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**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>21</b> Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>X</b>	
<b>22</b> Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	<b>X</b>	
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		<b>X</b>
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25</i>		<b>X</b>
<b>24b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>24c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>24d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		<b>X</b>
<b>25b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		<b>X</b>
<b>26</b> Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II</i>		<b>X</b>
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If "Yes," complete Schedule L, Part III</i>		<b>X</b>
<b>28</b> Was the organization a party to a business transaction with one of the following parties, (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>28a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		<b>X</b>
<b>28b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	<b>X</b>	
<b>28c</b> An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>	<b>X</b>	
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		<b>X</b>
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		<b>X</b>
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		<b>X</b>
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		<b>X</b>
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		<b>X</b>
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1</i>		<b>X</b>
<b>35</b> Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		<b>X</b>
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		<b>X</b>
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		<b>X</b>
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O	<b>X</b>	

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**Part V Statements Regarding Other IRS Filings and Tax Compliance**

		Yes	No
<b>1a</b>	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of U S Information Returns Enter -0- if not applicable	65	
<b>1b</b>	Enter the number of Forms W-2G included in line 1a Enter -0- if not applicable	0	
<b>c</b>	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	221	
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions)	X	
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
<b>b</b>	If "Yes," enter the name of the foreign country <span style="border-bottom: 1px solid black; display: inline-block; width: 200px;"></span> See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
<b>c</b>	If "Yes," to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		X
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
<b>e</b>	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
<b>g</b>	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		X
<b>h</b>	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		X
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the organization make any taxable distributions under section 4966?		X
<b>b</b>	Did the organization make a distribution to a donor, donor advisor, or related person?		X
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12	10a	
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter		
<b>a</b>	Gross income from members or shareholders	11a	
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)	11b	
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?		
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	

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**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O See instructions.

**Section A. Governing Body and Management**

	Yes	No
<b>1a</b> Enter the number of voting members of the governing body	12	
<b>1b</b> Enter the number of voting members that are independent	12	
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	X
<b>4</b> Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?	4	X
<b>5</b> Did the organization become aware during the year of a material diversion of the organization's assets?	5	X
<b>6</b> Does the organization have members or stockholders?	6	X
<b>7a</b> Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	7a	X
<b>7b</b> Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	7b	X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following		
<b>a</b> The governing body?	8a	X
<b>b</b> Each committee with authority to act on behalf of the governing body?	8b	X
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code)

	Yes	No
<b>10a</b> Does the organization have local chapters, branches, or affiliates?	10a	X
<b>b</b> If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?	10b	
<b>11</b> Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	11	X
<b>11A</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990		
<b>12a</b> Does the organization have a written conflict of interest policy? If "No," go to line 13	12a	X
<b>b</b> Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X
<b>c</b> Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done	12c	X
<b>13</b> Does the organization have a written whistleblower policy?	13	X
<b>14</b> Does the organization have a written document retention and destruction policy?	14	X
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official	15a	X
<b>b</b> Other officers or key employees of the organization	15b	X
If "Yes" to line 15a or 15b, describe the process in Schedule O (See instructions)		
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
<b>b</b> If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed ► NONE

**18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.  
☐ Own website    ☐ Another's website    ☒ Upon request

**19** Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public

**20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization ►  
MICHAEL GAUTHIER - (802) 862-2771  
PO BOX 1603, 191 NORTH STREET, BURLINGTON, VT 05402-1603

Form 990 (2009)

**CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Form 990 (2009)

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**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.

• List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

• List all of the organization's **current** key employees. See instructions for definition of "key employee."

• List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

• List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

• List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if the organization did not compensate any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
KIRBY DUNN PRESIDENT	10.00	X						0.	0.	0.
LEISA POLLANDER VP/TREASURER	10.00	X						0.	0.	0.
VICKI SMITH DIRECTOR	0.50	X						0.	0.	0.
KATHY LACROSS DIRECTOR	0.50	X						0.	0.	0.
RITA MARKLEY DIRECTOR	0.50	X						0.	0.	0.
ELLEN OXFELD DIRECTOR	0.50	X						0.	0.	0.
DAWN RICH DIRECTOR	0.50	X						0.	0.	0.
CHRIS STRAUD DIRECTOR	0.50	X						0.	0.	0.
ADAM SARTINI DIRECTOR	0.50	X						0.	0.	0.
KATHY ELY DIRECTOR	0.50	X						0.	0.	0.
JESSICA OSKI DIRECTOR	0.50	X						0.	0.	0.
DON COLLINS EXECUTIVE DIRECTOR	45.00			X				79,967.	0.	226.
JAN DEMERS EXECUTIVE DIRECTOR	45.00			X				44,960.	0.	148.
MICHAEL GAUTHIER FISCAL DIRECTOR	45.00			X				19,220.	0.	1,130.
GAIL RICHARDSON FISCAL DIRECTOR	45.00			X				51,015.	0.	4,877.



**CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Form 990 (2009)

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**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
<b>1b Total</b>								195,162.	0.	6,381.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization 0

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		<b>X</b>
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		<b>X</b>
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		<b>X</b>

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization **NONE**

(A) Name and business address	(B) Description of services	(C) Compensation

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 in compensation from the organization 0

Form **990** (2009)

**CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Form 990 (2009)

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**Part VIII Statement of Revenue**

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
<b>Contributions, gifts, grants and other similar amounts</b>	<b>1 a</b> Federated campaigns	<b>1a</b>					
	<b>b</b> Membership dues	<b>1b</b>					
	<b>c</b> Fundraising events	<b>1c</b>					
	<b>d</b> Related organizations	<b>1d</b>					
	<b>e</b> Government grants (contributions)	<b>1e</b>	13512441.				
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b>	1,005,492.				
	<b>g</b> Noncash contributions included in lines 1a-1f \$						
	<b>h Total.</b> Add lines 1a-1f			14517933.			
<b>Program Service Revenue</b>	<b>2 a</b> WEATHERIZATION ENERGY	Business Code	812900	388,933.	388,933.		
	<b>b</b> HOUSING		812900	5,400.	5,400.		
	<b>c</b> COMMUNITY ACTION		812900	5,281.	5,281.		
	<b>d</b> HEADSTART- CONF/FEES		812900	3,383.	3,383.		
	<b>e</b> MICROBUSINESS		812900	108.	108.		
	<b>f</b> All other program service revenue						
	<b>g Total.</b> Add lines 2a-2f			403,105.			
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts)			24,306.			24,306.
	<b>4</b> Income from investment of tax-exempt bond proceeds						
	<b>5</b> Royalties						
	<b>6 a</b> Gross Rents	(i) Real	(ii) Personal				
	<b>b</b> Less. rental expenses						
	<b>c</b> Rental income or (loss)						
	<b>d</b> Net rental income or (loss)						
	<b>7 a</b> Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
	<b>b</b> Less cost or other basis and sales expenses						
	<b>c</b> Gain or (loss)						
	<b>d</b> Net gain or (loss)						
	<b>8 a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a					
	<b>b</b> Less direct expenses	b					
	<b>c</b> Net income or (loss) from fundraising events						
	<b>9 a</b> Gross income from gaming activities See Part IV, line 19	a					
	<b>b</b> Less direct expenses	b					
	<b>c</b> Net income or (loss) from gaming activities						
<b>10 a</b> Gross sales of inventory, less returns and allowances	a						
<b>b</b> Less cost of goods sold	b						
<b>c</b> Net income or (loss) from sales of inventory							
<b>Miscellaneous Revenue</b>			<b>Business Code</b>				
<b>11 a</b> _____							
<b>b</b> _____							
<b>c</b> _____							
<b>d</b> All other revenue							
<b>e Total.</b> Add lines 11a-11d							
<b>12 Total revenue.</b> See instructions.				14945344.	403,105.	0.	24,306.

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	753,379.	753,379.		
2 Grants and other assistance to individuals in the U S See Part IV, line 22	4,346,422.	4,346,422.		
3 Grants and other assistance to governments, organizations, and individuals outside the U S See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	195,162.		195,162.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	4,998,637.	4,624,617.	374,020.	
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	9,134.	9,134.		
9 Other employee benefits	1,369,098.	1,170,979.	198,119.	
10 Payroll taxes	511,119.	511,119.		
11 Fees for services (non-employees):				
a Management				
b Legal	36,797.	36,797.		
c Accounting	38,726.	6,000.	32,726.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other				
12 Advertising and promotion	43,340.	38,426.	4,914.	
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	786,716.	752,827.	33,889.	
17 Travel	103,291.	94,087.	9,204.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	94,958.	94,958.		
23 Insurance	74,135.	65,363.	8,772.	
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a <u>EQUIPMENT / MAINT/ SVC</u>	319,061.	309,771.	9,290.	
b <u>CONTRACTUAL/PROFESSIONA</u>	274,316.	187,280.	87,036.	
c <u>MISCELLANEOUS</u>	262,179.	215,998.	23,260.	22,921.
d <u>SUPPLIES</u>	157,902.	143,266.	14,636.	
e <u>TRAINING</u>	138,850.	138,401.	449.	
f All other expenses _____	91,909.	82,571.	9,338.	
25 <b>Total functional expenses.</b> Add lines 1 through 24f	14,605,131.	13,581,395.	1,000,815.	22,921.
26 <b>Joint costs.</b> Check here <input type="checkbox"/> if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

**Part X Balance Sheet**

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash - non-interest-bearing		<b>1</b>	
	<b>2</b> Savings and temporary cash investments	3,175,740.	<b>2</b>	3,431,333.
	<b>3</b> Pledges and grants receivable, net	451,492.	<b>3</b>	634,659.
	<b>4</b> Accounts receivable, net	91,252.	<b>4</b>	105,448.
	<b>5</b> Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L		<b>5</b>	
	<b>6</b> Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) Complete Part II of Schedule L		<b>6</b>	
	<b>7</b> Notes and loans receivable, net		<b>7</b>	
	<b>8</b> Inventories for sale or use	276,047.	<b>8</b>	199,807.
	<b>9</b> Prepaid expenses and deferred charges	43,433.	<b>9</b>	10,096.
	<b>10a</b> Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	<b>10a</b> 1,711,987.		
	<b>b</b> Less: accumulated depreciation	<b>10b</b> 815,728.	551,811.	<b>10c</b> 896,259.
	<b>11</b> Investments - publicly traded securities		<b>11</b>	
	<b>12</b> Investments - other securities See Part IV, line 11		<b>12</b>	
	<b>13</b> Investments - program-related See Part IV, line 11		<b>13</b>	
	<b>14</b> Intangible assets		<b>14</b>	
	<b>15</b> Other assets See Part IV, line 11		<b>15</b>	
<b>16</b> <b>Total assets.</b> Add lines 1 through 15 (must equal line 34)	4,589,775.	<b>16</b>	5,277,602.	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses	502,638.	<b>17</b>	875,823.
	<b>18</b> Grants payable		<b>18</b>	
	<b>19</b> Deferred revenue	819,630.	<b>19</b>	796,054.
	<b>20</b> Tax-exempt bond liabilities		<b>20</b>	
	<b>21</b> Escrow or custodial account liability Complete Part IV of Schedule D		<b>21</b>	
	<b>22</b> Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties	36,162.	<b>23</b>	34,167.
	<b>24</b> Unsecured notes and loans payable to unrelated third parties		<b>24</b>	
	<b>25</b> Other liabilities Complete Part X of Schedule D		<b>25</b>	
	<b>26</b> <b>Total liabilities.</b> Add lines 17 through 25	1,358,430.	<b>26</b>	1,706,044.
	<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>		
<b>27</b> Unrestricted net assets		3,231,345.	<b>27</b>	3,571,558.
<b>28</b> Temporarily restricted net assets			<b>28</b>	
<b>29</b> Permanently restricted net assets			<b>29</b>	
<b>Organizations that do not follow SFAS 117, check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>				
<b>30</b> Capital stock or trust principal, or current funds			<b>30</b>	
<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund			<b>31</b>	
<b>32</b> Retained earnings, endowment, accumulated income, or other funds			<b>32</b>	
<b>33</b> <b>Total net assets or fund balances</b>		3,231,345.	<b>33</b>	3,571,558.
<b>34</b> <b>Total liabilities and net assets/fund balances</b>		4,589,775.	<b>34</b>	5,277,602.

Form 990 (2009)

CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC

Form 990 (2009)

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**Part XI Financial Statements and Reporting**

- 1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other \_\_\_\_\_  
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O
- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?
- b Were the organization's financial statements audited by an independent accountant?
- c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?  
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O
- d If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both  
☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		X
2b	X	
2c	X	
3a	X	
3b	X	

Form 990 (2009)

**SCHEDULE A**  
(Form 990 or 990-EZ)

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization **CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Employer identification number  
**03-0216837**

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I      b ☐ Type II      c ☐ Type III - Functionally integrated      d ☐ Type III - Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).**
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?
- h Provide the following information about the supported organization(s)

	Yes	No
<b>11g(i)</b>		
<b>11g(ii)</b>		
<b>11g(iii)</b>		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
<b>Total</b>									

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2009

## CHAMPLAIN VALLEY OFFICE OF ECONOMIC

Schedule A (Form 990 or 990-EZ) 2009 OPPORTUNITY, INC

03-0216837 Page 2

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	9276281.	8535997.	9856596.	11175753.	14921038.	53765665.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 <b>Total.</b> Add lines 1 through 3	9276281.	8535997.	9856596.	11175753.	14921038.	53765665.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 <b>Public support.</b> Subtract line 5 from line 4						53765665.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	9276281.	8535997.	9856596.	11175753.	14921038.	53765665.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	25,841.	62,525.	62,943.	40,261.	24,306.	215,876.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
11 <b>Total support.</b> Add lines 7 through 10						53981541.
12 Gross receipts from related activities, etc. (see instructions)					12	

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	99.60	%
15 Public support percentage from 2008 Schedule A, Part II, line 14	15		%
16a <b>33 1/3% support test - 2009.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization <input checked="" type="checkbox"/>			
b <b>33 1/3% support test - 2008.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization <input type="checkbox"/>			
17a <b>10% -facts-and-circumstances test - 2009.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>			
b <b>10% -facts-and-circumstances test - 2008.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>			
18 <b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>			

Schedule A (Form 990 or 990-EZ) 2009

**Part III Support Schedule for Organizations Described in Section 509(a)(2)** (Complete only if you checked the box on line 9 of Part I.)**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support</b> (Subtract line 7c from line 6)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>13 Total support</b> (Add lines 9, 10c, 11, and 12)						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	<b>15</b>	%
<b>16</b> Public support percentage from 2008 Schedule A, Part III, line 15	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2008 Schedule A, Part III, line 17	<b>18</b>	%

**19a 33 1/3% support tests - 2009.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶ ☐

**b 33 1/3% support tests - 2008.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶ ☐

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐



**Schedule D**  
(Form 990)

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

► Complete if the organization answered "Yes," to Form 990,

Part IV, line 6, 7, 8, 9, 10, 11, or 12.

► Attach to Form 990. ► See separate instructions.

OMB No 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization **CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Employer identification number  
**03-0216837**

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

**Part II Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7

1 Purpose(s) of conservation easements held by the organization (check all that apply)

<input type="checkbox"/> Preservation of land for public use (e g , recreation or pleasure)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ► \_\_\_\_\_

4 Number of states where property subject to conservation easement is located ► \_\_\_\_\_

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ► \_\_\_\_\_

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ► \$ \_\_\_\_\_

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1	► \$ _____
(ii) Assets included in Form 990, Part X	► \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1	► \$ _____
b Assets included in Form 990, Part X	► \$ _____

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a ☐ Public exhibition  
b ☐ Scholarly research  
c ☐ Preservation for future generations  
d ☐ Loan or exchange programs  
e ☐ Other \_\_\_\_\_

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV and complete the following table:

- c Beginning balance  
d Additions during the year  
e Distributions during the year  
f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV

**Part V Endowment Funds.** Complete if the organization answered "Yes" to Form 990, Part IV, line 10

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as

- a Board designated or quasi-endowment ► \_\_\_\_\_ %  
b Permanent endowment ► \_\_\_\_\_ %  
c Term endowment ► \_\_\_\_\_ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

- (i) unrelated organizations  
(ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIV the intended uses of the organization's endowment funds

**Part VI Investments - Land, Buildings, and Equipment.** See Form 990, Part X, line 10

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		30,000.		30,000.
b Buildings		562,859.	95,108.	467,751.
c Leasehold improvements		11,910.	11,910.	0.
d Equipment		1,107,218.	708,710.	398,508.
e Other				
<b>Total.</b> Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c) )				896,259.

Schedule D (Form 990) 2009

**Total.** (Col (b) must equal Form 990, Part X, col (B) line 12.) ►**Total.** (Col (b) must equal Form 990, Part X, col (B) line 13.) ►**Total.** (Column (b) must equal Form 990, Part X, col (B) line 15.)**Total.** (Column (b) must equal Form 990, Part X, col (B) line 25 )



**SCHEDULE I  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Grants and Other Assistance to Organizations,  
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.  
▶ Attach to Form 990.

OMB No 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization <b>CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY, INC</b>		Employer identification number <b>03-0216837</b>
<b>Part I General Information on Grants and Assistance</b>		

**1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

☐ Yes ☒ No

**2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

**Part II Grants and Other Assistance to Governments and Organizations in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Use Part IV and Schedule I-1 (Form 990) if additional space is needed. ▶ ☐

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
BURLINGTON SUPPORTIVE HOUSING INITIATIVE - 65 MAIN SREET - BURLINGTON, VT 05401	20-1308308		150,000.	0.			HOUSING AND UTILITY ASSISTANCE PASS
CENTRAL VERMONT COMMUNITY ACTION COUNCIL - 195 US RTE 302 - BERLIN - BARRE, VT 05641	03-0216254		9,600.	0.			THROUGH GRANT VOLUNTEER INCOME TAX ASSISTANCE PROG. AND WARMTH DISTRIBUTION
COMMITTEE ON TEMPORARY SHELTER PO BOX 1616 BURLINGTON, VT 05402	03-0285606		211,716.	0.			SUPPORTIVE HOUSING PROGRAMS
FRANKLIN COUNTY SHERIFF'S DEPT. PO BOX 367 ST ALBANS, VT 05478	03-0296061		46,150.	0.			RURAL DOMESTIC VIOLENCE/CHILD VICTIMIZATION
NORTHEAST KINGDOM COMMUNITY ACTION PO BOX 346 NEWPORT, VT 05855	03-0276709		7,538.	0.			PROGRAMS VOLUNTEER INCOME TAX ASSISTANCE PROGRAM & WARMTH DISTRIBUTION
NORTHWEST UNIT FOR SPECIAL INVESTIGATION - 5 LEMNAH DR - ST ALBANS, VT 05478	03-0344552		7,596.	0.			RURAL DOMESTIC VIOLENCE/CHILD
<b>2</b> Enter total number of section 501(c)(3) and government organizations							▶ 14. ▶
<b>3</b> Enter total number of other organizations							▶

**LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.**

**Schedule I (Form 990) 2009**

**CHAMPLAIN VALLEY OFFICE OF ECONOMIC**

Schedule I (Form 990) 2009

**Part III** **OPPORTUNITY, INC**

03-0216837

Page 2

**Part III** **Grants and Other Assistance to Individuals in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Use Part IV and Schedule I-1 (Form 990) if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
CRISIS FUEL/UTILITIES/FURNACE ASSISTANCE TO LOW INCOME PEOPLE	3933	1,566,349.	0.		
EMERGENCY FOOD SHELVES	7150	167,643.	2,085,313.	COMMODITY RATE, OTHER	GROCERIES, PROFESSIONAL VOLUNTEER TIME
PRE SCHOOL AND EARLY HEAD START PROGRAMS	422	92,801.	2,762,331.	OTHER, APPRAISAL	PROFESSIONAL VOLUNTEER TIME, CLASSROOMS
HOUSING - SECURITY DEPOSITS, BACK RENT, MORTGAGE ARREARAGES	666	1,007,050.	147,470.	OTHER	SHELTER, PROFESSIONAL VOLUNTEER TIME
WEATHERIZATION OF LOW-INCOME HOMES	694	1,383,428.	0.		

**Part IV** **Supplemental Information.** Complete this part to provide the information required in Part I, line 2, and any other additional information.

**SCHEDULE I, PART I, LINE 2: FOR GRANT FUNDS AWARDED TO ORGANIZATIONS, AN**

**AGREEMENT WHICH DETAILS THE GRANT REQUIREMENTS IS SIGNED. CVOEO MONITORS**

**THE USE OF GRANT FUNDS BY EACH ORGANIZATIONAL RECIPIENT.**

**FOR ASSISTANCE TO INDIVIDUALS, AN INTAKE FORM IS COMPLETED BY CVOEO STAFF**

**TO DETERMINE ELIGIBILITY. DISBURSEMENTS ARE PAID DIRECTLY TO THE VENDOR,**

**NOT THE INDIVIDUAL.**

**SCHEDULE I-1  
(Form 990)**Department of the Treasury  
Internal Revenue Service**Continuation Sheet for Schedule I (Form 990)  
► Attach to Form 990 to list additional information for  
Schedule I (Form 990), Part II or Part III.**

OMB No. 1545-0047

**2009****Open to Public  
Inspection**

Name of the organization

**CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Employer identification number

**03-0216837****Part I** Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
CITY OF ST. ALBANS PO BOX 867 ST. ALBANS, VT 05478	03-6000669		41,818.	0.			
SPECTRUM YOUTH AND FAMILY SERVICES 31 ELMWOOD AVE BURLINGTON, VT 05401	03-0253232		32,288.	0.			VIOLENCE/CHILD VICTIMIZATION
VERMONT CARES PO BOX 5248 BURLINGTON, VT 05402	03-0307864		27,577.	0.			SUPPORTIVE HOUSING PROGRAM
WOMEN HELPING BATTERED WOMEN PO BOX 1535 BURLINGTON, VT 05402	03-0283657		23,617.	0.			SUPPORTIVE HOUSING PROGRAMS
PARENT CHILD CENTER PO BOX 646 MIDDLEBURY, VT 05753	03-0280370		20,000.	0.			
SOUTH EASTERN VERMONT COMMUNITY 91 BUCK DRIVE WESTMINSTER, VT 05158	03-0216740		7,386.	0.			
SAMARITAN HOUSE 30 KINGMAN STREET ST. ALBANS, VT 05478	03-0330331		53,783.	0.			
ST. ALBANS POLICE DEPARTMENT 30 LOWER WELDON STREET ST. ALBANS, VT 05478	03-6000669		34,310.	0.			

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I-1 (Form 990) 2009





CHAMPLAIN VALLEY OFFICE OF ECONOMIC

Schedule I-1 (Form 990) 2009

OPPORTUNITY, INC

03-0216837

Page 2

Part II Continuation of Grants and Other Assistance to Individuals in the United States (Schedule I (Form 990), Part III)

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
SMALL BUSINESS GRANTS	44.	68,425.	0.		
STIPEND TO 'COMMUNITY KITCHEN' STUDENTS	44.	28,149.	0.		
IDA MATCHING GRANTS	12.	20,004.	0.	COST	BUS PASSES
EMPLOYMENT ASSISTANCE	502.	11,488.	0.	COST	MATERIALS AND LABOR TO WEATHERIZE HOMES
PRESCRIPTION CO-PAY FOR LOW-INCOME INDIVIDUALS	48.	1,085.	0.		
VOLUNTEER INCOME TAX ASSISTANCE	540.	0.	22,894.	OTHER	PROFESSIONAL VOLUNTEER TIME, OFFICE SPACE

Schedule I-1 (Form 990) 2009

**SCHEDULE L**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Transactions With Interested Persons**

▶ **Complete if the organization answered**  
"Yes" on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, or 28c,  
or Form 990-EZ, Part V, line 38a or 40b.  
▶ **Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.**

OMB No 1545-0047

**2009**

**Open To Public  
Inspection**

Name of the organization **CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC**

Employer identification number  
**03-0216837**

**Part I Excess Benefit Transactions** (section 501(c)(3) and section 501(c)(4) organizations only)

Complete if the organization answered "Yes" on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b

1	(a) Name of disqualified person	(b) Description of transaction	(c) Corrected?	
			Yes	No

2 Enter the amount of tax imposed on the organization managers or disqualified persons during the year under section 4958

▶ \$

3 Enter the amount of tax, if any, on line 2, above, reimbursed by the organization

▶ \$

**Part II Loans to and/or From Interested Persons.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 26, or Form 990-EZ, Part V, line 38a

(a) Name of interested person and purpose	(b) Loan to or from the organization?		(c) Original principal amount	(d) Balance due	(e) In default?		(f) Approved by board or committee?		(g) Written agreement?	
	To	From			Yes	No	Yes	No	Yes	No
Total				▶ \$						

**Part III Grants or Assistance Benefiting Interested Persons.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 27.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount and type of assistance

**Part IV Business Transactions Involving Interested Persons.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 28a, 28b, or 28c

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of transaction	(d) Description of transaction	(e) Sharing of organization's revenues?	
				Yes	No
R MARKLEY, ED OF COTS	DIRECTOR	211,716.	COTS IS SUB		X
L. POLLANDER, ED SARA HOLB	DIRECTOR	4,500.	PMTS. OF H/		X
V. SMITH, ED KING STREET C	DIRECTOR	12,000.	PMTS OF H/S		X
K. LACROSS, HUSBAND OWNS L	DIRECTOR	3,442.	PMTS FOR CR		X

LHA For Privacy Act and Paperwork Reduction Act Notice, see the  
Instructions for Form 990 or 990-EZ.

Schedule L (Form 990 or 990-EZ) 2009

SEE SCHEDULE O FOR SCHEDULE L CONTINUATIONS

**SCHEDULE O**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990**

Complete to provide information for responses to specific questions on  
Form 990 or to provide any additional information.  
▶ Attach to Form 990.

OMB No 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization

CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC

Employer identification number  
03-0216837

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

WORK WITH LOW INCOME PEOPLE TO ACHIEVE ECONOMIC INDEPENDENCE.

FORM 990, PART VI, SECTION B, LINE 11: FORM 990 IS REVIEWED AND APPROVED  
PRIOR TO FILING BY THE FINANCE COMMITTEE ON BEHALF OF THE BOARD OF  
DIRECTORS. A COPY OF FORM 990 WILL BE DISTRIBUTED TO ALL OTHER BOARD  
MEMBERS SUBSEQUENT TO FILING.

FORM 990, PART VI, SECTION B, LINE 12C: A CONFLICT OF INTEREST POLICY WAS  
APPROVED BY THE BOARD OF DIRECTORS ON OCTOBER 30, 2009. ON AN ANNUAL  
BASIS, THE BOARD WILL REVIEW THIS POLICY REQUESTING ALL BOARD MEMBERS TO  
DISCLOSE ANY CONFLICTS OF INTEREST.

FORM 990, PART VI, SECTION B, LINE 15: THE PROCESS FOR DETERMINING  
COMPENSATION FOR CVOEO'S EXECUTIVE DIRECTOR, OFFICERS AND KEY EMPLOYEES IS  
DETERMINED THROUGH A THOUGHTFUL AND DILIGENT REVIEW OF FUNDING SOURCES IN  
CONJUNCTION WITH A COMPARISON OF MARKET VALUE FOR SIMILAR NON-PROFIT  
POSITIONS.

FORM 990, PART VI, SECTION C, LINE 19: GOVERNING DOCUMENTS, THE CONFLICT  
OF INTEREST POLICY AND FINANCIAL STATEMENTS ARE AVAILABLE UPON REQUEST.

THE PROCESS HAS NOT CHANGED FROM THE PRIOR YEAR.

FORM 990, PART III, LINE 1 - ORGANIZATION

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.  
932211  
02-03-10

Schedule O (Form 990) 2009

**SCHEDULE O**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990**

Complete to provide information for responses to specific questions on  
Form 990 or to provide any additional information.  
▶ Attach to Form 990.

OMB No. 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization

CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC

Employer identification number  
03-0216837

CVOEO'S MISSION IS TO ADDRESS FUNDAMENTAL ISSUES OF ECONOMIC, SOCIAL,  
AND RACIAL JUSTICE AND TO WORK WITH LOW-INCOME PEOPLE TO ACHIEVE  
ECONOMIC INDEPENDENCE.

CVOEO WAS INCORPORATED IN 1965 AND IS ONE OF FIVE COMMUNITY ACTION  
AGENCIES IN THE STATE OF VERMONT. CVOEO SERVES FRANKLIN, GRAND ISLE,  
CHITTENDEN, AND ADDISON COUNTIES. THE CVOEO COORDINATED STATEWIDE  
HOUSING SERVICE PROGRAMS (MOBILE HOME PROJECT, VERMONT TENANTS, INC.,  
AND FAIR HOUSING PROJECT) SERVE RESIDENTS STATEWIDE.

CVOEO PROVIDED A WIDE VARIETY OF VITAL SERVICES TO 11,024 UNDUPLICATED  
HOUSEHOLDS DURING THE YEAR. HIGHLIGHTS OF THE YEAR INCLUDE:

- HEAD START PRESCHOOL SERVICES WERE PROVIDED TO 390 CHILDREN AND 32  
CHILDREN RECEIVED EARLY HEAD START SERVICES THROUGHOUT THE CHAMPLAIN  
VALLEY.

- AS THE LARGEST DIRECT SERVICE EMERGENCY FOOD PROVIDER IN VERMONT, THE  
CHITTENDEN EMERGENCY FOOD SHELF SERVED OVER 12,000 PEOPLE. THE FOOD  
SHELF ALSO PROVIDED CAREER TRAINING TO 44 LOW-INCOME INDIVIDUALS  
THROUGH THE COMMUNITY KITCHEN AND CAREER CONNECT PROGRAMS.

- COMPREHENSIVE WEATHERIZATION SERVICES WERE PROVIDED TO 694 LOW-INCOME  
INDIVIDUALS. ADDITIONALLY, EMERGENCY HEATING REPAIR AND REPLACEMENT  
SERVICES WERE PROVIDED TO 118 HOMES.

**SCHEDULE O**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990**

Complete to provide information for responses to specific questions on  
Form 990 or to provide any additional information.  
▶ Attach to Form 990.

OMB No 1545-0047

**2009**

Open to Public  
Inspection

Name of the organization	CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY, INC	Employer identification number	03-0216837
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- THROUGH THE FINANCIAL FUTURES PROGRAM, BUSINESS COUNSELING AND/OR

TRAINING SERVICES WERE PROVIDED TO 950 UNDUPLICATED INDIVIDUALS.

TWELVE INDIVIDUALS RECEIVED MATCHING FUNDS THROUGH THE IDA PROGRAM AND

44 CLIENTS RECEIVED MONEY FOR A BUSINESS GRANT THROUGH CSBG ARRA

FUNDING.

- THE VOICES AGAINST VIOLENCE PROGRAM RECEIVED 556 CRISIS CALLS;

PROVIDED SUPPORT AND ADVOCACY TO 2,480 INDIVIDUALS; PROVIDED SAFETY AND

SUPPORT IN LAURIE'S HOUSE TO 44 WOMEN AND 38 CHILDREN; AND HELPED 42

FAMILIES WITH DIRECT FINANCIAL ASSISTANCE, OR VICTIM'S COMPENSATION.

- VERMONT TENANTS INC. (VTI) PROVIDED FREE DIRECT SERVICE TO TENANTS

INCLUDING ADVICE ADVOCACY AND REFERRALS. VTI ALSO CONDUCTED WORKSHOPS

FOR VARIOUS GROUPS ON RESIDENTIAL RENTAL HOUSING LAWS, CODES, AND MORE.

VTI SERVICED OVER 1,312 HOUSEHOLDS IN FY10.

- THE MOBILE HOME PROJECT (MHP) IMPROVED THE LIVING SITUATION OF MOBILE

HOME PARK RESIDENTS BY HELPING TO CREATE COMMUNITY ASSOCIATIONS AND

PROMOTING LEADERSHIP, PROGRAM DEVELOPMENT, AND ASSISTED RESIDENTS ON

PARK SALES, CLOSURES, RENT INCREASES AS WELL AS INFRASTRUCTURE AND

HEALTH AND SAFETY ISSUES. THE MHP ALSO HELPED 429 INDIVIDUALS WITH

HOUSING COUNSELING SERVICES.

- THE FAIR HOUSING PROJECT (FHP) PROVIDED ADVOCACY, REFERRALS,

EDUCATION AND OUTREACH, AND INFORMATION REGARDING HOUSING

DISCRIMINATION ISSUES.

**SCHEDULE O**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990**

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Name of the organization

CHAMPLAIN VALLEY OFFICE OF ECONOMIC  
OPPORTUNITY, INC

Employer identification number

03-0216837

FORM 990, PART III, LINE 4D - OTHER PROGRAM SERVICES DESCRIPTION

VARIOUS OTHER PROGRAMS PROVIDING ASSISTANCE TO QUALIFIED INDIVIDUALS

WITH HOUSING, PROBLEMS WITH DOMESTIC VIOLENCE, MICRO-BUSINESS

DEVELOPMENT PROGRAMS, FOOD ASSISTANCE, ETC.

SCH L, PART IV, BUSINESS TRANSACTIONS INVOLVING INTERESTED PERSONS:

(A) NAME OF PERSON: R MARKLEY, ED OF COTS

(D) DESCRIPTION OF TRANSACTION: COTS IS SUBGRANTEE

(A) NAME OF PERSON: L. POLLANDER, ED SARA HOLBROOK

(D) DESCRIPTION OF TRANSACTION: PMTS. OF H/S TUITION

(A) NAME OF PERSON: V. SMITH, ED KING STREET CTR.

(D) DESCRIPTION OF TRANSACTION: PMTS OF H/S TUITION

(A) NAME OF PERSON: K. LACROSS, HUSBAND OWNS LACROSS FUELS

(D) DESCRIPTION OF TRANSACTION: PMTS FOR CRISIS FUEL

- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box ☒

**Note.** Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1)

**Part II Additional (Not Automatic) 3-Month Extension of Time.** Only file the original (no copies needed).

Type or print  File by the extended due date for filing your return See instructions	Name of exempt organization <b>CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY, INC</b>	Employer identification number <b>03-0216837</b>
	Number, street, and room or suite no. If a P O box, see instructions <b>PO BOX 1603, 191 NORTH ST</b>	
	City, town or post office, state, and ZIP code For a foreign address, see instructions <b>BURLINGTON, VT 05402-1603</b>	

Enter the Return code for the return that this application is for (file a separate application for each return)

**01**

Application Is For	Return Code	Application Is For	Return Code
Form 990	01		
Form 990-BL	02	Form 1041-A	08
Form 990-EZ	03	Form 4720	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.**

- The books are in the care of **▶ MICHAEL GAUTHIER - PO BOX 1603, 191 NORTH STREET - BURLINGTON, VT 05402-1603**  
Telephone No **▶ (802) 862-2771** FAX No **▶**
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) **\_\_\_\_\_** If this is for the whole group, check this box ☐ If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for

4 I request an additional 3-month extension of time until **AUGUST 15, 2011**

5 For calendar year **\_\_\_\_\_**, or other tax year beginning **OCT 1, 2009**, and ending **SEP 30, 2010**

6 If the tax year entered in line 5 is for less than 12 months, check reason. ☐ Initial return ☐ Final return  
☐ Change in accounting period

7 State in detail why you need the extension

**ADDITIONAL TIME IS REQUIRED TO FILE A COMPLETE AND ACCURATE FORM 990.**

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits See instructions	8a	\$	0.
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868	8b	\$	0.
c <b>Balance due.</b> Subtract line 8b from line 8a Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System) See instructions	8c	\$	0.

**Signature and Verification**

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature **▶**

Title **▶ PAID PREPARER**

Date **▶**

Form 8868 (Rev 1-2011)