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Return of Organization Exempt From Income Tax**2009**Department of the Treasury
Internal Revenue ServiceUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public Inspection**For the 2009 calendar year, or tax year beginning 8/01, 2009, and ending 7/31, 2010**

B Check if applicable: ☒ Address change ☒ Name change ☐ Initial return ☐ Termination ☐ Amended return ☐ Application pending	C Please use IRS label or print or type. See specific instructions. Zaytuna College 2515 Hillegass Avenue Berkeley, CA 94704	D Employer identification number 33-0720978	E Telephone number 510-356-4760	G Gross receipts \$ 2,798,487.	F Name and address of principal officer Mohammad Omar Nawaz Same As C Above	H(a) Is this a group return for affiliates? ☐ Yes ☒ No H(b) Are all affiliates included? ☐ Yes ☒ No If 'No,' attach a list (see instructions)
I Tax-exempt status ☒ 501(c) (3) (insert no) ☐ 4947(a)(1) or ☐ 527		J Website: ▶ www.zaytuna.org				
K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶		L Year of Formation 1996		M State of legal domicile CA		

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities <u>Zaytuna College aims to educate and prepare morally committed professional, intellectual, and spiritual leaders, who are grounded in the Islamic scholarly tradition and conversant with the cultural currents and critical ideas shaping modern society.</u>		
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its assets 3 Number of voting members of the governing body (Part VI, line 1a) 3 4 Number of independent voting members of the governing body (Part VI, line 1b) 7 5 Total number of employees (Part V, line 2a) 25 6 Total number of volunteers (estimate if necessary) 25 7a Total gross unrelated business revenue from Part VIII, column (C), line 12 0. 7b Net unrelated business taxable income from Form 990-T, line 34 0.		
Revenue	8 Contributions and grants (Part VIII, line 1h) 9 Program service revenue (Part VIII, line 2g) 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	Prior Year 1,272,129. 568,571. 296. 374,836. 2,215,832.	Current Year 2,606,902. 177,949. 641. -188,467. 2,597,025.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) 14 Benefits paid to or for members (Part IX, column (A), line 4) 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 16a Professional fundraising fees (Part IX, column (A), line 11e) b Total fundraising expenses (Part IX, column (D), line 25) ▶ 240,057. 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f) 18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25) 19 Revenue less expenses. Subtract line 18 from line 12	722,993. 905,133. 1,031,321. 1,754,314. 461,518.	1,544,876. 2,267,609. 71,367. 1,473,509.
Net Assets or Fund Balances	20 Total assets (Part X, line 16) 21 Total liabilities (Part X, line 26) 22 Net assets or fund balances. Subtract line 21 from line 20	Beginning of Year 1,544,876. 71,367. 1,473,509.	End of Year 2,267,609. 113,294. 2,154,315.

Part II Signature Block

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	
	Signature of officer Mohammad Omar Nawaz Type or print name and title	Date 6/14/11 VP Oper & Admin
Paid Preparer's Use Only	Preparer's signature Firm's name (or yours if self-employed), address, and ZIP + 4 Patel & Associates, CPA 266 17th Street, Suite 200 Oakland, CA 94612-4124	Date 6/14/2011 Check if self-employed ☐ Preparer's identifying number (see instructions) N/A EIN ▶ N/A Phone no ▶ (510) 452-5051

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No**BAA For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.**

417

Part III Statement of Program Service Accomplishments**1** Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?☒ Yes ☐ No

If 'Yes,' describe these changes on Schedule O

See Schedule O

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code: ☐) (Expenses \$ 906,367. including grants of \$) (Revenue \$ 1,250.)Zaytuna College Undergraduate Degree Program:

Zaytuna College was founded in Berkeley, California, in 2009. The college will initially offer two majors and confer one undergraduate degree, the Bachelor of Arts. In coming years, Zaytuna College plans to provide a wide range of additional study options. At Zaytuna College, the academic and extracurricular programs are designed to emphasize the moral, intellectual, and spiritual qualities necessary to cultivating a balanced person. Zaytuna College further aims to foster Muslim character, as well as intellectual and spiritual maturity, in order to prepare its graduates for lives of service and leadership. This program welcomed its first inaugural class on August 24, 2010.

4b (Code: ☐) (Expenses \$ 235,172. including grants of \$) (Revenue \$ 117,381.)Summer Arabic Intensive Program: This program ran from June 21 - August 13, 2010.

This 8 week program provided introductory and intermediate level students with a rigorous, complete-immersion language experience in an Arabic-only environment. The summer program hosted 64 students from the US enrolled in introductory, intermediate and advanced level classes. Zaytuna hired qualified Arabic teachers to participate in this summer program and invited scholars from various universities as special guest speakers for a weekly lecture series. By the end of the program, students who successfully completed all the coursework were given certificates of completion and 10 units of credit.

4c (Code: ☐) (Expenses \$ 30,026. including grants of \$) (Revenue \$ 8,766.)

Quarterly Arabic Courses Program: Zaytuna offers a variety of courses throughout the year. These courses represent the cornerstone of its current academic offerings. This program was discontinued July 31, 2010.

4d Other program services (Describe in Schedule O) See Schedule O

(Expenses \$ 21,321. including grants of \$) (Revenue \$ 50,552.)

4e Total program service expenses ▶ 1,192,886.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I		X
4 Section 501(c)(3) organizations Did the organization engage in lobbying activities? If 'Yes,' complete Schedule C, Part II		X
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If 'Yes,' complete Schedule C, Part III		
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? If 'Yes,' complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? If 'Yes,' complete Schedule D, Part V		X
11 Is the organization's answer to any of the following questions 'Yes'? If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable	X	
• Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI		
• Did the organization report an amount for investments— other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII		
• Did the organization report an amount for investments— program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII		
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX		
• Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X		
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? If 'Yes,' complete Schedule D, Part X		
12 Did the organization obtain separate, independent audited financial statement for the tax year? If 'Yes,' complete Schedule D, Parts XI, XII, and XIII		X
12A Was the organization included in consolidated, independent audited financial statement for the tax year? If 'Yes,' completing Schedule D, Parts XI, XII, and XIII is optional	Yes	No
		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? If 'Yes,' complete Schedule F, Part I	X	
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If 'Yes,' complete Schedule F, Part II		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If 'Yes,' complete Schedule F, Part III		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III		X
20 Did the organization operate one or more hospitals? If 'Yes,' complete Schedule H		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III</i>		X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, and that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25</i>		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I</i>		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I</i>		X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If 'Yes,' complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If 'Yes,' complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions)		
28a A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
28b A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
28c An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M</i>	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1</i>		X
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O	X	

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Form 990 (2009)

Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1 a	Enter the number reported in Box 3 of form 1096, Annual Summary and Transmittal of U S Information Returns. Enter -0- if not applicable	25	
1 b	Enter the number of Forms W-2G included in line 1 a. Enter -0- if not applicable	0	
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2 a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	25	
2 b	If at least one is reported on line 2 a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1 a and 2 a is greater than 250, you may be required to <i>e-file</i> this return (see instructions)	X	
3 a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
3 b	If 'Yes' has it filed a Form 990-T for this year? If 'No,' provide an explanation in Schedule O		
4 a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If 'Yes,' enter the name of the foreign country: _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts		
5 a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5 b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5 c	If 'Yes,' to line 5 a or 5 b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
6 a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		X
6 b	If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
b	If 'Yes,' did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If 'Yes,' indicate the number of Forms 8282 filed during the year	7 d	
e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		X
h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		X
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the organization make any taxable distributions under section 4966?		X
b	Did the organization make any distribution to a donor, donor advisor, or related person?		X
10	Section 501(c)(7) organizations. Enter		
a	Initiation fees and capital contributions included on Part VIII, line 12	10 a	
b	Gross Receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10 b	
11	Section 501(c)(12) organizations. Enter		
a	Gross income from other members or shareholders	11 a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)	11 b	
12 a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year	12 b	

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Form 990 (2009)

Part VI **Governance, Management and Disclosure** For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Section A. Governing Body and Management

	Yes	No
1 a Enter the number of voting members of the governing body	9	
1 b Enter the number of voting members that are independent	7	
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee? See Schedule O	X	
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
4 Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?		X
5 Did the organization become aware during the year of a material diversion of the organization's assets?		X
6 Does the organization have members or stockholders?		X
7 a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?		X
7 b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	X	
b Each committee with authority to act on behalf of the governing body?	X	
9 Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code)

	Yes	No
10 a Does the organization have local chapters, branches, or affiliates?		X
10 b If 'Yes,' does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?		
11 Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	X	
11 A Describe in Schedule O the process, if any, used by the organization to review this Form 990 See Schedule O		
12 a Does the organization have a written conflict of interest policy? If 'No,' go to line 13	X	
12 b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12 c Does the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this is done		X
13 Does the organization have a written whistleblower policy?		X
14 Does the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official See Schedule O	X	
b Other officers of key employees of the organization See Schedule O	X	
If 'Yes' to line 15a or 15b, describe the process in Schedule O (See instructions)		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If 'Yes,' has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		X

Section C. Disclosures

17 List the states with which a copy of this Form 990 is required to be filed CA

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request

19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public. See Schedule O

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization
Sadaf Khwaja 2515 Hillegass Avenue Berkeley CA 94704 510-356-4760

[illegible]

	Yes	No
3		X
4		X
5		X

(A) Name and business address	(B) Description of Services	(C) Compensation

Form 990 (2009)

Part VIII Statement of Revenue

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1 a Federated campaigns	1 a			
	b Membership dues	1 b			
	c Fundraising events	1 c 1,595,335.			
	d Related organizations	1 d			
	e Government grants (contributions)	1 e			
	f All other contributions, gifts, grants, and similar amounts not included above	1 f 1,011,567.			
	g Noncash contribns included in lns 1a-1f:	\$ 2,836.			
	h Total. Add lines 1a-1f	2,606,902.			
PROGRAM SERVICE REVENUE		Business Code			
	2 a Arabic Intensive	611600	117,381.	117,381.	
	b Publications	900099	28,772.	28,772.	
	c Distance Learning	611600	21,780.	21,780.	
	d Quarterly Arabic	611600	8,766.	8,766.	
	e Undergraduate Degree	611600	1,250.	1,250.	
	f All other program service revenue				
	g Total. Add lines 2a-2f	177,949.			
OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)		641.	641.	
	4 Income from investment of tax-exempt bond proceeds				
	5 Royalties				
		(i) Real (ii) Personal			
	6 a Gross Rents				
	b Less rental expenses				
	c Rental income or (loss)				
	d Net rental income or (loss)				
	7 a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other			
	b Less cost or other basis and sales expenses				
	c Gain or (loss)				
	d Net gain or (loss)				
	8 a Gross income from fundraising events (not including \$ 1,581,292. of contributions reported on line 1c) See Part IV, line 18	a 12,995.			
	b Less direct expenses	b 201,462.			
	c Net income or (loss) from fundraising events		-188,467.	-188,467.	
	9 a Gross income from gaming activities See Part IV, line 19	a			
	b Less direct expenses	b			
	c Net income or (loss) from gaming activities				
	10 a Gross sales of inventory, less returns and allowances	a			
	b Less cost of goods sold	b			
c Net income or (loss) from sales of inventory					
11 a Miscellaneous Revenue	Business Code				
b					
c					
d All other revenue					
e Total. Add lines 11a-11d					
12 Total revenue. See instructions		2,597,025.	-9,877.	0.	0.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	345,010.	217,836.	59,732.	67,442.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1) and persons described in section 4958(c)(3)(B))	0.	0.	0.	0.
7 Other salaries and wages	418,576.	264,284.	72,469.	81,823.
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits	69,247.	41,805.	14,653.	12,789.
10 Payroll taxes	72,300.	1,768.	70,532.	
11 Fees for services (non-employees)				
a Management				
b Legal	75,076.	50,912.	24,164.	
c Accounting	30,875.		30,875.	
d Lobbying				
e Prof fundraising svcs See Part IV, ln 17				
f Investment management fees				
g Other	365,665.	270,363.	87,990.	7,312.
12 Advertising and promotion	36,785.	32,405.		4,380.
13 Office expenses	167,406.	96,105.	19,970.	51,331.
14 Information technology				
15 Royalties				
16 Occupancy	166,588.	147,831.	18,757.	
17 Travel	23,248.	19,474.	530.	3,244.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	49,740.	38,960.		10,780.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	28,209.		28,209.	
23 Insurance	9,462.	371.	9,091.	
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a Other Expenses	38,501.	10,772.	27,729.	
b In-Kind Expenses	956.			956.
c				
d				
e				
f All other expenses				
25 Total functional expenses. Add lines 1 through 24f	1,897,644.	1,192,886.	464,701.	240,057.
26 Joint costs. Check here ☐ if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

BAA

Form 990 (2009)

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
ASSETS	1 Cash — non-interest-bearing	324,611.	1	836,856.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	27,150.	3	
	4 Accounts receivable, net	15,626.	4	204,907.
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	4,812.	9	40,857.
	10a Land, buildings, and equipment cost or other basis Complete Part VI of Schedule D	10a 1,178,174.		
	b Less accumulated depreciation	10b 212,052.	985,860.	10c 966,122.
	11 Investments — publicly-traded securities		11	
	12 Investments — other securities See Part IV, line 11	13,770.	12	33,669.
	13 Investments — program-related See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets See Part IV, line 11	173,047.	15	185,198.
16 Total assets Add lines 1 through 15 (must equal line 34)	1,544,876.	16	2,267,609.	
LIABILITIES	17 Accounts payable and accrued expenses	55,422.	17	113,294.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities Complete Part X of Schedule D	15,945.	25	
	26 Total liabilities. Add lines 17 through 25	71,367.	26	113,294.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117, check here ☒ and complete lines 27 through 29 and lines 33 and 34.			
	27 Unrestricted net assets	1,473,509.	27	1,981,782.
	28 Temporarily restricted net assets		28	172,533.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here ☐ and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, and equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	1,473,509.	33	2,154,315.
	34 Total liabilities and net assets/fund balances	1,544,876.	34	2,267,609.

BAA

Form 990 (2009)

Part XI Financial Statements and Reporting

1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other

If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O

2a Were the organization's financial statements compiled or reviewed by an independent accountant?

b Were the organization's financial statements audited by an independent accountant?

c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O

d If 'Yes' to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both

☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis

3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		X
2b		X
2c		
3a		X
3b		

BAA

Form 990 (2009)

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

2009

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization

Employer identification number

Zaytuna College

33-0720978

Part I	Reason for Public Charity Status (All organizations must complete this part.) See instructions
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The organization is not a private foundation because it is (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E)
- 3 ☐ A hospital or cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)** Enter the hospital's name, city, and state _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II)
- 9 ☐ An organization that normally receives (1) more than 33-1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions – subject to certain exceptions, and (2) no more than 33-1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)
- 10 ☐ An organization organized and operated exclusively to test for public safety See **section 509(a)(4).**
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h
- a ☐ Type I b ☐ Type II c ☐ Type III – Functionally integrated d ☐ Type III– Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)
- f ☐ If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box
- g ☐ Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

	Yes	No
11 g (i)		
11 g (ii)		
11 g (iii)		

h Provide the following information about the supported organizations

[illegible]**Total**

BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule **A** (Form 990 or 990-EZ) 2009

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include 'unusual grants'.)	1,037,254.	1,375,645.	1,393,192.	1,272,129.	2,606,902.	7,685,122.
2 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf						0.
3 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.						0.
4 Total. Add lines 1-through 3	1,037,254.	1,375,645.	1,393,192.	1,272,129.	2,606,902.	7,685,122.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						0.
6 Public support. Subtract line 5 from line 4						7,685,122.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	1,037,254.	1,375,645.	1,393,192.	1,272,129.	2,606,902.	7,685,122.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	525.	151.	482.	296.	641.	2,095.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						0.
10 Other income. Do not include gain or loss from the sale of capital assets. (Explain in Part IV.) See Part IV	10,360.			374,836.		385,196.
11 Total support. Add lines 7 through 10						8,072,413.
12 Gross receipts from related activities, etc. (see instructions)					12	0.

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	95.2 %
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	93.7 %

16a **33-1/3 support test – 2009.** If the organization did not check the box on line 13, and the line 14 is 33-1/3 % or more, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☒

b **33-1/3 support test – 2008.** If the organization did not check a box on line 13, or 16a, and line 15 is 33-1/3 % or more, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☐

17a **10%-facts-and-circumstances test – 2009.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and **stop here.** Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ☐

b **10%-facts-and-circumstances test – 2008.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and **stop here.** Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. ☐

BAA

Schedule A (Form 990 or 990-EZ) 2009

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received (Do not include "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in a activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (add lns 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%

19a 33-1/3 support tests – 2009. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐**b 33-1/3 support tests – 2008.** If the organization did not check a box on line 14 or 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV

Part IV	Supplemental information. Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.
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**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**

- ▶ Complete if the organization answered 'Yes,' to Form 990,
Part IV, lines 6, 7, 8, 9, 10, 11, or 12.
▶ Attach to Form 990. ▶ See separate instructions

OMB No 1545-0047

2009**Open to Public
Inspection**

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts Complete if the organization answered 'Yes' to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		☐ Yes ☐ No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor or for any other purpose conferring impermissible private benefit??		☐ Yes ☐ No

Part II Conservation Easements Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e g , recreation or pleasure)	☐ Preservation of an historically important land area
☐ Protection of natural habitat	☐ Preservation of certified historic structure
☐ Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easement it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets

Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1 ▶ \$ _____

(ii) Assets included in Form 990, Part X ▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1 ▶ \$ _____

b Assets included in Form 990, Part X ▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition accession and other records, check any of the following that are a significant use of its collection items (check all that apply)

a ☐ Public exhibition

d ☐ Loan or exchange programs

b ☐ Scholarly research

e ☐ Other _____

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements Complete if organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV and complete the following table

	Amount
1 c	
1 d	
1 e	
1 f	

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV

Part V Endowment Funds Complete if organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net Investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as

a Board designated or quasi-endowment ☐ %

b Permanent endowment ☐ %

c Term endowment ☐ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

(i) unrelated organizations

(ii) related organizations

b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIV the intended uses of the organization's endowment funds

Part VI Investments—Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated Depreciation	(d) Book Value
1a Land		541,712.		541,712.
b Buildings		217,249.	60,095.	157,154.
c Leasehold improvements		337,985.	89,304.	248,681.
d Equipment		49,224.	34,419.	14,805.
e Other		32,004.	28,234.	3,770.
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c))				966,122.

BAA

Schedule D (Form 990) 2009

N/A

Total (Column (b) must equal Form 990 Part X, col. (B) line 12) ▶

N/A

Total (Column (b) must equal Form 990, Part X, Col (B) line 13)

(a) Description

Total. (Column (b) must equal Form 990, Part X, col (B), line 15)**Other Liabilities** (See Form 990, Part X, line 25)

Total (Column (b) must equal Form 990, Part X, col. (B) line 25) ▶

Schedule D (Form 990) 2009

Part XI Reconciliation of Change in Net Assets from Form 990 to Financial Statements

N/A

- 1 Total revenue (Form 990, Part VIII, column (A), line 12)
- 2 Total expenses (Form 990, Part IX, column (A), line 25)
- 3 Excess or (deficit) for the year Subtract line 2 from line 1
- 4 Net unrealized gains (losses) on investments
- 5 Donated services and use of facilities
- 6 Investment expenses
- 7 Prior period adjustments
- 8 Other (Describe in Part XIV)
- 9 Total adjustments (net) Add lines 4 through 8
- 10 Excess or (deficit) for the year per audited financial statements Combine lines 3 and 9

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

N/A

- 1 Total revenue, gains, and other support per audited financial statements
- 2 Amounts included on line 1 but not on Form 990, Part VIII, line 12
 - a Net unrealized gains on investments
 - b Donated services and use of facilities
 - c Recoveries of prior year grants
 - d Other (Describe in Part XIV)
 - e Add lines 2a through 2d
- 3 Subtract line 2e from line 1
- 4 Amounts included on Form 990, Part VIII, line 12, but not on line 1
 - a Investments expenses not included on Form 990, Part VIII, line 7b
 - b Other (Describe in Part XIV)
 - c Add lines 4a and 4b
- 5 Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)

2a
2b
2c
2d

1

2e

3

4a
4b

4c

5

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

N/A

- 1 Total expenses and losses per audited financial statements
- 2 Amounts included on line 1 but not on Form 990, Part IX, line 25
 - a Donated services and use of facilities
 - b Prior year adjustments
 - c Other losses
 - d Other (Describe in Part XIV)
 - e Add lines 2a through 2d
- 3 Subtract line 2e from line 1
- 4 Amounts included on Form 990, Part IX, line 25, but not on line 1:
 - a Investments expenses not included on Form 990, Part VIII, line 7b
 - b Other (Describe in Part XIV)
 - c Add lines 4a and 4b
- 5 Total expenses Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)

2a
2b
2c
2d

1

2e

3

4a
4b

4c

5

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, line 8; Part XII, lines 2d and 4b; and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

Part XIV	Supplemental Information <i>(continued)</i>
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Department of the Treasury
Internal Revenue Service

Statement of Activities Outside the United States

OMB No. 1545-0047

2009

Open to Public Inspection

► **Complete if the organization answered 'Yes' to Form 990, Part IV, line 14b, 15, or 16.**
 ► **Attach to Form 990.** ► **See separate instructions.**

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Part I	General Information on Activities Outside the United States. Complete if the organization answered 'Yes' to Form 990, Part IV, line 14b.
---------------	---

- 1 **For grantmakers.** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ Yes ☐ No
- 2 **For grantmakers.** Describe in Part IV the organization's procedures for monitoring the use of grant funds outside the United States
- 3 Activities per Region (Use Schedule F-1 (Form 990) if additional space is needed)

(a) Region	(b) Number of offices in the region	(c) Number of employees or agents in region	(d) Activities conducted in region (by type) (i.e., fundraising, program services, grants to recipients located in the region)	(e) If activity listed in (d) is a program service, describe specific type of service(s) in region	(f) Total expenditures in region
Middle East & North Africa	0	0	Zaytuna College received a contribution as a result of a fundraising event held on behalf of the organization.	Fundraising	32,766.
Totals ▶	0	0			32,766.

BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule F (Form 990) (2009)

Part IV Supplemental Information

Complete this part to provide the information required in Part I, line 2, and any additional information

Area with horizontal dashed lines for supplemental information.

Department of the Treasury
Internal Revenue Service

Complete if the organization answered 'Yes' to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

2009

Open to Public Inspection

33-0720978

Fundraising Activities. Complete if the organization answered 'Yes' to Form 990, Part IV, line 17
Form 990EZ filers are not required to complete this part

- ☒ Special fundraising events

- ☐ Yes ☒ No

- | (i) Name of individual or entity (fundraiser) | (ii) Activity | (iii) Did fundraiser have custody or control of contributions? | | (iv) Gross receipts from activity | (v) Amount paid to (or retained by) fundraiser listed in col (i) | (vi) Amount paid to (or retained by) organization |
|---|---------------|--|----|-----------------------------------|--|---|
| | | Yes | No | | | |
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| | | | | | | |
| Total | | | | | | 0 |

- CA

Part II Fundraising Events. Complete if the organization answered 'Yes' to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

REVENUE		(a) Event #1 6 Events (event type)	(b) Event #2 Ramadan Event (event type)	(c) Other Events 1 (total number)	(d) Total Events (Add col (a) through col (c))
	1 Gross receipts	713,263.	565,761.	315,263.	1,594,287.
	2 Less: Charitable contributions	705,508.	565,761.	310,023.	1,581,292.
	3 Gross income (line 1 minus line 2)	7,755.		5,240.	12,995.
DIRECT EXPENSES	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs	18,723.		11,745.	30,468.
	7 Food and beverages	4,057.		538.	4,595.
	8 Entertainment				
	9 Other direct expenses	91,828.	26,556.	48,015.	166,399.
	10 Direct expense summary Add lines 4- through 9 in column (d)				201,462.
	11 Net income summary Combine lines 3, column (d) and line 10				-188,467.

Part III Gaming. Complete if the organization answered 'Yes' to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

REVENUE		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (Add col (a) through col (c))
	1 Gross revenue				
DIRECT EXPENSES	2 Cash prizes				
	3 Non-cash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	
	7 Direct expense summary Add lines 2 through 5 in column (d)				
	8 Net gaming income summary Combine lines 1, column (d) and line 7				

9 Enter the state(s) in which the organization operates gaming activities _____

a Is the organization licensed to operate gaming activities in each of these states?

b If 'No,' explain

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?

b If 'Yes,' explain

11 Does the organization operate gaming activities with nonmembers?

12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?

	YES	NO
9a		
10a		
11		
12		

13 Indicate the percentage of gaming activity operated in**a** The organization's facility**13a** %**b** An outside facility**13b** %**14** Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶

Address ▶

15a Does the organization have a contact with a third party from whom the organization receives gaming revenue?**15a****b** If 'Yes,' enter the amount of gaming revenue received by the organization \$_____ and the amount of gaming revenue retained by the third party \$_____.**c** If 'Yes,' enter name and address of the third party

Name ▶

Address ▶

16 Gaming manager information

Name ▶

Gaming manager compensation ▶ \$_____

Description of services provided ▶

☐ Director/officer☐ Employee☐ Independent contractor**17** Mandatory distributions**a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?**17a****b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$_____

**SCHEDULE M
(Form 990)**

Department of the Treasury
Internal Revenue Service

Noncash Contributions

► **Complete if the organizations answered 'Yes'**
on Form 990, Part IV, lines 29 or 30.
► **Attach to Form 990.**

OMB No 1545-0047

2009

**Open To Public
Inspection**

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Part I Types of Property

	(a) Check if applicable	(b) Number of Contributions	(c) Revenues reported on Form 990, Part VIII, line 1g	(d) Method of determining revenues
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded	X	2	25,967.	FMV
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution— Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ► (_____)				
26 Other ► (_____)				
27 Other ► (_____)				
28 Other ► (_____)				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

30a During the year, did the organization receive by contribution any property reported in Part I, lines 1-28 that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?

b If 'Yes,' describe the arrangement in Part II

31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?

32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?

b If 'Yes,' describe in Part II

33 If the organization did not report revenues in column (c) for a type of property for which column (a) is checked, describe in Part II

	Yes	No
30a		X
31		X
32a		X

BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2009

Part II **Supplemental Information.** Complete this part to provide the information required by Part I, lines 30b, 32b, and 33. Also complete this part for any additional information.

[illegible]

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.

OMB No 1545-0047

2009

Open to Public
Inspection

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Form 990, Part VI, Section B - Policies

Zaytuna College implemented a Conflict of Interest Policy in April 2009. To ensure that there is no conflict of interest, Zaytuna required multiple vendor bids and all final contract are reviewed by management before signing. In situations where Board voting is required to make a decision and there is a potential conflict of interest with one or more of the board members, those members are recused from the vote. As of July 31, 2010, Zaytuna did not have a Whistleblower Policy.

Form 990, Part VII - Compensation

During the 2010 fiscal year, Zaytuna had two board members who also served as teachers. They are as follows:

1. Hamza Yusuf Hanson (Chairman of the Board) - Teacher
2. Zaid Shakir (Member of the Board) - Teacher

Form 990, Part I -Rev/Exp; Change in N/A

Total revenues per accounting records is \$2,778,879, and per Form 990, revenues are \$2,597,025. The difference of \$181,854 is due to Unrealized Loss from Investments of \$6,613 and Net Fundraising Loss of \$188,467.

Form 990, Part III, Line 1 - Organization Mission

Zaytuna College aims to educate and prepare morally committed professional, intellectual, and spiritual leaders, who are grounded in the Islamic scholarly tradition and conversant with the cultural currents and critical ideas shaping modern society.

Form 990, Part III, Line 3 - Ceased Conducting or Significant Changes To Services

The Quarterly Arabic Courses and the Distance Learning Programs ended during this tax year.

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Form 990, Part III, Line 4d - Other Program Services Description

Distance Learning Program: Zaytuna's distance learning program provides communities and students around the world affordable access to the downloadable lectures and classes being taught by the Zaytuna scholars through the use of the latest in cutting-edge multimedia and internet technology.

Publications Program: This program produces high quality promotional materials for Zaytuna College and its various programs. Zaytuna published several projects including: a) an organizational brochure; b) several posters, tri-folds, and other promotional material for its various programs; c) a major website for its Arabic Intensive Program and for Zaytuna College; and d) send its online newsletter. Zaytuna will continue to meet its objective of publishing high quality, scholarly works and promotional material in the future.

Form 990, Part VI, Line 2 - Business or Family Relationship of Officers, Directors, Etc.

Yes, Zaytuna College has two board members that have a family relationship. Hamza Yusuf Hanson (Chairman of the Board) is married to Liliana Hanson (Secretary of the Board).

Form 990, Part VI, Line 11 - Form 990 Review Process

The Form 990 will be reviewed by the Vice-Chairman and made available to the Board of Directors before it is filed.

Form 990, Part VI, Line 15a - Compensation Review & Approval Process for CEO, Exec. Dir., or Top Mgtment

The Management Committee and the Board of Directors conduct the interviews, select candidates and approve the compensation for the CEO and top management officers.

Name of the organization

Zaytuna College

Employer identification number

33-0720978

Form 990, Part VI, Line 15b - Compensation Review & Approval Process for Officers & Key Employees

The Management Committee and the VP of Operations and Administration determine the compensation for other officers and key employees.

Form 990, Part VI, Line 19 - Other Organization Documents Publicly Available

The institute's governing documents, policies, and financial statements are made available to the public upon request.

Name of the organization

Employer identification number

Zaytuna College

33-0720978

2009

Schedule A, Part IV - Supplemental Information

Page 5

Client ZAYTUNA

Zaytuna College

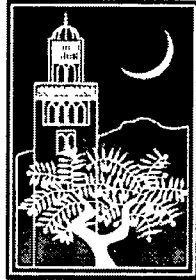
33-0720978

6/10/11

03 13PM

Part II, Line 10 - Other Income

Nature and Source	2009	2008	2007	2006	2005
Other Revenue		11,600.			10,360.
Total	\$ 0.	\$ 11,600.	\$ 0.	\$ 0.	\$ 10,360.



ZAYTUNA COLLEGE



**BYLAWS
of
ZAYTUNA COLLEGE**

TABLE OF CONTENTS

	<u>Page</u>
Article I. PRINCIPAL OFFICE	1
Article II. MEMBERSHIP.....	1
Article III. BOARD OF TRUSTEES.....	1
Section 1. Powers.....	1
Section 2. Number of Trustees.....	1
Section 3. Limitations on Interested Persons.....	1
Section 4. Election and Term of Office of Trustees	2
Section 5. Vacancies	2
Section 6. Resignation and Removal	2
Section 7. Annual Meetings.....	2
Section 8. Special Meetings.....	2
Section 9. Notice.....	2
Section 10. Waiver of Notice.....	2
Section 11. Quorum	2
Section 12. Action Without a Meeting	3
Section 13. Telephone and Electronic Meetings.....	3
Section 14. Standard of Care.	3
A. General.....	3
B. Investments	4
Section 15. Inspection.....	4
Section 16. Trustee Compensation	4
Section 17. Executive Compensation Review	4
Article IV. COMMITTEES.....	4
Section 1. Board Committees	4
Section 2. Audit Committee.....	5
Section 3. Management Committee.....	6
A. Chairperson.....	6
B. Appointment and Removal	6
C. Resignation	6
D. Vacancies	6
E. Scope of Delegation.....	6
Section 4. Executive Committee.....	7
Section 5. Advisory Committees	7
Section 6. Meetings.....	7
A. Of Board Committees	7
B. Of the Audit Committee.....	7

	C.	Of the Management Committee.....	8
	D.	Of Advisory Committees.....	8
Article V.		OFFICERS.....	8
	Section 1.	Officers.....	8
	Section 2.	Election.....	9
	Section 3.	Appointment of Other Officers.....	9
	Section 4.	Removal.....	9
	Section 5.	Resignation.....	9
	Section 6.	Vacancies.....	9
	Section 7.	Chairperson of the Board.....	9
	Section 8.	President.....	9
	Section 9.	Secretary.....	10
	Section 10.	Chief Financial Officer.....	10
Article VI.		CERTAIN TRANSACTIONS.....	10
	Section 1.	Loans.....	10
	Section 2.	Self-Dealing Transactions.....	10
	Section 3.	Approval.....	10
Article VII.		INDEMNIFICATION AND INSURANCE.....	11
	Section 1.	Right of Indemnity.....	11
	Section 2.	Approval of Indemnity.....	11
	Section 3.	Advancing Expenses.....	11
	Section 4.	Insurance.....	11
Article VIII.		MISCELLANEOUS.....	12
	Section 1.	Fiscal Year.....	12
	Section 2.	Contracts, Notes, and Checks.....	12
	Section 3.	Annual Reports to Trustees.....	12
	Section 4.	Required Financial Audits.....	13
	Section 5.	Electronic Transmissions.....	13
	Section 6.	Amendments.....	13
	Section 7.	Governing Law.....	13

**BYLAWS
of
ZAYTUNA COLLEGE**

**ARTICLE I
PRINCIPAL OFFICE**

The principal office of this corporation is located at 2070 Allston Way, Suite. 300, Berkeley, CA 94704. The Board of Trustees may change the principal office from one location to another and may amend this Article accordingly. The Board of Trustees may at any time establish a branch or subordinate offices at any places where the corporation is qualified to conduct business.

**ARTICLE II
MEMBERSHIP**

This corporation shall have no voting members, but the Board of Trustees may, by resolution, establish one or more classes of nonvoting members and provide for eligibility requirements for membership and rights and duties of members, including the obligation to pay dues.

**ARTICLE III
BOARD OF TRUSTEES**

- Section 1. Powers. This corporation shall have powers to the full extent allowed by law. All powers and activities of this corporation shall be exercised and managed by the Board of Trustees of this corporation directly or, if delegated, under the ultimate direction of the Board.
- Section 2. Number of Trustees. The number of trustees shall be not less than 9 nor more than 25, with the exact authorized number of trustees to be fixed from time to time by resolution of the Board of Trustees.
- Section 3. Limitations on Interested Persons. At all times, not more than 49% of the trustees of this corporation may be interested persons. An interested person means either:
- (a) any person currently being compensated by this corporation for services rendered to it within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a trustee in his or her capacity as trustee; or
 - (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.
- Section 4. Election and Term of Office of Trustees. Except for the initial trustees named by the incorporator, the trustees then in office shall elect their successors by a vote of

a majority of the trustees then in office. Each trustee shall be elected for a term of 6 years. Each trustee shall hold office until a successor has been elected.

- Section 5. Vacancies. A vacancy shall be deemed to exist on the Board in the event that the actual number of trustees is less than the authorized number for any reason. Vacancies may be filled by the remaining trustees for the unexpired portion of the term.
- Section 6. Resignation and Removal. Resignations shall be effective upon receipt in writing by the Chairperson of the Board (if any), the President (if any), the Secretary, or the Board of Trustees of this corporation, unless a later effective date is specified in the resignation. A majority of the trustees then in office may remove any trustee at any time, with or without cause.
- Section 7. Annual Meetings. A meeting of the Board of Trustees shall be held at least once a year. Annual meetings shall be called by the Chairperson of the Board (if any), any trustee designated by the Chairperson of the Board, or any two trustees, and noticed in accordance with Section 9 of this Article.
- Section 8. Special Meetings. Special meetings of the Board of Trustees may be called by the Chairperson of the Board (if any), any trustee designated by the Chairperson of the Board, or any two trustees, and noticed in accordance with Section 9 of this Article.
- Section 9. Notice. Notice of the annual meeting and any special meetings of the Board of Trustees shall state the date, place, and time of the meeting and shall be given to each trustee at least four days before any such meeting if given by first-class mail or forty-eight hours before any such meeting if given personally or by telephone, including a voice messaging system, or by other electronic transmission such as e-mail, in compliance with Article VIII, Section 5 of these Bylaws.
- Section 10. Waiver of Notice. The transactions of any meeting of the Board of Trustees, however called and noticed and wherever held, shall be valid as though taken at a meeting duly held after proper call and notice, if a quorum is present, and if, either before or after the meeting, each of the trustees not present provides a waiver of notice, a consent to holding the meeting, or an approval of the minutes in writing. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any trustee who attends the meeting without protesting the lack of adequate notice before the meeting or at its commencement.
- Section 11. Quorum. A majority of the total number of trustees in office shall constitute a quorum, provided that in no event shall the required quorum be less than one-fifth of the authorized number of trustees or three trustees, whichever is larger. The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees, except as otherwise provided in Article

III, Sections 4 (electing officers), 5 (filling board vacancies), 6 (removing trustees) and 12 (taking action without a meeting); Article IV, Section 1 (appointing Board Committees), Section 3 (appointing and removing members of the Management Committee); Article VI, Section 3 (approving self-dealing transactions); Article VII, Section 2 (approving indemnification); and Article VIII, Section 6 (amending Bylaws) of these Bylaws or in the California Nonprofit Public Benefit Corporation Law. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of trustees, if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 12. Action Without a Meeting. Any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board shall individually or collectively consent to such action in writing. Such written consents shall be filed with the minutes of the proceedings of the Board, and shall have the same force and effect as the unanimous vote of such trustees

Section 13. Telephone and Electronic Meetings. Trustees may participate in a meeting through use of conference telephone, electronic video screen communication, or other electronic transmission in compliance with Article VIII, Section 5 of these Bylaws so long as all of the following apply:

- (a) each trustee participating in the meeting can communicate with all of the other trustees concurrently, and
- (b) each trustee is provided with the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the corporation.

Section 14. Standard of Care.

A. General. A trustee shall perform the duties of a trustee, including duties as a member of any Board Committee on which the trustee may serve, in good faith, in a manner such trustee believes to be in the best interest of this corporation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like situation would use under similar circumstances.

In performing the duties of a trustee, a trustee shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in each case prepared or presented by:

- (i) one or more officers or employees of this corporation whom the trustee believes to be reliable and competent as to the matters presented;
- (ii) counsel, independent accountants, or other persons as to matters which the trustee believes to be within such person's professional or expert competence; or

(iii) a Board Committee upon which the trustee does not serve, as to matters within its designated authority, provided that the trustee believes such Board Committee merits confidence;

(iv) so long as in any such case, the trustee acts in good faith after reasonable inquiry when the need therefore is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

Except as provided in Article VI below, a person who performs the duties of a trustee in accordance with this Section shall have no liability based upon any failure or alleged failure to discharge that person's obligations as a trustee, including, without limiting the generality of the foregoing, any actions or omissions which exceed or defeat a public or charitable purpose to which a corporation, or assets held by it, are dedicated.

B. Investments. Except with respect to assets held for use or used directly in carrying out this corporation's public or charitable activities, in investing, reinvesting, purchasing or acquiring, exchanging, selling, and managing this corporation's investments, the Board shall avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income as well as the probable safety of this corporation's capital. No investment violates this section where it conforms to provisions authorizing such investment contained in an instrument or agreement pursuant to which the assets were contributed to this corporation.

Section 15. Inspection. Each trustee shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents, and to inspect the physical properties of this corporation.

Section 16. Trustee Compensation. The Board of Trustees may authorize, by resolution, the payment to a trustee of reasonable compensation for services as a trustee. The Board may authorize the advance or reimbursement to a trustee of actual reasonable expenses incurred in carrying out his or her duties as a trustee, such as for attending meetings of the Board and Board Committees.

Section 17. Executive Compensation Review. The Board of Trustees (or a Board Committee) shall review any compensation packages (including all benefits) of the President and the Treasurer or chief financial officer, regardless of job title, and such other officers as may be required by law or which shall be so designated by resolution of the Board of Trustees from time to time, and shall approve such compensation only after determining that the compensation is just and reasonable. This review and approval shall occur when such officer is hired, when the term of employment of such officer is renewed or extended, and when the compensation of such officer is modified.

ARTICLE IV **COMMITTEES**

Section 1. Board Committees. The Board of Trustees may, by resolution adopted by a majority of the trustees then in office, create any number of Board Committees, each consisting of two or more trustees, and only of trustees, to serve at the pleasure of the

Board. Appointments to any Board Committee shall be by a majority vote of the trustees then in office. Board Committees may be given all the authority of the Board, except for the powers to:

- (a) set the number of trustees within a range specified in these Bylaws;
- (b) elect trustees or remove trustees without cause;
- (c) fill vacancies on the Board of Trustees or on any Board Committee;
- (d) fix compensation of trustees for serving on the Board or any Board Committee;
- (e) amend or repeal these Bylaws or adopt new Bylaws;
- (f) adopt amendments to the Articles of Incorporation of this corporation;
- (g) amend or repeal any resolution of the Board of Trustees which by its express terms is not so amendable or repealable;
- (h) create any other Board Committees or appoint the members of any Board Committees; or
- (i) approve any merger, reorganization, voluntary dissolution, or disposition of substantially all of the assets of this corporation.

By a majority vote of its members then in office, the Board may at any time revoke or modify any or all of the authority delegated to a Board Committee, increase or decrease but not below two, the number of its members, and fill vacancies therein from the members of the Board.

Section 2. Audit Committee. For any tax year in which this corporation has gross revenues of \$2 million or more, this corporation shall have an Audit Committee whose members shall be appointed by the Board of Trustees, and who may include both trustees and non-trustees, subject to the following limitations: (a) if the corporation has a Finance Committee, members of the Finance Committee shall constitute less than one-half of the membership of the Audit Committee and the chair of the Audit Committee may not be a member of the Finance Committee; (b) the Audit Committee may not include any member of the staff, including the President and Treasurer or Chief Financial Officer; (c) the Audit Committee may not include any person who has a material financial interest in any entity doing business with this corporation; and (d) Audit Committee members who are not trustees may not receive compensation greater than the compensation paid to trustees for their Board service. The President and the Treasurer or Chief Financial Officer may attend portions of meetings of the Audit Committee at the behest of the Audit Committee.

If the Audit Committee is composed and appointed as required by Section 1 above (concerning Board Committees), it shall be deemed a Board Committee on which the other trustees are entitled to rely as provided in Article III, Section 14 of these Bylaws; otherwise, the Board of Trustees shall be deemed to have delegated to the Audit Committee management of the tasks set

forth in the following paragraphs, provided that the Board of Trustees shall remain responsible for oversight and supervision of the Audit Committee.

The Audit Committee shall: (1) recommend to the Board of Trustees the retention and, when appropriate, the termination of an independent certified public accountant to serve as auditor, (2) negotiate the compensation of the auditor on behalf of the Board, (3) confer with the auditor to satisfy the Audit Committee members that the financial affairs of this corporation are in order, (4) review and determine whether to accept the audit, and (5) approve performance of any non-audit services provided to this corporation by the auditor's firm.

Section 3. Management Committee. This corporation shall have a Management Committee consisting of no fewer than 7 and no more than 15 people, whose members are non-trustees.

A. Chairperson. The members of the Management Committee shall select from among themselves one or more Chairperson(s) of the Management Committee who shall serve in such capacity at the pleasure of the majority of the Management Committee or until he or she resigns from the Management Committee.

B. Appointment and Removal. The members of the Management Committee shall be appointed by the Board of Trustees, shall serve at the pleasure of the Board, and may be removed by a majority of the trustees then in office at any time, with or without cause.

C. Resignation. Any member of the Management Committee may resign from the Management Committee at any time by giving written notice to this corporation. Any resignation shall take effect on receipt of that notice by any officer or at any later time specified by that notice and, unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective.

D. Vacancies. A vacancy in the Management Committee for any reason shall be filled in the same manner as these Bylaws provide for appointment to the Management Committee.

E. Scope of Delegation. Pursuant to California Corporations Code Section 5210, the Management Committee shall manage the activities and affairs of the corporation and shall implement Board or Board Committee decisions and policies under the ultimate direction, supervision, and control of the Board. The Management Committee may make recommendations to the Board with respect to any subject matter; however, the Board may not delegate to the Management Committee the ability to take any of the following corporate actions:

- (a) Adopting or modifying the corporation's annual budget;
- (b) adopting or revising a mission statement for the corporation;
- (c) creating any committee, including any Board Committee, or appointing or removing the members of any such committee, except that the Management Committee may

create sub-committees from its own members and may add advisors or consultants to serve on such sub-committees in an advisory capacity only;

(d) deciding to bring or settle legal actions on behalf of the corporation, however, if the Board does choose to involve the corporation in legal action, the Management Committee may exercise day-to-day management of such legal action;

(e) entering into any contract for the sale, purchase or development of real property;

(f) appointing the officers of the corporation as described in Article V of these Bylaws;

(g) determining the compensation of any of the trustees or officers of the corporation;

(h) designating the corporate depository and authorized signatories;

(i) instructing an officer of the corporation to enter the corporation into any obligation, contract or arrangement with actual or potential cost to the corporation of \$100,000 or more, or the term of which is over 5-years.

(j) any action that the California Nonprofit Public Benefit Corporation Law requires be taken by the Board, a committee of the Board, or an Audit Committee (including those actions specified in Section 1 and Section 2 of this Article).

Section 4. Executive Committee. The Board shall delegate primary responsibility for oversight and supervision of the Management Committee to a Board Committee, referred to herein as the Executive Committee, composed entirely of individuals who are not members of the Management Committee. The Executive Committee shall meet with the Management Committee or representatives thereof at least once every quarter, and the Management Committee shall provide a periodic written report of the Management Committee's actions. The Executive Committee may set priorities or goals for the Management Committee and may offer the Management Committee guidance on the Board's desired direction for the corporation.

Section 5. Advisory Committees. The Board of Trustees may establish one or more Advisory Committees. The members of any Advisory Committee may consist of trustees or non-trustees and may be appointed as the Board determines. Advisory committees may not exercise the authority of the Board to make decisions on behalf of this corporation, and shall be restricted to making recommendations to the Board or Board Committees.

Section 6. Meetings.

A. Of Board Committees. Meetings and actions of Board Committees shall be governed by and held and taken in accordance with the provisions of Article III of these Bylaws concerning meetings and actions of the Board of Trustees, with such changes in the content of those Bylaws as are necessary to substitute the Board Committee and its members for

the Board of Trustees and its members. Minutes shall be kept of each meeting of any Board Committee and shall be filed with the corporate records.

B. Of the Audit Committee. If the Audit Committee is not a Board Committee, it shall be bound by Section 6A of this Article.

C. Of the Management Committee. Meetings and actions of the Management Committee shall be governed by and held and taken in accordance with the provisions of Article III of these Bylaws concerning meetings and actions of the Board of Trustees, with such changes in the content of those Bylaws as are necessary to substitute the Management Committee and its members for the Board of Trustees and its members, subject to the following additional changes:

(i) Agenda and Proxy Solicitation. The Chairperson of the Management Committee shall deliver to each Management Committee member and each Executive Committee member an agenda setting forth the items to be covered during any meeting of the Management Committee at the time notice of such meeting is given. In the same transmission, the Chairperson of the Management Committee shall deliver to any member of the Management Committee a proxy solicitation if the agenda for the meeting includes any items for which a vote will be taken. The proxy solicitation shall afford the recipient with an opportunity to appoint someone as his or her proxy only for the relevant meeting, shall afford the recipient with a way to specify a choice between approval and disapproval of each matter or group of related matters on the agenda for which a vote will be taken at the meeting, and shall provide, subject to reasonable specified conditions, that where the person solicited specifies a choice with respect to any such matter, the appointed proxy shall cast a vote in accordance therewith. In order to be effective, the Chairperson and at least one other member of the Management Committee must receive a proxy solicitation at least 24 hours before the relevant meeting.

(ii) Observation Rights. Members of the Executive Committee shall have (i) the right to receive notice of and agendas for all meetings of the Management Committee at the same time notice and agendas are provided to the Management Committee members, (ii) the right to attend, observe and participate (but not vote) in all meetings of the Management Committee and (iii) the right to receive all materials, documents and other information delivered to the members of the Management Committee prior to any meetings of such committee. Notwithstanding anything to the contrary, members of the Executive Committee shall not include the right to vote at any meeting of the Management Committee.

Minutes shall be kept of each meeting of the Management Committee and shall be filed with the corporate records.

D. Of Advisory Committees. Subject to the authority of the Board of Trustees, Advisory Committees may determine their own meeting rules and whether minutes shall be kept.

The Board of Trustees may adopt rules for the governance of any Board Committee, Audit Committee, Management Committee or Advisory Committee not inconsistent with the provisions of these Bylaws.

ARTICLE V OFFICERS

- Section 1. Officers. The officers of this corporation shall be a President, a Secretary, and a Treasurer or Chief Financial Officer, who may also be referred to as Treasurer. The corporation may also have, at the discretion of the trustees, such other officers as may be appointed in accordance with Section 2 of this Article including but not limited to a Chairperson of the Board. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the President or Chairman of the Board, if any. If there is no Chairman of the Board, the President shall be elected from among the trustees of the corporation.
- Section 2. Election. Except for the initial officers appointed by the incorporator, the officers of this corporation, except for those appointed under Section 3 of this Article, shall be elected annually by the Board of Trustees, and each shall serve at the pleasure of the Board, subject to the rights, if any, of an officer under any contract of employment.
- Section 3. Appointment of Other Officers. The Board may appoint and may authorize the Chairperson of the Board, if any, the President, or other officer to appoint any other officers that the corporation may require. Each officer so appointed shall have the title, hold office for the period, have the authority, and perform the duties specified in these Bylaws or determined by the Board.
- Section 4. Removal. Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, with or without cause, by the Board of Trustees or by an officer on whom such power of removal may be conferred by the Board of Trustees.
- Section 5. Resignation. Any officer may resign at any time by giving written notice to this corporation. Any resignation shall take effect on receipt of that notice by any other officer than the person resigning or at any later time specified by that notice and, unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of this corporation under any contract to which the officer is a party.
- Section 6. Vacancies. A vacancy in any office for any reason shall be filled in the same manner as these Bylaws provide for election to that office.
- Section 7. Chairperson of the Board. If a Chairperson of the Board, who may also be referred to as the Chairman of the Board, is elected, he or she shall preside at all meetings of the Board of Trustees and shall have such other powers and duties as may be prescribed by the Board or these Bylaws. The Chairperson of the Board may designate any other trustee to preside at all meetings of the Board of Trustees. If there is no President, the Chairperson of the Board shall also have the powers and duties of the President of the corporation as specified in these Bylaws.

- Section 8. President. The President shall, subject to the control of the Management Committee if such committee is established, and the ultimate control of the Board, generally supervise, direct and control the business and other officers of this corporation. The President shall have the general powers and duties of management usually vested in the office of President of the corporation and shall have such other powers and duties as may be prescribed by the Board or these Bylaws.
- Section 9. Secretary. The Secretary shall supervise the keeping of a full and complete record of the proceedings of the Board of Trustees and its committees, shall supervise the giving of such notices as may be proper or necessary, shall supervise the keeping of the minute books of this corporation, and shall have such other powers and duties as may be prescribed by the Board or these Bylaws.
- Section 10. Chief Financial Officer. The Chief Financial Officer of this corporation shall supervise the charge and custody of all funds of this corporation, the deposit of such funds in the manner prescribed by the Board of Trustees, and the keeping and maintaining of adequate and correct accounts of this corporation's properties and business transactions, shall render reports and accountings as required, and shall have such other powers and duties as may be prescribed by the Board or these Bylaws.

ARTICLE VI CERTAIN TRANSACTIONS

Section 1. Loans. Except as permitted by Section 5236 of the California Nonprofit Public Benefit Corporation Law, this corporation shall not make any loan of money or property to, or guarantee the obligation of, any trustee or officer; provided, however, that this corporation may advance money to a trustee or officer of this corporation or any subsidiary for expenses reasonably anticipated to be incurred in performance of the duties of such trustee or officer so long as such individual would be entitled to be reimbursed for such expenses absent that advance.

Section 2. Self-Dealing Transactions. Except as provided in Section 3 below, the Board of Trustees shall not approve, or permit the corporation to engage in, any self-dealing transaction. A self-dealing transaction is a transaction to which this corporation is a party and in which one or more of its trustees has a material financial interest, unless the transaction comes within California Corporations Code Section 5233(b).

Section 3. Approval. This corporation may engage in a self-dealing transaction if the transaction is approved by a court or by the Attorney General. This corporation may also engage in a self-dealing transaction if the Board determines, before the transaction, that (a) this corporation is entering into the transaction for its own benefit; (b) the transaction is fair and reasonable to this corporation at the time; and (c) after reasonable investigation, the Board determines that it could not have obtained a more advantageous arrangement with reasonable effort under the circumstances. Such determinations must be made by the Board in good faith, with knowledge of the material facts concerning the transaction and the trustee's interest in the

transaction, and by a vote of a majority of the trustees then in office, without counting the vote of the interested trustee or trustees.

Where it is not reasonably practicable to obtain approval of the Board before entering into a self-dealing transaction, a Board Committee may approve such transaction in a manner consistent with the requirements above; provided that, at its next meeting, the full Board determines in good faith that the Board Committee's approval of the transaction was consistent with the requirements above and that it was not reasonably practical to obtain advance approval by the full Board, and ratifies the transaction by a majority of the trustees then in office without the vote of any interested trustee.

ARTICLE VII INDEMNIFICATION AND INSURANCE

Section 1. Right of Indemnity. To the fullest extent allowed by Section 5238 of the California Nonprofit Public Benefit Corporation Law, this corporation shall indemnify its agents, in connection with any proceeding, and in accordance with Section 5238. For purposes of this Article, "agent" shall have the same meaning as in Section 5238(a), including trustees, officers, members of the Management Committee, employees, other agents, and persons formerly occupying such positions; "proceeding" shall have the same meaning as in Section 5238(a), including any threatened action or investigation under Section 5233 or brought by the Attorney General; and "expenses" shall have the same meaning as in Section 5238(a), including reasonable attorneys' fees.

Section 2. Approval of Indemnity. On written request to the Board of Trustees in each specific case by any agent seeking indemnification, to the extent that the agent has been successful on the merits, the Board shall promptly authorize indemnification in accordance with Section 5238(d). Otherwise, the Board shall promptly determine, by a majority vote of a quorum consisting of Trustees who are not parties to the proceeding, whether, in the specific case, the agent has met the applicable standard of conduct stated in Section 5238(b) or Section 5238(c), and, if so, shall authorize indemnification to the extent permitted thereby.

Section 3. Advancing Expenses. The Board of Trustees may authorize the advance of expenses incurred by or on behalf of an agent of this corporation in defending any proceeding prior to final disposition, if the Board finds that:

(a) the requested advances are reasonable in amount under the circumstances;
and

(b) before any advance is made, the agent will submit a written undertaking satisfactory to the Board to repay the advance unless it is ultimately determined that the agent is entitled to indemnification for the expenses under this Article.

The Board shall determine whether the undertaking must be secured, and whether interest shall accrue on the obligation created thereby.

Section 4. Insurance. The Board of Trustees shall adopt a resolution authorizing the purchase of insurance on behalf of any agent against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, and such insurance shall provide for coverage against liabilities beyond this corporation's power to indemnify the agent under law.

ARTICLE VIII MISCELLANEOUS

Section 1. Fiscal Year. The fiscal year of this corporation shall end each year on July 31.

Section 2. Contracts, Notes, and Checks.

(a) Unless otherwise specified in these Bylaws or a resolution of the Board of Trustees, all contracts entered into on behalf of this corporation must be authorized by an officer of the corporation. Members of the Management Committee as such, are not authorized to enter into contracts or otherwise sign documents on behalf of this corporation. Members of the Management Committee who are also officers of the corporation are authorized to enter into contracts on behalf of the corporation in their capacity as officers in accordance with this Section.

(b) If the subject matter of a contract or document is within the scope of authority delegated to the Management Committee pursuant to Article IV Section 3E, an officer must obtain prior approval by a majority vote of the Management Committee before signing contracts or documents containing total obligations or commitments with monetary values exceeding \$50,000 but less than \$100,000. Before signing or submitting contracts or documents with total obligations or commitments with a monetary value of \$100,000 or more, or the term of which is over 5 years, an officer must obtain prior approval from the Executive Committee.

(c) If the subject matter of a contract or document is outside of the scope of the Management Committee's authority, or is specifically reserved for the authority of the Board of Trustees, an officer must obtain prior approval from the Board of Trustees before signing such contract or document.

Section 3. Annual Reports to Trustees. The President or the Management Committee shall furnish an annual written report to all trustees of this corporation containing the following information about this corporation's previous fiscal year:

(a) the assets and liabilities, including the trust funds of this corporation, as of the end of the fiscal year;

(b) the principal changes in assets and liabilities, including trust funds, during the fiscal year;

(c) the revenue or receipts of this corporation, both unrestricted and restricted to particular purposes, for the fiscal year;

(d) the expenses or disbursements of this corporation, for both general and restricted purposes, for the fiscal year; and

(e) any transaction during the previous fiscal year involving more than \$50,000 between this corporation (or its parent or subsidiaries, if any) and any of its trustees or officers (or the directors/trustees or officers of its parent or subsidiaries, if any) or any holder of more than ten percent of the voting power of this corporation or its parent or subsidiaries, if any, or any of a number of such transactions in which the same person had a direct or indirect material financial interest, and which transactions in the aggregate involved more than \$50,000, as well as the amount and circumstances of any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any trustee or officer of this corporation. For each transaction, the report must disclose the names of the interested persons involved in such transaction, stating such person's relationship to this corporation, the nature of such person's interest in the transaction and, where practicable, the value of such interest. The foregoing report shall be accompanied by any report thereon of independent accountants or, if there is no such report, the certificate of an authorized officer of this corporation that such statements were prepared without an audit from the books and records of this corporation. The report and any accompanying material may be sent by electronic transmission in compliance with Article VIII, Section 5 of these Bylaws.

Section 4. Required Financial Audits. This corporation shall obtain a financial audit for any tax year in which it receives or accrues gross revenue of \$2 million or more, excluding grant or contract income from any governmental entity for which the governmental entity requires an accounting. Whether or not they are required by law, any audited financial statements obtained by this corporation shall be made available for inspection by the Attorney General and the general public within nine months after the close of the fiscal year to which the statements relate, and shall remain available for three years (1) by making them available at this corporation's principal, regional, and district offices during regular business hours and (2) either by mailing a copy to any person who so requests in person or in writing or by posting them on this corporation's website.

Section 5. Electronic Transmissions. Unless otherwise provided in these Bylaws, and subject to any guidelines and procedures that the Board of Trustees may adopt from time to time, the terms "written" and "in writing" as used in these Bylaws include any form of recorded message in the English language capable of comprehension by ordinary visual means, and may include electronic transmissions, such as facsimile or email, provided (i) for electronic transmissions from the corporation, the corporation has obtained an unrevoked written consent from the recipient to the use of such means of communication; (ii) for electronic transmissions to the corporation, the corporation has in effect reasonable measures to verify that the sender is the individual purporting to have sent such transmission; and (iii) the transmission creates a record that can be retained, retrieved, reviewed, and rendered into clearly legible tangible form.

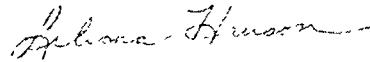
Section 6. Amendments. Proposed amendments to these Bylaws shall be submitted in writing to the trustees at least one week in advance of any Board meeting at which they will be considered for adoption. The vote of two thirds of all trustees present and voting or the unanimous written consent of the trustees shall be required to adopt a bylaw amendment.

Section 7. Governing Law. In all matters not specified in these Bylaws, or in the event these Bylaws shall not comply with applicable law, the California Nonprofit Public Benefit Corporation Law as then in effect shall apply.

CERTIFICATE OF SECRETARY

I, Liliana Hanson, certify that I am presently the duly elected and acting Secretary of Zaytuna College, a California nonprofit public benefit corporation, and that the above Bylaws, consisting of 13 pages, are the Bylaws of this corporation as adopted by the Board of Trustees on August 14, 2009 at a duly called and noticed meeting at which a quorum was at all times present.

DATED: September 3, 2009

A handwritten signature in cursive script, appearing to read "Liliana Hanson", is written above a horizontal line.

Liliana Hanson, Secretary

Form 8868 (Rev 4-2009)

Page 2

- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II and check this box ☒ **X**

Note. Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I (on page 1)

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed)

Type or print	Name of Exempt Organization	Employer identification number
	Zaytuna Institute for the Revival of Islamic Sciences	33-0720978
	Number, street, and room or suite number. If a P.O. box, see instructions	For IRS use only
	2070 Allston Way, Suite # 300	
File by the extended due date for filing the return. See instructions	City, town or post office, state, and ZIP code. For a foreign address, see instructions	
	Berkeley, CA 94704	

Check type of return to be filed (File a separate application for each return).

- | | | | |
|--|--|--------------------------------------|------------------------------------|
| ☒ Form 990 | ☐ Form 990-PF | ☐ Form 1041-A | ☐ Form 6069 |
| ☐ Form 990-BL | ☐ Form 990-T (section 401(a) or 408(a) trust) | ☐ Form 4720 | ☐ Form 8870 |
| ☐ Form 990-EZ | ☐ Form 990-T (trust other than above) | ☐ Form 5227 | |

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- The books are in care of Ali Hassan
- Telephone No (510) 582-0117 FAX No _____
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for.

- 4 I request an additional 3-month extension of time until 6/15, 20 11.
- 5 For calendar year _____, or other tax year beginning 8/01, 20 09, and ending 7/31, 20 10.
- 6 If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period
- 7 State in detail why you need the extension: The taxpayer is undergoing its annual audit which is not yet complete and needs additional time to gather information to file an accurate return based on new reporting requirements

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions 8a \$

b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868 8b \$

c **Balance Due.** Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instrs 8c \$

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature [Signature] Title CPA Date 3/11/2011

BAA

FIF20502L 03/11/09

Form 8868 (Rev 4-2009)