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Form **990-EZ****Short Form**
Return of Organization Exempt From Income Tax

OMB No 1545-1150

2009**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the **2009** calendar year, or tax year beginning **July 1**, 20**09**, and ending **June 30**, 20**10****B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Terminated
- ☐ Amended return
- ☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization**Friends of the Watauga County Public Library**

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite

140 Queen Street

City or town, state or country, and ZIP + 4

Boone NC 28607+3584**D** Employer identification number**59 1719432****E** Telephone number**828 264 8784****F** Group Exemption Number ▶

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting Method: ☒ Cash ☐ Accrual
Other (specify) ▶

I Website: ▶ **www.arlibrary.org**

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

J Tax-exempt status (check only one) — ☒ 501(c) (3) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Check ☒ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **30744****Part I** **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	1050
	2	Program service revenue including government fees and contracts	2	21933
	3	Membership dues and assessments	3	7752
	4	Investment income	4	9
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here ☐		
	a	Gross revenue (not including \$ _____ of contributions reported on line 1)	6a	
b	Less: direct expenses other than fundraising expenses	6b		
c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	0	
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0	
8	Other revenue (describe ▶ _____)	8	0	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	30744	
Expenses	10	Grants and similar amounts paid (attach schedule)	10	19840
	11	Benefits paid to or for members	11	0
	12	Salaries, other compensation, and employee benefits	12	0
	13	Professional fees and other payments to independent contractors	13	500
	14	Occupancy, rent, utilities, and maintenance	14	1200
	15	Printing, publications, postage, and shipping	15	1045
	16	Other expenses (describe ▶ food, supplies for meetings, staff luncheons & Public Events)	16	954
17	Total expenses. Add lines 10 through 16	17	23539	
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	7205
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	26382
	20	Other changes in net assets or fund balances (attach explanation)	20	0
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	33587

Part II **Balance Sheets.** If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	26382	33587
23 Land and buildings	n/a	n/a
24 Other assets (describe ▶ _____)	n/a	n/a
25 Total assets	26382	33587
26 Total liabilities (describe ▶ _____)	n/a	n/a
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	26382	33587

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2009)

SCANNED NOV 03 2010

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Part V Other Information (Note the statement requirements in the instructions for Part V.)

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		✓
34 Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes	✓	
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T.		
a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?		✓
b If "Yes," has it filed a tax return on Form 990-T for this year?		✓
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		
37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a		
b Did the organization file Form 1120-POL for this year?		✓
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return?		✓
b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b		
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9 39a		
b Gross receipts, included on line 9, for public use of club facilities 39b		
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ <u>0</u> ; section 4912 ▶ <u>0</u> ; section 4955 ▶ <u>0</u>		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		✓
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ <u>0</u>		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ <u>0</u>		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.		✓
41 List the states with which a copy of this return is filed. ▶ <u>na/</u>		
42a The organization's books are in care of ▶ <u>Ernest Lane</u> Telephone no. ▶ <u>828 264 8784</u> Located at ▶ <u>140 Queen St Boone NC</u> ZIP + 4 ▶ <u>28607+3584</u>		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		✓
If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .		
c At any time during the calendar year, did the organization maintain an office outside of the U.S.?		✓
If "Yes," enter the name of the foreign country: ▶ _____		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ		✓
45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ		✓

Part VI

Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46–49b and complete the tables for lines 50 and 51.

	Yes	No
46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46	☒
47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	47	☒
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48	☒
49a Did the organization make any transfers to an exempt non-charitable related organization?	49a	☒
b If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

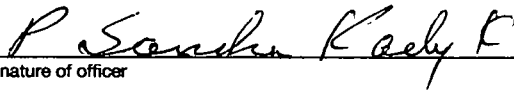
(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
none				

f Total number of other employees paid over \$100,000 **0**

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
none		

d Total number of other independent contractors each receiving over \$100,000 **0**

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge			
	 Signature of officer		11/20/2010 Date	
Paid Preparer's Use Only	P. Sandra Kadyk, V.P. Type or print name and title			
	Preparer's signature	Date	Check if self-employed ☐	Preparer's identifying number (See instructions)
	Firm's name (or yours if self-employed), address, and ZIP + 4	EIN		Phone no.
	May the IRS discuss this return with the preparer shown above? See instructions ☐ Yes ☐ No			

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2009

**Open to Public
Inspection**

Name of the organization

Friends of the Watauga County Public Library

Employer identification number

59

1719432

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☒ An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h
- a ☐ Type I b ☐ Type II c ☐ Type III—Functionally integrated d ☐ Type III—Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
Total									

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ► ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	%
16a 33⅓% support test—2009. If the organization did not check the box on line 13, and line 14 is 33⅓% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► ☐		
b 33⅓% support test—2008. If the organization did not check a box on line 13 or 16a, and line 15 is 33⅓% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► ☐		
17a 10%-facts-and-circumstances test—2009. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐		
b 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► ☐		

Part III Support Schedule for Organizations Described in Section 509(a)(2)
(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	n/a	8302	7754	8486	8802	33344
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	n/a	20227	21650	22324	21933	86134
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5		28529	29404	30792	30735	119460
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b		0	0	0	0	0
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6	n/a	28529	29404	30792	30735	119460
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	n/a	478	355	149	9	991
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975	n/a	0	0	0	0	0
c Add lines 10a and 10b		478	355	149	9	991
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13 Total support. (Add lines 9, 10c, 11, and 12.)		29007	29759	30941	39744	129451

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☒

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%

19a 33⅓ % support tests—2009. If the organization did not check the box on line 14, and line 15 is more than 33⅓ %, and line 17 is not more than 33⅓ %, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33⅓ % support tests—2008. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓ %, and line 18 is not more than 33⅓ %, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.

[illegible]

990ez July 1, 2009 ending June 30, 2010

Friends of the Watauga County Public Library EIN 59-1719432

Schedule for line 10 part I;

\$17,840.00 grant to Watauga County Public Library, 140 Queen St., Boone, NC, 28607.

\$2000 grant to Watauga County Western Branch of the Public Library.

Total: \$19,840

Grants made to provide funds for designated programs of the Library that provided financial support for workshops in arts & crafts, reading & writing programs for adults & children. Provide visiting writers & poetry workshops for adults & children. Purchase of new books, audiovisual equipment & other items requested by the Library, such as library information magnets. Grants also made to support staff education.

Schedule for line 31 part III;

\$1200 from line 14

\$1045 from line 15

\$ 954 from line 16

\$3199 total

**CONSTITUTION FOR FRIENDS OF WATAUGA COUNTY PUBLIC LIBRARY
(Adopted 1974; Revised 1978, 1983, 1990, 1993, 1999, 2004, 2004, 2007, 2010)**

Article I. Name

Section 1. The name of the organization shall be FRIENDS OF WATAUGA COUNTY PUBLIC LIBRARY.

Article II. Purpose

Section 1. The purpose of the organization shall be to maintain an association of persons interested in libraries; to focus public attention on the Library; to stimulate the use of the Library's resources and services; to receive and encourage gifts, endowments and bequests to the Library; to support and cooperate with the Library in developing Library services; and to aid in the provision of adequate housing and other facilities for the Library.

Section 2. No part of the net earnings of the organization shall inure to the benefit of any member, trustee, official or individual. The organization shall not engage in propaganda or intervention in any political campaign on behalf of any candidate for public office. No substantial part of the activities of the organization shall involve attempts to influence legislation.

Section 3. In the event of the dissolution of the organization, and prior to the completion thereof, all liabilities and obligations of the organization shall be paid, satisfied and discharged, and all of the remaining assets, property and income owned or held by the organization shall be expended for the Library by the Friends.

Article III. Membership

Section 1. Membership in the organization shall be open to all individuals in sympathy with its purposes and to representatives of organizations, clubs and businesses, when such representation is desired.

Section 2. Each membership is entitled to one vote at general meetings.

Article IV. Officers

Section 1. The officers of the organization shall be a president, a vice-president, a treasurer, a secretary, and three directors.

Section 2. Officers shall be nominated by a committee of three appointed by the president. The nominating committee shall report its slate of officers at the Annual Membership Meeting immediately before voting. Additional nominations may be made from the floor.

Section 3. All officers shall be elected for a term of two years by the majority vote of those present at the Annual Membership Meeting, except for the directors, who

shall be elected for a term of three years. Each term shall start on July 1 of the year of election and shall extend through June 30 of the year the term expires. The president shall serve no more than two consecutive full terms. The terms shall be staggered. The president and vice-president shall be elected in odd-numbered years and the secretary and treasurer in even-numbered years. One of each of the three directors shall be elected each year.

Section 4. Vacancies shall be filled by appointment by the Executive Board until the next election.

Article V. Duties of Officers

Section 1. President: To preside over and conduct meetings; to appoint all committees and to be ex-officio non-voting member thereof; to attend regular meetings of the Watauga County Public Library Board of Trustees.

Section 2. Vice-president: To perform the duties of the president in the absence of the president; to be responsible for the program at the Annual Membership Meeting; to perform other duties called for by the Executive Board.

Section 3. Treasurer: To keep and maintain the financial records of the organization; to collect and disburse all funds; to provide a written Treasurer's report at each Executive Board meeting and the Annual Membership Meeting, to provide a proposed annual budget for the next fiscal year at the last Executive Board meeting of each fiscal year.

Section 4. Secretary: To take minutes and record attendance at all meetings; to notify the Executive Board members of the time and place of meetings; to conduct the correspondence and maintain the official records of the organization.

Article VI. Executive Board

Section 1. The Executive Board shall consist of the officers of the organization, the chairmen of all standing committees, and others as designated by the Executive Board. The Librarian and the immediate past president shall serve as ex-officio non-voting members of the Executive Board.

Section 2. Meetings of the Executive Board shall be held at least quarterly but may be held more frequently as determined by the Executive Board. Special meetings may be called by the president.

Section 3. A majority of Executive Board members present shall constitute a quorum.

Section 4. The Executive Board shall conduct the affairs of the organization and direct the disbursement of funds.

Article VII. Annual Membership Meetings

Section 1. The Annual Membership Meeting shall be held in the spring on a date to be determined by the Executive Board. Members shall be notified in writing at least two weeks prior to the date of the Annual Membership Meeting.

Article VIII. Finance

Section 1. Fiscal year: The fiscal year of the organization shall begin on July 1 and shall end on June 30 of the following year.

Section 2. Minimum annual membership dues are \$5. Life memberships prior to April 1993 remain intact.

Section 3. The organization shall provide the necessary recordkeeping of its funds that will document all financial transactions and serve as a basis sufficient to meet IRS filing requirements and to maintain its nonprofit status.

Section 4. The organization will conduct an annual internal financial audit following the audit guidelines adopted by the board. This audit will be conducted within three months of the close of the fiscal year and will be presented to the full board at its next meeting following the completion of the audit. The president will appoint an audit committee consisting of a minimum of one board member and one non-board member to conduct this audit. Other audit committee members may be board and non-board persons. However, the treasurer may not serve on this audit committee. Alternatively, the audit may be conducted by an outside CPA firm when approved by the majority of Board members.

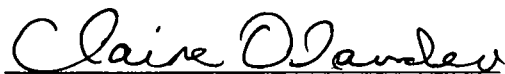
Article IX. Amendments

Section 1. The constitution shall be reviewed by a committee appointed by the president every 5 years or when deemed necessary. Proposed amendments must receive preliminary approval by a majority of the Executive Board at the Executive Board meeting immediately prior to the meeting at which the official vote is to take place. Final approval at the subsequent official vote (with no wording changes after preliminary approval) requires a two-thirds affirmative vote of the Executive Board members present.

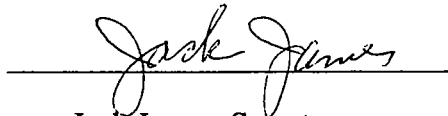
Article X. Parliamentary Procedure

Section 1. Roberts' Rules of Order Revised shall govern the proceedings of the organization.

Last revision: March 3, 2010



Claire Olander, President



Jack James, Secretary