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Form 990-EZ  Department of the Treasury Internal Revenue Service	Short Form Return of Organization Exempt From Income Tax Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)	OMB No 1545-1150 2009
	▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form. ▶ <i>The organization may have to use a copy of this return to satisfy state reporting requirements.</i>	Open to Public Inspection

A For the 2009 calendar year, or tax year beginning 07-01-2009 , and ending 06-30-2010				
B Check if applicable ☐ Address change ☐ Name change ☐ Initial return ☐ Terminated ☐ Amended return ☐ Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization Friends of the Lake Oswego Library		D Employer identification number 51-0175514
		Number and street (or P O box, if mail is not delivered to street address) 706 Fourth Street		E Telephone number (503) 968-2571
		City or town, state or country, and ZIP + 4 Lake Oswego, OR 97034		F Group Exemption Number

Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).	G Accounting method ☒ Cash ☐ Accrual Other (specify) ▶
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I Website: www.ci.oswego.or.us/library/friends/ **H Check** ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

J Tax-Exempt status (check only one)—☒ 501(c)(3) ☐ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Check  if the organization is not a section 509(a)(3) supporting organization **and** its gross receipts are normally **not** more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990-EZ  \$ 116,889

Part I	Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I)
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Revenue		1	2
1	Contributions, gifts, grants, and similar amounts received		6,884
2	Program service revenue including government fees and contracts		
3	Membership dues and assessments		
4	Investment income		1,264
5a	Gross amount from sale of assets other than inventory	5a	
b	Less cost or other basis and sales expenses	5b	
c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
6	Special events and activities (complete applicable parts of Schedule G) If any amount is from gaming , check here 		
a	Gross revenue (not including \$ _ of contributions reported on line 1)	6a	
b	Less direct expenses other than fundraising expenses	6b	
c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	
7a	Gross sales of inventory, less returns and allowances	7a	108,741
b	Less cost of goods sold	7b	8,572
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	100,169
8	Other revenue (describe  _____)	8	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8 	9	108,317

[illegible]

Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	38,296
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	276,334
	20	Other changes in net assets or fund balances (attach explanation)	20	1,542
	21	Net assets or fund balances at end of year Combine lines 18 through 20	21	316,172

Part II Balance Sheets—If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ

(See the instructions for Part II)		(A) Beginning of year		(B) End of year	
22	Cash, savings, and investments	276,334	22	316,172	
23	Land and buildings		23		
24	Other assets (describe _____)		24		
25	Total assets	276,334	25	316,172	
26	Total liabilities (describe _____)	0	26	0	
27	Net assets or fund balances (line 27 of column (B) must agree with line 21) .	276,334	27	316,172	

Part III Statement of Program Service Accomplishments (See the instructions for Part III)		Expenses (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others)	
What is the organization's primary exempt purpose? SUPPORT LAKE OSWEGO LIBRARY			
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title			
28 PURCHASE OF EQUIPMENT AND SUPPLIES FOR THE LAKE OSWEGO PUBLIC LIBRARY (Grants \$ 39,751) If this amount includes foreign grants, check here . . . ☐		28a	67,877
29			
(Grants \$) If this amount includes foreign grants, check here . . . ☐		29a	
30			
(Grants \$) If this amount includes foreign grants, check here . . . ☐		30a	
31 Other program services (attach schedule) (Grants \$) If this amount includes foreign grants, check here . . . ☐		31a	
32 Total program service expenses (add lines 28a through 31a)		32	67,877

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instructions for Part IV)				
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

Part V Other Information (Note the statement requirements in the instructions for Part V.)		Yes	No		
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33	No		
34	Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes 	34	Yes		
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T				
a	Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033 (e) notice, reporting, and proxy tax requirements?	35a	No		
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35b			
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	No		
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions  <table><tr><td>37a</td><td>0</td></tr></table>	37a	0		
37a	0				
b	Did the organization file Form 1120-POL for this year?	37b			
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return? . . .	38a	No		
b	If "Yes," complete Schedule L, Part II and enter the total amount involved	38b			
39	Section 501(c)(7) organizations. Enter				
a	Initiation fees and capital contributions included on line 9	39a			
b	Gross receipts, included on line 9, for public use of club facilities	39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under section 4911  0 , section 4912  0 , section 4955  0				
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	No		
c	Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . .  0				
d	Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization  0				
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	No		
41	List the states with which a copy of this return is filed  _____				
42a	The organization's books are in care of  John mcneese Telephone no  (503) 968-2571 5410 SW Macadam Ave Suite 100 Located at  Portland, OR ZIP + 4  97279				
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country  _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts .	42b	No		
c	At any time during the calendar year, did the organization maintain an office outside of the U S ? If "Yes," enter the name of the foreign country  _____	42c	No		
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here  <table><tr><td>43</td><td></td></tr></table> and enter the amount of tax-exempt interest received or accrued during the tax year 	43			
43					
44	Did the organization maintain any donor advised funds? <i>If "Yes", Form 990 must be completed instead of Form 990-EZ.</i>	44	No		
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? <i>If "Yes", Form 990 must be completed instead of Form 990-EZ.</i>	45	No		

Part VI

Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.
All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

46	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	Yes	No
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II		No
48	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		No
49a	Did the organization make any transfers to an exempt non-charitable related organization?		No
49b	If "Yes," was the related organization a section 527 organization?		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				

50(f) Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		

51(d) Total number of other independent contractors each receiving over \$100,000

Please Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.				
	Signature of officer		Date		
Paid Preparer's Use Only	Preparer's signature		Date	Check if self-employed	Preparer's identifying number (See instructions)
	Firm's name (or yours if self-employed), address, and ZIP + 4		EIN		Phone no
	AKT LLC				(503) 620-4489
	5665 sw meadows rd suite 200 lake oswego, OR 970353115				
May the IRS discuss this return with the preparer shown above? See instructions					

SCHEDULE A

(Form 990 or 990EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2009

Open to Public
Inspection

Name of the organization Friends of the Lake Oswego Library	Employer identification number 51-0175514
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Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions

The organization is not a private foundation because it is (For lines 1 through 11, check only one box)

- 1

☐

A church, convention of churches, or association of churches **section 170(b)(1)(A)(i).**
- 2

☐

A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E)
- 3

☐

A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4

☐

A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state
- 5

☐

An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II)
- 6

☐

A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7

☐

An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 8

☐

A community trust described in **section 170(b)(1)(A)(vi)** (Complete Part II)
- 9

☒

An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See **section 509(a)(2).** (Complete Part III)
- 10

☐

An organization organized and operated exclusively to test for public safety See**section 509(a)(4).**
- 11

☐

An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h

a

☐

Type I

b

☐

Type II

c

☐

Type III - Functionally integrated

d

☐

Type III - Other

e

☐

By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)

f

☐

If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box

g

☐

Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i)

a person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the the supported organization?

(ii)

a family member of a person described in (i) above?

(iii)

a 35% controlled entity of a person described in (i) or (ii) above?

h

☐

Provide the following information about the supported organization(s)

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1- 9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of support?
			Yes	No	Yes	No	Yes	No	
Total									

Part II

Support Schedule for Organizations Described in IRC 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public Support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income (Explain in Part IV) Do not include gain or loss from the sale of capital assets						
11 Total support (Add lines 7 through 10)						
12 Gross receipts from related activities, etc (See instructions)					12	
13 First Five Years If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here						

Section C. Computation of Public Support Percentage

14 Public Support Percentage for 2009 (line 6 column (f) divided by line 11 column (f))	14	
15 Public Support Percentage for 2008 Schedule A, Part II, line 14	15	
16a 33 1/3% support test—2009. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
b 33 1/3% support test—2008. If the organization did not check the box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
17a 10%-facts-and-circumstances test—2009. If the organization did not check a box on line 13, 16a, or 16b and line 14 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization		
b 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, 16b, or 17a and line 15 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization		
18 Private Foundation If the organization did not check a box on line 13, 16a, 16b, 17a or 17b, check this box and see instructions		

Part IIISupport Schedule for Organizations Described in IRC 509(a)(2)
(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	1,992	3,215	6,868	6,033	6,884	24,992
2Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	88,771	93,439	108,929	101,956	108,741	501,836
3Gross receipts from activities that are not an unrelated trade or business under section 513						
4Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5The value of services or facilities furnished by a governmental unit to the organization without charge						
6Total. Add lines 1 through 5	90,763	96,654	115,797	107,989	115,625	526,828
7aAmounts included on lines 1, 2, and 3 received from disqualified persons						0
bAmounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						0
cAdd lines 7a and 7b						0
8Public Support (Subtract line 7c from line 6)						526,828

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9Amounts from line 6	90,763	96,654	115,797	107,989	115,625	526,828
10aGross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	2,441	2,626	8,547	6,138	1,264	21,016
bUnrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
cAdd lines 10a and 10b	2,441	2,626	8,547	6,138	1,264	21,016
11Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13Total support (Add lines 9, 10c, 11 and 12.)	93,204	99,280	124,344	114,127	116,889	547,844
14First Five Years If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here						☐

Section C. Computation of Public Support Percentage

15Public Support Percentage for 2009 (line 8 column (f) divided by line 13 column (f))	15	96.160 %
16Public support percentage from 2008 Schedule A, Part III, line 15	16	95.900 %

Section D. Computation of Investment Income Percentage

17Investment income percentage for 2009 (line 10c column (f) divided by line 13 column (f))	17	3.840 %
18Investment income percentage from 2008 Schedule A, Part III, line 17	18	4.100 %
19a33 1/3% support tests—2009. If the organization did not check the box on line 14, and line 15 is more than 33 1/3% and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization	☒	
b33 1/3% support tests—2008. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization	☐	
20Private Foundation If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions	☐	

Part IV

Supplemental Information. Supplemental Information. Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. See instructions

Additional Data

Software ID:

Software Version:

EIN: 51-0175514

Name: Friends of the Lake Oswego Library

Form 990EZ, Part IV - List of Officers, Directors, Trustees, and Key Employees

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
COLLEEN BENNETT 706 Fourth Street LAKE OSWEGO, OR 97034	Past PRESIDENT 1 00	0	0	0
JOHN BRODERICK 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
MAXINE COLLINS 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
V'ANNE DIDZUN 706 Fourth Street LAKE OSWEGO, OR 97034	VICE-PRESIDENT 1 00	0	0	0
DIANE FALVEY 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
SHERRY FINNIGAN 706 Fourth Street LAKE OSWEGO, OR 97034	SECRETARY 1 00	0	0	0
JEAN FRANCE 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
TERRY HUBER 706 Fourth Street LAKE OSWEGO, OR 97034	prESIDENT 1 00	0	0	0
JEANNE KEEVIL 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
JOHN MCNEESE 706 Fourth Street LAKE OSWEGO, OR 97034	TREASURER 1 00	0	0	0
MARIA MENEGHIN 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
ANASTASIA MEISNER 706 Fourth Street LAKE OSWEGO, OR 97034	DIRECTOR 1 00	0	0	0
len chaffey 706 Fourth Street IAKE OSWEGO, OR 97034	dirECTOR 1 00	0	0	0
marilyn hermann 706 Fourth Street IAKE OSWEGO, OR 97034	diIRECTOR 1 00	0	0	0
pat wagner 706 Fourth Street IAKE OSWEGO, OR 97034	dIRECTOR 1 00	0	0	0

TY 2009 Grants and Similar Amounts Paid Schedule**Name:** Friends of the Lake Oswego Library**EIN:** 51-0175514

Item No.	1
Class of Activity	grant
Donee's Name	LAKE OSWEGO LIBRARY
Donee's Address	704 FOURTH STREET LAKE OSWEGO, OR 97034
Amount (FMV)	39,751
Purpose of Payment to Affiliate	
Relationship	NONE
Description	BOOKS & EQUIPMENT
Book Value	
How BV Determined	
How FMV Determined	
Date of Gift	2010-06

TY 2009 Other Changes in Net Assets Schedule

Name: Friends of the Lake Oswego Library

EIN: 51-0175514

Description	Amount
UNREALIZED LOSS ON INVESTMENTS	1,542

TY 2009 Other Expenses Schedule**Name:** Friends of the Lake Oswego Library**EIN:** 51-0175514

Description	Amount
PAYROLL TAXES	1,158
SUPPLIES	781
INSURANCE	2,762
BANK CHARGES	108
DUES AND SUBSCRIPTIONS	65
telephone	876

TY 2009 Transfers Personal Benefits Contracts Declaration

Name: Friends of the Lake Oswego Library

EIN: 51-0175514

Declaration: The organization did not, during the year, receive any funds, directly,or indirectly, to pay premiums on a personal benefit contract.The organization, did not, during the year, pay any premiums, directly,or indirectly, on a personal benefit contract.

*ByLaws-Appr.
9-17-09*

SEPTEMBER 2009

BYLAWS OF THE FRIENDS OF THE LAKE OSWEGO PUBLIC LIBRARY

ARTICLE I

Name

The name of this association shall be: Friends of the Lake Oswego Public Library herein referred to as the Association.

ARTICLE II

Purpose

Section 1. To support the mission of Lake Oswego Public Library as described in its goals and objectives.

Section 2. To financially support the library in its goals and objectives.

Section 3. To support programs of long-term impact, especially those involving new services and/or technology.

Section 4. To serve as a goodwill ambassador for the library activity supporting library levies and other public funding.

Section 5. To publicly and financially support goals leading to the construction of a new library.

ARTICLE III

Membership

Section 1. Membership in the Association shall be open to all individuals, families, businesses, clubs, and organizations subscribing to the above purposes.

Section 2. Each membership is entitled to one vote at general meetings.

Section 3. The categories of membership and annual dues shall be determined by the Board of Directors.

Section 4. The Association's fiscal year shall coincide with the fiscal year of the Library that begins on July 1 of each year and ends on June 30 of the following year.

ARTICLE IV

Meetings

Section 1. The Association shall hold an annual meeting in September for the purpose of approving the annual budget, and for the election of Officers and Members of the Board of Directors, and to enact other necessary business. A written notice shall be sent to each member at least two weeks in advance which includes the date, time, place, and purpose of the meeting.

Section 2. Additional members' meetings may be called by the president, by any three Board members, or upon request of ten percent of the voting power of the membership by a demand signed, dated and delivered to the Association's Secretary. Such demands of the members shall describe the purpose of the meeting. Each member must be notified at least two weeks in advance.

Section 3. A meeting of the Officers may be called by the President, or any two officers, providing each officer is notified at least one week in advance.

Section 4. Any regular or special meeting of the Board of Directors may be by means of telephone and/or video conference, internet chat room, or similar communications equipment, allowing all persons participating in the meeting to communicate with each other in real time. Participation in such a meeting shall constitute presence in person at the meeting. A quorum at a Board meeting shall be a majority of the number in office immediately before the meeting begins. If a quorum is present, action shall be taken by a majority vote of the Directors present, except as provided otherwise by these Bylaws.

ARTICLE V
Board of Directors and Officers

Section 1. Direction of the activities of the Association shall rest with a Board of Directors composed of not more than 15 members, including officers. Members of the Board of Directors shall be current members of the Association, and shall include the Booktique manager as an ex-officio non-voting member.

Section 2. Officers shall be: President, Vice President, Secretary, and Treasurer. Officers shall be elected at the September annual meeting for two-year staggered terms. The President and Secretary will be elected in odd years, the Vice President and Treasurer in even years. They may be reelected to consecutive two-year terms in a specific office.

Section 3. Board members, other than the officers, shall be elected at the September annual meeting for terms of two years.

Section 4. An Executive Committee consisting of the Officers shall be empowered to act upon urgent business between regular Board meetings, subject to later Board confirmation.

Section 5. The absence of a Board member from more than three consecutive Board meetings, unless such absences are excused by the President, shall be reason for removal from the Board of Directors.

Section 6. All standing committees shall be chaired by a member of the Board of Directors. The President is an ex-officio member of all committees.

Section 7. Committee chairpersons shall be appointed by the President with approval of the Officers. They shall be appointed for a term of two years. The President, with approval of the Officers, may extend appointments for additional two year terms..

Section 8. Vacancies in the Board of Directors may be filled by appointment of the President in consultation with the Board of Directors.

Section 9. There may be a standing committee for the following Association functions:

- a. Membership**
- b. Nominating**
- c. Newsletter**
- d. Wish List**
- e. Social**
- f. Publicity**

The need for additional standing committees shall be determined by the President with the approval of the Board of Directors. Members of each standing committee shall be current members of the Association.

Section 10. The Operational policy of the Booktique shall be under the direction of the Officers. The President, with the approval of the Officers, shall select a manager and approve his/her contract. The manager shall direct the day to day operation of the Booktique.

Section 11. The Association shall indemnify any and all persons who may serve or who have served at any time as Directors or Officer, and their respective heirs, administrators, successors, and assigns, against any and all expenses, including amounts paid on judgments, counsel fees, and amounts paid in settlement, before or after suit is commenced, actually and necessarily incurred by such person in connection with the defense or settlement of any claim, action, suit, or proceeding, in which they, or any of them, are a party or parties or which may be asserted against them or any of them, by reason of being or having been a Director or Officer or former Director or Officer of the Association, except in relation to matters as to which any such Director or Officer or former Director or Officer or person shall be found in any action, suit, or proceeding to be liable for his or her own negligence or misconduct in the performance of duty. Such indemnification shall be in addition to any other rights to which those indemnified may be entitled to under the laws of the state of Oregon, bylaws, agreements, votes of the members, or otherwise.

ARTICLE VI

Funds

Section 1. All funds received by the Booktique and the Association shall be deposited to bank accounts of the Association. Funds include, but are not limited to, Booktique sales, membership dues, interest, gifts, and contributions.

Section 2. The Treasurer shall be responsible for maintaining adequate books and Accounts in accordance with the needs of the Association.

Section 3. The Treasurer is authorized to issue checks in payment of the Association obligations. The President, and the Vice President are also authorized to sign checks and may act instead of the Treasurer in emergency situations. Two signatures are required for checks over \$500 dollars.

Section 4. The Association books of account shall be audited annually by a Certified Public Accountant.

Section 5. Upon dissolution of the Association, after paying or making provisions for the payment of all its liabilities, the remaining assets shall be distributed to the Lake Oswego Public Library Endowment Fund. However, should the named recipient not be qualified, all assets shall be distributed for educational and charitable purposes, within the meaning of Section 501 c 3 of the Internal Revenue Code.

Article VII

Amendments

Section 1 . The Bylaws may be amended at any general meeting of the membership of the Association if by majority vote of the members present providing each member is notified at least two weeks in advance. Members can propose an amendment to the Bylaws by a signed petition of 2/3 of the voting members. Such petition shall be submitted to the President so that the President may present it to the Board.

ARTICLE VIII
Rules of Order

Section 1. Robert's Rules of Order, Revised, shall govern any question of parliamentary procedure of the Association when not in conflict with the Bylaws.

Signed this Nov. 19, 2009

Sherry Finnigan
Secretary

Terry Huber
President

Adopted as amended:
April 16, 1980, Nov. 18, 1980, June 5, 1988
Dec. 4, 1992, Jan 18, 1997, Jan. 2000,
Sept. 16, 2004 **Sept. 19, 2009**